

# NORTHSTEAD COMMUNITY PRE-SCHOOL

England & Wales · Charity number 1123897

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2012-03-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Northstead Methodist Church  
Givendale Road  
Scarborough  
YO12 6LG

**Phone** 01723381989

**Email** [manager@northsteadpreschool.co.uk](mailto:manager@northsteadpreschool.co.uk)

**Website** [www.northsteadpreschool.co.uk](http://www.northsteadpreschool.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT OF ALL CHILDREN PRIMARILY UNDER STATUTORY SCHOOL ADMISSION AGE BY:A PROVIDING APPROPRIATE AGE RELATED PLAY ACTIVITIES, EDUCATION AND CARE FACILITIES TO CHILDREN TO NURTURE THEIR WELL-BEING AND ENHANCE THEIR LEARNING IN A SAFE, SECURE, STIMULATING ENVIRONMENT.B PARENTS/PRIMARY CARERS WILL BE ENCOURAGED TO PARTAKE IN THE GROUP'S FACILITIES AT THEIR CONVENIENCE. ALL CHILDREN AND FAMILIES WILL BE INCLUDED REGARDLESS OF THEIR RACE, CULTURE, RELIGION, STATUS OR ABILITY.

**Activities:** We provide high standard child care in a preschool setting.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, NORTH YORKSHIRE.
- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£149,704	£153,215	-	-
2024-03-31	£102,130	£70,344	-	-
2023-08-31	£94,978	£104,042	-	-
2022-08-31	£109,349	£110,001	-	-
2021-08-31	£129,597	£120,531	-	-

## Trustees

Name	Role	Appointed
<b>Rachael Russell</b>	Chair	2017-01-12
Abbey Lorriane Wennington		2023-11-18
Charlotte Neilson		2023-11-18
Debra Blackburn		2021-11-09
Elizabeth Sarah David		2023-11-18
Kirsty Balon		2023-11-18
Sarah Jenkins		2024-12-11

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1123897

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# Accounts

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**Trustee's Annual Report (TAR)**  
**31 March 2025**

**We value, respect, welcome and include all children and their families regardless of their nationality, gender, disability, religion, family, or social status.**



This year has been another positive and rewarding one for the preschool, and we are incredibly grateful for the continued support we receive from our community, families, and professionals.

We would like to extend our sincere thanks to Newlands Pub for their continued donations. Their generosity makes a significant difference to the preschool.

A special thank you goes to Lesley, who has been a fantastic volunteer throughout the year. Lesley supports the preschool in many ways and always gives her time generously. In particular, we would like to thank her for helping Rachael with the organisation of the Christmas raffle, which was a great success, so thank you Rachael and Lesley you are both brilliant.

We would like to offer a heartfelt thank you to Hannah, who stepped into the role of manager while Charlotte was on maternity leave. Hannah has been amazing in this role, showing dedication, leadership, and commitment, and ensuring the preschool continued to run smoothly during this period.

We are also grateful to Co-op for their kind donation, which has helped to support the preschool and its activities through its Local Community Fund, thank you for the shoppers who chose us as their cause.



We are proud that our preschool continues to be recommended by both parents and professionals, reflecting the high-quality care, learning, and support we strive to provide for every child.

This year, the children enjoyed a range of enriching outings and experiences, including visits to the local library and the theatre. One of the highlights was a hands-on reptile experience with Lilly the Red Tailed Boa and friends, which provided a memorable and educational opportunity for the children.

Finally, we would like to thank the committee for their hard work, commitment, and support throughout the year, and the staff team for being truly amazing. Their dedication, passion, and care ensure that the preschool continues to be a safe, nurturing, and inspiring place for our children to learn and grow.

