

Company no. 06199242
Charity no. 1124391

Theatre Orchard Projects Limited
Report and Unaudited Financial
Statements
31 March 2023

Theatre Orchard Projects Limited

Reference and administrative details

For the year ended 31 March 2023

Company number	06199242																						
Charity number	1124391																						
Registered office and operational address	Weston Artspace 73 High Street Weston-Super-Mare BS23 1HE																						
Trustees	<p>Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <table><tr><td>Ruth Bennett</td><td>resigned 1 June 2022</td></tr><tr><td>Paul Blakemore</td><td></td></tr><tr><td>Elizabeth Ellis-Hutchins</td><td></td></tr><tr><td>William Hahn</td><td>resigned 31 March 2023</td></tr><tr><td>Sarah James</td><td>resigned 1 October 2022</td></tr><tr><td>Emily Malcolm</td><td></td></tr><tr><td>James Moore</td><td></td></tr><tr><td>Angela Purvis</td><td></td></tr><tr><td>Jack Stringer</td><td></td></tr><tr><td>Alison Williams</td><td>resigned 1 October 2022</td></tr><tr><td>Joseph Williams</td><td>resigned 31 March 2023</td></tr></table>	Ruth Bennett	resigned 1 June 2022	Paul Blakemore		Elizabeth Ellis-Hutchins		William Hahn	resigned 31 March 2023	Sarah James	resigned 1 October 2022	Emily Malcolm		James Moore		Angela Purvis		Jack Stringer		Alison Williams	resigned 1 October 2022	Joseph Williams	resigned 31 March 2023
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James Moore																							
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Jack Stringer																							
Alison Williams	resigned 1 October 2022																						
Joseph Williams	resigned 31 March 2023																						
Bankers	HSBC UK plc 40 High Street Portishead Bristol BS20 6EN																						
Independent examiners	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD																						

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2023.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

Objectives and activities

The company's objectives are to promote, maintain, improve and advance education by the encouragement of the performing arts including, without limitation, the arts of drama, mime, dance, singing and music in the North Somerset region.

Public benefit

The company's trustees are satisfied that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission whilst exercising their duties and believe that all the company's activities are for the public benefit.

Vision

Every life in North Somerset made extraordinary through live arts.

Mission

Theatre Orchard's mission is to grow an ambitious, playful and inclusive creative culture in North Somerset through world class festivals, events and live performance, creative talent development and a year-round participation programme that enables local communities to connect, get creative and take a lead in shaping their local cultural provision. We connect people and bring to life local and global stories that inspire thinking, engage emotions and expand horizons. Our offer connects the whole community, founded on longstanding partnerships that encompass the voluntary and community sector, local government, education, healthcare and business. We aim to uplift people by embedding creative opportunity into North Somerset's everyday offer and shift perceptions about what culture can mean to a place as somewhere to live, work, visit and play through epic cultural experiences and adventures.

Theatre Orchard also runs the place-specific Culture Weston programme that has a particular drive around placemaking and unlocking economic opportunities through culture and creativity.

Theatre Orchard has three key aims:

1. Put North Somerset on the cultural map through outstanding arts and cultural experiences for everyone;
2. Get more people involved through increased access and participation and by enabling people to take a lead in shaping local cultural provision and activity; and
3. Grow the creative and cultural ecology through creative talent development.

How we work

We are specialists in creative placemaking and community participation – producing ambitious, diverse work with, for and by the people of North Somerset. Underpinning our vision and mission is a longstanding commitment to both inclusion and equality of access to arts and culture and enabling people to develop personal creativity.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

We are driven by our first hand experience of the power of arts, culture and creativity to address vital social issues, provide a voice and agency for the underrepresented, strengthen community bonds, help individuals to reach their potential and act as a transformative force for positive social, community and economic change and regeneration.

North Somerset's main town, Weston-super-Mare, contains a number of wards which rank in the most deprived 5% in the UK (IMD, 2019). Much of our participation programme is focused here; we work through co-production to amplify and celebrate the area's assets and build new creative potential. Regardless of social and economic status, everyone can access multiple opportunities as makers, participants and audience, that support skills development, build resilient communities and spread happiness.

Our ethos

- Collaborative – we work with, not to and always try to seek out and enable partnership;
- Ambitious – our ideas are always bold and we aren't afraid to go big;
- Accessible – our work is open to all and we share our space, our resources, our process and our learning;
- Relevant – we aim to be of real use to the local community, responding to local needs and ambitions and championing diversity;
- Inclusive – our approach is based on openness and transparency, recognising and equally valuing differing needs and aspirations of artists, individuals and communities;
- Innovative – we will always aim to challenge artistically and find the most creative ways to make the best use of our resources;
- Be strength based – we always start with what is present in the community or situation and grow from there; and
- Be green – we think about the environmental impact of everything we do, and aim to reduce our impact wherever possible and aim to work with others to do the same.

