

CONTACT:

**SELSDON CHURCHES NEIGHBOURHOOD
CARE**

Registered Charity No: 1124346

Company No: 6582829

**REPORTS
and
FINANCIAL STATEMENTS
for the year ended
31 March 2021**

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CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Company General Information

Governing Document

Memorandum and Articles of Association

Operating Name

Contact

Employed Staff

Mrs Joyce Dean, Mrs Jane Evans and Mrs Jasmine Singh

Registered Office

Selsdon Community Centre, 132 Addington Road, Selsdon, South Croydon, CR2 8LA

Bankers

Barclays Bank plc., Selsdon & Sanderstead Branch, The Croydon Group, PO Box 95, 1 North End, Croydon, CR9 1RN

Nationwide Building Society, 150A Addington Road, South Croydon CR2 8YQ

Previously:

CAF Bank Limited 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

Independent Examiner

L tasker FCCA
Ryefield Limited
Progress House
404 Brighton Road
South Croydon
Surrey
CR2 6AN

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2021

The Directors, being the Trustees, present their Report and the Financial Statements for the year ended 31 March 2021.

Constitution

Contact: Selsdon Churches Neighbourhood Care is a Company No. 6582829, limited by guarantee and not having a share capital, which is governed by a Memorandum and Articles of Association. The liability of each member is limited to £1. It is also a Registered Charity No. 1124346

The company was incorporated on 1 May 2008.

The charity was registered with the Charity Commission on 5 June 2008.

The company commenced operating from 11 October 2008.

Merger of Charities

At a Special General Meeting held on 10 October 2008 the members of Selsdon Churches Neighbourhood Care, commonly known as 'Contact', (an unincorporated association, Registered Charity No.1012801) voted to transfer the assets and liabilities of Contact to this "new" charity. The merger was duly registered on the Merger of Charities register maintained by the Charity Commission.

Directors (the Trustees)

Under the Articles of Association the number of directors is to be not less than three and not more than eleven, of whom a majority shall be members of the supporting churches. One third of the directors must retire each year and may stand for re-election at the Annual General Meeting of the Company. A director must retire from office after reaching the age of 75 or having held office for 9 consecutive years.

The Directors (Trustees) of the Charity are:

Mrs Helen Lishmund - Chairman

Miss Christine P G Waring - Vice Chairman

Mr Barry Shaw - Company Secretary

Mr Adrian Forward - Treasurer

Mr Michael Barbour

Ms Yvonne Barnard

Miss Maureen Donnelly

Mrs Gillian Gandofo

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2021 (continued)

Objects of the Charity

Under the Articles of Association, the objects of the charity are the relief of the persons in need or for such charitable purpose or purposes as the directors shall from time to time decide for the benefit of the inhabitants in the general Selsdon Area and any other neighbouring area as determined by the directors from time to time.

The present activities of the charity are set out in the statement headed "Contact – What we do" - on page 7.

Review of the year ended 31 March 2021

Appended to this report are two documents which report on the activities undertaken by the charity during the period now under review:

The Chairman's Report - on page 9. The Managers' Report - on page 11

Also included in the directors' report are Policy Statements that have been adopted by the charity (see below and page 5), and the statement of the responsibilities of the directors (on page 6).

It is the opinion of the directors that this report, along with the appended reports and statements, demonstrate that the charity is operating for Public Benefit

Policy Statements

Reserves Policy

The major part of Contact's income arises from three sources - an annual grant from the London Borough of Croydon, gifts from the local churches, and gifts from individuals. From time to time grants are also received from charitable trusts and donations from other local organisations. The trustees recognise that funds from any of our major funders could cease without notice and, as a responsible employers, consider that is prudent to maintain reserves sufficient to meet four months operating costs, say £15,000.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2021 (continued)

Risk Policy

The Directors recognise that in today's litigious society there is a need to ensure that none of the services provided causes a level of dissatisfaction that might prompt a client to take legal action against Contact. The Directors have always maintained a 'hands on approach' (and continue so to do) to the management of Contact thereby ensuring that none of the services and help provided is beyond the capability of a good neighbour. The Directors also ensure that the staff, who provide assistance with completion of application forms for state benefits for example, have access to and undertake regular training. The Directors regularly review the risks and appropriate action is taken to mitigate them.

