

HALTON CARERS CENTRE

England & Wales · Charity number 1124493

Details

Status	Registered
Legal form	Charitable company
Company number	06574889
Registered	2008-06-12
Register	View on the Charity Commission register

Contact

Address	62 Church Street Runcorn WA7 1LD
Phone	01928580182
Email	help@haltoncarers.co.uk
Website	www.haltoncarers.co.uk

Activities

Objects: THE CHARITY'S OBJECTS (THE OBJECTS) ARE;THE RELIEF OF PERSONS WHO ARE ILL, DISABLED OR ELDERLY THROUGH THE PROVISION OF INFORMATION AND SUPPORT TO PERSONS WHO CARE FOR THOSE PERSONS WHO ARE ILL, DISABLED OR ELDERLY (CARERS) WITHIN THE BOROUGH OF HALTON.

Activities: The relief of persons who are ill, disabled or elderly through the provision of information and support to persons who care for those persons who are ill, disabled or elderly (carers) within the borough of Halton.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

Geography

- **Area of benefit:** THE BOROUGH OF HALTON.
- Halton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£930,221	£737,380	£536,919	14
2024-03-31	£734,375	£752,449	£344,077	13
2023-03-31	£668,160	£659,409	£362,151	13
2022-03-31	£535,239	£604,348	£353,400	13
2021-03-31	£732,303	£601,287	£422,509	12

Trustees

Name	Role	Appointed
Alison Claire Horton		2025-02-21
DIANE SMITH		
Darren Earnshaw		2015-10-23
LINDA BOOTH		
Stuart Moran		2023-02-16
Suzan Turner		2021-11-12

Accounts

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889



Annual Report and Financial Statements

for the year ended 31 March 2025



Greater Merseyside Community
Accountancy Service

Halton Carers Centre Limited

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by the Greater Merseyside Community Accountancy Service

Halton Carers Centre Limited

Trustees' report

Halton Carers Centre: Aims, Impact & Need Summary including demonstration of public benefit

Our Vision

To see all carers in Halton living fulfilled lives—able to care for their loved ones while also achieving their own potential.

Our Aims

Through our work, carers will:

- **Enhance well-being:** Build resilience and reduce isolation
- **Increase skills:** For caring, life, and work
- **Build knowledge:** Understand and access their rights and entitlements

Our Impact

Carers engaging with us report:

- Improved mental health and emotional resilience
- Increased social connection and peer support
- Greater confidence, ambition, and hope for the future
- Enhanced skills for caring and wider life
- Better understanding of rights in areas like finance and employment
- Reduced reliance on NHS and adult social care services

“As a carer for my husband, I do forget about myself... I've had a bit of a kick to put myself first. Thank you for your kindness.”

The Need in Halton

- Carers face **isolation, burnout, and family breakdown** due to the demands of their role
- Halton is in the **top 10% most deprived wards in England**, compounding carers' challenges with economic and health inequalities
- Many carers experience **low self-esteem, confidence, and aspiration**, leading to a sense of fatalism

Our Response

We offer a **needs-led, holistic programme** of support, including:

well-being & Resilience

- Community garden & beekeeping
- Arts, cooking, walking, and chat groups
- Trips, forest school, and family fun days
- Holistic therapies (massage, reflexology, podiatry)

Skills & Knowledge

- Themed groups (e.g. dementia, ADHD, parent carers)
- Training (e.g. first aid, mental health first aid)
- Counselling, advice, and signposting

Halton Carers Centre Limited

Trustees' report continued

Our Reach (April 2024 – March 2025)

- 1,022 new carers registered (677 adults, 345 young carers)
- 5,602 phone calls made/received
- 3,396 instances of information/advice
- 3,215 carer reviews completed
- 1,110 information packs distributed
- 147 support groups facilitated
- 44 day trips/activities delivered
- 10 training sessions run
- 1,161 relaxation & podiatry appointments

Monitoring & Evaluation

- Feedback collected after every session via tablets (boosting digital literacy)
- Annual survey (300+ responses) shows:
 - 71% have a positive outlook on life
 - 82% feel supported in their caring role
 - 87% have the skills and knowledge to care well
 - 86% believe their support prevents costly NHS intervention

Our Funders & Partners

We are grateful to:

- **ICB & Halton Borough Council** – core operational support
- **National Lottery Community Fund** – core salaries and project work
- **Henry Smith, John Moores, Garfield Weston Foundations** – generic funding
- **Talent Fund** – Dementia Carers Project
- **Co-op Community Fund** – trips and activities
- **Steve Morgan Foundation** – young carers team salaries

Reserves Policy

The board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and have a reserves policy in place which is reviewed annually in accordance with financial audit processes. The board believe that in addition to known commitments there is a need to hold at least 5 months unrestricted running costs in free reserve given the charity's sources of funding are not certain. The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the boards' intentions with regard to the use of those reserves. For the year ended 31 March 2025 this analysis revealed that the total reserves of £328,054 represents 5 months running costs. The board continues to aim to achieve a balanced budget that will increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services through this period when funding opportunities are more limited. We will however, continue to adjust activities and costs in line with the current financial climate.

Halton Carers Centre Limited

Trustees' report continued

Risk Management

The Board regularly reviews the operational and financial risks facing the organisation. Of the risks identified it is only the issue of funding that continues to be a concern and the Board has focused on this issue. The challenge remains, but there are a number of factors that are enabling us to be positive. Our fundraising plans set out our approach for generating income and is already beginning to show some dividends.

The Board believes that the primary risks it faces are related to the funding environment and the coming few years are likely to be challenging.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income or expenditure, of the charity for the year.

select suitable accounting policies and apply them consistently;

observe the the methods and principles in the Charities SORP

make reasonable judgements and estimates that are reasonable and prudent;

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern;

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on 2nd December 2025 and signed on their behalf by:

Stuart Moran
Director / Trustee

Reference and Administrative Details

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2025.

Name	Position	Dates
Bob Bryant BEM	Chair	
Dr Ronald Marsh		
Diane Smith		
Linda Booth		
Darren Earnshaw		
Susan Turner		
Stuart Moran		
Angela Mcinerney		

Other Representatives

Carl Harris	Company Secretary/Centre Manager
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Organisation

The Board of Trustees is responsible for the administration of the charity. The day-to-day running of the organisation is delegated to the Chief Officer.

The full boards meets quarterly and the organisation's policies and procedures set out the delegation of authority from the Board to the Chief Officer.

Method of appointment

Trustees are elected by the members at the AGM

Registered address

62 Church Street
Runcorn
Cheshire
WA7 1LD

Bankers

Lloyds Bank PLC
Town Hill
Warrington

Governing document

Memorandum & Articles of Association Incorporated 23rd April 2008

Objects of the organisation

The relief of persons who are ill, disabled or elderly through the provision of information and support to persons who care for those persons who are ill, disabled or elderly (carers) within the borough of Halton.

Independent Examiner

Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

HR Advisors

Peninsula

Independent Examiner's report to the trustees of Halton Carers Centre Limited

I report on the accounts of the charity for the year ended 31 March 2025 set out on pages 7 to 16

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams
MAAT
Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

2nd December 2025

Halton Carers Centre Limited
Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Income from donations	(4)	35,980	-	35,980	24,796
Income from charitable activities	(5)	-	886,647	886,647	702,906
Other incoming resources	(6)	5,908	-	5,908	4,615
Bank interest	(7)	1,686	-	1,686	2,058
Total incoming resources		43,574	886,647	930,221	734,375
Resources expended					
Charitable activities	(7)	19,561	717,819	737,380	752,449
Net incoming / (outgoing) resources		24,014	168,828	192,842	(18,074)
Transfers between funds		-	-	-	-
Net movement in funds		24,014	168,828	192,842	(18,074)
Reconciliation of funds					
Total funds as at 1 April 2024		304,040	40,037	344,077	362,151
Total funds as at 31 March 2025		328,054	208,865	536,919	344,077

The above statement includes all gains and losses recognised during the year.
All activities are regarded as continuing.
Comparative figures for the previous year by fund type are shown in Note 16.
The Notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

Balance sheet

as at 31 March 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed Assets					
Tangible Assets	(10)	-	-	-	28,133
Total fixed assets		-	-	-	28,133
Current Assets					
Debtors and prepayments	(11)	3,000	-	3,000	3,000
Cash at bank and in hand	(12)	325,054	208,865	533,919	312,944
Total current assets		328,054	208,865	536,919	315,944
Current liabilities:					
amounts falling due within one year					
Creditors (due within one year)	(13)	-	-	-	-
Total current liabilities		-	-	-	-
Net Assets		328,054	208,865	536,919	344,077
Funds of the charity					
Restricted Funds		-	208,865	208,865	40,037
Unrestricted funds		328,054	-	328,054	304,040
Total Funds	(15)	328,054	208,865	536,919	344,077

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 March 2025

the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 16 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 2nd December 2025 and signed on their behalf by:

Linda Booth
Director / Trustee

Halton Carers Centre Limited
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 March 2025

		2025	2024
		Total	Total
		£	£
Cash flows from operating activities:			
Net income/(expenditure) per SOFA		192,842	(18,074)
Investment income	(7)	(1,686)	(2,058)
Depreciation		28,133	26,990
(Increase)/decrease in fixed assets		-	-
(Increase)/decrease in debtors	(12)	-	-
Increase/(decrease) in creditors	(14)	-	-
		<u>219,289</u>	<u>6,858</u>
Cash flows from investing activities			
Investment income	(7)	<u>1,686</u>	<u>2,058</u>
Net increase/(decrease in cash:		220,975	8,916
Total cash as at 1 April 2024		<u>312,944</u>	<u>304,028</u>
Total cash as at 31 March 2025		<u>533,919</u>	<u>312,944</u>

The notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2025

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- 1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) The Companies Act 2006
- (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102

(d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2019)

- 1.2** The charity meets the definition of a public benefit entity as defined by FRS 102

- 1.3** The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. Young Carers), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2025

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

2.5 Debtors

(a) Debtors are recognised at the settlement amount due.

(b) Prepayments are valued at the amount prepaid.

2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

(a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

(b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

During the year one trustees claimed expenses £68 (2024: 0) for attending charity business.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were identified which should be disclosed under FRS 102.

Halton Carers Centre Limited

Notes to accounts

for the year ended 31 March 2025

4 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Donations	35,980	-	35,980	24,796
	<u>35,980</u>	<u>-</u>	<u>35,980</u>	<u>24,796</u>

5 Income from charitable activities

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
NHS Halton CCG	-	178,433	178,433	360,263
Halton Borough Council	-	178,433	178,433	163,433
Halton Borough Council: Carers/Young Carers Grant	-	179,730	179,730	-
Carers Trust	-	5,278	5,278	2,255
Henry Smith Charity	-	60,000	60,000	40,000
Trusthouse Foundation	-	-	-	26,488
VOLA Consortium	-	-	-	9,995
The National Lottery: Community Foundation	-	70,188	70,188	70,188
NLCF: Know your Neighbour	-	17,860	17,860	17,860
The Mayors Fund	-	-	-	11,624
ASDA: Better Start Grant	-	-	-	400
Warburtons YC	-	-	-	400
Halton & St Helens VCA	-	8,500	8,500	-
The John Moores Foundation	-	10,000	10,000	-
Garfield Weston	-	30,000	30,000	-
The Talent Fund	-	40,000	40,000	-
Accelerated Reform Fund	-	79,892	79,892	-
The Steve Morgan Foundation	-	28,333	28,333	-
	<u>-</u>	<u>886,647</u>	<u>886,647</u>	<u>702,906</u>

6 Other Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Carers Lottery	5,908	-	5,908	4,615
Fundraising	-	-	-	-
	<u>5,908</u>	<u>-</u>	<u>5,908</u>	<u>4,615</u>

7 Investment Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bank Interest Received	1,686	-	1,686	2,058
	<u>1,686</u>	<u>-</u>	<u>1,686</u>	<u>2,058</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2025

8 Restricted funds summary	Balance b/f £	Incoming -	Outgoing £	Transfers £	Balance c/f £
Halton ICB	516	178,433	133,385	-	45,564
Halton ICB ~ Carers Breaks	5,850	179,730	186,250	-	(670)
Halton Borough Council	-	178,433	178,433	-	-
Henry Smith Charity	17,954	60,000	39,493	-	38,461
Trusthouse Foundation	6,622	-	6,622	-	-
VOLA Consortium	9,995	-	9,827	-	168
Carers Trust	(900)	5,278	7,881	-	(3,503)
TNL: Know Your Neighbourhood	-	17,860	16,335	-	1,525
John Moores Foundation	-	10,000	7,500	-	2,500
Garfield Weston	-	30,000	7,500	-	22,500
The Talent Fund	-	40,000	10,000	-	30,000
TNL: Reaching Communities	-	70,188	70,188	-	-
Accelerated Reform Fund	-	79,892	11,947	-	67,945
Halton & St Helens VCA	-	8,500	4,125	-	4,375
The Steve Morgan Fdtn	-	28,333	28,333	-	-
	<u>40,037</u>	<u>886,647</u>	<u>717,819</u>	<u>-</u>	<u>208,865</u>

Purpose of restricted funds

Halton Borough Council provides funding for the provision of carers services in Halton.

NHS Cheshire & Merseyside ICB provides funding for staffing and associated costs. They also provide, once provided with proof of expenditure, the provision of up to £185,650 for carer breaks yearly.

Henry Smith Charity provides 50% funding for 2 wte carer support workers.

The Trusthouse Charitable Foundation provides funding towards 49% of 2 wte support workers.

Vola Consortium have provided IT equipment for unpaid carers to access whilst visiting either carer centre offices.

