

# HYP

England & Wales · Charity number 1124306

## Details

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Other names	HAYLE YOUTH PROJECT
Status	Registered
Legal form	Other
Registered	2008-06-03
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	5 Albertus Gardens Hayle Cornwall TR27 4JB
Phone	01736755790
Email	<a href="mailto:HYPinformation@gmail.com">HYPinformation@gmail.com</a>

## Activities

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**Objects:** 1) TO PROMOTE THE EDUCATION AND SOCIAL WELFARE IN ANY MANNER WHICH IS NOW OR MAYBE DEEMED TO BE CHARITABLE, OF PEOPLE AGED 25 YEARS OR LESS RESIDENT IN THE DISTRICT OF PENWITH IN THE COUNTY OF CORNWALL AND ESPECIALLY IN THE PARISHES OF HAYLE, ST EARTH AND GWINEAR-GWITHIAN.2) TO ESTABLISH AND MAINTAIN YOUTH FACILITIES WITHIN THE SAID AREA FOR THE SAID PURPOSES.

**Activities:** HYP provide informal education programmes for young people who are or at risk of becoming NEET. We support YP in making positive life choices, gaining nationally recognised qualifications and moving onto employment or higher education. We provide fun diversionary activities, nurture a sense of self, self belief and worth.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** CORNWALL
- Cornwall
- Isles Of Scilly

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£177,923	£211,870	-	-
2024-03-31	£147,343	£233,646	-	-
2023-03-31	£254,523	£193,697	-	-
2022-03-31	£203,612	£179,091	-	-
2021-03-31	£137,955	£124,583	-	-

## Trustees

Name	Role	Appointed
<b>Gary Mark Anderson</b>	Chair	2019-05-21
Benedict Richard James Attwood		2022-11-07
DAVID RAYMER		
Rev LESLIE THOMAS ATTWOOD		

**HYP**

England & Wales - Charity number 1124306

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# Accounts

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## **Celebrating 25 years in the Community 1999-2024**

### **HYP Chair's Report April 2024 - March 2025**

- **We have experienced a very challenging year. We were able to recruit a fund raiser, Kirsty Passmore to replace Stephen Potts, who built on the hard work of our Manager Jacqueline in the interim, to try to attract grant funding in an increasingly difficult financial landscape for small charities like ourselves. Despite having approximately £240K of potential bids in the pipeline, it became clear that HYP was no longer able to secure the larger awards from previously reliable providers eg the Big Lottery and Children in Need and so we were not going to meet our running costs.**
- **Working closely with Manager, Jacqueline and Carla her deputy, the trustees considered different options to address the impending financial crisis. Initially we began a consultation with staff to move to 39-week contracts to provide a term time only offer. Unfortunately, it quickly became apparent that with more bids being unsuccessful, we were left with no option other than to make staff compulsorily redundant and close the project. As a result, in March 2025 we secured the services of an external HR consultant to ensure a fair and transparent process.**
- **Understandably the staff were very shocked at this sudden change in circumstances. However, despite this I would commend their professionalism, led and modelled by Jacqueline and Carla, in the way they addressed the need to close. As a result, the final weeks and months of the Charity were well managed and with the selling of the assets, such as surf boards and other equipment, we were able to cease activities with a small budget surplus.**
- **I would like to take this opportunity to thank our strong and committed team of Trustees with its wide of range of professional backgrounds and complementary skills, particularly in leading and managing the project during these exceptionally difficult last 12 months. None of us wanted to make the ultimate decision to cease the project after 26 years of providing successful services to young people in West Cornwall. Sadly, we were left with no other option. Although bittersweet, HYP was awarded "Organisation of the Year" in 2025 by Hayle Town Council and both David Raymer, a founding trustee along with three young people representatives, provided fitting tributes, speaking movingly about the project and what it had achieved.**

**Gary Anderson  
Chair  
February 2026**

HYP, 5 Albertus Gardens, HAYLE, Cornwall. TR27 4JB  
hypinformation@gmail.com  
Charity No: 1124306

HAYLE YOUTH PROJECT  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2025

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds	
				2025	2024
<b>INCOMING RESOURCES</b>					
Activities in the furtherance of the charity's objects:					
Grants & Donations			133826	133826	129117
Other Income			42387	42387	17139
Investment Income: Interest Receivable			1710	1710	1087
<b>TOTAL INCOMING RESOURCES</b>	<b>0</b>	<b>0</b>	<b>177923</b>	<b>177923</b>	<b>147343</b>
<b>RESOURCES USED</b>					
Cost of activities in furtherance of the Charity's objects:					
Direct Charitable Expenditure			209233	208733	198924
Other Expenditure: Fund-raising, Publicity Management & Administration Depreciation			2637	0 2637	31917 2805
<b>TOTAL RESOURCES EXPENDED</b>	<b>0</b>	<b>0</b>	<b>211870</b>	<b>211370</b>	<b>233646</b>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>					
Before Transfers	0		-33947	-33947	-86303
Transfer Between Funds					
<b>NET MOVEMENT IN FUNDS</b>	<b>0</b>	<b>0</b>	<b>-33947</b>	<b>-33947</b>	<b>-86303</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>			<b>158552</b>	<b>72249</b>	<b>158552</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>0</b>	<b>0</b>	<b>124605</b>	<b>38302</b>	<b>72249</b>

HAYLE YOUTH PROJECT  
BALANCE SHEET AS AT 31ST MARCH 2025

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds	
				2025	2024
<u>TANGIBLE FIXED ASSETS</u>			10548	10548	13185
<u>CURRENT ASSETS</u>					
Debtors			0		
Bank Deposits, Current Account Balance & Cash in Hand			35169	32254	67748
	0	0	45717	42802	80933
<u>CREDITORS</u>					
Amounts falling due within one year			500		1769
Deferred Income			6915	6915	6915
	0	0	7415	6915	8684
<u>NET ASSETS</u>	0	0	38302	35887	72249
<u>FUNDS (Per Schedule)</u>					
Restricted	0				-6565
Designated					
Unrestricted			38302	35887	78814
	0	0	38302	35887	72249

Approved by the Trustees on

*20th February 2026*

Chairman of the Trustees

*G. H. Anderson*

Date:

*20.2.26*

HAYLE YOUTH PROJECT  
INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2025

INCOME	2025	2024
Grants:		
Dave Riddell	2000	
Elm Grant Trust	750	
National Lottery Community Fund	34652	
Time to Move	4887	
The Headley Trust	20000	
Tesco - Groundworks UK	1000	
BLF-Reaching Communities		52619
Garfield Weston	25000	-
BBC Children in Need		9982
Youth Investment Fund		35000
Hayle Town Council	7037	5882
Tudor Trust		22000
UK Youth Thriving Minds	38500	109
Cwll Council SIPP Fund		3525
Awards for All	133826	129117
	<hr/>	<hr/>
<b>OTHER INCOME</b>		
Deposit Account Interest	949	1087
Fees from Schools & Families	41069	15062
Other Income	369	1933
Income from Centre	1710	144
	<hr/>	<hr/>
	177923	147343
<b>LESS EXPENDITURE</b>		
Salaries & NIC	166727	167435
Staff Training	668	4205
Payroll services	800	765
Sessional Worker Costs	227	726
Telephone & Internet	2000	4045
Co-Ordinator	0	6549
Insurance	4488	3078
Project Related Expenses	7516	14495
Minibus Expenses	657	2466
Young Persons travel	0	3048
Computer Supplies, Sundry, PPE Etc.	1901	1830
Centre Costs: Utilities, Waste,	3883	
Cleaning & Maintenance	3960	15763
Accountancy	6073	776
Depreciation	2637	2805
Marketing	0	130
External Supervision	620	600
Bank Charges	80	
IT Costs	9633	4930
	<hr/>	<hr/>
	211870	233646
<b>Excess of Expenditure over Income for the Year (Loss)</b>	<hr/> <hr/>	<hr/> <hr/>
	-33947	-86303

**Independent Examiner's Report to the Trustees of  
The Hayle Youth Project.**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2025, which are set out on the attached pages.

**Respective Responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 43(2) of The Charities Act 1993 (The Charities Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of The Charities Act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 41 of The Charities Act); and
- to prepare accounts which agree with the accounting records and comply with the account requirements of The Charities Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
**A.J. Fry FCA**  
**CHARTERED ACCOUNTANT**

97 Meneage Street  
Helston  
Cornwall  
TR13 8RE

Dated .....18.02.2026.....

**HYP**

England & Wales - Charity number 1124306

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# Accounts

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**Celebrating 25 years in the Community  
1999-2024**

**Annual General Meeting  
Monday 12<sup>th</sup> December 2024  
12 Noon**

**Covering periods 1<sup>st</sup> April 2023 - 31<sup>st</sup> March 2024**

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**Celebrating 25 years in the Community  
1999-2024**

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Page 4 & 5 – Chair’s Report (Gary Anderson)

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**Annual General Meeting Agenda  
12<sup>th</sup> December 2024**

1. Apologies
2. Agree Minutes from last meeting
3. Chairman’s Report



**Celebrating 25 years in the Community  
1999-2024**

4. Manager's Report
5. Annual Finance Report
6. Vice Chair
7. Constitution
8. Elections

**HYP Chair's Report April 2023 - March 2024**

I am pleased to report that HYP has had another successful year and would like to highlight:

- Our strong staff team continues to be effectively led by Manager, Jacqueline, ably supported by Carla as Deputy Manager. Tom provides committed leadership and continuity in his role as Senior Youth Worker. Hannah has also demonstrated great commitment to the project, especially in her leadership of the PositiveMe and the LGBTQIA+ groups.