Achievements and performance

The financial year 2022/23 was a momentous year culturally for North Somerset as Weston-super-Mare welcomed SEE MONSTER as part of Unboxed: Creativity in the UK, a programme of ten major commissions which took place across England, Northern Ireland, Scotland and Wales, and digitally, in 2022. Much of our work across 2022/23 focused on harnessing the energy created by this national moment – co-designing an exciting and ambitious creative programme with the local community. Our core programme of festivals, events and live performance, creative talent development and a year-round participation continued around this, though we made the difficult decision to cancel flagship outdoor arts festival Whirligig due to the passing of Queen Elizabeth II.

- 41,643 attendees across our creative programme;
- 4,860 attendances across our participation programme;
- Created paid employment for 107 artists, creatives and freelancers;
- 17 commissions of new work including public art commissions;
- 90% said Theatre Orchard/Culture Weston events encouraged participation in community life and enhanced local/civic pride in Weston; and
- 50% of event attendees were infrequent cultural attenders (attending cultural events or participating in arts and cultural activities twice per year or less).

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

AIM 1: PUT NORTH SOMERSET ON THE CULTURAL MAP

MAIN CREATIVE PROGRAMME

Weston Presents – Summer 2022

With the arrival of SEE MONSTER on Weston's seafront in September 2022, we worked in partnership with the local community to co-design an exciting creative programme linked to the themes of SEE MONSTER (Science, Technology, Engineering, Art, Mathematics) that everyone could get involved with. Initiated through a series of community think tanks to build engagement around SEE MONSTER, the community programme was dreamt up by local people to provide a lasting environmental and creative legacy for Weston. The programme was powered by the knowledge, imagination and passion of local residents to showcase the best of Weston's creativity and culture through a plethora of things to see, do and experience alongside SEE MONSTER. The programme was supported by Esmée Fairbairn, Arts Council England, North Somerset Council, Weston-super-Mare Town Council and Burnham & Weston Energy.

Weston Presents engaged more than 15,000 people across a packed programme of over 60 events, workshops and exhibitions. Highlights included a new arts trail featuring 21 different sights and experiences around Weston that meant everyone who walked down the high street or past the Grand Pier, swam in Marine Lake, went in a lift in the Sovereign Centre, sat in a beach front shelter, walked through Grove Park or past the old Putting Green saw artwork created by residents of Weston.

The programme included a mass participation **Climate Carnival** – a community-led show of solidarity for climate action and celebration of how creativity and community can play their part in spreading a positive message for a sustainable and hopeful future world.

Weathering Together was an intergenerational audio project led by Weston born artist Joseff Harris together with our participation team. Through stories collected from community groups across Weston, Weathering Together explored different experiences and perspectives on how the natural environment forms our identity and how human impact on the natural world is dramatically changing the landscapes we know and love.

Weston Photography Open aimed to represent the colourful nature of the town and its unique landscape in a vibrant exhibition of eclectic images taken by both local residents and visitors, that showcased people's take on the town as seen through the camera lens.

With over 100 entrants taking part, from happy snappers, enthusiasts, students and young people to amateur and professional photographers. The exhibition was shown in two venues – Unit 12, the Sovereign Centre and Loves Café – and attracted 3,600 visitors.

Where Did The Bats Go? was a social action project to raise awareness of the climate change related extinction crisis led by 100 students from Into University who worked with House of Funny Noises, supported by our participation team, to create a surrealist animation about animal extinction presented as a video installation at the Sovereign Centre. The students' film has subsequently featured in a national film festival.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

Green Futures weekend was a programme of art, conversation and inspiration via workshops, talks and films to increase awareness of the climate and ecological emergencies and explore how communities can make a difference at a local level. Green Futures was programmed by local activist and (re)Generation Weston founder Shandin Rickard-Hughes, and Culture Weston.

Look Up! - Local artist Zara Shepherd was commissioned to create 'Look Up!' A colourful flag installation on the High Street inspired by sights of Weston and co-designed by the Weston Artspace community.

Letters for the Sea, Letters for the Land – A series of site-specific, word-based artworks, installations and audio works inspired by sea, coastline, landscape and environment, people and place popped up across Weston town centre during Summer 2022. The project featured poems and texts by local artists, poets and members of the 'Chapter One' creative writing group and Off The Record youth mental health charity.

The Flood - taking its title from a Weston Mercury editorial feature from this time, The Flood: "When the sea showed its teeth" was a new exhibition and installation co-created and imagined by filmmaker Sally Low, climate activist Ana Salote and producer Paula Birtwistle which attracted 4,200 visitors.

Visitors to 'The Flood' took a journey back in time where the past was brought to life, and the future considered, through a powerful, immersive and thought-provoking installation.