**Northstead Community Pre-School**

**Registered Charity Number: 1123897**

**Financial Statements for the period ended 31 March 2025**

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Contents of the Financial Statements for the Period Ended 31 March 2025**

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**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Charity Information**

**For The Period Ended 31 March 2025**

**TRUSTEES:**

Rachael Russell  
Debra Blackburn  
Kirsty Balon  
Abbey Wennington  
Charlotte Neilson  
Elizabeth David  
Sarah Jenkins

**REGISTERED ADDRESS:**

Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

**REGISTERED CHARITY NUMBER:**

1123897

**INDEPENDENT EXAMINER:**

Michael Richmond FCCA  
Champleys Accountants  
First Floor Office  
Champley Mews  
Market Place  
Pickering  
YO18 7AE

**BANKERS:**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

## NORTHSTEAD COMMUNITY PRE-SCHOOL

### Trustees' Report

For the Period Ended 31 March 2025

The trustees present their report with the financial statements of the Charity for the period ended 31 March 2025.

#### **OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The principal objective of the charity is to enhance the development of children under school age, to provide appropriate play and education facilities, to encourage parents/primary carers to partake in the group activities and to ensure all children and families are welcome regardless of race, religion, status and ability.

#### **PUBLIC BENEFIT**

The trustees have had due regard to Public Benefit guidance published by the Charity Commission. Northstead Community Pre-School's provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to local schools and the general community.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings. The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members, if any, cannot vote. The charity's registered number and registered address is included on page 1 of the financial statements.

#### **REVIEW OF THE DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

During the period, the charity has continued to provide a day nursery and pre-school playgroup to local children under school age.

#### **OVERALL FINANCIAL POSITION**

The detail of the Receipts and Payments for the period can be found on page four. The overall operating deficit for the period was £3,511. Further detail of the overall income and expenditure together with the statement of Assets and Liabilities can be found on pages four and five.

#### **RISK MANAGEMENT**

The organisation has policies and procedures in place to reduce the risks to the charity, its staff and members (in terms of safeguarding, fraud, error and claims) to an acceptable operating level.

#### **TRUSTEES**

The trustees during the period under review were:

Rachael Russell  
Debra Blackburn  
Kirsty Balon  
Abbey Wennington  
Charlotte Neilson  
Elizabeth David  
Sarah Jenkins (appointed 11/12/2024)

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Trustees' Report**

**For the Period Ended 31 March 2025**

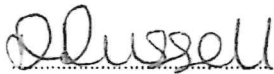
**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

The trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and to disclose, with reasonable accuracy, the financial position of the charity at any time.

The trustees are responsible for the preparation of receipts and payments accounts and a statement of assets and liabilities in accordance with the Charities Act 2011 and applicable regulations.

The trustees are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE TRUSTEES:**

 Rachael Russell

16th December 2025

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Receipts and Payments Account for the year ended 31 March 2025**


	NOTE	Restricted Funds £	Unrestricted Funds £	2025 Total Funds £	Period 1.09.23 to 31.03.24 £
<b>RECEIPTS:</b>					
NYCC funding		-	129,029	129,029	71,332
Parental fees		-	8,793	8,793	10,512
Other receipts	2	-	3,094	3,094	11,210
Other grants	3	3,000	-	3,000	6,516
HMRC employment allowance		-	4,946	4,946	2,196
Interest received		-	842	842	364
		<u>3,000</u>	<u>146,704</u>	<u>149,704</u>	<u>102,130</u>
<b>PAYMENTS:</b>					
Rent and cost of premises		-	7,080	7,080	4,102
Wages and NI costs		-	128,357	128,357	54,302
Equipment	4	1,534	279	1,813	2,797
Activities and play materials		3,952	2,299	6,251	3,191
Admin, IT and stationery costs		-	1,797	1,797	842
Insurance		-	1,190	1,190	588
Refreshments		-	717	717	440
Examination fees		-	360	360	354
Advertising		-	-	-	19
Staff training		-	728	728	323
Subscriptions		-	827	827	296
Cleaning		-	557	557	320
Miscellaneous expenses		-	1,605	1,605	631
Accountancy fees		-	1,760	1,760	1,645
Bad debts		-	24	24	335
Bank charges		-	149	149	159
		<u>5,486</u>	<u>147,729</u>	<u>153,215</u>	<u>70,344</u>
<b>Net (Outgoing)/Incoming Resources for the period</b>		(2,486)	(1,025)	(3,511)	31,786
<b>Cash funds brought forward at 1 April 2024</b>		2,755	37,836	40,591	8,805
<b>Cash funds carried forward at 31 March 2025</b>		<u>269</u>	<u>36,811</u>	<u>37,080</u>	<u>40,591</u>