## Celebrating 25 years in the Community 1999-2024

- We had to say farewell to Aidan and Stephen, as Fund Raiser earlier in the year. The whole team continues to provide a range of much needed programmes for groups and individual young people, including outdoor education. In a Post COVID climate with a growing awareness of the needs to support the mental health and well-being of young people, it has been good to see how HYP is flexibly responding in the services we can offer in West Cornwall and beyond.
- HYP continues to be regularly used by local schools, as well as the Council looking to provide Alternative Provision through SLAs to deliver that support to those vulnerable young people. However, against a backdrop of tighter budgets, HYP continues to depend on a pro-active approach to securing larger bids from a wide variety of charities. We cannot afford to be complacent if we are going to deliver the range of services needed.
- Whilst much 1:1 support happens within the community to best support the individual needs of the young people, the Centre itself continues to be developed and is where they feel invested and somewhere they want to attend. It has been good to see the garden area and outside space further developed over the last year. Well done again to Carla and the team, including the young people, for promoting the Centre and its work through another successful Family Fun Day.
- As ever I would like to thank our strong and committed team of Trustees with its wide of range of professional backgrounds and skills. Particular thanks to Sarah Welpy, who became Deputy Chair, and skilfully led the project whilst I had a 4 month sabbatical at the start of 2024. Thanks too to both Leslie and Sarah for continuing to lead the preparations towards becoming a CIO, which we hope to sign off at this AGM. We were sad to lose Victoria Dinham, as Associate Trustee, when she relocated to London. We continue to look for new and appropriately skilled Trustees to develop the work and evaluate the impact of HYP.
- The work of HYP continues to be driven by the Strategic Plan against which our Manager and Deputy report at our bi-monthly Executive Board meetings. Policies and practice are regularly reviewed to ensure they are fit for propose. I would like to thank Jacqueline for her proactive approach in anticipating and dealing with project issues, which we address in our regular Manager and Chair meetings. Individual trustees have their assigned roles matched to their skills and priority within the Strategic Plan.
- HYP's finances continue to be well monitored and presented to Executive Board meetings to support our decision making. Our thanks to Alisha and EC4 for maintaining the accounts.



## Celebrating 25 years in the Community 1999-2024

- In reviewing the year, I would like to say a huge thank you to all the staff and trustees for all their hard work and successes in supporting the needs of local young people.

Gary Anderson  
Chair-November 2024

### HYP Annual Managers Report 1<sup>st</sup> April 2023 -31<sup>st</sup> March 2024

2023 to 2024 has been a time of consolidation, focusing on service delivery, core functions and marketing and promotion, that support and ensure HYP continues to operate at a professional level.

- There has been a big focus on policies and procedures in particular GDPR and the implementation of a bespoke database, working closely with ICT 4.
- The Executive board has focused on becoming a CIO, thank you to Sarah, Leslie and Gary for taking a lead on this.
- We have made our financial monitoring more robust by signing up to Quickbooks and utilising Synergy Accounting.



## Celebrating 25 years in the Community 1999-2024

- HYP has continued to respond to its service users' needs, setting up new programmes like HPF, which offers a full day of alternative provision and targeted sibling and extended mentoring.
- We continued to receive referrals from seven schools /academies and EOTAS and Children's Social Care.
- We have also undertaken the NYA assessment and moving forward are looking to apply to become an approved provider by Cornwall Council.
- Gary and I continued to meet regularly to ensure that the targets set out in the 3-year strategic plan are being met and to discuss EB action points. The meetings were very useful and productive, thank you Gary.
- Stephen & I continued to work on funding bids and were successful in securing £129,067 of grant funding and £17,139 was generated from selling HYP services.
- We had a working Day at Una. Carla and I met with the Executive Board and focused on the following areas:
  - review HYP's current operation
  - identify future strategic priorities for HYP
  - develop a common understanding of the role of Trustees and MC members
  - identify the skills of the current Trustees & MC members and any gaps to inform future recruitment
  - Strengths, Weaknesses, opportunities, Threats (SWOT) of HYP at present
  - Emerging Strategic priorities for HYP in the future (Group)
  - Job descriptions for Trustees, MC, Treasurer & Secretary (Pairs & Group)
  - Who are we? Backgrounds, Experience & Skills
  - Jacqueline presented her DRAFT Strategic Plan which focused on the following areas:
    1. Service Delivery
    2. Core Functions & Administration
    3. Marketing & Promotion

Breakfast Club served 2003 FREE breakfasts eaten.

Mentoring Hours = 1002hrs.

HPF hours: 352hrs of alternative provision.



**Celebrating 25 years in the Community  
1999-2024**

Safeguarding continued to be at the heart of everything we do with the belief that all children and young people have a fundamental right to be protected from harm.

I would like to take this opportunity to thank the Executive Board and HYP Team for all your time and professionalism. Also, a special mention to Carla for running all holiday programmes and managing the project in my absence.

Prepared by Jacqueline Hart - HYP Manager

HAYLE YOUTH PROJECT  
INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2024

<u>INCOME</u>	<u>2024</u>	<u>2023</u>	
Grants:			
BLF-Reaching Communities	52619	82987	
Garfield Weston	-	20000	
BBC Children in Need	9982	10327	
Youth Investment Fund	35000	0	
Hayle Town Council	5882	5882	
Barbara Ward	-	5000	
Louis Nicholas Charitable Trust	-	4000	
Pixel Fund	-	-	
Tudor Trust	22000	40000	
Annette Duvocet Trust	-	-	
UK Youth Thriving Minds	109	38500	
Cornwall Community Fund	-	4163	
Cwll Council SIPF Fund	3525	10575	
Awards for All	-	9920	231354
	<hr/>	<hr/>	
<u>OTHER INCOME</u>			
Deposit Account Interest	1087		488
Fees from Schools & Families	15062		21268
Other Income	1933		1413
Income from Centre	144		0
	<hr/>		<hr/>
	147343		254523
 <u>LESS EXPENDITURE</u>			
Salaries & NIC	167435	124598	
Staff Training	4205	1694	
Payroll services	765	765	
Sessional Worker Costs	726	6305	
Telephone & Internet	4045	3109	
Project/Development	-	-	
Co-Ordinator	6549	8325	
Insurance	3078	1981	
Project Related Expenses	14495	12798	
Minibus Expenses	2466	2913	
Young Persons travel	3048	1954	
Computer Supplies, Sundry,PPE Etc.	1830	1604	
Centre Costs: Utilities, Waste,			
Cleaning & Maintenance	15763	18327	
Accountancy	776	660	
Depreciation	2805	2268	
Marketing	130	622	
External Supervision	600	630	
IT Costs	4930	5144	193697
	<hr/>	<hr/>	
Excess of Expenditure over Income for the Year (Loss)	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	-86303		60826

HAYLE YOUTH PROJECT  
INCOME & EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2024

<u>INCOME</u>	<u>2024</u>	<u>2023</u>	
Grants:			
BLF-Reaching Communities	52619	82987	
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**HYP**

England & Wales - Charity number 1124306

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# Accounts

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Empowering Young People

**Annual General Meeting  
Monday 18<sup>th</sup> December 2023  
11:00am**

**Covering periods 1<sup>st</sup> April 2022 - 31<sup>st</sup>  
March 2023**

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**Page 8 & 9 - Funding Report (Stephen Potts)**

**Annual General Meeting Agenda  
18<sup>th</sup> December 2023**

1. Apologies
2. Agree Minutes from last meeting



Empowering Young People

3. Chairman's Report
4. Manager's Report
5. Annual Finance Report
6. Vice Chair
7. Constitution
8. Metal Detector
9. Elections
10. AOB

### **HYP Chair's Report 2023**

It has been a great privilege and pleasure to have taken on the role of Chair of HYP in December 2022. I would like to begin by thanking and paying tribute to David Raymer for leading us so well as Chair over the last 5+ years and for his loyal and dedicated service to HYP since its foundation as a charity in 1979. It is great that he has continued as a Trustee and we benefit from his wisdom and experience particularly with his unparalleled knowledge of the local area.

The last year for HYP has been both busy but also developmental:



## Empowering Young People

- The strong staff team continues to be ably and effectively led by our Manager, Jacqueline. We were sorry that Mod Le Froy moved on last November, but we were very pleased to be able to appoint Carla Brolly as Deputy in February this year. It was good to welcome back Alisha Wild after her maternity leave. We are fortunate to have such a committed, professional well-trained team. Leading and delivering a range of programmes, including outdoor education, which are regularly reviewed & updated. If we are to grow and develop, then succession planning and building capacity remain strong priorities to ensure we have the best and most appropriate workforce for the future.
- A key strength of the team is that it is focused on meeting the ever-increasing needs of young people especially supporting their mental health & well-being through 1:1 mentoring and small group programmes such as Positive Me and ERG. HYP is well respected by the local schools, which have continued to set up SLAs with us to deliver that support to those vulnerable young people.
- The Centre has been has benefitted from the investment in the refurbishment of facilities in the building and the surroundings, including the garden, to ensure they are fit for purpose, attractive and safe. HYP is a place where young people feel invested and somewhere they want to attend. Congratulations to the team for making this happen and for promoting the Centre especially through events such as the successful Family Fun Day. The installing of a defibrillator has also demonstrated our commitment to supporting the local community.
- My thanks to our strong and committed team of Trustees with its wide of range of professional backgrounds and skills. We had an excellent team Away Day to review the HYP operation through a SWOT analysis, get to know each other better and agree our new strategic priorities for the next three years. Thank you to Jacqueline and Carla for organising it and joining us for the morning session. It was good to see how aligned Trustees and Managers were in their thinking.
- We have also reviewed the role and responsibilities of Trustees and as a result have updated some of our language to better reflect our current practice. We have moved from monthly to bi-monthly Executive Board meetings. Jacqueline and I also meet on alternate months, so that Manager and Chair can maintain the pace of developments and deal with issues as they arise. All our policies have now been updated by an external legal partner and are being regularly reviewed by trustees. The next step is for trustees is to undertake visits aligned to their identified roles and aspects of the Strategic Plan. We also need to recruit more Trustees to maintain a broad base of interests and support succession planning.
- HYP's finances continue to be well monitored and presented to Executive Board meetings to support decision making. Our thanks to Alisha for maintaining the accounts and to Stephen Potts for all his efforts in securing successful bids to



## Empowering Young People

ensure that HYP remains well positioned to meet both current needs and future priorities.