The installation brought together a new short film, featuring compelling stories from local flood survivors with news archive footage; an informative exhibition display that looked at past, recent and future flood risk in Weston and a reconstructed, flood-damaged 1980's sitting room, where visitors could imagine the impact of flooding on individual lives.

Bandstand sessions - A series of free outdoor live music sessions showcasing diverse musicians and a range of globally influenced musical genres that took place at bandstands and stages around the town, to breathe life into public spaces through the sound of music. Presented in association with Loves Cafe and St George's Bristol, and with support from Weston BID.

Over 2,000 people attended the shows in Grove Park this summer. Musicians came from Japan, Argentina, Poland, Spain, Columbia, Iran, France, Italy, Brazil, Malawi, India, Turkey, Syria, Wales and England.

ROAR - A 2-week open access residency for children and young people led by our participation team and associate artists that used visual art, digital media, and dance as mediums to explore science and environment. 39 young people participated, developing creative skills through workshops with artists – culminating in weekly XR inspired protest marches and being a lead group in the Climate Carnival.

The Weston Presents programme has had a powerful legacy – reinforcing Weston's growing reputation as a creative hub and destination for high quality cultural experiences.

Many of the artworks including Letters to the Sea and the Sky Surrounds Us installation on the Grand Pier remain in situ.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

The programme significantly strengthened and embedded collaboration across the delivery partners including Culture Weston, Weston Artspace, Weston Town Council and other community partners.

There is the intention to continue small scale public realm creative interventions including flags along the high street, poetry in sea shelters and to develop the Climate Carnival as signature annual cultural event for Weston. Loves Café also plan to continue the Bandstand Sessions over Summer 2023.

Party on the Green – July 2022

An exhilarating afternoon of outdoor arts performances and participatory activities including a new commission from Weston-based circus company FMC Arts and a dance show from international touring organization Company Chameleon funded by Esmée Fairbairn and Without Walls. The community festival, now in its second year, is organized by our Community Producers in collaboration with the South Weston Activities Network to create opportunities for local community members to gain skills in event production and take a lead in shaping their own local creative and cultural activity.

Weston Wallz – Summer 2022

Our second collaboration with Upfest, Europe's biggest urban paint festival, saw street art springing up around the walls of Weston, regenerating forgotten corners and splashing new energy into the centre of town courtesy of some of the UK's foremost street artists.

Weston Arts + Health Week – October 2022

Weston Arts + Health Festival returned to the town for the third year co-produced by Culture Weston and the Arts & Culture Programme, University Hospitals Bristol and Weston NHS Foundation Trust (UHBW). The theme of this year's annual Festival was Global Weston, celebrating the rich diversity of Weston and its hospital staff and the universal things that connect us – story, food, song and landscape.

From participatory projects and creative activities to performance and talks there was something for everyone, taking place at favourite locations across the town, at Weston General Hospital and online.

The festival programme included international music, synchro swimming, poetry for wellbeing, live performance, a community feast, film screenings, special events at Weston General Hospital and a large scale photography exhibition at Princess Royal Square led by Weston based photographer Paul Blakemore. The exhibition, which celebrates the many cultural backgrounds which comprise Weston Hospital's staff base, is now a permanent feature in the grounds of the hospital on Weston's South Ward. The Festival actively engaged over 6,000 live audience members in the town centre and over 300 UHBW staff members.

SUPER WONDER SHRINE – December 2022

SUPER WONDER SHRINE, a vibrant new public artwork designed by internationally acclaimed public realm artist Morag Myerscough and co-created with the community of Weston was unveiled in December 2022. The design captures the energy and sentiments of the town, shining out energy (and a love of dogs!) into the high street. Over 100 local residents, students and artists were involved in its construction and painting.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

This artwork is part of '21st Century super Shrines', a pioneering heritage project launched in May 2021 that is managed by Culture Weston. It is part of a four-year High Street Heritage Action Zone (HSHAZ) cultural programme, funded by Historic England, in partnership with Arts Council England and the National Lottery Heritage Fund. The programme works with local communities as creative agents of change at the heart of a high street narrative of community renewal and ownership. Inspired and supported by professional artists, local communities are creating a series of innovative and contemporary art projects that animate the environment and determine a new sense of worth on the high street.

GLOW Light Festival - February 2023

GLOW Light Festival had its second edition 15-18 February 2023 welcoming an estimated 20,000 attendees. The festival was extended from Grove Park to take in new town centre locations. GLOW was presented in partnership by PB Events, Culture Weston, Weston-super-Mare Town Council and the Grand Pier.

GLOW was supported by Arts Council England, the National Lottery Community Fund, Weston-super-Mare Town Council and Historic England as part of their High Streets Heritage Action Zones' Cultural Programme, and was sponsored by the Grand Pier, Severnside Community Rail Partnership, GWR and Bristol Water.