9 Governance Costs	2025 £	2024 £
Independent Examiners' fee	750	750
Annual Return Fee	13	13
Trustee Expenses	68	140
	<u>831</u>	<u>903</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2025

10 Staff costs and numbers	2025	2024
	£	£
Gross salaries	295,271	316,874
Social security costs	18,124	19,848
Medicash	2,917	1,747
Pensions	6,398	6,651
	<u>322,710</u>	<u>345,120</u>

No employee earned £60,000 per annum or more in the current accounting period

The average number of employees during the year was 12.5 FTE (2022:12.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

11 Tangible assets	Building Improvements	Fixtures & Fittings	Computers & Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 April 2024	269,903	1,900	32,151	303,954
Additions	-	-	-	-
At 31 March 2025	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
<u>Depreciation</u>				
At 1 April 2024	241,770	1,900	32,151	275,821
Charge for year	28,133	-	-	28,133
At 31 March 2025	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
<u>Net book value</u>				
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	<u>28,133</u>	<u>-</u>	<u>-</u>	<u>28,133</u>

12 Debtors and prepayments	2025	2024
	£	£
Debtors	-	-
Prepayments	3,000	3,000
	<u>3,000</u>	<u>3,000</u>

13 Cash at bank and in hand	2025	2024
	£	£
Current Account	378,055	163,694
Business Reserve Account	155,851	149,185
Cash in hand	12	66
	<u>533,919</u>	<u>312,944</u>

14 Creditors and accruals	2025	2024
	£	£
Creditors	-	-
Accruals	-	-
	<u>-</u>	<u>-</u>

Halton Carers Centre Limited
Notes to the accounts continued
for the year ended 31 March 2025

15 Analysis of Resources by	Centre Funds	NHS Halton ICB	Carers Breaks	Carers Trust	Trusthouse Fdtn	Henry Smith	TNL: KYN	John Moores Fdtn	Garfield Weston	The Talent Fund	TNL: RC	VOLA	Acc Reform Fund	Halton St Helens VCA	Steve Morgan	Total 2025
Charitable Activities	notes	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Income																
Opening balance @ 01/04/24	292,416	516	5,850	- 900	6,622	17,954	-	-	-	-	-	9,995	-	-	-	332,453
Halton Borough Council	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Carers Trust	-	-	-	5,278	-	-	-	-	-	-	-	-	-	-	-	5,278
Halton CCG ~ Carers Breaks	-	-	179,730	-	-	-	-	-	-	-	-	-	-	-	-	179,730
NHS Halton ICB	178,433	178,433	-	-	-	-	-	-	-	-	-	-	-	-	-	356,866
Henry Smith	-	-	-	-	-	60,000	-	-	-	-	-	-	-	-	-	60,000
John Moores Fdtn	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
Garfield Weston	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	30,000
The Talent Fund	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	40,000
Accelerated Reform Fund	-	-	-	-	-	-	-	-	-	-	-	-	79,892	-	-	79,892
TNL: Know Your Neighbourhood	-	-	-	-	-	-	17,860	-	-	-	-	-	-	-	-	17,860
TNL: Reaching Communities	-	-	-	-	-	-	-	-	-	-	70,188	-	-	-	-	70,188
The Steve Morgan Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,333	28,333
Halton & St Helens VCA	-	-	-	-	-	-	-	-	-	-	-	-	-	8,500	-	8,500
Bank Interest received	1,686	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,686
Other Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	35,980	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,980
Fundraising	5,743	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,743
Total incoming resources	514,258	178,949	185,580	4,378	6,622	77,954	17,860	10,000	30,000	40,000	70,188	9,995	79,892	8,500	28,333	1,262,509
Expenditure																
Salaries and NICs	(10) 68,777	72362	-	-	6,622	27,589	12,700	7,500	7,500	9,899	70,188	-	6,316	3,125	28,333	320,912
Employee Health	1,459	1459	-	-	-	-	-	-	-	-	-	-	-	-	-	2,917
Payroll costs	353	353	-	-	-	-	-	-	-	-	-	-	-	-	-	705
Staff travel expenses	1,205	2789	-	-	-	800	-	-	-	-	-	-	-	-	-	4,794
Rent & Room Hire	11,459	11459	-	-	-	2,160	-	-	-	-	-	-	-	-	-	25,078
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Volunteer expenses	2,261	-	-	-	-	-	1,478	-	-	-	-	-	-	-	-	3,739
Printing, stationery & postage	4,299	5887	-	-	-	2,498	-	-	-	-	-	-	-	-	-	12,684
Equipment Software & IT Support	14,439	14439	-	-	-	-	-	-	-	-	-	9,827	-	-	-	38,705
Adverts, publicity & recruitment	-	-	-	-	-	500	-	-	-	-	-	-	-	-	-	500
Insurance	1,215	1218	-	-	-	300	-	-	-	-	-	-	-	-	-	2,733
Depreciation	28,133	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,133
Carers Breaks	-	-	150,750	-	-	-	-	-	-	-	-	-	-	-	-	150,750
Young Carers Breaks	-	-	35,500	-	-	-	-	-	-	-	-	-	-	-	-	35,500
Carers Trust	-	-	-	7,881	-	-	-	-	-	-	-	-	-	-	-	7,881
Activities	10,070	-	-	-	-	4,746	2,157	-	-	101	-	-	5,631	1,000	-	23,706
Therapies	30,237	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,237
Repairs & Maintenance	2,050	2051	-	-	-	-	-	-	-	-	-	-	-	-	-	4,101
Fees, subscriptions & licenses	17,352	16752	-	-	-	500	-	-	-	-	-	-	-	-	-	34,604
Utilities	4,240	4243	-	-	-	400	-	-	-	-	-	-	-	-	-	8,883
Governance Costs	443	375	-	-	-	-	-	-	-	-	-	-	-	-	-	818
Total resources expended	197,993	133,385	186,250	7,881	6,622	39,493	16,335	7,500	7,500	10,000	70,188	9,827	11,947	4,125	28,333	737,380
Transfers between funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
At 31 March 2025	316,265	45,564	(670)	(3,503)	-	38,461	1,525	2,500	22,500	30,000	-	168	67,945	4,375	-	525,130

Halton Carers Centre Limited
Comparative Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2025

16 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2025	2024	2025	2024
	£	£	£	£
Income from:				
Income from donations	35,980	24,796	-	-
Income from charitable activities	-	12,424	886,647	690,482
Other incoming resources	5,908	4,615	-	-
Bank interest	1,686	2,058	-	-
Total incoming resources	43,574	43,893	886,647	690,482
Expenditure on:				
Charitable activities	19,561	32,448	717,819	720,001
Net incoming / (outgoing) resources	24,014	11,445	168,828	(29,519)
Transfers between funds	-	-	-	-
Net movement in funds	24,014	11,445	168,828	(29,519)
Reconciliation of funds				
Total funds as at 1 April 2024	304,040	292,595	40,037	69,556
Total funds as at 31 March 2025	328,054	304,040	208,865	40,037

Accounts

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889



Annual Report and Financial Statements

for the year ended 31 March 2024



Greater Merseyside Community
Accountancy Service

Halton Carers Centre Limited

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by the Greater Merseyside Community Accountancy Service

Halton Carers Centre Limited

Trustees' report

Achievements, performance and demonstration of public benefit

The ultimate aim or vision of Halton Carers Centre is for carers in Halton to live fulfilled lives that enable them to perform their caring role to the best of their abilities whilst also achieving their own potential.

Our objectives as an organisation are to:

1. Enhance well-being – to build resilience and reduce isolation in carers.
2. Increase skills – both skills relating to the caring role and for wider life and work
3. Build Knowledge – so carers know the support they are entitled to and how to get it.

We do this by offering a range of groups and activities to carers, always listening to make sure our programme reflects the needs of carers in Widnes and Runcorn.

Since we began work in Halton in 2008, we have continued to see a year-on-year increase in the number of unpaid carers registering with us.

As ever when we reflect over the previous year, we need to recognise the hard work of our staff and volunteers who work tirelessly for carers in Halton. Throughout the past few years our team have worked tremendously hard in difficult, ever-changing circumstances and their dedication deserves to be recognised.

A massive thanks needs to go to our funders and stakeholders who partner with us to make a difference to carers living in Halton including The National Lottery Community Fund (Reaching Communities and Awards for All), The Henry Smith Foundation, The Trusthouse Foundation, The Hedley Trust, Vola consortium, Asda's Better start grant and Warburtons.

As ever we know the year ahead will have its challenges. However, we are ready for what may come and confident that we have a skilled staff team to cope with anything that is ahead.

Any report can only be a snapshot of achievements - we hope you enjoy our highlights!

What we do

Adult Carers:

Support groups – providing groups and activities for adult carers to connect with others in similar circumstances to themselves. These included Parent carer groups and themed groups e.g. ADHD / ASD / Dementia / mental health. All the groups have a mix of fun and learning sessions to ensure all carers needs are being met.

Training – this could be on anything relevant to the caring role. This year training included first aid, awareness in specific medical conditions and we also saw the return of our START training course – a programme for carers looking after a loved one with dementia.

Day trips and activities – these are an incredibly important part of our timetable! Trips include cinema, theatre, comedy nights, seaside visits, pamper sessions, meals out. Our trips are fully accessible, and we provide an opportunity for carers and the cared for to attend together. Our family together trips are always very popular, and this year included fun days in the park and theme park visits. These trips are free or low cost to ensure everyone can attend and provide a much-needed respite from the day to day demands of the caring role.

Halton Carers Centre Limited

Trustees' report continued

Holistic Therapy – our registered carers can book a massage, reflexology, and podiatry appointment in both our bases in Widnes and Runcorn. Again, this gives carers the opportunity to focus on themselves and have some time out from daily life.

Information and Advice – carers can access this by drop in or by phone 5 days a week. Our adult carer support workers are available to answer questions and to signpost / refer on to other organisations if needed.

Outreach – for adult carers this primarily takes place in health organisations and GP surgeries. Our adult carer support workers hold stalls and facilitate sessions ensuring that professionals are able to recognise when someone is performing a caring role and are aware of how to refer them to ourselves.

Halton Carers Centre continue to administer the carer break fund on behalf of NHS Cheshire & Merseyside ICB. Carers registered with the centre are able to apply to the fund to enable them to engage in activities that give them respite. This may be a weekend away, music lessons or even a trip to the theatre. Carers are trained as volunteers to sit on the panel and make fund decisions, ensuring fairness and transparency.

Young Carers:

For young carers, the emphasis is on having fun and making friends. Many young carers can feel isolated and different to their peers, this is why it is essential that they join in groups with other young carers. In doing so they realise they are not alone and can make connections with other young people who understand what they are going through.

Our main groups for young carers are Me time – for young carers 5-10 and R-time – for carers aged 11-17. These groups take place fortnightly and combine having fun with learning.

Trips and activities – from outdoor pursuits to go-karting, from cooking to arts and crafts and bee-keeping our young carers have lots of opportunities to have fun and try something new in a safe environment. School holidays are particularly busy as we have a packed programme of activities to keep young carers entertained and happy during the end of term breaks.

Schools work – spending time in schools meeting young carers and also training school staff to recognise young carers in their setting.

Impact

Between April 23 and March 24, we

- Made or received 7664 telephone calls to carers.
- Made and distributed 1371 information packs
- Signposted 1693 times to external organisations,
- Gave our information and advice on 4814 occasions.
- Completed 3723 reviews with adult carers.
- Facilitated 159 groups for both young and adult carers.
- Organised 31 trips for adult carers and 17 trips for young carers.
- Delivered 1504 holistic therapy appointments.
- Supported HBC's Health Improvement Team to provide 92 health checks for unpaid carers.

Halton Carers Centre Limited

Trustees' report continued

As a result of our work:

- 68% of carers state they have a positive outlook on life.
- 79% of carers feel supported in their caring role.
- 87% of carers state they have the skills and knowledge to perform their caring role well.
- 83% of carers state they know where to go to get support and advice in relation to their caring role.
- 86% of carers feel that if they weren't a carer their loved one would need more costly NHS interventions.

Reserves Policy

The board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission, and have a reserves policy in place which is reviewed annually in accordance with financial audit processes. The board believe that in addition to known commitments there is a need to hold at least 5 months unrestricted running costs in free reserve given the charity's sources of funding are not certain. The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the boards' intentions with regard to the use of those reserves.

For the year ended 31 March 2024 this analysis revealed that the total reserves of £304,040 represents 4.5 months running costs

The board continues to aim to achieve a balanced budget that will increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services through this period when funding opportunities are more limited. We will however, continue to adjust activities and costs in line with the new financial climate.

Halton Carers Centre Limited

Trustees' report continued

Risk Management

The Board regularly reviews the operational and financial risks facing the organisation. Of the risks identified it is only the issue of funding that continues to be a concern and the Board has focused on this issue. The challenge remains, but there are a number of factors that are enabling us to be positive. Our fundraising plans set out our approach for generating income and is already beginning to show some dividends.

The Board believes that the primary risks it faces are related to the funding environment and the coming few years are likely to be challenging.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income or expenditure, of the charity for the year.

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP

make reasonable judgements and estimates that are reasonable and prudent;

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern;

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on 5th December 2024 and signed on their behalf by:

Stuart Moran

Stuart Moran
Director / Trustee

Reference and Administrative Details

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2024.

Name	Position	Dates
Bob Bryant BEM	Chair	
Dr Ronald Marsh		
Diane Smith		
Linda Booth		
Darren Earnshaw		
Susan Turner		
Stuart Moran		
Angela Mcinerney		

Other Representatives

Carl Harris	Company Secretary/Centre Manager
-------------	----------------------------------

Organisation

The Board of Trustees is responsible for the administration of the charity. The day-to-day running of the organisation is delegated to the Chief Officer.

The full boards meets quarterly and the organisation's policies and procedures set out the delegation of authority from the Board to the Chief Officer.

Method of appointment

Trustees are elected by the members at the AGM

Registered address

62 Church Street
Runcorn
Cheshire
WA7 1LD

Bankers

Lloyds Bank PLC
Town Hill
Warrington

Governing document

Memorandum & Articles of Association Incorporated 23rd April 2008

Objects of the organisation

The relief of persons who are ill, disabled or elderly through the provision of information and support to persons who care for those persons who are ill, disabled or elderly (carers) within the borough of Halton.

