



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/2021** Period start date To **31/03/22** Period end date

Charity name: **Bentwaters Aviation Society**

Charity registration number: **1124197**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the Public in the history of RAF Bentwaters and RAF Woodbridge, in particular, but not exclusively by the provision of a Museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Bentwaters Aviation Society was formed primarily to operate and administer the Bentwaters Cold War Museum.</p> <p>The purpose of the Bentwaters Cold War Museum is to collect, preserve, display and provide for scholarship, material relating to the history of RAF Bentwaters and RAF Woodbridge and aviation generally where a link with Bentwaters and Woodbridge is established, for the public benefit in perpetuity.</p> <p>As well as Museum tasks, the Society meets on a monthly basis in a dedicated meeting room within the Museum itself. The meetings take the form of slide shows and talks from guest speakers. Talks and slide shows are intended to further promote and preserve the history of Bentwaters and Woodbridge.</p> <p>Membership to the Society is open to anyone on receipt of an annual subscription fee.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Bentwaters Aviation Society Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Society now has 247 members, including 52 in the USA, and 1 each in France and the Netherlands.</p> <p>2021 was the museum's first full year of operation following the Covid epidemic. Visitor numbers have exceeded previous years and the museum continues to grow in popularity.</p> <p>Work has continued with replacing the old shop and café with a new building. This is due to be opened in time for the 2023 season. The project has been funded by Covid-related grants and donations.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had an income of £71,682 and an expenditure of £56,223 for the financial period. This left a balance of £15,459.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the Museum's intention to achieve a minimum cash reserve of no less than £6,000 by the end of each financial year. This reserve is held to cover any unplanned expenses relating to building repairs and exhibit conservation/restoration.
Amount of reserves held	Para 1.22	£6000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties affecting the charity as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post by Bentwaters Aviation Society Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bentwaters Aviation Society
Other name the charity uses	Bentwaters Cold War Museum
Registered charity number	1124197
Charity's principal address	Building 134, Bentwaters Parks, Rendlesham, Woodbridge, Suffolk IP12 2TW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Haynes	Chairman		
2	Andrew Horrex	Vice-Chairman		
3	Karen Haynes	Treasurer		
4	Gary Stanley	Secretary		
5	Erroll Frost			
6	Sarah Brown			
7	Jonathon Saunders			
8	Graham Gilbert			
9				
10				
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14				
15				
16				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Curatorial	John Delaney	IWM, Duxford, Cambridgeshire CB22 4QR

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A



Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Haynes	Andrew Horrex
Position (eg Secretary, Chair, etc)	Chairman	Vice-Chairman
Date	28 th September 2022	

BENTWATERS AVIATION SOCIETY

CHARITY NUMBER 1124197

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

BENTWATERS AVIATION SOCIETY

CHARITY NUMBER 1124197

Registered Address:

Building 134
Bentwaters Park
Rendlesham
Woodbridge
Suffolk
IP12 2TW

Independent Examiners:

Ensors
Blyth House
Rendham Road
Saxmundham
Suffolk
IP17 1WA

Bankers:

HSBC
20 High Street
Saxmundham
Suffolk
IP17 1DB

BENTWATERS AVIATION SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

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BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT

For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity was established on 1 February 2006 and operates as an Association, governed by a Constitution. New Trustees are elected by the existing Bentwaters Aviation Society Trustees.

TRUSTEES

Graham Haynes	Chairman
Andrew Horrex	Vice Chairman
Karen Haynes	Treasurer
Gary Stanley	Secretary
Sarah Brown	
Erroll Frost	
Graham Gilbert	
Jon Saunders	

ADVISOR

John Delaney	Curatorial	Imperial War Museum, Duxford, Cambs. CB22 4QR
--------------	------------	---

BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT

For the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES

To advance the education of the public in the history of RAF Bentwaters and RAF Woodbridge, in particular, but not exclusively by the provision of a museum.

Bentwaters Aviation Society was formed primarily to operate and administer the Bentwaters Cold War Museum.

The purpose of the Bentwaters Cold War Museum is to collect, preserve, display, and provide for scholarship, material relating to the history of RAF Bentwaters and RAF Woodbridge and aviation generally where a link with Bentwaters and Woodbridge is established, for the public benefit in perpetuity.

As well as museum tasks, the Society meets on a monthly basis in a dedicated meeting room within the museum itself. The meetings take the form of slide shows and talks from guest speakers. Talks and slide shows are intended to further promote and preserve the history of RAF Bentwaters and RAF Woodbridge.

Membership to the Society is open to anyone on receipt of an annual subscription fee.

The Society and museum are entirely run by volunteers.

ACHIEVEMENTS AND PERFORMANCE

The Society now has 247 members, including 52 members located in the United States of America, and 1 each in France and the Netherlands.

