

GATWICK DETAINEES WELFARE GROUP

England & Wales · Charity number 1124328

Details

Status Registered

Legal form Charitable company

Company number [04911257](#)

Registered 2008-06-03

Register [View on the Charity Commission register](#)

Contact

Address Gatwick Detainees Welfare Group
The Orchard
1-2 Gleneagles Court
Brighton Road
Crawley
RH10 6AD

Phone 01293657070

Email info@gdwg.org.uk

Website www.gdwg.org.uk

Activities

Objects: TO GIVE CHARITABLE RELIEF TO IMMIGRANTS AND REFUGEES WHO ARE SUFFERING HARDSHIP, DISTRESS OR ARE IN NEED.

Activities: The Gatwick Detainees Welfare Group provides emotional and practical support, through its volunteer visitors, to asylum seekers and immigration detainees held at Tinsley House and Brook House removal centres, near Gatwick Airport.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** WEST SUSSEX
- Surrey
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£461,000	£459,726	-	-
2023-12-31	£443,427	£428,427	-	-
2022-12-31	£391,652	£381,685	-	-
2021-12-31	£260,171	£279,785	-	-
2020-12-31	£332,538	£266,576	-	-

Trustees

Name	Role	Appointed
Laura Moffatt	Chair	2021-12-04
ADRIAN RADFORD		2021-06-03
FELICITY DICK MBE		
Henry Crossley		2021-06-03
Lorraine Dsouza Fernandes		2024-04-15
MARWA ALI		2026-02-06
Pious Prosper Keku		2020-12-10
Seth Kaitey		2025-08-14
Stephen Collis		2024-03-07
THOMAS HACKETT		2022-11-15

GATWICK DETAINEES WELFARE GROUP

England & Wales - Charity number 1124328

Accounts



Richard Place Dobson

Chartered Accountants
and Business Advisors

Mr A. Radford
The Orchard
1-2 Gleneagles
Brighton Road
Crawley
West Sussex
RH10 6AD

Dear Adrian

Gatwick Detainees Welfare Group

Thank you for returning the signed accounts for the year ended 31 December 2024. Please find enclosed one signed copy as requested.

I can confirm that the accounts have also been filed with Companies House.

Kind regards,

Yours sincerely

Darren Harding, Director
darren@placedobson.co.uk

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27 May 2025
125/07451/387792

Charity registration number 1124328 (England and Wales)

Company registration number 04911257

GATWICK DETAINEES WELFARE GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

GATWICK DETAINEES WELFARE GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs L Moffatt (Chair) Mr A Radford (Treasurer) Mr A G Clough Mrs F Dick MBE Mr P Keku Mr H D Crossley Mr T Hackett Mr S Collis Ms L Fernandes	(Appointed 7 March 2024)
Charity number (England and Wales)	1124328	
Company number	04911257	
Registered office	The Orchard 1-2 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD	
Independent examiner	Darren Harding ACA FCCA DChA Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT	

GATWICK DETAINEES WELFARE GROUP

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GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Objectives

The Charity advocates for immigrants and refugees who are suffering hardship, distress or are in need.

Mission and activities

The charity provides emotional and practical support through its volunteer visitors, to asylum seekers and immigration detainees during and after detention at Tinsley House and Brook House removal centres, near Gatwick Airport. The mission of the Gatwick Detainees Welfare Group is to improve the welfare and wellbeing of people held in detention by offering friendship and advocating for fair treatment.

The charity has ten paid employees (seven full-time equivalent), which includes two interns. The Charity has approximately 70 volunteers who visit people held in detention in the Gatwick area.

Public benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Significant activities and achievements against objectives

In 2024 Gatwick Detainees Welfare Group (GDWG) continued its core services visiting and supporting people during and after detention in Brook House and Tinsley House. GDWG trained volunteer visitors visited 96 people 300 times with 434 contacts between visits. Volunteers offered intense emotional support to people in crisis including increasing support after there was a death in detention with greater levels of distress for detained people as a result.

GDWG staff and volunteers met a wide range of emotional and practical needs and assisted 2241 people in 2024.

In detention work, frontline staff assisted detained people to access legal advice, supported victims of trafficking, supported people in detention who were under-age, people who experienced ill-health and people who lacked mental capacity. Assistance was given to many people in detention who faced delays in release due to lack of accommodation and to people who were isolated by language and for whom our use of interpreters was essential to their understanding of their situation. When people were detained under threat of removal to Rwanda, GDWG frontline staff assisted 64 detained people to access legal advice and to appeal the decision to remove them to Rwanda. GDWG staff carried out casework for 594 detained people. In 2024, GDWG gave out phone credit 3307 times to 1743 people, and distributed 1036 clothing parcels to 630 people.

Through our post-detention support, GDWG gave assistance to people released from detention to homelessness and made 230 referrals for people after detention to enable them to make local connections on release. Supermarket vouchers were given out to 119 people who were destitute after detention. GDWG took on a new member of staff who had lived experience of detention to co-ordinate the GDWG Self-Advocacy Group of experts by experience. The fifth volume of Refugee Tales anthologies was published and the Self-Advocacy Group used the Refugee Tales anthology to engage with people of influence including from local government in an event at the Local Government Association in July and meeting new MPs in Parliament following the general election. The Director of GDWG addressed the Home Affairs Select Committee on the lack of change following the Brook House Public Inquiry recommendations. GDWG outreach work included talks to over 1000 students through our education programme.

GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Financial review

GDWG'S income for the year was £461,000 (2023: £443,427) and its expenditure was £459,726 (2023: £428,427).

Net incoming resources for the year totaled £1,274 (2023: £15,000), as shown on the Statement of Financial Activities on page 5. All the assets of the charity are used to carry out its objectives.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to three to nine months' turnover. This enables the Charity to fund its planned future activities with a reasonable level of confidence. The target level of free reserves has been calculated by reference to future unrestricted expenditure and future shortfalls in committed restricted grant income compared to projected restricted expenditure. The actual level of free reserves of £186,591 at 31 December 2024 is within the desired range.

Structure, governance and management

Governing document

Gatwick Detainees Welfare Group is a company limited by guarantee, registered company number 04911257, and also a charity, registered number 1124328. The Charity was incorporated on 25th September 2003 as amended by resolution dated 25 March 2009 and its governing document is its Memorandum and Articles of Association.

The trustees, who are also the trustees for the purpose of charity law, and who served during the year were:

Mrs L Moffatt (Chair)

Mr A Radford (Treasurer)

Mr M Berkeley

(Resigned 30 September 2024)

Mr A G Clough

Mrs F Dick MBE

Mr P Keku

Mr H D Crossley

Mr M B J Heathcote

(Resigned 6 April 2025)

Mr T Hackett

Mr S Collis

(Appointed 7 March 2024)

Ms L Fernandes

Recruitment and appointment of trustees

The trustees are appointed by the members at the AGM and they meet approximately four times a year. The governing document allows for a member of the charity to be appointed to fill a casual vacancy or as an additional trustee. This appointment must be ratified by the members at the AGM. The maximum number of trustees is 12.

Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. A review of risks is undertaken whenever required and at least annually by the board of trustees, and actions are identified and implemented where necessary to ensure that the charity is not exposed to major strategic risks. This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

Mrs L Moffatt (Chair)
Trustee



7 April 2025

GATWICK DETAINEES WELFARE GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GATWICK DETAINEES WELFARE GROUP

I report to the trustees on my examination of the financial statements of Gatwick Detainees Welfare Group (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

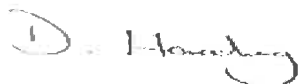
Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT
Date: 10 April 2025

GATWICK DETAINEES WELFARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	153,492	299,408	452,900	156,305	279,906	436,211
Other trading activities	4	6,883	-	6,883	6,306	-	6,306
Investments	5	1,217	-	1,217	910	-	910
Total income		<u>161,592</u>	<u>299,408</u>	<u>461,000</u>	<u>163,521</u>	<u>279,906</u>	<u>443,427</u>
Expenditure on:							
Raising funds	7	996	773	1,769	256	908	1,164
Charitable activities	8	159,322	298,635	457,957	146,984	280,279	427,263
Total expenditure		<u>160,318</u>	<u>299,408</u>	<u>459,726</u>	<u>147,240</u>	<u>281,187</u>	<u>428,427</u>
Net income and movement in funds		1,274	-	1,274	16,281	(1,281)	15,000
Reconciliation of funds:							
Fund balances at 1 January 2024		<u>185,317</u>	-	<u>185,317</u>	<u>169,036</u>	<u>1,281</u>	<u>170,317</u>
Fund balances at 31 December 2024		<u>186,591</u>	-	<u>186,591</u>	<u>185,317</u>	-	<u>185,317</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

GATWICK DETAINEES WELFARE GROUP

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		297		439
Current assets					
Debtors	14	1,149		9,828	
Cash at bank and in hand		276,187		256,310	
		<u>277,336</u>		<u>266,138</u>	
Creditors: amounts falling due within one year	15	<u>(91,042)</u>		<u>(81,260)</u>	
Net current assets			<u>186,294</u>		<u>184,878</u>
Total assets less current liabilities			<u>186,591</u>		<u>185,317</u>
The funds of the charity					
Unrestricted funds			<u>186,591</u>		<u>185,317</u>
			<u>186,591</u>		<u>185,317</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 7 April 2025

Mrs L Moffatt (Chair)
Trustee



Mr A Radford (Treasurer)
Trustee



Company registration number 04911257 (England and Wales)

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

Gatwick Detainees Welfare Group is a charitable company registered in England and Wales. The registered office is The Orchard, 1-2 Gleneagles Court, Brighton Road, Crawley, West Sussex, RH10 6AD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

Donation income is recognised at the point the charity receives the income.

Grant income is recognised at the point when the charity becomes legally entitled to the income and may be deferred in accordance with the terms of the funders at the time of receipt.

Other trading activities represents income from the sale of books and cards and is recognised when the charity becomes legally entitled to the income.

Investment income is recognised as it is received.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Resources expended are accounted for on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Allocation and apportionment of support and governance costs

All support costs have been allocated to the activity relief to immigrants and refugees.

Support costs include office running costs, as well as staff costs and depreciation. They also include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	10% Straight Line
Computers	33% Straight Line

Assets costing less than £500 are not capitalised.

1.7 Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are recognised at transaction price unless the arrangement constitutes a financing transaction. Financial liabilities classified as payable within one year are not amortised.

1.8 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.9 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The only key accounting estimate included in the accounts concerned the recognition of deferred income which is deferred based on the dates the income relates to.

3 Income from grants and donations

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	83,564	-	83,564	95,638	-	95,638
Grants	69,928	299,408	369,336	60,667	279,906	340,573
	<u>153,492</u>	<u>299,408</u>	<u>452,900</u>	<u>156,305</u>	<u>279,906</u>	<u>436,211</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

3 Income from grants and donations

(Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Grants						
Crawley Borough Council	-	3,563	3,563	-	1,563	1,563
National Lottery Community Fund	-	91,898	91,898	-	85,485	85,485
Sussex Community Foundation	-	11,750	11,750	-	7,000	7,000
The Henry Smith Charity	-	59,800	59,800	-	41,800	41,800
The A B Charitable Trust	24,020	-	24,020	14,667	-	14,667
The Hillcote Trust	417	-	417	5,000	-	5,000
Longley Trust	700	-	700	1,000	-	1,000
Comic Relief	-	31,176	31,176	-	81,783	81,783
The Bernadette Trust	-	2,000	2,000	-	1,000	1,000
Lloyds Bank Foundation for England and Wales	15,000	-	15,000	25,000	-	25,000
The Three Oaks Trust	-	-	-	-	5,000	5,000
The Bromley Trust	29,791	-	29,791	15,000	-	15,000
The Swan Mountain Trust	-	5,167	5,167	-	-	-
London Churches Fund for Destitute Asylum Seekers	-	750	750	-	1,000	1,000
Garfield Weston Foundation	-	-	-	-	7,500	7,500
Tides Foundation	-	-	-	-	23,253	23,253
University of Kent	-	-	-	-	8,782	8,782
Leeds Building Society	-	-	-	-	1,000	1,000
Mass	-	-	-	-	4,000	4,000
Shanly Foundation	-	-	-	-	2,000	2,000
Gatwick Airport Community Trust	-	-	-	-	1,500	1,500
Diocese of Arundel and Brighton	-	500	500	-	1,000	1,000
Adur District Council	-	-	-	-	1,259	1,259
Paul Hamlyn Foundation	-	31,908	31,908	-	3,371	3,371
Worthing Borough Council	-	-	-	-	1,610	1,610
Lloyds Influencing Fund	-	32,189	32,189	-	-	-
Bayliss Charitable Trust	-	4,167	4,167	-	-	-
Souter Charitable Trust	-	2,000	2,000	-	-	-
Surrey Community Foundation	-	10,000	10,000	-	-	-
Rolfe Foundation	-	2,000	2,000	-	-	-
University of St Andrews	-	10,540	10,540	-	-	-
	<u>69,928</u>	<u>299,408</u>	<u>369,336</u>	<u>60,667</u>	<u>279,906</u>	<u>340,573</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