Independent Examiner

Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

HR Advisors

Peninsula

Independent Examiner's report to the trustees of Halton Carers Centre Limited

I report on the accounts of the charity for the year ended 31 March 2024 set out on pages 8 to 17

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams

Jane Williams

MAAT

Greater Merseyside Community Accountancy Service

St Marie's

Lugsdale Road

Widnes

WA8 6DB

5th December 2024

Halton Carers Centre Limited
Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Income from donations	(4)	24,796	-	24,796	20,558
Income from charitable activities	(5)	12,424	690,482	702,906	642,332
Other incoming resources	(6)	4,615	-	4,615	4,906
Bank interest	(7)	2,058	-	2,058	364
Total incoming resources		43,893	690,482	734,375	668,160
Resources expended					
Charitable activities	(7)	32,448	720,001	752,449	659,409
Net incoming / (outgoing) resources		11,445	(29,519)	(18,074)	8,751
Transfers between funds		-	-	-	-
Net movement in funds		11,445	(29,519)	(18,074)	8,751
Reconciliation of funds					
Total funds as at 1 April 2023		292,595	69,556	362,151	353,400
Total funds as at 31 March 2024		304,040	40,037	344,077	362,151

The above statement includes all gains and losses recognised during the year.
All activities are regarded as continuing.
Comparative figures for the previous year by fund type are shown in Note 16.
The Notes on pages 10 to 17 form an integral part of these accounts.

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

Balance sheet

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets	(10) 28,133	-	28,133	55,123
Total fixed assets	28,133	-	28,133	55,123
Current Assets				
Debtors and prepayments	(11) 3,000	-	3,000	3,000
Cash at bank and in hand	(12) 272,907	40,037	312,944	304,028
Total current assets	275,907	40,037	315,944	307,028
Current liabilities:				
amounts falling due within one year				
Creditors (due within one year)	(13) -	-	-	-
Total current liabilities	-	-	-	-
Net Assets	304,040	40,037	344,077	362,151
Funds of the charity				
Restricted Funds	-	40,037	40,037	69,556
Unrestricted funds	304,040	-	304,040	292,595
Total Funds	(15) 304,040	40,037	344,077	362,151

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 March 2024

the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 17 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 5th December 2024 and signed on their behalf by:

Linda Booth

Linda Booth
Director / Trustee

Halton Carers Centre Limited
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 March 2024

		2024	2023
		Total	Total
		£	£
Cash flows from operating activities:			
Net income/(expenditure) per SOFA		(18,074)	8,751
Investment income	(7)	(2,058)	(363)
Depreciation		26,990	26,990
(Increase)/decrease in fixed assets		-	-
(Increase)/decrease in debtors	(12)	-	-
Increase/(decrease) in creditors	(14)	-	(400)
		<u>6,858</u>	<u>34,978</u>
Cash flows from investing activities			
Investment income	(7)	<u>2,058</u>	<u>363</u>
Net increase/(decrease in cash:		8,916	35,341
Total cash as at 1 April 2023		<u>304,028</u>	<u>268,687</u>
Total cash as at 31 March 2024		<u>312,944</u>	<u>304,028</u>

The notes on pages 10 to 17 form an integral part of these accounts.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2024

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- 1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) The Companies Act 2006
- (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102
- (d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2019)

- 1.2** The charity meets the definition of a public benefit entity as defined by FRS 102

- 1.3** The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. Young Carers), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2024

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

2.5 Debtors

(a) Debtors are recognised at the settlement amount due.

(b) Prepayments are valued at the amount prepaid.

2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

(a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

(b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

During the year no trustees claimed expenses (2021: 0) for attending charity business.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were identified which should be disclosed under FRS 102.

Halton Carers Centre Limited
Notes to accounts
for the year ended 31 March 2024

4 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Donations	24,796	-	24,796	20,558
	<u>24,796</u>	<u>-</u>	<u>24,796</u>	<u>20,558</u>

5 Income from charitable activities

	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
NHS Halton CCG	-	360,263	360,263	322,087
Halton Borough Council	-	163,433	163,433	160,933
Halton Borough Council: Carers/Young Carers Grant	-	-	-	2,000
Carers Trust	-	2,255	2,255	700
Henry Smith Charity	-	40,000	40,000	40,000
Trusthouse Foundation	-	26,488	26,488	26,488
VOLA Consortium	-	9,995	9,995	-
Warrington VCA: Health & Home	-	-	-	7,500
Hedley Foundation	-	-	-	3,000
The National Lottery: Community Foundation	-	70,188	70,188	68,124
National Lottery Community Fund: Grey to Garde	-	-	-	10,500
NLCF: Know your Neighbour	-	17,860	17,860	-
The Mayors Fund	11,624	-	11,624	-
ASDA: Better Start Grant	400	-	400	-
Warburtons YC	400	-	400	-
Halton & St Helens VCA	-	-	-	1,000
	<u>12,424</u>	<u>690,482</u>	<u>702,906</u>	<u>642,332</u>

6 Other Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Carers Lottery	4,615	-	4,615	4,850
Fundraising	-	-	-	56
	<u>4,615</u>	<u>-</u>	<u>4,615</u>	<u>4,906</u>

7 Investment Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bank Interest Received	2,058	-	2,058	364
	<u>2,058</u>	<u>-</u>	<u>2,058</u>	<u>364</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2024

8 Restricted funds summary	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Halton CCG	25,340	163,433	188,257	-	516
Halton CCG ~ Carers Breaks	1,170	196,830	192,150	-	5,850
Halton Borough Council	7,233	163,433	170,666	-	-
Henry Smith Charity	17,954	40,000	40,000	-	17,954
Trusthouse Foundation	6,630	26,488	26,496	-	6,622
VOLA Consortium	-	9,995	-	-	9,995
TNL: CF	-	70,188	70,188	-	-
CLF Know your Neighbour	-	17,860	17,860	-	-
Carers Trust	-	2,255	3,155	-	(900)
Hedley Foundation	1,737	-	1,737	-	-
Lottery Com Fund Grey to Garden	8,492	-	8,492	-	-
Community Foundation	1,000	-	1,000	-	-
	<u>69,556</u>	<u>690,482</u>	<u>720,001</u>	<u>-</u>	<u>40,037</u>

Purpose of restricted funds

Halton Borough Council provides funding for the provision of carers services in Halton.

NHS Cheshire & Merseyside ICB provides funding for staffing and associated costs. They also provide, once provided with proof of expenditure, the provision of up to £185,650 for carer breaks yearly.

Henry Smith Charity provides 50% funding for 2 wte carer support workers.

The Trusthouse Charitable Foundation provides funding towards 49% of 2 wte support workers.

The National Lottery Community Fund provide funding for 2.5 wte managerial and administrative posts as well as funding our Grey to Garden project and our Know your neighbourhood project too.

Hedley Foundation are providing funding towards trips and activities for unpaid carers.

Community Foundation for Lancashire and Merseyside (CFLM) provided funding for us to purchase plants and garden equipment/bee hives.

Vola Consortium have provided IT equipment for unpaid carers to access whilst visiting either carer centre offices.

9 Governance Costs	2024	2023
	£	£
Independent Examiners' fee	750	450
Annual Return Fee	13	13
Trustee Expenses	<u>140</u>	<u>-</u>
	<u>903</u>	<u>463</u>

Halton Carers Centre Limited
Notes to the accounts
for the year ended 31 March 2024

10 Staff costs and numbers	2024	2023
	£	£
Gross salaries	316,874	280,485
Social security costs	19,848	18,119
Medicash	1,747	1,419
Pensions	6,651	6,742
	<u>345,120</u>	<u>306,765</u>

No employee earned £60,000 per annum or more in the current accounting period
The average number of employees during the year was 12.5 FTE (2022:12.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

11 Tangible assets	Building Improvements	Fixtures & Fittings	Computers & Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 April 2023	269,903	1,900	32,151	303,954
Additions	-	-	-	-
At 31 March 2024	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
<u>Depreciation</u>				
At 1 April 2023	214,780	1,900	32,151	248,831
Charge for year	26,990	-	-	26,990
At 31 March 2024	<u>241,770</u>	<u>1,900</u>	<u>32,151</u>	<u>275,821</u>
<u>Net book value</u>				
At 31 March 2024	<u>28,133</u>	<u>-</u>	<u>-</u>	<u>28,133</u>
At 31 March 2023	<u>55,123</u>	<u>-</u>	<u>-</u>	<u>55,123</u>

12 Debtors and prepayments	2024	2023
	£	£
Debtors	-	-
Prepayments	3,000	3,000
	<u>3,000</u>	<u>3,000</u>

13 Cash at bank and in hand	2024	2023
	£	£
Current Account	163,694	110,991
Business Reserve Account	149,185	193,037
Cash in hand	66	-
	<u>312,944</u>	<u>304,028</u>

14 Creditors and accruals	2024	2023
	£	£
Creditors	-	-
Accruals	-	-
	<u>-</u>	<u>-</u>

Halton Carers Centre Limited
Notes to the accounts continued
for the year ended 31 March 2024

15 Analysis of Resources by

	notes	Centre Funds	NHS Halton CCG	Carers Breaks	Carers Trust	Trusthouse e Fdtn	Henry Smith	TNL: CF	Lottery CF Garden	CFLM	TNL CF NYN	VOLA	Hedley	Total 2024
Charitable Activities		£	£		£									£
Income														
Opening balance @ 01/04/23		299,828	25,340	1,170	-	6,630	17,954	-	8,492	1,000	-	-	1,737	362,151
Halton Borough Council		163,433	-	-	-	-	-	-	-	-	-	-	-	163,433
Carers Trust		-	-	-	2,255	-	-	-	-	-	-	-	-	2,255
Halton CCG ~ Carers Breaks		-	-	196,830	-	-	-	-	-	-	-	-	-	196,830
NHS Halton CCG		-	163,433	-	-	-	-	-	-	-	-	-	-	163,433
Henry Smith		-	-	-	-	-	40,000	-	-	-	-	-	-	40,000
Vola Consortium		-	-	-	-	-	-	-	-	-	-	9,995	-	9,995
Trusthouse Foundation		-	-	-	-	26,488	-	-	-	-	-	-	-	26,488
TNL: Community Fund		-	-	-	-	-	-	70,188	-	-	-	-	-	70,188
Lottery Community Fund		-	-	-	-	-	-	-	-	-	17,860	-	-	17,860
Bank Interest received		2,058	-	-	-	-	-	-	-	-	-	-	-	2,058
Other Income		4,615	-	-	-	-	-	-	-	-	-	-	-	4,615
Donations		25,596	-	-	-	-	-	-	-	-	-	-	-	25,596
Fundraising		-	-	-	-	-	-	-	-	-	-	-	-	-
Total incoming resources		495,530	188,773	198,000	2,255	33,118	57,954	70,188	8,492	1,000	17,860	9,995	1,737	1,084,902
Expenditure														
Salaries and NICs	(10)	99,578	103,847	-	-	26,496	27,077	70,188	2,631	-	12,700	-	-	342,517
Employee Health		874	874	-	-	-	-	-	-	-	-	-	-	1,748
Forum		2,285	-	-	-	-	-	-	-	-	-	-	-	2,285
Payroll costs		867	867	-	-	-	-	-	-	-	-	-	-	1,734
Staff travel expenses		4,236	1,991	-	-	-	804	-	-	-	-	-	-	7,031
Rent & Room Hire		-	21,698	-	-	-	2,160	-	-	-	-	-	-	23,858
Training		-	-	-	-	-	621	-	-	-	-	-	-	621
Volunteer expenses		1,002	-	-	-	-	-	-	-	-	2,037	-	-	3,039
Printing, stationery & postage		5,014	5,070	-	-	-	2,500	-	-	-	-	-	-	12,584
Equipment Software & IT Support		901	20,967	-	-	-	-	-	4,459	-	932	-	-	27,259
Adverts, publicity & recruitment		-	-	-	-	-	500	-	-	-	-	-	-	500
Insurance		-	2,297	-	-	-	300	-	-	-	-	-	-	2,597
Depreciation		26,990	-	-	-	-	-	-	-	-	-	-	-	26,990
Carers Breaks		-	-	151,550	-	-	-	-	-	-	-	-	-	151,550
Young Carers Breaks		-	-	40,600	-	-	-	-	-	-	-	-	-	40,600
Carers Trust		-	-	-	3,155	-	-	-	-	-	-	-	-	3,155
Activities		15,907	-	-	-	-	5,138	-	1,402	1,000	2,191	-	1,737	27,375
Therapies		35,402	-	-	-	-	-	-	-	-	-	-	-	35,402
Repairs & Maintenance		1,423	3,928	-	-	-	-	-	-	-	-	-	-	5,351
Fees, subscriptions & licenses		7,745	15,409	-	-	-	500	-	-	-	-	-	-	23,654
Utilities		-	10,559	-	-	-	400	-	-	-	-	-	-	10,959
Governance Costs		890	750	-	-	-	-	-	-	-	-	-	-	1,640
Total resources expended		203,114	188,257	192,150	3,155	26,496	40,000	70,188	8,492	1,000	17,860	-	1,737	752,449
Transfers between funds		-	-	-	-	-	-	-	-	-	-	-	-	-
At 31 March 2024		292,416	516	5,850	(900)	6,622	17,954	-	-	-	-	9,995	-	332,453

Halton Carers Centre Limited
Comparative Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2024

16 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2024	2023	2024	2023
	£	£	£	£
Income from:				
Income from donations	24,796	20,558	-	-
Income from charitable activities	12,424	-	690,482	642,332
Other incoming resources	4,615	4,906	-	-
Bank interest	2,058	364	-	-
Total incoming resources	43,893	25,828	690,482	642,332
Expenditure on:				
Charitable activities	32,448	-	720,001	659,409
Net incoming / (outgoing) resources	11,445	25,828	(29,519)	(17,077)
Transfers between funds	-	-	-	1,400
Net movement in funds	11,445	25,828	(29,519)	(15,677)
Reconciliation of funds				
Total funds as at 1 April 2023	292,595	268,167	69,556	85,233
Total funds as at 31 March 2024	304,040	293,995	40,037	69,556

Accounts

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889



Annual Report and Financial Statements

for the year ended 31 March 2023



Greater Merseyside Community
Accountancy Service

Halton Carers Centre Limited

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by the Greater Merseyside Community Accountancy Service

Halton Carers Centre Limited

Trustees' report

Achievements, performance and demonstration of public benefit

Intro

The ultimate aim or vision of Halton Carers Centre is for carers in Halton to live fulfilled lives that enable them to perform their caring role to the best of their abilities whilst also achieving their own potential.