2021 was the museum's first full year of operation following the Covid pandemic. Visitor numbers have exceeded previous years and the museum continues to grow in popularity.

Work has continued with replacing the old shop and café with a new building. This is due to be opened in time for the 2023 season. The project has been funded by Covid-related grants and donations.

BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT (Continued)


For the year ended 31 March 2022

FINANCIAL REVIEW

The charity had income of £71,685 and expenditure of £56,183 for the financial year ended 31 March 2022. This left a surplus for the year of £15,502.

It is the Trustee's intention to achieve a minimum cash reserve of no less than £6,000 by the end of the financial year. This reserve is held to cover any unplanned expenses relating to building repairs and exhibit conservation and restoration costs.

The museum is largely self-funding due to the policy of charging for admission to adults (children are free). Additional income is derived from net revenues generated by fundraising events, Society membership subscriptions, a shop and cafe, donations and local authority grants to support specific restoration or display projects.


.....
Graham Haynes Chairman


.....
Andrew Horrex Vice Chairman

14 / 10 / 22
.....
Date

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF BENTWATERS AVIATION SOCIETY
FOR THE YEAR ENDED 31 MARCH 2022**

I report to the members on my examination of the accounts of Bentwaters Aviation Society for the year ended 31 March 2022, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records; or
- iii. the accounts did not comply with the applicable accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carl Page FCCA
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Blyth House
Rendham Road
Saxmundham
Suffolk
IP17 1WA

Dated 26.10.2022...

BENTWATERS AVIATION SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

	<u>Note</u>	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>Designated</u> £	<u>2022</u> <u>Total</u> £	<u>2021</u> <u>Total</u> £
Receipts						
<i>Voluntary Income:</i>						
Donations		20,000	191	-	20,191	11,345
Covid support grants		21,375			21,375	11,694
Membership		4,716	-	-	4,716	1,285
Gift Aid		604	-	-	604	745
<i>Activities for generating funds:</i>						
Museum admissions		12,072	-	-	12,072	-
Shop sales		490	-	-	490	-
Café sales		-	-	-	-	-
Open day income		-	-	-	-	-
Jaguar run days income		12,296	-	-	12,296	-
Private tours and trips		-	-	-	-	-
Aviation articles fee income		-	-	-	-	380
Signs refund from year end 2020		130			130	-
Bank interest		2	-	-	2	3
Total receipts		71,685	191	-	71,876	25,452
Payments						
Museum	2a	21,013	-	-	21,013	10,220
Premises expenses	2b	33,642	-	-	33,642	9,455
Fundraising	2c	53	-	-	53	310
Administration	2d	1,475	-	-	1,475	2,286
Total payments		56,183	-	-	56,183	22,271
Excess of receipts over payments		15,502	191	-	15,693	3,181
Bank/cash balance at 1 April 2021		19,761	2,943	-	22,704	19,523
Bank/cash balance at 31 March 2022		35,263	3,134	-	38,397	22,704

BENTWATERS AVIATION SOCIETY**STATEMENT OF ASSETS AND LIABILITIES**

As at 31 March 2022

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Designated</u>	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>Total</u>	<u>Total</u>
				<u>£</u>	<u>£</u>
Cash at bank and in hand					
HSBC Community Account	18,674	1,000	-	19,674	11,402
HSBC Business Manager	16,249	-	-	16,249	9,019
Barclays Community Account	-	2,134	-	2,134	1,943
Cash in hand	340	-	-	340	340
	<u>35,263</u>	<u>3,134</u>	<u>-</u>	<u>38,397</u>	<u>22,704</u>

Assets retained for the charity's own use

Jaguar Aircraft	13,133
Jaguar engines	15,000
Hawker Hunter	8,113
Lightning	6,700
Harrier	25,000
Phantom	25,000
Bloodhound missile launcher	5,196
Café/shop building	23,972
Staffroom building	2,040
Portacabin	100
Access Equipment	446
Hard standing	9,948
Ground power unit	5,100
Coach	500
Office furniture	1,052
Display case	708
Shop desk	60
Ice cream machine	900
Ipad	379
	<u>143,347</u>

Stock

Stock of museum shop contents	4,391
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Liabilities

Independent examiners fee	480
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Approved by the Board of Trustees on 14/10/22 and signed on its behalf by:


.....
Andrew Horrex - Vice Chairman


.....
Karen Haynes - Treasurer

BENTWATERS AVIATION SOCIETY

NOTES TO THE ACCOUNTS

For the year ended 31 March 2022

1 ACCOUNTING POLICIES

Basis of preparation

The accounts have been prepared in accordance with the Charities Act 2011 and using the Receipts and Payments basis.

Fixed Assets

Assets owned by the Society are shown at cost. Assets recognised but not valued in the Statement of Assets and Liabilities include:

Jaguar XX741 Aircraft purchased for renovation and display.