4 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Refugee Tales books and related income	6,883	6,306

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	1,217	910

6 Refugee Tales

The income and expenditure directly related to the Refugee Tales Events (walks in solidarity with refugees and detainees) was as follows:

	2024 £	2023 £
Grants	2,000	1,000
Donations	17,422	20,659
Refugee Tales book sales	6,883	6,306
Total income	26,305	27,965
Refugee Tales event expenditure	(29,260)	(28,993)
Refugee Tales book purchases	(1,769)	(1,164)
Total expenditure	(31,029)	(30,157)
Deficit	(4,724)	(2,192)

7 Expenditure on Refugee Tales Books

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Fundraising						
Books purchased for sale	996	773	1,769	256	908	1,164

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

8 Expenditure on charitable activities

	Relief to immigrants and refugees 2024 £	Relief to immigrants and refugees 2023 £
Direct costs		
Staff costs	241,521	228,788
Other service provision	142,016	135,653
	<u>383,537</u>	<u>364,441</u>
Share of support and governance costs (see note 9)		
Support	71,938	60,170
Governance	2,482	2,652
	<u>457,957</u>	<u>427,263</u>
Analysis by fund		
Unrestricted funds	159,322	146,984
Restricted funds	298,635	280,279
	<u>457,957</u>	<u>427,263</u>

Other service provision includes £8,007 paid to volunteers acting in their professional capacity.

9 Support costs allocated to activities

	2024 £	2023 £
Depreciation	142	142
Rent	15,852	15,259
Other office costs	34,781	29,547
Staff training and expenses	13,558	12,723
Professional fees	7,605	2,499
Governance costs	2,482	2,652
	<u>74,420</u>	<u>62,822</u>
Analysed between:		
Relief to immigrants and refugees	<u>74,420</u>	<u>62,822</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

9	Support costs allocated to activities	(Continued)	
		2024	2023
		£	£
	Governance costs comprise:		
	Independent examination fees	2,410	2,592
	Bank charges	72	60
		<u>2,482</u>	<u>2,652</u>
		<u><u>2,482</u></u>	<u><u>2,652</u></u>
10	Net movement in funds	2024	2023
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	2,410	2,592
	Depreciation of owned tangible fixed assets	142	142
		<u>2,410</u>	<u>2,592</u>
		<u><u>2,410</u></u>	<u><u>2,592</u></u>
11	Trustees		
	None of the trustees (or any persons connected with them) received any remuneration during the year. None of the trustees were reimbursed travelling expenses during the year (2023- two were reimbursed £474).		
12	Employees		
	The average monthly number of employees during the year was:		
		2024	2023
		Number	Number
		9	7
		<u>9</u>	<u>7</u>
		<u><u>9</u></u>	<u><u>7</u></u>
	The full time equivalent number of employees during the year was:		
		2024	2023
		Number	Number
		7	6
		<u>7</u>	<u>6</u>
		<u><u>7</u></u>	<u><u>6</u></u>
	Employment costs	2024	2023
		£	£
	Wages and salaries	214,545	203,357
	Social security costs	14,058	13,230
	Other pension costs	12,918	12,201
		<u>241,521</u>	<u>228,788</u>
		<u><u>241,521</u></u>	<u><u>228,788</u></u>

There were no employees whose annual remuneration was more than £60,000.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

12 Employees

(Continued)

Remuneration of key management personnel

The trustees consider one staff member to be key management personnel, the total benefit paid to them was as follows:

	2024 £	2023 £
Aggregate compensation	55,715	52,104

13 Tangible fixed assets

	Fixtures, fittings & equipment £	Computers £	Total £
Cost			
At 1 January 2024	2,510	9,969	12,479
At 31 December 2024	2,510	9,969	12,479
Depreciation and impairment			
At 1 January 2024	2,071	9,969	12,040
Depreciation charged in the year	142	-	142
At 31 December 2024	2,213	9,969	12,182
Carrying amount			
At 31 December 2024	297	-	297
At 31 December 2023	439	-	439

14 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Prepayments and accrued income	1,149	9,828

15 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	16	78,368	66,275
Accruals		12,674	14,985
		91,042	81,260

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

16 Deferred income

	2024	2023
	£	£
Other deferred income	78,368	66,275

Deferred income is included in the financial statements as follows:

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	78,368	66,275
Movements in the year:		
Deferred income at 1 January 2024	66,275	71,608
Released from previous periods	(66,275)	(71,608)
Resources deferred in the year	78,368	66,275
Deferred income at 31 December 2024	78,368	66,275

17 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	12,918	12,201

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024	Incoming resources	Resources expended	At 31 December 2024
	£	£	£	£
Crawley Borough Council	-	3,563	(3,563)	-
Comic Relief	-	31,176	(31,176)	-
The Bernadette Charitable Trust	-	2,000	(2,000)	-
National Lottery Community Fund	-	91,898	(91,898)	-
The London Churches Fund for Destitute Asylum Seekers	-	750	(750)	-
The Henry Smith Charity	-	59,800	(59,800)	-
Sussex Community Foundation	-	11,750	(11,750)	-
The Swan Mountain Trust	-	5,167	(5,167)	-
Souter Charitable Trust	-	2,000	(2,000)	-
Surrey Community Foundation	-	10,000	(10,000)	-
Bayliss Charitable Trust	-	4,167	(4,167)	-
Diocese of Arundel & Brighton	-	500	(500)	-
Paul Hamlyn Foundation	-	31,908	(31,908)	-
Rolfe Foundation	-	2,000	(2,000)	-
St Andrews University	-	10,540	(10,540)	-
Lloyds Influencing Fund	-	32,189	(32,189)	-
	<u>-</u>	<u>299,408</u>	<u>(299,408)</u>	<u>-</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Restricted funds

(Continued)

Previous year:	At 1 January 2023	Incoming resources	Resources expended	At 31 December 2023
	£	£	£	£
Crawley Borough Council	-	1,563	(1,563)	-
Comic Relief	-	81,783	(81,783)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
National Lottery Community Fund	628	85,485	(86,113)	-
The London Churches Fund for Destitute Asylum Seekers	-	1,000	(1,000)	-
The Three Oaks Trust	-	5,000	(5,000)	-
The Henry Smith Charity	-	41,800	(41,800)	-
Sussex Community Foundation	-	7,000	(7,000)	-
Eleanor Rathbone Charitable Trust	653	-	(653)	-
Garfield Weston Foundation	-	7,500	(7,500)	-
Tides Foundation	-	23,253	(23,253)	-
University of Kent	-	8,782	(8,782)	-
Leeds Building Society	-	1,000	(1,000)	-
Mass	-	4,000	(4,000)	-
Shanly Foundation	-	2,000	(2,000)	-
Gatwick Airport Community Trust	-	1,500	(1,500)	-
Diocese of Arundel and Brighton	-	1,000	(1,000)	-
Adur District Council	-	1,259	(1,259)	-
Paul Hamlyn Foundation	-	3,371	(3,371)	-
Worthing Borough Council	-	1,610	(1,610)	-
	<u>1,281</u>	<u>279,906</u>	<u>(281,187)</u>	<u>-</u>

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Bernadette Charitable Trust gave a grant towards the expenses of 'Refugee Tales'.

The National Lottery Community Fund provided grants towards salary costs, other core running costs and urgent priorities for beneficiaries arising from Covid-19.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided three grants towards food vouchers, staff costs and general running costs.

The Swan Mountain Trust made a grant for volunteer training.

Eleanor Rathbone Charitable Trust and the Longley Trust gave grants for running costs.

Souter Charitable Trust gave a grant towards phonecard costs.

The London Churches Fund for Destitute Asylum Seekers gave a grant towards the cost of phone cards.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Restricted funds

(Continued)

Comic Relief provided a grant towards salary costs and other core running costs of the charity.

Garfield Weston Foundation provided a grant towards staff costs.

Tides Foundation provided a grant towards exhibition costs.

The University of Kent provided a grant towards Walking Enquiry and Exhibition Stand costs at Labour Party.

Leeds Building Society provided a grant towards Phonocard costs.

MASS provided a grant towards detainee welfare costs (Supermarket vouchers).

Shanly Foundation provided a grant towards detainee welfare costs (Supermarket vouchers).

Gatwick Airport Community Trust provided a grant towards Refugee Tales costs.

Roman Catholic Diocese of Arundel and Brighton provided a grant towards interpreting and translation costs.

Adur District Council provided a grant towards Refugee Tales costs.

Paul Hamlyn Foundation provided a grant towards salary, training and interpreting costs.

Worthing Borough Council provided a grant towards Refugee Tales costs.

Surrey Community Foundation gave a grant towards Refugee Tales.

Bayliss Charitable Trust gave a grant towards salary costs.

Rolf Foundation gave a grant towards interpreting costs.

Lloyds Influencing Fund gave a grant principally towards salary, interpreting and walking inquiry costs.

St Andrew's University gave a grant towards costs incurred at the Labour Party Conference.

19 Analysis of net assets between funds

	Unrestricted funds 2024 £
At 31 December 2024:	
Tangible assets	297
Current assets/(liabilities)	186,294
	<hr/>
	186,591
	<hr/> <hr/>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

19 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2023 £
At 31 December 2023:	
Tangible assets	439
Current assets/(liabilities)	184,878
	<hr/>
	185,317
	<hr/> <hr/>

20 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

GATWICK DETAINEES WELFARE GROUP

England & Wales - Charity number 1124328

Accounts

Charity registration number 1124328

Company registration number 04911257 (England and Wales)

GATWICK DETAINEES WELFARE GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

GATWICK DETAINEES WELFARE GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs L Moffatt (Chair) Mr A Radford (Treasurer) Mr M Berkeley Mr A Clough Mrs F Dick MBE Mr P Keku Mr H D Crossley Mr M B J Heathcote Mr T Hackett Mr S Collis	(Appointed 7 March 2024)
Charity number	1124328	
Company number	04911257	
Registered office	The Orchard 1-2 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD	
Independent examiner	Darren Harding ACA FCCA DChA Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT	

GATWICK DETAINEES WELFARE GROUP

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GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Objectives

The Charity advocates for immigrants and refugees who are suffering hardship, distress or are in need.

Mission and activities

The mission of the Gatwick Detainees Welfare Group is to improve the welfare and wellbeing of people held in detention by offering friendship and advocating for fair treatment. The charity provides emotional and practical support through its volunteer visitors, to asylum seekers and immigration detainees during and after detention at Tinsley House and Brook House removal centres, near Gatwick Airport. The charity advocates for immigrants and refugees who are suffering hardship, distress or are in need.

The charity has seven paid employees (six full-time equivalent), otherwise it is entirely staffed by volunteers. The volunteers visit people held in detention in the Gatwick area.

Public benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Charitable activities

In 2023 Gatwick Detainees Welfare Group (GDWG) continued its core services visiting and supporting people during and after detention in Brook House and Tinsley House. GDWG trained volunteer visitors visited 194 people 463 times with 716 contacts between visits.

In detention work, frontline staff assisted detained people to access legal advice, supported victims of trafficking, supported people in detention who were under-age and people who lacked mental capacity. Assistance was given to many people in detention who faced delays in release due to lack of accommodation and to people who were isolated by language and for whom our use of interpreters was essential to their understanding of their situation. GDWG took on a new member of staff themselves a refugee who spoke 5 languages and who therefore increased our ability to connect with detained people in their first language. GDWG staff carried out non legal casework for 902 detained people. This included advocacy, sharing information, making referrals, liaising with other agencies, signposting, in addition to providing emotional and practical support. In 2023, GDWG gave out phone credit 2,661 times to 1,356 people, and distributed 1,091 clothing parcels to 599 people.