- Once again I would like to thank all the staff and trustees for all their hard work over the last highly successful year in supporting the needs of local young people.

Gary Anderson  
Chair  
November 2023

## **HYP Annual Managers Report 1<sup>st</sup> April 2022 -31<sup>st</sup> March 2023**

2022 to 2023 has been a time of continued growth, increased organisational resilience and continued responsiveness to our service users' needs, setting up new groups like Surf Club and the LGBTQ + IA group. Carla and I focused on ensuring policies were up to date and compliant, working closely with Policy Pros and Ella Saville. IT systems have been updated and relevant training undertaken working closely with ICT4 to ensure we are GDPR compliant and getting the best out of our current systems. We used funding to update our CCTV and alarm systems and invested in our outdoor space to make it more welcoming and useable for the young people.

It was also a year of recognising the importance of the team's mental health as well as the young people's we work with. I introduced a works exercise bike, wellness food cupboard and protected breaks. Promoting a culture of self-care and kindness, this was also supported with mandatory team meetings, external supervision, and the



## Empowering Young People

introduction of annual appraisals, because of these introductions we have experienced less staff absences and a more cohesive and productive team. We have seen Mod the Deputy Manager leave and on the 1<sup>st</sup> March Carla become Deputy Manager, Hannah also joined the team as a Youth Worker and Gary became Chairperson all further strengthening the team.

HYP Mentoring Programme was well utilised and an essential service for many young people in Cornwall, it's valued by the schools, academies and APA's that refer into it and has great outcomes for the young people accessing it. Mentoring - Young people = 41 - Hours = 774

**Dear Tom & Team,**

***I'm just writing a quick email to thank you for your (ongoing) work with one of my school tutees - [REDACTED] Before there time with you there were becoming increasing asocial and isolated but over the last year and a bit they include themselves in their friendship group in the form and are becoming increasingly more confident interacting with others socially. I really believe your work has made a huge difference to this student.***

**Mr I Cross ( Form Tutor) Mounts Bay Academy 2023**

ERG young men's group was well received with great outcomes. ERG - 18 young people. The following feedback is from a parent: ***Thank you so much Tom and Aidan for these last few weeks. Sam (name changed) has loved every minute of it and has really gained so much confidence from it. I can't thank you enough for your time and dedication, it really makes a difference.***

SHARMA young women's group was renamed Positive Me, and continued to be well received, impacting positively on young women's mental health. Positive Me -20 young people The feedback from the young people's evaluations have been really positive : ***'I feel more empowered', 'It is an amazing experience and helps you understand yourself', 'This programme has helped me a lot', 'I faced my fears, and I did something I didn't think I could do'***. When we asked the last group, we worked with on the 'Positive me' programme to describe their experience of the project in one word they said it was: ***Enjoyable, fun, exciting, safe, super, and helpful.***

The feedback from the schools has also been very positive with one teacher commenting that a young person ***'appeared to be more confident and open to talk about her emotions after attending the programme'***

Breakfast Club served 1080 FREE breakfasts, continuing to set young people up for a good start to the day with a nutritious breakfast and a warm welcoming environment.

HYP's Holiday Activities programme continued to provide fun structured activities to YP raising aspirations, promoting positive peer relationships, and increasing self-confidence. Holiday Activities - 222 spaces



## Empowering Young People

HYP's Monday (Yr 9, 10, 11) & Wednesday (Yr 7, 8) Youth Café continued to be very popular with both sessions having a combined figure of 573 spaces used over the 39 weeks.

HYP LGBTQ+IA group provided a safe space for young people who identify as part of the LGBTQ community or ally's. It was well-attended with 210 spaces being used. The group described their experiences of the sessions as : *Fun, exciting, a safe space, heard, listened too and good.*

I would like to take this opportunity to thank the Executive Board and HYP Team for all your time and professionalism.

Prepared by Jacqueline Hart - HYP Manager

## **HYP Finance Report (April 2022 - March 2023)**

During the financial year we have continued the building process to become a more resilient organisation moving forward.

The financial year saw incoming resources reaching £250,000 for the first time in its history. Having said that consideration has to be taken into account that £34,083 in grant funding was received at the end of the financial year to be carried over into the next financial year. This skews the figures slightly in terms of the 'net movement of funds' for the financial year and will need to be taken into account in next year's financial summary.

Where net movement of funds on the accounts are stated as £60,826, taking into account the grant funding received and carried forward this could be seen in terms of being £26,743, which is very similar to the previous financial year.

Full accounts were approved by the Executive Borad on 31<sup>st</sup> October 2023 with a summary as follows.



## Empowering Young People

### Income Generation

Over the year we have seen income being generated through referrals increasing again from previous year.

For the year ending March 2022

- Programme delivery income was £17,789
- Centre rental income was £30

For the year ending March 2023

- Programme delivery income was £21,293
- Centre rental income was £0

Whilst we did not receive any income from Centre bookings, our income from programme delivery was up by £3,504, and up by over £9,000 from the previous year (20/21).

### Grant Funding Income

Over the year we saw an increase in income through grants, with £231,354 received over the 12 months. This was an increase of £51,194 from the previous year. Again, consideration needs to be given to funds received at the end of the year to be carried over into the next financial year.

Funding received included previously secured multi year grant payments from Reaching Communities, Garfield Weston, Tudor Trust and BBC Children in Need. During this financial year we managed to secure a further multi-year grant for core running costs from UK Youth, along with various one-off grants for different HYP projects.

In addition to this we also secured a further grant from the National Lottery Community Fund's Reaching Communities programme, which will start at the beginning of the new financial year (2023 / 2024).

### Expenditure

As with income there was an increase in expenditure during the year, up from £179,091 (2021/22) to £193,697 in this financial year. This was mainly due to an increase in staffing costs along with other costs associated with running the programmes. Management & administration costs dropped slightly over the year.

### Overall Summary

This has been another solid financial year for HYP, securing grant funding and generating income to run the various youth programmes throughout the year.

As we move forward, HYP remains in a good financial position and we will be looking to maintain this. There are funds available, both in the bank and future grant payments to sustain the project for the forthcoming financial year. Having said that,



## **Empowering Young People**

consideration has to be made for increasing utility costs, increasing food costs for programme delivery, further salary increases and other unforeseen expenditure costs.

Future financial planning and budgeting needs to be undertaken to ensure sustainability and including working towards further increases in income generation and in sustaining grant funding levels.

Overall a positive year working in increasingly difficult financial circumstances.

HAYLE YOUTH PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds	
				2023	2022
<b>INCOMING RESOURCES</b>					
Activities in the furtherance Of the charity's objects:					
Grants & Donations	231354			231354	180160
Other Income			22681	22681	23437
Investment Income: Interest Receivable			488	488	15
<b>TOTAL INCOMING RESOURCES</b> 2	<u>231354</u>	<u>—</u>	<u>23169</u>	<u>254523</u>	<u>203612</u>
<b>RESOURCES USED</b>					
Costs of activities in furtherance of the Charity's objects:					
Direct Charitable Expenditure 3	158587			158587	142542
Other Expenditure:					
Fund-raising, Publicity				32842	34539
Management & Administration 3	32842			2268	2010
Depreciation 7	530		1738		
<b>TOTAL RESOURCES EXPENDED</b>	<u>191959</u>	<u>—</u>	<u>1738</u>	<u>193697</u>	<u>179091</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>					
Before Transfers	39395	-	21431	60826	24521
Transfer Between Funds	-	-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>	<u>39395</u>	<u>-</u>	<u>21431</u>	<u>60826</u>	<u>24521</u>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<u>2549</u>	<u>-</u>	<u>95177</u>	<u>97726</u>	<u>73205</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>41944</u>	<u>-</u>	<u>116608</u>	<u>158552</u>	<u>97726</u>

HAYLE YOUTH PROJECT

BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2023

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2023	2022
<u>TANGIBLE FIXED ASSETS</u>	7	2119	-	13871	15990	15519
<u>CURRENT ASSETS</u>						
Debtors	4	-	-	573	573	564
Bank Deposits, Current Account Balance & Cash In Hand		46794	-	103194	149988	89596
		<u>48913</u>	<u>-</u>	<u>117638</u>	<u>166551</u>	<u>105679</u>
<u>CREDITORS</u>						
Amounts Falling due Within One Year	5	54	-	1030	1084	1038
Deferred Income	6	6915	-	-	6915	6915
		<u>6969</u>	<u>-</u>	<u>1030</u>	<u>7999</u>	<u>7953</u>
 NET ASSETS		 41944	 -	 116608	 158552	 97726
<u>FUNDS (Per Schedule)</u>						
Restricted		41944	-	-	41944	2549
Designated		-	-	-	-	-
Unrestricted		<u>-</u>	<u>-</u>	<u>116608</u>	<u>116608</u>	<u>95177</u>
		<u>41944</u>	<u>-</u>	<u>116608</u>	<u>158552</u>	<u>97726</u>

Approved by the Trustees on

.....

Chairman of the Trustees

.....

Date

INDEPENDENT EXAMINERS REPORT  
TO THE TRUSTEES OF HAYLE YOUTH PROJECT

We report on the accounts of the charity for the year ended 31<sup>st</sup> March 2023 which are set out on pages 1 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required by an audit and consequently, we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with our examination, no matter has come to our attention;

1. Which gives us reasonable cause to believe that in any material respect the requirement  
to keeping accounting records in accordance with section 130 of the Act, and  
to prepare accounts which accord with the accounting records and to comply with the  
accounting requirements of the Act

have not been met, or;

2. To which, in our opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.

  
PRYOR BEGENT FRY & CO.  
Chartered Accountants  
13-15 Commercial Road  
Hayle  
Cornwall  
TR27 4DE

4<sup>th</sup> August 2023

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

1 ACCOUNTING POLICIES

a Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting and Financial Reporting Standards and the Charities Statement of Recommended Practice 2015.

b Fund-Accounting

Unrestricted funds are funds, which as such are available for use or retention at the discretion of the executive committee, in accordance with the Charity's Objects. Restricted funds are trust funds subject to specific restrictive conditions imposed as donors or by the declared purpose in appeals literature.

c Incoming Resources

All income is accounted for on a receivable basis. Any general-purpose grants whose use is restricted by the grantor to some future accounting period are accounted for as deferred income until the restriction has been satisfied.

d Resources Expended

All expenditure is accounted for on an accruals basis. Where incurred directly to further the Trust's Charitable Objects, it is shown under the heading of direct Charitable expenditure.

e Depreciation of Fixed Assets

Depreciation is provided for on Fixed Assets at 10% per annum on a straight line basis. Expenditure on smaller items is written off in the year incurred. Items acquired are normally quickly depreciating and this policy is deemed prudent by the executive committee.

f Capital Grants

The Charity has not been in receipt of capital grants.

