

**OUR PLACE**  
**TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**



# OUR PLACE

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# OUR PLACE

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Miss M Rumble  
F Wroe  
S Wroe

### Secretary

Miss M Rumble

### Charity number

1124280

### Principal address

C/O VAC  
Suite 3 VAC Resource Centre  
8b Hall Street  
Halifax  
HX1 5AY

### Independent examiner

Broadbents Accountants and Business Advisors  
21 Clare Road  
Halifax  
West Yorkshire  
HX1 2HX

### Bankers

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

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# **OUR PLACE**

## **TRUSTEES REPORT REPORT**

### ***FOR THE YEAR ENDED 31 MARCH 2023***

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The Trustees during the financial year and up to and including the date the report was approved were:

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Structure, governance and management**

The charity is governed by a constitution adopted in July 2017.

The Trustees who served during the year were:

Miss M Rumble

F Wroe

S Wroe

[Details of related parties (see SORP 2005 s44 (f) ).]

The Trustees has assessed the major risks to which the is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Objectives and activities**

The objects are to provide support and social activities to elderly people, disabled people, and carers.

We run sessions on Sundays and on one weekday at suitable and wheelchair accessible rented venues within Calderdale. We provide transport to and from the venue with the help of our volunteer drivers and escorts, We also use Community Transport Calderdale.



# **OUR PLACE**

## **TRUSTEES REPORT REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2023***

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### **Achievements and performance**

We arrange outings, entertainment, guest speakers, games and exercises, as well as regular raffle and bingo. We also celebrate special occasions with parties, gifts and treats, such as Christmas and Easter for those with nowhere else to go at such times. The guests also enjoy a home cooked two course lunch and plenty of refreshments taking into account individual requirements and preferences.

Referrals can be made personally, or by GP's, Nurses, Social Workers, Project staff, families or Friends. The Co-ordinator will do a check to ensure the guest is happy with the service and that we can provide the necessary care and support for the individual.

Where additional needs were identified staff and volunteers made appropriate referrals for support. In some instances they also provided extra help by delivering shopping, collecting prescriptions etc.

This enabled us to reduce isolation and support our guests at what was and remains a very difficult time for them

We aim to provide service for the elderly and disabled people of Calderdale, taking into account individual needs and preferences. We aim to provide fully trained volunteers to assist and entertain the guests and help us to provide our service as well as we can and to enhance the quality of life wherever possible.

### **Suggestions and comments**

We welcome any feedback from guests, referees and families, whether good or bad. This enables us to continue providing an excellent level of service, and to address any issues that arise. It allows us to provide the entertainment, activities etc that our guests would prefer.

We regularly speak with the guests to find out what they would like us to do, what issues they have and what we can do to make their weekends better for them.

All complaints will be treated seriously and confidentially, and will be investigated appropriately. The outcomes will be recorded and monitored as needed and the management committee will be informed throughout the procedure.

### **Available to all**

Our Place is an equal opportunities organisation for the people of Calderdale. Membership to, or being a guest of Our Place is open to all who need the service regardless of ethnic or cultural backgrounds, gender, sexual orientation or disability. Assessments will be carried out to ensure that our service can provide the necessary level of care.

All our volunteers have CRB checks to ensure the safety of them and our guests and undergo regular training for first aid, manual handling, safe from harm, food hygiene and vulnerable adults to ensure they can handle any situation swiftly and competently. Our volunteer drivers also have the CRB checks and undergo professional driving trainings.

### **Financial review**

There were no free cash reserves at the year end.

The trustees have not adopted a formal reserves policy.



## OUR PLACE

### TRUSTEES REPORT REPORT (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2023*

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Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

On behalf of the board of Trustees

Trustee

S Wroe



Dated: 19 December 2023



# OUR PLACE

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OUR PLACE

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I report on the accounts of the for the year ended 31 March 2023, which are set out on pages 5 to 9.

### **Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of Our Place for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993, the 1993 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 43 of the 1993 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- (iii) to state whether particular matters have come to my attention.