Equal Opportunities Policy

Membership of Contact is open to all who wish to support its objects, irrespective of nationality, ethnic or national origins, sex, marital status, race, colour, political or religious belief, social or financial standing. Members will be welcome from those with disability who are able to support the objects of Contact. Contact supports equality of opportunity and will pursue policies to prevent discrimination. Contact will make available and provide its services to all members of the Selsdon area regardless of their age, race, colour, nationality, ethnic or national origins, of their sex, marital status or disability, political or religious belief, social or financial standing.

Vulnerable Adult's Policy

Contact believes that all involved in its activities have the right to be safe and free from harm. To this end the Management Committee have adopted the policy contained in the London multi-agency policy and the procedures contained therein to safeguard adults from abuse will be followed. A copy of the Policy document is kept in the Contact Office or is available to view on line at

<http://www.croydon.gov.uk/healthsocial/sva>

Children's Policy

One of the most important principles of Contact child protection policy states "that any volunteer who shall be selected by the designated Child Protection Person (DCPP) to undertake a caring visit in which a child or children may be involved needs to have attended safeguarding and welfare of children training".

The volunteers involved in Child care must provide two referees which will be thoroughly checked and have Disclosure and Barring Service vetting undertaken prior to the commencement of work

The Contact Child protection policy document is available to view in the Contact office during normal opening hours.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Report of the Directors for the year ended 31 March 2021 (continued)

Statement of the Responsibilities of the Directors

The directors of Contact: Selsdon Churches Neighbourhood Care (for the purposes of company law) are responsible for preparing the Report of the directors and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

Select suitable accounting policies and apply them consistently; observe the methods and principles in the Charities SORP; make judgements and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its operations.

Public Benefit

It is the opinion of the Directors that this report makes it clear that 'Contact' exists to serve the people of Selsdon which it does so willingly and freely. No charges are made for the services provided, apart from fares for the shopping bus, the cost of outings and loan equipment charges. The Charity exists on a grant from the local authority and donations from the local churches and supporters.

All the directors give of their time freely and no directors' remuneration was paid in the year and no directors' expenses were charged. There were no related party transactions. Some volunteers claim for reimbursement of car mileage at rates not exceeding those approved by HM Revenue & Customs. Any other benefits by directors, staff and volunteers are incidental.

Signed by Barry Shaw, Honorary Company Secretary, on behalf of the Directors



Mr BARRY SHAW

Date : 29/9/2021

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Contact: What we do

Number of New Clients	30
Callers to Office	189.
Advice and Assistance given to clients	1624
Clients Shopping Trips	4
Transport for clients for health appointments	4
Customer care calls to clients	9707.

Contact is Selsdon Churches Neighbourhood Care Scheme that provides practical help, advice, support and information to people living within the Selsdon area and part of Sanderstead, through a large network of volunteers. Although a churches scheme, Contact welcomes all clients and volunteers regardless of any religious, political or secular views.

Transport:	Door to door transport to doctors, local clinics, hospitals, etc. for the less mobile.
Information:	On a wide range of statutory and voluntary services, e.g. specialist holidays, self-help groups, benefits and many more.
Shopping/ Prescription collection:	For the sick, disabled or elderly.
Shopping Bus:	A regular door to door shopping bus to Warlingham Sainsbury's. Escorts travel with the mini-bus giving help where needed.
Visiting/Befriending:	For housebound or elderly people, needing support or company. We also provide a hospital visiting service as well as a weekly session chatting to people using the Selsdon Centre for the retired.
Carer Support:	Information, advice and support on services and benefits and how to apply, completing application forms if required. Providing day and evening respite for carers.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Contact: What we do (continued)

Practical Help:	Dog walking, 'one off' gardening jobs, wheelchair pushing, basic DIY.
Loan Equipment:	The office has an extensive supply of equipment available for short term loan including wheelchairs, Zimmer frames, indoor and outdoor walkers, bath aids, TENS machine and many other items. All the wheelchairs are serviced regularly.
Library Scheme:	A regular door to door service to Selsdon library.
Smoke Alarm Scheme:	Installing smoke alarms and providing battery checks
Young Families:	Supporting families with children or young adults.
Social Events:	For clients, coffee mornings, outings (with assistance), Christmas party and regular newsletters
Contact Links:	Volunteers throughout our area are each responsible for delivering Contact information to 25-30 houses once a year and, when appropriate, offering practical help.