Through our post-detention support, GDWG gave assistance to people released from detention to homelessness and made 213 referrals for people after detention to enable them to make local connections on release. Supermarket vouchers were given out to 343 people who were destitute after detention. The GDWG Self-Advocacy Group used the Refugee Tales anthology and Walking Inquiry Report as tools to call for change and by the end of 2023 over 20,000 copies of Refugee Tales had been sold, raising awareness of how detention is experienced through the words of people with lived experience of detention. The self-advocacy group spoke to people of influence about the Brook House Public Inquiry Report and spoke alongside novelists Ali Smith and Bernardine Evaristo at the Cambridge Union. They took the GDWG Walking Inquiry multi-media exhibition on a tour of Stockton, the Universities of Kent and Manchester, Canterbury Cathedral and Arundel Museum.

GDWG staff and volunteers met a wide range of emotional and practical needs and assisted 2,306 people in 2023.

GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Financial review

Financial position

GDWG'S income for the year was £443,427 (2022: £391,652) and its expenditure was £428,427 (2022:£381,685).

Net incoming resources for the year totaled £15,000 (2022: £9,967), as shown on the Statement of Financial Activities on page 4. All the assets of the charity are used to carry out its objectives.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to three to nine months' turnover. This enables the Charity to fund its planned future activities with a reasonable level of confidence. The target level of free reserves has been calculated by reference to future unrestricted expenditure and future shortfalls in committed restricted grant income compared to projected restricted expenditure. The actual level of free reserves of £185,317 at 31 December 2023 is within the desired range.

Structure, governance and management

Governing document

Gatwick Detainees Welfare Group is a company limited by guarantee, registered company number 04911257, and also a charity, registered number 1124328. The Charity was incorporated on 25th September 2003 as amended by resolution dated 25 March 2009 and its governing document is its Memorandum and Articles of Association.

The trustees, who are also the trustees for the purpose of charity law, and who served during the year were:

Mrs L Moffatt (Chair)

Mrs M Dewson (Chair) (Resigned 8 November 2023)

Mr A Radford (Treasurer)

Mr M Berkeley

Mr A Clough

Mrs F Dick MBE

Mr P Keku

Mr H D Crossley

Mr M B J Heathcote

Mr T Hackett

Mr S Collis (Appointed 7 March 2024)

Recruitment and appointment of new trustees

The trustees are appointed by the members at the AGM and they meet approximately four times a year. The governing document allows for a member of the charity to be appointed to fill a casual vacancy or as an additional trustee. This appointment must be ratified by the members at the AGM. The maximum number of trustees is 12.

Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. A review of risks is undertaken whenever required and at least annually by the board of trustees, and actions are identified and implemented where necessary to ensure that the charity is not exposed to major strategic risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

.....
Mrs L Moffatt (Chair)

Trustee

Dated:

GATWICK DETAINEES WELFARE GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GATWICK DETAINEES WELFARE GROUP

I report to the trustees on my examination of the financial statements of Gatwick Detainees Welfare Group (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Darren Harding ACA FCCA DChA

Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated:

GATWICK DETAINEES WELFARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Grants and Donations	3	156,305	279,906	436,211	150,391	234,797	385,188
Other trading activities	4	6,306	-	6,306	6,030	-	6,030
Investments	5	910	-	910	434	-	434
Total income		<u>163,521</u>	<u>279,906</u>	<u>443,427</u>	<u>156,855</u>	<u>234,797</u>	<u>391,652</u>
Expenditure on:							
Refugee Tales Books	7	256	908	1,164	1,399	-	1,399
Charitable activities	8	146,984	280,279	427,263	141,342	238,944	380,286
Total resources expended		<u>147,240</u>	<u>281,187</u>	<u>428,427</u>	<u>142,741</u>	<u>238,944</u>	<u>381,685</u>
Net income/(expenditure) for the year/							
Net movement in funds		16,281	(1,281)	15,000	14,114	(4,147)	9,967
Fund balances at 1 January		<u>169,036</u>	<u>1,281</u>	<u>170,317</u>	<u>154,922</u>	<u>5,428</u>	<u>160,350</u>
Fund balances at 31 December		<u><u>185,317</u></u>	<u><u>-</u></u>	<u><u>185,317</u></u>	<u><u>169,036</u></u>	<u><u>1,281</u></u>	<u><u>170,317</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GATWICK DETAINEES WELFARE GROUP

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	14		439		581
Current assets					
Debtors	15	9,828		919	
Cash at bank and in hand		256,310		246,534	
		<u>266,138</u>		<u>247,453</u>	
Creditors: amounts falling due within one year	16	<u>(81,260)</u>		<u>(77,717)</u>	
Net current assets			184,878		169,736
Total assets less current liabilities			<u>185,317</u>		<u>170,317</u>
Income funds					
Restricted funds	17		-		1,281
Unrestricted funds			185,317		169,036
			<u>185,317</u>		<u>170,317</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mrs L Moffatt (Chair)
Trustee

.....
Mr A Radford (Treasurer)
Trustee

Company registration number 04911257

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

Gatwick Detainees Welfare Group is a charitable company registered in England and Wales. The registered office is The Orchard, 1-2 Gleneagles Court, Brighton Road, Crawley, West Sussex, RH10 6AD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.3 Income

Donation income is recognised at the point the charity receives the income.

Grant income is recognised at the point when the charity becomes legally entitled to the income and may be deferred in accordance with the terms of the funders at the time of receipt.

Other trading activities represents income from the sale of books and cards and is recognised when the charity becomes legally entitled to the income.

Investment income is recognised as it is received.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are accounted for on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Allocation and apportionment of support and governance costs

All support costs have been allocated to the activity relief to immigrants and refugees.

Support costs include office running costs, as well as staff costs and depreciation. They also include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.5 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	10% Straight Line
Computers	33% Straight Line

Assets costing less than £500 are not capitalised.

1.6 Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are recognised at transaction price unless the arrangement constitutes a financing transaction. Financial liabilities classified as payable within one year are not amortised.

1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The only key accounting estimate included in the accounts concerned the recognition of deferred income which is deferred based on the dates the income relates to.

3 Grants and Donations

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Donations and gifts	95,638	-	95,638	113,462	-	113,462
Grants	60,667	279,906	340,573	36,929	234,797	271,726
	<u>156,305</u>	<u>279,906</u>	<u>436,211</u>	<u>150,391</u>	<u>234,797</u>	<u>385,188</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Grants and Donations (Continued)

Grants receivable for core activities	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Crawley Borough Council	-	1,563	1,563	-	2,500	2,500
National Lottery Community Fund	-	85,485	85,485	-	48,599	48,599
Sussex Community Foundation	-	7,000	7,000	-	5,000	5,000
The Henry Smith Charity	-	41,800	41,800	-	50,000	50,000
The A B Charitable Trust	14,667	-	14,667	20,929	-	20,929
The Hillcote Trust	5,000	-	5,000	-	-	-
Longley Trust	1,000	-	1,000	1,000	-	1,000
Comic Relief	-	81,783	81,783	-	64,484	64,484
The Bernadette Trust	-	1,000	1,000	-	1,000	1,000
Lloyds Bank Foundation for England and Wales	25,000	-	25,000	-	14,750	14,750
The Three Oaks Trust	-	5,000	5,000	-	7,500	7,500
The Bromley Trust	15,000	-	15,000	15,000	-	15,000
National Lottery Community Fund Awards for All	-	-	-	-	2,254	2,254
The Swan Mountain Trust	-	-	-	-	4,000	4,000
Eleanor Rathbone Charitable Trust	-	-	-	-	3,000	3,000
Orange Tree Trust	-	-	-	-	5,000	5,000
London Churches fund for Destitute Asylum Seekers	-	1,000	1,000	-	-	-
NHS West Sussex Healthcare	-	-	-	-	12,960	12,960
Volant Trust	-	-	-	-	5,000	5,000
Garfield Weston Foundation	-	7,500	7,500	-	7,500	7,500
Tides Foundation	-	23,253	23,253	-	1,250	1,250
University of Kent	-	8,782	8,782	-	-	-
Leeds Building Society	-	1,000	1,000	-	-	-
Mass	-	4,000	4,000	-	-	-
Shanly Foundation	-	2,000	2,000	-	-	-
Gatwick Airport Community Trust	-	1,500	1,500	-	-	-
Diocese of Arundel and Brighton	-	1,000	1,000	-	-	-
Adur District Council	-	1,259	1,259	-	-	-
Paul Hamlyn Foundation	-	3,371	3,371	-	-	-
Worthing Borough Council	-	1,610	1,610	-	-	-
	<u>60,667</u>	<u>279,906</u>	<u>340,573</u>	<u>36,929</u>	<u>234,797</u>	<u>271,726</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Refugee Tales Books & Christmas cards	6,306	6,030
	<u>6,306</u>	<u>6,030</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	910	434
	<u>910</u>	<u>434</u>

6 Refugee Tales

The income and expenditure directly related to the Refugee Tales Events (walks in solidarity with refugees and detainees) was as follows:

	2023	2022
	£	£
Grants	1,000	1,000
Donations	20,659	19,286
Refugee Tales book sales	6,306	5,948
	<u>27,965</u>	<u>26,234</u>
Total income	27,965	26,234
Refugee Tales event expenditure	(28,993)	(25,747)
Refugee Tales book purchases	(1,164)	(1,399)
	<u>(30,157)</u>	<u>(27,146)</u>
Total expenditure	(30,157)	(27,146)
Deficit	<u>(2,192)</u>	<u>(912)</u>

7 Refugee Tales Books

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2023	2023	2023	2022
	£	£	£	£
Books purchased for sale	256	908	1,164	1,399
	<u>256</u>	<u>908</u>	<u>1,164</u>	<u>1,399</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

8 Charitable activities

	Relief to immigrants and refugees 2023 £	Relief to immigrants and refugees 2022 £
Staff costs	228,788	208,740
Other service provision	135,653	115,408
	<u>364,441</u>	<u>324,148</u>
Share of support costs (see note 9)	60,170	53,971
Share of governance costs (see note 9)	2,652	2,167
	<u>427,263</u>	<u>380,286</u>
Analysis by fund		
Unrestricted funds	146,984	141,342
Restricted funds	280,279	238,944
	<u>427,263</u>	<u>380,286</u>

9 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Depreciation	142	-	142	1,122	-	1,122
Rent	15,259	-	15,259	11,288	-	11,288
Other office costs	29,547	-	29,547	20,729	-	20,729
Staff training and expenses	12,723	-	12,723	19,553	-	19,553
Professional fees	2,499	-	2,499	1,279	-	1,279
Bank charges	-	60	60	-	95	95
Accountancy fees	-	2,592	2,592	-	2,072	2,072
	<u>60,170</u>	<u>2,652</u>	<u>62,822</u>	<u>53,971</u>	<u>2,167</u>	<u>56,138</u>
Analysed between						
Charitable activities	<u>60,170</u>	<u>2,652</u>	<u>62,822</u>	<u>53,971</u>	<u>2,167</u>	<u>56,138</u>

10 Net movement in funds

	2023 £	2022 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>142</u>	<u>1,122</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, however, two of them were reimbursed travelling expenses amounting to £471 (2022- four were reimbursed £271).

12 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
	7	7
	<u>7</u>	<u>7</u>

Employment costs

	2023	2022
	£	£
Wages and salaries	203,357	184,905
Social security costs	13,230	12,740
Other pension costs	12,201	11,095
	<u>228,788</u>	<u>208,740</u>

Key Management Personnel

The trustees consider one staff member to be Key Management Personnel, the total benefit paid to them is £52,104.

