



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2023

Period start date To 31/03/2024

Period end date

Charity name: Thornbury Musical Theatre Group Limited

Charity registration number: 1124233

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the company are to advance general education in the arts of musical theatre and drama, to develop public appreciation of such arts by the performance of a variety of musical or dramatic works, and to support the development of venues for the performance of such works.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>TMTG is an adult musical theatre group which performs three productions a year to audiences in Thornbury area: a concert, a pantomime and a main musical production.</p> <p>In addition, TMTG promotes the Arts through engagement with community events including the carnival, the dementia memory café and local residential homes through its 'TMTG Presents' concert party.</p> <p>The group also had a Junior Section. However following concerns by the Trustees in respect of financial management and accountability the leaders of the Junior Section resigned in December 2023. An EGM was held on 9<sup>th</sup> January 2024 where it was decided to put the junior section on hold until further notice.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have heeded the guidance issued by the Charity Commission on public benefit. In addition, Charity Commission and legal advice has been sought during the reporting period to ensure compliance.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The group relies heavily on the assistance of volunteers, most of whom are members. In addition to on-stage performers volunteers assist in a number of support roles, including set-construction, technical management, costumes, makeup stewarding and front of house. Without these contributions the work of the group would not be possible
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Concert 2023 - 'Musical Misfits'</b></p> <p>This was challenging for a number of reasons, a new venue as a result of the Armstrong Hall remaining closed following lockdown and the continuing negotiations between Thornbury Town Council and community groups. Building on the audience figures in respect of Shrek at the Olympus Theatre in Filton the group decided to explore options to engage with the new audience at utilise St Peters Hall. Again, this was a smaller venue, however allowing both performers and audience members to enjoy musical theatre. The show was well received by the community, promoting community confidence and cohesion. However, whilst the group would use the venue again the audience in this venue was slow to build and there is/was a general concern that this was removed from TMTG's Thornbury roots.</p> <p><b>MAIN SHOW 2023 'Sister Act'</b></p> <p>TMTG's main musical this year was Sister Act. Once again, the production was supported by our incredible production team who worked tirelessly to provide a quality production. All members pulled together as the group returned to the Olympus Theatre for a second time due to the Armstrong Hall closure. This still</p>

	<p>required a concerted effort to promote the show and build an audience in a different location, although still within South Gloucestershire. The positive outcome was that the group again was able to spread and promote the arts to a wider geographic and demographic area.</p> <p>This also included an increase in our membership we believe for several reasons: a return to normality following COVID with a desire for people to engage; the choice of show; and the opportunity to perform in the venue. It is pleasing to see that our new members have remained with the group.</p> <p>TMTG again received much praise from the official reviewers, NODA and Rose Bowl.</p> <p><b>PANTOMIME 2023 ‘Dick Whittington’</b></p> <p>Again, due to the continued closure of the Armstrong Hall the group were unable to perform within Thornbury. However, the group secured a venue at the Winterbourne Community Centre WADCA.</p> <p>Due to the smaller size of the venue the show was a ‘Pop up Panto’ written by group members and was well received within our increasing catchment area enabling the members to experience and develop in the medium of pantomime, whilst also trying out new ideas and performance times.</p> <p><b>TMTG PRESENTS</b></p> <p>In addition, TMTG promotes the Arts through engagement with community events including the carnival, Christmas carols, the dementia memory café and local residential homes through its ‘TMTG Presents’ concert party. This was and is considered particularly important to ensure that the group maintains a high profile within the Thornbury area. This activity is undertaken voluntarily by the group for the benefit of many residents who are unable to access or otherwise attend our usual venues.</p> <p><b>JUNIOR SECTION</b></p> <p>TMTG Juniors produced a well-received production of The Wizard of Oz. Once again the Juniors and their production team worked hard producing good performances and receiving a NODA award in respect of</p>
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		<p>the programme design.</p> <p>The final TMTG juniors' production 'When I grow up' was a review format showcasing musical numbers from a variety of shows providing an effective platform for all members to demonstrate their abilities within the acts.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The Prime objective was to further build confidence within both the membership and audience members to return to the theatre following 'lock-down'. All shows achieved this to a high standard and were well received.</p> <p>The second objective was to secure new venues due to the continued closure of the Armstrong Hall, whilst consolidating the groups position in respect of the Olympus Theatre, Filton.</p> <p>The third objective was to return to three productions a year including the production of a pantomime, The trustees recognise that this was important both for community engagement, financial growth and stability.</p> <p>These objectives were met with the use of new venues at St Peters Hall and the WADCA community centre. In addition the concert and pantomime made a profit of <b>£ 2800</b> with the main production Sister Act making a small loss of <b>£ 55</b></p>
Performance of fundraising activities against objectives set	Para 1.41	<p>During this financial year concerns emerged to the Trustees in respect of the accountability and financial management of the TMTG Juniors (The junior section). As a consequence, the Chair and Trustees considered it inappropriate to consider additional fundraising until all irregularities had been resolved.</p> <p>TMTG Presents made a small income from donations to support its governance amounting to <b>£ 742</b></p>
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The charity sustained financial impact during COVID as a consequence of 2 years without productions whilst still incurring operating costs in respect of insurance and storage. This had a significant impact on finances. Although we are pleased to report that our first pantomime production in recent years produced a profit of £2,800</p> <p>During the period the Trustees also had major concerns regarding the governance of 'TMTG juniors' <u>as detailed below</u>. As a consequence following legal advice and a membership vote £ 1,947 financial assets and £4,500 material assets, which were not formally recorded by previous trustees were transferred to Pheonix Youth Theatre, a new theatre group independent of TMTG set up to support youth theatre in the Thornbury up by the former TMTG Junior Leaders on their departure.—</p> <p>The charity's operations were divided into an adult section and a junior under 18 section-. Given the circumstances outlined above the Junior section made a loss of £3,363 and the Adult section a loss of £2,577 totalling £5,940</p> <p>TMTG has also made losses due to continuing venue issues and the need to build newer audiences in a wider geographical area. There are also rising costs of putting on a show, in particular venue hire. The Charity's public benefit is to serve both its members and the local community, so careful consideration is given to which shows would be more popular with audiences (and therefore more profitable) but also which shows the members would like to perform. Careful consideration is also being given to increasing ticket prices and membership to ensure an inclusive approach.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>It is the group's policy is to hold reserves equivalent to the approximate cost of one to two shows. This would equate to between, £20-30,000 the group is aware of these challenges in the current climate and returned to 3 adult shows one being a Pantomime to achieve improved reserves.</p> <p>Once the issue with TMTG juniors is resolved the trustees will also,</p>