Contact has a paid manager and assistant, both of whom work part time.

In addition, nearly 300 volunteers are involved in Contact, including a team of fifteen office volunteers and two postmen, to whom the directors and staff extend their heartfelt thanks.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Chairman's Annual Report for the year ended 31 March 2021

2020/21 has certainly been a challenging year for Selsdon Contact. How could our busy and well used neighbourhood care organisation best support our clients in a pandemic and lockdown. With the office shut down, the team of office volunteers were set up to work from home and each allocated a number of clients who they phoned on a weekly basis to ensure they had all they needed and were not feeling too isolated.

Andy Stranack got together with Jaz Potter of the Croydon Jubilee Church and they set up the Selsdon Coronavirus Support Group appealing for volunteers to act as Street champions for every road in Selsdon. They organised food bags and, with assistance from the staff of Croydon High School kitchens, a weekly hot meal. Volunteers from Selsdon Contact, joined by firemen from the local fire station, helped with these deliveries and our clients were many of the recipients. Selsdon residents were very generous and donations were paid into Selsdon Contact's accounts. The Directors were very conscious that these monies were for the benefit of all in Selsdon and, aware that children had also been affected by the pandemic, donations were made to each of the five primary schools in the area to provide a Christmas treat for their pupils.

During the lockdown over Christmas Contact volunteers put together 300 Christmas goodie bags and every Contact client received one delivered to their door. It was the visit of the volunteer that was appreciated as much as the gift.

One of the outcomes of this initiative was that Jaz Potter won a volunteer's award from the Mayor of London which came with £5,000 of funding to further support the continued delivery of services to the community up to end of May 2021. Again, the monies came through the Selsdon Contact accounts and funds were used as follows –

- Restructured our IT system to enable volunteers to work from home and maintain contact with our elderly and isolated clients.
- DBS check new volunteers recruited via the Street Champions initiative set up in March 2020.
- During the following lockdowns deliver Spring bulbs and Easter Eggs to 270 clients.
- Financially support the local Food Stop facility offering support to vulnerable families in an area of deprivation.
- Funds held in hand to be able to hold a community event (Sept 2021) to thank widespread community volunteers offering support throughout the 3 lockdowns.

The community event to thank those who helped throughout 2020 is planned for September this year.

During this difficult year Andy Stranack resigned as Manager and moved on to other challenges. As Chair of Directors, I would like to express my gratitude to Andy for his years of service to Selsdon Contact. He was an inspirational leader in the office and a great support and wise adviser to the Directors. His farewell was somewhat muted due to Covid restrictions but we wish him well for the future.

Jasmine Singh has taken over as Manager and, once the office starting opening up again, the directors appointed Joyce Dean as an Administrative Assistant. As a team they are working well and gradually the office is returning to its usual programme. Most volunteers have been keen to return but we respect the decision of anyone who wishes to stay away for the time being. Jasmine has been working hard in keeping contacts with health and social services in Croydon as well as providing insight for them as to how the voluntary sector can be of help to them. The directors would like to thank Jasmine and Joyce for their dedicated support through this difficult year.

I reported last year that Croydon Council had decided to start charging a rent of somewhere between £2,000-£3,000. However, we have yet to receive any invoice for rent. It will be interesting to see how this pans out over the future months.

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Chairman's Annual Report for the year ended 31 March 2021 (cont.)

I also reported on our successful bid for funding but, regrettably, with the Council in special measures due to financial problems, this funding now seems to be secure only until March 2022. We continue to work closely with the Council, Croydon Voluntary Action, One Alliance and Croydon Neighbourhood Care Association to hopefully secure our place as an essential voluntary group. We are mindful however, that we should not get called upon to provide services which should be provided by trained professionals.

The Directors are mindful that Selsdon Contact would not be working so well in serving the local community without the help, support and hard work of several people.

Selsdon Contact would not be able to function at all without the generous and cheerful support of our volunteers. Sadly, we have said goodbye to some of our volunteers who have decided to stand down after many years helping with transport, shopping bus driving and escorting and we thank them for their dedicated service. We were very saddened to learn of the death due to Covid of Geoff Bartlett – one of our most committed volunteer bus drivers. Our condolences go to his family with thanks for their generous donation from funds collected for Geoff.