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

14 Tangible fixed assets

	Fixtures, fittings & equipment	Computers	Total
	£	£	£
Cost			
At 1 January 2023	2,510	9,969	12,479
At 31 December 2023	2,510	9,969	12,479
Depreciation and impairment			
At 1 January 2023	1,929	9,969	11,898
Depreciation charged in the year	142	-	142
At 31 December 2023	2,071	9,969	12,040
Carrying amount			
At 31 December 2023	439	-	439
At 31 December 2022	581	-	581

15 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	9,828	919

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Deferred income	66,275	71,608
Accruals	14,985	6,109
	81,260	77,717

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 December 2022
	Balance at 1 January 2022	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
Comic Relief	-	64,484	(64,484)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	14,750	(14,750)	-
National Lottery Community Fund	1,188	48,599	(49,159)	628
National Lottery Awards for All	-	2,254	(2,254)	-
The London Churches fund for Destitute Asylum Seekers	820	-	(820)	-
The Three Oaks Trust	-	7,500	(7,500)	-
Orange Tree Trust	1,420	5,000	(6,420)	-
The Henry Smith Charity	-	50,000	(50,000)	-
Sussex Community Foundation	-	5,000	(5,000)	-
The Swan Mountain Trust	-	4,000	(4,000)	-
Souter Charitable Trust	2,000	-	(2,000)	-
Eleanor Rathbone Charitable Trust	-	3,000	(2,347)	653
Garfield Weston Foundation	-	7,500	(7,500)	-
NHS West Sussex Healthcare	-	12,960	(12,960)	-
Tides Foundation	-	1,250	(1,250)	-
Volant Trust	-	5,000	(5,000)	-
	<u>5,428</u>	<u>234,797</u>	<u>(238,944)</u>	<u>1,281</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

17 Restricted funds

(Continued)

	Movement in funds			Balance at 31 December 2023
	Balance at 1 January 2023	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	1,563	(1,563)	-
Comic Relief	-	81,783	(81,783)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
National Lottery Community Fund	628	85,485	(86,113)	-
The London Churches fund for Destitute Asylum Seekers	-	1,000	(1,000)	-
The Three Oaks Trust	-	5,000	(5,000)	-
The Henry Smith Charity	-	41,800	(41,800)	-
Sussex Community Foundation	-	7,000	(7,000)	-
Eleanor Rathbone Charitable Trust	653	-	(653)	-
Garfield Weston Foundation	-	7,500	(7,500)	-
Tides Foundation	-	23,253	(23,253)	-
University of Kent	-	8,782	(8,782)	-
Leeds Building Society	-	1,000	(1,000)	-
Mass	-	4,000	(4,000)	-
Shanly Foundation	-	2,000	(2,000)	-
Gatwick Airport Community Trust	-	1,500	(1,500)	-
Diocese of Arundel and Brighton	-	1,000	(1,000)	-
Adur District Council	-	1,259	(1,259)	-
Paul Hamlyn Foundation	-	3,371	(3,371)	-
Worthing Borough Council	-	1,610	(1,610)	-
	1,281	279,906	(281,187)	-
	1,281	279,906	(281,187)	-

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Bernadette Charitable Trust gave a grant towards the expenses of 'Refugee Tales'.

The Lloyds Bank Foundation for England and Wales provided a grant to cover Advocacy Coordinator salaries, volunteer expenses and detainee phone cards and phone top ups and a second grant to help address the impact of Covid-19 (covering supermarket vouchers, emergency accommodation and telephone top-ups).

The National Lottery Community Fund provided grants towards salary costs, other core running costs and urgent priorities for beneficiaries arising from Covid-19.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Orange Tree Trust gave a grant for the 2021 'Walking Inquiry' project.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided three grants towards food vouchers, staff costs and general running costs.

The Swan Mountain Trust made a grant for volunteer training.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

17 Restricted funds

(Continued)

Eleanor Rathbone Charitable Trust and the Longley Trust gave grants for running costs.

The Souter Charitable Trust gave a grant for interpreting and casework costs.

The London Churches Fund for Destitute Asylum Seekers gave a grant towards the cost of phone cards.

Comic Relief provided a grant towards salary costs and other core running costs of the charity.

National Lottery Awards for All provided a grant towards the destitution fund of the charity.

Garfield Weston Foundation provided a grant towards staff costs.

NHS West Sussex Healthcare provided a grant towards staff training costs.

Tides Foundation provided a grant towards exhibition costs.

Volant Trust provided a grant towards supermarket vouchers.

The University of Kent provided a grant towards Walking Enquiry and Exhibition Stand costs at Labour Party.

Leeds Building Society provided a grant towards Phonecard costs.

MASS provided a grant towards detainee welfare costs (Supermarket vouchers).

Shanly Foundation provided a grant towards detainee welfare costs (Supermarket vouchers).

Gatwick Airport Community Trust provided a grant towards Refugee Tales costs.

Roman Catholic Diocese of Arundel and Brighton provided a grant towards interpreting and translation costs.

Adur District Council provided a grant towards Refugee Tales costs.

Paul Hamlyn Foundation provided a grant towards salary, training and interpreting costs.

Worthing Borough Council provided a grant towards Refugee Tales costs

18 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December are represented by:						
Tangible assets	439	-	439	581	-	581
Current assets/(liabilities)	184,878	-	184,878	168,455	1,281	169,736
	<u>185,317</u>	<u>-</u>	<u>185,317</u>	<u>169,036</u>	<u>1,281</u>	<u>170,317</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

GATWICK DETAINEES WELFARE GROUP

England & Wales - Charity number 1124328

Accounts

Charity registration number 1124328

Company registration number 04911257 (England and Wales)

GATWICK DETAINEES WELFARE GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

GATWICK DETAINEES WELFARE GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs M Dewson (Chair) Mr A Radford (Treasurer) Mr M Berkeley Mr A Clough Mrs F Dick MBE Mr P Keku Mr H D Crossley Mrs L J Moffatt Mr M B J Heathcote Mr T Hackett	(Appointed 15 November 2022)
Charity number	1124328	
Company number	04911257	
Registered office	The Orchard 1-2 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD	
Independent examiner	Darren Harding ACA FCCA DChA Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT	

GATWICK DETAINEES WELFARE GROUP

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GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Objectives

To give charitable relief to immigrants and refugees who are suffering hardship, distress or are in need.

Mission and activities

The mission of the Gatwick Detainees Welfare Group is to improve the welfare and wellbeing of people held in detention by offering friendship and advocating for fair treatment. The charity provides emotional and practical support through its volunteer visitors, to asylum seekers and immigration detainees during and after detention at Tinsley House and Brook House removal centres, near Gatwick Airport. The charity gives charitable relief to, and advocates for, immigrants and refugees who are suffering hardship, distress or are in need.

The charity has seven paid employees (six full-time equivalent), otherwise it is entirely staffed by volunteers. The volunteers visit people held in detention in the Gatwick area.

Public benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Charitable activities

In 2022 Gatwick Detainees Welfare Group (GDWG) continued its core services visiting and supporting people during and after detention in Brook House and Tinsley House. GDWG trained volunteer visitors made around 426 visits with 666 contacts between visits.

In detention work, frontline staff assisted detained people to access legal advice, supported victims of trafficking, supported people in detention who were under-age and people who lacked mental capacity. Assistance was given to many people in detention who faced delays in release due to lack of accommodation and to people who were isolated by language and for whom our use of interpreters was essential to their understanding of their situation. GDWG staff undertook 632 initial needs assessments for detained people. In 2022, GDWG gave out phone credit 1,440 times, and distributed 934 clothing parcels.

Through our post-detention support, GDWG gave assistance to people released from detention to homelessness and made 311 referrals for people after detention to enable them to make local connections on release. Supermarket vouchers were given out 466 times to people who were destitute after detention. The GDWG Self-Advocacy Group used the Refugee Tales anthology and Walking Inquiry Report as tools to call for change and by the end of 2022 over 18,000 copies of Refugee Tales had been sold, raising awareness of how detention is experienced through the words of people with lived experience of detention.

GDWG staff and volunteers met a wide range of emotional and practical needs and assisted 633 people in detention and 339 people post-detention in 2022

Financial review

Financial position

GDWG'S income for the year was £391,652 (2021: £260,171) and its expenditure was £381,685 (£279,785).

Net incoming resources for the year totaled £9,967 (2021: net outgoing resources £19,614), as shown on the Statement of Financial Activities on page 4. All the assets of the charity are used to carry out its objectives.

GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to three to nine months' turnover. This enables the Charity to fund its planned future activities with a reasonable level of confidence. The target level of free reserves has been calculated by reference to future unrestricted expenditure and future shortfalls in committed restricted grant income compared to projected restricted expenditure. The actual level of free reserves of £169,038 at 31 December 2022 is within the desired range.

Structure, governance and management

Governing document

Gatwick Detainees Welfare Group is a company limited by guarantee, registered company number 04911257, and also a charity, registered number 1124328. The Charity was incorporated on 25th September 2003 as amended by resolution dated 25 March 2009 and its governing document is its Memorandum and Articles of Association.

The trustees, who are also the trustees for the purpose of charity law, and who served during the year were:

Mrs M Dewson (Chair)

Mr A Radford (Treasurer)

Mr M Berkeley

Mr A Clough

Mrs F Dick MBE

Mr P Keku

Ms A Loveless

(Resigned 10 September 2022)

Mr J Macpherson

(Resigned 15 November 2022)

Mr H D Crossley

Mrs L J Moffatt

Mr M B J Heathcote

Mr T Hackett

(Appointed 15 November 2022)

Recruitment and appointment of new trustees

The trustees are appointed by the members at the AGM and they meet approximately four times a year. The governing document allows for a member of the charity to be appointed to fill a casual vacancy or as an additional trustee. This appointment must be ratified by the members at the AGM. The maximum number of trustees is 12.

Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. A review of risks is undertaken whenever required and at least annually by the board of trustees, and actions are identified and implemented where necessary to ensure that the charity is not exposed to major strategic risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

.....
Mrs M Dewson (Chair)

Director

Dated:

GATWICK DETAINEES WELFARE GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GATWICK DETAINEES WELFARE GROUP

I report to the trustees on my examination of the financial statements of Gatwick Detainees Welfare Group (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Darren Harding ACA FCCA DChA

Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated:

GATWICK DETAINEES WELFARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
Income from:							
Grants and Donations	3	150,391	234,797	385,188	101,110	153,679	254,789
Other trading activities	4	6,030	-	6,030	5,048	-	5,048
Investments	5	434	-	434	334	-	334
Total income		<u>156,855</u>	<u>234,797</u>	<u>391,652</u>	<u>106,492</u>	<u>153,679</u>	<u>260,171</u>
Expenditure on:							
Refugee Tales Books	7	1,399	-	1,399	1,651	-	1,651
Charitable activities	8	141,342	238,944	380,286	121,931	156,203	278,134
Total resources expended		<u>142,741</u>	<u>238,944</u>	<u>381,685</u>	<u>123,582</u>	<u>156,203</u>	<u>279,785</u>
Net income/(expenditure) for the year/							
Net movement in funds		14,114	(4,147)	9,967	(17,090)	(2,524)	(19,614)
Fund balances at 1 January		<u>154,922</u>	<u>5,428</u>	<u>160,350</u>	<u>172,012</u>	<u>7,952</u>	<u>179,964</u>
Fund balances at 31 December		<u><u>169,036</u></u>	<u><u>1,281</u></u>	<u><u>170,317</u></u>	<u><u>154,922</u></u>	<u><u>5,428</u></u>	<u><u>160,350</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GATWICK DETAINEES WELFARE GROUP

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		581		1,703
Current assets					
Debtors	15	919		972	
Cash at bank and in hand		246,534		223,951	
		<u>247,453</u>		<u>224,923</u>	
Creditors: amounts falling due within one year	16	<u>(77,717)</u>		<u>(66,276)</u>	
Net current assets			169,736		158,647
Total assets less current liabilities			<u>170,317</u>		<u>160,350</u>
Income funds					
Restricted funds	17		1,281		5,428
Unrestricted funds			169,036		154,922
			<u>170,317</u>		<u>160,350</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mrs M Dewson (Chair)
Trustee

.....
Mr A Radford (Treasurer)
Trustee

Company registration number 04911257

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Gatwick Detainees Welfare Group is a charitable company registered in England and Wales. The registered office address is The Orchard, 1-2 Gleneagles Court, Brighton Road, Crawley, West Sussex, RH10 6AD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.3 Income

Donation income is recognised at the point the charity receives the income.

Grant income is recognised at the point when the charity becomes legally entitled to the income and may be deferred in accordance with the terms of the funders at the time of receipt.

Other trading activities represents income from the sale of books and cards and is recognised when the charity becomes legally entitled to the income.

Investment income is recognised as it is received.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are accounted for on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Allocation and apportionment of support and governance costs

All support costs have been allocated to the activity relief to immigrants and refugees.

Support costs include office running costs, as well as staff costs and depreciation. They also include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.5 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	10% Straight Line
Computers	33% Straight Line

Assets costing less than £500 are not capitalised.

1.6 Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are recognised at transaction price unless the arrangement constitutes a financing transaction. Financial liabilities classified as payable within one year are not amortised.

1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The only key accounting estimate included in the accounts concerned the recognition of deferred income which is deferred based on the dates the income relates to.

