



Empowering Young People

Annual Report

1st April 2021 – 31st March 2022

HYP, Humphry Davy Lane, Hayle, Cornwall, TR27 4AR
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Hayle Town Council
Konsel an dre Heyl



The
Elmgrant
Trust

Charity No: 1124306



Empowering Young People

Chairman's Report

The New Year started as we left off with Covid still a major factor of the work we were able to carry out. The staff and volunteers continued to provide a full service where ever possible.

Throughout the year the Project has developed its area of support across the board becoming more inclusive to the needs and the desires of those young people we try to help. Many have benefited from the specialised work that our team of professionals have been able to give them as a group and individually.

The Premises have also been improved where ever possible to give a warm and supportive feel to those who use it on a regular basis,

The outdoor space and the Chalet has proved to be a location that early morning breakfast has been provided to an number of local school children who otherwise would have gone hungry before!

For more details of the exact work that the Project has completed please refer to the Manager's report as it will give you a full understanding of the tremendous provision that she and her team have provided to the young people over the year.

As the current Chairman and one of the founding team that set up this Charity in 1999 I have witnessed the growth of the Project from a small body providing vital assistance to a few youngsters in and around Hayle. Over the years we have been able to have our own rented property providing a base for the early managers and staff and volunteer Committees. The ethos of the Project has also continued over the years putting the needs of the young people first.

Moving on through those years to present day we have been very fortunate to have our own building the staff and volunteers from the Community to continue the work of management and to running the ever expanding Charity. Just from the continued support that we have gained from large funding National and local Charities through the excellent work of the team and Stephen our funding officer we have been able to continue the vitally important work that we do to support the very increasing complexity of needs of the young people today.

I am very proud of the Team's and the Volunteers over the years who have always given 100 % of their time and expertise for the support of hundreds of young people throughout West Cornwall and beyond. Many have really benefited from their engagement with the Project and the tremendous staff that we have been so lucky to have which continues today with those presently working for the Project.

I feel that it is time for me to stand down as Chairman at this AGM and pass the baton onto another whom I am sure will continue to support the Charity and Team in the best way possible. I still intend to continue as a Trustee if possible to help and support such a great local Charity.

David W Raymer
HYP Chairman 2021-22



Empowering Young People

HYP Manager's Report

2021 to 2022 was a time of growth and increased organisational resilience for HYP. We have clearly demonstrated our ability to react and more importantly also the ability to avoid a crisis in the first place. HYP has been particularly proactive in listening to service users and understanding the changes in the social climate and service user's needs.

HYP has positively engaged 161 young people providing them with professional mid to long term services and support.

There has been clear leadership that has promoted a strong work culture where everyone in the organisation understands everyone's importance, responsibility, and contribution. HYP has focus, our culture reflects the vision, purpose, and identity of the organisation. HYP has demonstrated a long-termism approach to challenges we avoided short-term responses to problems by ensuring we had a funding strategy and funding was in place enabling long term provision of programmes. I have promoted building individual resilience by promoting good habits and strategies that reduce the team's vulnerability to stress and enhances the ability to rebound from difficult situations. We achieved this through regular supervision, weekly team meetings, wellness cupboard where the team have access to free nutritious lunches and snacks, a team exercise bike and yoga mats, and ensuring the team take a daily 30 min lunch break. I have also been promoting personal resilience at work through strong connections and relationships within the team through shared informal experience with offsite team tea and cake.

Stephen and I have ensured we are working on more than one-time funding cycles (long & short) we have built on diversifying our revenue streams, a range of programmes and always have a plan B constantly ensuring HYP's eggs are in several baskets.

The Organisational Review (OR) highlighted the need for HYP policies and procedures to be reviewed and updated. This piece of work was undertaken by policy pros, an ongoing process was set up so that all HYP policies would be reviewed, agreed, and signed off by the Management Committee then read and a statement of understanding signed by all HYP employees. The OR also highlighted that the team needed job security we have been able to provide this, HYP has 6 of the 7 team members employed on contracts increasing team stability and motivation. Alisha's maternity leave is being covered by Carla Brolly who was a DDSL and Office Manager at Humphry Davy School and sadly Jo Smith left the project to set up an E bike business in Penzance. The OR also highlighted the need to improve HYP's administration systems and GDPR, Carla has taken a lead on this implementing new systems and a data base and working with ICT 4 ensuring GDPR is up to date and compliant.