NORTHSTEAD COMMUNITY PRE-SCHOOL

Statement of Assets and Liabilities at 31 March 2025

	Restricted Funds £	Unrestricted Funds £	2025 Total Funds £	2024 £
<b>CASH FUNDS</b>				
Cash at bank and in hand	269	36,811	37,080	40,591
	<u>269</u>	<u>36,811</u>	<u>37,080</u>	<u>40,591</u>
<b>OTHER MONETARY ASSETS</b>				
Trade debtors	-	783	783	545
	<u>-</u>	<u>783</u>	<u>783</u>	<u>545</u>
<b>LIABILITIES</b>				
Trade creditors	-	-	-	315
Other creditors	-	665	665	503
Accrued expenses	-	2,520	2,520	2,214
Social security and other taxes	-	2,083	2,083	468
	<u>-</u>	<u>5,268</u>	<u>5,268</u>	<u>3,500</u>

Approved by the board of Trustees on and signed on its behalf by:-

 ..... - Debra Blackburn

15<sup>th</sup> December 2025

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the period ended 31 March 2025**

**1. ACCOUNTING POLICIES**

**Basis of Accounting:**

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

The presentation currency is £ Sterling.

**Turnover:**

Turnover represents government funding and parental fees received for the provision of childcare.

<b>2. Other Receipts</b>		Period 1.09.23 to 31.03.24
	2025	£
Donations	2,367	11,148
Late pickup and payment credit charges	-	56
Income for events/trips	727	6
	<u>3,094</u>	<u>11,210</u>

<b>3. Other Grants</b>		Period 1.09.23 to 31.03.24
	2025	£
Scarborough Borough Council	-	-
North Yorkshire County Council - Grant for outside area	2,000	3,016
Burniston Parish Council - Grant for outside area	-	3,500
OxEd and Assessment	500	-
Coop Food Group	500	-
	<u>3,000</u>	<u>6,516</u>

<b>4. Equipment</b>		Period 1.09.23 to 31.03.24
	2025	£
Trike storage shed	799	-
Rabo Chariot	341	-
Craft shelf	394	-
Laptop	279	-
Toddler maths and mark making shed	-	887
Bamboo panelling and Roomscapes	-	1,260
Sensory equipment	-	650
	<u>1,813</u>	<u>2,797</u>

**5. Trustee remuneration and benefits**

It is a requirement of the charity's governing document that the pre-school manager be a Trustee of the charity. This trustee received remuneration of £25,005 (2024 - £13,758) in respect of their employment as pre-school manager.

No trustees received remuneration for acting in their capacity as a trustee.

**Trustees' expenses**

During the year, expenses totalling £2,339 (2024 - £1,025) were paid by, and reimbursed to 3 (2024 - 1) trustees.

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the period ended 31 March 2025**

**6. RESTRICTED FUNDS**

The restricted funds represent monies received for specific purposes, as follows:

As disclosed in note 3 to the financial statements, grants totalling £3,000 were received from North Yorkshire County Council, OxEd and Assessment and Coop Food Group towards the purchase of equipment for the outside area. Included in restricted funds at 31 March 2025 is £269 in respect of these grants.

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Report of the Independent Examiner to the Trustees of Northstead Community Pre-School**

I report to the trustees on my examination of the accounts of Northstead Community Pre-school (the Trust) for the period ended 31 March 2025, which are set out on pages four to seven.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be



Michael Richmond FCCA  
Champleys Accountants  
First Floor Office  
Champley Mews  
Market Place  
Pickering  
YO18 7AE

Dated: 15/12/2025

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1123897

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# Accounts

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**Registered Charity Number: 1123897**

**Financial Statements and Trustees' Annual Report  
for the Period Ended 31<sup>st</sup> March 2024**

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Charity Information as at 31 March 2024**

**TRUSTEES:**

Rachael Russell  
Debra Blackburn  
Kirsty Balon  
Abbey Wennington  
Charlotte Neilson  
Elizabeth David

**REGISTERED ADDRESS:**

Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

**REGISTERED CHARITY NUMBER:**

1123897

**INDEPENDENT EXAMINER:**

Michael Richmond FCCA  
Champleys Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**BANKERS:**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

## **NORTHSTEAD COMMUNITY PRE-SCHOOL**

### **Trustees' Report**

#### **For the Period Ended 31 March 2024**

The trustees present their report with the financial statements of the Charity for the period ended 31 March 2024.

