



**Annual Report
and Accounts**

Charity No. 1124548

Company No. 6563119

**year ending
31st December 2020**

Buxton Church in the Peak

Directors' Annual Report and Accounts for the year ended 31st December 2020

Contents

1. Reference and Administrative Details
2. Structure, Governance and Management
3. Objectives and Activities
4. Achievements, Performance and Public Benefit
 - 4.1 The Source
 - 4.2 Buxton Partnerships
 - 4.3 National & International Partnerships
5. Financial Review
6. Plans for the Future
7. Acknowledgements
8. Accounts for Year ended 31st December 2020



1. Reference and Administrative Details

Charity name:	Buxton Church in the Peak
Registered Charity Number:	1124548
Company Limited by Guarantee Registered Number:	6563119
Charity's Registered Office:	The Source 7, Terrace Road, Buxton, Derbyshire, SK17 6DR Tel: 01298 71975 (church office) Email: info@citp.co.uk
Directors (Trustees):	Mr Jon Parsons <i>(Church co-leader)</i> Mrs Jo Parsons <i>(Church co-leader)</i> Dr Susan Read Mrs Debbie Lockyer Mr Charles Oakley Mr Simon Graham Mr Clive Gerrard Mr Julian Hayes
Company Secretary:	Mr Charles Oakley 116, Macclesfield Road, Buxton, SK17 9AD Tel: 01298 23935 Email: chas_oakley@yahoo.co.uk
Finance Director:	Mr Julian Hayes (to November 2020)
Bankers:	The Co-Operative Bank

2. Structure, Governance and Management

Introduction

The Directors of Buxton Church in the Peak are pleased to present their Annual Report and Accounts for the year ended 31st December 2020.

The Directors confirm that the annual report and financial statements of the charitable company comply with current statutory requirements, the requirements of the charity's governing document, the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 and the requirement to report on "Public Benefit."

Governing Document and Constitution

Buxton Church in the Peak became a registered charitable trust on 5th August 2001 governed by a Declaration of Trust, with Dr Susan Read as Chair and Charity Official. We started to operate as a Company Limited by Guarantee from 1st January 2009 and are now governed by a Memorandum of Articles and Association with a board of Directors which includes the leaders of the church.

Throughout 2020 Mr Jon Parsons, Mrs Jo Parsons, Mr Charles Oakley, Dr Susan Read, Mr Simon Graham, Mrs Debbie Lockyer, Mr Julian Hayes and Mr Clive Gerrard continued to serve as Trustees & Directors. Mr Charles Oakley continued to serve in the post of Company Secretary throughout the year and Mr Julian Hayes served as Finance Director until November 2020.

Management

When the church was first established, a leadership model typical of churches in the 'New Frontiers' group (to which Buxton Church in the Peak is affiliated) was adopted, with Elders overseeing the church. The Lead Elder of the church had principal responsibility for determining the spiritual vision and strategic direction of the church and was responsible for the management and pastoral oversight of the church and its ministries. This model of leadership was followed until the end of 2017.

Jon & Jo Parsons were appointed as joint leaders of the church at the start of 2018, supported by a leadership team which was expanded to 6 people plus Jon & Jo themselves at the start of 2020; no elders were appointed during the year although the long term intention is to appoint elders within the church.

Jon & Jo Parsons were responsible for the strategic direction of the church during 2020 along with overall management and pastoral oversight of the church and its ministries. The leadership team met regularly to ensure the effective management of church affairs and pastoral responsibilities, liaising closely with the other Directors.

As part of our accountability structure, it is our intention that within the team of Directors, 'non-leadership' directors should outnumber those on the leadership team.

Selection and Recruitment of Directors

The "Articles of Association" states that "a new Trustee may be appointed by a resolution of the Trustees passed by a majority of the Trustees". A candidate's suitability for trusteeship is considered on the basis of their character, spiritual maturity and experience, both within the church and within their wider activities. The role of a church Director is explained to the candidate and their willingness and ability to serve the church by handling its financial and legal affairs is discussed with the leadership team and the existing Directors.