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2023	2022
2					
INCOMING RESOURCES					
GRANTS & DONATIONS					
BLF – Reaching Communities	82987			82987	83778
Garfield Weston	20000			20000	20000
BBC Children in Need	10327			10327	9680
Youth Investment Fund	-				- 17400
Hayle Town Council	5882			5882	5882
Barbara Ward	5000			5000	5000
Louis Nicholas Charitable Trust	4000			4000	3000
Pixel Fund	-				- 3420
Tudor Trust	40000			40000	20000
Annette Duvocet Trust					12000
UK Youth Thriving Minds	38500			38500	
Cornwall Community Found.	4163			4163	-
Cwll Council SIPF Fund	10575			10575	-
Awards for All	<u>9920</u>			<u>9920</u>	-
	<u>231354</u>			<u>231354</u>	<u>180160</u>
OTHER INCOME					
Fees from School & Families			21268	21268	17789
Income From Centre			-	-	30
HMRC – JRS			-	-	1439
Other Income			<u>1413</u>	<u>1413</u>	<u>4179</u>
			<u>22681</u>	<u>22681</u>	<u>23437</u>
3					
EXPENDITURE					
Direct Charitable Expenditure					
Staff Costs				126292	103499
Project Related Expenses				12798	18989
Consultancy Fees				-	-
Project/Development				-	-
Co-Ordinator				8325	3913
Minibus Expenses				2913	3102
Travel & Miscellaneous Expenses				1954	2237
Sessional Worker Costs				<u>6305</u>	<u>10802</u>
	<u>158587</u>	<u>          </u>	<u>          </u>	<u>158587</u>	<u>142542</u>

Cont'd.

OTHER EXPENDITURE

Organisational Review

- -

Miscellaneous

- -

Establishment Costs

20308 26852

Administrative Costs

11874 7027

Independent Examiner

660 660

32842

32842

34539

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

	Restricted Funds	Unrestricted Funds	Total Funds 2023	2022
4				
DEBTORS				
Prepayment - Insurance		573	573	564
Minibus Expenses	—	—	—	—
	<u>—</u>	<u>573</u>	<u>573</u>	<u>564</u>
5				
CREDITORS				
Telephone/Broadband		306	306	224
Hayle Town Youth Club	54		54	54
Payroll Services		64	64	100
Accountancy	—	<u>660</u>	<u>660</u>	<u>660</u>
	<u>54</u>	<u>1030</u>	<u>1084</u>	<u>1038</u>
	Opening Deferred Income	Received	Closing Deferred Income	Allocated
6				
MOVEMENT OF RESTRICTED FUNDS				
<u>Restricted</u>				
BLF Reaching Communities	6915	82987	6915	82987
Tudor Trust		40000		40000
Garfield Weston Foundation		20000		20000
BBC Children in Need		10327		10327
UK Youth Thriving Minds		38500		38500
Cornwall Community Found.		4163		4163
Hayle Town Council		5882		5882
Barbara Ward's Childrens Foundation		5000		5000
Louis Nicholas Charitable Trust		4000		4000
Cornwall Council SPIF Fund		10575		10575
Awards For All		<u>9920</u>		<u>9920</u>
	<u>6915</u>	<u>231354</u>	<u>6915</u>	<u>231354</u>

HAYLE YOUTH PROJECT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023

(CONTINUED)

	Motor Vehicle	Equipment	Shed	Total
7 TANGIBLE FIXED ASSETS				
Cost as at 01/04/22	21830	23615	1700	47145
Additions During Year	<u>      -</u>	<u>  2739</u>	<u>      -</u>	<u>  2739</u>
Cost as at 31/03/23	<u>21830</u>	<u>26354</u>	<u>1700</u>	<u>49884</u>
Depreciation as at 01/04/22	21830	8946	850	31626
Provided During Year	<u>      -</u>	<u>  2098</u>	<u>   170</u>	<u>  2268</u>
Depreciation as at 31/03/23	<u>21830</u>	<u>11044</u>	<u>1020</u>	<u>33894</u>
Net Book Value as at 31/03/23	<u>      -</u>	<u>15310</u>	<u>  680</u>	<u>15990</u>
Net Book Value as at 01/04/22	<u>      -</u>	<u>14669</u>	<u>  850</u>	<u>11519</u>

HAYLE YOUTH PROJECT

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2023

INCOME

Grants:

BLF Reaching Communities	82987	
Tudor Trust	40000	
Garfield Weston Foundation	20000	
BBC Children in Need	10327	
UK Youth Thriving Minds	38500	
Hayle Town Council	5882	
Barbara Ward Childrens Foundation	5000	
Louis Nicholas Charitable Trust	4000	
Cornwall Community Found.	4163	
Cornwall Council SIPF Fund	10575	
Awards For All	<u>9920</u>	231354

OTHER INCOME

Deposit Account Interest		488
Fees From Schools & Families		21268
Other Income		1413
Income From Centre		<u>-</u>
		254523

Deduct:

EXPENDITURE

Salaries & NIC	124598	
Staff Training	1694	
Payroll Services	765	
Sessional Worker Costs	6305	
Telephone & Internet	3109	
Project/Development		
Co-Ordinator	8325	
Insurance	1981	
Project Related Expenses	12798	
Minibus Expenses	2913	
Young Persons Travel	1954	
Computer Supplies, Sundry, PPS, PPE Etc.	1604	
Centre Costs: - Utilities, Waste, Cleaning & Maintenance	18327	
Accountancy	660	
Depreciation	2268	
Marketing	622	
External Supervision	630	
IT Costs	<u>5144</u>	193697

Cont'd.

EXCESS OF INCOME OVER  
EXPENDITURE FOR THE YEAR

£60826

=====



Empowering Young People

**Annual General Meeting  
Monday 18<sup>th</sup> December 2023  
11:00am**

**Covering periods 1<sup>st</sup> April 2022 - 31<sup>st</sup>  
March 2023**

**Contents:**



Empowering Young People

**Page 3 - Meeting Agenda**

**Page 4 & 5 - Chair's Report (Gary Anderson)**

**Page 6 & 7 - Managers Report (Jacqueline Hart)**

**Page 8 & 9 - Funding Report (Stephen Potts)**

**Annual General Meeting Agenda  
18<sup>th</sup> December 2023**

1. Apologies
2. Agree Minutes from last meeting



Empowering Young People

3. Chairman's Report
4. Manager's Report
5. Annual Finance Report
6. Vice Chair
7. Constitution
8. Metal Detector
9. Elections
10. AOB

### **HYP Chair's Report 2023**

It has been a great privilege and pleasure to have taken on the role of Chair of HYP in December 2022. I would like to begin by thanking and paying tribute to David Raymer for leading us so well as Chair over the last 5+ years and for his loyal and dedicated service to HYP since its foundation as a charity in 1979. It is great that he has continued as a Trustee and we benefit from his wisdom and experience particularly with his unparalleled knowledge of the local area.

The last year for HYP has been both busy but also developmental:



## Empowering Young People

- The strong staff team continues to be ably and effectively led by our Manager, Jacqueline. We were sorry that Mod Le Froy moved on last November, but we were very pleased to be able to appoint Carla Brolly as Deputy in February this year. It was good to welcome back Alisha Wild after her maternity leave. We are fortunate to have such a committed, professional well-trained team. Leading and delivering a range of programmes, including outdoor education, which are regularly reviewed & updated. If we are to grow and develop, then succession planning and building capacity remain strong priorities to ensure we have the best and most appropriate workforce for the future.
- A key strength of the team is that it is focused on meeting the ever-increasing needs of young people especially supporting their mental health & well-being through 1:1 mentoring and small group programmes such as Positive Me and ERG. HYP is well respected by the local schools, which have continued to set up SLAs with us to deliver that support to those vulnerable young people.
- The Centre has been has benefitted from the investment in the refurbishment of facilities in the building and the surroundings, including the garden, to ensure they are fit for purpose, attractive and safe. HYP is a place where young people feel invested and somewhere they want to attend. Congratulations to the team for making this happen and for promoting the Centre especially through events such as the successful Family Fun Day. The installing of a defibrillator has also demonstrated our commitment to supporting the local community.
- My thanks to our strong and committed team of Trustees with its wide of range of professional backgrounds and skills. We had an excellent team Away Day to review the HYP operation through a SWOT analysis, get to know each other better and agree our new strategic priorities for the next three years. Thank you to Jacqueline and Carla for organising it and joining us for the morning session. It was good to see how aligned Trustees and Managers were in their thinking.
- We have also reviewed the role and responsibilities of Trustees and as a result have updated some of our language to better reflect our current practice. We have moved from monthly to bi-monthly Executive Board meetings. Jacqueline and I also meet on alternate months, so that Manager and Chair can maintain the pace of developments and deal with issues as they arise. All our policies have now been updated by an external legal partner and are being regularly reviewed by trustees. The next step is for trustees is to undertake visits aligned to their identified roles and aspects of the Strategic Plan. We also need to recruit more Trustees to maintain a broad base of interests and support succession planning.
- HYP's finances continue to be well monitored and presented to Executive Board meetings to support decision making. Our thanks to Alisha for maintaining the accounts and to Stephen Potts for all his efforts in securing successful bids to



## Empowering Young People

ensure that HYP remains well positioned to meet both current needs and future priorities.