Hawker Hunter GA11 purchased for renovation and display.

Lightning F.53 donated by British Aerospace.

Harrier GR3 purchased for renovation and display. A donation from Brian Smee assisted this purchase.

Phantom FGR.2 purchased for renovation and display. A donation from Brian Smee assisted this purchase.

Bloodhound missile launcher donated by the RAF Museum.

Restricted Funds

The restricted fund comprises donations and grants which are given for a specific purpose and are only expended for that purpose.

BENTWATERS AVIATION SOCIETY

NOTES TO THE ACCOUNTS

For the year ended 31 March 2022

2 EXPENDITURE ANALYSIS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Designated</u>	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>Total</u>	<u>Total</u>
				<u>£</u>	<u>£</u>
2a Museum					
Shop and café	1,442	-	-	1,442	(489)
Collection care	5,211	-	-	5,211	7,210
Transportation costs - Bloodhound	5,196	-	-	5,196	-
Insurance	2,656	-	-	2,656	2,414
Open day expenses	1,270	-	-	1,270	-
Visits and speakers	30	-	-	30	-
Meeting room hire	40	-	-	40	-
Repairs and maintenance	4,632	-	-	4,632	415
Staff Training	383	-	-	383	315
Staff uniforms and clothing	153	-	-	153	355
	<u>21,013</u>	<u>-</u>	<u>-</u>	<u>21,013</u>	<u>10,220</u>
2b Premises expenses					
Rent and service charges	3,193	-	-	3,193	1,825
Insurance	2,124	-	-	2,124	2,865
Electricity	2,996	-	-	2,996	2,173
Water	49	-	-	49	116
Refuse	408	-	-	408	436
Storage costs	-	-	-	-	2,040
Café/shop container buildings	21,480	-	-	21,480	-
Café/shop refit expenditure	3,392	-	-	3,392	-
	<u>33,642</u>	<u>-</u>	<u>-</u>	<u>33,642</u>	<u>9,455</u>
2c Fundraising					
Leaflets	53	-	-	53	310
Advertising	-	-	-	-	-
	<u>53</u>	<u>-</u>	<u>-</u>	<u>53</u>	<u>310</u>
2d Administration					
Subscriptions and fees	285	-	-	285	242
Printing	361	-	-	361	95
Accountancy	420	-	-	420	480
Postage	324	-	-	324	306
Website costs	-	-	-	-	268
Bank charges	25	-	-	25	-
Miscellaneous	60	-	-	60	295
Legal and professional fees	-	-	-	-	600
	<u>1,475</u>	<u>-</u>	<u>-</u>	<u>1,475</u>	<u>2,286</u>

BENTWATERS AVIATION SOCIETY

CHARITY NUMBER 1124197

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

BENTWATERS AVIATION SOCIETY

CHARITY NUMBER 1124197

Registered Address: Building 134
Bentwaters Park
Rendlesham
Woodbridge
Suffolk
IP12 2TW

Independent Examiners: Ensors
Blyth House
Rendham Road
Saxmundham
Suffolk
IP17 1WA

Bankers: HSBC
20 High Street
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Suffolk
IP17 1DB

BENTWATERS AVIATION SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

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BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT

For the year ended 31 March 2022

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Erroll Frost	
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Jon Saunders	

ADVISOR

John Delaney	Curatorial	Imperial War Museum, Duxford, Cambs. CB22 4QR
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BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT

For the year ended 31 March 2022

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BENTWATERS AVIATION SOCIETY

TRUSTEES' REPORT (Continued)

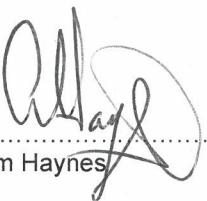
For the year ended 31 March 2022

FINANCIAL REVIEW

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Graham Haynes Chairman


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Andrew Horrex Vice Chairman

14 / 10 / 22
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Date

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF BENTWATERS AVIATION SOCIETY
FOR THE YEAR ENDED 31 MARCH 2022**

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Carl Page FCCA
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Blyth House
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Suffolk
IP17 1WA

Dated 26.10.2022...

