

## **Bridges Hull Annual Report**

**November 1<sup>st</sup> 2019-31<sup>st</sup> October 2020**

The new financial year began with six months left to run of a three year (2+1) contract with Hull City Council to deliver Targeted Youth Services in the North Bransholme area of Hull. A new bid had been submitted to the council for a 5 year tender to deliver Targeted Early Help Youth Provision and we were awarded this new contract to begin on April 1<sup>st</sup> 2020.

In November 2019 we had a full complement of staff - three trustees, a manager, an administrator / financial administrator, a senior youth worker, a lead youth worker, three youth support workers and a cook. We were running six youth clubs per week, running weekly swimming sessions to Woodford Leisure Centre and were supporting a number of vulnerable young people (including children on child protection plans, children about whom we had safeguarding concerns, a young adult with learning difficulties and an isolated young person with mental health difficulties) through the clubs and additional one-to-one work. These young people were taken out to activity sessions such as bowling, the cinema, Inflatation, Rebound Trampoline Park, Rock Climbing, Snooker and Laser Station.

Work carried on as usual into 2020 until just before the National Lockdown in March 2020. At this point no-one knew how long this would last but it soon became apparent that we would need to change our way of working in order to continue to engage with young people and to fulfil our new contract. The staff team met over Zoom and rewrote procedures and policies around engaging young people virtually. All of our recording and monitoring was moved online with the help of Jack and an eventual move across to google suite. Facebook pages were set up as an interface between senior young people and staff and we quickly learnt how to use different media to engage. Initially, all engagement with young people was via text, zoom or facebook and families were supported with food parcels/potatoes/bread (some donated free from Jacksons)/an occasional gift of money towards bills where needed. We also supplied families with information about support available from the council and about how to keep their young people safe online.

By the end of April we were able to re-start some work on the ground. We started by delivering 3.5kg bags of baking mixes (such as pizza, brownies, bread) to some of our young people at the end of April, using shopping trollies.

These proved really popular and, from May, we began to deliver a weekly activity to any young person or parent of a young person who requested it. Some of these activities were challenges or competitions, others were just for individual enjoyment. A parents' facebook page was set up as a cost-free interface and way of interacting with those young people who were too young to have social media themselves. Soon each week's activity was advertised on the page and parents posted photographs of their young people taking part in the activities. Where there were competitions, prizes were sent to young people via Amazon Prime. Some of those early activities were things such as Chalk Art Challenge, Chalk Exercise Course, Nature Treasure Hunts, seed planting, tie dying, creating a nature art attack and making a kitchen herb garden. We started holding quizzes over Zoom, though numbers were small. Jane got us organised with In Kind Direct and we were able to order toiletries, toilet rolls, cleaning items and hand gel at low cost to put into care packages for families who needed it. Jo Nielsen from the council's Foredyke Area Co-ordination Team made contact with us and sorted out some food hampers for families needing them. She also brought a good supply of clothing that we were able to pass on to families who were struggling. This positive relationship has continued and Jo has continued to pass things our way that she knows will benefit our families - from excess food from other organisations to clothing, food parcels and other items. In June we developed a relationship with Vineyard Church who offered the delivery of free food parcels and access to clothes and equipment for families with younger children aged 5 and under. We also began one-to-one walk and talks. Our relationship with the local high school improved as working together to trace vulnerable young people who weren't in school became important. Two-way informal referrals took place.

During July, planning began for delivering a very different summer programme through Hull City Council's Healthy Holidays' fund. During the school holidays we delivered six activity packs for families to do together. These were entitled, "Festival in your Backyard" and consisted of activities such as toasting marshmallows over an open fire, BBQ and mocktails and camping out in the back garden. Each family received a tent, a BBQ/fire pit and a supply of wood and coals and everything else needed for each activity. Home visits (garden only), care package deliveries, one-to-one walk and talks and supporting parents through socially-distanced chats continued as did all of the online work. As the school summer holidays began we also manned a point for the distribution of packed lunches through Hull City Council on the car park of the Pennine. Where

parents were unable to pick up the packed lunches, staff delivered them to their door.

By September we had moved our office into the new side of the building and our youth space had been completed and was ready to use. The Early Help and Assessment Meetings had resumed virtually and Tiffany was attending these. By this point the guidance and support from the National Youth Agency was really clear and they became the lead organisation liaising with the government around the importance of youth work continuing during the pandemic. They have worked out a traffic light system for youth workers to follow - with red, amber, yellow and green levels allowing different types of work to take place. By the end of September we had begun our first face-to-face sessions in the new outdoor courtyard area at Pennine. These one-to-one and small group sessions continued out of doors for a couple of months, using a borrowed fire pit for warmth!

In October 2020 Stacey undertook her Safeguarding Threshold training with Hull City Council with a view to progressing to do the Level 2 safeguarding course and taking over the safeguarding lead at Bridges. Also in October we split our staff team into two - with one team heading up the online work and the other doing the face-to-face work on the ground. In the absence of Hull Fair, we created side-stall games for the face-to-face sessions and were able to secure about 40 pumpkins for pumpkin-carving from Coniston Farm Shop. We also began to receive food from Fareshare (our membership was paid for by Hull City Council for one year and we deferred the start from April 2020 to October 2020) and set up sessions where young people/parents could come and collect a bag of food items for free.