- Once again I would like to thank all the staff and trustees for all their hard work over the last highly successful year in supporting the needs of local young people.

Gary Anderson  
Chair  
November 2023

## **HYP Annual Managers Report 1<sup>st</sup> April 2022 -31<sup>st</sup> March 2023**

2022 to 2023 has been a time of continued growth, increased organisational resilience and continued responsiveness to our service users' needs, setting up new groups like Surf Club and the LGBTQ + IA group. Carla and I focused on ensuring policies were up to date and compliant, working closely with Policy Pros and Ella Saville. IT systems have been updated and relevant training undertaken working closely with ICT4 to ensure we are GDPR compliant and getting the best out of our current systems. We used funding to update our CCTV and alarm systems and invested in our outdoor space to make it more welcoming and useable for the young people.

It was also a year of recognising the importance of the team's mental health as well as the young people's we work with. I introduced a works exercise bike, wellness food cupboard and protected breaks. Promoting a culture of self-care and kindness, this was also supported with mandatory team meetings, external supervision, and the



## Empowering Young People

introduction of annual appraisals, because of these introductions we have experienced less staff absences and a more cohesive and productive team. We have seen Mod the Deputy Manager leave and on the 1<sup>st</sup> March Carla become Deputy Manager, Hannah also joined the team as a Youth Worker and Gary became Chairperson all further strengthening the team.

HYP Mentoring Programme was well utilised and an essential service for many young people in Cornwall, it's valued by the schools, academies and APA's that refer into it and has great outcomes for the young people accessing it. Mentoring - Young people = 41 - Hours = 774

**Dear Tom & Team,**

***I'm just writing a quick email to thank you for your (ongoing) work with one of my school tutees - [REDACTED] Before there time with you there were becoming increasing asocial and isolated but over the last year and a bit they include themselves in their friendship group in the form and are becoming increasingly more confident interacting with others socially. I really believe your work has made a huge difference to this student.***

**Mr I Cross ( Form Tutor) Mounts Bay Academy 2023**

ERG young men's group was well received with great outcomes. ERG - 18 young people. The following feedback is from a parent: ***Thank you so much Tom and Aidan for these last few weeks. Sam (name changed) has loved every minute of it and has really gained so much confidence from it. I can't thank you enough for your time and dedication, it really makes a difference.***

SHARMA young women's group was renamed Positive Me, and continued to be well received, impacting positively on young women's mental health. Positive Me -20 young people The feedback from the young people's evaluations have been really positive : ***'I feel more empowered', 'It is an amazing experience and helps you understand yourself', 'This programme has helped me a lot', 'I faced my fears, and I did something I didn't think I could do'***. When we asked the last group, we worked with on the 'Positive me' programme to describe their experience of the project in one word they said it was: ***Enjoyable, fun, exciting, safe, super, and helpful.***

The feedback from the schools has also been very positive with one teacher commenting that a young person ***'appeared to be more confident and open to talk about her emotions after attending the programme'***

Breakfast Club served 1080 FREE breakfasts, continuing to set young people up for a good start to the day with a nutritious breakfast and a warm welcoming environment.

HYP's Holiday Activities programme continued to provide fun structured activities to YP raising aspirations, promoting positive peer relationships, and increasing self-confidence. Holiday Activities - 222 spaces



## Empowering Young People

HYP's Monday (Yr 9, 10, 11) & Wednesday (Yr 7, 8) Youth Café continued to be very popular with both sessions having a combined figure of 573 spaces used over the 39 weeks.

HYP LGBTQ+IA group provided a safe space for young people who identify as part of the LGBTQ community or ally's. It was well-attended with 210 spaces being used. The group described their experiences of the sessions as : *Fun, exciting, a safe space, heard, listened too and good.*

I would like to take this opportunity to thank the Executive Board and HYP Team for all your time and professionalism.

Prepared by Jacqueline Hart - HYP Manager

## **HYP Finance Report (April 2022 - March 2023)**

During the financial year we have continued the building process to become a more resilient organisation moving forward.

The financial year saw incoming resources reaching £250,000 for the first time in its history. Having said that consideration has to be taken into account that £34,083 in grant funding was received at the end of the financial year to be carried over into the next financial year. This skews the figures slightly in terms of the 'net movement of funds' for the financial year and will need to be taken into account in next year's financial summary.

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## Empowering Young People

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For the year ending March 2022

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In addition to this we also secured a further grant from the National Lottery Community Fund's Reaching Communities programme, which will start at the beginning of the new financial year (2023 / 2024).

### Expenditure

As with income there was an increase in expenditure during the year, up from £179,091 (2021/22) to £193,697 in this financial year. This was mainly due to an increase in staffing costs along with other costs associated with running the programmes. Management & administration costs dropped slightly over the year.

### Overall Summary

This has been another solid financial year for HYP, securing grant funding and generating income to run the various youth programmes throughout the year.

As we move forward, HYP remains in a good financial position and we will be looking to maintain this. There are funds available, both in the bank and future grant payments to sustain the project for the forthcoming financial year. Having said that,



### **Empowering Young People**

consideration has to be made for increasing utility costs, increasing food costs for programme delivery, further salary increases and other unforeseen expenditure costs.

Future financial planning and budgeting needs to be undertaken to ensure sustainability and including working towards further increases in income generation and in sustaining grant funding levels.

Overall a positive year working in increasingly difficult financial circumstances.

**HYP**

England & Wales - Charity number 1124306

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# Accounts

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Empowering Young People

# Annual Report

1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022

HYP, Humphry Davy Lane, Hayle, Cornwall, TR27 4AR  
info@teamhyp.co.uk 01736 755790 www.teamhyp.co.uk



Hayle Town Council  
*Konsel an dre Heyl*



The  
Elmgrant  
Trust

Charity No: 1124306



Empowering Young People

## Chairman's Report

The New Year started as we left off with Covid still a major factor of the work we were able to carry out. The staff and volunteers continued to provide a full service where ever possible.

Throughout the year the Project has developed its area of support across the board becoming more inclusive to the needs and the desires of those young people we try to help. Many have benefited from the specialised work that our team of professionals have been able to give them as a group and individually.

The Premises have also been improved where ever possible to give a warm and supportive feel to those who use it on a regular basis,

The outdoor space and the Chalet has proved to be a location that early morning breakfast has been provided to an number of local school children who otherwise would have gone hungry before!

For more details of the exact work that the Project has completed please refer to the Manager's report as it will give you a full understanding of the tremendous provision that she and her team have provided to the young people over the year.

As the current Chairman and one of the founding team that set up this Charity in 1999 I have witnessed the growth of the Project from a small body providing vital assistance to a few youngsters in and around Hayle. Over the years we have been able to have our own rented property providing a base for the early managers and staff and volunteer Committees. The ethos of the Project has also continued over the years putting the needs of the young people first.

Moving on through those years to present day we have been very fortunate to have our own building the staff and volunteers from the Community to continue the work of management and to running the ever expanding Charity. Just from the continued support that we have gained from large funding National and local Charities through the excellent work of the team and Stephen our funding officer we have been able to continue the vitally important work that we do to support the very increasing complexity of needs of the young people today.

I am very proud of the Team's and the Volunteers over the years who have always given 100 % of their time and expertise for the support of hundreds of young people throughout West Cornwall and beyond. Many have really benefited from their engagement with the Project and the tremendous staff that we have been so lucky to have which continues today with those presently working for the Project.

I feel that it is time for me to stand down as Chairman at this AGM and pass the baton onto another whom I am sure will continue to support the Charity and Team in the best way possible. I still intend to continue as a Trustee if possible to help and support such a great local Charity.

**David W Raymer**  
**HYP Chairman 2021-22**



Empowering Young People

## **HYP Manager's Report**

2021 to 2022 was a time of growth and increased organisational resilience for HYP. We have clearly demonstrated our ability to react and more importantly also the ability to avoid a crisis in the first place. HYP has been particularly proactive in listening to service users and understanding the changes in the social climate and service user's needs.

HYP has positively engaged 161 young people providing them with professional mid to long term services and support.

There has been clear leadership that has promoted a strong work culture where everyone in the organisation understands everyone's importance, responsibility, and contribution. HYP has focus, our culture reflects the vision, purpose, and identity of the organisation. HYP has demonstrated a long-termism approach to challenges we avoided short-term responses to problems by ensuring we had a funding strategy and funding was in place enabling long term provision of programmes. I have promoted building individual resilience by promoting good habits and strategies that reduce the team's vulnerability to stress and enhances the ability to rebound from difficult situations. We achieved this through regular supervision, weekly team meetings, wellness cupboard where the team have access to free nutritious lunches and snacks, a team exercise bike and yoga mats, and ensuring the team take a daily 30 min lunch break. I have also been promoting personal resilience at work through strong connections and relationships within the team through shared informal experience with offsite team tea and cake.

Stephen and I have ensured we are working on more than one-time funding cycles (long & short) we have built on diversifying our revenue streams, a range of programmes and always have a plan B constantly ensuring HYP's eggs are in several baskets.

The Organisational Review (OR) highlighted the need for HYP policies and procedures to be reviewed and updated. This piece of work was undertaken by policy pros, an ongoing process was set up so that all HYP policies would be reviewed, agreed, and signed off by the Management Committee then read and a statement of understanding signed by all HYP employees. The OR also highlighted that the team needed job security we have been able to provide this, HYP has 6 of the 7 team members employed on contracts increasing team stability and motivation. Alisha's maternity leave is being covered by Carla Brolly who was a DDSL and Office Manager at Humphry Davy School and sadly Jo Smith left the project to set up an E bike business in Penzance. The OR also highlighted the need to improve HYP's administration systems and GDPR, Carla has taken a lead on this implementing new systems and a data base and working with ICT 4 ensuring GDPR is up to date and compliant.