The charity currently has a board of directors with a great diversity of skills, experience and dedication. I am grateful to all my fellow directors for their support. Chris Waring as Deputy Chair is a wise and generous mentor; Adrian Forward is a reliable and prudent Treasurer and special thanks go to Barry Shaw as Company Secretary who has finally completed the conversion to a Charitable Incorporated Organisation (CIO) thus removing the need to register with Companies House and comply with company law.

A major issue this year has been the replacement of our minibus which was coming to the end of its useful life. Martin Bailey, a longstanding volunteer driver, agreed to join as a director and, with his experience in community minibus transport, he successfully negotiated an advantageous lease deal for a brand-new bus. We are so very grateful for his practical help and guidance. The new bus is now up and running and undertaking outings and shopping trips.

We also welcomed Gillian Gandolfo and Maureen Donnelly as a Director and said farewell and best wishes to Maureen Sheppard who has supported Selsdon contact for so many years.

As always, we are indebted to the churches (Selsdon Baptist Church, St Columba's, St Francis, Jubilee Church and St John's) for their financial and prayerful support. This year has meant financial support has been somewhat interrupted by the pandemic restrictions. No Christmas party, no collections outside Sainsburys and most businesses struggling to keep solvent. However, Selsdon and Sanderstead Rotary and, London Cooling provided hampers and gifts for our clients. We have also been advised we are the beneficiary of a further generous legacy.

It has been a challenging year but it has been a pleasure to work with such an enthusiastic board of Directors, Jasmine, Joyce and a great team of office volunteers so keen to support our clients through this difficult time and a great band of volunteers. I will look forward to seeing everyone at the AGM meeting.

Finally, I would like to wish everyone well for what we all hope will be better circumstances in the forthcoming year.

GOD BLESS YOU ALL

Helen Lishmund
Chairman

Date:

Helen Lishmund

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

The Manager's Report for the year ended 31 March 2021

This year has been like no other in the history of CONTACT. Indeed, a challenging year for all, but in particular for the operations of the Contact office. I begin with commending Andy Stranack, who overcame adversity into a season of advancement, wherein in he completely changed the working style of the office to support our clients in a way never done before.

The whole year has been dominated with the Coronavirus pandemic and being in Lockdown a number of times has impacted our services. At very short notice, we suspended our shopping bus scheme, medical transport and our outings. During this time, clients needed our assistance, not only with food shopping, when shelves in the supermarket were empty, but also with the unpleasant isolation experienced

Contact was able to offer a glimmer of light behind the Coronavirus cloud by, working together with Jaz Potter from the Croydon Jubilee Church and the community partnerships, with local organisations, businesses and charities. In addition, Croydon High School and the Fire Brigade also offered help.

The minor miracles performed were;

- Two Facebook groups set up to appeal for volunteers to assist clients. (Selsdon Street Champions & Coronavirus Selsdon Support)
- Food Hub set up by Contact, eventually transferred to St Francis Church, Monks Hill.
- 400 emergency Food Bags.
- Over 200 weekly hot meals delivered for 6 weeks, catered for by Croydon High School and delivered by the local Fire Brigade.
- In excess of 10,000 befriending calls to elderly and vulnerable clients. (Still ongoing).
- A local Butcher provided 140 meat packs for distribution.
- A Virtual weekly pub quiz.

Very early on provision was made to allow all to work remotely. Qdos, our computer consultants were able to get all the office volunteers online at home despite being in a huge demand themselves. A few hiccups did occur but the majority of the time we worked efficiently from home, though we missed the office politics! 15 office volunteers were allocated a batch of around 20 clients, to whom they made weekly welfare calls. The clients welcomed these calls, particularly at a time when no visitors were permitted. These calls became a lifeline to many. To date, these calls continue.

During this time, we had many referrals from Social Services, Age UK and the Life team. I am pleased to report we were able to fulfil all requests thanks to our loyal band of volunteers. We also took on 30 new clients, during this period. We allocated one office volunteer Pat to look after the new clients. She has made good progress with them and this support is ongoing.