3 Grants and Donations

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	113,462	-	113,462	59,914	-	59,914
Grants	36,929	234,797	271,726	41,196	153,679	194,875
	<u>150,391</u>	<u>234,797</u>	<u>385,188</u>	<u>101,110</u>	<u>153,679</u>	<u>254,789</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 Grants and Donations (Continued)

Grants receivable for core activities

Crawley Borough Council	-	2,500	2,500	-	2,500	2,500
National Lottery Community Fund	-	48,599	48,599	-	45,586	45,586
Sussex Community Foundation	-	5,000	5,000	-	10,549	10,549
The Henry Smith Charity	-	50,000	50,000	-	47,500	47,500
The A B Charitable Trust	20,929	-	20,929	24,071	-	24,071
The Hillcote Trust	-	-	-	1,125	-	1,125
Longley Trust	1,000	-	1,000	1,000	-	1,000
Comic Relief	-	64,484	64,484	-	25,895	25,895
The Bernadette Trust	-	1,000	1,000	-	1,000	1,000
Lloyds Bank Foundation for England and Wales	-	14,750	14,750	-	2,082	2,082
The Three Oaks Trust	-	7,500	7,500	-	5,000	5,000
The Bromley Trust	15,000	-	15,000	15,000	-	15,000
National Lottery Community Fund Awards for All	-	2,254	2,254	-	6,566	6,566
Souter Charitable Trust	-	-	-	-	2,000	2,000
The Swan Mountain Trust	-	4,000	4,000	-	4,000	4,000
Eleanor Rathbone Charitable Trust	-	3,000	3,000	-	-	-
Orange Tree Trust	-	5,000	5,000	-	-	-
London Churches fund for Destitute Asylum Seekers	-	-	-	-	1,000	1,000
NHS West Sussex Healthcare	-	12,960	12,960	-	-	-
Volant Trust	-	5,000	5,000	-	-	-
Garfield Weston Foundation	-	7,500	7,500	-	-	-
Tides Foundation	-	1,250	1,250	-	-	-
	<u>36,929</u>	<u>234,797</u>	<u>271,726</u>	<u>41,196</u>	<u>153,678</u>	<u>194,874</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Refugee Tales Books & Christmas cards	<u>6,030</u>	<u>5,048</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	434	334

6 Refugee Tales

The income and expenditure directly related to the Refugee Tales event (a walk-in solidarity with refugees and detainees from Canterbury to London) was as follows:

	2022	2021
	£	£
Grants	1,000	1,000
Donations	19,286	9,237
Refugee Tales book sales	5,948	4,554
Total income	26,234	14,791
Refugee Tales event expenditure	(25,747)	(9,637)
Refugee Tales book purchases	(1,399)	(1,651)
Total expenditure	(27,146)	(11,288)
Deficit/Surplus	(912)	3,503

7 Refugee Tales Books

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Books purchased for sale	1,399	1,651

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Relief to immigrants and refugees 2022 £	Relief to immigrants and refugees 2021 £
Staff costs	208,740	172,905
Other service provision	115,408	64,512
	<u>324,148</u>	<u>237,417</u>
Share of support costs (see note 9)	53,971	38,532
Share of governance costs (see note 9)	2,167	2,185
	<u>380,286</u>	<u>278,134</u>
Analysis by fund		
Unrestricted funds	141,342	121,931
Restricted funds	238,944	156,203
	<u>380,286</u>	<u>278,134</u>

9 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Depreciation	1,122	-	1,122	1,293	-	1,293
Rent	11,288	-	11,288	13,520	-	13,520
Other office costs	20,729	-	20,729	15,775	-	15,775
Staff training and expenses	19,553	-	19,553	6,431	-	6,431
Professional fees	1,279	-	1,279	1,513	-	1,513
Bank charges	-	95	95	-	113	113
Accountancy fees	-	2,072	2,072	-	2,072	2,072
	<u>53,971</u>	<u>2,167</u>	<u>56,138</u>	<u>38,532</u>	<u>2,185</u>	<u>40,717</u>
Analysed between						
Charitable activities	<u>53,971</u>	<u>2,167</u>	<u>56,138</u>	<u>38,532</u>	<u>2,185</u>	<u>40,717</u>

10 Net movement in funds

	2022 £	2021 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>1,122</u>	<u>1,293</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, however, four of them were reimbursed travelling expenses amounting to £271 (2021- four were reimbursed £408).

12 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
	7	7
	<u>7</u>	<u>7</u>

Employment costs

	2022	2021
	£	£
Wages and salaries	184,905	154,451
Social security costs	12,740	9,188
Other pension costs	11,095	9,266
	<u>208,740</u>	<u>172,905</u>

Key Management Personnel

The trustees consider one staff member to be Key Management Personnel, the total benefit paid to them is £51,781.

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

14 Tangible fixed assets

	Fixtures, fittings & equipment	Computers	Total
	£	£	£
Cost			
At 1 January 2022	2,510	9,969	12,479
At 31 December 2022	<u>2,510</u>	<u>9,969</u>	<u>12,479</u>
Depreciation and impairment			
At 1 January 2022	1,738	9,038	10,776
Depreciation charged in the year	191	931	1,122
At 31 December 2022	<u>1,929</u>	<u>9,969</u>	<u>11,898</u>
Carrying amount			
At 31 December 2022	<u>581</u>	-	<u>581</u>
At 31 December 2021	<u>772</u>	<u>931</u>	<u>1,703</u>

15 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	919	972
	<u>919</u>	<u>972</u>

16 Creditors: amounts falling due within one year

	2022	2021
	£	£
Deferred income	71,608	60,631
Accruals	6,109	5,645
	<u>77,717</u>	<u>66,276</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 December 2022
	Balance at 1 January 2022	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
Comic Relief	-	64,484	(64,484)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	14,750	(14,750)	-
National Lottery Community Fund	1,188	48,599	(49,159)	628
National Lottery Awards for All	-	2,254	(2,254)	-
The London Churches fund for Destitute Asylum Seekers	820	-	(820)	-
The Three Oaks Trust	-	7,500	(7,500)	-
Orange Tree Trust	1,420	5,000	(6,420)	-
The Henry Smith Charity	-	50,000	(50,000)	-
Sussex Community Foundation	-	5,000	(5,000)	-
The Swan Mountain Trust	-	4,000	(4,000)	-
Souter Charitable Trust	2,000	-	(2,000)	-
Eleanor Rathbone Charitable Trust	-	3,000	(2,347)	653
Garfield Weston Foundation	-	7,500	(7,500)	-
NHS West Sussex Healthcare	-	12,960	(12,960)	-
Tides Foundation	-	1,250	(1,250)	-
Volant Trust	-	5,000	(5,000)	-
	5,428	234,797	(238,944)	1,281
	5,428	234,797	(238,944)	1,281

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

(Continued)

	Movement in funds			Balance at 31 December 2021
	Balance at 1 January 2021	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
Comic Relief	-	25,895	(25,895)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	2,083	(2,083)	-
National Lottery Community Fund	-	45,586	(44,398)	1,188
National Lottery Awards for All	-	6,566	(6,566)	-
The London Churches fund for Destitute Asylum Seekers	-	1,000	(180)	820
The Three Oaks Trust	1,500	5,000	(6,500)	-
Orange Tree Trust	4,700	-	(3,280)	1,420
The Henry Smith Charity	-	47,500	(47,500)	-
Sussex Community Foundation	-	10,549	(10,549)	-
The Swan Mountain Trust	-	4,000	(4,000)	-
Souter Charitable Trust	-	2,000	-	2,000
Eleanor Rathbone Charitable Trust	1,752	-	(1,752)	-
	<u>7,952</u>	<u>153,679</u>	<u>(156,203)</u>	<u>5,428</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

(Continued)

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Bernadette Charitable Trust gave a grant towards the expenses of 'Refugee Tales'.

The Lloyds Bank Foundation for England and Wales provided a grant to cover Advocacy Coordinator salaries, volunteer expenses and detainee phone cards and phone top ups and a second grant to help address the impact of Covid-19 (covering supermarket vouchers, emergency accommodation and telephone top-ups).

The National Lottery Community Fund provided grants towards salary costs, other core running costs and urgent priorities for beneficiaries arising from Covid-19.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Orange Tree Trust gave a grant for the 2021 'Walking Inquiry' project.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided three grants towards food vouchers, staff costs and general running costs.

The Swan Mountain Trust made a grant for volunteer training.

Eleanor Rathbone Charitable Trust and the Longley Trust gave grants for running costs.

The Souter Charitable Trust gave a grant for interpreting and casework costs.

The London Churches Fund for Destitute Asylum Seekers gave a grant towards the cost of phone cards.

Comic Relief provided a grant towards salary costs and other core running costs of the charity.

National Lottery Awards for All provided a grant towards the destitution fund of the charity.

Garfield Weston Foundation provided a grant towards staff costs.

NHS West Sussex Healthcare provided a grant towards staff training costs.

Tides Foundation provided a grant towards exhibition costs.

Volant Trust provided a grant towards supermarket vouchers.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

18 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December are represented by:						
Tangible assets	581	-	581	1,703	-	1,703
Current assets/(liabilities)	168,455	1,281	169,736	153,219	5,428	158,647
	<u>169,036</u>	<u>1,281</u>	<u>170,317</u>	<u>154,922</u>	<u>5,428</u>	<u>160,350</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

GATWICK DETAINEES WELFARE GROUP

England & Wales - Charity number 1124328

Accounts

Charity registration number 1124328

Company registration number 04911257 (England and Wales)

GATWICK DETAINEES WELFARE GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

GATWICK DETAINEES WELFARE GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs M Dewson (Chair) Mr A Radford (Treasurer) (Appointed 3 June 2021) Mr M Berkeley Mr A Clough Mrs F Dick MBE Mr P Keku Ms A Loveless Mr J Macpherson Mr H D Crossley (Appointed 3 June 2021) Mrs L J Moffatt (Appointed 4 December 2021) Mr M B J Heathcote (Appointed 3 June 2021)
Charity number	1124328
Company number	04911257
Registered office	The Orchard 1-2 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD
Independent examiner	Darren Harding ACA FCCA DChA Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

GATWICK DETAINEES WELFARE GROUP

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GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 01 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Objectives

To give charitable relief to immigrants and refugees who are suffering hardship, distress or are in need.

Mission and activities

The mission of the Gatwick Detainees Welfare Group is to improve the welfare and wellbeing of people held in detention by offering friendship and advocating for fair treatment. The charity provides emotional and practical support through its volunteer visitors, to asylum seekers and immigration detainees during and after detention at Tinsley House and Brook House removal centres, near Gatwick Airport. The charity gives charitable relief to, and advocate for, immigrants and refugees who are suffering hardship, distress or are in need.

The charity has seven paid employees (six full-time equivalent), otherwise it is entirely staffed by volunteers. The volunteers visit people held in detention in the Gatwick area.

Public benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Charitable activities

In 2021 GDWG continued its core services visiting and supporting people during and after detention in Brook House and Tinsley House.

GDWG continued to meet a wide range of emotional and practical needs and assisted 518 people in detention, as well as 395 people post-detention. We undertook 324 initial needs assessments. We gave out 349 phone top-ups in detention as well as 456 phone top-ups post-detention, and 434 clothing parcels. By the end of 2021, Refugee Tales (Vol I-IV) had sold over 15,000 copies. GDWG visitors made 545 visits with 573 contacts between visits.

In 2021 with Tinsley House designated a short-term holding facility, support for people in the centre was less visitor-based and instead concerned with meeting immediate clothing needs, answering requests for phone credit, providing information and contacts. Visits in person resumed in Brook House and Centre numbers increased throughout the year. GDWG continued to support beneficiaries post-detention through supermarket vouchers and person-centred support. Refugee Tales Volume IV was printed to highlight the reality of life during and after detention. Walks in solidarity with detained people were held in Canterbury in July and GDWG was a Core Participant in a Public Inquiry into the mistreatment of individuals who were detained at Brook House Immigration Removal Centre in 2017. GDWG Director, Anna Pincus and Trustee, Jamie Macpherson gave in-person oral evidence at the Inquiry on behalf of the charity.

Financial review

Financial position

Net outgoing resources for the year totalled £19,614 (2020: net incoming resources £65,962), as shown on the Statement of Financial Activities on page 4. All the assets of the charity are used to carry out its objectives.