Sadly Paige left us July 2020 due to childcare issues and we made Lyn redundant in October 2020 as it became clear that her role would not be needed for a very long time. We decided not to re-employ but to give staff extra responsibilities and pay, allowing Tiff and Nik to step back somewhat from the face-to-face work on the ground.

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# Annual Financial Report

Bridges Hull

31 October 2020

Prepared by Robert Bailey



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# Compilation Report

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## Bridges Hull For the year ended 31 October 2020

Compilation report to Bridges Trustees

### 1. Scope

On the basis of information provided and in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, we have compiled the financial statements of Bridges Hull for the period ended 31 October 2020.

These statements have been prepared in accordance with the accounting policies described in Note 1 to these financial statements.

### 2. Responsibilities

The Trustee's are solely responsible for the information contained in these financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit and we do not accept responsibility to any other person for the contents of the financial statements.

### 3. No audit or review engagement undertaken

My procedures use accounting expertise to undertake the compilation of the financial statements from information provided and do not include verification or validation of that information. No audit or review engagement has been performed and accordingly no assurance is expressed.

### 4. Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Rob Bailey

Trustee

Dated: 2 February 2021

# Directors Report

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## Bridges Hull For the year ended 31 October 2020

### 1. Introduction

The Directors present here their Annual report including Financial Statements for Bridges Hull for the year ended 31 October 2020.

### 2. Auditors

No Audit expenditure was incurred as no Auditor was appointed, nor was any Audit work undertaken for the year under review.

A unanimous resolution was passed by the company that no auditor would be appointed for the ensuing year.

### 3. Directors' Disclosures

A unanimous resolution was passed by the company pursuant to subsection 211(3) of the Companies Act, 1993 that the annual report need not comply with paragraphs (a) and (d) to (j) of subsection 211(1) of the Act.

For and on behalf of the Board of Directors.

Director \_\_\_\_\_

Director \_\_\_\_\_

Dated this : ..... day of ..... 2021

# Company Information

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## Bridges Hull For the year ended 31 October 2020

### 1. Directors

Robert Bailey

Andrew Dorton

Paul Martindale

### 2. Secretary

Tiffany Strobe

### 3. Registered Number

06467743

### 4. Registered Office

The Pennine  
Pennine Way  
North Bransholme  
Hull  
Humberside  
Hu7 5EF  
unit



# Profit and Loss

## Bridges Hull For the 12 months ended 31 October 2020

	Oct-20	Oct-19
<b>Income</b>		
Contributions from participants of activities	(16)	1,001
Donation accrual account	1,182	3,843
Donations - Bodmin Road Church	500	500
Donations - Private individuals (to claim gift aid on)	1,310	614
Donations - St Aidan's Church	703	802
Donations - Swallow Hill Homes	1,650	4,076
Donations - Thornbury Baptist Church	-	100
Donations from commercial organisations	-	105
Gift aid	325	175
Hull City Council	83,093	85,103
Sales - TuckShop	173	1,008
<b>Total Income</b>	<b>88,920</b>	<b>97,327</b>
<b>Less Cost of Sales</b>		
Goods Purchased for Resale inc Tuck shop	727	909
Short term loans to be repaid if possible	(199)	133
<b>Total Cost of Sales</b>	<b>528</b>	<b>1,042</b>
<b>Gross Profit</b>	<b>88,392</b>	<b>96,285</b>
<b>Less Operating Expenses</b>		
Accounting and payroll software	377	368
Activity - Christian	-	50
Activity - Not faith based	8,395	5,673
Administrator	10,058	8,942
Bridges - consumables	1,005	234
Bridges - Rent	6,000	6,000
Bridges - Repairs & on going maintenance	40	-
Bridges - security	(54)	54
Bridges - telephone	248	409
Bus & Train Fares & travelling	72	419
Computer & technology hardware costs	72	150
Computer software	40	30
CRB checks	52	148
Employer pension costs	862	1,518
Employers National Insurance	-	155
Insurance - Management Liability and Charity & Voluntary Sector	2,470	2,150
Internet, Hosting, NOT LINE RENTAL	90	84
IT support & repair costs	19	19
Material costs	1,201	351
Minibus fuel	-	349
Minibus insurance	608	622
Minibus Road tax	165	164
Office Equipment Depreciation (8004)	165	165

# Profit and Loss

	Oct-20	Oct-19
Office Stationery	42	77
Parking, Bridges tolls & Misc Motor Expenses	-	23
Postage and Carriage	87	51
Printing	418	100
Refreshments	687	1,665
Senior Youth Worker	8,996	9,060
Staff Entertainment and christmas meals	-	113
Staff training courses	214	169
Subsistence	50	(40)
Taxi's & car hire	268	651
Telephone - Mobile	632	218
Texting services incl text local	706	302
Thank you gifts	180	321
Vehicle repairs	-	769
Volunteer tuck benefit - 50p/ night	22	71
Youth Support Worker	15,895	18,618
Youth Work manager	28,668	36,614
<b>Total Operating Expenses</b>	<b>88,749</b>	<b>96,835</b>
<b>Net Profit</b>	<b>(357)</b>	<b>(550)</b>

## Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

# Movements in Equity

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## Bridges Hull As at 31 October 2020

	31 Oct 2020	31 Oct 2019
<b>Equity</b>		
Opening Balance	7,891	8,441
Current Year Earnings	(357)	(550)
<b>Total Equity</b>	<b>7,534</b>	<b>7,891</b>

### Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

# Balance Sheet

## Bridges Hull As at 31 October 2020

31 Oct 2020

31 Oct 2019

### Assets

<b>Bank</b>		
Bridges Hull #2538,0387,6574	21,481	21,936
Petty Cash	120	91
<b>Total Bank</b>	<b>21,601</b>	<b>22,027</b>
<b>Current Assets</b>		
Debtors Control Account	-	2,808
Other Debtors	475	150
Prepayments	840	900
<b>Total Current Assets</b>	<b>1,315</b>	<b>3,858</b>
<b>Fixed Assets</b>		
Office Equipment	1,675	1,426
Office Equipment Depreciation (0031)	(1,336)	(1,171)
<b>Total Fixed Assets</b>	<b>339</b>	<b>255</b>
<b>Total Assets</b>	<b>23,254</b>	<b>26,139</b>

### Liabilities

<b>Current Liabilities</b>		
Accruals	1,129	1,456
Grants income accrual	14,256	15,438
Net Wages	-	639
P.A.Y.E. & NI	85	670
Pension liability	251	(16)
<b>Total Current Liabilities</b>	<b>15,720</b>	<b>18,187</b>
<b>Non-Current Liabilities</b>		
Direct Earnings Attachment	-	61
<b>Total Non-Current Liabilities</b>	<b>-</b>	<b>61</b>
<b>Total Liabilities</b>	<b>15,720</b>	<b>18,248</b>
<b>Net Assets</b>	<b>7,534</b>	<b>7,891</b>

### Equity

Current Year Earnings	(357)	(550)
Funds	7,891	8,441
<b>Total Equity</b>	<b>7,534</b>	<b>7,891</b>

### Notes

Signed .....

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

# Depreciation Schedule

## Bridges Hull 1 November 2019 to 31 October 2020

Name	Number	Type	Cost	Rate	Purchased	Disposed	1-Nov-19	Purchases	Depreciation	Disposals	Accum Dep	31-Oct-20
<b>Office Equipment</b>												
HP A4 office jet printer	HP A4 office jet printer	Office equipment	320	0.0%SL	30 May 2017		120	-	80	-	280	40
Nick and Tiff laptops	Nick and Tiff laptop	Office equipment	766	25.0%SL	31 Oct 2014		-	-	-	-	766	-
Office computer	FA-0001	Office equipment	340	0.0%SL	15 Jun 2017		135	-	85	-	290	50
<b>Total Office Equipment</b>			<b>1,426</b>				<b>255</b>	<b>-</b>	<b>165</b>	<b>-</b>	<b>1,336</b>	<b>90</b>
<b>Total</b>			<b>1,426</b>				<b>255</b>	<b>-</b>	<b>165</b>	<b>-</b>	<b>1,336</b>	<b>90</b>

# Notes to the Financial Statements

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## Bridges Hull For the year ended 31 October 2020

### 1. Statement of Accounting Policies

The financial statements presented here are for the entity Bridges Hull, a registered company under the Companies Act 1993.

Bridges Hull qualifies as an exempt company under the Financial Reporting Act 1993. These financial statements have been prepared in accordance with the Financial Reporting Act 1993 and the Financial Reporting Order 1994.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

### 2. Changes in Accounting Policies

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

### 3. Fixed Assets and Depreciation

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.

The entity has the following asset classes:

Office Equipment. 0% - 25% Straight Line

### 4. Goods and Services Tax (VAT)

These financial statements have been prepared on a GST inclusive basis. We are not registered for VAT and do not reclaim it.

### 5. Inventories

Inventories are recorded at the lower of cost and net realisable value.

### 6. Accounts Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

### 7. Audit

These financial statements have not been audited.

### 8. Contingent Liabilities

At balance date contingent liabilities have been estimated at zero

### 9. Imputation Credit Account

At balance date imputation credits available to the shareholders were Zero

### 10. Qualifying Company Regime

Bridges Hull is not registered as a Qualifying Company (QC).

### 11. Fixed Assets

The entity has the following fixed assets recorded:

Office Equipment	1,675
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# Notes to the Financial Statements

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Office Equipment Depreciation (0031)	(1,336)
Total Fixed Assets	339



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Bridges Hull Limited

**On accounts for the year  
ended**

31 October 2020

**Charity no  
(if any)**

1123951

**Set out on pages**

1 of 1

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

- In connection with my examination, no matter has come to my attention;
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

17 February 2021

**Name:**

Stephen Andrew Holmes

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow Member of the Association of Accounting Technicians (FMAAT)



**Address:**

5, Maple Avenue

Thornbury

Bristol BS35 2JW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

Not Applicable