Our objectives as an organisation are to:

1. Enhance well-being – to build resilience and reduce isolation in carers
2. Increase skills – both skills relating to the caring role and for wider life and work
3. Build Knowledge – so carers know the support they are entitled to and how to get it

We do this by offering a range of groups and activities to carers, always listening to make sure our programme reflects the needs of carers in Widnes and Runcorn,

After the challenges of Covid this year felt like a return to normal, however what was normal was increasing as we experienced more referrals and worked with more carers.

As ever when we reflect over the previous year we need to recognise the hard work of our staff and volunteers who work tirelessly for carers in Halton. Throughout the past few years our team have worked tremendously hard in difficult, ever changing circumstances and their dedication deserves to be recognised. This year we were delighted to welcome Vicki to our young carers team. Vicki hit the ground running and has given extra capacity to the team, meaning we are able to work with more young carers than ever before.

In the last year we have focused on our internal systems and structures and have gained 2 quality awards; the Star Standard and the Improving Quality Kitemarks. We were pleased to have achieved these awards and they give us external recognition, confirming that Halton Carers centre is a high quality organisation. A particular highlight was having the funding to redevelop our outdoor space, as a result we now have 4 large planters for vegetables and 4 smaller planters for flowers, and most importantly carers have a beautiful space to relax in and connect to nature.

A massive thanks needs to go to our funders and stakeholders who partner with us to make a difference to carers living in Halton including The National Lottery Community Fund (Reaching Communities and Awards for All), The Henry Smith Foundation, Warrington VCA, The Trusthouse Foundation, the Hedley Trust and Merseyside Community Foundation.

As ever we know the year ahead will have its challenges. However we are ready for what may come and confident that we have a skilled staff team to cope with anything that is ahead.

Any report can only be a snapshot of achievements - we hope you enjoy our highlights!

Halton Carers Centre Limited

Trustees' report continued

What we do

Adult Carers:

Support groups – providing groups and activities for adult carers to connect with others in similar circumstances to themselves. These included Parent carer groups and themed groups e.g. ADHD / ASD / Dementia / mental health. All the groups have a mix of fun and learning sessions to ensure all carers needs are being met.

Training – this could be on anything relevant to the caring role. This year training included first aid, awareness in specific medical conditions and we also saw the return of our START training course – a programme for carers looking after a loved one with dementia.

Day trips and activities – these are an incredibly important part of our timetable! Trips include cinema, theatre, comedy nights, seaside visits, pamper sessions, meals out. Our trips are fully accessible and we provide an opportunity for carers and the cared for to attend together. Our family together trips are always very popular and this year included fun days in the park and theme park visits. These trips are free or low cost to ensure everyone can attend and provide a much needed respite from the day to day demands of the caring role.

Holistic Therapy – our registered carers can book a massage, reflexology and podiatry appointment in both our bases in Widnes and Runcorn. Again this gives carers the opportunity to focus on themselves and have some time out from daily life.

Information and Advice – carers can access this by drop in or by phone 6 days a week. Our adult carer support workers are available to answer any questions and to signpost / refer on to other organisations if needed.

Outreach – for adult carers this primarily takes place in health organisations and GP surgeries. Our adult carer support workers hold stalls and facilitate sessions ensuring that professionals are able to recognise when someone is performing a caring role and are aware of how to refer them to ourselves.

Halton Carers Centre continue to administer the carer break fund on behalf of NHS Halton CCG now called NHS Cheshire and Merseyside. Carers registered with the centre are able to apply to the fund to enable them to engage in activities that give them respite. This may be a weekend away, music lessons or even a trip to the theatre. Carers are trained as volunteers to sit on the panel and make fund decisions, ensuring fairness and transparency.

Young Carers:

For young carers the emphasis is on having fun and making friends. Many young carers can feel isolated and different to their peers, this is why it is essential that they join in groups with other young carers. In doing so they realise they are not alone and can make connections with other young people who understand what they are going through.

Our main groups for young carers are Me time – for young carers 5-10 and R-time – for carers aged 11-17. These groups take place fortnightly and combine having fun with learning.

Trips and activities – from outdoor pursuits to go-karting, from cooking to arts and crafts and bee-keeping our young carers have lots of opportunities to have fun and try something new in a safe environment. School holidays are particularly busy as we have a packed programme of activities to keep young carers entertained and happy during the end of term breaks.

Schools work – spending time in schools meeting young carers and also training school staff to recognise young carers in their setting.

Halton Carers Centre Limited

Trustees' report continued

Impact

Between April 22 and March 23 we

- Made or received 7064 telephone calls to carers
- Made and distributed 1021 information packs
- Signposted 1840 times to external organisations,
- Gave our information and advice on 4538 occasions.
- Completed 3473 reviews with adult carers
- Facilitated 153 groups for both young and adult carers
- Organised 36 trips for adult carers and 25 trips for young carers
- Delivered 1553 holistic therapy appointments

As a result of our work:

- 65% of carers state they have a positive outlook on life
- 71% of carers feel supported in their caring role
- 84% of carers state they have the skills and knowledge to perform their caring role well
- 80% of carers state they know where to go to get support and advice in relation to their caring role
- 85% of carers feel that if they weren't a carer their loved one would need more costly NHS interventions.

Reserves Policy

The board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission, and have a reserves policy in place which is reviewed annually in accordance with financial audit processes. The board believe that in addition to known commitments there is a need to hold at least 5 months unrestricted running costs in free reserve given the charity's sources of funding are not certain. The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the boards' intentions with regard to the use of those reserves.

For the year ended 31 March 2023 this analysis revealed that the total reserves of £237,472 represents 4.5 months running costs

The board continues to aim to achieve a balanced budget that will increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services through this period when funding opportunities are more limited. We will however, continue to adjust activities and costs in line with the new financial climate.

Halton Carers Centre Limited

Trustees' report continued

Risk Management

The Board regularly reviews the operational and financial risks facing the organisation. Of the risks identified it is only the issue of funding that continues to be a concern and the Board has focused on this issue. The challenge remains, but there are a number of factors that are enabling us to be positive. Our fundraising plans set out our approach for generating income and is already beginning to show some dividends.

The Board believes that the primary risks it faces are related to the funding environment and the coming few years are likely to be challenging.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income or expenditure, of the charity for the year.

select suitable accounting policies and apply them consistently;

observe the the methods and principles in the Charities SORP

make reasonable judgements and estimates that are reasonable and prudent;

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern;

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on 27th February 2024 and signed on their behalf by:

Stuart Moran

Stuart Moran
Chair

A Company limited by guarantee number 06574889

Independent Examiner's report to the trustees of Halton Carers Centre Limited

I report on the accounts of the charity for the year ended 31 March 2023 set out on pages 8 to 17

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams

Jane Williams
MAAT

Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

27th February 2024

Halton Carers Centre Limited
Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Income from donations	(4)	20,558	-	20,558	-
Income from charitable activities	(5)	-	642,332	642,332	530,112
Other incoming resources	(6)	4,906	-	4,906	5,127
Bank interest	(7)	364	-	364	-
Total incoming resources		25,828	642,332	668,160	535,239
Resources expended					
Charitable activities	(7)	-	659,409	659,409	604,348
Net incoming / (outgoing) resources		25,828	(17,077)	8,751	(69,109)
Transfers between funds		(1,400)	1,400	-	-
Net movement in funds		24,428	(15,677)	8,751	(69,109)
Reconciliation of funds					
Total funds as at 1 April 2022		268,167	85,233	353,400	422,509
Total funds as at 31 March 2023		292,595	69,556	362,151	353,400

The above statement includes all gains and losses recognised during the year.
All activities are regarded as continuing.
Comparative figures for the previous year by fund type are shown in Note 16.
The Notes on pages 10 to 17 form an integral part of these accounts.

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

Balance sheet

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets	(10) 55,123	-	55,123	82,113
Total fixed assets	<u>55,123</u>	<u>-</u>	<u>55,123</u>	<u>82,113</u>
Current Assets				
Debtors and prepayments	(11) 3,000	-	3,000	3,000
Cash at bank and in hand	(12) 234,471	69,556	304,028	268,687
Total current assets	<u>237,471</u>	<u>69,556</u>	<u>307,028</u>	<u>271,687</u>
Current liabilities:				
amounts falling due within one year				
Creditors (due within one year)	(13) -	-	-	400
Total current liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>400</u>
Net Assets	<u>292,594</u>	<u>69,556</u>	<u>362,151</u>	<u>353,400</u>
Funds of the charity				
Restricted Funds	-	69,556	69,556	85,233
Unrestricted funds	292,595	-	292,595	268,167
Total Funds	(15) <u>292,595</u>	<u>69,556</u>	<u>362,151</u>	<u>353,400</u>

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 March 2023

the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 17 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 27th February 2024 and signed on their behalf by:

Linda Booth

Linda Booth
Director / Trustee

Halton Carers Centre Limited
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 March 2023

		2023	2022
		Total	Total
		£	£
Cash flows from operating activities:			
Net income/(expenditure) per SOFA		8,751	(69,109)
Investment income	(7)	(363)	-
Depreciation		26,990	26,990
(Increase)/decrease in fixed assets		-	-
(Increase)/decrease in debtors	(12)	-	-
Increase/(decrease) in creditors	(14)	(400)	175
		<u>34,978</u>	<u>(41,944)</u>
Cash flows from investing activities			
Investment income	(7)	<u>363</u>	<u>-</u>
Net increase/(decrease in cash:		35,341	(41,944)
Total cash as at 1 April 2022		<u>268,687</u>	<u>310,631</u>
Total cash as at 31 March 2023		<u>304,028</u>	<u>268,687</u>

The notes on pages 10 to 17 form an integral part of these accounts.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2023

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- 1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:
 - (a) The Charities Act 2011
 - (b) The Companies Act 2006
 - (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102
 - (d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2019)
- 1.2** The charity meets the definition of a public benefit entity as defined by FRS 102
- 1.3** The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. Young Carers), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2023

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

2.5 Debtors

(a) Debtors are recognised at the settlement amount due.

(b) Prepayments are valued at the amount prepaid.

2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

(a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

(b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

During the year no trustees claimed expenses (2021: 0) for attending charity business.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were identified which should be disclosed under FRS 102.

Halton Carers Centre Limited

Notes to accounts

for the year ended 31 March 2023

4 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Donations	20,558	-	20,558	-
	<u>20,558</u>	<u>-</u>	<u>20,558</u>	<u>-</u>

5 Income from charitable activities

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
NHS Halton CCG	-	322,087	322,087	315,627
Halton Borough Council	-	160,933	160,933	137,138
Halton Borough Council: Carers/Young Carers Grant	-	2,000	2,000	19,336
Carers Trust	-	700	700	1,520
Henry Smith Charity	-	40,000	40,000	20,000
The Co-op Local Community Foundation	-	-	-	7,413
Alfred Shaw	-	-	-	1,500
Neighbourly Together	-	-	-	1,000
Trusthouse Foundation	-	26,488	26,488	26,487
HMRC: CJRS	-	-	-	91
Warrington VCA: Health & Home	-	7,500	7,500	-
Hedley Foundation	-	3,000	3,000	-
The National Lottery: Community Foundation	-	68,124	68,124	-
National LotteryCommunity Fund: Grey to Garder	-	10,500	10,500	-
Halton & St Helens VCA	-	1,000	1,000	-
	<u>-</u>	<u>642,332</u>	<u>642,332</u>	<u>530,112</u>

6 Other Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Carers Lottery	4,850	-	4,850	5,127
Fundraising	56	-	56	-
	<u>4,906</u>	<u>-</u>	<u>4,906</u>	<u>5,127</u>

7 Investment Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bank Interest Received	364	-	364	17
	<u>364</u>	<u>-</u>	<u>364</u>	<u>17</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2023

8 Restricted funds summary	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Carers Trust	(500)	700	200	-	-
Halton CCG	37,547	160,933	173,140	-	25,340
Halton CCG ~ Carers Breaks	(4,430)	161,154	155,554	-	1,170
Halton Borough Council	30,098	160,933	183,798	-	7,233
Halton BC: Young Carers	787	2,000	2,787	-	0
Henry Smith Charity	13,588	40,000	35,634	-	17,954
Garfield Weston Foundation	(1,400)	-	-	1,400	-
Trusthouse Foundation	6,630	26,488	26,488	-	6,630
TNL: Community Fund	-	68,124	68,124	-	-
Warrington VA: Health & Home	-	7,500	7,500	-	-
Hedley Foundation	-	3,000	1,263	-	1,737
Lottery Com Fund Grey to Garde	-	9,500	1,008	-	8,492
Community Foundation	-	1,000	-	-	1,000
HVCA: Crisis	-	1,000	1,000	-	-
The Steve Morgan Foundation	2,913	-	2,913	-	-
	<u>85,233</u>	<u>642,332</u>	<u>659,409</u>	<u>1,400</u>	<u>69,556</u>

Purpose of restricted funds

Halton Borough Council provides funding for the provision of carers services in Halton of £160,933, they also provided £30,000 in funding for additional activities during the year.

NHS Halton CCG provides funding for staffing and associated costs of £160,933. They also provide, once provided with proof of expenditure, the provision of up to £181,000 for carer breaks yearly.