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to three to nine months' turnover. This enables the Charity to fund its planned future activities with a reasonable level of confidence. The target level of free reserves has been calculated by reference to future unrestricted expenditure and future shortfalls in committed restricted grant income compared to projected restricted expenditure. The actual level of free reserves of £154,922 at 31 December 2021 is within the desired range.

GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

Governing document

Gatwick Detainees Welfare Group is a company limited by guarantee, registered company number 04911257, and also a charity, registered number 1124328. The Charity was incorporated on 25th September 2003 as amended by resolution dated 25 March 2009 and its governing document is its Memorandum and Articles of Association.

The trustees, who are also the trustees for the purpose of charity law, and who served during the year were:

Mrs M Dewson (Chair)	
Mr G Fitzsimons (Treasurer)	(Resigned 30 September 2021)
Mr A Radford (Treasurer)	(Appointed 3 June 2021)
Mr M Berkeley	
Mr A Clough	
Mrs F Dick MBE	
Mr P Keku	
Ms A Loveless	
Mr J Macpherson	
Mr J Osho	(Resigned 5 October 2021)
Ms L Williamson	(Resigned 4 March 2021)
Mr H D Crossley	(Appointed 3 June 2021)
Mrs L J Moffatt	(Appointed 4 December 2021)
Mr M B J Heathcote	(Appointed 3 June 2021)

Recruitment and appointment of new trustees

The trustees are appointed by the members at the AGM and they meet approximately four times a year. The governing document allows for a member of the charity to be appointed to fill a casual vacancy or as an additional trustee. This appointment must be ratified by the members at the AGM. The maximum number of trustees is 12.

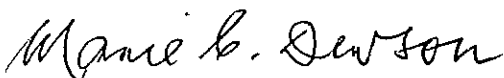
Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. A review of risks is undertaken whenever required and at least annually by the board of trustees, and actions are identified and implemented where necessary to ensure that the charity is not exposed to major strategic risks.

Trustees have given consideration to the Charities SORP ('Statement of Recommended Practice') Committee's advice in its publication 'Implications of COVID-19 Control Measures and Charity Financial Reporting' and to the risks arising as a result of the coronavirus pandemic. The Charity is actively monitoring and managing the situation as it develops. We have adapted our operations and consider that the Charity has adequate reserves and committed future grants from supportive and solvent funders.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.



Mrs M Dewson (Chair)

Director

Dated: 12/1/22

GATWICK DETAINEES WELFARE GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GATWICK DETAINEES WELFARE GROUP

I report to the trustees on my examination of the financial statements of Gatwick Detainees Welfare Group (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

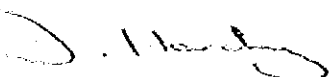
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 16 September 2022

GATWICK DETAINEES WELFARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Grants and Donations	3	101,110	153,679	254,789	142,883	185,336	328,219
Other trading activities	4	5,048	-	5,048	3,712	-	3,712
Investments	5	334	-	334	607	-	607
Total income		106,492	153,679	260,171	147,202	185,336	332,538
Expenditure on:							
Refugee Tales Books	7	1,651	-	1,651	254	-	254
Charitable activities	8	121,931	156,203	278,134	80,157	186,165	266,322
Total resources expended		123,582	156,203	279,785	80,411	186,165	266,576
Net (expenditure)/income for the year/							
Net movement in funds		(17,090)	(2,524)	(19,614)	66,791	(829)	65,962
Fund balances at 1 January		172,012	7,952	179,964	105,221	8,781	114,002
Fund balances at 31 December		154,922	5,428	160,350	172,012	7,952	179,964

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GATWICK DETAINEES WELFARE GROUP

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		1,703		2,996
Current assets					
Debtors	14	972		3,920	
Cash at bank and in hand		223,951		244,038	
		<u>224,923</u>		<u>247,958</u>	
Creditors: amounts falling due within one year	15	(66,276)		(70,990)	
Net current assets			158,647		176,968
Total assets less current liabilities			<u>160,350</u>		<u>179,964</u>
Income funds					
Restricted funds	16		5,428		7,952
Unrestricted funds			154,922		172,012
			<u>160,350</u>		<u>179,964</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

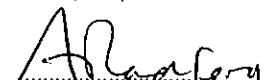
The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 10/9/22



Mrs M Dewson (Chair)
Trustee



Mr A Radford (Treasurer)
Trustee

Company registration number 04911257

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

Gatwick Detainees Welfare Group is a charitable company registered in England and Wales. The registered office address is The Orchard, 1-2 Gleneagles Court, Brighton Road, Crawley, West Sussex, RH10 6AD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.3 Income

Donation income is recognised at the point the charity receives the income.

Grant income is recognised at the point when the charity becomes legally entitled to the income and may be deferred in accordance with the terms of the funders at the time of receipt.

Other trading activities represents income from the sale of books and cards and is recognised when the charity becomes legally entitled to the income.

Investment income is recognised as it is received.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are accounted for on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Allocation and apportionment of support and governance costs

All support costs have been allocated to the activity relief to immigrants and refugees.

Support costs include office running costs, as well as staff costs and depreciation. They also include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

1.5 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	10% Straight Line
Computers	33% Straight Line

Assets costing less than £500 are not capitalised.

1.6 Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are recognised at transaction price unless the arrangement constitutes a financing transaction. Financial liabilities classified as payable within one year are not amortised.

1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The only key accounting estimate included in the accounts concerned the recognition of deferred income which is deferred based on the dates the income relates to.

3 Grants and Donations

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	59,914	-	59,914	111,383	-	111,383
Grants	41,196	153,679	194,875	31,500	185,336	216,836
	<u>101,110</u>	<u>153,679</u>	<u>254,789</u>	<u>142,883</u>	<u>185,336</u>	<u>328,219</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

3 Grants and Donations (Continued)

Grants receivable for core activities

Crawley Borough Council	-	2,500	2,500	-	2,500	2,500
National Lottery Community Fund	-	45,586	45,586	-	79,624	79,624
Sussex Community Foundation	-	10,549	10,549	-	7,380	7,380
The Henry Smith Charity	-	47,500	47,500	-	27,500	27,500
The A B Charitable Trust	24,071	-	24,071	20,000	-	20,000
The Hillcote Trust	1,125	-	1,125	1,500	-	1,500
Longley Trust	1,000	-	1,000	-	1,000	1,000
Comic Relief	-	25,895	25,895	-	-	-
The Bernadette Trust	-	1,000	1,000	-	1,000	1,000
Lloyds Bank Foundation for England and Wales	-	2,082	2,082	-	34,060	34,060
The Three Oaks Trust	-	5,000	5,000	-	1,500	1,500
The Sam & Bella Sebba Charitable Trust	-	-	-	-	20,000	20,000
The Bromley Trust	15,000	-	15,000	10,000	-	10,000
National Lottery Community Fund Awards for All	-	6,566	6,566	-	-	-
Souter Charitable Trust	-	2,000	2,000	-	2,000	2,000
The Swan Mountain Trust	-	4,000	4,000	-	-	-
Eleanor Rathbone Charitable Trust	-	-	-	-	3,000	3,000
Orange Tree Trust	-	-	-	-	5,000	5,000
The Arundel & Brighton Diocesan Trust	-	-	-	-	472	472
London Churches	-	1,000	-	-	-	-
Marsh Christian Trust	-	-	-	-	300	-
	<u>41,196</u>	<u>153,679</u>	<u>194,875</u>	<u>31,500</u>	<u>185,336</u>	<u>216,836</u>

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Refugee Tales Books & Christmas cards	<u>5,048</u>	<u>3,712</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

5 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	334	607

6 Refugee Tales

The income and expenditure directly related to the Refugee Tales event (a walk-in solidarity with refugees and detainees from Canterbury to London) was as follows:

	2021	2020
	£	£
Grants	1,000	1,000
Donations	9,237	33,846
Refugee Tales book sales	4,554	3,387
Total income	14,791	38,233
Refugee Tales event expenditure	(9,637)	(13,660)
Refugee Tales book purchases	(1,651)	(254)
Total expenditure	(11,288)	(13,914)
Surplus	3,503	24,319

7 Refugee Tales Books

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Books purchased for sale	1,651	254

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Charitable activities

	Relief to immigrants and refugees	
	2021 £	2020 £
Staff costs	172,905	159,962
Other service provision	64,512	57,746
	<u>237,417</u>	<u>217,708</u>
Share of support costs (see note 9)	38,532	46,392
Share of governance costs (see note 9)	2,185	2,222
	<u>278,134</u>	<u>266,322</u>
Analysis by fund		
Unrestricted funds	121,931	80,157
Restricted funds	156,203	186,165
	<u>278,134</u>	<u>266,322</u>

9 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Depreciation	1,293	-	1,293	1,810	-	1,810
Rent	13,520	-	13,520	13,119	-	13,119
Other office costs	15,775	-	15,775	22,976	-	22,976
Staff training and expenses	6,431	-	6,431	3,905	-	3,905
Professional fees	1,513	-	1,513	4,582	-	4,582
Bank charges	-	113	113	-	86	86
Accountancy fees	-	2,072	2,072	-	2,136	2,136
	<u>38,532</u>	<u>2,185</u>	<u>40,717</u>	<u>46,392</u>	<u>2,222</u>	<u>48,614</u>
Analysed between						
Charitable activities	<u>38,532</u>	<u>2,185</u>	<u>40,717</u>	<u>46,392</u>	<u>2,222</u>	<u>48,614</u>

10 Net movement in funds

	2021 £	2020 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>1,293</u>	<u>1,810</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, however, four of them were reimbursed travelling expenses amounting to £408 (2020- three were reimbursed £1,663).

12 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	7	6
	<u>7</u>	<u>6</u>
Employment costs	2021	2020
	£	£
Wages and salaries	154,451	144,123
Social security costs	9,188	7,550
Other pension costs	9,266	8,289
	<u>172,905</u>	<u>159,962</u>

Key Management Personnel

The trustees consider one staff member to be Key Management Personnel, the total benefit paid to them is £47,612.

There were no employees whose annual remuneration was more than £60,000.

13 Tangible fixed assets

	Fixtures, fittings & equipment £	Computers £	Total £
Cost			
At 1 January 2021	2,510	9,969	12,479
At 31 December 2021	<u>2,510</u>	<u>9,969</u>	<u>12,479</u>
Depreciation and impairment			
At 1 January 2021	1,521	7,962	9,483
Depreciation charged in the year	217	1,076	1,293
At 31 December 2021	<u>1,738</u>	<u>9,038</u>	<u>10,776</u>
Carrying amount			
At 31 December 2021	<u>772</u>	<u>931</u>	<u>1,703</u>
At 31 December 2020	<u>989</u>	<u>2,007</u>	<u>2,996</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

14 Debtors		2021	2020
		£	£
Amounts falling due within one year:			
Prepayments and accrued income		972	3,920
		<u> </u>	<u> </u>

15 Creditors: amounts falling due within one year		2021	2020
		£	£
Deferred income		60,631	49,750
Accruals		5,645	21,240
		<u> </u>	<u> </u>
		<u>66,276</u>	<u>70,990</u>

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 December 2021
	Balance at 1 January 2021	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
Comic Relief	-	25,895	(25,895)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	2,083	(2,083)	-
National Lottery Community Fund	-	45,586	(44,398)	1,188
National Lottery Awards for All	-	6,566	(6,566)	-
London Church	-	1,000	(180)	820
The Three Oaks Trust	1,500	5,000	(6,500)	-
Orange Tree Trust	4,700	-	(3,280)	1,420
The Henry Smith Charity	-	47,500	(47,500)	-
Sussex Community Foundation	-	10,549	(10,549)	-
The Swan Mountain Trust	-	4,000	(4,000)	-
Souter Charitable Trust	-	2,000	-	2,000
Eleanor Rathbone Charitable Trust	1,752	-	(1,752)	-
	<u>7,952</u>	<u>153,679</u>	<u>(156,203)</u>	<u>5,428</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Restricted funds

(Continued)

	Movement in funds			Balance at 31 December 2020
	Balance at 1 January 2020	Incoming resources	Resources expended	
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	34,060	(34,060)	-
National Lottery Community Fund	-	79,624	(79,624)	-
The Sam & Bella Sebba Charitable Trust	-	20,000	(20,000)	-
The Three Oaks Trust	-	1,500	-	1,500
Orange Tree Trust	-	5,000	(300)	4,700
Marsh Christian Trust	-	300	(300)	-
The Anna Seddon Legacy	2,280	-	(2,280)	-
The Arundel & Brighton Diocesan Trust	38	472	(510)	-
The Henry Smith Charity	-	27,500	(27,500)	-
Sussex Community Foundation	3,212	7,380	(10,592)	-
The Swan Mountain Trust	3,251	-	(3,251)	-
Souter Charitable Trust	-	2,000	(2,000)	-
The Longley Trust	-	1,000	(1,000)	-
Eleanor Rathbone Charitable Trust	-	3,000	(1,248)	1,752
	<u>8,781</u>	<u>185,336</u>	<u>(186,165)</u>	<u>7,952</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Restricted funds

(Continued)

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Bernadette Charitable Trust gave a grant towards the expenses of 'Refugee Tales'.