Sadly, two of our volunteers, Margaret Pittard and Sheila Snowden, moved onto pastures new. We wish both well and thank them for their valuable service, especially during the lockdowns. Fortunately, our other office volunteers stepped in and took over their batch of clients, to support.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

The Manager's Report for the year ended 31 March 2021 (cont.)

The lockdown introduced the general public to us, by way of Street Champions. The Street Champions operated in every road in Selsdon. They proved an invaluable help when movements were restricted. I remember many interesting conversations with people I had never met, prior to lockdown. Though many who were furloughed have returned to work, some have gone onto volunteer with us. We gained approx. 20 new volunteers. This was welcome as some of our regular volunteers took the time during lockdown to re-evaluate their time with us and felt it was a good interval to step down and retire from Contact duties.

Following Andy's departure, (a very hard act to follow) we returned to the office with a handful choosing to remain working from home. I appreciated the appointment of Joyce Dean (Admin Assistant) by the Directors. Joyce is an asset and a computer whizz! Her assistance is of a great help, in order for me to attend to other duties. Not forgetting to mention each member of the team who have gone above and beyond to assist both myself and Joyce in the transition phase. We are so grateful for their support.

The Croydon Council funding we receive was in jeopardy when the Croydon council declared bankruptcy. Zoom Meetings were arranged for the Voluntary Sector organisations to highlight and feedback opinions on our work. This would form the basis of whom they will fund next year March 2022. I participated in CNCA, CVA, Rotary Club and One Alliance service user groups to raise awareness of Contact. More recently, the council have split the Borough into localities. Contact falls within the New Addington and Selsdon Croydon South East locality. I have been Contact's voice at these Zoom meetings. I highlighted that the voluntary sector in New Addington and Selsdon were serving very different clientele. I felt that we had finally been heard, especially when the One Croydon Facilitator decided to visit the Contact office to see our work. More visits are planned to see the facilities available as a Community Hub in Selsdon may be something the Council may look at in future.

In lieu of the Annual Christmas Party, the directors agreed for our clients to receive a Christmas goody bag. Several of the office volunteers, shopped and sourced some wonderful items to fill these bags. Items ranged from shortbread biscuits, chocolates, mince pies to delicious jams. Sue Robson kindly ordered and spent some hours putting these Jam jars in dainty little bags. The Goody bags were put together with military precision in St John's church hall. Joyce's excellent master spreadsheet made delivery of the bags quick and easy.

The next two deliveries consisted of spring daffodils and Easter eggs. Gillian Gandolfo kindly ordered and kept the daffodils in her front garden. Volunteers, were able to collect from her home and deliver these to clients. We had some lovely feedback as to how much the bulbs cheered up many clients. The Easter eggs, with the assistance of Liz Walters and her husband, were safely delivered to the office. We then requested time slots for volunteers to collect and deliver.

With the arrival of the new minibus, we have safely held coffee mornings, outings with limited numbers and re-commenced our Shopping Bus Scheme. Though many were reluctant to go as they have shopping in place either online delivery or family/friends, we still have some regulars wishing to go. A big thanks to Martin for his help in every aspect of the minibus, from researching a suitable vehicle, for us, to accepting delivery of the bus, sorting insurance and helping with the shopping bus scheme. Also, with lots of other assistance in the office. Too many to mention!

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

The Manager's Report for the year ended 31 March 2021 (cont.)

Our services are up running again and most of our office volunteers have returned on a rota basis. One of the main changes to come out of this lockdown is that we will now see callers outside the office, this allows privacy, safety and no disruption in our very small office.

Finally, Contact is grateful for the support of St John's, Selsdon Baptist, St Columba's, Croydon Jubilee, St Francis, as well as the support of the Churches Together in Selsdon and Addington. In particular allowing us to use their premises for our Coffee mornings and other events.

Although, it has been an unusual year, Contact has stepped up to the challenge and successfully served the community of Selsdon in a number of ways and will continue to do so.