All Trustees are Directors and vice versa.

Induction and training of Directors

Induction of new Directors is achieved through discussions and meetings with the existing Directors and by making relevant internal documents and Charity Commission publications available to familiarise new Directors with current organisational issues and relevant charity legislation.

All Directors are encouraged to check updates on the Charity Commission website and attend training seminars on an on-going basis where these are relevant.

Risk management

The Directors meet on a regular basis to consider the financial, legal and organisational business of the church and are responsible for managing all risks relating to church activities and The Source premises (see Section 4.1). On-going activities of the church which may present a risk are regularly reviewed and measures are put in place to manage the risk: staff training, internal policies, public liability insurance, employer's liability insurance, indemnity policies, etc.

The church has a Child Protection Policy with written guidelines for those working with under 18's. DBS checks and child protection training sessions are arranged for those working with under 18's. The church also has a Safeguarding Vulnerable Adults Policy, accompanied by practice guidelines.

There have been no "Serious Incidents" to report in 2020, but comments related to the Covid-19 pandemic are made in Section 4.

3. Objectives and Activities

Charitable Objects and Aims

The “Memorandum of Association” states the Objects of the Charitable Company as:

- (a) “to advance the Christian faith”
- (b) “to relieve sickness and financial hardship”
- (c) “to provide facilities in the interests of social welfare”

As a Christian charity we aim to clearly proclaim the gospel message in a relevant and lively way and show the love of Jesus by bringing love, hope, peace and encouragement to people, especially where there has been despair, grief, loneliness, poverty and other negative life experiences.

Vision and Strategy

We aim to be a church that sees lives changed, by Jesus, one at a time by being:

- a community where people from all backgrounds can come, just as we are, and feel welcome to **belong**
- somewhere that we can discover and experience God’s love, forgiveness and kindness towards us, through Jesus, that we may **believe** and trust in Him
- a place where we can put our faith and trust in Jesus, where He can transform us by his love, through the Holy Spirit, that we may **become...** the people that God always intended us to be.

We want to serve our town and beyond by working alongside other churches, charities and organisations, that we might provide caring support for those in need in Buxton, the surrounding area and beyond.

BUXTON church in the peak

a community where people can belong, believe and become...

4. Achievements, Performance and Public Benefit

The Directors confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission. At Buxton Church in the Peak, we believe that we provide a range of significant public benefits through our activities:

- *providing several contexts throughout the week, where Christians can worship*
- *enabling local Christians to put their faith into action through a variety of social projects both locally and overseas*
- *providing a youth group for local young people*
- *providing financial support to organisations helping local people in difficult circumstances such as Choices Counselling and the Buxton Food Bank*
- *resourcing charitable works overseas which aim to improve public health and develop sustainable communities*
- *providing humanitarian aid to overseas charities and disaster appeals*

As a charity the impact we want to make is difficult to measure in qualitative or quantitative terms but can be observed over time by seeing individual lives improved and circumstances transformed. Regular attendance and growth in numbers is a helpful indicator that an activity is working well, but would not be our sole measure of effectiveness as our objectives relate mainly to having a beneficial effect on people's lives, which often involves small changes over time.

The amount of charitable giving and the willingness of church members to give their time, skills and money to help others can also be seen as a measure of success, for without their commitment and faithful service, we could accomplish very little.

At the start of 2020 Buxton Church in the Peak was meeting in 2 congregations, both at the Source: Sunday morning and midweek. In total the church was regularly gathering about 60-80 adults and children across both of its meetings. Each congregation provided a different context and environment for people to meet and worship God. Sunday morning gatherings were a more conventional modern church meeting with lively worship and a sermon and the mid-week meeting in the Source was led by Mr Jon Parsons based around a committed and diverse group of people meeting each week to share a meal together before having a time of worship and bible study.