HYP Mentoring Programme continues to be an essential service for many young people in Cornwall and is highly valued by the schools, academies and APA's that refer into this provision. It was identified through this programme that during the global covid-19 pandemic young people's mental health really deteriorated, we were working with more young people who were self-harming and had suicidal ideation. In response to this an ERG group for young men was set up and a young women's group called SHARMA both focusing on improving mental wellbeing and resilience. There was a focus on using nature to heal with surfing, horse riding and forest school being offered throughout these programmes. The evaluation of these programmes clearly demonstrated the young people had developed coping strategies and felt able to ask for help. Feedback from referring agencies was positive too.



Empowering Young People

Due to the increase in poor mental health, it was decided that we would offer a HYP spring summer surf school focusing on working with those young people most in need. It has been proved that catching waves works positively impacts and helps to deal with depressive symptoms, negative thoughts, insomnia, irritability, anxiety, and self-destructive behaviours. This group proved popular and supported young people to develop their emotional resilience.

Breakfast Club continue to be a vital part of HYP's wrap around care ensuring young people have a nutritious breakfast before they start the school day running, Monday- Thursday. HYP's Holiday Activities programme continued to provide fun structured FREE activities to YP raising aspirations, promoting positive peer relationships, increasing self-confidence, and providing a FREE nutritious lunch.

HYP's Monday (Yr 9, 10, 11) & Wednesday (Yr 7, 8) Youth Café continue to be very popular with both sessions having over 25 young people in attendance. During the sessions the YP have access to arts and crafts, games, and a free sit-down dinner. They also have access to youth workers who can support, listen, give advice and refer onto other agencies were necessary.

I would like to take this opportunity to thank all of you as none of this would have been possible without the dedication and professionalism of a great team and Management Committee. I would also like to thank David who has been involved with HYP from the beginning he has always been very proactive in his role as Trustee and Chairman, always popping up to the centre and being able to take a phone call and give support and advice, he will be missed as chairman, and we are all delighted he has decided to stay on as a HYP Trustee.

Prepared by Jacqueline Hart – HYP Manager



Empowering Young People

HYP Finance Report

During the financial year we have building to become a more resilient organisation moving forward from the pandemic. Full accounts have been prepared with a summary as follows.

Income Generation

Over the year we have seen income being generated through referrals starting to increase from previous year. With continued uncertainty due to the pandemic during the year referrals were slow to build, although over the second half of the year income dramatically increased. Income from Centre rental continued to be almost non-existent due to the pandemic.

For the year ending March 2021

- Programme delivery income was £ £11,709
- Centre rental income was £50

For the year ending March 2022

- Programme delivery income was £17,789
- Centre rental income was £30

Grants & Donations

Over the year we saw an increase in income through grants, with £180,160 received over the 12 months. This was an increase of £66,000 from the previous year. This included the grant from the National Lottery Reaching Communities Fund secured during the previous year. During this financial year we managed to secure two multi-year grants for core running costs (Tudor Trust & Garfield Weston) and one multi-year grant for projects costs (BBC Children in Need), along with various one-off grants for different projects.

During the year we received donations from a local business towards our ongoing work.

Expenditure

As with income there was an increase in expenditure during the year, up from £103,852 (2020/21) to £142,542 (2021/22). This was mainly due to an increase in staffing costs along with other costs associated with running the programmes.

Overall Summary

Prior to the pandemic our income and expenditure were increasing year on year. This financial year has seen us bounce back strongly from the pandemic with income surpassing all other years and reaching the £200,000 threshold for the first time.

The challenge now is to maintain this level and build financial resilience for the coming years. With increasing demand for HYP services and ever increasing costs, we know that we will need to continue to generate income from various sources to cover these costs. We will look to continue the success of securing grants for the project as well and increasing income from referrals. We will also look at other opportunities to increase our income over future years.

As we move forward, HYP remains in a good financial position and we will be looking to maintain this.

