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**Annual Report  
and Accounts**

**Charity No. 1124548**

**Company No. 6563119**

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**year ending  
31st December 2021**

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# **Buxton Church in the Peak**

## **Directors' Annual Report and Accounts for the year ended 31<sup>st</sup> December 2021**

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## 1. Reference and Administrative Details

Charity name:	<b>Buxton Church in the Peak</b>
Registered Charity Number:	<b>1124548</b>
Company Limited by Guarantee Registered Number:	<b>6563119</b>
Charity's Registered Office:	<b>The Source</b> <b>7, Terrace Road, Buxton, Derbyshire, SK17 6DR</b> Tel: 01298 71975 (church office) Email: <a href="mailto:buxtoncitp7@gmail.com">buxtoncitp7@gmail.com</a>
Directors (Trustees):	Mr Jon Parsons <i>(Church co-leader)</i> Mrs Jo Parsons <i>(Church co-leader)</i> Dr Susan Read Mrs Debbie Lockyer Mr Charles Oakley Mr Simon Graham Mr Clive Gerrard Mr Julian Hayes
Company Secretary:	Mr Charles Oakley 116, Macclesfield Road, Buxton, SK17 9AD Tel: 01298 23935 Email: <a href="mailto:chas_oakley@yahoo.co.uk">chas_oakley@yahoo.co.uk</a>
Finance Director:	Mr Jon Parsons (acting)
Bankers:	The Co-Operative Bank

## 2. Structure, Governance and Management

### Introduction

The Directors of Buxton Church in the Peak are pleased to present their Annual Report and Accounts for the year ended 31<sup>st</sup> December 2021.

The Directors confirm that the annual report and financial statements of the charitable company comply with current statutory requirements, the requirements of the charity's governing document, the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 and the requirement to report on "Public Benefit."

### Governing Document and Constitution

Buxton Church in the Peak became a registered charitable trust on 5<sup>th</sup> August 2001 governed by a Declaration of Trust and became a Company Limited by Guarantee from 1<sup>st</sup> January 2009. The church is now governed by a Memorandum of Articles and Association with a board of Directors and a church leadership team.

Throughout 2021 Mr Jon Parsons, Mrs Jo Parsons, Mr Charles Oakley, Dr Susan Read, Mr Simon Graham, Mrs Debbie Lockyer, Mr Julian Hayes and Mr Clive Gerrard continued to serve as Trustees & Directors. Mr Jon Parsons was Chair of the board throughout 2021 and Mr Charles Oakley was Company Secretary throughout the year.

### Management

When the church was first established, a leadership model typical of churches in the 'New Frontiers' group (to which Buxton Church in the Peak is affiliated) was adopted, with Elders overseeing the church. The Lead Elder of the church had principal responsibility for determining the spiritual vision and strategic direction of the church and was responsible for the management and pastoral oversight of the church and its ministries. This model of leadership was followed until the end of 2017.

Jon & Jo Parsons were appointed as joint leaders of the church at the start of 2018, supported by a leadership team which was expanded to 6 people plus Jon & Jo themselves at the start of 2020; no elders were appointed during the year and since then the leadership team has continued to discuss the most appropriate future governance model for the church in the light of biblical concepts and other church organisations.

Jon & Jo Parsons were responsible for the strategic direction of the church during 2021 along with overall management and pastoral oversight of the church

and its ministries. The leadership team met regularly to ensure the effective management of church affairs and pastoral responsibilities.

### **Selection and Recruitment of Directors**

The “Articles of Association” state that “a new Trustee may be appointed by a resolution of the Trustees passed by a majority of the Trustees”. A candidate's suitability for trusteeship is considered on the basis of their character, spiritual maturity and experience, both within the church and within their wider activities. The role of a church Director is explained to the candidate and their willingness and ability to serve the church by handling its financial and legal affairs is discussed with the leadership team and the existing Directors.

All Trustees are Directors and vice versa.

### **Induction and training of Directors**

Induction of new Directors is achieved through discussions and meetings with the existing Directors and by making relevant internal documents and Charity Commission publications available to familiarise new Directors with current organisational issues and relevant charity legislation.

All Directors are encouraged to check updates on the Charity Commission website and attend training seminars on an on-going basis where these are relevant.

### **Risk management**

The Directors meet on a regular basis to consider the financial, legal and organisational business of the church and are responsible for managing all risks relating to church activities and The Source premises (see Section 4.1). On-going activities of the church which may present a risk are regularly reviewed and measures are put in place to manage the risk: staff training, internal policies, public liability insurance, employer's liability insurance, indemnity policies, etc.