HYP Mentoring Programme continues to be an essential service for many young people in Cornwall and is highly valued by the schools, academies and APA's that refer into this provision. It was identified through this programme that during the global covid-19 pandemic young people's mental health really deteriorated, we were working with more young people who were self-harming and had suicidal ideation. In response to this an ERG group for young men was set up and a young women's group called SHARMA both focusing on improving mental wellbeing and resilience. There was a focus on using nature to heal with surfing, horse riding and forest school being offered throughout these programmes. The evaluation of these programmes clearly demonstrated the young people had developed coping strategies and felt able to ask for help. Feedback from referring agencies was positive too.



## Empowering Young People

Due to the increase in poor mental health, it was decided that we would offer a HYP spring summer surf school focusing on working with those young people most in need. It has been proved that catching waves works positively impacts and helps to deal with depressive symptoms, negative thoughts, insomnia, irritability, anxiety, and self-destructive behaviours. This group proved popular and supported young people to develop their emotional resilience.

Breakfast Club continue to be a vital part of HYP's wrap around care ensuring young people have a nutritious breakfast before they start the school day running, Monday- Thursday. HYP's Holiday Activities programme continued to provide fun structured FREE activities to YP raising aspirations, promoting positive peer relationships, increasing self-confidence, and providing a FREE nutritious lunch.

HYP's Monday (Yr 9, 10, 11) & Wednesday (Yr 7, 8) Youth Café continue to be very popular with both sessions having over 25 young people in attendance. During the sessions the YP have access to arts and crafts, games, and a free sit-down dinner. They also have access to youth workers who can support, listen, give advice and refer onto other agencies were necessary.

I would like to take this opportunity to thank all of you as none of this would have been possible without the dedication and professionalism of a great team and Management Committee. I would also like to thank David who has been involved with HYP from the beginning he has always been very proactive in his role as Trustee and Chairman, always popping up to the centre and being able to take a phone call and give support and advice, he will be missed as chairman, and we are all delighted he has decided to stay on as a HYP Trustee.

**Prepared by Jacqueline Hart – HYP Manager**



Empowering Young People

## **HYP Finance Report**

During the financial year we have building to become a more resilient organisation moving forward from the pandemic. Full accounts have been prepared with a summary as follows.

### **Income Generation**

Over the year we have seen income being generated through referrals starting to increase from previous year. With continued uncertainty due to the pandemic during the year referrals were slow to build, although over the second half of the year income dramatically increased. Income from Centre rental continued to be almost non-existent due to the pandemic.

For the year ending March 2021

- Programme delivery income was £ 11,709
- Centre rental income was £50

For the year ending March 2022

- Programme delivery income was £17,789
- Centre rental income was £30

### **Grants & Donations**

Over the year we saw an increase in income through grants, with £180,160 received over the 12 months. This was an increase of £66,000 from the previous year. This included the grant from the National Lottery Reaching Communities Fund secured during the previous year. During this financial year we managed to secure two multi-year grants for core running costs (Tudor Trust & Garfield Weston) and one multi-year grant for projects costs (BBC Children in Need), along with various one-off grants for different projects.

During the year we received donations from a local business towards our ongoing work.

### **Expenditure**

As with income there was an increase in expenditure during the year, up from £103,852 (2020/21) to £142,542 (2021/22). This was mainly due to an increase in staffing costs along with other costs associated with running the programmes.

### **Overall Summary**

Prior to the pandemic our income and expenditure were increasing year on year. This financial year has seen us bounce back strongly from the pandemic with income surpassing all other years and reaching the £200,000 threshold for the first time.

The challenge now is to maintain this level and build financial resilience for the coming years. With increasing demand for HYP services and ever increasing costs, we know that we will need to continue to generate income from various sources to cover these costs. We will look to continue the success of securing grants for the project as well and increasing income from referrals. We will also look at other opportunities to increase our income over future years.

As we move forward, HYP remains in a good financial position and we will be looking to maintain this.

**Prepared by Stephen Potts  
Funding Coordinator**

HAYLE YOUTH PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022	2021
<b>INCOMING RESOURCES</b>					
Activities in the furtherance Of the charity's objects:					
Grants & Donations	180160			180160	113926
Other Income			23437	23437	23996
Investment Income: Interest Receivable			15	15	33
<b>TOTAL INCOMING RESOURCES</b>	<u>180160</u>	<u>—</u>	<u>23452</u>	<u>203612</u>	<u>137955</u>
<b>RESOURCES USED</b>					
Costs of activities in furtherance of the Charity's objects:					
Direct Charitable Expenditure	3 142542			142542	103852
Other Expenditure: Fund-raising, Publicity Management & Administration	3 34539			34539	19484
Depreciation	7 530		1480	2010	1247
<b>TOTAL RESOURCES EXPENDED</b>	<u>177611</u>	<u>—</u>	<u>1480</u>	<u>179091</u>	<u>124583</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>					
Before Transfers	2549	-	21972	24521	13372
Transfer Between Funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET MOVEMENT IN FUNDS</b>	2549	-	21972	24521	13372
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<u>-</u>	<u>-</u>	<u>73205</u>	<u>73205</u>	<u>59833</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>2549</u>	<u>-</u>	<u>95177</u>	<u>97726</u>	<u>73205</u>

HAYLE YOUTH PROJECT

BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2022

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022	2021
<u>TANGIBLE FIXED ASSETS</u>	7	2649	-	12870	15519	5979
<u>CURRENT ASSETS</u>						
Debtors	4	-	-	564	564	614
Bank Deposits, Current Account Balance & Cash In Hand		6869	-	82727	89596	75268
		<u>9518</u>	-	<u>96161</u>	<u>105679</u>	<u>81861</u>
<u>CREDITORS</u>						
Amounts Falling due Within One Year	5	54	-	984	1038	949
Deferred Income	6	6915	-	-	6915	7707
		<u>6969</u>	-	<u>984</u>	<u>7953</u>	<u>8656</u>
NET ASSETS		2549	-	95177	97726	73205
<u>FUNDS (Per Schedule)</u>						
Restricted		<u>2549</u>	-	-	2549	-
Designated		-	-	-	-	-
Unrestricted		-	-	<u>95177</u>	<u>95177</u>	<u>73205</u>
		<u>2549</u>	-	<u>95177</u>	<u>97726</u>	<u>73205</u>

Approved by the Trustees on

.....

Chairman of the Trustees

.....

Date

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF HAYLE YOUTH PROJECT

We report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 1 to 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required by an audit and consequently, we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with our examination, no matter has come to our attention;

1. Which gives us reasonable cause to believe that in any material respect the requirement . to keeping accounting records in accordance with section 130 of the Act, and . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met, or;

2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

PRYOR BEGENT FRY & CO.  
Chartered Accountants  
13-15 Commercial Road  
Hayle  
Cornwall  
TR27 4DE

3<sup>rd</sup> August 2022

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

1 ACCOUNTING POLICIES

a Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting and Financial Reporting Standards and the Charities Statement of Recommended Practice 2015.

b Fund-Accounting

Unrestricted funds are funds, which as such are available for use or retention at the discretion of the executive committee, in accordance with the Charity's Objects. Restricted funds are trust funds subject to specific restrictive conditions imposed as donors or by the declared purpose in appeals literature.

c Incoming Resources

All income is accounted for on a receivable basis. Any general-purpose grants whose use is restricted by the grantor to some future accounting period are accounted for as deferred income until the restriction has been satisfied.

d Resources Expended

All expenditure is accounted for on an accruals basis. Where incurred directly to further the Trust's Charitable Objects, it is shown under the heading of direct Charitable expenditure.

e Depreciation of Fixed Assets

Depreciation is provided for on Fixed Assets at 10% per annum on a straight line basis. Expenditure on smaller items is written off in the year incurred. Items acquired are normally quickly depreciating and this policy is deemed prudent by the executive committee.

f Capital Grants

The Charity has not been in receipt of capital grants.

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2022	2021
2					
INCOMING RESOURCES					
GRANTS & DONATIONS				83778	92388
BLF – Reaching Communities	83778			20000	
Garfield Weston	20000			9680	
BBC Children in Need	9680			17400	
Youth Investment Fund	17400			5882	
Hayle Town Council	5882			5000	
Barbara Ward	5000			3000	
Louis Nicholas Charitable Trust	3000			3420	
Pixel Fund	3420			20000	
Tudor Trust	20000			12000	
Annette Duvocet Trust	12000				17538
CCC					1500
Elm Grant Trust					2500
Other Grants	<u>180160</u>			<u>180160</u>	<u>113926</u>
OTHER INCOME					
Fees from School & Families			17789	17789	11709
Income From Centre			30	30	50
HMRC – JRS			1439	1439	12149
Other Income			<u>4179</u>	<u>4179</u>	<u>88</u>
			<u>23437</u>	<u>23437</u>	<u>23996</u>
3					
EXPENDITURE					
Direct Charitable Expenditure				103499	96582
Staff Costs				18989	2410
Project Related Expenses				-	-
Consultancy Fees					
Project/Development				3913	2812
Co-Ordinator				3102	441
Minibus Expenses				2237	834
Travel & Miscellaneous Expenses				<u>10802</u>	<u>773</u>
Sessional Worker Costs				<u>142542</u>	<u>103852</u>

Cont'd.