GLOW transformed public space with spectacular and enchanting illuminations, site-specific light and sound installations, projection mapping and live performance.

The event included iconic artworks, new showcase commissions and interactive experiences from a line-up of local and internationally renowned artists, alongside a wealth of work created by over 60 local creatives working in collaboration with over 200 community members of all ages.

An imaginative participation programme brought together many of Weston's local communities to place community involvement, voices and stories at the heart of the festival.

Poetry Slams - Bi-monthly performance poetry slams, organised by Community Producer Sophie Shepherd, where Weston poets pit their verbal wits with explosive results!

Speakeasies

Speakeasy poetry evenings, hosted by Bob Walton and Sue Hill of the Write Box, platform leading poets from the UK and overseas alongside emerging writers from North Somerset and beyond. As well as providing a performance platform to raise the game of Chapter One poets, these bi-monthly events attract international contributions with budding and published poets regularly tuning in from Malaysia, Australia and America. Speakeasy has harnessed the universal power of poetry to create a local and global poetry community.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

AIM 2: GET MORE PEOPLE INVOLVED IN CREATIVITY AND CULTURE

COMMUNITY PARTICIPATION

Our core provision - Youth Theatre, Open Door, Chapter One

As well as the opportunities to participate that are woven into our entire creative programme, we also run free weekly open access sessions that engaged 4,860 participants in 2022/23. With mental health and social opportunities severely impacted by the pandemic, this part of our programme continues to offer a vital creative lifeline for many.

Regular provision includes Youth Theatre (Junior and Senior), Adult Theatre ('Open Door'), and Chapter One adult writing group, which caters for a more elderly cohort and which has remained online in order to maximise opportunities for those with health vulnerabilities and access needs. Many who attend our groups have high physical, emotional or behavioural needs and welcome the inclusivity of Theatre Orchard's wraparound offer.

Theatre Forum is a two-year project funded by People's Health Trust with the view to engaging a diverse range of groups in creative exploration of social issues that affect their lives. This enabled us to forge relations, using creativity as a tool, with young adult refugees, older women in need of friendship, and young mums who gave birth during the pandemic. Forum Hangout is a spin-off group that offers monthly creative and life skills sessions for the refugee cohort, delivered in collaboration with Refugees Welcome North Somerset and other community partners.

AIM 3: GROW NORTH SOMERSET'S CREATIVE AND CULTURAL ECOLOGY

Our creative talent development programmes support artists, creatives and emerging companies to develop, sustain and thrive in North Somerset, an area that has historically had a lack of investment in creative capacity building. We focus on development opportunities for people from backgrounds that are currently under-represented in the cultural sector.

In 2022/23, highlights of our creative talent development work included:

- Employing 2 Emerging Producers helping to develop future cultural leaders;
- Worked with 2 local theatre makers to open Front Room, a new small scale performance space in a former Pizza Express in Weston - helping build cultural capacity by enabling use of empty spaces for culture and creativity;
- Offered 9 small open call commission opportunities for early career artists to make new work in collaboration with Theatre Ad Infinitum and the West of England Visual Arts Alliance;
- Supported artists, creatives and emerging companies to secure over £250,000 for creative projects;
- Delivering co-created programmes and exploring how we can extend leadership and decision making opportunities with collaborators including South West Activities Network; and
- One to one support for self-producing artists and independent producers.

Environmental Responsibility

At Theatre Orchard we believe the arts have an important role to play in exploring, communicating and taking practical action against issues around climate change and the environment.

We recognise our operations and activity have an impact on the environment, and we are committed to measuring, understanding and reducing our impact.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

We seek to encourage dialogue and inspire change through our artistic and participation programmes, and in our work with artists, partners, networks and communities.

Here are a few things we've done recently:

- Appointed a Green Champion who seeks local and national initiatives to engage with and identify ways in which we as individuals and as an organisation can lessen our environmental impact. Our Green Champion also sits on Without Wall's national Environmental Responsibility Action Group;
- Worked with sustainability consultants Future Leap to undertake an environmental audit of our office space at Weston Artspace and developed a net zero strategy aiming to become carbon neutral by 2030;
- All events are powered by mains from a green energy supplier or renewable energy;
- We have a Green Charter for our event food stalls and bars. All produce is locally sourced where possible. All service ware is recyclable or compostable. We are meat and fish free; and
- We encourage all our artists to travel by train where possible.

Financial review

In 2022/23 total income for the year was £637,087 compared to £470,164 the previous year. This increase was due to growth in earned and contributed income as our creative programme has continued to scale up in ambition and reach. The charity made a small surplus of £7,071 in unrestricted funds after transfers.

Regular funding from Arts Council's England National Portfolio continued in 2022/23, providing unrestricted funds to support our core programme of work and will continue in 2023/24.