The church has a Child Protection Policy with written guidelines for those working with under 18's. DBS checks and child protection training sessions are arranged for those working with under 18's. The church also has a Safeguarding Vulnerable Adults Policy, accompanied by practice guidelines.

There have been no “Serious Incidents” to report in 2021.

### 3. Objectives and Activities

#### Charitable Objects and Aims

The “Memorandum of Association” states the Objects of the Charitable Company as:

- (a) “to advance the Christian faith”
- (b) “to relieve sickness and financial hardship”
- (c) “to provide facilities in the interests of social welfare”

As a Christian charity we aim to clearly proclaim the gospel message in a relevant and lively way and show the love of Jesus by bringing love, hope, peace and encouragement to people, especially where there has been despair, grief, loneliness, poverty and other negative life experiences.

#### Vision and Strategy

We aim to be a church that sees lives changed, by Jesus, one at a time by being:

- a community where people from all backgrounds can come, just as we are, and feel welcome to **belong**
- somewhere that we can discover and experience God’s love, forgiveness and kindness towards us, through Jesus, that we may **believe** and trust in Him
- a place where we can put our faith and trust in Jesus, where He can transform us by his love, through the Holy Spirit, that we may **become...** the people that God always intended us to be.

We want to serve our town and beyond by working alongside other churches, charities and organisations, that we might provide caring support for those in need in Buxton, the surrounding area and beyond.

#### **BUXTON** church in the peak

a community where people can belong, believe and become...

## 4. Achievements, Performance and Public Benefit

The Directors confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission. At Buxton Church in the Peak, we believe that we provide a range of significant public benefits through our activities:

- *providing different contexts throughout the week, where Christians can worship*
- *enabling local Christians to put their faith into action through a variety of social projects both locally and overseas*
- *providing financial support to organisations helping local people in difficult circumstances such as Choices Counselling and the Buxton Food Bank*
- *resourcing charitable works overseas which aim to improve public health and develop sustainable communities*
- *providing humanitarian aid to overseas charities and disaster appeals*

As a charity the impact we want to make is difficult to measure in qualitative or quantitative terms but can be observed over time by seeing individual lives improved and circumstances transformed. Regular attendance and growth in numbers attending meetings is a helpful indicator that an activity is working well, but would not be our sole measure of effectiveness as our objectives relate mainly to having a beneficial effect on people's lives, which often involves incremental changes over time.

The amount of charitable giving and the willingness of church members to give their time, skills and money to help others can also be seen as a measure of success, for without their commitment and faithful service, we could accomplish very little.

At the start of 2021 church activities were still being heavily impacted by the Covid-19 pandemic and the associated restrictions on gatherings and social interactions. In order to keep the church community together and to provide a point of contact and support for members, regular Sunday morning virtual meetings were held using the 'Zoom' platform, with live worship, a sermon and an opportunity for church members to interact with each other. The leadership regularly reviewed the situation to enhance the experience for church members.

As government guidance relaxed and social gatherings were allowed to resume, in-person church meetings recommenced with due regard to guidance and sensitivity to the more vulnerable members of the church. Sunday morning and mid-week meetings had resumed by the end of the year, with a facility such that members could participate in meetings remotely via 'Zoom' whenever possible.

By the end of 2021 Buxton Church in the Peak had resumed its usual pattern of meeting in 2 congregations, both at the Source building: Sunday morning and midweek. In total the church was regularly gathering about 35-55 adults and

children across both of its meetings. Each congregation provided a different context and environment for people to meet and worship God. Sunday morning gatherings were a more conventional modern church meeting with lively worship and a sermon and the mid-week meeting in the Source was led by Mr Jon Parsons based around a committed and diverse group of people meeting each week to share a meal together before having a time of worship and bible study.

The number of people joining meetings (and hence the effective membership of the church) has reduced significantly since before the pandemic and this has had a consequential impact on the extent of other activities that the church has been able to undertake. However, in addition to the 2 church meetings, a number of Life Groups regularly met throughout the year ('virtually' at first, and then in person) to share together, pray and study the Bible.

#### 4.1 The Source

The Source building is wholly owned by Buxton Church in the Peak. It is equipped to operate as a café from the ground floor and has offices used for church administration. It also has a small counselling room, a larger training room, lift access and toilet facilities for the disabled. During 2020 due to the Covid-19 pandemic, the coffee shop previously run from the Source building closed.

Up until the Covid-19 restrictions came into force in March 2020, the rooms at the Source were used as a venue for a range of church and community projects:

- Weekly Sunday morning meetings with live worship
- 'Story Café' – a Christian meeting drawing attendees from across the Peak District organised by the Derbyshire Village Mission.
- "Little Church" on a Wednesday night.