OTHER EXPENDITURE

Organisational Review  
Miscellaneous  
Establishment Costs  
Administrative Costs  
Independent Examiner

34539

-	-
-	-
26852	7799
7027	11085
<u>660</u>	<u>600</u>
<u>34539</u>	<u>19484</u>

HAYLE YOUTH PROJECT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

		Restricted Funds	Unrestricted Funds	Total Funds	
				2022	2021
4					
DEBTORS					
Prepayment - Insurance			564	564	614
Minibus Expenses					
		<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
		<u>—</u>	<u>564</u>	<u>564</u>	<u>614</u>
5					
CREDITORS					
Telephone/Broadband			224	224	172
Hayle Town Youth Club		54		54	54
Payroll Services			100	100	123
Accountancy			<u>660</u>	<u>660</u>	<u>600</u>
		<u>54</u>	<u>984</u>	<u>1038</u>	<u>949</u>
	Opening Deferred Income	Received	Closing Deferred Income	Allocated	
6					
MOVEMENT OF RESTRICTED FUNDS					
<u>Restricted</u>					
BLF Reaching Communities	7707	82986	6915	83778	
Tudor Trust		20000		20000	
Garfield Weston Foundation		20000		20000	
BBC Children in Need		9680		9680	
Youth Investment Fund		17400		17400	
Hayle Town Council		5882		5882	
Barbara Ward's Childrens Foundation		5000		5000	
Louis Nicholas Charitable Trust		3000		3000	
Pixel Fund		3420		3420	
Annette Duvolet Trust		<u>12000</u>		<u>12000</u>	
	<u>7707</u>	<u>179368</u>	<u>6915</u>	<u>180160</u>	

HAYLE YOUTH PROJECT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

(CONTINUED)

	Motor Vehicle	Equipment	Shed	Total
7				
TANGIBLE FIXED ASSETS				
Cost as at 01/04/21	21830	12065	1700	35595
Additions During Year	<u>-</u>	<u>11550</u>	<u>-</u>	<u>11550</u>
Cost as at 31/03/22	<u>21830</u>	<u>23615</u>	<u>1700</u>	<u>47145</u>
Depreciation as at 01/04/21	21830	7106	680	29616
Provided During Year	<u>-</u>	<u>1840</u>	<u>170</u>	<u>2010</u>
Depreciation as at 31/03/22	<u>21830</u>	<u>8946</u>	<u>850</u>	<u>31626</u>
Net Book Value as at 31/03/22	<u>-</u>	<u>14669</u>	<u>850</u>	<u>15519</u>
Net Book Value as at 01/04/21	<u>-</u>	<u>4959</u>	<u>1020</u>	<u>5979</u>

HAYLE YOUTH PROJECT

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2022

INCOME

Grants:

BLF Reaching Communities	83778	
Tudor Trust	20000	
Garfield Weston Foundation	20000	
BBC Children in Need	9680	
Youth Investment Fund	17400	
Hayle Town Council	5882	
Barbara Ward Childrens Foundation	5000	
Louis Nicholas Charitable Trust	3000	
Pixel Fund	3420	
Annette Duvolet Trust	<u>12000</u>	180160

OTHER INCOME

Deposit Account Interest		15
Fees From Schools & Families		17789
Other Income		4179
Income From Centre		30
HMRC – JRS		<u>1439</u>
		203612

Deduct:

EXPENDITURE

Salaries & NIC	98875	
Staff Training	4624	
Payroll Services	753	
Sessional Worker Costs	10802	
Telephone & Internet	2266	
Project/Development		
Co-Ordinator	3913	
Insurance	2009	
Project Related Expenses	18989	
Minibus Expenses	3102	
Young Persons Travel	2237	
Computer Supplies, Sundry, PPS, PPE Etc.	2165	
Centre Costs: - Utilities, Waste, Cleaning & Maintenance	24843	
Accountancy	660	
Depreciation	2010	
Marketing	1421	
External Supervision	170	
Volunteer Costs	<u>252</u>	179091

Cont'd.

EXCESS OF INCOME OVER  
EXPENDITURE FOR THE YEAR

£24521

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INDEPENDENT EXAMINERS REPORT  
TO THE TRUSTEES OF HAYLE YOUTH PROJECT

We report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 1 to 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required by an audit and consequently, we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with our examination, no matter has come to our attention;

1. Which gives us reasonable cause to believe that in any material respect the requirement  
to keeping accounting records in accordance with section 130 of the Act, and  
to prepare accounts which accord with the accounting records and to comply with the  
accounting requirements of the Act

have not been met, or;

2. To which, in our opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.

PRYOR BEGENT FRY & CO.  
Chartered Accountants  
13-15 Commercial Road  
Hayle  
Cornwall  
TR27 4DE

3<sup>rd</sup> August 2022

**HYP**

England & Wales - Charity number 1124306

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# Accounts

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## Empowering Young People

### CHAIRMAN'S REPORT

What a year that we had! No one expected the year from March 2020 to April 2021 to be one of a Covid Pandemic.

This affected everyone throughout the World and we did not escape the issues that it through up?

What did it mean to the running of Hayle Youth Project?

We had to rethink everything we did to comply with the measures that was brought in to protect the population of the Country and the South West.

For the Youth Project team they had to react in a new way and new procedures had to be put in place to protect themselves and those they supported the young people of the Community.

One to one sessions had to be stopped, the use of the internet and telephone became the normal way of supporting individuals, those who lived closer to the Centre we catered for by an early breakfast club where they collected food parcels from outside the centre complying with all the Covid rules. This was much appreciated by those who received them several times a week. Thanks must go to all staff that put themselves out to make this happen.

The team worked brilliantly throughout the year and we were able in certain cases offer Furlough through the Government scheme to Staff. This was appreciated by those who were able to take it.

The Team managed to support numerous young people who were feeling the extra pressure put on them with home schooling and the fear of the pandemic.

The manager's report will cover many of the issues raised by the pandemic and the response that was required by the team to support and help the young people.

The project continued to fund raise and was able to get grants in respect of the Covid crisis, this help to provide extra support to those affected.

We must thank Steve Potts and members of the team who spent many hours compiling the grant documents which were successful.

Admin continued throughout the year and thanks must go to Alisha who provided an excellent service where we continued to update Policies and Procedures as well as in cases implementing aspects of the Organisational review.

Finally the last year has shown that our team have met all the challenges that they have been faced with and have continued to provide a fantastic service to all the young people in their charge.

This is not to forget all the members of the Committee who have given up their time in difficulties that no one expected or anticipated to support the Project in numerous ways.

David Raymer  
Chairman  
Hayle Youth Project  
November 2021

## PROJECT MANAGER'S REPORT

Covid- 19 had a massive impact on HYP shaping the way we delivered our programmes, rewriting policy/procedures and risk assessments, purchasing new equipment, staffing, and enabling HYP to find new ways of working. The only thing it didn't impact on was the team's determination to continue to provide young people with a service that was safe and relevant.

HYP Management responded to covid- 19, lockdown and government guidelines by equipping all staff with laptops, mobile phones, laptop bags and the appropriate software to enable the whole team to work from home within GDPR guidelines and HYP Risk Assessments. It was also a time of uncertainty for everyone, and it soon became apparent that we needed to have a safe space for the team to meet, talk and reflect. In response to this we set up two weekly meetings, one formal and the other informal. The first meeting was focused on HYP services and the young people we were working with, and the second meeting was an opportunity to talk about anything that affected us in a friendly confidential space. These weekly meetings played a vital part in keeping the teams morale and motivation at healthy levels and ensuring that no signs of any team member needing extra support were missed. Dai and I offered six weekly supervision sessions to the team via zoom or telephone.

Lockdown created time for some of the action points that were identified in the Organisational Review to be addressed. Alisha started to put together an induction pack for paid members of staff. Dai and I worked closely with Tristan, Joy Moore and Gary Anderson reviewing all HYP policies/procedures, updating them, identifying gaps and sourcing or writing new policies where needed.

HYP continued to work with young people during lockdown we offered one-to-one mentoring over the phone, zoom or if they were significant safeguarding concerns one-to-one work took place in person outside and socially distanced. We offered welfare checks and continued to offer breakfast club outside socially distanced or take away. When Government guidelines permitted, we ran small outside youth groups and started to run the Holliday Activities programme again. The team delivered wellness boxes to young people that we knew were struggling physically and mentally during lockdown they contained reading books, art and crafts, food, games, and advice for keeping well and safe during lockdown. The boxes were well received and reminded the young people that someone was thinking about them and cared for them.

Lockdown really highlighted how important social media is and Alishia was tasked with the job of ensuring that the HYP Facebook Page, Instagram and the website were regularly updated with inspirational quotes & images, information on how to keep well and safe during the global pandemic, useful links, and other information. It was also a key tool for keeping parents, carers and young people informed of any changes to HYP provision.

HYP made use of the Government furlough scheme at various points throughout the pandemic. Dai- Deputy Manager, myself and Tristan – Youth Worker were all furloughed saving HYP money and enabling us to focus on being parents and the commitments of the dreaded home-schooling!

As government restrictions eased HYP Management focused on supporting the team on making the transition from working at home to working back at HYP. We gradually increased it from one day a week in the office, to two days a week until everyone was then working all there hours from the centre. This worked well with the team feeling safe and supported.

Stephen Potts and I secured £248,959 in grant funding over 3 years through the National Lottery Reaching Communities programme just before the pandemic hit and we secured a grant from Cornwall Council to run the Breakfast Club.

In a report published (March 2020) by UK Youth it reveals the impact of the COVID-19 pandemic on youth services. The preliminary data shows that 64% of youth organisations are at risk of closure in the next 12 months. I am delighted to say that HYP does not fall into that 64% statistic. We have managed to stay financially secure during this difficult time, we have seen lockdown as an opportunity to address action points raised in the organisational review and the team supported each other when there was a lot of uncertainty and fear to face. Despite all of these challenges the HYP team continued to provide professional services to over 70 young people and provide 334 meals during this challenging time. I would like to take this opportunity to thank all of you as none of this would have been possible without the dedication and professionalism of a great team and Management Committee.

Jacqueline Hart  
Project Manager

## HYP Finance Report (April 2020 – March 2021)

It was a difficult year for HYP due to the Covid-19 pandemic and we have seen a lot of changes during this financial year compared to the previous year. Full accounts have been prepared with a summary as follows.

### Income Generation

Over the year we have seen a reduction in the income being generated through referrals and from the Centre building rent. Overall there was about 48% reduction income.

For the year ending March 2020

- Programme delivery income was £ 41,775
- Centre rental income was £2,080

For the year ending March 2021

- Programme delivery income was £11,709
- Centre rental income was £50

This reduction in income was in part offset through the Government's Job Retention Scheme, bringing in £12,149 to cover staff salaries.

### Grants

Over the year we saw a reduction in income through grants, although not as substantial as income generation with a reduction of around £15,000.

Just prior to the pandemic we were able to secure a new 3 year grant programme through the National Lottery Reaching Communities programme, with a grant from Cornwall Council to run the Breakfast Club being the main funds secured.