When the Covid-19 pandemic took hold, church gatherings ceased in accordance with Government guidance, and in their place a regular Sunday morning virtual meeting was held using the 'Zoom' platform, with live worship, a sermon and an opportunity for church members to interact with each other. The leadership regularly reviewed the situation to enhance the experience for church members through this medium, and to see whether physical gatherings could resume. While some socially distanced outdoor gatherings did take place during

the Summer, indoor church meetings had not recommenced by the end of the year.

In addition to the 2 church meetings, a number of Life Groups regularly met throughout the year (in person at first, and then virtually) to share together, pray and study the Bible. Occasional midweek evening meetings also took place to draw the whole membership together and to discuss church activities, finance, vision and strategy.

During the pandemic, additional effort was made to support those affected by the pandemic, in particular those who were not able to access the internet to join with the church's 'virtual' meetings so that they continued to feel part of the church community.

4.1 The Source

The Source building is wholly owned by Buxton Church in the Peak. It houses The Source Coffee Shop and the Church offices; it is also a base for Choices Counselling. It is equipped with a small counselling room, a larger training room, lift access and toilet facilities for the disabled.

The Source Coffee Shop provides excellent café facilities, offering quality service, generous hospitality, good value for money and a range of ethically sourced products. The Source Café is a separate Community Interest Company (CIC) from the Church and its accounts are therefore reported independently. The Source Café remains wholly owned by Buxton Church in the Peak, with any profits being used to support a range of charitable projects in Africa.

The Source Café regularly provides work experience for unemployed people referred by the Job Centre and other agencies, and has become a place where vulnerable or lonely people from the town can come and know that they will be welcomed and able to stay for as long as they wish in a caring environment. The Source Café staff have come to know several such individuals within the town who now see the Source Café as a 'safe' place to come and supportive personal relationships have been built. As such, the Source Café is an important means of fulfilling the church's charitable objectives.

Due to the Covid-19 pandemic, the Source had to close on 20th March 2020 after 14 years of continuous opening. At the end of the Summer when hospitality venues were allowed to reopen, the necessary restrictions to comply with social distancing and other health and safety requirements meant that the café could not operate profitably and the difficult decision was taken to close the café permanently. The CIC was formally dissolved in November 2020 with 4 staff being made redundant.

Up until the Covid-19 restrictions came into force in March 2020, the rooms at the Source have been used as a venue for a range of church and community projects:

- The church has used the building for weekly Sunday morning meetings with live worship

- 'Story Café' – a Christian meeting drawing attendees from across the Peak District organised by the Derbyshire Village Mission.
- "Little Church" on a Wednesday night.

The Training Room and Counselling Room were used by a number of local agencies and groups.

From the start of 2020 a programme of repair and refurbishment was commenced to address some urgent issues with the fabric of the building. Some of the costs were covered by the church's insurance policy which also allowed for redecoration of the café.

In prior years, the church has supported a Christmas meal held at the Source Café on Christmas Day for approximately 50 local people (not just church members) who would otherwise be alone, using food and gifts donated by local businesses. This was not possible in 2020 due to the pandemic, but instead the ingredients for 130 Christmas meals were packaged and distributed to families and individuals around Buxton known to be in difficult financial circumstances or who were going to be alone on Christmas Day. In addition, 53 fuller Christmas hampers were prepared and provided to families in greater need and a number of fully cooked meals were also delivered. This was all undertaken in collaboration with the Residents of Fairfield Association who support people living under challenging conditions. Across these 2 projects, it is estimated that we helped 388 individuals.

The church also made the café space available to a collaboration of local organisations to open a 'pop-up' shop selling donated items. In this way local people with little available to buy gifts, could shop with dignity from wide range of affordable items. Those using the shop were either recommended by social services and other community organisations, or were screened to ensure that only those in deprived circumstances were using the service. The project was called 'Helping Hands' and was a great success.