Prepared by Stephen Potts
Funding Coordinator

HAYLE YOUTH PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST MARCH 2022

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022 2021
INCOMING RESOURCES					
Activities in the furtherance Of the charity's objects:					
Grants & Donations		180160		180160	113926
Other Income				23437	23437 23996
Investment Income: Interest Receivable				15	15 33
TOTAL INCOMING RESOURCES	2	<u>180160</u>	<u>—</u>	<u>23452</u>	<u>203612 137955</u>
RESOURCES USED					
Costs of activities in furtherance of the Charity's objects:					
Direct Charitable Expenditure	3	142542		142542	103852
Other Expenditure: Fund-raising, Publicity Management & Administration	3	34539		34539	19484
Depreciation	7	530		1480	2010 1247
TOTAL RESOURCES EXPENDED		<u>177611</u>	<u>—</u>	<u>1480</u>	<u>179091 124583</u>
NET INCOMING RESOURCES FOR THE YEAR					
Before Transfers		2549	-	21972	24521 13372
Transfer Between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>- -</u>
NET MOVEMENT IN FUNDS		2549	-	21972	24521 13372
TOTAL FUNDS BROUGHT FORWARD		<u>-</u>	<u>-</u>	<u>73205</u>	<u>73205 59833</u>
TOTAL FUNDS CARRIED FORWARD		<u>2549</u>	<u>-</u>	<u>95177</u>	<u>97726 73205</u>

HAYLE YOUTH PROJECT

BALANCE SHEET AS AT 31ST MARCH 2022

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022 2021
<u>TANGIBLE FIXED ASSETS</u>	7	2649	-	12870	15519 5979
<u>CURRENT ASSETS</u>					
Debtors	4	-	-	564	564 614
Bank Deposits, Current Account Balance & Cash In Hand		6869	-	82727	89596 75268
		<u>9518</u>	<u>-</u>	<u>96161</u>	<u>105679 81861</u>
<u>CREDITORS</u>					
Amounts Falling due Within One Year	5	54	-	984	1038 949
Deferred Income	6	6915	-	-	6915 7707
		<u>6969</u>	<u>-</u>	<u>984</u>	<u>7953 8656</u>
NET ASSETS		2549	-	95177	97726 73205
<u>FUNDS (Per Schedule)</u>					
Restricted		2549	-		2549 -
Designated		-	-		- -
Unrestricted		-	-	95177	95177 73205
		<u>2549</u>	<u>-</u>	<u>95177</u>	<u>97726 73205</u>

Approved by the Trustees on

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Chairman of the Trustees

.....

Date

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF HAYLE YOUTH PROJECT

We report on the accounts of the charity for the year ended 31st March 2022 which are set out on pages 1 to 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required by an audit and consequently, we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with our examination, no matter has come to our attention;

1. Which gives us reasonable cause to believe that in any material respect the requirement
. to keeping accounting records in accordance with section 130 of the Act, and
. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met, or;

2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

PRYOR BEGENT FRY & CO.
Chartered Accountants
13-15 Commercial Road
Hayle
Cornwall
TR27 4DE

3rd August 2022

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

1 ACCOUNTING POLICIES

a Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting and Financial Reporting Standards and the Charities Statement of Recommended Practice 2015.

b Fund-Accounting

Unrestricted funds are funds, which as such are available for use or retention at the discretion of the executive committee, in accordance with the Charity's Objects. Restricted funds are trust funds subject to specific restrictive conditions imposed as donors or by the declared purpose in appeals literature.

c Incoming Resources

All income is accounted for on a receivable basis. Any general-purpose grants whose use is restricted by the grantor to some future accounting period are accounted for as deferred income until the restriction has been satisfied.

d Resources Expended

All expenditure is accounted for on an accruals basis. Where incurred directly to further the Trust's Charitable Objects, it is shown under the heading of direct Charitable expenditure.

e Depreciation of Fixed Assets

Depreciation is provided for on Fixed Assets at 10% per annum on a straight line basis. Expenditure on smaller items is written off in the year incurred. Items acquired are normally quickly depreciating and this policy is deemed prudent by the executive committee.

f Capital Grants

The Charity has not been in receipt of capital grants.

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022	2021
2					
INCOMING RESOURCES					
GRANTS & DONATIONS				83778	92388
BLF – Reaching Communities	83778			20000	
Garfield Weston	20000			9680	
BBC Children in Need	9680			17400	
Youth Investment Fund	17400			5882	
Hayle Town Council	5882			5000	
Barbara Ward	5000			3000	
Louis Nicholas Charitable Trust	3000			3420	
Pixel Fund	3420			20000	
Tudor Trust	20000			12000	
Annette Duvocet Trust	12000				17538
CCC					1500
Elm Grant Trust					2500
Other Grants				<u>180160</u>	<u>113926</u>
	<u>180160</u>				
OTHER INCOME					
Fees from School & Families			17789	17789	11709
Income From Centre			30	30	50
HMRC – JRS			1439	1439	12149
Other Income			<u>4179</u>	<u>4179</u>	<u>88</u>
			<u>23437</u>	<u>23437</u>	<u>23996</u>
3					
EXPENDITURE					
Direct Charitable Expenditure				103499	96582
Staff Costs				18989	2410
Project Related Expenses				-	-
Consultancy Fees					
Project/Development				3913	2812
Co-Ordinator				3102	441
Minibus Expenses				2237	834
Travel & Miscellaneous Expenses				<u>10802</u>	<u>773</u>
Sessional Worker Costs				<u>142542</u>	<u>103852</u>
	<u>142542</u>				

Cont'd.