		1. Implement a financial strategy 2. Explore options in respect of grants and sponsorship
Amount of reserves held	Para 1.22	<b>£10,000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees do not have any concerns about the charity's ability to continue as a going concern given the financial performance of recent shows and the emerging financial strategy.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Ticket sales and membership fees and revenue from programme adverts and sales.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Another epidemic and resulting lock-down Increasing venue costs Cost pressures on members leading to reduced membership income Cost pressures on audiences leading to reduced income from productions
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and Articles of Association dated 6 April 2008 and amended 29 March 2011
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Company limited by guarantee.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at general meeting on an annual basis

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Thornbury Musical Theatre Group Limited
Other name the charity uses	
Registered charity number	1124233
Charity's principal address (for the period covered within this report)	Thornbury Musical Theatre Group 18 Hillcrest Thornbury BS35 2JA

### **Names of the charity trustees who manage the charity**

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Hunt	Chair		TMTG Membership and Executive Committee
2	David Wrench	Treasurer		
3	Geoffrey Kitchen	Secretary	June 2022 May 24	
4	Heather Collins	Junior Representative	Resigned January 2024	

**TMTG Committee Members who were Committee Members but not Trustees during the period.**

Jamie Wright	Vice Chair	
Tirion Cowell		
Matthew Spencer		
Debz Spiney		
Kirsty Fraser		
Emily Costa		

Corporate trustees – names of the directors at the date the report was approved

Corporate trustees – names of the directors at the date the Report was approved		
Director name		
Andrew Hunt	Chair	
Jamie Wright	Vice Chair	
David Wrench	Treasurer	
Tirion Cowell		
Kirsty Fraser		
Alice Holmes		
Paul Milton		
Richards Edwards		

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Keith Arrowsmith Counterculture Partnership LLP	<a href="https://www.counterculturellp.com">https://www.counterculturellp.com</a> .

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

For Clarity it should be noted that the Charity Commission report covers 01/04/2023 31/03/2024, whereas the TMTG year runs from May to June with some actions requiring ratification at the groups' June AGM.

There has been a significant delay in the submission of this report due to concerns by the incoming trustees in June 2023. As a result, a serious Incident Report was raised (666509).

Full details of which will now be detailed. The trustees were aware of the need to enhance and improve financial governance across TMTG, i.e. Adults and Juniors. This would involve better and longer-term financial planning and budgetary control and an improvement in accountability, including the way accounts were presented to members at AGMs.