#### **OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The principal objective of the charity is to enhance the development of children under school age, to provide appropriate play and education facilities, to encourage parents/primary carers to partake in the group activities and to ensure all children and families are welcome regardless of race, religion, status and ability.

#### **PUBLIC BENEFIT**

The trustees have had due regard to Public Benefit guidance published by the Charities Commission. Northstead Community Pre-School's provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to local schools and the general community.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings. The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members, if any, cannot vote. The charity's registered number and registered address is included on page 1 of the financial statements.

#### **REVIEW OF THE DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

During the period, the charity has continued to provide a day nursery and pre-school playgroup to local children under school age.

#### **OVERALL FINANCIAL POSITION**

The detail of the Receipts and Payments for the period can be found on page six. The overall operating surplus for the period was £31,786. Further detail of the overall income and expenditure together with the statement of Assets and Liabilities can be found on pages five and six.

#### **RISK MANAGEMENT**

The organisation has policies and procedures in place to reduce the risks to the charity, its staff and members (in terms of safeguarding, fraud, error and claims) to an acceptable operating level.

#### **TRUSTEES**

The trustees during the period under review were:

Rachael Russell  
Amy Bradley (Resigned 01/10/23)  
Debbie Simms (Resigned 01/10/23)  
Debra Blackburn  
Emily Martin (Resigned)  
Sarah Almond (Resigned 01/03/24)  
Kirsty Balon (Appointed 18/11/23)  
Abbey Wennington (Appointed 18/11/23)  
Charlotte Neilson (Appointed 18/11/23)  
Elizabeth David (Appointed 18/11/23)



**Trustee's Annual Report (TAR)**  
**31 March 2024**

**We value, respect, welcome and include all children and their families regardless of their nationality, gender, disability, religion, family, or social status.**

**Finances**

At the end of the 2022/23 year it was decided that we would change our year end to 31 March, therefore this is a shorter year than previous years.

The EYPP and SEN funding has supported 1:1 for several children, additional sessions / hours for 2 children and SENCO training. More individualised support has been necessary for a lot of children and these needs will continue throughout the next year.

The reduction in the parent's fees was a big hit and attracted parents to enrol their children ready for when they were entitled to funded hours.

**I.T.**

A massive thank you to [Dale Power Solutions Limited](#) for their very kind donation of ten laptop computers as part of their environmental policy. This means that a laptop is available for every member of staff and committee member to enable them to carry out their duties and training in a much more efficient way.



Our new website has continued to develop and we have been giving parents and guardians regular updates on the dojo app and on the closed group Facebook page.

**Fundraising**

A big thank you to [Derwent Valley Preschool](#) for the donation of £9,000 when they took the decision to close.



We were very pleased to receive two grants for the outside area; one from North Yorkshire County Council and the other from [Burniston Parish Council](#). These grants have enabled us to develop the outside space as a sensory area and the children have really enjoyed making use of it.

A big thank you to [Newlands Pub](#) who have donated money that they have raised throughout the year, their support is much appreciated.

Thank you to Rachael for all your hard work asking local businesses for donations and collecting prizes from around town for the Christmas raffle. We are planning on doing much more fundraising in the coming year.



The children have enjoyed visits to the theatre, library and other days out in the local area. The children also welcomed some Alpacas (it is debatable who was more excited the children or our Chair, Rachael).

The children went to see "Thor" at the theatre which was great fun with everyone encouraged to throw fish on to the stage for Thor the Walrus! A great hit with parents and children alike.



We promote healthy eating and cooking with a range of activities for the children to enjoy.