The Lloyds Bank Foundation for England and Wales provided a grant to cover Advocacy Coordinator salaries, volunteer expenses and detainee phone cards and phone top ups and a second grant to help address the impact of Covid-19 (covering supermarket vouchers, emergency accommodation and telephone top-ups).

The National Lottery Community Fund provided grants towards salary costs, other core running costs and urgent priorities for beneficiaries arising from Covid-19.

The Sam & Bella Sebba Charitable Trust provided a grant to support the appointment of an administrative officer.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Orange Tree Trust gave a grant for the 2021 'Walking Inquiry' project.

The Anna Seddon Legacy fund has been for the purpose of support for those with limited English or literacy skills.

The Arundel and Brighton Diocesan Trust gave a grant to fund interpreters.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided three grants towards food vouchers, staff costs and general running costs.

The Swan Mountain Trust made a grant for volunteer training.

Eleanor Rathbone Charitable Trust and the Longley Trust gave grants for running costs.

The Souter Charitable Trust gave a grant for interpreting and casework costs.

The Marsh Christian Trust gave a grant for running costs.

Comic Relief provided a grant towards salary costs and other core running costs of the charity.

National Lottery Awards for All provided a grant towards the destitution fund of the charity.

17 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December are represented by:						
Tangible assets	1,703	-	1,703	2,996	-	2,996
Current assets/(liabilities)	153,219	5,428	158,647	169,015	7,953	176,968
	<u>154,922</u>	<u>5,428</u>	<u>160,350</u>	<u>172,011</u>	<u>7,953</u>	<u>179,964</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

18 Impact of Covid-19

The charity has remained financially robust throughout the pandemic, with strong support from grant funders and other donors. There has been a significant impact on the charity's beneficiaries, since most immigration detainees were released into the community with little or no support from the Government. This meant that the profile of expenditure changed, with new needs for help with food and accommodation and less spent on volunteer expenses (although volunteers usually remained in touch with the people they had previously been visiting). There was also a major impact on staff and visitors, with working from home predominating and group activity for volunteers and supporters switching to online video conferencing. The Immigration Removal Centres have reopened and there has been a gradual return to visiting.

19 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

GATWICK DETAINEES WELFARE GROUP

England & Wales - Charity number 1124328

Accounts

Charity Registration No. 1124328

Company Registration No. 04911257 (England and Wales)

GATWICK DETAINEES WELFARE GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

GATWICK DETAINEES WELFARE GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs M Dewson (Chair) Mr G Fitzsimons (Treasurer) Mr M Berkeley Mr A Clough Mrs F Dick MBE Mr P Keku (Appointed 10 December 2020) Ms A Loveless Mr J Macpherson Mr J Osho
Charity number	1124328
Company number	04911257
Registered office	The Orchard 1-2 Gleneagles Court Brighton Road Crawley West Sussex RH10 6AD
Independent examiner	Darren Harding ACA FCCA DChA Richard Place Dobson Services Limited 1-7 Station Road Crawley West Sussex RH10 1HT

GATWICK DETAINEES WELFARE GROUP

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GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 01 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Objectives

To give charitable relief to immigrants and refugees who are suffering hardship, distress or are in need.

Mission and activities

The mission of the Gatwick Detainees Welfare Group is to improve the welfare and well-being of people affected by the immigration detention system through friendship, support and advocacy for fair treatment while calling for positive change and an end to indefinite detention. The charity provides emotional and practical support through its volunteer visitors, to asylum seekers and immigration detainees held at Tinsley House and Brook House immigration removal centres, near Gatwick airport. When appropriate, the charity also supports people not currently held in detention.

The charity has seven paid employees (six full-time equivalent), otherwise it is entirely staffed by volunteers. The volunteers visit people held in detention in the Gatwick area.

Public benefit

The trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives in planning its future activities. In particular, they have considered how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Charitable activities

In 2020 GDWG continued its core services visiting and supporting people in detention in Brook House and Tinsley House and increased our post-detention work with people released from detention.

With the impact of Covid-19 we adapted our services to meet the needs of our beneficiaries. Many were released to destitution, and some to street homelessness. We created a destitution fund to meet this need, sending monthly food vouchers to those who needed them, and in some cases paying for emergency accommodation while our caseworkers sought longer-term housing. School talks were put on hold during the lockdown as schools shut. We used this opportunity to update our school talks to become more interactive and accessible.

We continued to meet a wide range of emotional and practical needs and assisted 861 people in detention, as well as 105 people post-detention. We undertook 322 initial needs assessments. We gave out 812 phone top-ups in detention as well as 140 phone top-ups post-detention, and 316 clothing parcels. By the end of 2020, Refugee Tales had sold over 13,000 copies. GDWG gained Core Participant status in the Brook House Public Inquiry. GDWG visitors made 438 visits with 360 contacts between visits.

During the final quarter of 2020, the need in Brook House was exceptional. The numbers of those held in Brook House increased significantly as the centre held men who had recently crossed the Channel in small boats. There was a pandemic of desperation. Self-harm rose by 2000% compared to the year before.

Financial review

Financial position

Net incoming resources for the year totalled £65,962 (2019: £14,269), as shown on the Statement of Financial Activities on page 4. All the assets of the charity are used to carry out its objectives.

GATWICK DETAINEES WELFARE GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to three to nine months' turnover. This enables the Charity to fund its planned future activities with a reasonable level of confidence. The target level of free reserves has been calculated by reference to future unrestricted expenditure and future shortfalls in committed restricted grant income compared to projected restricted expenditure. The actual level of free reserves of £172,012 at 31 December 2020 is within the desired range.

Structure, governance and management

Governing document

Gatwick Detainees Welfare Group is a company limited by guarantee, registered company number 04911257, and also a charity, registered number 1124328. The Charity was established in 1995 and incorporated on 25th September 2003 as amended by resolution dated 25 March 2009 and its governing document is its Memorandum and Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were: Mrs M Dewson (Chair)

Mr G Fitzsimons (Treasurer)

Mr M Berkeley

Mr A Clough

Mrs F Dick MBE

Mr P Keku

(Appointed 10 December 2020)

Ms A Loveless

Mr J Macpherson

Mr J Osho

Ms L Williamson

(Resigned 4 March 2021)

Recruitment and appointment of new trustees

The trustees are appointed by the members at the AGM and they meet approximately four times a year. The governing document allows for a member of the charity to be appointed to fill a casual vacancy or as an additional trustee. This appointment must be ratified by the members at the AGM. The maximum number of trustees is 12.

Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. A review of risks is undertaken whenever required and at least annually by the board of trustees, and actions are identified and implemented where necessary to ensure that the charity is not exposed to major strategic risks.

Trustees have given consideration to the Charities SORP ('Statement of Recommended Practice') Committee's advice in its publication 'Implications of COVID-19 Control Measures and Charity Financial Reporting' and to the risks arising as a result of the coronavirus pandemic. The Charity is actively monitoring and managing the situation as it develops. We have adapted our operations and consider that the Charity has adequate reserves and committed future grants from supportive and solvent funders.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

.....
Mrs M Dewson (Chair)

Director

Dated:

GATWICK DETAINEES WELFARE GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF GATWICK DETAINEES WELFARE GROUP

I report to the trustees on my examination of the financial statements of Gatwick Detainees Welfare Group (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated:

GATWICK DETAINEES WELFARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:							
Grants and Donations	3	142,883	185,336	328,219	98,511	163,475	261,986
Other trading activities	4	3,712	-	3,712	10,493	-	10,493
Investments	5	607	-	607	653	-	653
Total income		<u>147,202</u>	<u>185,336</u>	<u>332,538</u>	<u>109,657</u>	<u>163,475</u>	<u>273,132</u>
Expenditure on:							
Refugee Tales Books	6 7	254	-	254	1,883	-	1,883
Charitable activities	8	80,157	186,165	266,322	94,826	162,154	256,980
Total resources expended		<u>80,411</u>	<u>186,165</u>	<u>266,576</u>	<u>96,709</u>	<u>162,154</u>	<u>258,863</u>
Net income/(expenditure) for the year/ Net movement in funds							
		66,791	(829)	65,962	12,948	1,321	14,269
Fund balances at 1 January							
		<u>105,221</u>	<u>8,781</u>	<u>114,002</u>	<u>92,273</u>	<u>7,460</u>	<u>99,733</u>
Fund balances at 31 December							
		<u><u>172,012</u></u>	<u><u>7,952</u></u>	<u><u>179,964</u></u>	<u><u>105,221</u></u>	<u><u>8,781</u></u>	<u><u>114,002</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GATWICK DETAINEES WELFARE GROUP

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	13		2,996		2,020
Current assets					
Debtors	14	3,920		3,816	
Cash at bank and in hand		244,038		140,868	
		<u>247,958</u>		<u>144,684</u>	
Creditors: amounts falling due within one year	15	<u>(70,990)</u>		<u>(32,702)</u>	
Net current assets			176,968		111,982
Total assets less current liabilities			<u>179,964</u>		<u>114,002</u>
Income funds					
Restricted funds	16		7,952		8,781
Unrestricted funds			172,012		105,221
			<u>179,964</u>		<u>114,002</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mrs M Dewson (Chair)
Trustee

.....
Mr G Fitzsimons (Treasurer)
Trustee

Company Registration No. 04911257

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Gatwick Detainees Welfare Group is a charitable company registered in England and Wales. The registered office address is The Orchard, 1-2 Gleneagles Court, Brighton Road, Crawley, West Sussex, RH10 6AD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.3 Income

Donation income is recognised at the point the charity receives the income.

Grant income is recognised at the point when the charity becomes legally entitled to the income and may be deferred in accordance with the terms of the funders at the time of receipt.

Other trading activities represents income from the sale of books and cards and is recognised when the charity becomes legally entitled to the income.

Investment income is recognised as it is received.

1.4 Expenditure

Resources expended are accounted for on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Allocation and apportionment of support and governance costs

All support costs have been allocated to the activity relief to immigrants and refugees.

Support costs include office running costs, as well as staff costs and depreciation. They also include governance costs which are those costs associated with meeting the constitutional and statutory requirements of the charity.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies (Continued)

1.5 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	10% Straight Line
Computers	33% Straight Line

Assets costing less than £500 are not capitalised.

1.6 Financial instruments

The charitable company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are measured at transaction price including transaction costs. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are recognised at transaction price unless the arrangement constitutes a financing transaction. Financial liabilities classified as payable within one year are not amortised.

