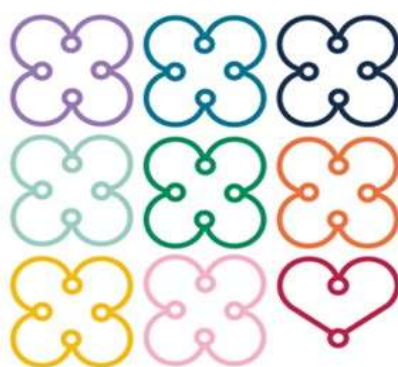


Kirkgate Community Centre

Charity number 1124408

A company limited by guarantee number 06533778

Annual Report and Financial Statements for the year ended 31 March 2025



**KIRKGATE
COMMUNITY
CENTRE**

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Kirkgate Community Centre

Annual Report and Financial Statements for the year ended 31 March 2025

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 13

Prepared by West Yorkshire Community Accountancy Service CIO

Kirkgate Community Centre

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Nathan Tanswell	Chair	Resigned 15 July 2025
John Henkel	Treasurer	
Matthew Bradshaw		
Becky Phillips		Resigned 16 April 2024
Jennifer Painter		
Kathryn Williams		
Grace Reid		Resigned 16 December 2025
Tamsin Treasurer-Jones		Appointed 18 March 2025
Charity number	1124408	Registered in England and Wales
Company number	06533778	Registered in England and Wales

Registered and principal address	Bankers	
39a Kirkgate	Unity Trust Bank	The Co-operative Bank PLC
Shipley	Nine Brindleyplace	Delf House
West Yorkshire BD18 3EH	Birmingham B1 2HB	Skelmersdale WN8 6WT

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 13th March 2008. It is governed by a memorandum and articles of association, as amended by special resolution on 21st October 2009 as amended 1 August 2024. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Kirkgate Community Centre

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To further or benefit the residents of Shipley, Bradford and surrounding areas, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation or leisure time occupation with the objective of improving the conditions of life for the residents.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and social welfare.

Achievements and performance

The financial period 2024/2025 has been another challenging period with the first 6 months still having to utilise external spaces as the renovation work was still happening.

Kirkgate Community Centre (KCC) continued to work closely with RBS (Architects) and Whitaker & Leach (Contractors).

Despite spending half of the year away from the building, KCC continued to meet its charitable objectives during 2024/2025 by providing community spaces, hosting activities, delivering projects, building partnerships and investing in the future for the sustainability of the charity.

The building re-opened to the public in early October 2024 with a formal launch followed by a community event that saw over 730 people attending. Branded tote bags were distributed, cupcakes enjoyed, whilst children ran around to complete the treasure hunt for their sweet cones and a bar was run by Triangle. It was a successful event and a joy to see people's reactions seeing the new accessible space for the first time.

A programme of activities was delivered from day one and everyone quickly felt at home.

Since returning the team has been working hard and by the end of the financial year the following had been achieved:

- Introduced a volunteer led community café that uses surplus food from local supermarkets and restaurants. The model reduces items going into landfill whilst reducing operational overheads so menus can be affordable for those effected by the cost of living.
- Established a working partnership with Triangle with them overseeing the bar for weekend events and bringing variety to the bar offering.
- Implemented a new volunteer strategy which enables more specific roles within the centre, whilst also providing opportunities to upskill and increase confidence.
- Continued to develop working partnerships which included becoming a Community anchor for WISHH and Affinity Community Partnership.
- Increased room hire by community groups and service providers.

The development of the space continues as does the benefits realisation of the project which includes acoustic treatment, a new stage and PA system upgrade.

KCC would like to thank Northcliffe Church, Shipley Baptist Church, ASDA, Shipley Library, Groove Pad, Baildon Recreation Centre and Q20 who enabled space for the re-location of a number of groups during the renovation period.

KCC would like to thank everyone involved including staff, volunteers, hirers, users, event organisers and community for their patience, support and loyalty during the 13 month renovation period.