4.2 Buxton Partnerships

We have been privileged to support and work in partnership with several other local groups with which we have much in common:

- As part of our efforts to offer pastoral care to the community of Buxton we have actively supported a **Churches Together in Buxton (CTiB)** initiative to form a **Town Chaplaincy**: a group of volunteers drawn from the churches of Buxton who make weekly visits to willing businesses in the town to offer practical care and prayer support.
- Also as part of our membership of CTiB we have several members taking part in a Bible Society initiative, "**Open the Book**" where we visit primary schools in the town monthly in term time, to mime Bible stories, including children in the cast. This activity was halted when pandemic restrictions came into force.

- The church also continued to support other local charities working with those in need. We made regular collections of food, both at the Source and on Sunday mornings, for the **Buxton Food Bank** based in the Buxton United Reform Church.
- We continued to support **Choices Counselling** both financially and by providing office space and use of the Source counselling rooms.

4.3 National and International Partnerships

Buxton Church in the Peak is a member of the Catalyst network, part of the New Frontiers family of churches. As such, throughout 2020 we were involved with a range of activities in conjunction with 'Catalyst' and benefitted from events and support provided by them.

In 2020 we continued our support for the **Turning Point Trust (TPT)**. TPT is a Christian charity working in the Nairobi slums. Their mission is to demonstrate God's heart for the poor through programmes that relieve poverty, restore hope and transform lives amongst vulnerable children and their families. We see this partnership as very significant in the future of Buxton Church in the Peak.

5. Financial Review

Financial Position

Our income for 2020 was £52,678 (£86,208 in 2019) and our expenditure was £65,046 (£83,584 in 2019), of this expenditure on Church staff costs were £34,595* (£36,040* in 2019).

During the year we gave £10,628 to support the work of other churches and charities in Buxton, the UK and in Africa.

At the end of 2020 the Church's assets, including the Source building and its contents, totalled £474,836.

The worsening financial position noted in the 2019 annual report continued into 2020 and while not made significantly worse by the Covid-19 pandemic, the opportunities to rectify the situation were much more limited.

The church successfully applied for a Government grant of £25,000 as part of the business support package during the pandemic, but as the main impact of the situation was on the café and its staff, the Trustees agreed that this money should all be used for the café's purposes and was transferred to the Café CIC (Community Interest Company). As these funds passed through the church's hands directly to the Coffee Shop, with no impact on the church's activities, on our accountant's advice they have been excluded from the formal accounts provided at the end of this report in order to provide a clearer year-to-year

comparison of the church's financial position. In addition, the church received a £2,000 Covid Business Support Grant from High Peak Borough Council which was retained and is shown in the accounts.

One of the major costs to the church is the Source building itself (utilities, maintenance, insurance, related salaries, etc.), and with the café closing and the leadership developing a new church vision, the viability of retaining the Source building has been a subject of discussion throughout the year. A decision was reached in November 2020 to sell the building and repurpose the funds raised. The monthly savings of associated costs will resolve the ongoing church financial position. At the end of the year an agent had been instructed to market the building at the highest of the various valuations received: £500,000.

** this figure includes National Insurance and PAYE tax*

Remuneration of Trustees

The governing document for Buxton Church in the Peak allows for the remuneration of trustees where those in receipt are either church leaders, or providing specialist skills.

The following Trustees were remunerated for the stated amounts during 2019 for services to the church, *excluding* their Trustee activities for which they were *not* remunerated:

Jon Parsons (church leader):	£ 5,040
Jo Parsons (church leader):	£16,400
Julian Hayes (specialist skills):	£ 3,339

The justification for payment of Julian Hayes was reviewed and confirmed by the Trustees at a Trustees' meeting on 13th January 2020.

Reserves Policy

The Directors have considered the level of reserves they wish to retain, appropriate to the charity's needs, based on the charity's size and the level of financial commitments held. Our current policy, and practice, is to maintain the reserve at £9,000.

6. Plans for the future

For 2021 our plans include the following:

Church vision: to develop a vision for the future of the church that will engage and enthuse church members and guide strategy and decision making over the coming years.

Church unity: to continue to look for opportunities to work more closely with other local churches and regional churches (including Church in the Peak Matlock and Chesterfield).