Following the launch of the Culture Weston programme in 2020 our company has more than doubled in size both in terms of staffing and income and expenditure. Working to ensure the ongoing financial sustainability of this new expanded structure and programme remains a priority. The organisation will be an ongoing challenge.

In November 2022, Arts Council England announced its new National Portfolio funding for 2023-26 and we were successful securing further core funding of £1,024,968 for the three year period.

Reserves Policy

The Trustees have established a policy, whereby the unrestricted funds not committed ('the free reserves') held by the charity should equate to 3 months of core costs which approximately equates to £79,000. At this level the Trustees feel that they would be able to continue the current activities of the organisation in the event of a significant drop in funding. Should such a significant drop in income take place, it would be necessary to consider how the funding would be replaced or activities changed accordingly. Based on our current business plan and financial forecasts we anticipate achieving our reserves target by the end of 2024/25, though the policy and reserves target is reviewed annually by trustees. Current unrestricted reserves at the end of the 2022/23 financial are £68,781 compared with £61,710 in the previous year. There are currently no Designated Funds.

Expenditure in support of charitable objectives

Throughout 2022/23 the charity has worked to ensure that all expenditure has been made to further the objectives of the company and to this end has kept overheads to a minimum, core staffing costs contained and fees for artistic endeavours controlled through working with partners in receipt of subsidy.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

Plans for future periods

Following Arts Council's announcement of its new National Portfolio funding for 2023-26 and our success in securing significant additional investment for the funding period our intention is to rebrand as Super Culture to create a new identity that brings together Theatre Orchard and Culture Weston as a single brand identity.

The vision and mission will remain the same - to grow an ambitious, playful and inclusive creative culture in North Somerset through world class festivals, events and live performance, creative talent development and a year-round participation programme that enables local communities to connect, get creative and take a lead in shaping their local cultural provision.

The new name – Super Culture – recognises the organisation's wider remit to promote and support all that is best in creativity and culture across North Somerset, while remaining rooted in Weston-super-Mare.

Super Culture will specialise in creative placemaking and community participation – producing ambitious, diverse work with, for and by the people of North Somerset. A renewed focus on wider North Somerset will also help to supercharge existing creative provision in rural areas and neighbouring coastal towns.

The Super Culture programme for 2023/24 will combine people powered creativity with outstanding international programming to produce a cultural offer with something to surprise and involve everyone – from sublime street art and world class contemporary dance on the beach to climate carnivals, synchronised swimming, poetry slams, feral gardening, community cooking and more.

Structure, governance and management

Theatre Orchard has a team of 3 full-time staff and 9 part-time staff. Of these posts, 2 are Future Producers funded by Esmée Fairbairn. This core team is a mixture of PAYE and freelance with a wider network of associate practitioners, artists and other freelancers supporting programme delivery throughout the year. This staffing structure allows us to be flexible and posts are developed and structured in response to funding opportunities, making our staffing commitments manageable.

The company obtained formal confirmation of its status as a charity when it became registered with the Charity Commission on 7 June 2008, registered number 1124391.

The company's governing document is its Memorandum and Articles of Association, as amended on 10 April 2008. The company seeks to appoint trustees on the basis of relevant experience, knowledge of the company's aims and familiarity with the geographical area within which it works. Potential trustees are recruited through Artsjobs, Charity Jobs, and word-of-mouth recommendations. Those who come forward are then invited for an initial discussion with a representative of the company, followed by an invitation to observe a board meeting. They may be asked to submit a CV to assist existing trustees in determining whether to invite them to become trustees. One-third of the trustees should retire at each AGM based on those who have been in office the longest, but they are eligible for re-election unless they have been a trustee for a continuous period of over eight years.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

Day to day decisions regarding the running of the company are taken by the Creative Director who is also responsible for the strategic development of the company. The Board of Trustees meets quarterly to review progress, forward plan and providing oversight and scrutiny of financial management, risk and progress against income generation and fundraising targets.

The company's programme of work is set out in the business plan which is developed by senior management in consultation with the Board and partners. This plan ensures the programme fulfils the company's strategic aims and guides its direction of travel. Decisions about any significant changes to the plan, particularly finances, must be taken to the trustees for approval.

Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Theatre Orchard Projects Limited

Report of the trustees

For the year ended 31 March 2023

Independent examiners

Godfrey Wilson Limited were reappointed as independent examiners to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 3 October 2023 and signed on their behalf by



Angela Purvis

Independent examiner's report

To the trustees of

Theatre Orchard Projects Limited

I report to the trustees on my examination of the accounts of Theatre Orchard Projects Limited (the charitable company) for the year ended 31 March 2023, which are set out on pages 14 to 26.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

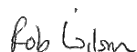
Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 3 October 2023

Rob Wilson FCA

Member of the ICAEW

For and on behalf of:

Godfrey Wilson Limited

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Theatre Orchard Projects Limited