Kirkgate Community Centre

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net expenditure for the year was £44,793, including net expenditure of £8,705 on unrestricted funds and net expenditure of £36,088 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £173,665.

The trustees aim to maintain sufficient reserve funds to cover budgeted running and closure costs. Reserves are maintained in order to provide resilience to the charity whilst also enabling its smooth running. This equates to between £80,000 - £92,860. Any monies over this amount will be reinvested into the social purpose of the charity to fund its building or activities and this will be approved by the Board as and when required.

Kirkgate Community Centre

Trustees' report (continued) for the year ended 31 March 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 16/12/2025

John Henkel (Trustee)

Kirkgate Community Centre

Independent examiner's report to the trustees of Kirkgate Community Centre

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2025, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

19/12/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kirkgate Community Centre
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	1,778	46,902	48,680	82,076
Room hire and service charges		19,034	-	19,034	11,096
Client contributions		88	2,689	2,777	2,482
Bar and cafe takings		13,565	-	13,565	8,074
Project income		3,220	-	3,220	6,050
Bank Interest		3,831	-	3,831	1,707
Fundraising		-	-	-	1,914
Project management		13,500	-	13,500	997
Other income		2,367	25,059	27,426	1,430
Total income		57,383	74,650	132,033	115,826
Expenditure on:					
Salaries, NI and Pension	(3)	57,267	25,204	82,471	83,841
Payroll costs		664	-	664	829
Staff travel and expenses		73	-	73	446
Staff training		410	-	410	232
Volunteer expenses and training		966	-	966	169
Utilities		12,924	-	12,924	6,679
Phone, postage, IT and internet		1,549	32	1,581	2,439
Stationery, and photocopying		183	-	183	740
Publications, subscriptions and licences		1,884	-	1,884	2,312
Independent examination		2,310	-	2,310	2,310
Rent		2,301	2,659	4,960	3,635
Service charge		-	4,172	4,172	-
Repairs, maintenance and equipment		3,791	-	3,791	1,398
Insurance		1,083	-	1,083	1,238
Bar and cafe costs		2,856	-	2,856	4,815
Governance and consultancy costs		72	-	72	85
Project expenditure		2,087	3,593	5,680	5,652
Bad Debts		-	-	-	925
Depreciation		9,691	-	9,691	2,295
Grant payments		-	40,289	40,289	-
Other expenditure		116	-	116	977
Total expenditure		100,877	75,949	176,826	121,017
Net income / (expenditure)		(43,494)	(1,299)	(44,793)	(5,191)
Transfers between funds	(4)	34,789	(34,789)	-	-
Net movement in funds		(8,705)	(36,088)	(44,793)	(5,191)
Fund balances brought forward		206,494	49,713	256,207	261,398
Fund balances carried forward	(4)	197,789	13,625	211,414	256,207

All incoming resources and resources expended derive from continuing activities.

Kirkgate Community Centre
Balance sheet
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 24,124	-	24,124	3,992
Total fixed assets	<u>24,124</u>	<u>-</u>	<u>24,124</u>	<u>3,992</u>
Current assets				
Debtors and prepayments	(6) 27,895	-	27,895	17,415
Cash at bank and in hand	(7) 160,080	13,625	173,705	237,194
Total current assets	<u>187,975</u>	<u>13,625</u>	<u>201,600</u>	<u>254,609</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 14,310	-	14,310	2,394
Total current liabilities	<u>14,310</u>	<u>-</u>	<u>14,310</u>	<u>2,394</u>
Net current assets / (liabilities)	<u>173,665</u>	<u>13,625</u>	<u>187,290</u>	<u>252,215</u>
Net assets	<u>197,789</u>	<u>13,625</u>	<u>211,414</u>	<u>256,207</u>
Funds				
Unrestricted funds	197,789	-	197,789	206,494
Restricted funds	-	13,625	13,625	49,713
Total funds	<u>197,789</u>	<u>13,625</u>	<u>211,414</u>	<u>256,207</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 16/12/2025