The Training Room and Counselling Room were also used by a number of local agencies and groups. Since the lifting of pandemic-related restrictions the building has only been used on a regular basis for church meetings on Sunday mornings and mid-week.

In prior years, the church has supported a Christmas meal held at the Source Café on Christmas Day for approximately 50 local people (not just church members) who would otherwise be alone, using food and gifts donated by local businesses. This was not possible in 2021 due to the pandemic, but instead (as happened in 2020) the ingredients for approximately 150 Christmas meals were packaged and distributed to families and individuals around Buxton known to be in difficult financial circumstances or who were going to be alone on Christmas Day. In addition, over 50 fuller Christmas hampers were prepared and provided to families in greater need and a number of fully cooked meals were also delivered. This was all undertaken in collaboration with the Residents of Fairfield Association who support people living under challenging conditions. Across these 2 projects, it is estimated that over 400 individuals were helped.



Despite these uses for the building, the associated costs of maintenance and regular running costs have become increasingly burdensome on the reducing resources of the church, and a drain on the church finances which could otherwise be used to further the charity's charitable objectives. The decision was taken at the end of 2020 to place the building on the market at an asking price of £500,000 in early 2021. During the year there has been considerable interest in the building and 3 offers were received at the full asking price at different times, but for different reasons each of those offers fell through and at the end of 2021 the building had not been sold. The Leadership Team continue to review the situation in the light of the church's vision and strategy, the ongoing use of the building and the church's financial situation.

## 4.2 Buxton Partnerships

We have been privileged to support and work in partnership with several other local groups with which we have much in common, although the extent of these activities has been inhibited by the Covid-19 pandemic:

- As part of our efforts to offer pastoral care to the community of Buxton we have continued to actively support the **Churches Together in Buxton (CTiB)** initiative of a **Town Chaplaincy**: a group of volunteers drawn from the churches of Buxton who make weekly visits to willing businesses in the town to offer practical care and prayer support.
- We continued to support **Choices Counselling** financially.

## 4.3 National and International Partnerships

Buxton Church in the Peak is a member of the Catalyst network, part of the New Frontiers family of churches. As such, throughout 2021 we were involved with a range of activities in conjunction with 'Catalyst' and benefitted from events and support provided by them.

In 2021 we continued our support for the **Turning Point Trust (TPT)**. TPT is a Christian charity working in the Nairobi slums. Their mission is to demonstrate God's heart for the poor through programmes that relieve poverty, restore hope and transform lives amongst vulnerable children and their families. We see this partnership as very significant in the future of Buxton Church in the Peak.

# 5. Financial Review

## Financial Position

Our income for 2021 was £68,513 (£52,678 in 2020) and our expenditure was £55,955 (£64,358 in 2020), of this expenditure on Church staff costs were £35,165\* (£34,595\* in 2020).

During the year we gave £10,586 to support the work of other churches and charities in Buxton, the UK and in Africa.

At the end of 2021 the Church's assets, including the Source building and its contents, totalled £488,069.

The worsening financial position noted in the 2020 annual report continued into 2021 and while not made significantly worse by the ongoing Covid-19 pandemic, the opportunities to rectify the situation were limited.

The church successfully applied for Covid Business Support Grants totalling £24,500 during the pandemic (£2,000 was received in 2020). Hence, despite there being an apparent increase in income of £15,835 compared to 2020, without the one-off grants there has been underlying decrease in income of £8,665.

Expenditure during the year decreased by £8,403 largely offsetting the decrease in income, but 2021 was an unusual year with less activity than usual and little maintenance carried out on the building which in a normal year would have increased our costs significantly.

*\* this figure includes National Insurance and PAYE tax*

### Remuneration of Trustees

The governing document for Buxton Church in the Peak allows for the remuneration of trustees where those in receipt are either church leaders, or providing specialist skills.

The following Trustees were remunerated for the stated amounts during 2019 for services to the church, *excluding* their Trustee activities for which they were *not* remunerated:

Jon Parsons (church leader):	£ 5,409
Jo Parsons (church leader):	£17,450
Julian Hayes (specialist skills):	£ 3,347

### Reserves Policy

The Directors have considered the level of reserves they wish to retain, appropriate to the charity's needs, based on the charity's size and the level of financial commitments held. Our current policy, and practice, is to maintain the reserve at £9,000.

## 6. Plans for the future

For 2022 our plans include the following:

**Church vision:** to develop a vision for the future of the church that will engage and enthuse church members and guide strategy and decision making over the coming years.

