



**Registered Charity Number: 1123897**

**Financial Statements and Trustees' Annual Report  
for the Period Ended 31<sup>st</sup> March 2024**

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Charity Information as at 31 March 2024**

**TRUSTEES:**

Rachael Russell  
Debra Blackburn  
Kirsty Balon  
Abbey Wennington  
Charlotte Neilson  
Elizabeth David

**REGISTERED ADDRESS:**

Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

**REGISTERED CHARITY NUMBER:**

1123897

**INDEPENDENT EXAMINER:**

Michael Richmond FCCA  
Champleys Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**BANKERS:**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

## **NORTHSTEAD COMMUNITY PRE-SCHOOL**

### **Trustees' Report**

#### **For the Period Ended 31 March 2024**

The trustees present their report with the financial statements of the Charity for the period ended 31 March 2024.

#### **OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The principal objective of the charity is to enhance the development of children under school age, to provide appropriate play and education facilities, to encourage parents/primary carers to partake in the group activities and to ensure all children and families are welcome regardless of race, religion, status and ability.

#### **PUBLIC BENEFIT**

The trustees have had due regard to Public Benefit guidance published by the Charities Commission. Northstead Community Pre-School's provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to local schools and the general community.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings. The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members, if any, cannot vote. The charity's registered number and registered address is included on page 1 of the financial statements.

#### **REVIEW OF THE DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

During the period, the charity has continued to provide a day nursery and pre-school playgroup to local children under school age.

#### **OVERALL FINANCIAL POSITION**

The detail of the Receipts and Payments for the period can be found on page six. The overall operating surplus for the period was £31,786. Further detail of the overall income and expenditure together with the statement of Assets and Liabilities can be found on pages five and six.

#### **RISK MANAGEMENT**

The organisation has policies and procedures in place to reduce the risks to the charity, its staff and members (in terms of safeguarding, fraud, error and claims) to an acceptable operating level.

#### **TRUSTEES**

The trustees during the period under review were:

Rachael Russell  
Amy Bradley (Resigned 01/10/23)  
Debbie Simms (Resigned 01/10/23)  
Debra Blackburn  
Emily Martin (Resigned)  
Sarah Almond (Resigned 01/03/24)  
Kirsty Balon (Appointed 18/11/23)  
Abbey Wennington (Appointed 18/11/23)  
Charlotte Neilson (Appointed 18/11/23)  
Elizabeth David (Appointed 18/11/23)



**Trustee's Annual Report (TAR)**  
**31 March 2024**

**We value, respect, welcome and include all children and their families regardless of their nationality, gender, disability, religion, family, or social status.**

**Finances**

At the end of the 2022/23 year it was decided that we would change our year end to 31 March, therefore this is a shorter year than previous years.

The EYPP and SEN funding has supported 1:1 for several children, additional sessions / hours for 2 children and SENCO training. More individualised support has been necessary for a lot of children and these needs will continue throughout the next year.

The reduction in the parent's fees was a big hit and attracted parents to enrol their children ready for when they were entitled to funded hours.

**I.T.**

A massive thank you to [Dale Power Solutions Limited](#) for their very kind donation of ten laptop computers as part of their environmental policy. This means that a laptop is available for every member of staff and committee member to enable them to carry out their duties and training in a much more efficient way.



Our new website has continued to develop and we have been giving parents and guardians regular updates on the dojo app and on the closed group Facebook page.

**Fundraising**

A big thank you to [Derwent Valley Preschool](#) for the donation of £9,000 when they took the decision to close.



We were very pleased to receive two grants for the outside area; one from North Yorkshire County Council and the other from [Burniston Parish Council](#). These grants have enabled us to develop the outside space as a sensory area and the children have really enjoyed making use of it.

A big thank you to [Newlands Pub](#) who have donated money that they have raised throughout the year, their support is much appreciated.

Thank you to Rachael for all your hard work asking local businesses for donations and collecting prizes from around town for the Christmas raffle. We are planning on doing much more fundraising in the coming year.



The children have enjoyed visits to the theatre, library and other days out in the local area. The children also welcomed some Alpacas (it is debatable who was more excited the children or our Chair, Rachael).

The children went to see "Thor" at the theatre which was great fun with everyone encouraged to throw fish on to the stage for Thor the Walrus! A great hit with parents and children alike.



We promote healthy eating and cooking with a range of activities for the children to enjoy.

Parents have continued to recommend us to friends and family and we also get recommendations from professionals.

#### Projects

This year we have received grants for improvements to the outside area and for encouraging the children with their maths. Next year we would like to make change to the entrance to the building to create an area for the children to calm down or have quiet time and to make an area for breakfast club and after school club.



#### Committee and Staff

This year we welcomed four new committee members and hope to increase the numbers further in the coming year; having more members on the committee has made a big difference with lots of ideas on how to make the preschool even more amazing.

We have also been lucky to recruit new members of staff who have brought their own skills and experience to the school and have been able to help some trainees from the local college start their careers in early years.

As ever we are so grateful to the staff of the preschool who with their passion and wealth of knowledge make the preschool what it is.

We are proud to have been part of the community since the 1960's; one committee member even attended the preschool herself! At Northstead Community Pre-school we respect that children are individual and plan to reflect this in our daily delivery of services that we provide to each and every child; the experienced staff team will be reflective of this and plan opportunities to enhance the child's learning and development as unobtrusively as possible.

