

# **COMMUNITY FIRST SUPPORT NETWORK COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF COMMUNITY FIRST SUPPORT NETWORK**

**YEAR ENDED 31 MARCH 2022**

I report on the accounts of the company for the year ended 31 March 2022 which are set out in these Financial Statements.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Community First Support Network for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) To which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006;
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities have not been met.
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**COMMUNITY FIRST SUPPORT NETWORK  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
COMMUNITY FIRST SUPPORT NETWORK**

**YEAR ENDED 31 MARCH 2022**

Mrs Fiona Buck  
Finance Director



SHR International Group Ltd  
21 Uldale Drive  
Egglescliffe  
Stockton on Tees  
TS16 9DW

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**COMMUNITY FIRST SUPPORT NETWORK  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE**

**INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary Income	2	49,950	-	49,950	20,027
Activities for generating funds	3	20,218	-	20,218	21,014
Investment Income	4	-	-	-	-
<b>TOTAL INCOMING RESOURCES</b>		<b>70,168</b>	<b>-</b>	<b>70,168</b>	<b>41,040</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	5/6	(81,601)	-	(81,601)	(53,302)
Governance Costs	7	(1,000)	-	(1,000)	(400)
<b>TOTAL RESOURCES EXPENDED</b>		<b>(82,601)</b>	<b>-</b>	<b>(82,601)</b>	<b>(53,702)</b>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		<b>(12,433)</b>	<b>-</b>	<b>(12,433)</b>	<b>(12,662)</b>
Total funds brought forward		48,197	-	48,197	60,859
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>35,764</b>	<b>-</b>	<b>35,764</b>	<b>48,197</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities

**COMMUNITY FIRST SUPPORT NETWORK  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**YEAR ENDED 31 MARCH 2022**

	Note	2022 £	2022 £	2021 £
<b>CURRENT ASSETS</b>				
Stocks	11	-	-	-
Debtors	12	1,018	1,018	8,709
Cash at bank and in hand		34,746	34,746	39,487
		<b>35,764</b>	<b>35,764</b>	<b>48,197</b>
<b>CREDITORS</b>				
Amounts falling due within one year	13	-	-	-
<b>NET CURRENT ASSETS</b>		<b>35,764</b>	<b>35,764</b>	<b>48,197</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>35,764</b>	<b>35,764</b>	<b>48,197</b>
<b>NET ASSETS</b>		<b>35,764</b>	<b>35,764</b>	<b>48,197</b>
<b>FUNDS</b>				
Restricted Income Funds	14	-	-	-
Unrestricted Income Funds	15	35,764	35,764	48,197
<b>TOTAL FUNDS</b>		<b>35,764</b>	<b>35,764</b>	<b>48,197</b>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the members of the committee and authorised for issue on the ..... and are signed on their behalf by:

Chair



Company Registration Number: 06274336

# COMMUNITY FIRST SUPPORT NETWORK COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

#### Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### Fixed Assets

All fixed assets are initially recorded at cost.

#### Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving items.

### 2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
<b>Donations</b>				
<i>Donations</i>			-	277
<b>Other</b>				
<i>Community Interest Company - CIC</i>			-	-
<b>Grants Receivable</b>				
<i>Groundworks Grant</i>	12,219		12,219	-
<i>Main Grant</i>	10,000		10,000	-
<i>Amazon Grant</i>	1,000		1,000	-
<i>TP&amp;CC for Cleveland - PCCO - Safer Streets</i>	19,425		19,425	13,500
<i>Clarion Futures</i>	7,306		7,306	6,250
	<u>49,950</u>	<u>-</u>	<u>49,950</u>	<u>20,027</u>

**INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

**3.**

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
PAT Testing Income	374	374	613
Handyman Service	9,084	9,084	4,002
Other activities for generating funds	10,760	10,760	16,399
	<u>20,218</u>	<u>20,218</u>	<u>21,014</u>

**4. INVESTMENT INCOME**

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Bank Interest Receivable	-	-	-

**5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Charitable activities	39,318	-	39,318	53,302

**COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

**6.**

	Activities Undertaken Directly	Total Funds 2022	Total Funds 2021
	£	£	£
Charitable activities	39,318	39,318	53,302

**7. GOVERNANCE COSTS**

	Unrestricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£
Accountancy Fees	1,000	1,000	400

## 8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2022	2021
	£	£
Staff Pension Contributions	-	1,456

## 9. FUND TRANSFERS

These relate to transfers which account for management and other charges from unrestricted to restricted funds.

## 10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	40,431	58,635
Social security costs	1,852	3,885
Other pension costs	-	1,456
	<u>42,283</u>	<u>63,977</u>

### Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2022	2021
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

All employees salaries are administered by SHR International Group LTd.

No employee received remuneration of more than £60,000 during the year (2020/2021 - Nil)

## 11. STOCKS

	2022	2021
	£	£
Stock	-	-

## 12. DEBTORS

	2022 £	2021 £
<b>Trade Debtors</b>		
Sensory Loss Alarms	-	7,695
Insurance	1,018	1,014
	<u>1,018</u>	<u>8,709</u>

## 13. CREDITORS: Amounts falling due within one year

	2022 £	2021 £
<b>Other creditors</b>		
Cleveland Fire Brigade	-	-
Cleveland Fire Brigade	-	-
Cleveland Fire Brigade - Wages	-	-
Hartlepool Borough Council - ESF Community	-	-
Grants	-	-
Other	-	-
	<u>-</u>	<u>-</u>

## 14. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021 £	Incoming Resources £	Outgoing Resources £	Balance at 31 Mar 2022 £
Catalyst Grant	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

## 15. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021 £	Incoming Resources £	Outgoing Resources £	Balance at 31 Mar 2022 £
General Funds	48,197	70,168	(82,601)	35,764
	<u>48,197</u>	<u>70,168</u>	<u>(82,601)</u>	<u>35,764</u>

## 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net Current Assets £	Total £
Restricted Income Funds	-	-
Unrestricted Income Funds	35,764	35,764
	<u>35,764</u>	<u>35,764</u>



## **17. COMPANY LIMITED BY GUARANTEE**

The company is incorporated as a company limited by guarantee and not having a share capital. The members of the company have each undertaken to contribute an amount not exceeding £1 towards any deficit arising in the event of the company being wound up.