Henry Smith Charity provides 50% funding for 2 wte carer support workers

Trusthouse Charitable Foundation provided funding towards salary costs.

The National Lottery Community Fund have provided funding for 2.5 wte managerial and administrative posts

Warrington VA: Health & Home project provided funding toward staff post.

Hedley Foundation are providing funding towards trips and activities for unpaid carers.

National Lottery Community Fund – Grey to Garden has provided funding for salary and equipment costs.

HVCA funding provided activities for unpaid carers.

Steve Morgan Foundation was used towards funding young carer activities.

9 Governance Costs	2023 £	2022 £
Independent Examiners' fee	450	450
Annual Return Fee	13	13
Trustee Expenses	-	-
	<u>463</u>	<u>463</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2023

10 Staff costs and numbers	2023	2022
	£	£
Gross salaries	280,485	265,632
Social security costs	18,119	10,049
Medicash	1,419	1,570
Pensions	6,742	6,847
	<u>306,765</u>	<u>284,098</u>

No employee earned £60,000 per annum or more in the current accounting period

The average number of employees during the year was 12.5 FTE (2022:12.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

11 Tangible assets	Building Improvements	Fixtures & Fittings	Computers & Equipment	Total
	£	£	£	£
Cost				
At 1 April 2022	269,903	1,900	32,151	303,954
Additions	-	-	-	-
At 31 March 2023	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
Depreciation				
At 1 April 2022	187,790	1,900	32,151	221,841
Charge for year	26,990	-	-	26,990
At 31 March 2023	<u>214,780</u>	<u>1,900</u>	<u>32,151</u>	<u>248,831</u>
Net book value				
At 31 March 2023	<u>55,123</u>	<u>-</u>	<u>-</u>	<u>55,123</u>
At 31 March 2022	<u>82,113</u>	<u>-</u>	<u>-</u>	<u>82,113</u>

12 Debtors and prepayments	2023	2022
	£	£
Debtors	-	-
Prepayments	3,000	3,000
	<u>3,000</u>	<u>3,000</u>

13 Cash at bank and in hand	2023	2022
	£	£
Current Account	110,991	80,204
Business Reserve Account	193,037	188,483
Cash in hand	-	-
	<u>304,028</u>	<u>268,687</u>

14 Creditors and accruals	2023	2022
	£	£
Creditors	-	400
Accruals	-	-
	<u>-</u>	<u>400</u>

Halton Carers Centre Limited
Notes to the accounts continued
for the year ended 31 March 2023

15 Analysis of Resources by	Centre Funds	NHS Halton CCG	Carers Breaks	Carers Trust	Trusthouse Fdtn	Henry Smith	TNL: CF	Lottery CF Garden	HVA: Crisis	Steve Morgan	Young Carers	WarrVA	Hedley	Total 2023
Charitable Activities notes	£	£		£										£
Income														
Opening balance @ 01/04/22	296,865	37,547	(4,430)	(500)	6,630	13,588	-	-	-	2,913	787	-	-	353,400
Halton Borough Council	160,933	-	-	-	-	-	-	-	-	-	2,000			162,933
Carers Trust	-	-	-	700	-	-	-	-	-	-	-			700
Halton CCG ~ Carers Breaks	-	-	161,154	-	-	-	-	-	-	-	-			161,154
NHS Halton CCG	-	160,933	-	-	-	-	-	-	-	-	-			160,933
Warrington VA: Health & Home	-	-	-	-	-	-	-	-	-	-	-	7,500		7,500
Halton & St Helens VCA: Crisis	-	-	-	-	-	-	-	-	1,000	-	-			1,000
Henry Smith	-	-	-	-	-	40,000	-	-	-	-	-			40,000
Hedley	-	-	-	-	-	-	-	-	-	-	-		3,000	3,000
Trusthouse Foundation	-	-	-	-	26,488	-	-	-	-	-	-			26,488
TNL: Community Fund	-	-	-	-	-	-	68,124	-	-	-	-			68,124
Lottery Community Fund	-	-	-	-	-	-	-	9,500	-	-	-			9,500
Bank Interest received	364	-	-	-	-	-	-	-	-	-	-			364
Other Income	1,000	-	-	-	-	-	-	-	-	-	-			1,000
Donations	20,558	-	-	-	-	-	-	-	-	-	-			20,558
Fundraising	4,906	-	-	-	-	-	-	-	-	-	-			4,906
Total incoming resources	484,626	198,480	156,724	200	33,118	53,588	68,124	9,500	1,000	2,913	2,787	7,500	3,000	1,021,560
Expenditure														
Salaries and NICs (10)	72,971	102,042	-	-	26,488	27,077	68,124	875	-	-	79	7,500	-	305,156
Employee Health	447	847	-	-	-	124	-	-	-	-	-	-	-	1,418
Forum	1,541	-	-	-	-	-	-	-	-	-	-	-	-	1,541
Payroll costs	149	549	-	-	-	-	-	-	-	-	-	-	-	698
Staff travel expenses	3,177	7,189	-	-	-	1,889	-	-	-	-	-	-	-	12,255
Rent & Room Hire	12,308	11,938	-	-	-	1,752	-	-	-	-	-	-	-	25,998
Training	-	436	-	-	-	-	-	-	-	-	-	-	-	436
Volunteer expenses	1,786	-	-	-	-	-	-	-	-	-	-	-	-	1,786
Printing, stationery & postage	3,955	8,414	-	-	-	1,102	-	-	-	-	-	-	-	13,471
Equipment Software & IT Support	10,105	17,898	-	-	-	-	-	-	-	-	-	-	-	28,003
Adverts, publicity & recruitment	188	589	-	-	-	132	-	-	-	-	-	-	-	909
Insurance	1,062	1,062	-	-	-	288	-	-	-	-	-	-	-	2,412
Depreciation	26,990	-	-	-	-	-	-	-	-	-	-	-	-	26,990
Carers Breaks	-	-	128,374	-	-	-	-	-	-	-	-	-	-	128,374
Young Carers Breaks	-	-	27,180	-	-	-	-	-	-	-	-	-	-	27,180
Carers Trust	-	-	-	200	-	-	-	-	-	-	-	-	-	200
Activities	8,063	-	-	-	-	1,798	-	133	1,000	2,913	2,708	-	1,263	17,878
Therapies	34,665	-	-	-	-	-	-	-	-	-	-	-	-	34,665
Repairs & Maintenance	648	2,648	-	-	-	520	-	-	-	-	-	-	-	3,816
Fees, subscriptions & licenses	4,020	14,258	-	-	-	-	-	-	-	-	-	-	-	18,278
Utilities	1,260	5,270	-	-	-	952	-	-	-	-	-	-	-	7,482
Governance Costs	463	-	-	-	-	-	-	-	-	-	-	-	-	463
Total resources expended	183,798	173,140	155,554	200	26,488	35,634	68,124	1,008	1,000	2,913	2,787	7,500	1,263	659,409
Transfers between funds	-	-	-	-	-	-	-	-	-	-	-	-	-	0
At 31 March 2023	300,828	25,340	1,170	-	6,630	17,954	-	8,492	-	-	-	-	1,737	362,151

Halton Carers Centre Limited
Comparative Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2023

16 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2023	2022	2023	2022
	£	£	£	£
Income from:				
Income from donations	20,558	-	-	-
Income from charitable activities	-	1,000	642,332	529,112
Other incoming resources	4,906	5,127	-	-
Bank interest	364	-	-	-
Total incoming resources	25,828	6,127	642,332	529,112
Expenditure on:				
Charitable activities	-	14,307	659,409	590,041
Net incoming / (outgoing) resources	25,828	(8,180)	(17,077)	(60,929)
Transfers between funds	(1,400)	(648)	1,400	648
Net movement in funds	24,428	(8,828)	(15,677)	(60,281)
Reconciliation of funds				
Total funds as at 1 April 2022	268,167	276,996	85,233	145,513
Total funds as at 31 March 2023	292,595	268,168	69,556	85,232

Accounts

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889



Annual Report and Financial Statements

for the year ended 31 March 2022




Halton Clinical Commissioning Group



gmcas

Greater Merseyside Community
Accountancy Service

Halton Carers Centre Limited

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by the Greater Merseyside Community Accountancy Service

Halton Carers Centre Limited

Trustees' report

Achievements, performance and demonstration of public benefit

The last year has continued to be a challenging time for carers living in Halton as the reality of caring for a loved one during a pandemic was felt by many. As restrictions were eased in the summer of 2021 carers faced the dilemma of negotiating the new normal and working out how to re-enter the world, a personal decision that was different for everyone.

At Halton Carers Centre we strived to be a constant presence for both young and adult carers during the turbulent times. We re-opened our doors to carers in July 21, making the use of our outdoor space and focusing on outdoor activities where possible. For carers who made the decision to limit contact with others we continued to offer our services online, allowing carers to move at their own pace and in their own time. Putting individual carers at the heart of all we do has always been one of our core values, and this year was the time to show how we live out this value in practice.

As ever when we reflect over the previous year we need to recognise the hard work of our staff and volunteers who work tirelessly for carers in Halton. Throughout the past few years our team have worked tremendously hard in difficult, ever changing circumstances and their dedication deserves to be recognised. This year we said goodbye to Garry and Julie in our young carers and adult carers teams but welcomed Ashley and Caroline. We wish Garry and Julie every success in their future.

In the last year we spent time reviewing our aims and objectives with carers, our staff team and board developing our theory of change. Our key objectives are to enhance well-being, increase skills and build knowledge in both young and adult carers to enable them to achieve their own potential whilst also fulfilling their caring role to the best of their abilities. This is central to everything we do and remains the focus of our work.

A massive thanks needs to go to our funders and stakeholders who partner with us to make a difference to carers living in Halton including The Henry Smith Foundation, The Trusthouse Charitable Foundation, the National Lotteries Community Fund, and the Community Foundation for Merseyside. Without their support we would not be able to have the reach and successes that we currently enjoy. We must also recognise Halton Borough Council and Halton NHS CCG who partner with us, realising that supporting carers is vital in ensuring a healthy society.

The year ahead will continue to have it's challenges as we navigate a post-covid world in partnership with carers, however we continue to work hard to ensure no carer in Halton is ever left behind.

Any report can only be a snapshot of achievements - we hope you enjoy our highlights!

What we do

We deliver a range of range of activities and services for both young and adult carers. In the last year we have had a large focus on fun! Many carers had experienced extended lockdown with additional shielding and needed to have the opportunity to laugh and to experience life again. From pizza parties to walks to family fun days to pantos we were there to facilitate the fun and to be a constant presence alongside our carers.

Alongside our many trips and activities we have continued to deliver peer support groups, training, information and advice drop-ins, holistic therapy appointments, advocacy and reviews and action plans to ensure carers needs are always being met. We have chatted, cooked, created, learnt, laughed and supported each other as we encourage carers along their journey.

Halton Carers Centre Limited

Trustees' report continued

As we reopened Halton Carers Centre buildings in Summer 2021 we made the decision to focus on outdoors activities as much as possible to make sure carers felt safe. It was also important to give carers opportunity to laugh with each other again, as having fun with someone who understands what you are going through is key to enhancing well-being.

Key activities were our walk and talk group, young carers canoeing and kayaking trips, outdoor craft classes, family fun days in the park, online baking and cookery, family forest school, wreath making, Christmas pantos and meals out.

In August 2021 we partnered with local CIC Camp Curiosity to offer forest school sessions to young carers and their families. This was an ideal opportunity for the whole family to come together and enjoy activities that may usually not be available to them. Having fun together is key in creating strong bonds and a cohesive family unit. Feedback from these sessions told us that simply being outside in nature was just what families needed after the long periods of isolation during the pandemic. One young carer told us "Today was so much fun, it was like one big adventure, I've never had chance to do anything like this before, we had loads of laughs" while a parent said "This was something new for us to try and we absolutely loved it" 100% of those who participated said being involved in the session helped reduce isolation.

Support and Training Groups

Whilst it was important that we maintained a focus on fun and outdoor activities this year, this does not mean our training and support groups were neglected. Throughout the year we continued to offer our general and bespoke carers support groups.

Our dementia carers groups and ADHD / ASD parent carers groups were particularly needed this year after the isolation of the pandemic.

As of 2018 the population of Halton, is older on average than the rest of England. A greater proportion of the population is over age 50 with a lower proportion of the population aged between 15-44. This means that there is a greater likelihood of people living in Halton having direct experience of dementia. Our services for people caring for a loved one with dementia included peer support groups where people can simply talk and build relationships with other people in similar circumstances to themselves, training where carers can understand how dementia affects the brain and social activities.

People caring for a loved one with dementia can struggle to have a break, often their loved one is unable to be left alone and is with them constantly. We therefore designed our services to enable carers to bring their loved one with them if needed. In this time the carers card we created became vital. When carers had medical appointments of their own the card told professionals that their loved one had dementia and needed to attend the appointment with them.

The effects of the pandemic were also felt by parent carers whose child has ADHD or ASD. Every session of our ADHD coffee morning was well attended with parents acting as peer mentors for those newly referred. Our Autism Spectrum Disorder Awareness sessions were also incredibly well received. Parents could join us online in a session facilitated by a medical expert who was able to answer questions and ensure parents had an insight into how their child saw the world. For both sets of parents our summer family fun days in the park gave an opportunity for them to play games with their children in an understanding and safe environment. The simple activity of games and a picnic encouraged families to mix with each other and form relationships that lasted outside of the facilitated sessions.