**Church unity:** to continue to look for opportunities to work more closely with other local and regional churches.

To seek ways to build church 'community' amongst the membership and provide pastoral support where there are needs amongst our membership.

**Local support:** to continue to look for ways to support local charitable works with a Christian ethos.

**Leadership:** to involve more church members in the running of the church by serving in various capacities and taking responsibility for ministries.

**Overseas links:** to explore the possibility of developing closer links with the Turning Point Trust, working with the poor in Kenya.

**Longer Term Plans:** to pray for, and follow leads, for a new church building out of which we can run a range of ministries and also meet on Sundays.

**Finance:** to sell the Source building and bring ongoing costs in line with forecast income.

## 7. Acknowledgements

The Church relies on the generous hearts of individuals and God's provision to fund its activities. So much of the work done by the church is done voluntarily by an incredibly committed church membership. The Directors are very grateful to all those who have contributed with finance, prayer, gifting and time throughout the year to enable us to have achieved so much.

## 8. Accountant's Report for Year ended 31<sup>st</sup> December 2021

The following report was prepared and independently examined by Layton-Lee Accountants.

### Independent Examiner's Report to the Trustees of Buxton Church in the Peak

I report on the accounts of the company for the year ended 31 December 2021.

#### Respective responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. The charity's gross income has not exceeded £250,000. I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- State whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

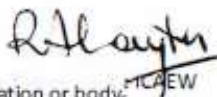
In connection with my examination, no matter have come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 386 of the Companies Act 2006
  - To prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robert Layton



Relevant Professional qualification or body: ICAEW

Address: 6 Manchester Road, Buxton, Derbyshire, SK17 9SB

Date: 21 October 2022

 **Laytons** CHARTERED ACCOUNTANTS  
6 Manchester Road, Buxton, Derbyshire, SK17 6SB  
PHONE: 01298 77997 FAX: 01298 72803

**BUXTON CHURCH IN THE PEAK**  
**Statement of Financial Activities**  
**For the year ended 31 December 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>Incoming resources</b>					
<b>Voluntary income:</b>					
Donations and legacies	1	35,466	586	36,052	41,031
Tax Reclaimed		8,087	-	8,087	9,020
<b>Other income</b>	2	24,500	-	24,500	-
<b>Investment income:</b>					
Bank Interest	3	-	3	3	32
<b>Other incoming resources:</b>					
Room hire	4	-	-	-	2,595
Sale of source items		460	-	460	-
<b>Total incoming resources</b>		<b>68,513</b>	<b>589</b>	<b>69,102</b>	<b>52,678</b>
<b>Expenditure on:</b>					
Church running costs	5	38,267	-	38,267	36,563
The Source building running costs	6	7,032	-	7,032	16,367
Charitable activities	7	10,050	539	10,589	10,628
Support costs	8	602	-	602	800
<b>Total resources expended</b>		<b>55,952</b>	<b>539</b>	<b>56,491</b>	<b>64,358</b>
<b>Net incoming/(outgoing) resources</b>					
For year		<b>12,561</b>	<b>50</b>	<b>12,611</b>	<b>(13,168)</b>
<b>Total funds brought forward</b>		<b>23,495</b>	<b>451,963</b>	<b>475,458</b>	<b>487,137</b>
<b>Total funds carried forward</b>		<b>36,056</b>	<b>452,013</b>	<b>488,069</b>	<b>475,458</b>

**BUXTON CHURCH IN THE PEAK**  
**Statement of Financial Activities**  
**For the year ended 31 December 2021**

	Notes	31.12.21 £	31.12.20 £
<b>NON CURRENT ASSETS</b>			
Tangible assets	10	450,000	450,000
<b>CURRENT ASSETS</b>			
Debtors	11	1,598	1,807
Cash at bank and in hand	12	38,253	25,599
		<u>39,851</u>	<u>27,406</u>
<b>CREDITORS</b>			
Amounts falling due within one year	13	1,782	1,948
<b>Net Current Assets</b>		<u>38,069</u>	<u>25,458</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><u>488,069</u></u>	<u><u>475,458</u></u>
<b>INCOME FUNDS</b>			
Restricted funds	14	452,013	451,963
Unrestricted funds		36,056	23,495
		<u><u>488,069</u></u>	<u><u>475,458</u></u>

These financial statements were approved by the trustees on 25/10/2022 and signed on their behalf by:



**Charles Oakley**



# BUXTON CHURCH IN THE PEAK

Notes to the Financial Statements for the year ended 31st December 2021

## 1. DONATIONS AND GRANTS

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Offerings not gift aided	3,118	-	3,118	6,497
Offerings gift aided	32,348	-	32,348	33,268
Designated gifts	-	586	586	1,266
Gift Aid claimed	8,087	-	8,087	9,020
	<u>43,553</u>	<u>586</u>	<u>44,139</u>	<u>50,051</u>