To seek ways to build church 'community' amongst the membership and provide pastoral support where there are needs amongst our membership.

Local support: to continue to look for ways to support local charitable works with a Christian ethos.

Leadership team: to expand the leadership team and look to appoint elders at the appropriate time.

To involve more church members in the running of the church by serving in various capacities and taking responsibility for ministries.

Overseas links: to explore the possibility of developing closer links with the Turning Point Trust, working with the poor in Kenya.

Longer Term Plans: to pray for, and follow leads, for a new church building out of which we can run a range of ministries and also meet on Sundays.

Finance: to sell the Source building and bring ongoing costs in line with forecast income.

7. Acknowledgements

The Church relies on the generous hearts of individuals and God's provision to fund its activities. So much of the work done by the church is done voluntarily by an incredibly committed church membership. The Directors are very grateful to all those who have contributed with finance, prayer, gifting and time throughout the year to enable us to have achieved so much.

8. Accountant's Report for Year ended 31st December 2020

The following report was prepared and independently examined by Layton-Lee Accountants.

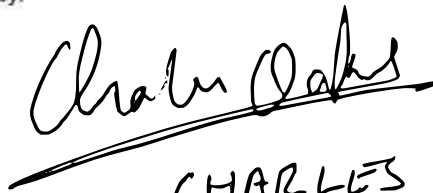
BUXTON CHURCH IN THE PEAK
Statement of Financial Activities
For the year ended 31 December 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Incoming resources					
<i>Voluntary income:</i>					
Donations and legacies	1	39,765	1,266	41,031	71,095
Tax Reclaimed		9,020	0	9,020	11,663
<i>Investment income:</i>					
Bank Interest	2	0	32	32	16
<i>Other incoming resources:</i>					
Room hire	3	595	0	595	3,434
HPBC Grant		2,000	0	2,000	0
Total incoming resources		51,380	1,298	52,678	86,208
Expenditure on:					
Church running costs	4	36,563	0	36,563	45,082
The Source building running costs	5	17,855	0	17,855	12,536
Charitable Activities	6	9,250	689	9,939	25,965
Total resources expended		63,668	689	64,357	83,584
Net incoming/(outgoing) resources					
For year		(12,288)	(610)	(11,679)	2,624
Total funds brought forward		16,081	9,269	486,515	483,891
Total funds carried forward		3,793	8,659	474,836	486,515

BUXTON CHURCH IN THE PEAK
Statement of Financial Activities

	Notes	31.12.20		31.12.19	
		£	£	£	£
NON CURRENT ASSETS					
Tangible assets	8		450,000		450,000
CURRENT ASSETS					
Debtors	9	660		3,170	
Cash at bank and in hand	10	25,599		34,767	
		<u>26,259</u>		<u>37,937</u>	
CREDITORS					
Amounts falling due within one year	11	1,422		1,422	
Net Current Assets			24,836		36,515
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>474,836</u>		<u>486,515</u>
INCOME FUNDS					
Restricted funds	12		451,963		452,075
Unrestricted funds			22,873		34,440
			<u>474,836</u>		<u>486,515</u>

These financial statements were approved by the trustees on 25/10/21 and signed on their behalf by:


CHARLES OAKLEY

BUXTON CHURCH IN THE PEAK

Notes to the Financial Statements for the year ended 31st December 2020

1. DONATIONS AND GRANTS

	Unrestricted	Restricted	Total	Total
	2020	2020	2020	2019
	£	£	£	£
Offerings not gift aided	6,497	0	6,497	10,432
Offerings gift aided	33,268	0	33,268	42,271
Designated gifts	0	1,266	1,266	18,392
Gift Aid claimed	9,020	0	9,020	11,663
	48,785	1,266	50,051	82,758