Parents have continued to recommend us to friends and family and we also get recommendations from professionals.

#### Projects

This year we have received grants for improvements to the outside area and for encouraging the children with their maths. Next year we would like to make change to the entrance to the building to create an area for the children to calm down or have quiet time and to make an area for breakfast club and after school club.



#### Committee and Staff

This year we welcomed four new committee members and hope to increase the numbers further in the coming year; having more members on the committee has made a big difference with lots of ideas on how to make the preschool even more amazing.

We have also been lucky to recruit new members of staff who have brought their own skills and experience to the school and have been able to help some trainees from the local college start their careers in early years.

As ever we are so grateful to the staff of the preschool who with their passion and wealth of knowledge make the preschool what it is.

We are proud to have been part of the community since the 1960's; one committee member even attended the preschool herself! At Northstead Community Pre-school we respect that children are individual and plan to reflect this in our daily delivery of services that we provide to each and every child; the experienced staff team will be reflective of this and plan opportunities to enhance the child's learning and development as unobtrusively as possible.

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Trustees' Report**

**For the Period Ended 31 March 2024**

**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

Law requires trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the financial period and of the surplus or deficit for that period. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE TRUSTEES:**



..... - Rachael Russell

November 2024

11th December 24

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Receipts and Payments Account for the period ended 31 March 2024**

	NOTE	Restricted Funds £	Unrestricted Funds £	2024 Total Funds £	2023 £
<b>RECEIPTS:</b>					
NYCC funding		-	71,332	71,332	81,977
Parental fees		-	10,512	10,512	7,262
Other receipts	2	-	11,210	11,210	1,526
Other grants	3	6,516	-	6,516	498
HMRC employment allowance		-	2,196	2,196	3,487
Interest received		-	364	364	228
		<u>6,516</u>	<u>95,614</u>	<u>102,130</u>	<u>94,978</u>
<b>PAYMENTS:</b>					
Rent and cost of premises		-	4,102	4,102	6,744
Wages and NI costs		-	54,302	54,302	82,067
Equipment	4	2,593	204	2,797	1,348
Activities and play materials		1,168	2,023	3,191	1,479
Admin, IT and stationery costs		-	842	842	1,244
Insurance		-	588	588	794
Refreshments		-	440	440	679
Examination fees		-	354	354	420
Advertising		-	19	19	134
Staff recruitment fees		-	-	-	3,864
Staff training		-	323	323	1,619
Subscriptions		-	296	296	449
Cleaning		-	320	320	494
Miscellaneous expenses		-	631	631	268
Accountancy fees		-	1,645	1,645	1,462
Bookkeeping fees		-	-	-	789
Bad debts		-	335	335	-
Bank charges		-	159	159	186
PAYE interest paid		-	-	-	2
		<u>3,761</u>	<u>66,583</u>	<u>70,344</u>	<u>104,042</u>
<b>Net (Outgoing)/Incoming Resources for the period</b>		2,755	29,031	31,786	(9,064)
<b>Cash funds brought forward at 1 September 2023</b>		-	8,805	8,805	17,869
<b>Cash funds carried forward at 31 March 2024</b>		<u>2,755</u>	<u>37,836</u>	<u>40,591</u>	<u>8,805</u>

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Statement of Assets and Liabilities at 31 March 2024**

	Restricted Funds £	Unrestricted Funds £	2024 Total Funds £	2023 £
<b>CASH FUNDS</b>				
Cash at bank and in hand	2,755	37,836	40,591	8,805
	2,755	37,836	40,591	8,805
 <b>OTHER MONETARY ASSETS</b>				
Trade debtors	-	545	545	959
Other debtors	-	-	-	-
	-	545	545	959
 <b>LIABILITIES</b>				
Trade creditors	-	315	315	20
Other creditors	-	503	503	189
Accrued expenses	-	2,214	2,214	2,220
Social security and other taxes	-	468	468	385
	-	3,500	3,500	2,814

Approved by the board of Trustees on and signed on its behalf by:-

D. Blackburn ..... - Debra Blackburn  
11th December 2024.

November 2024

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the period ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of Accounting:**

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

The presentation currency is £ Sterling.