OTHER EXPENDITURE

Organisational Review

Miscellaneous

Establishment Costs

Administrative Costs

Independent Examiner

34539

-	-
-	-
26852	7799
7027	11085
<u>660</u>	<u>600</u>
<u>34539</u>	<u>19484</u>

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

		Restricted Funds	Unrestricted Funds	Total Funds 2022	2021
4					
DEBTORS					
Prepayment - Insurance			564	564	614
Minibus Expenses					
		<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
		<u>-</u>	<u>564</u>	<u>564</u>	<u>614</u>
5					
CREDITORS					
Telephone/Broadband			224	224	172
Hayle Town Youth Club		54		54	54
Payroll Services			100	100	123
Accountancy		<u>—</u>	<u>660</u>	<u>660</u>	<u>600</u>
		<u>54</u>	<u>984</u>	<u>1038</u>	<u>949</u>
	Opening Deferred Income	Received	Closing Deferred Income	Allocated	
6					
MOVEMENT OF RESTRICTED FUNDS					
<u>Restricted</u>					
BLF Reaching Communities	7707	82986	6915	83778	
Tudor Trust		20000		20000	
Garfield Weston Foundation		20000		20000	
BBC Children in Need		9680		9680	
Youth Investment Fund		17400		17400	
Hayle Town Council		5882		5882	
Barbara Ward's Childrens Foundation		5000		5000	
Louis Nicholas Charitable Trust		3000		3000	
Pixel Fund		3420		3420	
Annette Duvolet Trust		<u>12000</u>	<u>—</u>	<u>12000</u>	
	<u>7707</u>	<u>179368</u>	<u>6915</u>	<u>180160</u>	

HAYLE YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

(CONTINUED)

	Motor Vehicle	Equipment	Shed	Total
7				
TANGIBLE FIXED ASSETS				
Cost as at 01/04/21	21830	12065	1700	35595
Additions During Year	<u>-</u>	<u>11550</u>	<u>-</u>	<u>11550</u>
Cost as at 31/03/22	<u>21830</u>	<u>23615</u>	<u>1700</u>	<u>47145</u>
Depreciation as at 01/04/21	21830	7106	680	29616
Provided During Year	<u>-</u>	<u>1840</u>	<u>170</u>	<u>2010</u>
Depreciation as at 31/03/22	<u>21830</u>	<u>8946</u>	<u>850</u>	<u>31626</u>
Net Book Value as at 31/03/22	<u>-</u>	<u>14669</u>	<u>850</u>	<u>15519</u>
Net Book Value as at 01/04/21	<u>-</u>	<u>4959</u>	<u>1020</u>	<u>5979</u>

HAYLE YOUTH PROJECT

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31ST MARCH 2022

INCOME

Grants:

BLF Reaching Communities	83778	
Tudor Trust	20000	
Garfield Weston Foundation	20000	
BBC Children in Need	9680	
Youth Investment Fund	17400	
Hayle Town Council	5882	
Barbara Ward Childrens Foundation	5000	
Louis Nicholas Charitable Trust	3000	
Pixel Fund	3420	
Annette Duvolet Trust	<u>12000</u>	180160

OTHER INCOME

Deposit Account Interest	15
Fees From Schools & Families	17789
Other Income	4179
Income From Centre	30
HMRC – JRS	<u>1439</u>
	203612

Deduct:

EXPENDITURE

Salaries & NIC	98875	
Staff Training	4624	
Payroll Services	753	
Sessional Worker Costs	10802	
Telephone & Internet	2266	
Project/Development		
Co-Ordinator	3913	
Insurance	2009	
Project Related Expenses	18989	
Minibus Expenses	3102	
Young Persons Travel	2237	
Computer Supplies, Sundry, PPS, PPE Etc.	2165	
Centre Costs: - Utilities, Waste, Cleaning & Maintenance	24843	
Accountancy	660	
Depreciation	2010	
Marketing	1421	
External Supervision	170	
Volunteer Costs	<u>252</u>	179091

Cont'd.

EXCESS OF INCOME OVER
EXPENDITURE FOR THE YEAR

£24521

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3rd August 2022