2. INVESTMENTS

	Total	Total
	2020	2019
	£	£
Interest	32	16
	32	16

3. OTHER ACTIVITIES

	Total	Total
	2020	2019
	£	£
Room hire	595	3,434
HPBC Grant	2,000	0
	2,595	3,434

4. CHURCH RUNNING COSTS

	Unrestricted	Restricted	Total	Total
	2020	2020	2020	2019
	£	£	£	£
Salaries	33,500	-	33,500	35,466
Payroll fees	1,095	-	1,095	574
Venue rents	-	-	-	1,097
Office & administration	419	-	419	1,180
Children & youth	65	-	65	68
Sunday meetings & Pastoral	492	-	492	1,286
Training & conferences	993	-	993	1,571
Events & outreach	-	-	-	3,840
	36,563	-	36,563	45,082

BUXTON CHURCH IN THE PEAK
Notes to the Financial Statements for the year ended 31st December 2020

5. THE SOURCE BUILDING COSTS

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Total 2019 £
Repairs	8,842	-	8,842	1,323
Water & rates	1,745	-	1,745	1,143
Telephone & internet	948	-	948	971
Gas & electricity	3,078	-	3,078	4,108
Insurance	2,478	-	2,478	1,973
Coffee shop contingency	765	-	765	3,020
	17,855	-	17,855	12,536

6. CHARITABLE ACTIVITIES

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Total 2019 £
Catalyst	-	-	-	5,881
Colin Baron	1,800	-	1,800	1,850
Turning Point Trust	3,000	439	3,439	9,927
People of Hope	-	-	-	-
Church Hardship fund	-	-	-	150
Choices & Little Blessings	1,500	-	1,500	1,500
Transfers to restricted	-	-	-	-
Hampers	-	-	-	47
The Source Coffee Shop	2,950	-	2,950	3,284
Life's HC/Encounter	-	-	-	-
Source maintenance	-	250	250	2,011
Thursday Life group	-	-	-	-
Christmas for the community	-	-	-	-
Other gifts	-	-	-	885
F/F fun day	-	-	-	-
Community Discretionary Fund (Hardship)	-	-	-	850
	9,250	689	9,939	25,965

7. TRUSTEES

The following Trustees were remunerated for the stated amounts during 2020:

Jon Parsons (church leader):	5,040
Jo Parsons (church leader):	16,400
Julian Hayes (specialist skills):	3,339
	24,779

BUXTON CHURCH IN THE PEAK
Notes to the Financial Statements for the year ended 31st December 2020

8. TANGIBLE FIXED ASSETS

	Fixtures, fittings & equipment £
Cost	
At 31 December 2019	450,000
At 31 December 2020	<u>450,000</u>
Depreciation and impairment	
At 31 December 2020	
Depreciation charged in the year	
At 31 December 2020	<u>0</u>
Carrying amount	
At 31 December 2020	<u><u>450,000</u></u>

9. DEBTORS

	2020 £	2019 £
Amounts falling due within one year:		
Outstanding Gift aid	0	2,510
Debtors	660	660
	<u>660</u>	<u>3,170</u>

10. CASH AT BANK AND IN HAND

	2020 £	2019 £
#1 Current Account (Unrestricted Funds)	14,376	23,415
#2 Current Account (Restricted Funds)	1,963	2,075
BCITP Reserve account	9,259	9,227
Cash in hand	0	50
	<u>25,599</u>	<u>34,767</u>

11. CREDITORS

	2020 £	2019 £
Amounts falling due within one year:		
Accruals and deferred income	1,422	1,422
	<u>1,422</u>	<u>1,422</u>

BUXTON CHURCH IN THE PEAK

Notes to the Financial Statements for the year ended 31st December 2020

12. INCOME FUNDS	2020	2019
	£	£
Restricted funds		
#2 Current Account (Restricted Funds)	1,963	2,075
Tangible assets	450,000	450,000
	<u>451,963</u>	<u>452,075</u>
Unrestricted funds		
#1 Current Account (Unrestricted Funds)	14,376	23,415
BCITP Reserve account	9,259	9,227
Cash in hand	0	50
Creditor	(1,422)	(1,422)
Debtors	660	3,170
	<u>22,873</u>	<u>34,440</u>