**Turnover:**

Turnover represents government funding and parental fees received for the provision of childcare.

**2. Other Receipts**

	2024	2023
	£	£
Donations	11,148	1,219
Late pickup and payment credit charges	56	7
Income for events/trips	6	15
Fund Raising Income	-	285
	11,210	1,526

**3. Other Grants**

	2024	2023
	£	£
Scarborough Borough Council	-	498
North Yorkshire County Council - Grant for outside area	3,016	-
Burniston Parish Council - Grant for outside area	3,500	-
	6,516	498

**4. Equipment**

	2024	2023
	£	£
New Laptop	-	308
2 x Kindle Fires	-	119
Balancing Course Set	-	149
Easi-Cars V2	-	198
Cosy Large Sandpit	-	299
Apolloa Jungle Pals Bike	-	110
Other small items less than £100	-	165
Toddler maths and mark making shed	887	-
Bamboo panelling and Roomscapes	1,260	-
Sensory equipment	650	-
	2,797	1,348

**5. Trustee expenses reimbursed**

	2024	2023
	£	£
S Almond - Various items purchased	-	77
S Almond - DBS check	-	13
E Martin - DBS check	-	46
A Bradley - DBS check	-	8
	-	144

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the period ended 31 March 2024**

**6. RESTRICTED FUNDS**

The restricted funds represent monies received for specific purposes, as follows:

As disclosed in note 3 to the financial statements, grants totalling £6,516 were received from North Yorkshire County Council and Burniston Parish Council towards the purchase of equipment for the outside area. Included in restricted funds at 31 March 2024 is £2,755 in respect of these grants.

## NORTHSTEAD COMMUNITY PRE-SCHOOL

### Independent Examiners Report for the period ended 31<sup>st</sup> March 2024

I report on the accounts of Northstead Community Pre-School for the period ended 31<sup>st</sup> March 2024, which are set out on pages six to nine.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

18<sup>th</sup> November 2024

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1123897

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# Accounts

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**Northstead Community Pre-School**

**Registered Charity Number: 1123897**

**Financial Statements for the year ended 31 August 2023**

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

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**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Charity Information as at 31<sup>st</sup> August 2023**

**TRUSTEES:**

Rachael Russell  
Amy Bradley  
Debbie Simms  
Debra Blackburn  
Emily Martin  
Sarah Almond

**REGISTERED ADDRESS:**

Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

**REGISTERED CHARITY NUMBER:**

1123897

**INDEPENDENT EXAMINER:**

Michael Richmond FCCA  
Champleys Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**BANKERS:**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

## NORTHSTEAD COMMUNITY PRE-SCHOOL

### Trustees' Report

For the Year Ended 31 August 2023

The trustees present their report with the financial statements of the Charity for the year ended 31 August 2023.

#### OBJECTIVES AND ACTIVITIES OF THE CHARITY

The principal objective of the charity is to enhance the development of children under school age, to provide appropriate play and education facilities, to encourage parents/primary carers to partake in the group activities and to ensure all children and families are welcome regardless of race, religion, status and ability.

#### PUBLIC BENEFIT

The trustees have had due regard to Public Benefit guidance published by the Charities Commission. Northstead Community Pre-School's provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to local schools and the general community.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings. The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members, if any, cannot vote. The charity's registered number and registered address is included on page 1 of the financial statements.

#### REVIEW OF THE DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS

During the year, the charity has continued to provide a day nursery and pre-school playgroup to local children under school age.

#### OVERALL FINANCIAL POSITION

The detail of the Receipts and Payments for the year can be found on page five. The operating deficit for the unrestricted fund was £652. Further detail of the overall income and expenditure together with the statement of Assets and Liabilities can be found on pages six and seven.

#### RISK MANAGEMENT

The organisation has policies and procedures in place to reduce the risks to the charity, its staff and members (in terms of safeguarding, fraud, error and claims) to an acceptable operating level.