Jasmine Singh.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Independent Examiner's Report

To the Trustees of Contact: Selsdon Churches Neighbourhood Care

I report on the accounts of the Charity (No: 1124346) and Company (No: 6582829) for the year ended 31 March 2021 which are set out on pages 15 to 21.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year under Section 145 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination

It is my responsibility to

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that

- accounting records have not been kept in accordance with Section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant account requirements under Section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102); and
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Name: Leslie John Tasker FCCA

Relevant professional qualification or body: Association of Chartered Certified Accountants

Address: Ryefield Ltd. Unit 139, Airport House, Purley Way, Croydon, Surrey. CR0 0XZ.

Date:

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124345

Company No: 6582829

**Statement of Financial Activities
for the year ended 31 March 2021
(Incorporating the Income and Expenditure Account and
Statement of Total Recognised Gains and Losses)**

	Notes	General Fund	Designated Fund	Restricted Funds	Total Funds	Year ended 31 Mar 2020
INCOME						
From generated funds:						
London Borough of Croydon	5	29,517	-	-	29,517	18,300
Donations received	5 & 7	18,968	-	-	18,968	8,237
Legacies and In Memoriam gifts received		-	-	-	-	5,050
Income from other bodies		5,000	-	-	5,000	56
Sale of vehicle		5,000	-	-	5,000	-
Bank interest		354	-	-	354	697
From charitable activities	8	-	-	-	-	5,173
Total income		59,838	-	-	59,838	37,516
EXPENDITURE						
Charitable activities:						
Personnel	9	25,863	-	-	25,863	32,182
Office costs	10	7,625	-	-	7,625	4,354
Equipment costs	11	-	-	-	-	3,573
Other expenses	12	8,097	-	-	8,097	1,115
Donations and gifts		4,390	-	-	4,390	-
Catering costs		5,604	-	-	5,604	-
Depreciation	3	2,315	-	-	2,315	2,099
		53,894	-	-	53,894	43,327
Governance costs:						
Bank charges and Accountancy		-	-	-	-	354
Independent Examiner's fee		840	-	-	840	812
		840	-	-	840	1,166
Total expenditure		54,734	-	-	54,734	44,493
NET INCOME (EXPENDITURE) before transfers		5,105	-	-	5,105	-0,977
Transfers between funds	4	-	-	-	-	-
NET INCOME (EXPENDITURE) after transfers		5,105	-	-	5,105	-0,977
Funds brought forward at 1 April 2020		105,860	16,968	-	122,828	129,895
TOTAL FUNDS carried forward at 31 March 2021		£110,965	£16,968	-	£127,933	£122,828

This statement of financial activities includes all losses and gains in the year. All income and expenditure derive from continuing activities

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 8582829

Balance Sheet at 31 March 2021

	Note	Unrestricted Funds	Restricted Fund	Total Funds 31 Mar 2021	Total Funds 31 Mar 2020
FIXED ASSETS					
Office Equipment	3	3,913	-	3,913	5,726
Motor Vehicle	3	-	-	-	-
TOTAL Fixed Assets		<u>3,913</u>	<u>-</u>	<u>3,913</u>	<u>5,726</u>
CURRENT ASSETS					
Sundry Debtors and Prepayments		-	-	-	-
Cash at bank and in hand		-	-	-	-
Bank Current Accounts		45,438	-	45,438	35,945
Bank Deposit Accounts		86,448	-	86,448	85,957
Cash in hand		150	-	150	140
TOTAL Current Assets		<u>132,037</u>	<u>-</u>	<u>132,037</u>	<u>122,042</u>
CURRENT LIABILITIES					
Credit Card		-137	-	-137	-130
Sundry creditors falling due within one year and accruals		-8,880	-	-8,880	-8,820
Inter Fund Balances		-	-	-	-
TOTAL Current Liabilities		<u>-9,017</u>	<u>-</u>	<u>-9,017</u>	<u>-9,010</u>
NET CURRENT ASSETS		<u>123,020</u>	<u>-</u>	<u>123,020</u>	<u>117,032</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£126,933</u>	<u>-</u>	<u>£126,933</u>	<u>£122,828</u>
THE FUNDS OF THE CHARITY					
Unrestricted funds	4	127,933	-	127,933	122,828
Restricted funds	4	-	-	-	-
TOTAL CHARITY FUNDS		<u>£127,933</u>	<u>-</u>	<u>£127,933</u>	<u>£122,828</u>

Exemption from audit, etc.