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	2022 Total £
Income (and endowments) from:					
Donations and legacies	3	-	6,564	6,564	5,714
Charitable activities	4	467,811	153,039	620,850	450,558
Other trading activities		-	9,670	9,670	13,892
Investment income		-	3	3	-
Total income (and endowments)		<u>467,811</u>	<u>169,276</u>	<u>637,087</u>	<u>470,164</u>
Expenditure on:					
Raising funds		-	17,628	17,628	16,374
Charitable activities		<u>526,296</u>	<u>144,577</u>	<u>670,873</u>	<u>523,657</u>
Total expenditure	6	<u>526,296</u>	<u>162,205</u>	<u>688,501</u>	<u>540,031</u>
Net income / (expenditure)		(58,485)	7,071	(51,414)	(69,867)
Transfers between funds		-	-	-	-
Net movement in funds	7	(58,485)	7,071	(51,414)	(69,867)
Reconciliation of funds:					
Total funds brought forward		<u>76,528</u>	<u>61,710</u>	<u>138,238</u>	<u>208,105</u>
Total funds carried forward		<u><u>18,043</u></u>	<u><u>68,781</u></u>	<u><u>86,824</u></u>	<u><u>138,238</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 13 to the accounts.

Theatre Orchard Projects Limited

Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
Current assets				
Debtors	10	32,171		-
Cash at bank and in hand		<u>59,560</u>		<u>142,990</u>
		91,731		142,990
Liabilities				
Creditors: amounts falling due within 1 year	11	<u>(4,907)</u>		<u>(4,752)</u>
Net assets / (liabilities)	12		<u>86,824</u>	<u>138,238</u>
Funds	13			
Restricted funds			18,043	76,528
General funds			<u>68,781</u>	<u>61,710</u>
Total charity funds			<u>86,824</u>	<u>138,238</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 3 October 2023 and signed on their behalf by



Angela Purvis

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Theatre Orchard Projects Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charity's ability to continue as a going concern.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executors to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of provision is deferred until criteria for income recognition are met.

d) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangements of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

	2023	2022
Raising funds	0.0%	0.0%
Charitable activities	100.0%	100.0%

i) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

k) Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

m) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

n) Foreign currency transactions

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the year end.

o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2022 Total £
Income from:			
Donations and legacies	4,000	1,714	5,714
Charitable activities	333,508	117,050	450,558
Other trading activities	-	13,892	13,892
Total income	337,508	132,656	470,164
Expenditure on:			
Raising funds	-	16,374	16,374
Charitable activities	415,519	108,138	523,657
Total expenditure	415,519	124,512	540,031
Net income / (expenditure)	(78,011)	8,144	(69,867)
Transfers between funds	(1,250)	1,250	-
Net movement in funds	(79,261)	9,394	(69,867)

3. Income from donations and legacies

	Restricted £	Unrestricted £	2023 Total £
Donations	-	6,564	6,564
Total income from donations and legacies	-	6,564	6,564

	Restricted £	Unrestricted £	2022 Total £
Prior period comparative:			
Donations	4,000	1,714	5,714
Total income from donations and legacies	4,000	1,714	5,714

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

4. Income from charitable activities

	Restricted £	Unrestricted £	2023 Total £
Grants	467,811	125,156	592,967
Production income	-	27,883	27,883
Total income from charitable activities	467,811	153,039	620,850

Prior period comparative:

	Restricted £	Unrestricted £	2022 Total £
Grants	333,508	98,399	431,907
Production income	-	18,651	18,651
Total income from charitable activities	333,508	117,050	450,558

5. Government grants

The charitable company receives government grants, defined as funding from Arts Council England, North Somerset Council, Weston-super-Mare Town Council and HMRC to fund charitable activities. The total value of such grants in the period ending 31 March 2023 was £452,569 (2022: £252,812). There are no unfulfilled conditions or contingencies attaching to these grants in 2022/23.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

6. Total expenditure

					Prior period comparative			
	Raising funds	Charitable activities	Support and governance costs	2023 Total	Raising funds	Charitable activities	Support and governance costs	2022 Total
	£	£	£	£	£	£	£	£
Staff costs (note 8)	17,628	305,133	26,572	349,333	16,374	229,238	5,975	251,587
Staff expenses and training	-	7,012	-	7,012	-	12,522	-	12,522
Artistic Costs	-	184,574	-	184,574	-	142,535	-	142,535
Venue Hire	-	8,015	-	8,015	-	3,810	-	3,810
Production Costs	-	64,869	-	64,869	-	74,085	-	74,085
Bar Supplies	-	3,181	-	3,181	-	9,162	-	9,162
Consultancy	-	3,500	-	3,500	-	4,000	-	4,000
Grants Payable	-	-	-	-	-	2,500	-	2,500
Rent and Storage	-	-	6,410	6,410	-	-	5,029	5,029
Insurance	-	-	2,534	2,534	-	-	1,712	1,712
Office Expenses	-	-	9,542	9,542	-	-	3,482	3,482
Subscriptions	-	7,517	-	7,517	-	7,192	-	7,192
Marketing and Design	-	38,289	-	38,289	-	16,036	-	16,036
Accountancy	-	-	3,655	3,655	-	-	6,362	6,362
Bank Charges	-	-	70	70	-	-	17	17
Sub-total	17,628	622,090	48,783	688,501	16,374	501,080	22,577	540,031
Allocation of support and governance costs	-	48,783	(48,783)	-	-	22,577	(22,577)	-
Total expenditure	17,628	670,873	-	688,501	16,374	523,657	-	540,031