John Henkel (Trustee)

Kirkgate Community Centre

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Leasehold improvements: over 5 years

Computer and office equipment: over 3 years

Other equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kirkgate Community Centre

Notes to the accounts continued

for the year ended 31 March 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	-	40,002	40,002	66,272
West Yorkshire Combined Authority	-	6,900	6,900	-
Asda Foundation	-	-	-	360
National Lottery Community Fund	-	-	-	10,000
School of Social Entrepreneurs	-	-	-	4,000
Other donations	1,778	-	1,778	1,444
	<u>1,778</u>	<u>46,902</u>	<u>48,680</u>	<u>82,076</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	79,210	74,458
Redundancy costs	-	7,519
Social security costs	6,631	5,507
Employment allowance	(5,000)	(5,000)
Pensions	1,630	1,357
	<u>82,471</u>	<u>83,841</u>

The average number of employees during the year was 3.5, being an average of 2.5 full time equivalent (2024: 2.3, 1.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	1,630	1,357

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Benefits Realisation	-	25,059	-	(25,059)	-
BMDC Floating Support	-	9,522	8,513	(1,009)	-
BMDC Meet & Eat	-	10,617	8,593	(1,697)	327
BMDC Soup & Social	-	11,116	8,345	(2,771)	-
BMDC Warm Space	-	2,653	-	(2,653)	-
Bradford Youth	7,200	-	-	-	7,200
BMDC Culture is Cohesion	-	412	-	-	412
Cycling Club	1,862	-	-	-	1,862
BMDC Dress It Up	-	384	-	-	384
NLCF Lotto	7,262	-	2,222	(1,600)	3,440
WY Mayor's Climate Fund	33,389	6,900	40,289	-	-
BMDC Community Buildings	-	6,831	6,831	-	-
BMDC Community Chest	-	406	406	-	-
Shipley Christmas Lights	-	750	750	-	-
	<u>49,713</u>	<u>74,650</u>	<u>75,949</u>	<u>(34,789)</u>	<u>13,625</u>

For fund descriptions see next page.

Kirkgate Community Centre

Notes to the accounts continued

for the year ended 31 March 2025

4 Restricted funds continued

Fund name	Purpose of restriction
Benefits Realisation	The use of the Town Fund to purchase stage and acoustic measures equipment to maximise the value of the building renovation investment. The transfer is for the capitalisation of this equipment.
BMDC Floating Support	To support activities and running costs. The transfer is for a contribution towards overhead costs.
BMDC Meet & Eat	To support Meet & Eat - a social activity where over 50's meet and cook together. The transfer is for a contribution towards overhead costs.
BMDC Soup & Social	To support Soup & Social - where over 50's make soup and socialise over afternoon tea. The transfer is for a contribution towards overhead costs.
BMDC Warm Space	To provide a warm space for the community.
Bradford Youth	To work alongside BMDC Youth services in developing sessions for Youth.
Culture is Cohesion	To support activities to bring the community together and promote BD25 City of Culture.
Cycling Club	To support confidence in biking and set up both children and adult groups.
Dress It Up	To support community activity to decorate the external space of KCC and promote BD25 City of Culture.
NLCF Lotto	To provide support to community groups during the closure of the centre. The transfer is for a contribution towards overhead costs.
WY Mayor's Climate Fund	To contribute towards the thermal performance of the building and the installation of solar panels.
BMDC Community Buildings	To contribute to centre running costs.
BMDC Community Chest	To contribute costs towards a hula hoop activity.
Shipley Christmas Lights	To support the delivery of activities run by staff and volunteers.