The company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

Director's responsibilities

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

Special provisions relating to small companies

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

These financial statements were approved by the Directors on the 29/9/2021



HELEN LISHMUND

Chairman

and signed on their behalf



BARRY SHAW

Company Secretary

**Notes forming part of the Financial Statements
for the year ended 31 March 2021**

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to the accounts. These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 18 July 2014 and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

1.5 Material prior year errors

No material prior year errors have been identified in the reporting period.

2 Accounting policies

2.1 Generally

All items are accounted for on the accruals basis.

2.2 Recognition of income

These are included in the Statement of Financial Activities (SoFA) when (a) the charity becomes entitled to the resources, (b) it is more likely than not that the trustees will receive the resources, and (c) the monetary value can be measured with sufficient reliability.

2.3 Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

2.4 Legacies

Legacies are only included in the SoFA when receipt is probable, that is, when the grant of probate has been issued, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. As at 31 March 2017 the directors were aware that the charity could expect an unrestricted residuary legacy of approximately £80,000 from a deceased person's estate, but the final amount due was not advised by the Executor until several months later. The benefit of this legacy will be reported in the SoFA for the year to 31 March 2018.

2.5 Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

2.6 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' report.

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE
Registered Charity No: 1124346
Company No: 6582829

Notes forming part of the Financial Statements
for the year ended 31 March 2021
(continued)

2 Accounting policies (continued)

2.7 Expenditure and Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

2.8 Governance and support costs

Support costs have been allocated between governance and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

2.9 Tangible fixed assets for use by the charity

Computers and Office Equipment purchased at more than a cost of £500 are capitalised and written-off on a straight line basis over 5 years. Vehicles are written off on a straight line basis over 8 years.

2.10 Taxation

As a registered charity under the Charities Acts, no liability to taxation arises.

3 Fixed Assets

	Minibus	Computers	Telephone	Photocopier	TOTAL
Cost at 1.4.2020	38,341	7,359	-	4,215	49,915
Additions	-	-	-	-	-
vehicle disposed	(38,341)	-	-	-	-
Cost at 31.3.2021	-	£7,359	-	£4,215	£49,915
Depreciation at 1.4.2020	-38,341	-1,904	-	-3,442	-43,687
vehicle disposed	38,341	-	-	-	38,341
Charge for Year	0	-1,472	-	-843	-2,315
Depreciation at 31.3.2021	£0	(£3,376)	-	(£4,285)	(£7,661)
Net Book Value					
At 31.3.2020	-	£5,455	-	£773	£6,228
At 31.3.2021	-	£3,983	-	(£70)	£3,913

The Minibus was sold on February 2021

Notes forming part of the Financial Statements
for the year ended 31 March 2021
(continued)

4 Movement of Funds

The General Fund is available for use in accordance with the charitable objects.

The Designated Fund relates to a legacy from Mr D H Thornton which has been set aside by the directors for the future expansion of the charitable activities.

	Balances at 31.3.2020	Incoming Resources	Resources Expended	Transfers In/(Out)	Balances at 31.3.2021
Unrestricted Funds:					
General Fund	105,644	59,838	-54,734	-	110,748
Designated Fund	13,968	-	-	-	13,968
	<u>122,612</u>	<u>59,838</u>	<u>-54,734</u>	<u>-</u>	<u>127,717</u>
Restricted Fund	-	-	-	-	-
	<u>£122,612</u>	<u>£59,838</u>	<u>(£54,734)</u>	<u>-</u>	<u>£127,717</u>

5 Grants received (General Fund)

	Year ended 31.3.2021	Year ended 31.3.2020
London Borough of Croydon support grants	£29,517	£14,000
London Borough additional funds for extra work undertaken	-	£4,300
	<u>£29,517</u>	<u>£18,300</u>

6 Donations received (General Fund)

	Year ended 31.3.2021	Year ended 31.3.2020
Contributions from the member Churches of CTSA (see below)	1,950	3,169
Donations received	17,018	4,116
Grants from other charities	-	950
Tax recoverable from Gift Aid Donations	-	1
	<u>£18,968</u>	<u>£8,237</u>

Note: CTSA refers to Churches Together in Selsdon & Addington

7 Restricted Gift Fund

	Year ended 31.3.2021	Year ended 31.3.2020
Restricted Gifts received during the year -	-	-