Halton Carers Centre continue to administer the carer break fund on behalf of NHS Halton CCG. Carers registered with the centre are able to apply to the fund to enable them to engage in activities that give them respite. This may be a weekend away, music lessons or even a trip to the theatre. Carers are trained as volunteers to sit on the panel and make fund decisions, ensuring fairness and transparency. In 2021/22 we gave away £141,800 to carers for respite activities with a total of 990 carers benefiting from the fund

Halton Carers Centre Limited

Trustees' report continued

Impact

Between April 21-March 22 we

- Had 4542 registered adult carers and 797 registered young carers making a total of 5399 active carers receiving support.
- Made 6077 support telephone calls
- Supported 741 carers to attend groups and activities
- Provided 1222 holistic therapy appointments

As a result of our work

- 76% of carers say they have a positive outlook on life
- 86% of carers say they have the skills they need to perform their caring role well
- 80% of carers say they know where to go to get the support and advice they need relating to their caring role.
- 90% of carers say without them the person they care for would need more costly NHS / social care intervention

Financial review

The charity reports a deficit of (£69,109) (surplus of £131,786 ~ 2021)

Reserves Policy

The board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission, and have a reserves policy in place which is reviewed annually in accordance with financial audit processes. The board believe that in addition to known commitments there is a need to hold at least 5 months unrestricted running costs in free reserve given the charity's sources of funding are not certain. The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the boards' intentions with regard to the use of those reserves.

For the year ended 31 March 2022 this analysis revealed that the total reserves of £153,700 represents 3.4 months running costs

The board continues to aim to achieve a balanced budget that will increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services through this period when funding opportunities are more limited. We will however, continue to adjust activities and costs in line with the new financial climate.

Halton Carers Centre Limited

Trustees' report continued

Risk Management

The Board regularly reviews the operational and financial risks facing the organisation. Of the risks identified it is only the issue of funding that continues to be a concern and the Board has focused on this issue. The challenge remains, but there are a number of factors that are enabling us to be positive. Our fundraising plans set out our approach for generating income and is already beginning to show some dividends.

The Board believes that the primary risks it faces are related to the funding environment and the coming few years are likely to be challenging.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income or expenditure, of the charity for the year.

select suitable accounting policies and apply them consistently;

observe the the methods and principles in the Charities SORP

make reasonable judgements and estimates that are reasonable and prudent;

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern;

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on 26th January 2023 and signed on their behalf by:

Mike Shepherd

Mike Shepherd
Chair

Reference and Administrative Details

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2022.

Name	Position	Dates
Mike Shepherd	Chair	
Eula Hersey	Vice Chair	Till 18th May 2022
Dr Ronald Marsh		
Diane Smith		
Linda Booth		
Darren Earnshaw		
Bob Bryant BEM		
Susan Turner		appointed 12th November 2021

Other Representatives

Carl Harris	Company Secretary/Centre Manager
-------------	----------------------------------

Organisation

The Board of Trustees is responsible for the administration of the charity. The day-to-day running of the organisation is delegated to the Chief Officer.

The full board meets quarterly and the organisation's policies and procedures set out the delegation of authority from the Board to the Chief Officer.

Method of appointment

Trustees are elected by the members at the AGM

Registered address

62 Church Street
Runcorn
Cheshire
WA7 1LD

Bankers

Lloyds Bank PLC
Town Hill
Warrington

Governing document

Memorandum & Articles of Association Incorporated 23rd April 2008

Objects of the organisation

The relief of persons who are ill, disabled or elderly through the provision of information and support to persons who care for those persons who are ill, disabled or elderly (carers) within the borough of Halton.

Independent Examiner

Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

HR Advisors

Peninsula

Independent Examiner's report to the trustees of Halton Carers Centre Limited

I report on the accounts of the charity for the year ended 31 March 2022 set out on pages 8 to 17

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jane Williams

Jane Williams

MAAT

Greater Merseyside Community Accountancy Service

St Marie's

Lugsdale Road

Widnes

WA8 6DB

26th January 2023

Halton Carers Centre Limited
Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Income from donations	(4)	-	-	-	-
Income from charitable activities	(5)	1,000	529,112	530,112	717,302
Other incoming resources	(6)	5,127	-	5,127	14,993
Bank interest	(7)	-	-	-	8
Total incoming resources		6,127	529,112	535,239	732,303
Resources expended					
Charitable activities	(7)	14,307	590,041	604,348	601,287
Net incoming / (outgoing) resources		(8,180)	(60,929)	(69,109)	131,016
Transfers between funds		(648)	648	-	-
Net movement in funds		(8,828)	(60,281)	(69,109)	131,016
Reconciliation of funds					
Total funds as at 1 April 2021		276,996	145,513	422,509	291,493
Total funds as at 31 March 2022		268,168	85,232	353,400	422,509

The above statement includes all gains and losses recognised during the year.
All activities are regarded as continuing.
Comparative figures for the previous year by fund type are shown in Note 16.
The Notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

Balance sheet

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed Assets				
Tangible Assets	(10) 82,113	-	82,113	109,103
Total fixed assets	82,113	-	82,113	109,103
Current Assets				
Debtors and prepayments	(11) 3,000	-	3,000	3,000
Cash at bank and in hand	(12) 268,687	-	268,687	310,631
Total current assets	271,687	0	271,687	313,631
Current liabilities:				
amounts falling due within one year				
Creditors (due within one year)	(13) 400	-	400	225
Total current liabilities	400	-	400	225
Net Assets	353,400	-	353,400	422,509
Funds of the charity				
Restricted Funds	-	85,232	85,232	145,513
Unrestricted funds	268,168	-	268,168	276,996
Total Funds	(15) 268,168	85,232	353,400	422,509

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 March 2022

the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 16 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 26th January 2023 and signed on their behalf by:

Linda Booth

Linda Booth
Director / Trustee

Halton Carers Centre Limited
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 March 2022

		2022	2021
		Total	Total
		£	£
Cash flows from operating activities:			
Net income/(expenditure) per SOFA		(69,109)	131,016
Investment income	(7)	(8)	(8)
Depreciation		26,990	26,990
(Increase)/decrease in fixed assets		-	-
(Increase)/decrease in debtors	(12)	-	-
Increase/(decrease) in creditors	(14)	175	(1,075)
		<u>(41,952)</u>	<u>156,923</u>
Cash flows from investing activities			
Investment income	(7)	<u>8</u>	<u>8</u>
Net increase/(decrease in cash:		(41,944)	156,931
Total cash as at 1 April 2021		<u>310,631</u>	<u>153,700</u>
Total cash as at 31 March 2022		<u>268,687</u>	<u>310,631</u>

The notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2022

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- 1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:
 - (a) The Charities Act 2011
 - (b) The Companies Act 2006
 - (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102
 - (d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2015)
- 1.2** The charity meets the definition of a public benefit entity as defined by FRS 102
- 1.3** The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. Young Carers), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2022

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

2.5 Debtors

(a) Debtors are recognised at the settlement amount due.

(b) Prepayments are valued at the amount prepaid.

2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

(a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

(b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

During the year no trustees claimed expenses (2021: 0) for attending charity business.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were identified which should be disclosed under FRS 102.

Halton Carers Centre Limited

Notes to accounts

for the year ended 31 March 2022

4 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Donations	-	-	-	-
	-	-	-	-

5 Income from charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
NHS Halton CCG	-	315,627	315,627	353,936
Halton Borough Council	-	137,138	137,138	134,068
Halton Borough Council: Carers/Young Carers Grant	-	19,336	19,336	-
Halton Borough Council: COVID Support Grant	-	-	-	10,000
The National Lottery: COVID Response	-	-	-	41,120
Carers Trust	-	1,520	1,520	250
John Moores Foundation	-	-	-	15,000
Lloyds Foundation	-	-	-	25,000
BBC Children In Need	-	-	-	5,000
BBC Children In Need: Booster	-	-	-	5,000
Henry Smith Charity	-	20,000	20,000	40,000
The Steve Morgan Foundation	-	-	-	25,788
The Steve Morgan Foundation: COVID Grant	-	-	-	5,000
The Co-op Local Community Foundation	-	7,413	7,413	7,231
Independent Age	-	-	-	12,000
Garfield Weston Foundation	-	-	-	30,000
Hemby Trust	-	-	-	1,000
League of Help	-	-	-	250
LCR Cares	-	-	-	3,470
The Clothworkers Foundation	-	-	-	2,470
Alfred Shaw	-	1,500	1,500	-
Neighbourly Together	1,000	-	1,000	-
Trusthouse Foundation	-	26,488	26,488	-
HMRC: CJRS	-	91	91	719
	<u>1,000</u>	<u>529,112</u>	<u>530,112</u>	<u>717,302</u>

6 Other Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Carers Lottery	5,127	-	5,127	4,126
Fundraising	-	-	-	10,867
	<u>5,127</u>	<u>-</u>	<u>5,127</u>	<u>14,993</u>

7 Investment Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bank Interest Received	17	-	17	8
	<u>17</u>	<u>-</u>	<u>17</u>	<u>8</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2022

8 Restricted funds summary	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Carers Trust	(2,050)	1,520	2,020	2,050	(500)
Halton CCG	43,679	179,377	185,509	-	37,547
Halton CCG ~ Carers Breaks	770	136,250	141,450	-	(4,430)
Halton Borough Council	14,764	137,138	121,804	-	30,098
Halton BC: Young Carers	-	19,336	18,549	-	787
BBC Children In Need	3,223	-	3,223	-	-
The Co-Op Local Com Fdtn	11,146	7,413	18,559	-	-
Lloyds Foundation	16,586	-	16,586	-	-
Henry Smith Charity	20,069	20,000	26,481	-	13,588
TNL: COVID Response	2	-	-	(2)	-
Independent Age	7,000	-	7,000	-	-
Garfield Weston Foundation	18,909	-	18,909	(1,400)	1,400
John Moores Foundation	8,502	-	8,502	-	-
Trusthouse Foundation	-	26,488	19,858	-	6,630
Alfred Shaw	-	1,500	1,500	-	-
HMRC: CJRS	-	91	91	-	-
The Steve Morgan Foundation	2,913	-	-	-	2,913
	<u>145,513</u>	<u>529,113</u>	<u>590,041</u>	<u>648</u>	<u>85,233</u>

Purpose of restricted funds

Halton Borough Council provides funding for the provision of carers services in Halton of £137,138, they also provided £19,336 in funding for additional activities during the year.

NHS Halton CCG provides funding for staffing and associated costs of £179,377. They also provide, once provided with proof of expenditure, the provision of up to £181,000 for carer breaks yearly.

Henry Smith Charity provides 50% funding for 2 wte carer support workers

Lloyds Foundation provides a grant to fund the salary costs of 1 wte carer support worker.

Independent Age provided funding towards staffing costs.

Garfield Western Foundation provided a grant towards salary and associated costs

John Moores Foundation provides funding towards 0.5 wte staffing and associated costs.

The Co-op Local Community Foundation provided funding for carer activities and associated costs.

Trusthouse Charitable Foundation provided funding towards salary costs.

BBC Child in Need provided funding towards young carer activities.

Alfred Shaw provided funding towards carer activities

9 Governance Costs	2022 £	2021 £
Independent Examiners' fee	450	675
Annual Return Fee	13	13
Trustee Expenses	-	-
	<u>463</u>	<u>688</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2022

10 Staff costs and numbers	2022	2021
	£	£
Gross salaries	265,632	253,619
Other Wages	-	-
Social security costs	10,049	15,691
Medicash	1,570	1,612
Pensions	6,847	5,467
	<u>284,098</u>	<u>276,389</u>

No employee earned £60,000 per annum or more in the current accounting period

The average number of employees during the year was 12.5 FTE (2021:12.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

11 Tangible assets	Building Improvements	Fixtures & Fittings	Computers & Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 April 2021	269,903	1,900	32,151	303,954
Additions	-	-	-	-
At 31 March 2022	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
<u>Depreciation</u>				
At 1 April 2021	160,800	1,900	32,151	194,851
Charge for year	26,990	-	-	26,990
At 31 March 2022	<u>187,790</u>	<u>1,900</u>	<u>32,151</u>	<u>221,841</u>
<u>Net book value</u>				
At 31 March 2022	<u>82,113</u>	<u>-</u>	<u>-</u>	<u>82,113</u>
At 31 March 2021	<u>109,103</u>	<u>-</u>	<u>-</u>	<u>109,103</u>

12 Debtors and prepayments	2022	2021
	£	£
Debtors	-	-
Prepayments	3,000	3,000
	<u>3,000</u>	<u>3,000</u>

13 Cash at bank and in hand	2022	2021
	£	£
Current Account	80,204	277,256
Business Reserve Account	188,483	33,356
Cash in hand	-	19
	<u>268,687</u>	<u>310,631</u>