Total governance costs were £2,280 (2022: £2,040)

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

7. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Operating lease payments	Nil	Nil
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	-	-

8. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	166,726	168,294
Social security costs	11,176	11,102
Pension costs	3,822	3,832
Freelance staff	167,609	68,359
	349,333	251,587

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the Trustees and the Chief Executive Officer. The total employee benefits of the key management personnel were £46,938 (2022: £45,313).

	2023 No.	2022 No.
Employed staff head count (excluding freelance staff)	6.00	7.00

9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

10. Debtors

	2023 £	2022 £
Trade debtors	32,171	-
	32,171	-

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

11. Creditors : amounts due within 1 year

	2023	2022
	£	£
Trade creditors	2,627	127
Accruals	2,280	4,625
	4,907	4,752

12. Analysis of net assets between funds

	Restricted funds £	Unrestricted funds £	Total funds £
Current assets	18,043	73,688	91,731
Current liabilities	-	(4,907)	(4,907)
Net assets at 31 March 2023	18,043	68,781	86,824

	Restricted funds £	Unrestricted funds £	Total funds £
Prior period comparative			
Current assets	76,528	66,462	142,990
Current liabilities	-	(4,752)	(4,752)
Net assets at 31 March 2022	76,528	61,710	138,238

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

13. Movements in funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
	-	19,280	(10,284)	-	8,996
Arts & Humanities Research Council					
Arts Council England - Project Grants	2,115	125,020	(127,135)	-	-
BBC Children in Need	-	10,250	(10,250)	-	-
Burnham & Weston Energy Fund	-	5,000	(5,000)	-	-
Esmée Fairbairn	21,854	60,000	(77,092)	-	4,762
Historic England	25,410	35,907	(61,317)	-	-
Major Donor	2,000	5,000	(7,000)	-	-
National Lottery Community Fund	-	9,800	(9,800)	-	-
North Somerset Council	6,000	2,784	(8,784)	-	-
North Somerset Council - Cultural Recovery Fund	16,020	37,999	(54,019)	-	-
North Somerset Council - Grow Feral	-	5,000	(5,000)	-	-
North Somerset Council - SEE MONSTER	-	50,000	(50,000)	-	-
Peoples Health Trust	3,129	12,028	(10,872)	-	4,285
Quartet Community Foundation	-	13,000	(13,000)	-	-
Sevenside Community Rail Partnership	-	10,000	(10,000)	-	-
UHBW	-	17,161	(17,161)	-	-
Weston-Super-Mare Town Council	-	36,623	(36,623)	-	-
Without Walls	-	12,959	(12,959)	-	-
Total restricted funds	<u>76,528</u>	<u>467,811</u>	<u>(526,296)</u>	<u>-</u>	<u>18,043</u>
Unrestricted funds					
General funds	<u>61,710</u>	<u>169,276</u>	<u>(162,205)</u>	<u>-</u>	<u>68,781</u>
Total unrestricted funds	<u>61,710</u>	<u>169,276</u>	<u>(162,205)</u>	<u>-</u>	<u>68,781</u>
Total funds	<u><u>138,238</u></u>	<u><u>637,087</u></u>	<u><u>(688,501)</u></u>	<u><u>-</u></u>	<u><u>86,824</u></u>

Purposes of restricted funds

Arts & Humanities Research Council Grant towards delivery of Good Grief Weston festival and other arts and culture activities as part of a project to research and harness community assets to tackle inequities and reduce social isolation in end-of-life care and bereavement.