It is my responsibility to:

### **Basis of independent examiner's report**

to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Broadbents Accountants and Business Advisors

MAAT FFA  
21 Clare Road  
Halifax  
West Yorkshire  
HX1 2HX

Dated: 19 December 2023



## OUR PLACE

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
<b><u>Incoming resources from generated funds</u></b>			
Donations and legacies	2	13,370	4,434
Investment income	3	5	-
		<u>13,375</u>	<u>4,434</u>
Incoming resources from charitable activities	4	17,953	21,448
		<u>17,953</u>	<u>21,448</u>
<b>Total incoming resources</b>		<u>31,328</u>	<u>25,882</u>
<b><u>Resources expended</u></b>	5		
<b>Costs of generating funds</b>			
Costs of generating donations and legacies		58	67
		<u>58</u>	<u>67</u>
<b>Net incoming resources available</b>		<u>31,270</u>	<u>25,815</u>
<b>Charitable activities</b>			
Gross Salaries and Social Security Costs		7,308	16,366
		<u>7,308</u>	<u>16,366</u>
Governance costs		15,628	12,383
		<u>15,628</u>	<u>12,383</u>
<b>Total resources expended</b>		<u>22,994</u>	<u>28,816</u>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<u>8,334</u>	<u>(2,934)</u>
Fund balances at 1 April 2022		<u>(3,820)</u>	<u>(792)</u>
<b>Fund balances at 31 March 2023</b>		<u><u>4,514</u></u>	<u><u>(3,726)</u></u>



# OUR PLACE

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Current assets</b>					
Debtors	9	250		250	
Cash at bank and in hand		7,220		2,838	
		<u>7,470</u>		<u>3,088</u>	
<b>Creditors: amounts falling due within one year</b>	10	(2,883)		(6,741)	
<b>Total assets less current liabilities</b>			<b>4,587</b>		<b>(3,653)</b>
<b>Creditors: amounts falling due after more than one year</b>	11		<b>(73)</b>		<b>(73)</b>
<b>Net assets</b>			<b>4,514</b>		<b>(3,726)</b>
			<u><u>4,514</u></u>		<u><u>(3,726)</u></u>
<b>Income funds</b>					
Unrestricted funds			<b>4,514</b>		<b>(3,726)</b>
			<u><u>4,514</u></u>		<u><u>(3,726)</u></u>

The accounts were approved by the Trustees on .....

S Wroe.

S Wroe



# OUR PLACE

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

#### 2 Donations and legacies

	2023 £	2022 £
Grants receivable for core activities	13,370	4,434
	<u>          </u>	<u>          </u>
<b>Grants receivable for core activities</b>		
Unrestricted funds:		
Donations	13,370	4,434
	<u>          </u>	<u>          </u>
	13,370	4,434
	<u>          </u>	<u>          </u>

#### 3 Investment income

	2023 £	2022 £
Interest receivable	5	-
	<u>          </u>	<u>          </u>

#### 4 Incoming resources from charitable activities

	2023 £	2022 £
Day Care Support	17,583	20,683
Fund Raising	370	765
	<u>          </u>	<u>          </u>
	17,953	21,448
	<u>          </u>	<u>          </u>



## OUR PLACE

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

#### 5 Total resources expended

	2023	2022
	£	£
<b>Costs of generating funds</b>		
Costs of generating donations and legacies	58	67
<b>Charitable activities</b>		
<u>Gross Salaries and Social Security Costs</u>		
Support costs	7,308	16,366
<b>Governance costs</b>	15,628	12,383
	<u>22,994</u>	<u>28,816</u>

#### 6 Support costs

	2023	2022
	£	£
Staff costs	7,308	16,366
	<u>7,308</u>	<u>16,366</u>

#### 7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any travelling expenses.

#### 8 Employees

There were no employees during the year.

There were no employees whose annual remuneration was £60,000 or more.

#### 9 Debtors

	2023	2022
	£	£
Trade debtors	<u>250</u>	<u>250</u>



OUR PLACE

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023

10	Creditors: amounts falling due within one year	2023	2022
		£	£
	Bank overdrafts	84	84
	Trade creditors	1,241	4,241
	Other creditors	1,150	2,056
	Accruals	408	360
		<u>2,883</u>	<u>6,741</u>
11	Creditors: amounts falling due after more than one year	2023	2022
		£	£
	Other creditors	73	73
		<u>73</u>	<u>73</u>