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Trustees' Report**

**For the Period Ended 31 March 2024**

**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

Law requires trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the financial period and of the surplus or deficit for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE TRUSTEES:**



- Rachael Russell

November 2024

11th December 24



# NORTHSTEAD COMMUNITY PRE-SCHOOL

## Receipts and Payments Account for the period ended 31 March 2024

	NOTE	Restricted Funds £	Unrestricted Funds £	2024 Total Funds £	2023 £
<b>RECEIPTS:</b>					
NYCC funding		-	71,332	71,332	81,977
Parental fees		-	10,512	10,512	7,262
Other receipts	2	-	11,210	11,210	1,526
Other grants	3	6,516	-	6,516	498
HMRC employment allowance		-	2,196	2,196	3,487
Interest received		-	364	364	228
		<u>6,516</u>	<u>95,614</u>	<u>102,130</u>	<u>94,978</u>
<b>PAYMENTS:</b>					
Rent and cost of premises		-	4,102	4,102	6,744
Wages and NI costs		-	54,302	54,302	82,067
Equipment	4	2,593	204	2,797	1,348
Activities and play materials		1,168	2,023	3,191	1,479
Admin, IT and stationery costs		-	842	842	1,244
Insurance		-	588	588	794
Refreshments		-	440	440	679
Examination fees		-	354	354	420
Advertising		-	19	19	134
Staff recruitment fees		-	-	-	3,864
Staff training		-	323	323	1,619
Subscriptions		-	296	296	449
Cleaning		-	320	320	494
Miscellaneous expenses		-	631	631	268
Accountancy fees		-	1,645	1,645	1,462
Bookkeeping fees		-	-	-	789
Bad debts		-	335	335	-
Bank charges		-	159	159	186
PAYE interest paid		-	-	-	2
		<u>3,761</u>	<u>66,583</u>	<u>70,344</u>	<u>104,042</u>
<b>Net (Outgoing)/Incoming Resources for the period</b>		<b>2,755</b>	<b>29,031</b>	<b>31,786</b>	<b>(9,064)</b>
<b>Cash funds brought forward at 1 September 2023</b>		<b>-</b>	<b>8,805</b>	<b>8,805</b>	<b>17,869</b>
<b>Cash funds carried forward at 31 March 2024</b>		<b><u>2,755</u></b>	<b><u>37,836</u></b>	<b><u>40,591</u></b>	<b><u>8,805</u></b>

# NORTHSTEAD COMMUNITY PRE-SCHOOL

## Statement of Assets and Liabilities at 31 March 2024

	Restricted Funds £	Unrestricted Funds £	2024 Total Funds £	2023 £
<b>CASH FUNDS</b>				
Cash at bank and in hand	2,755	37,836	40,591	8,805
	<u>2,755</u>	<u>37,836</u>	<u>40,591</u>	<u>8,805</u>
<b>OTHER MONETARY ASSETS</b>				
Trade debtors	-	545	545	959
Other debtors	-	-	-	-
	<u>-</u>	<u>545</u>	<u>545</u>	<u>959</u>
<b>LIABILITIES</b>				
Trade creditors	-	315	315	20
Other creditors	-	503	503	189
Accrued expenses	-	2,214	2,214	2,220
Social security and other taxes	-	468	468	385
	<u>-</u>	<u>3,500</u>	<u>3,500</u>	<u>2,814</u>

Approved by the board of Trustees on and signed on its behalf by:-

D. Blackburn - Debra Blackburn  
11th December 2024.

November 2024



# **NORTHSTEAD COMMUNITY PRE-SCHOOL**

## **Notes to the Financial Statements for the period ended 31 March 2024**

### **1. ACCOUNTING POLICIES**

#### **Basis of Accounting:**

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

The presentation currency is £ Sterling.

#### **Turnover:**

Turnover represents government funding and parental fees received for the provision of childcare.

### **2. Other Receipts**

	2024	2023
	£	£
Donations	11,148	1,219
Late pickup and payment credit charges	56	7
Income for events/trips	6	15
Fund Raising Income	-	285
	<u>11,210</u>	<u>1,526</u>

### **3. Other Grants**

	2024	2023
	£	£
Scarborough Borough Council	-	498
North Yorkshire County Council - Grant for outside area	3,016	-
Burniston Parish Council - Grant for outside area	3,500	-
	<u>6,516</u>	<u>498</u>

### **4. Equipment**

	2024	2023
	£	£
New Laptop	-	308
2 x Kindle Fires	-	119
Balancing Course Set	-	149
Easi-Cars V2	-	198
Cosy Large Sandpit	-	299
Apolloa Jungle Pals Bike	-	110
Other small items less than £100	-	165
Toddler maths and mark making shed	887	-
Bamboo panelling and Roomscapes	1,260	-
Sensory equipment	650	-
	<u>2,797</u>	<u>1,348</u>

### **5. Trustee expenses reimbursed**

	2024	2023
	£	£
S Almond - Various items purchased	-	77
S Almond - DBS check	-	13
E Martin - DBS check	-	46
A Bradley - DBS check	-	8
	<u>-</u>	<u>144</u>

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the period ended 31 March 2024**

**6. RESTRICTED FUNDS**

The restricted funds represent monies received for specific purposes, as follows:

As disclosed in note 3 to the financial statements, grants totalling £6,516 were received from North Yorkshire County Council and Burniston Parish Council towards the purchase of equipment for the outside area. Included in restricted funds at 31 March 2024 is £2,755 in respect of these grants.

## **NORTHSTEAD COMMUNITY PRE-SCHOOL**

### **Independent Examiners Report for the period ended 31<sup>st</sup> March 2024**

I report on the accounts of Northstead Community Pre-School for the period ended 31<sup>st</sup> March 2024, which are set out on pages six to nine.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

18<sup>th</sup> November 2024