Arts Council England - Project Grants Grant towards Weston Presents, a programme of hyper-local creative programming co-designed with communities, participation activities and local creative practitioner development.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

13. Movements in funds (continued)

BBC Children in Need	Grant towards developing our community participation with young people.
Burnham & Weston Energy Fund	Grant towards a creative summer school to coincide with SEE MONSTER that enabled marginalised young people to work with inspiring artist practitioners to develop and showcase their own creative responses to the installation.
Esmee Fairbairn	Grant towards Weston Presents, a programme of hyper-local creative programming co-designed with communities, participation activities and local creative practitioner development.
Historic England	Grant towards developing a cultural programme through community co-creation and co-production to celebrate Weston's identity and help make the high street a more attractive, engaging and vibrant place for people to live, work and spend time.
National Lottery Community Fund	Grant to support a creative participation programme around GLOW light festival.
Major Donor	An anonymous donation towards the development of community engagement projects in North Somerset.
North Somerset Council	Grant to support a programme of cultural activities, events, artist support and volunteering development.
North Somerset Council - Cultural Recovery Fund	Grant to support development of creative and cultural activity across a network of community hubs testing locally designed approaches to delivery of services in rural areas and smaller towns and villages.
North Somerset Council - Grow Feral	Public Health Social Prescribing grant to support delivery of a regular creativity and nature offer to promote health and wellbeing and foster connections socially and with nature.
North Somerset Council - SEE MONSTER	Grant to support delivery of a community-led programme of creative and cultural activities and engagement projects during summer 2022 linked with SEE MONSTER.
Peoples Health Trust	Grant towards developing our community participation programme.
Quartet Community Foundation	Grant towards developing our community participation programme.
Severnside Community Rail Partnership	Grants towards creation of a horticultural artwork outside Weston-super-Mare railway station and town centre arts trail.
UHBW	Contribution towards the delivery of the Arts & Health week events programme.

Theatre Orchard Projects Limited

Notes to the financial statements

For the year ended 31 March 2023

13. Movements in funds (continued)

Weston-Super-Mare Town Council Grant to support delivery of a community-led programme of creative and cultural activities and engagement projects during summer 2022 linked with SEE MONSTER.

Without Walls Contribution towards the delivery of our outdoor arts programme.

Prior period comparative	At 31 March 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
Restricted funds					
Arts Council England - Cultural Recovery Fund	-	67,037	(67,037)	-	-
Arts Council England - Investment Funds	21,656	5,000	(26,656)	-	-
Arts Council England - Project Grants	-	43,650	(41,535)	-	2,115
BBC Children in Need	-	9,500	(9,500)	-	-
Esmée Fairbairn	-	57,000	(35,146)	-	21,854
Heritage Open Days	-	1,000	(1,000)	-	-
Historic England	29,923	35,907	(40,420)	-	25,410
Kickstart Scheme	-	5,543	(5,543)	-	-
National Lottery Heritage Fund	-	4,050	(5,300)	1,250	-
Major Donor	3,000	4,000	(5,000)	-	2,000
North Somerset Council	55,000	15,550	(64,550)	-	6,000
North Somerset Council - Cultural Recovery Fund	-	19,126	(3,106)	-	16,020
Peoples Health Trust	7,210	17,070	(21,151)	-	3,129
Quartet Community Foundation	16,500	-	(16,500)	-	-
The Foyle Foundation	-	10,000	(10,000)	-	-
UHBW	-	19,786	(19,786)	-	-
Weston-Super-Mare Town Council	20,000	-	(20,000)	-	-
Without Walls	-	23,289	(23,289)	-	-
Total restricted funds	153,289	337,508	(415,519)	1,250	76,528
Unrestricted funds					
<i>Designated funds:</i>					
General funds	54,816	132,656	(124,512)	(1,250)	61,710
Total unrestricted funds	54,816	132,656	(124,512)	(1,250)	61,710
Total funds	208,105	470,164	(540,031)	-	138,238



Rob Wilson FCA
Godfrey Wilson Limited
Chartered Accountants & Statutory Auditors
5th Floor Mariner House
62 Prince Street
Bristol
BS1 4QD

3 October 2023

Dear Rob

Letter of Representations on the Financial Statements for the Year Ended 31 March 2023

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 16 March 2021, under the Companies Act 2006 for preparing financial statements, in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31 March 2023.

2. We confirm that all accounting records have been made available to you for the purpose of your examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested for the purposes of your examination.

3. We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statements.

4. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable. We confirm that we have no plans or intentions that may materially alter the carrying

value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

5. We confirm that the charity has no liabilities or contingent liabilities other than those disclosed in the financial statements.

6. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the applicable financial reporting framework.

7. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.

8. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice versa and as a result will include: trustees/directors, other key management, close family and other business interests of the previous. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework.

9. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor provided guarantees of any kind on behalf of the trustees except as disclosed in the financial statements.

10. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.

11. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.

12. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities, except as explained to you and as disclosed in the financial statements.

13. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the organisation.

14. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by trustees, former trustees, employees, former employees, regulators or others.

15. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. In reaching this conclusion, we have taken into account all relevant matters of which we are aware, and have considered a period of at least one year from the date on which the financial statements will be approved.

16. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.

17. We confirm that we are not aware of any matters of material significance that should be reported to regulators. We confirm that all correspondence with the Charity Commission has been made available to you.

18. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.

Yours sincerely



Angela Purvis
For and on behalf of the trustees of Theatre Orchard Projects Limited