5 Tangible assets

	Other equipment	Computer equipment	Leasehold improvement	Total
<u>Cost</u>	£	£	£	£
At 1 April 2024	26,380	8,280	-	34,660
Additions	5,396	-	24,427	29,823
At 31 March 2025	31,776	8,280	24,427	64,483
<u>Depreciation</u>				
At 1 April 2024	26,158	4,510	-	30,668
Charge for year	2,170	2,635	4,886	9,691
At 31 March 2025	28,328	7,145	4,886	40,359
<u>Net book value</u>				
At 31 March 2025	3,448	1,135	19,541	24,124
At 31 March 2024	222	3,770	-	3,992

Kirkgate Community Centre
Notes to the accounts continued
for the year ended 31 March 2025

6 Debtors and prepayments	2025	2024
	£	£
Debtors	4,099	-
Prepayments	896	75
Other debtors	22,900	17,340
	<u>27,895</u>	<u>17,415</u>

7 Cash at bank and in hand	2025	2024
	£	£
Cash at bank	173,086	236,621
Cash in hand	100	-
Undeposited Funds	519	573
	<u>173,705</u>	<u>237,194</u>

8 Creditors and accruals	2025	2024
	£	£
Creditors	-	84
Accruals	14,310	2,310
	<u>14,310</u>	<u>2,394</u>

9 Related party transactions

Trustee expenses

During the year no trustees were paid (previous year: 1 trustees and £20 in respect of travel).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £44,355 (previous year: £42,127).

Kirkgate Community Centre
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	1,778	1,444	46,902	80,632	48,680	82,076
Room hire and service charges	19,034	11,096	-	-	19,034	11,096
Client contributions	88	68	2,689	2,414	2,777	2,482
Bar and cafe takings	13,565	8,074	-	-	13,565	8,074
Project income	3,220	4,708	-	1,342	3,220	6,050
Bank Interest	3,831	1,707	-	-	3,831	1,707
Fundraising	-	1,914	-	-	-	1,914
Project management	13,500	997	-	-	13,500	997
Other income	2,367	1,430	25,059	-	27,426	1,430
Total income	57,383	31,438	74,650	84,388	132,033	115,826
Expenditure						
Salaries, NI and Pension	57,267	56,613	25,204	27,228	82,471	83,841
Payroll costs	664	829	-	-	664	829
Staff travel and expenses	73	394	-	52	73	446
Staff training	410	94	-	138	410	232
Volunteer expenses and training	966	-	-	169	966	169
Utilities	12,924	532	-	6,147	12,924	6,679
Phone, postage, IT and internet	1,549	1,687	32	752	1,581	2,439
Stationery, and photocopying	183	-	-	740	183	740
Advertising and publicity	650	-	-	-	650	-
Publications, subscriptions & licences	1,884	2,312	-	-	1,884	2,312
Independent examination	2,310	2,310	-	-	2,310	2,310
Rent	2,301	-	2,659	3,635	4,960	3,635
Service charge	-	-	4,172	-	4,172	-
Repairs, maintenance & equipment	3,791	1,398	-	-	3,791	1,398
Insurance	1,083	1,238	-	-	1,083	1,238
Bar and cafe costs	2,856	4,815	-	-	2,856	4,815
Governance and consultancy costs	72	85	-	-	72	85
Project expenditure	2,087	252	3,593	5,400	5,680	5,652
Bad Debts	-	925	-	-	-	925
Depreciation	9,691	2,295	-	-	9,691	2,295
Grant payments	-	(405)	40,289	405	40,289	-
Other expenditure	116	977	-	-	116	977
Total expenditure	100,877	76,351	75,949	44,666	176,826	121,017
Net income / (expenditure)	(43,494)	(44,913)	(1,299)	39,722	(44,793)	(5,191)
Transfers between funds	34,789	6,766	(34,789)	(6,766)	-	-
Net movement in funds	(8,705)	(38,147)	(36,088)	32,956	(44,793)	(5,191)
Fund balances brought forward	206,494	244,641	49,713	16,757	256,207	261,398
Fund balances carried forward	197,789	206,494	13,625	49,713	211,414	256,207