



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2023
31/08/2024

Period start date To
Period end date

Charity name: GARRAS OWLETS PRESCHOOL

Charity registration number: 1124305

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>To enhance the development of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;</p> <p>a) offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means of ability;</p> <p>b) encouraging the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.</p> <p>c) instigating and adhering to and furthering the aims of the Preschool Learning Alliance.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Garras Owlets Preschool was established as a response to falling rolls in the school, and to address the need locally for preschool education. It is licenced by Ofsted to take up to 20 children from 2 years to statutory school age.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>The Trustees have had regard to the guidance issued by the Charity commission on public benefit.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | The entire committee are volunteers. Parents also offer their services free of charge e.g. maintenance and installation of equipment. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>In 2023-24 Owlets continued its morning sessions Monday to Friday 8.45 – 12, plus Lunch clubs daily from 12-1pm. Afternoon sessions on Monday, Tuesday, Wednesday and Friday and introduced an earlier start time as well as Thursday afternoon sessions.</p> <p>Staff levels were maintained, training needs were closely monitored and courses attended were required.</p> <p>Close co-operation continued with Garras Primary School ensuring a smooth transition for pupil into the reception class. Other pupils left well prepared for other local schools.</p> <p>Owlets was judged as outstanding by Ofsted in all areas in March 2015 and May 2022.</p> |

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| | | Made the choice to register as a provider of 30 hours funding from September 2017 for eligible working families. |
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Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|---|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | There is a surplus at the end of the period. |
|---|-----------|--|

| | | |
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| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The management committee recognises that attendance at Owlets is cyclical. At the end of each academic year a number of funded pupils leave to enter primary school and are replaced by younger non-funded pupils. Younger pupils (2 and 3 years) require a higher staff/pupil ratio of 4:1. Funded children (3+) require a 8:1 ratio. Numbers are always lower in September (the start of the year) and build up as we go through the year. It is necessary to have a financial reserve to support with low-earning period. |
| Amount of reserves held | Para 1.22 | There are reserves of £2500. |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Government funding of preschool places does not cover the costs of providing them. Garra Owlets remains financially viable due to; Firm control over staff/pupils ratios i.e. no over staffing Non-funded payments supplementing some of the shortfall. Continuous fundraising throughout the year. The primary school providing the premises and utilities free of charge. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

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Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Volunteers elected by the management committee |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|-------------------------|
| Charity name | Garras Owlets Preschool |
| Other name the charity uses | |
| Registered charity number | 1124305 |
| Charity's principal address | c/o GARRAS CP SCHOOL |

| | |
|--|--|
| | ST KEVERNE ROAD MAWGAN HELSTON TR12 6AY |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|--------------------------------|-----------------------------------|---|
| 1 | Mrs L Williams | Chairman | | The committee |
| 2 | Mrs N Williams | Vice chair/assistant treasurer | | The committee |
| 3 | Mrs P Nicholas | Treasurer | | The committee |
| 4 | Mrs C Savage | Secretary | | The committee |
| 5 | Mrs J Kettle | Assistant secretary | | The committee |
| 6 | Mrs H Mc Nish | Fundraising lead | | The committee |
| 7 | Miss S Bray | | | The committee |
| 8 | Mrs R Nisbet | | | The committee |
| 9 | Mrs M Bagshaw | | | The committee |
| 10 | Mrs B Hosken | | | The committee |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| N/A | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| N/A | | |

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Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | | |
|-------------------------------------|-------------------------------------|----------------------------------|--------------|
| | Signature(s) | <i>N Williams</i> | <i>C.F.S</i> |
| | Full name(s) | NICOLA WILLIAMS CHRISTINA SAVAGE | |
| Position (eg Secretary, Chair, etc) | Vice Treasurer TREASURER | | |
| Date | 29/8/25 | | |



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| | | | | | | | | |
|---|-----------|------------|------------|------------|-------------------|--|--|------------------|
| GARRAS OWLETS PRESCHOOL | | | | | | | | |
| Profit & Loss Account | | | | | | | | |
| for the 12 month period ended 31/08/2024 | | | | | | | | |
| Income | | | | | | | | |
| | | | | | | | | |
| Funded Places | | £70,378.55 | | | | | | |
| Non Funded places | | £14,693.90 | | | | | | |
| Registration fees | | £340.00 | | | | | | |
| Interest | | £0.00 | | | | | | |
| Collection box | | £0.00 | | | | | | |
| Match Funding | | £0.00 | | | | | | |
| Fundraising | | £102.00 | | | | | | |
| Other Donations | | £253.04 | | | | | | |
| | | | | | £85,767.49 | | | |
| Less: Costs | | | | | | | | |
| | | | | | | | | |
| Staff Costs | | | £62,204.03 | | | | | |
| Payroll fees | | | £427.68 | | | | | |
| Bank charges | | | £86.55 | | | | | |
| Overdraft fee | | | £0.00 | | | | | |
| Ofsted fees | | | £220.00 | £62,938.26 | | | | |
| General expenses: | | | | | | | | |
| Sundry Equipment | £1,212.84 | | | | | | | |
| Play Equipment | £465.68 | | | | | | | |
| Play Consumables | £200.17 | | | | | | | |
| Stationery | £231.44 | | | | | | | |
| Postage | £4.80 | | | | | | | |
| Sundry medical | £38.55 | | | | | | | |
| Cleaning | £92.56 | | | | | | | |
| Garden | £664.51 | | | | | | | |
| Other expenses | £1,857.37 | | | | | | | |
| DBS Check | £123.99 | | | | £4,891.91 | | | |
| | | | | | | | | |
| Petty Cash | | | £0.00 | | | | | |
| PLA membership | | | £0.00 | | | | | |
| PLA Public liability ins | | | £0.00 | | | | | |
| PLA Out of School Club ins | | | £0.00 | | | | | |
| | | | | £0.00 | | | | |
| | | | | | £67,830.17 | | | |
| Net Surplus (Deficit) for period | | | | | | | | |
| | | | | | £17,937.32 | | | |
| | | | | Bank O/B | 60,505.90 | | | |
| | | | | Surplus | 17,937.32 | | | |
| | | | | Bank C/B | 78,443.22 | | | as at 31/08/2024 |

directions and guidance for examiners).

**Give here brief details of
any items that the
examiner wishes to
disclose.**

NONE



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

| | |
|--|--|
| <u>Report to the trustees</u> | Charity Name Garras Owlets Preschool |
| On accounts for the year ended | Charity no (if any) 1124305 |
| Set out on pages | (remember to include the page numbers of additional sheets) |
| Responsibilities and basis of report | <p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY. 31 / 8 / 2024</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p> |
| Independent examiner's statement | <p>[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• the accounting records were not kept in accordance with section 130 of the Charities Act; or• the accounts did not accord with the accounting records; or• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p> |
| Signed: | Date: JAW Williams 27/08/2025 |
| Name: | JUDITH WILLIAMS |
| Relevant professional qualification(s) or body (if any): | COMPUTERISED ACCOUNTS LEVEL 1 + 2 DIPLOMA IN COMPUTERISED BOOK KEEPING |
| Address: | TREWERRY, WHEEL VOR, BREAGE, HELSTON, CORNWALL, TR13 9NJ. |
| Section B | Disclosure |
| | Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: |