It was apparent to the trustees that,

1. Whilst changing bank accounts from HSBC to NatWest the Leaders opened an unauthorised Lloyds bank account. This was done without the consent of the Trustees and contrary to Charities Act legislation and Charities Commission guidance. The reason given was the difficulty in operating the Juniors NatWest account. Temporary permission was granted by the trustees; however, this was exceeded. Juniors Leaders failed to provide the required access to the accounts by trustees and the Lloyds account was only closed after the Leaders' resignations.
2. Juniors' subs /fees had been set by the junior leaders without any agreement with the committee/trustees. Although charged on a termly basis the fee equated to £270 per Annum. The TMTG constitution requires that all increases in subscriptions be agreed at the AGM, this had not been done. At the time the annual adult membership was £25.00.
3. Purchasing and registration of assets caused concerns as the leaders claimed to have purchased equipment with 'their money': that is to say money from the junior's account. These assets were not formally recorded and were purchased without the knowledge and consent of the trustees or knowledge of most of the membership.
4. Attendance at award functions where the current treasurer was approached to pay for tickets totaling in excess of £700. The trustees did not agree to this as they did not consider it an appropriate use of charity funds.
5. Safeguarding: to make it clear there were no specific issues of concern during the reporting period. However, the trustees were concerned regarding the transparency for reporting potential issues given the fact that the parents of some junior members appeared unaware of TMTG as a whole or the route for reporting concerns.

During early discussions around improved financial governance Juniors Leaders came to the Committee with proposals to change Juniors' relationship with the Group particularly around finance. The Leaders and the Committee held discussions, but it became clear that the proposals from juniors' leaders would not meet the requirements of the Charity Commission.

The Charity Commission has been consulted on numerous occasions and Trustees also engaged with the NODA Solicitor Counter Culture to establish the exact legal position. This was not to bring about sanctions or control but to ensure legal compliance thus protecting all members.

During this process it was also established that

- I. The accounts were not SORP compliant
- II. There was a conflict in that when TMTG was established in 2008 there were in fact two entities TMTG the group and TMTG Ltd. This has caused confusion amongst the membership as the majority did and do not appreciate the role and accountability of the trustees
- III. Advice was therefore given that TMTG become a CIO. A course of action the group intends to pursue once the accounts are completed and submitted in the required format.

An EGM was held on 9<sup>th</sup> January 2024 when the membership voted to suspend Junior section for the foreseeable future. Former junior leaders therefore decided to set up a separate charity Phoenix Youth Theatre 1207542 in their own right. Having done so they approached TMTG membership for a transfer of assets to the new group.

The Trustees had to consider the detrimental and destabilizing effect on TMTG and therefore held a membership vote. The outcome was the transfer of the following assets,

- a) The equipment related assets valued by the subcommittee at £4,500, given depreciation and condition the trustees had these items valued independently at under £2000. In addition, they had not been accessed or by TMTG as a whole and would therefore not be missed.
- b) Financial assets to the value of £1947.44 derived from the average of the vote
- c) £550 received in memory of Gary Kennedy was returned to his widow Kara, one of the

former leaders moving to Phoenix Youth Theatre.

The trustees deliberated at length the overall impact of the membership vote and the short- and long-term effects on TMTG; in conclusion they considered this an acceptable solution to produce an expedient solution and bring stability.

Since this course of action early indications are increased financial stability and greater cohesion within the group which will be reported on within the 24-25 period.

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

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**Full name(s)**

Andrew Hunt

Andrew Hunt	
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**Position (eg Secretary,  
Chair, etc)**

Chair

Chair	
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**Date**

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**THORNBURY MUSICAL THEATRE GROUP LIMITED  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**THORNBURY MUSICAL THEATRE GROUP LIMITED**  
**ANNUAL REPORT AND UNAUDITED ACCOUNTS**  
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**THORNBURY MUSICAL THEATRE GROUP LIMITED**  
**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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<b>Directors</b>	Geoffrey Ralph Kitchen Andrew Stephen Hunt David Malcolm Wrench
<b>Company Number</b>	06556554 (England and Wales)
<b>Registered Office</b>	18 Hillcrest Thornbury Bristol Avon BS35 2JA England

**THORNBURY MUSICAL THEATRE GROUP LIMITED**  
**(COMPANY NO: 06556554 ENGLAND AND WALES)**  
**DIRECTORS' REPORT**

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The directors present their report and accounts for the year ended 31 March 2024.