14 Creditors and accruals	2022	2021
	£	£
Creditors	400	-
Accruals	-	225
	<u>400</u>	<u>225</u>

Halton Carers Centre Limited

Notes to the accounts continued for the year ended 31 March 2022

15 Analysis of Resources by

	Centre Funds	NHS Halton CCG	Carers Breaks	Carers Trust	BBC CiN	Co-Op Fdtn	Lloyds F'd'tn	Garfield Weston	Trusthouse Fdtn	Henry Smith	Steve Morgan	John Moore's Fdtn	Independ ent Age	Young Carers	Total 2022
Charitable Activities															
Income	£	£		£											£
Opening balance @ 01/04/20	262,722	43,679	770	-	3,223	11,146	16,586	18,909	0	20,069	2,913	8,502	7,000	-	395,519
Halton Borough Council	137,138	179,377	-	-	-	-	-	-	-	-	-	-	-	19,336	335,851
Carers Trust	-	-	-	1,520	-	-	-	-	-	-	-	-	-	-	1,520
Halton CCG ~ Carers Breaks	-	-	136,250	-	-	-	-	-	-	-	-	-	-	-	136,250
NHS Halton CCG	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Independent Age	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lloyd's Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Henry Smith	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	20,000
Morgan Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Morgan Foundation: COVID Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trusthouse Foundation	-	-	-	-	-	-	-	-	26,488	-	-	-	-	-	26,488
BBC Children in Need: Booster	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Garfield Weston	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Big Lottery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Alfred Shaw	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500
John Moore's Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Neighbourley Together	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Clothworkers Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
HMRC: CJRS	91	-	-	-	-	-	-	-	-	-	-	-	-	-	91
Bank Interest received	17	-	-	-	-	-	-	-	-	-	-	-	-	-	17
Other Income	183	-	-	-	-	-	-	-	-	-	-	-	-	-	183
Donations	14,823	-	-	-	-	-	-	-	-	-	-	-	-	-	14,823
Fundraising	4,907	-	-	-	-	7,413	-	-	-	-	-	-	-	-	12,320
Total incoming resources	422,381	223,056	137,020	1,520	3,223	18,559	16,586	18,909	26,488	40,069	2,913	8,502	7,000	19,336	945,562
Expenditure															
Salaries and NICs	44,123	127,434	-	-	1,667	10,804	16,586	15,739	19,858	21,742	-	7,789	7,000	11,356	284,098
Employee Health	785	785	-	-	-	-	-	-	-	-	-	-	-	-	1,570
Miscellaneous	-	-	-	-	689	-	-	-	-	-	-	-	-	660	1,349
Payroll costs	441	442	-	-	-	-	-	-	-	-	-	-	-	-	883
Staff travel expenses	1,720	2,341	-	-	-	-	-	-	-	241	-	89	-	-	4,391
Rent & Room Hire	5,168	11,663	-	-	-	-	-	1,400	-	1,168	-	117	-	1,320	20,836
Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Training	189	847	-	-	-	-	-	-	-	-	-	-	-	-	1,036
Volunteer expenses	1,111	-	-	-	420	-	-	-	-	-	-	-	-	493	2,024
Telephone & IT	3,250	3,250	-	-	-	-	-	-	-	-	-	35	-	-	6,535
Printing, stationery & postage	2,741	2,944	-	-	-	-	-	-	-	1,040	-	-	-	-	6,725
Equipment Software & IT Support	6,338	13,955	-	-	-	3,469	-	-	-	-	-	-	-	-	23,762
Adverts, publicity & recruitment	17	-	-	-	-	-	-	-	-	612	-	-	-	-	629
Insurance	1,167	1,167	-	-	-	-	-	-	-	-	-	-	-	-	2,334
Depreciation	26,990	-	-	-	-	-	-	-	-	-	-	-	-	-	26,990
Carers Breaks	-	-	141,450	-	-	-	-	-	-	-	-	-	-	-	141,450
Young Carers Breaks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Carers Trust	-	-	-	2,020	-	-	-	-	-	-	-	-	-	-	2,020
Activities	1,311	179	-	-	447	4,286	-	1,770	-	292	-	459	-	4,720	13,464
Therapies	28,411	-	-	-	-	-	-	-	-	-	-	-	-	-	28,411
Repairs & Maintenance	5,961	8,082	-	-	-	-	-	-	-	-	-	-	-	-	14,043
Fees, subscriptions & licenses	7,219	10,480	-	-	-	-	-	-	-	530	-	-	-	-	18,229
Utilities	535	1,715	-	-	-	-	-	-	-	856	-	13	-	-	3,119
Governance Costs	225	225	-	-	-	-	-	-	-	-	-	-	-	-	450
Total resources expended	137,702	185,509	141,450	2,020	3,223	18,559	16,586	18,909	19,858	26,481	-	8,502	7,000	18,549	604,348
Transfers between funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0
At 31 March 2022	284,679	37,547	(4,430)	- 500	-	-	-	-	6,630	13,588	2,913	-	-	787	341,214

Halton Carers Centre Limited
Comparative Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2022

16 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2022	2021	2022	2021
	£	£	£	£
Income from:				
Income from donations	-	-	-	-
Income from charitable activities	1,000	12,469	529,112	704,833
Other incoming resources	5,127	14,993	-	-
Bank interest	-	8	-	-
Total incoming resources	6,127	27,470	529,112	704,833
Expenditure on:				
Charitable activities	14,307	26,040	590,041	575,247
Net incoming / (outgoing) resources	(8,180)	1,430	(60,929)	129,586
Transfers between funds	(648)	(2,203)	648	2,203
Net movement in funds	(8,828)	(773)	(60,281)	131,789
Reconciliation of funds				
Total funds as at 1 April 2021	276,996	277,769	145,513	13,724
Total funds as at 31 March 2022	268,168	276,996	85,232	145,513

Accounts

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889



Annual Report and Financial Statements

for the year ended 31 March 2021



DAA
Halton Dementia
Action Alliance



NHS
Halton Clinical Commissioning Group



Greater Merseyside Community
Accountancy Service

Halton Carers Centre Limited

Annual Report and Financial Statements

for the year ended 31 March 2021

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Prepared by the Greater Merseyside Community Accountancy Service

Halton Carers Centre Limited

Trustees' report

Achievements, performance and demonstration of public benefit

In preparing this report the trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit when reviewing Halton Carers' aims and objectives and in planning the future activities.

This financial year has proved to be one of significant challenge for Halton Carers Centre. There were many significant changes in terms of what we delivered and offered; the COVID-19 pandemic meant we had to change how we operated to ensure that carers continued to receive continuation of service. We went from a service offering face to face appointments, drop ins, regular carer meetings, activities and outreach to one of office closure with staff working from home and both staff and carers learning to access zoom and skype for virtual face to face appointments, carer groups and activities. Alongside this challenge, we continued to consistently deliver a range of support to our members and partners across the borough. Our membership ended for the year at 5,057 carers supported in 20/21.

Our Achievements in 2020 - 21

Our work continues to be targeted at both young and adult carers who need our support the most. We deliver our services using a structured, well researched plan of support, working with carers as they continue in their caring roles. We support carers in the most effective and efficient manner we can and constantly review how we use funding. Although we often begin our support at times of crisis we endeavour to support carers before they reach crisis point.

645 new carers registered with us in 20/21 of which 112 were under the age of 18. A total 5,057 carers were registered with the Centre during 2020/21 and for the third year running we had over 700 young carers registered with the centre.

Our Widnes outreach office based in St Marie's on Lugsdale Rd, Widnes was closed for the majority of 20/21 due to covid restrictions but when it was open between lockdowns it continued to be well used by carers, staff and other organisations in Halton. We have a support worker based there a minimum of 2 days a week and therapies & podiatry appointments for carers are carried out there 2 days a week.

Both individuals and organisations helped to raise much needed funds for the centre, which we are truly grateful for. We were one of three local organisations of the Co-op Local Community Fund in Runcorn recognised by the Co-op for their 'local cause charity for the year', this helped raise much needed and appreciated funds for the centre, especially as lockdown reduced considerably our opportunities to raise much needed funds for the centre. All fundraising for the centre is greatly appreciated and is used to provide additional carers activities throughout the year.

We continue to be part of 'Give as you Live' where you can sign up <https://www.giveasyoulive.com> and discover a free way to raise money for charity when you shop online! Choose from over 4,300 stores, make a difference to your favourite charity! and an Amazon smile page Amazon <https://smile.amazon.co.uk> where Amazon donates 0.5% of the net purchase price (excluding VAT, returns and shipping fees) of eligible purchases to the charitable organisation of your choice.

Halton Carers Centre Limited

Trustees' report continued

During 20/21 we completed 448 activities for carers i.e., 151 zoom sessions, 71 wellbeing sessions i.e., yoga/relaxation, 2 forums and 28 training groups, the majority of these were provided online due to covid restrictions.

We held 197 therapy sessions for carers

We completed 4,345 reviews on individual carers

We referred/signposted carers 1,187 times to other services in Halton

Individually Carers accessed information and advice via HCC 5,103 times.

Our Support Workers carried out 49,718 action/contacts with carers.

The centre continues to work with key partners to ensure that referral pathways are in place and working effectively. Alongside this, a considerable proportion of the organisations work is focused on influencing, being the voice and representation of behalf of carers. The whole staff teams work focusses on influencing and being the voice locally, regionally and nationally to ensure carers voices are heard.

The dedication, skill and commitment of our staff and trustees is the reason we have been so successful and well regarded by carers and organisations in Halton.

We continue to prize our 26 volunteers greatly, as without their unstinting support we could not manage to deliver the service so widely. Our volunteers include 7 trustees, 5 Carer Break panel members, 1 Administrative Support, 2 Young Carer drivers, 2 Gardeners, 3 trip facilitators and 6 Carers' support group volunteers.

Since we began in 2008, we have registered and supported 12,879 young and adult carers, which is a significant achievement! We hope that 2021/22 will be as equally rewarding as this past year and that we will continue to identify new young and adult carers and raise the awareness of the issues they face in Halton.

We believe that all carers should be recognised, valued and effectively supported to enable them to continue caring in the way they choose and to have a life of their own, regardless of their caring situation. We continue to aim to be carer-focussed, professional, responsive and accessible to all carers.

Financial review

The charity reports a surplus of £131,786 on the year (£14,758 ~ 2020)

Reserves Policy

The board have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission, and have a reserves policy in place which is reviewed annually in accordance with financial audit processes. The board believe that in addition to known commitments there is a need to hold at least 5 months unrestricted running costs in free reserve given the charity's sources of funding are not certain. The policy statement provides that the trustees will produce annually a detailed analysis of reserves, both restricted and unrestricted based on the audited accounts, indicating the boards' intentions with regard to the use of those reserves.

For the year ended 31 March 2021 this analysis revealed that the total reserves of £153,700 represents 3.4 months running costs

The board continues to aim to achieve a balanced budget that will increase our current level of unrestricted reserves. This will provide a safety net that will allow us to maintain basic services through this period when funding opportunities are more limited. We will however, continue to adjust activities and costs in line with the new financial climate.

Halton Carers Centre Limited

Trustees' report continued

Risk Management

The Board regularly reviews the operational and financial risks facing the organisation. Of the risks identified it is only the issue of funding that continues to be a concern and the Board has focused on this issue. The challenge remains, but there are a number of factors that are enabling us to be positive. Our fundraising plans set out our approach for generating income and is already beginning to show some dividends.

The Board believes that the primary risks it faces are related to the funding environment and the coming few years are likely to be challenging.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom accounting standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income or expenditure, of the charity for the year.

select suitable accounting policies and apply them consistently;

observe the the methods and principles in the Charities SORP

make reasonable judgements and estimates that are reasonable and prudent;

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue as a going concern;

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on 12th November 2021 and signed on their behalf by:



Mike Shepherd
Chair

Reference and Administrative Details

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 March 2021.

Name	Position	Dates
Mike Shepherd	Chair	
Eula Hersey	Vice Chair	
Dr Ronald Marsh		
Diane Smith		
Linda Booth		
Darren Earnshaw		
Bob Bryant BEM		

Other Representatives

Carl Harris	Company Secretary/Centre Manager
-------------	----------------------------------

Organisation

The Board of Trustees is responsible for the administration of the charity. The day-to-day running of the organisation is delegated to the Chief Officer.

The full board meets quarterly and the organisation's policies and procedures set out the delegation of authority from the Board to the Chief Officer.

Method of appointment

Trustees are elected by the members at the AGM

Registered address

62 Church Street
Runcorn
Cheshire
WA7 1LD

Bankers

Lloyds Bank PLC
Town Hill
Warrington

Governing document

Memorandum & Articles of Association Incorporated 23rd April 2008

Objects of the organisation

The relief of persons who are ill, disabled or elderly through the provision of information and support to persons who care for those persons who are ill, disabled or elderly (carers) within the borough of Halton.

Independent Examiner

Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

HR Advisors

Peninsula

Independent Examiner's report to the trustees of Halton Carers Centre Limited

I report on the accounts of the charity for the year ended 31 March 2021 set out on pages 7 to 16

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- ☐ state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

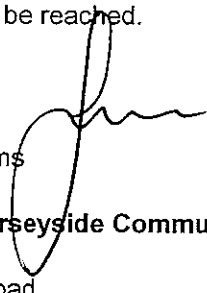
In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jane Williams
MAAT
Greater Merseyside Community Accountancy Service
St Marie's
Lugsdale Road
Widnes
WA8 6DB

12th November 2021

Halton Carers Centre Limited
Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Income from donations	(4)	-	-	-	-
Income from charitable activities	(5)	12,469	704,833	717,302	630,458
Other incoming resources	(6)	14,993	-	14,993	20,524
Bank interest	(7)	8	-	8	15
Total incoming resources		<u>27,470</u>	<u>704,833</u>	<u>732,303</u>	<u>650,997</u>
Resources expended					
Charitable activities	(7)	<u>26,040</u>	<u>575,247</u>	<u>601,287</u>	<u>636,239</u>
Net incoming / (outgoing) resources		1,430	129,586	131,016	14,758
Transfers between funds		<u>(2,203)</u>	<u>2,203</u>	<u>-</u>	<u>-</u>
Net movement in funds		(773)	131,789	131,016	14,758
Reconciliation of funds					
Total funds as at 1 April 2020		<u>277,769</u>	<u>13,724</u>	<u>291,493</u>	<u>276,735</u>
Total funds as at 31 March 2021		<u>276,996</u>	<u>145,513</u>	<u>422,509</u>	<u>291,493</u>

The above statement includes all gains and losses recognised during the year.
All activities are regarded as continuing.
Comparative figures for the previous year by fund type are shown in Note 16.
The Notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Charity number 1124493

A Company limited by guarantee number 06574889

Balance sheet

as at 31 March 2021

	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
Fixed Assets				
Tangible Assets (10)	109,103	-	109,103	136,093
Total fixed assets	<u>109,103</u>	<u>-</u>	<u>109,103</u>	<u>136,093</u>
Current Assets				
Debtors and prepayments (11)	3,000	-	3,000	3,000
Cash at bank and in hand (12)	165,118	145,513	310,631	153,700
Total current assets	<u>168,118</u>	<u>145,513</u>	<u>313,631</u>	<u>156,700</u>
Current liabilities:				
amounts falling due within one year				
Creditors (due within one year) (13)	225	-	225	1,300
Total current liabilities	<u>225</u>	<u>-</u>	<u>225</u>	<u>1,300</u>
Net Assets	<u>276,996</u>	<u>145,513</u>	<u>422,509</u>	<u>291,493</u>
Funds of the charity				
Restricted Funds	-	145,513	145,513	13,724
Unrestricted funds	276,996	-	276,996	277,769
Total Funds (15)	<u>276,996</u>	<u>145,513</u>	<u>422,509</u>	<u>291,493</u>

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 March 2021

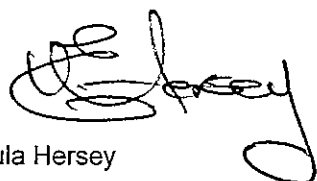
the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 16 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 12th November 2021 and signed on their behalf by:



Eula Hersey
Director / Trustee

Halton Carers Centre Limited
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 March 2021

		2021	2020
		Total	Total
		£	£
Cash flows from operating activities:			
Net income/(expenditure) per SOFA		131,016	14,758
Investment income	(7)	(8)	(15)
Depreciation		26,990	26,990
(Increase)/decrease in fixed assets		-	-
(Increase)/decrease in debtors	(12)	-	-
Increase/(decrease) in creditors	(14)	(1,075)	-
		<u>156,923</u>	<u>41,733</u>
Cash flows from investing activities			
Investment income	(7)	<u>8</u>	<u>15</u>
Net increase/(decrease in cash:		156,931	41,748
Total cash as at 1 April 2020		<u>153,700</u>	<u>111,952</u>
Total cash as at 31 March 2021		<u>310,631</u>	<u>153,700</u>

The notes on pages 10 to 16 form an integral part of these accounts.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2021

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- 1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) The Companies Act 2006
- (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102

(d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2015)

- 1.2** The charity meets the definition of a public benefit entity as defined by FRS 102

- 1.3** The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. Young Carers), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2021

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Building Improvements: 20% straight line basis to nil

Fixtures and fittings: 15% straight line basis to nil

Equipment: 20% straight line basis to nil

2.5 Debtors

(a) Debtors are recognised at the settlement amount due.

