

COMMUNITY FIRST SUPPORT NETWORK COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF COMMUNITY FIRST SUPPORT NETWORK

YEAR ENDED 31 MARCH 2021

I report on the accounts of the company for the year ended 31 March 2021 which are set out in these Financial Statements.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Community First Support Network for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

This year's accounts reflect the break from Cleveland Fire Authority which took place in July 2020, when the name change was in effect and the turnover and other figures presented were impacted as can be seen in these Financial Statements.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) To which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006;
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities have not been met.
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**COMMUNITY FIRST SUPPORT NETWORK
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
COMMUNITY FIRST SUPPORT NETWORK**

YEAR ENDED 31 MARCH 2021

Mrs Fiona Buck

Finance Director

A handwritten signature in black ink, appearing to read 'Fiona Buck', written on a light-colored rectangular background.

SHR International Group Ltd

21 Uldale Drive

Egglescliffe

Stockton on Tees

TS16 9DW

11/01/2022

**COMMUNITY FIRST SUPPORT NETWORK
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary Income	2	20,027	-	20,027	37,531
Activities for generating funds	3	21,014	-	21,014	28,378
Investment Income	4	-	-	-	-
TOTAL INCOMING RESOURCES		41,040	-	41,040	65,909
RESOURCES EXPENDED					
Charitable activities	5/6	(53,302)	-	(53,302)	(108,211)
Governance Costs	7	(400)	-	(400)	(400)
TOTAL RESOURCES EXPENDED		(53,702)	-	(53,702)	(108,611)
NET INCOMING RESOURCES FOR THE YEAR		(12,662)	-	(12,662)	(42,702)
Total funds brought forward		60,859	-	60,859	103,560
TOTAL FUNDS CARRIED FORWARD		48,197	-	48,197	60,859

The Statement of Financial Activities includes all gains and losses in the year and therefore
a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities

**COMMUNITY FIRST SUPPORT NETWORK
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	Note	2021 £	2021 £	2020 £
CURRENT ASSETS				
Stocks	11	-	-	4,815
Debtors	12	8,709	8,709	17,245
Cash at bank and in hand		39,487	39,487	112,660
		48,197	48,197	134,720
CREDITORS				
Amounts falling due within one year	13	-	-	(73,862)
NET CURRENT ASSETS		48,197	48,197	60,859
TOTAL ASSETS LESS CURRENT LIABILITIES		48,197	48,197	60,859
NET ASSETS		48,197	48,197	60,859
FUNDS				
Restricted Income Funds	14	-	-	-
Unrestricted Income Funds	15	48,197	48,197	60,859
TOTAL FUNDS		48,197	48,197	60,859

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the members of the committee and authorised for issue on the

..... and are signed on their behalf by:

Chair

Company Registration Number:
06274336

COMMUNITY FIRST SUPPORT NETWORK COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of accounting

This year's Financial Statements reflect the break from Cleveland Fire Authority which took place in July 2020, when the name change was in effect and the turnover and other figures presented were impacted as can be seen in these Financial Statements.

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fixed Assets

All fixed assets are initially recorded at cost.

Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations				
<i>Donations</i>	277	-	277	1,531
Other				
<i>Community Interest Company - CIC</i>	-	-	-	35,000
Grants Receivable				
<i>Groundworks Grant</i>	-	-	-	1,000
<i>TP&CC for Cleveland - PCCO - Safer Streets</i>	13,500	-	13,500	-
<i>Clarion Futures</i>	6,250	-	6,250	-
	<u>20,027</u>	<u>-</u>	<u>20,027</u>	<u>37,531</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
PAT Testing Income	613	613	4,906
Handyman Service	4,002	4,002	7,952
Other activities for generating funds	16,399	16,399	15,520
	<u>21,014</u>	<u>21,014</u>	<u>28,378</u>

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Bank Interest Receivable	-	-	-

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Charitable activities	53,302	-	53,302	108,611

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities Undertaken Directly	Total Funds 2021	Total Funds 2020
	£	£	£
Charitable activities	53,302	53,302	108,611

7. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Accountancy Fees	400	400	400

8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Staff Pension Contributions	1,456	7,288

9. FUND TRANSFERS

These relate to transfers which account for management and other charges from unrestricted to restricted funds.

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	58,635	74,823
Social security costs	3,885	5,326
Other pension costs	1,456	7,288
	<u>63,977</u>	<u>87,436</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
	No.	No.
Number of administrative staff	<u>2</u>	<u>5</u>

All employees salaries are administered by Cleveland Fire Brigade

No employee received remuneration of more than £60,000 during the year (2019/2020 - Nil)

11. STOCKS

	2021	2020
	£	£
Stock	-	<u>4,815</u>

12. DEBTORS

	2021	2020
	£	£
Trade Debtors		
Sensory Loss Alarms	7,695	13,307
Insurance	1,014	3,938
	<u>8,709</u>	<u>17,245</u>
Stockton SS		5,491.00
Redcar SS		3,008.00
Middlesbrough Social Services		2,286.06
Erimus Tess Valley	676.00	676.00
Tri-Star	542.00	542.00
Places for People		338.91
Housing Hartlepool	224.00	224.00
Hartlepool Social Services		219.00
Home Group		157.00
Housing 21	134.00	134.00
Jackson Copeland Estate Agents	129.00	129.00
Hartlepool Housing	67.00	67.00
Lisa Powell	64.50	64.50
Other	(29)	(29)
Other	5,888	(29)
	<u>7,695</u>	<u>13,278</u>
	7695	-

CREDITORS: Amounts falling due within one year

13.

	2021	2020
	£	£
Other creditors		
Cleveland Fire Brigade	-	5,850
Cleveland Fire Brigade	-	15,600
Cleveland Fire Brigade - Wages	-	47,291
Hartlepool Borough Council - ESF		
Community Grants	-	4,620
Other	-	500
	<u>-</u>	<u>73,862</u>

14. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming Resources	Outgoing Resources	Balance at 31 Mar 2021
	£	£	£	£
Catalyst Grant	-	-	-	-
	-	-	-	-

15. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming Resources	Outgoing Resources	Balance at 31 Mar 2021
	£	£	£	£
General Funds	60,859	41,040	(53,702)	48,197

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net Current Assets	Total
	£	£
Restricted Income Funds	-	-
Unrestricted Income Funds	48,197	48,197
	48,197	48,197

17. COMPANY LIMITED BY GUARANTEE

The company is incorporated as a company limited by guarantee and not having a share capital. The members of the company have each undertaken to contribute an amount not exceeding £1 towards any deficit arising in the event of the company being wound up.