**Principal activity**

The objects of the company are to advance general education in the arts of musical theatre and drama, to develop public appreciation of such arts by the performance of a variety of musical or dramatic works, and to support the development of venues for the performance of such works. The group performs three productions a year to audiences in Thornbury area: a concert, a pantomime and a musical production.

The Directors and Trustees confirm that they have heeded the guidance issued by Companies House and the Charity Commission.

The group relies heavily on the assistance of volunteers, most of whom are members. In addition to on-stage performers volunteers assist in a number of support roles, including set-construction, technical management, costumes, makeup stewarding and front of house. Without these contributions the work of the group would not be possible.

The charity was still suffering from the financial challenges during the period due to impact of Covid, during which our performance venue was closed indefinitely. This impacted on the groups ability to put on shows, particularly Pantomimes which are a considerable income stream. There were also some emerging issues with the junior section which will be covered in the 24-25 reporting period.

As a consequence the financial position, was with a closing cash balance of £18,446 2023 (PY £23,757).

The charity's operations made a loss of totalling £5,695. TMTG has made losses also due to the rising costs of putting on a show, in particular venue hire. The Charity's public benefit is to serve both its members and the local community, so careful consideration is given to which shows would be more popular with audiences (and therefore more profitable) but also which shows the members would like to perform. Careful consideration is also being given to increasing ticket prices and membership fees to ensure an inclusive approach.

**Directors**

Geoffrey Ralph Kitchen held office during the whole of the period.

The following directors were appointed during the period:

Andrew Stephen Hunt was appointed on 27 June 2023.

David Malcolm Wrench was appointed on 27 June 2023.

The following directors resigned during the period:

David Charles Walker-Cornes resigned on 27 June 2023.

Alice Mary Walton resigned on 27 June 2023.

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

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Andrew Stephen Hunt  
Director

Approved by the board on: 25 February 2025

**THORNBURY MUSICAL THEATRE GROUP LIMITED**  
**INCOME STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	47,053	49,260
Cost of sales	(36,236)	(13,130)
<b>Gross profit</b>	10,817	36,130
Administrative expenses	(16,512)	(39,909)
<b>Operating loss</b>	(5,695)	(3,779)
Interest receivable and similar income	-	8
<b>Loss on ordinary activities before taxation</b>	(5,695)	(3,771)
Tax on loss on ordinary activities	-	-
<b>Loss for the financial year</b>	(5,695)	(3,771)

**THORNBURY MUSICAL THEATRE GROUP LIMITED**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 MARCH 2024**

	Notes	2024 £	2023 £
<b>Current assets</b>			
Debtors	4	50	-
Cash at bank and in hand		18,446	23,757
		<u>18,496</u>	<u>23,757</u>
<b>Creditors: amounts falling due within one year</b>	5	(819)	(385)
<b>Net current assets</b>		<u>17,677</u>	<u>23,372</u>
<b>Net assets</b>		<u>17,677</u>	<u>23,372</u>
<b>Capital and reserves</b>			
Profit and loss account		17,677	23,372
<b>Shareholders' funds</b>		<u>17,677</u>	<u>23,372</u>

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 25 February 2025 and were signed on its behalf by

Andrew Stephen Hunt  
Director

Company Registration No. 06556554

# THORNBURY MUSICAL THEATRE GROUP LIMITED

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1 Statutory information

Thornbury Musical Theatre Group Limited is a private company, limited by shares, registered in England and Wales, registration number 06556554. The registered office is 18 Hillcrest, Thornbury, Bristol, Avon, BS35 2JA, England.

#### 2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from the standard.

#### 3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

##### ***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

##### ***Presentation currency***

The accounts are presented in £ sterling.

#### 4 Debtors

	2024	2023
	£	£

##### **Amounts falling due within one year**

Trade debtors	50	-
	50	-

#### 5 Creditors: amounts falling due within one year

	2024	2023
	£	£

Trade creditors	65	-
Other creditors	25	-
Accruals	729	385
	819	385
	819	385

#### 6 Average number of employees

During the year the average number of employees was 0 (2023: 0).

Thornbury Musical Theatre Group Ltd

Charity Number 1124233

FY23 -24

Independent Examiners Report

Due to a hold up in the preparation of the FY23 – 24 Accounts due to a serious incident reported to the Charity Commission, this has meant a significant delay in preparation of these accounts and subsequently the independent Examiners Report.

The independent examiners report is now due to be completed in May 2025. As soon as the report is available, it will be uploaded as an amendment to these submissions.

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