## 2. GRANTS

	Total 2021 £	Total 2020 £
High Peak Borough Council	24,500	0
	<u>24,500</u>	<u>0</u>

## 3. INVESTMENTS

	Total 2021 £	Total 2020 £
Interest	3	32
	<u>3</u>	<u>32</u>

## 4. OTHER ACTIVITIES

	Total 2021 £	Total 2020 £
Room hire	0	2,595
Sale of source items	460	0
	<u>460</u>	<u>2,595</u>

## 5. CHURCH RUNNING COSTS

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Salaries	34,665	-	34,665	33,500
Payroll fees	500	-	500	1,095
Venue rents	713	-	713	-
Office & administration	91	-	91	419
Children & youth	735	-	735	65
Sunday meetings & Pastoral	332	-	332	492
Training & conferences	845	-	845	993
Computer equipment	325	-	325	-
Window cleaning	60	-	60	-
	<u>38,267</u>	<u>-</u>	<u>38,267</u>	<u>36,563</u>

# BUXTON CHURCH IN THE PEAK

Notes to the Financial Statements for the year ended 31st December 2021

## 6. THE SOURCE BUILDING COSTS

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Repairs	196	-	196	7,353
Water & rates	521	-	521	1,745
Telephone & internet	521	-	521	948
Gas & electricity	3,622	-	3,622	3,078
Insurance	1,753	-	1,753	2,478
Costs for sale	420	-	420	765
	<b>7,032</b>	<b>-</b>	<b>7,032</b>	<b>16,367</b>

## 7. CHARITABLE ACTIVITIES

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Colin Baron	1,800	-	1,800	1,800
Turning Point Trust	6,750	-	6,750	3,439
Choices & Little Blessings	1,500	-	1,500	1,500
The Source Coffee Shop	-	-	-	2,950
Source maintenance	-	-	-	250
Christmas for the community	-	-	-	689
Other gifts	-	89	89	-
Community Discretionary Fund (Hardship)	-	450	450	-
	<b>10,050</b>	<b>539</b>	<b>10,589</b>	<b>10,628</b>

## 8. SUPPORT COSTS

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
		689	9,939	
Accountancy	582	-	582	800
Advertising	20	-	20	-
	<b>602</b>	<b>-</b>	<b>602</b>	<b>800</b>



**BUXTON CHURCH IN THE PEAK**  
**Notes to the Financial Statements for the year ended 31st December 2021**

**9. TRUSTEES**

The following Trustees were remunerated for the stated amounts during 2021:

Jon Parsons (church leader):	5,409
Jo Parsons (church leader):	17,450
Julian Hayes (specialist skills):	3,347
	<u>26,206</u>

**10. TANGIBLE FIXED ASSETS**

	Land & Buildings £
<b>Cost</b>	
At 31 December 2020	450,000
At 31 December 2021	<u>450,000</u>
<b>Depreciation and impairment</b>	
At 31 December 2020	
Depreciation charged in the year	
At 31 December 2021	<u>0</u>
<b>Carrying amount</b>	
At 31 December 2021	<u>450,000</u>

**11. DEBTORS**

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Outstanding Gift aid	1,598	1,807
	<u>1,598</u>	<u>1,807</u>

**12. CASH AT BANK AND IN HAND**

	2021 £	2020 £
#1 Current Account (Unrestricted Funds)	26,978	14,376
#2 Current Account (Restricted Funds)	2,013	1,963
BCITP Reserve account	9,262	9,259
Cash in hand	-	-
	<u>38,253</u>	<u>25,599</u>

**BUXTON CHURCH IN THE PEAK**  
**Notes to the Financial Statements for the year ended 31st December 2021**

**13. CREDITORS**

	2021 £	2020 £
Amounts falling due within one year:		
Accruals and deferred income	1,782	1,948
	<u>1,782</u>	<u>1,948</u>

**14. INCOME FUNDS**

	2021 £	2020 £
<b>Restricted funds</b>		
#2 Current Account (Restricted Funds)	2,013	1,963
Tangible assets	450,000	450,000
	<u>452,013</u>	<u>451,963</u>
<b>Unrestricted funds</b>		
#1 Current Account (Unrestricted Funds)	26,978	14,376
BCITP Reserve account	9,262	9,259
Cash in hand	-	-
Creditor	(1,782)	(1,948)
Debtors	1,508	1,807
	<u>36,056</u>	<u>23,495</u>