BENTWATERS AVIATION SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31 March 2022

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Receipts						
<i>Voluntary Income:</i>						
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Covid support grants		21,375			21,375	11,694
Membership		4,716	-	-	4,716	1,285
Gift Aid		604	-	-	604	745
<i>Activities for generating funds:</i>						
Museum admissions		12,072	-	-	12,072	-
Shop sales		490	-	-	490	-
Café sales		-	-	-	-	-
Open day income		-	-	-	-	-
Jaguar run days income		12,296	-	-	12,296	-
Private tours and trips		-	-	-	-	-
Aviation articles fee income		-	-	-	-	380
Signs refund from year end 2020		130			130	-
Bank interest		2	-	-	2	3
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Bank/cash balance at 1 April 2021		19,761	2,943	-	22,704	19,523
Bank/cash balance at 31 March 2022		35,263	3,134	-	38,397	22,704

BENTWATERS AVIATION SOCIETY

STATEMENT OF ASSETS AND LIABILITIES

As at 31 March 2022

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Designated</u>	<u>2022</u>	<u>2021</u>
	£	£	£	Total	Total
				£	£
Cash at bank and in hand					
HSBC Community Account	18,674	1,000	-	19,674	11,402
HSBC Business Manager	16,249	-	-	16,249	9,019
Barclays Community Account	-	2,134	-	2,134	1,943
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	<u>35,263</u>	<u>3,134</u>	<u>-</u>	<u>38,397</u>	<u>22,704</u>

Assets retained for the charity's own use

Jaguar Aircraft	13,133
Jaguar engines	15,000
Hawker Hunter	8,113
Lightning	6,700
Harrier	25,000
Phantom	25,000
Bloodhound missile launcher	5,196
Café/shop building	23,972
Staffroom building	2,040
Portacabin	100
Access Equipment	446
Hard standing	9,948
Ground power unit	5,100
Coach	500
Office furniture	1,052
Display case	708
Shop desk	60
Ice cream machine	900
Ipad	379
	<u>143,347</u>

Stock

Stock of museum shop contents	4,391
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Liabilities

Independent examiners fee	480
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Approved by the Board of Trustees on 14/10/22 and signed on its behalf by:


 Andrew Horrex - Vice Chairman


 Karen Haynes - Treasurer

BENTWATERS AVIATION SOCIETY

NOTES TO THE ACCOUNTS

For the year ended 31 March 2022

1 ACCOUNTING POLICIES

Basis of preparation

The accounts have been prepared in accordance with the Charities Act 2011 and using the Receipts and Payments basis.

Fixed Assets

Assets owned by the Society are shown at cost. Assets recognised but not valued in the Statement of Assets and Liabilities include:

Jaguar XX741 Aircraft purchased for renovation and display.

Hawker Hunter GA11 purchased for renovation and display.

Lightning F.53 donated by British Aerospace.

Harrier GR3 purchased for renovation and display. A donation from Brian Smee assisted this purchase.

Phantom FGR.2 purchased for renovation and display. A donation from Brian Smee assisted this purchase.

Bloodhound missile launcher donated by the RAF Museum.

Restricted Funds

The restricted fund comprises donations and grants which are given for a specific purpose and are only expended for that purpose.

BENTWATERS AVIATION SOCIETY

NOTES TO THE ACCOUNTS

For the year ended 31 March 2022

2 EXPENDITURE ANALYSIS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Designated</u>	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>Total</u>	<u>Total</u>
				<u>£</u>	<u>£</u>
2a Museum					
Shop and café	1,442	-	-	1,442	(489)
Collection care	5,211	-	-	5,211	7,210
Transportation costs - Bloodhound	5,196	-	-	5,196	-
Insurance	2,656	-	-	2,656	2,414
Open day expenses	1,270	-	-	1,270	-
Visits and speakers	30	-	-	30	-
Meeting room hire	40	-	-	40	-
Repairs and maintenance	4,632	-	-	4,632	415
Staff Training	383	-	-	383	315
Staff uniforms and clothing	153	-	-	153	355
	<u>21,013</u>	<u>-</u>	<u>-</u>	<u>21,013</u>	<u>10,220</u>
2b Premises expenses					
Rent and service charges	3,193	-	-	3,193	1,825
Insurance	2,124	-	-	2,124	2,865
Electricity	2,996	-	-	2,996	2,173
Water	49	-	-	49	116
Refuse	408	-	-	408	436
Storage costs	-	-	-	-	2,040
Café/shop container buildings	21,480	-	-	21,480	-
Café/shop refit expenditure	3,392	-	-	3,392	-
	<u>33,642</u>	<u>-</u>	<u>-</u>	<u>33,642</u>	<u>9,455</u>
2c Fundraising					
Leaflets	53	-	-	53	310
Advertising	-	-	-	-	-
	<u>53</u>	<u>-</u>	<u>-</u>	<u>53</u>	<u>310</u>
2d Administration					
Subscriptions and fees	285	-	-	285	242
Printing	361	-	-	361	95
Accountancy	420	-	-	420	480
Postage	324	-	-	324	306
Website costs	-	-	-	-	268
Bank charges	25	-	-	25	-
Miscellaneous	60	-	-	60	295
Legal and professional fees	-	-	-	-	600
	<u>1,475</u>	<u>-</u>	<u>-</u>	<u>1,475</u>	<u>2,286</u>