1.7 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The only key accounting estimate included in the accounts concerned the recognition of deferred income which is deferred based on the dates the income relates to.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

3 Grants and Donations

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	111,383	-	111,383	79,511	-	79,511
Grants	31,500	185,336	216,836	19,000	163,475	182,475
	<u>142,883</u>	<u>185,336</u>	<u>328,219</u>	<u>98,511</u>	<u>163,475</u>	<u>261,986</u>
Grants receivable for core activities						
Crawley Borough Council	-	2,500	2,500	-	2,502	2,502
National Lottery Community Fund	-	79,624	79,624	-	74,500	74,500
Sussex Community Foundation	-	7,380	7,380	-	6,425	6,425
The Henry Smith Charity	-	27,500	27,500	-	5,000	5,000
The A B Charitable Trust	20,000	-	20,000	7,500	-	7,500
The Hillcote Trust	1,500	-	1,500	1,500	-	1,500
Longley Trust	-	1,000	1,000	-	750	750
Arts Council	-	-	-	-	413	413
The Bernadette Trust	-	1,000	1,000	-	500	500
Lloyds Bank Foundation for England and Wales	-	34,060	34,060	-	25,000	25,000
The Three Oaks Trust	-	1,500	1,500	-	142	142
The Sam & Bella Sebba Charitable Trust	-	20,000	20,000	-	20,000	20,000
The Bromley Trust	10,000	-	10,000	10,000	-	10,000
28 Tales for 28 Days	-	-	-	-	4,627	4,627
National Lottery Community Fund Awards for All (Refugee Tales)	-	-	-	-	10,000	10,000
Souter Charitable Trust	-	2,000	2,000	-	4,000	4,000
The Swan Mountain Trust	-	-	-	-	4,000	4,000
AW60 Fund	-	-	-	-	750	750
Eleanor Rathbone Charitable Trust	-	3,000	3,000	-	-	-
Orange Tree Trust	-	5,000	5,000	-	-	-
The Arundel & Brighton Diocesan Trust	-	472	472	-	490	490
The Boltini Trust	-	-	-	-	4,375	4,375
Marsh Christian Trust	-	300	300	-	-	-
	<u>31,500</u>	<u>185,336</u>	<u>216,836</u>	<u>19,000</u>	<u>163,475</u>	<u>182,475</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Refugee Tales Books & Christmas cards	3,712	10,493
	<u>3,712</u>	<u>10,493</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Interest receivable	607	653
	<u>607</u>	<u>653</u>

6 Refugee Tales

The income and expenditure directly related to the Refugee Tales event (a walk-in solidarity with refugees and detainees from Brighton to London) was as follows:

	£
Grants	1,000
Donations	33,846
Refugee Tales book sales	3,387
	<u>38,233</u>
Total income	38,233
Refugee Tales event expenditure	(13,660)
Refugee Tales book purchases	(254)
	<u>(13,914)</u>
Total expenditure	(13,914)
Surplus	24,319
	<u>24,319</u>

7 Refugee Tales Books

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Books purchased for sale	254	1,883
	<u>254</u>	<u>1,883</u>
	<u>254</u>	<u>1,883</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

8 Charitable activities

	Relief to immigrants and refugees 2020 £	Refugee Tales (Awareness raising event) 2020 £	Other awareness raising events 2020 £	2020 £
Staff costs	159,962	-	-	159,962
Other service provision	44,086	-	-	44,086
Refugee Tales	-	13,660	-	13,660
	<u>204,048</u>	<u>13,660</u>	<u>-</u>	<u>217,708</u>
Share of support costs (see note 9)	46,392	-	-	46,392
Share of governance costs (see note 9)	2,222	-	-	2,222
	<u>252,662</u>	<u>13,660</u>	<u>-</u>	<u>266,322</u>
Analysis by fund				
Unrestricted funds	67,797	12,360	-	80,157
Restricted funds	184,865	1,300	-	186,165
	<u>252,662</u>	<u>13,660</u>	<u>-</u>	<u>266,322</u>
	Relief to immigrants and refugees 2019 £	Refugee Tales (Awareness raising event) 2019 £	Other awareness raising events 2019 £	2019 £
Staff costs	144,671	-	-	144,671
Other service provision	35,925	-	-	35,925
Refugee Tales	-	30,083	-	30,083
Raising awareness	-	-	2,324	2,324
	<u>180,596</u>	<u>30,083</u>	<u>2,324</u>	<u>213,003</u>
Share of support costs (see note 9)	41,815	-	-	41,815
Share of governance costs (see note 9)	2,162	-	-	2,162
	<u>224,573</u>	<u>30,083</u>	<u>2,324</u>	<u>256,980</u>
Analysis by fund				
Unrestricted funds	79,047	13,455	2,324	94,826
Restricted funds	145,526	16,628	-	162,154
	<u>224,573</u>	<u>30,083</u>	<u>2,324</u>	<u>256,980</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

9 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Rent	13,119	-	13,119	13,667	-	13,667
Other office costs	24,786	-	24,786	15,368	-	15,368
Staff training and expenses	3,905	-	3,905	9,570	-	9,570
Professional and accountancy fees	4,582	-	4,582	3,210	-	3,210
Governance costs		2,222	2,222	-	2,162	2,162
	<u>46,392</u>	<u>2,222</u>	<u>48,614</u>	<u>41,815</u>	<u>2,162</u>	<u>43,977</u>
Analysed between Charitable activities	<u>46,392</u>	<u>2,222</u>	<u>48,614</u>	<u>41,815</u>	<u>2,162</u>	<u>43,977</u>

10 Net movement in funds

	2020	2019
	£	£
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	<u>1,810</u>	<u>1,032</u>

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, however, four of them were reimbursed travelling expenses amounting to £408 (2019- three were reimbursed £1,663).

12 Employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	<u>6</u>	<u>5</u>
Employment costs	2020	2019
	£	£
Wages and salaries	144,123	129,688
Social security costs	7,550	7,599
Other pension costs	8,289	7,384
	<u>159,962</u>	<u>144,671</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

12 Employees

(Continued)

Key Management Personnel

The trustees consider one staff member to be Key Management Personnel, the total benefit paid to them is £47,612.

13 Tangible fixed assets

	Fixtures, fittings & equipment	Computers	Total
	£	£	£
Cost			
At 1 January 2020	2,510	7,183	9,693
Additions	-	2,786	2,786
	<u>2,510</u>	<u>9,969</u>	<u>12,479</u>
At 31 December 2020	2,510	9,969	12,479
	<u>2,510</u>	<u>9,969</u>	<u>12,479</u>
Depreciation and impairment			
At 1 January 2020	1,304	6,369	7,673
Depreciation charged in the year	217	1,593	1,810
	<u>1,521</u>	<u>7,962</u>	<u>9,483</u>
At 31 December 2020	1,521	7,962	9,483
	<u>1,521</u>	<u>7,962</u>	<u>9,483</u>
Carrying amount			
At 31 December 2020	989	2,007	2,996
	<u>989</u>	<u>2,007</u>	<u>2,996</u>
At 31 December 2019	1,206	814	2,020
	<u>1,206</u>	<u>814</u>	<u>2,020</u>

14 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	3,920	3,816
	<u>3,920</u>	<u>3,816</u>

15 Creditors: amounts falling due within one year

	2020	2019
	£	£
Deferred income	49,750	26,333
Accruals	21,240	6,369
	<u>70,990</u>	<u>32,702</u>

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 31 December 2020
	£	£	£	£
Crawley Borough Council	-	2,500	(2,500)	-
The Bernadette Charitable Trust	-	1,000	(1,000)	-
Lloyds Bank Foundation for England and Wales	-	34,060	(34,060)	-
National Lottery Community Fund	-	79,624	(79,624)	-
The Sam & Bella Sebba Charitable Trust	-	20,000	(20,000)	-
The Three Oaks Trust	-	1,500	-	1,500
Orange Tree Trust	-	5,000	(300)	4,700
The Anna Seddon Legacy	2,280	-	(2,280)	-
The Arundel & Brighton Diocesan Trust	38	472	(510)	-
The Henry Smith Charity	-	27,500	(27,500)	-
Sussex Community Foundation	3,212	7,380	(10,592)	-
The Swan Mountain Trust	3,251	-	(3,251)	-
Eleanor Rathbone Charitable Trust	-	3,000	(1,248)	1,752
The Longley Trust	-	1,000	(1,000)	-
Souter Charitable Trust	-	2,000	(2,000)	-
Marsh Christian Trust	-	300	(300)	-
	<u>8,781</u>	<u>185,336</u>	<u>(186,165)</u>	<u>7,952</u>

	Balance at 1 January 2019	Incoming resources	Resources expended	Balance at 31 December 2019
	£	£	££	
Crawley Borough Council	1,344	2,502	(3,846)	-
Arts Council	1,841	415	(2,256)	-
The Bernadette Charitable Trust	-	500	(500)	-
Lloyds Bank Foundation for England and Wales	-	25,000	(25,000)	-
National Lottery Community Fund	-	74,500	(74,500)	-
Various (28 Tales for 28 Days)	-	4,627	(4,627)	-
The Sam & Bella Sebba Charitable Trust	84	20,000	(20,084)	-
The Three Oaks Trust	-	141	(141)	-
National Lottery Community Fund (Awards for All)	-	10,000	(10,000)	-
The Boltini Trust	135	4,375	(4,510)	-
The Anna Seddon Legacy	4,056	-	(1,776)	2,280
The Arundel & Brighton Diocesan Trust	-	490	(452)	38
The Henry Smith Charity	-	5,000	(5,000)	-
Sussex Community Foundation	-	6,425	(3,213)	3,212
The Swan Mountain Trust	-	4,000	(749)	3,251
AW60 Fund	-	750	(750)	-

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

16 Restricted funds (Continued)

The Longley Trust	-	750	(750)	-
Souter Charitable Trust	-	4,000	(4,000)	-
	<u>7,460</u>	<u>163,475</u>	<u>(162,154)</u>	<u>8,781</u>

2020 grants:

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Bernadette Charitable Trust gave a grant towards the expenses of 'Refugee Tales'.

The Lloyds Bank Foundation for England and Wales provided a grant to cover Advocacy Coordinator salaries, volunteer expenses and detainee phone cards and phone top-ups and a second grant to help address the impact of Covid-19 (covering supermarket vouchers, emergency accommodation and telephone top-ups).

The National Lottery Community Fund provided grants towards salary costs, other core running costs and urgent priorities for beneficiaries arising from Covid-19.

The Sam & Bella Sebba Charitable Trust provided a grant to support the appointment of an administrative officer.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Orange Tree Trust gave a grant for the 2021 'Walking Inquiry' project.

The Anna Seddon Legacy fund has been for the purpose of support for those with limited English or literacy skills.

The Arundel and Brighton Diocesan Trust gave a grant to fund interpreters.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided three grants towards food vouchers, staff costs and general running costs.

The Swan Mountain Trust made a grant for volunteer training.

Eleanor Rathbone Charitable Trust and the Longley Trust gave grants for running costs.

The Souter Charitable Trust gave a grant for interpreting and casework costs.

The Marsh Christian Trust gave a grant for running costs.

2019 grants:

Crawley Borough Council provided a grant towards Crawley volunteer expenses.

The Arts Council, The Bernadette Charitable Trust and The National Lottery Community Fund (Awards for All) provided grants to fund the Refugee Tales event that took place in 2019.

The Lloyds Bank Foundation for England and Wales provided a grant to cover Advocacy Coordinator salaries, volunteer expenses and detainee phone cards and phone top-ups.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

16 Restricted funds

(Continued)

The National Lottery Community Fund provided grant income towards salary costs and other core running costs of the charity.

The 28 Tales for 28 Days fund represents money raised by crowdfunding for the production of a series of videos where actors narrated various 'Refugee Tales', in support of an end to indefinite immigration detention.

The Sam & Bella Sebba Charitable Trust provided a grant to support the appointment of an administrative officer.

The Three Oaks Trust gave a grant towards the 'Walk with Us' initiative, which arranges weekend walks for asylum seekers who have experienced detention in the UK, walking in the company of GDWG volunteers and supporters.

The Boltini Trust gave a grant for telephone top-ups and the cost of an evening event during Refugee Tales 2019.

The Anna Seddon Legacy fund has been for the purpose of support for those with limited English or literacy skills.

The Arundel and Brighton Diocesan Trust gave a grant for the support of individual migrants.

The Henry Smith Charity provided a grant towards the running costs of the charity.

The Sussex Community Foundation provided a grant towards the visiting costs of the charity.

The Swan Mountain Trust made a grant for volunteer training.

AW60 Fund gave a grant for 'Walk with Us'.

The Longley Trust gave a grant towards GDWG's budget shortfall.

The Souter Charitable Trust gave a grant for direct services to detainees.

17 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December are represented by:						
Tangible assets	2,996	-	2,996	2,020	-	2,020
Current assets/(liabilities)	169,015	7,953	176,968	103,201	8,781	111,982
	<u>172,011</u>	<u>7,953</u>	<u>179,964</u>	<u>105,221</u>	<u>8,781</u>	<u>114,002</u>

18 Impact of Covid-19

The charity has remained financially robust throughout the pandemic, with strong support from grant funders and other donors. There has been a significant impact on the charity's beneficiaries, since most immigration detainees were released into the community with little or no support from the Government. This meant that the profile of expenditure changed, with new needs for help with food and accommodation and less spent on volunteer expenses (although volunteers usually remained in touch with the people they had previously been visiting). There was also a major impact on staff and visitors, with working from home predominating and group activity for volunteers and supporters switching to online video conferencing. The Immigration Removal Centres have reopened and a gradual return to visiting is expected as the Government's 'Roadmap' out of the pandemic is implemented.

GATWICK DETAINEES WELFARE GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

19 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).