



# Trustees' Annual Report for the period

		Period start date			Period end date			
		01	01	2020	31		12	2020
<b>From</b>					<b>To</b>			

## Section A Reference and administration details

**Charity name**

ANIMAL WELFARE OF LUXOR

**Other names charity is known by**

AWOL

**Registered charity number (if any)**

1124154

**Charity's principal address**

12 TWYFORD LANE,  
FOULSHAM,  
DEREHAM, NORFOLK

**Postcode**

NR20 5SE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANGELA ROBINSON	MANAGING TRUSTEE & CHAIR		
2	GEORGIE HOLLIS			
3	LISA WOOD			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

	Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY TRUSTEES, APPOINTED BY CHAIR

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by Managing trustee Angela Robinson. At the current time there are no paid staff and no admin or management volunteers. There are a small number of volunteers who help to raise funds for the charity.

The charity works closely with the Egyptian registered charity Animal Welfare of Luxor, registered in Luxor as charity No 7.

The major risk to AWOL's work in Luxor is the continued unstable financial state of the country and the threat of terror activities. AWOL has addressed this issue by ensuring there is 6 months contingency at all times and by making sure that procedures are in place that ensure funds can reach the country should there be any issues with travel or security in Egypt.

**Summary of the objects of the charity set out in its governing document**

To provide veterinary care, free treatment and tack for the animals in the rural farming communities in Egypt.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity provides free veterinary care for all animals in Egypt. The majority of treatment is for working donkeys and dogs but includes any other animals belonging to the people of the impoverished rural areas in Luxor, Egypt. The charity also provides free soft tack, dog collars and horse/donkey blankets. The charity's partner charity in Luxor works out of a small veterinary centre on the west bank of Luxor and we also fund additional mobile clinics into the rural villages on a regular basis. AWOL endeavours to educate the local animal owners and the children in good animal care. Much of this needs to be carried out verbally as some of the local people are illiterate with almost no education. The charity has had regard to the guidance issued by the Charity Commission on public benefit. AWOL's work benefits both the animals and the local people.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

AWOL relies entirely on volunteers to raise the funds for the work in Egypt. The charity does not have any paid staff and is managed by the unpaid Managing Trustee. AWOL works closely with its partner charity in Luxor (Luxor reg. No 7) which employs only essential local staff.

## Section D

## Achievements and performance

## Section D

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### Summary of the main achievements of the charity during the year

AWOL continued to provide essential veterinary treatment to hundreds of animals throughout the year. Hundreds of soft head collars have been fitted to working donkeys along with soft breaching straps, back cushions and winter coats. All tack is made at the AWOL centre using locally sourced products. The charity also makes soft dog collars and has supplied many hundreds of these, along with leads, to local dogs.

AWOL was pleased to be able to take on a second vet in Luxor at the beginning of the year. Further training was arranged in Cairo specifically in spay and neuter techniques. The charity's first vet also underwent further training in 'Surgical Operation of Pet Animals' and 'Medicine and Infectious Diseases in Pet Animals'. AWOL is keen to address the problem of unwanted street dogs by offering free spay and neutering. Street dogs are often treated cruelly and even poisoned so the aim is to reduce the number of puppies born to a life of hardship and cruelty.

A team of vets from the Animal Medical Centre in Cairo were welcomed at the AWOL centre in November to carry out a spay/neuter program. The charity also benefitted from a donation of 100 Pfizer rabies vaccinations which the Cairo team brought with them.

A new disinfectant and sterilisation spray unit was purchased to sterilise the AWOL medical centre on a daily basis.

Due to Covid-19 restrictions fund-raising events were not possible but online and Facebook fundraising continued thanks to our supporters.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity aims to keep reserves equal to a minimum of 6 months usual expenditure at all times. At 2020 exchange rates this equated to a sum of £12000. The charity does not receive sufficient funds on a monthly basis to cover the cost of providing its services so this contingency is essential.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is from donations. Its other main source is fundraising

**Section F Other optional information****Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANGELA ROBINSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	20/11/21	

## Animal Welfare of Luxor

### Receipts and Payments Account for the Year Ended 31st December 2020

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#### Income

Donations	26,680.00
Gift Aid	1,811.59
Paypal - Fundraising	3,288.19
Virgin Money Donations	2,302.20
Fund Raising Events	2,657.28
	<hr/>
	36,739.26

#### Expenses

Bank Charges	72.00
Telecoms	472.11
Accountancy	564.00
Medical Supplies	704.94
Funds Provided to AWOL No.7	30,739.30
Software & Technical	283.91
Travel expenses	1,680.51
Printing, Postage & Stationery	108.84
Virgin money fees	21.05
Paypal fees	43.27
Miscellaneous Expenses	57.40
	<hr/>
Net Expenses	34,747.33

Profit for the Year	<hr/>
	<b>1,991.93</b>

#### Represented by:

HSBC BMM Account	0.02
Paypal Account	948.98
HSBC Current Account	30,461.19
Petty Cash Account	0.00
Debtor	0.00
Creditors	-5,087.29
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	<b>26,322.90</b>

#### Capital & Reserves

Retained Earnings	24,330.97
Profit	1,991.93
	<hr/>
	<b>26,322.90</b>

**Animal Welfare of Luxor**  
**Registered Charity Number 1124154**  
**Receipts and Payments Account**  
**For the Year Ended 31st December 2020**  
**Independent Examiners Report**

I report on the accounts of the Animal Welfare of Luxor for the year ended 31st December 2020 which are set out on the following pages.

**Respective Responsibilities of Trustees and Examiner**

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for the year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent examiner's statement**

My examination was carried out in accordance with General Directors given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiners Statement**

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material aspect, the trustees have met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; and
- 2 in my opinion, no attention should be drawn to any item/function or process to enable a proper understanding of the accounts to be reached.

Sue Sheldrake  
SCS Accounting Solutions Limited  
Unit 5, Broadway Barns  
The Broadway, Scarning  
Dereham, Norfolk  
NR19 2LQ

Date 15.11.2021



Signed 



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Date 15.11.2021



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