(b) Prepayments are valued at the amount prepaid.

2.6 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

(a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.

(b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

During the year no trustees claimed expenses (2020: 1 £361) for attending charity business.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were identified which should be disclosed under FRS 102.

Halton Carers Centre Limited

Notes to accounts

for the year ended 31 March 2021

4 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Donations	-	-	-	-
	-	-	-	-

5 Income from charitable activities

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
NHS Halton CCG	-	353,936	353,936	367,021
Halton Borough Council	-	134,068	134,068	132,217
Halton Borough Council: COVID Support Grant	10,000	-	10,000	-
The National Lottery: COVID Response	-	41,120	41,120	-
Carers Trust	-	250	250	300
John Moores Foundation	-	15,000	15,000	-
Lloyds Foundation	-	25,000	25,000	25,000
BBC Children In Need	-	5,000	5,000	5,000
BBC Children In Need: Booster	-	5,000	5,000	-
Halton People into Jobs	-	-	-	16,405
Henry Smith Charity	-	40,000	40,000	40,000
The Steve Morgan Foundation	-	25,788	25,788	25,788
The Steve Morgan Foundation: COVID Grant	-	5,000	5,000	-
Norcutts	-	-	-	4,702
The Co-op Local Community Foundation	500	6,731	7,231	14,025
Independent Age	-	12,000	12,000	-
Garfield Weston Foundation	-	30,000	30,000	-
Hemby Trust	1,000	-	1,000	-
League of Help	250	-	250	-
LCR Cares	-	3,470	3,470	-
The Clothworkers Foundation	-	2,470	2,470	-
HMRC: CJRS	719	-	719	-
	<u>12,469</u>	<u>704,833</u>	<u>717,302</u>	<u>630,458</u>

6 Other Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Contributions	-	-	-	3,209
Carers Lottery	4,126	-	4,126	3,326
Fundraising	10,867	-	10,867	13,989
	<u>14,993</u>	<u>-</u>	<u>14,993</u>	<u>20,524</u>

7 Investment Income

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bank Interest Received	8	-	8	15
	<u>8</u>	<u>-</u>	<u>8</u>	<u>15</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2021

8 Restricted funds summary	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Carers Trust	-	250	2,300	-	(2,050)
Halton CCG	(15,186)	181,786	122,921	-	43,679
Halton CCG ~ Carers Breaks	7,380	172,150	178,760	-	770
Halton Borough Council	(22,343)	134,068	96,961	-	14,764
BBC Children In Need	3,020	10,000	9,797	-	3,223
HPIJ	(2,203)	-	-	2,203	-
The Co-Op Local Com Fdtn	4,415	6,731	-	-	11,146
Lloyds Foundation	16,586	25,000	25,000	-	16,586
Henry Smith Charity	19,725	40,000	39,656	-	20,069
TNL: COVID Response	-	41,120	41,118	-	2
Independent Age	-	12,000	5,000	-	7,000
Garfield Weston Foundation	-	30,000	11,091	-	18,909
LCR Cares	-	3,470	3,470	-	-
The Clothworkers Foundation	-	2,470	2,470	-	-
John Moores Foundation	-	15,000	6,498	-	8,502
The Steve Morgan Foundation	2,330	30,788	30,205	-	2,913
	<u>13,724</u>	<u>704,833</u>	<u>575,247</u>	<u>2,203</u>	<u>145,513</u>

Purpose of restricted funds

Halton Borough Council provides funding for the provision of carers services in Halton of £97,068, they also provide £9,000 in funding for Carers Forums and £28,000 towards Holistic Therapies.

NHS Halton CCG provides funding for staffing and associated costs of £181,786. They also provide, once provided with proof of expenditure, the provision of up to £181,000 for carer breaks yearly.

Henry Smith Charity provide 50% funding for 2 wte carers support workers

Lloyds Foundation provides a grant to fund the salary costs of 1 wte carer support worker

The Steve Morgan Foundation provides funding for 1 wte young carers support worker

Independent Age provided funding towards staffing costs

Garfield Western Foundation provided a grant towards salary and associated costs

John Moores Foundation provides funding towards 0.5 wte staffing and associated costs

The Co-op Local Community Foundation provided funding for carer activities

The National Lottery alongside LCR Cares, Clothworkers Foundation and the Steve Morgan Foundation provided COVID funding grants towards equipment, staffing costs and activities.

9 Governance Costs	2021 £	2020 £
Independent Examiners' fee	675	900
Annual Return Fee	16	-
Trustee Expenses	-	361
	<u>691</u>	<u>1,261</u>

Halton Carers Centre Limited

Notes to the accounts

for the year ended 31 March 2021

10 Staff costs and numbers	2021	2020
	£	£
Gross salaries	253,619	272,452
Other Wages	-	963
Social security costs	15,691	18,239
Medicash	1,612	1,599
Pensions	5,467	5,253
	<u>276,389</u>	<u>298,506</u>

No employee earned £60,000 per annum or more in the current accounting period

The average number of employees during the year was 12.5 FTE (2020:12.5)

The charity operates defined contribution pension schemes in respect of its employees. These contributions are made to externally administered pension schemes. The pension cost represents the contributions payable by the organisation to the fund.

11 Tangible assets	Building Improvements	Fixtures & Fittings	Computers & Equipment	Total
	£	£	£	£
Cost				
At 1 April 2020	269,903	1,900	32,151	303,954
Additions	-	-	-	-
At 31 March 2021	<u>269,903</u>	<u>1,900</u>	<u>32,151</u>	<u>303,954</u>
Depreciation				
At 1 April 2020	133,810	1,900	32,151	167,861
Charge for year	26,990	-	-	26,990
At 31 March 2021	<u>160,800</u>	<u>1,900</u>	<u>32,151</u>	<u>194,851</u>
Net book value				
At 31 March 2021	<u>109,103</u>	<u>-</u>	<u>-</u>	<u>109,103</u>
At 31 March 2020	<u>136,093</u>	<u>-</u>	<u>-</u>	<u>136,093</u>

12 Debtors and prepayments	2021	2020
	£	£
Debtors	-	-
Prepayments	3,000	3,000
	<u>3,000</u>	<u>3,000</u>

13 Cash at bank and in hand	2021	2020
	£	£
Current Account	277,256	123,974
Business Reserve Account	33,356	29,628
Cash in hand	19	98
	<u>310,631</u>	<u>153,700</u>

14 Creditors and accruals	2021	2020
	£	£
Creditors	-	400
Accruals	225	900
	<u>225</u>	<u>1,300</u>

Haltom Carers Centre Limited

Notes to the accounts continued for the year ended 31 March 2021

16 Analysis of Resources by

Charitable Activities	Centre Funds	NHS Haltom CCG	Carers Breaks	TNL	Carers Trust	BBC CIN	IMPART	Co-Op Fdn	Lloyds Fdn	Garfield Weston	HPJ	Henry Smith	Steve Morgan	LCR Carers	John Moores Fdn	Independent Age	Clothworkers Fdn	Total 2021
	£	£			£	£	£											£
Income																		
Operating balance 01/04/20	238,821	(15,186)	7,380	1,283	-	3,020	(1,100)	4,415	16,586	-	(2,203)	18,725	2,330	-	-	-	-	275,071
Haltom Borough Council	144,068	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	144,068
Carers Trust	-	-	-	-	250	-	-	-	-	-	-	-	-	-	-	-	-	250
Haltom CCG - Carers Breaks	-	-	172,150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	172,150
NHS Haltom CCG	-	181,786	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	181,786
Haltom People Into Jobs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lloyds Foundation	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	-
Henry Smith	-	-	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-
Morgan Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Morgan Foundation: COVID Support	-	-	-	-	-	-	-	-	-	-	-	-	25,788	-	-	-	-	25,788
BBC Children in Need	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000	-	-	-	-	5,000
BBC Children in Need: Booster	-	-	-	-	-	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Garfield Weston	-	-	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-	-	-
Big Lottery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LCR Carers	-	-	-	-	-	-	-	-	-	-	-	-	-	3,470	-	-	-	-
John Moores Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-
Independent Age	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000	-	-
Clothworkers Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,470	-
HMRC: CJRS	719	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bank Interest received	4,126	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	1,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	500	-	-	-	-	-	-	-	-	-	-
Fundraising	10,567	-	-	-	-	-	-	6,731	-	-	-	-	-	-	-	-	-	719
Total incoming resources	339,851	166,600	179,530	42,403	250	13,020	(1,100)	11,846	41,586	30,000	(2,203)	58,726	33,118	3,470	15,000	12,000	2,470	1,007,366
Expenditure																		
Salaries and NICs	42,016	85,463	7,380	27,120	-	4,500	-	-	25,000	7,500	-	30,605	24,857	-	5,564	5,000	-	265,005
Employee Health	1,612	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,612
Miscellaneous	2,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,800
Payroll costs	446	446	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	446
Self travel expenses	1,950	2,225	-	-	-	-	-	-	-	-	-	565	-	-	-	-	-	4,740
Rent & Room Hire	4,976	4,976	-	-	-	563	-	-	-	1,000	-	1,680	-	-	83	-	-	13,278
Donations	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Volunteer expenses	85	-	-	-	-	500	-	-	-	-	-	-	-	-	-	-	-	585
Telephone & IT	3,100	3,100	-	-	-	-	-	-	-	-	-	-	-	-	25	-	-	6,225
Printing, stationery & postage	2,922	2,922	-	-	-	-	-	-	-	-	-	1,531	-	-	-	-	-	7,375
Equipment Software & IT Support	10,753	10,730	-	-	-	417	-	-	-	-	-	459	-	2,469	816	-	2,470	28,114
Adverts, publicity & recruitment	890	890	-	-	-	-	-	-	-	-	-	584	-	-	-	-	-	2,364
Insurance	1,180	1,150	-	-	-	-	-	-	-	-	-	288	-	-	-	-	-	2,618
Depreciation	26,990	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,990
Carers Breaks	-	-	171,380	-	-	-	-	-	-	-	-	-	-	-	-	-	-	171,380
Young Carers Breaks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Carers Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Activities	6,532	-	-	-	-	-	-	500	-	91	-	1,857	5,348	1,001	-	-	-	33,336
Therapies	6,080	-	-	13,998	250	3,759	-	-	-	-	-	-	-	-	-	-	-	6,080
Repairs & Maintenance	584	584	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,168
Fees, subscriptions & licenses	10,267	9,132	-	-	-	58	-	-	-	2,500	-	804	-	-	-	-	-	22,761
Utilities	965	965	-	-	-	-	-	-	-	-	-	1,283	-	-	10	-	-	3,223
Governance Costs	353	338	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	691
Total resources expended	124,551	122,921	178,760	41,118	250	9,797	-	600	25,000	11,091	-	39,666	30,205	3,470	6,488	5,000	2,470	601,287
Transfers between funds																		
At 31 March 2021	275,300	43,679	770	1,286	-	3,223	-	11,146	16,586	18,909	-	20,068	2,913	-	8,502	7,000	-	406,079

Halton Carers Centre Limited
Comparative Statement of Financial Activities
(Including Income & Expenditure Account)
for the year ended 31 March 2021

16 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2021	2020	2021	2020
	£	£	£	£
Income from:				
Income from donations	-	-	-	-
Income from charitable activities	12,469	4,702	704,833	625,756
Other incoming resources	14,993	20,524	-	-
Bank interest	8	15	-	-
Total incoming resources	<u>27,470</u>	<u>25,241</u>	<u>704,833</u>	<u>625,756</u>
Expenditure on:				
Charitable activities	<u>26,040</u>	<u>54,373</u>	<u>575,247</u>	<u>581,866</u>
Net incoming / (outgoing) resources	1,430	(29,132)	129,586	43,890
Transfers between funds	<u>(2,203)</u>	<u>11,705</u>	<u>2,203</u>	<u>(11,705)</u>
Net movement in funds	(773)	(17,427)	131,789	32,185
Reconciliation of funds				
Total funds as at 1 April 2020	<u>277,769</u>	<u>295,196</u>	<u>13,724</u>	<u>(18,461)</u>
Total funds as at 31 March 2021	<u>276,996</u>	<u>277,769</u>	<u>145,513</u>	<u>13,724</u>