### Expenditure

As with income there was a reduction in expenditure during the year, down from £138,356 (2019/20) to £103,852 (2020/21). This was mainly due to a reduction in costs for project related costs, staff travel costs and sessional worker costs.

### Overall Summary

Despite the considerable reduction in income during the year, this was offset by the reduction in expenditure.

Overall, there was a surplus in funds of £13,372, which is very comparable to the previous financial year.

As we move forward, HYP remains in a reasonably good financial position. We have a further 2 years remaining on our Lottery grant and have secured further funding from other funders recently to cover any potential shortfall in the current / coming year.

HAYLE YOUTH PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2021 2020
<b>INCOMING RESOURCES</b>					
Activities in the furtherance Of the charity's objects:					
Grants & Donations		111426		2500	113926 128985
Other Income				23996	23996 45176
Investment Income: Interest Receivable				33	33 69
<b>TOTAL INCOMING RESOURCES</b>	<b>2</b>	<u>111426</u>	<u>—</u>	<u>26529</u>	<u>137955 174230</u>
 <b>RESOURCES USED</b>					
Costs of activities in furtherance of the Charity's objects:					
Direct Charitable Expenditure	3	103852			103852 138356
Other Expenditure:					
Fund-raising, Publicity				12832	19484 21091
Management & Administration	3	6652		325	1247 938
Depreciation	7	922			
<b>TOTAL RESOURCES EXPENDED</b>		<u>111426</u>	<u>—</u>	<u>13157</u>	<u>124583 160385</u>
 <b>NET INCOMING RESOURCES FOR THE YEAR</b>					
Before Transfers		-	-	13372	13372 13845
Transfer Between Funds		-	-	-	- -
<b>NET MOVEMENT IN FUNDS</b>		-	-	13372	13372 13845
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<u>-</u>	<u>-</u>	<u>59833</u>	<u>59833 45988</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>-</u>	<u>-</u>	<u>73205</u>	<u>73205 59833</u>

HAYLE YOUTH PROJECT

BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2021

		Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds 2021	2020
<u>TANGIBLE FIXED ASSETS</u>	7	3179	-	2800	5979	4133
 <u>CURRENT ASSETS</u>						
Debtors	4	-	-	614	614	549
Bank Deposits, Current Account Balance & Cash In Hand		4582	-	70686	75268	63756
		<u>7761</u>	-	<u>74100</u>	<u>81861</u>	<u>68438</u>
 <u>CREDITORS</u>						
Amounts Falling due Within One Year	5	54	-	895	949	996
Deferred Income	6	7707	-	-	7707	7609
		<u>7761</u>	<u>-</u>	<u>895</u>	<u>8656</u>	<u>8605</u>
 NET ASSETS		 -	 -	 73205	 73205	 59833
 <u>FUNDS (Per Schedule)</u>						
Restricted		-	-	-	-	-
Designated		-	-	-	-	-
Unrestricted		<u>-</u>	<u>-</u>	<u>73205</u>	<u>73205</u>	<u>59833</u>
		<u>-</u>	<u>-</u>	<u>73205</u>	<u>73205</u>	<u>59833</u>

Approved by the Trustees on

.....

Chairman of the Trustees

.....

Date

INDEPENDENT EXAMINERS REPORT  
TO THE TRUSTEES OF HAYLE YOUTH PROJECT

We report on the accounts of the charity for the year ended 31<sup>st</sup> March 2021 which are set out on pages 1 to 8.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS

As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence required by an audit and consequently, we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with our examination, no matter has come to our attention;

1. Which gives us reasonable cause to believe that in any material respect the requirement  
to keeping accounting records in accordance with section 130 of the Act, and  
to prepare accounts which accord with the accounting records and to comply with the  
accounting requirements of the Act

have not been met, or;

2. To which, in our opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.



PRYOR BEGENT FRY & CO.  
Chartered Accountants  
13-15 Commercial Road  
Hayle  
Cornwall  
TR27 4DE

3<sup>rd</sup> September 2021

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

1 ACCOUNTING POLICIES

a Basis of Preparation

These financial statements have been prepared under the historical cost convention and in accordance with applicable Accounting and Financial Reporting Standards and the Charities Statement of Recommended Practice 2015.

b Fund-Accounting

Unrestricted funds are funds, which as such are available for use or retention at the discretion of the executive committee, in accordance with the Charity's Objects. Restricted funds are trust funds subject to specific restrictive conditions imposed as donors or by the declared purpose in appeals literature.

c Incoming Resources

All income is accounted for on a receivable basis. Any general-purpose grants whose use is restricted by the grantor to some future accounting period are accounted for as deferred income until the restriction has been satisfied.

d Resources Expended

All expenditure is accounted for on an accruals basis. Where incurred directly to further the Trust's Charitable Objects, it is shown under the heading of direct Charitable expenditure.

e Depreciation of Fixed Assets

Depreciation is provided for on Fixed Assets at 10% per annum on a straight line basis. Expenditure on smaller items is written off in the year incurred. Items acquired are normally quickly depreciating and this policy is deemed prudent by the executive committee.

f Capital Grants

The Charity has not been in receipt of capital grants.

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

	Restricted Funds	Designated Funds	Unrestricted Funds	Total Funds	
				2021	2020
2					
INCOMING RESOURCES					
GRANTS & DONATIONS				92388	90925
BLF – Reaching Communities	92388			17538	2500
CCC	17538			1500	-
Elm Grant Trust	1500				10000
Trysil Charity					5060
Barbara Ward					500
Paphitis Trust					20000
Tudor Trust				2500	-
Other Grants			2500	2500	-
	<u>111426</u>	—	<u>2500</u>	<u>113926</u>	<u>128985</u>
OTHER INCOME					
Fees from School & Families			11709	11709	41618
Income From Centre			50	50	2080
HMRC – JRS			12149	12149	-
Other Income			<u>88</u>	<u>88</u>	<u>1478</u>
			<u>23996</u>	<u>23996</u>	<u>45176</u>
3					
EXPENDITURE					
Direct Charitable Expenditure				96582	97650
Staff Costs				2410	10648
Project Related Expenses				-	-
Consultancy Fees					
Project/Development				2812	5623
Co-Ordinator				441	1136
Minibus Expenses				834	8123
Travel & Miscellaneous Expenses				<u>773</u>	<u>15176</u>
Sessional Worker Costs			-	<u>103852</u>	<u>138356</u>
	<u>103852</u>	—	<u>—</u>		
OTHER EXPENDITURE					
Organisational Review				-	1024
Miscellaneous				-	-
Establishment Costs				7799	10532
Administrative Costs				11085	8535
Independent Examiner				<u>600</u>	<u>600</u>
	<u>6652</u>	—	<u>12832</u>	<u>19484</u>	<u>21091</u>

HAYLE YOUTH PROJECT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

		Restricted Funds	Unrestricted Funds	Total Funds	
				2021	2020
4	DEBTORS				
	Prepayment - Insurance		614	614	549
	Minibus Expenses				
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		-	614	614	549
5	CREDITORS				
	Telephone/Broadband		172	172	246
	Hayle Town Youth Club	54		54	54
	Payroll Services		123	123	96
	Accountancy		600	600	600
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		54	895	949	996
		Opening Deferred Income	Received	Closing Deferred Income	Allocated
6	MOVEMENT OF RESTRICTED FUNDS				
	<u>Restricted</u>				
	BLF Reaching Communities	7609	92486	7707	92388
	CCC		17538		17538
	Elm Grant Trust		1500		1500
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		7609	111524	7707	111426

HAYLE YOUTH PROJECT  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

(CONTINUED)

	Motor Vehicle	Equipment	Shed	Total
7				
TANGIBLE FIXED ASSETS				
Cost as at 01/04/20	21830	8972	1700	32502
Additions During Year	<u>-</u>	<u>3093</u>	<u>-</u>	<u>3093</u>
Cost as at 31/03/21	<u>21830</u>	<u>12065</u>	<u>1700</u>	<u>35595</u>
Depreciation as at 01/04/20	21830	6029	510	28369
Provided During Year	<u>-</u>	<u>1077</u>	<u>170</u>	<u>1247</u>
Depreciation as at 31/03/21	<u>21830</u>	<u>7106</u>	<u>680</u>	<u>29616</u>
Net Book Value as at 31/03/21	<u>-</u>	<u>4959</u>	<u>1020</u>	<u>5979</u>
Net Book Value as at 01/04/20	<u>-</u>	<u>2943</u>	<u>1190</u>	<u>4133</u>

HAYLE YOUTH PROJECT

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31<sup>ST</sup> MARCH 2021

<u>INCOME</u>		
Grants:		
BLF Reaching Communities	92388	
CCC	17538	
Elm Grant Trust	1500	
Other Grants	<u>2500</u>	113926
 <u>OTHER INCOME</u>		
Deposit Account Interest		33
Fees From Schools & Families		11709
Other Income		88
Income From Centre		50
HMRC – JRS		<u>12149</u>
		137955
<u>Deduct:</u>	<u>EXPENDITURE</u>	
	Salaries & NIC	96326
	Staff Training	256
	Payroll Services	979
	Sessional Worker Costs	773
	Telephone & Internet	1627
	Project/Development	
	Co-Ordinator	2812
	Insurance	2068
	Project Related Expenses	2410
	Minibus Expenses	441
	Young Persons Travel	834
	Computer Supplies,	
	Sundry, PPS, PPE Etc.	1972
	Centre Costs: - Utilities, Waste,	
	Cleaning & Maintenance	5731
	Accountancy	600
	Depreciation	1247
	Marketing	6435
	External Supervision	59
	Volunteer Costs	<u>13</u>
		124583
		_____
 <u>EXCESS OF INCOME OVER</u>		
<u>EXPENDITURE FOR THE YEAR</u>		£13372
		=====

INDEPENDENT EXAMINERS REPORT

TO THE TRUSTEES OF HAYLE YOUTH PROJECT

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3<sup>rd</sup> September 2021