

THE BEECHES PRESCHOOL

Charity Commission Registered No: 1124606

ANNUAL REPORT AND ACCOUNTS

For the financial period ending 31st July 2021

**Beeches Pre-school
Trustee Annual Report
For the year ending 31st July 2021**

The trustees present their report and independently examined financial statements for the year ended 31st July 2021.

Reference and Administrative Details:

Registered Name:	Beeches Pre-school	
Charity No:	1124606	
Operational Address:	The Allama Iqbal Family Centre 157 Cromwell Road Peterborough PE1 2EL	
Trustees at date of Report:	Chair	Vilune Jamil
	Member	Rachel Casbon
	Member	Agata Bentley
		Siema Taj
Other Trustees who served in the year:	Susan Isaacson Vida Zahoor	
Bankers:	HSBC Bank Plc	
Independent Examiner:	Mark Bedford MAAT 11 Belton Road Stanground Peterborough PE2 8UU	

Structure Governance and Management

The preschool is a membership organisation governed by the model Pre-school Learning Alliance Constitution 2011, which was adopted on 7th May 2014. Members can be parents or guardians of all children who attend playgroup or other interested individuals approved by the Committee. Members appoint/confirm committee members at the AGM. All Committee members give their time on a voluntary basis and receive no remuneration or other benefits.

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Objects and Activities

The objects are, as set out in the constitution, to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Public benefit

In setting the objectives and planning the activities of the charity the Committee has considered the Charity Commission's general guidance on public benefit carefully. All children are eligible for Nursery Education Funding, which is provided by the Local Authority, the term after they become 3 years old. Fees are charged for children who attend between the ages of 2 and 3 but these are kept as low as possible so that our childcare is affordable to all families using our service, particularly working families who are not entitled to 2-year-old funding.

Achievements and Performance

Due to lockdown, in September our numbers were lower than usual. In response the preschool consulted with staff to reduce their hours from November 2020, and these have remained in place. One member of staff was shielding for the majority of the period November to April, with another staff member shielding from February. Both employees are highly valued and were paid in full during this time, despite the preschool being unable to access the Government furlough scheme due to scheme rules for Early Years Providers. Both staff contributed to the preschool by working from home on admin work.

Following the second lockdown, we re-opened in January 2021 but very few children attended initially. Eventually the numbers increased, with new children registering. The preschool is on course to being almost full going forward for the first time in over 3 years. We were able to obtain extra support for 5 children, 2 of whom have had diagnosis of ASD, with the others awaiting appointments for their diagnosis.

We welcomed back our students in April as we understand that students are our future workforce and need work placements to complete their training.

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As many of our parents have no access to "Teams" or "Zoom" and limited English, we decided to postpone our AGM, usually held in October, until we could meet properly. The committee members stayed on through this time, with one exception, so we could at least make sure we were working with them through email and phone calls.

During the academic year, the Manager completed a Level 3 Early Years SENCo award and the Deputy Manager has completed a Supporting Early Language course. Our administrator retired in July, and this role has now been taken on by the Manager.

Reserves policy

Reserves act as a cushion for any loss of income and unforeseen situations. Throughout the year the balances have remained over the reserves level, currently set at £68,829. In view of the length of service of most of our employees, reserves have been calculated using the amounts needed to settle any redundancy payments, 12 weeks' pay in lieu of notice where applicable, plus one month's costs.

Financial Review


As a small charity the statutory reports are prepared on a Receipts and Payments basis. Receipts and Payments accounts track payments in and out of the bank account and there are no adjustments made at year-end.

Income has increased by £4,969 (4%) compared to the previous year. The rent increased from £7,500 to £10,000 per annum with effect from September 2020. Following a review of preschool finances in the Autumn term, staff hours were reduced from November 2020 to reduce outgoings and safeguard the preschool.

There was a small surplus of £1,186 over the year, resulting in a final closing cash balance of was £102,025.

This Report has been approved by the Trustees and has been signed on their behalf by:

Signature:

.....

Full Name:

.....VILUNE SAMIL.....

Date:

.....23/05/2022.....

BEECHES PRESCHOOL

Registered Charity No: 1124606

RECEIPTS AND PAYMENTS FOR THE FINANCIAL PERIOD ENDING 31ST JULY 2021

	UNRESTRICTED FUNDS	TOTAL FUNDS
	Year Ended 31/07/21	Year Ended 31/07/20
<u>RECEIPTS</u>	£	£
NEF Funding	122,228	116,747
Other Funding	4,922	6,360
Fees	768	1,279
Grants	4,713	0
Bank Interest	7	117
Other Income	42	189
Fund Raising and Donations	0	11,464
TOTAL RECEIPTS	132,680	136,156
<u>PAYMENTS</u>		
Wages inc Inland Revenue payments	(111,945)	(126,409)
Training Total	(321)	(10)
Other Staff Costs	(5)	0
Resources for Children	(728)	(2,797)
Resources for Setting	(504)	(880)
Resources for Outside	0	0
Food and Drink	(174)	(427)
Consumables	(994)	(382)
Premises	(10,187)	(9,137)
Fees and Subscriptions	(5,394)	(5,094)
Administration	(1,171)	(1,307)
Bank Charges	0	0
Other Costs	(71)	(20)
Fundraising	0	0
TOTAL PAYMENTS	(131,494)	(146,463)
Net of Receipts/(Payments)	1,186	(10,307)
Balance b/fwd	100,839	111,146
Balance c/fwd	102,025	100,839

BEECHES PRESCHOOL

Registered Charity No: 1124606

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST JULY 2021

	UNRESTRICTED FUNDS AS AT 31/07/2021	TOTAL FUNDS AS AT 31/07/2020
<u>CASH FUNDS</u>	£	£
HSBC (Current)	36,572	35,393
HSBC (Savings)	65,453	65,446
Petty Cash	0	0
Fees Float	0	0
Total Cash Funds	102,025	100,839
<u>OTHER ASSETS</u>		
Peterborough City Council Note 2	0	81
	0	81
<u>LIABILITIES</u>		
Independent Examination	90	90
	90	90

I approve the Receipts and Payments Accounts set out on page 1 and above and confirm that all relevant records and information has been made available for their preparation.

Signed on behalf of the Trustees:


.....
Signature

VILUNE JAMIL
.....
Name

NOTES

1. No trustees received remuneration or reimbursements in the period above.
2. Business rates of £81.20 paid in April 20 are due to be refunded (received 13/07/21).

This independent examiners report relates to the accounts of
THE BEECHES PRESCHOOL

Charity Commission Registered No: 1124606

Accounts are prepared for the year ended 31st July 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

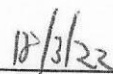
Or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date



Mark Bedford
MJB Financial Services
11 Belton Road
Stanground
Peterborough
PE2 8UU