8 Incoming resources from charitable activities

	Year ended 31.3.2021	Year ended 31.3.2020
Coffee mornings		725
Outings		1,056
Shopping Bus		1,620
CNCA - Health related giving		
Party Receipts		1,051
CATS - share of income from bus hire to other groups		239
Sundry		486
	-	<u>£5,176</u>

CONTACT: SELSDON CHURCHES NEIGHBOURHOOD CARE
Registered Charity No: 1124345
Company No: 6582829

Notes forming part of the Financial Statements
for the year ended 31 March 2021
(continued)

9 Personnel

	Unrestricted Funds	Restricted Fund	Year ended 31.3.2021 Total	Year ended 31.3.2020 Total
Manager and Client Support Manager				
Salaries	24,849	-	24,849	30,094
Employers' NI contributions		-	-	-
Expenses and pension	366	-	366	1,202
Staff training (including volunteers)		-	-	134
Volunteers' expenses	648	-	648	678
DBS Costs		-	-	74
	<u>£25,863</u>	<u>-</u>	<u>£25,863</u>	<u>£32,182</u>

HMR&C has waived the first £3,000 of Employers' National Insurance contributions for small businesses. Contact benefited by this waiver to the extent of £1,681 (2018/19: £1,552). This was the total Employers' National Insurance amount for 2019/20.

10 Office costs (General Fund)

	Unrestricted Funds	Restricted Fund	Year ended 31.3.2021 Total	Year ended 31.3.2020 Total
Printing, postage and stationery	102	-	102	683
Photocopier charges	192	-	192	271
Telephones and internet charges	3,422	-	3,422	1,290
Computer supplies and support		-	-	187
Cleaning		-	-	-
Domestic expenses	145	-	145	230
Insurance	3,413	-	3,413	1,693
Rent of office		-	-	-
sundry expenses	350	-	-	-
London Borough of Croydon - Premises Service Charge		-	-	-
	<u>£7,625</u>	<u>-</u>	<u>£7,275</u>	<u>£4,355</u>

The charity's office was provided by the London Borough of Croydon in December 2003 who, until December 2012, allowed occupation on a rent and service charge free basis. Bearing in mind the role in the local community which we undertake, the Directors had hoped that Croydon would allow Contact to continue the use of the premises on that basis for the foreseeable future. At the end of 2012, Croydon decided to offer us a 25 year lease with effect from the 1st January 2013 which although rent free, would levy an annual service charge, initially of £1,600 per annum. The Lease was never executed and to date there appears to be no mechanism for the London Borough of Croydon to collect this sum. The accrual has been frozen at current levels.

11 Equipment costs (General Fund)

	Year ended 31.3.2021	Year ended 31.3.2020
Minor equipment cost		3,490
Maintenance of equipment available for loan by clients		83
	<u>-</u>	<u>£3,573</u>

CONTACT : SELSDON CHURCHES NEIGHBOURHOOD CARE

Registered Charity No: 1124346

Company No: 6582829

**Notes forming part of the Financial Statements
for the year ended 31 March 2021
(continued)****12 Other expenses**

	Year ended 31.3.2021	Year ended 31.3.2020
A decision was made to purchase a minibus in February 2012 after Croydon Accessible Transport (CATS) agreed to garage and manage the vehicle. In consideration of their management expertise it was agreed that, in addition to the payment of an annual management fee, Contact and CATS would share income and expenditure incurred on an equal basis. This agreement includes the nominal charges incurred by Contact for the use of our minibus for shopping, coffee mornings and outings.		
Expenditure on Bus:		
CATS - Management Fee	6,138	-
CATS - 50% Running Costs	1,959	-
CATS - 50% Share of Nominal income from Contact hire		-
CATS - hire of other buses		-
Sub total	8,097	-
CATS - Other costs		36
Sundry expenses		1,613
Shopping Bus		(535)
Total	£8,097	£1,119

13 Staff costs

Contact pays two members of staff who between them normally work a total of 44 hours per week. Over the year to 31st March 2021, an additional person was employed temporarily, to cover illness. In addition a cleaner is employed for 128 hours per annum

14 Directors

The directors received no remuneration during the period under review, other than re-imbursed expenses relating to mileage claims or supporting the clients of Contact.