#### TRUSTEES

The trustees during the period under review were:

Rachael Russell	
Amy Bradley	
Maggie Duncan	(resigned 30/12/2022)
Debbie Simms	
Debra Blackburn	
Tracy Johnson-Hughes	(resigned 03/05/2023)
Sarah Almond	(appointed 04/01/2023)

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Trustees' Report**

**For the Year Ended 31 August 2023**


**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

Law requires trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the financial year and of the surplus or deficit for that year. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE TRUSTEES:**

 - Rachael Russell

January 2024

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Receipts and Payments Account for the year ended 31 August 2023**

	NOTE	Restricted Funds £	Unrestricted Funds £	2023 Total Funds £	2022 £
<b>RECEIPTS:</b>					
NYCC funding		-	81,977	81,977	78,827
Parental fees		-	7,262	7,262	18,245
Other receipts	2	-	1,526	1,526	1,577
Other grants	3	-	498	498	7,560
HMRC employment allowance		-	3,487	3,487	3,122
Interest received		-	228	228	18
		-	<u>94,978</u>	<u>94,978</u>	<u>109,349</u>
<b>PAYMENTS:</b>					
Rent and cost of premises		-	6,744	6,744	6,408
Wages and NI costs		-	82,067	82,067	77,059
Equipment	4	-	1,348	1,348	2,724
Activities and play materials		-	1,479	1,479	3,115
Admin, IT and stationery costs		-	1,244	1,244	1,327
Insurance		-	794	794	770
Refreshments		-	679	679	658
Examination fees		-	420	420	300
Advertising		-	134	134	-
Staff recruitment fees		-	3,864	3,864	191
Staff training		-	1,619	1,619	455
Subscriptions		-	449	449	333
Cleaning		-	494	494	516
Miscellaneous expenses		-	268	268	972
Accountancy fees		-	1,462	1,462	875
Bookkeeping fees		-	789	789	5,284
Bad debts		-	-	-	8,832
Bank charges		-	186	186	182
PAYE interest paid		-	2	2	-
		-	<u>104,042</u>	<u>104,042</u>	<u>110,001</u>
<b>Net (Outgoing)/Incoming Resources for the year</b>		-	(9,064)	(9,064)	(652)
<b>Cash funds brought forward at 1 September 2022</b>		-	17,869	17,869	18,521
<b>Cash funds carried forward at 31 August 2023</b>		-	<u>8,805</u>	<u>8,805</u>	<u>17,869</u>

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Statement of Assets and Liabilities at 31 August 2023**

	Restricted Funds £	Unrestricted Funds £	2023 Total Funds £	2022 £
<b>CASH FUNDS</b>				
Cash at bank and in hand	-	8,805	8,805	17,869
	<u>-</u>	<u>8,805</u>	<u>8,805</u>	<u>17,869</u>
 <b>OTHER MONETARY ASSETS</b>				
Trade debtors	-	959	959	655
Other debtors	-	-	-	89
	<u>-</u>	<u>959</u>	<u>959</u>	<u>744</u>
 <b>LIABILITIES</b>				
Trade creditors	-	20	20	951
Other creditors	-	189	189	314
Accrued expenses	-	2,220	2,220	2,100
Social security and other taxes	-	385	385	-
	<u>-</u>	<u>2,814</u>	<u>2,814</u>	<u>3,365</u>

Approved by the board of Trustees on and signed on its behalf by:-

Debra Blackburn - Debra Blackburn

January 2024

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Notes to the Financial Statements for the year ended 31 August 2023**

**1. ACCOUNTING POLICIES**

**Basis of Accounting:**

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

The presentation currency is £ Sterling.

**Turnover:**

Turnover represents government funding and parental fees received for the provision of childcare.

**2. Other Receipts**

	2023	2022
	£	£
Donations	1,219	1,560
Late payment credit charges	7	17
Income for events/trips	15	-
Fund Raising Income	285	-
	<u>1,526</u>	<u>1,577</u>

**3. Other Grants**

	2023	2022
	£	£
Scarborough Borough Council grant	498	-
Apprenticeship grant	-	1,000
EY2 funding	-	6,560
	<u>498</u>	<u>7,560</u>

**4. Equipment**

	2023	2022
	£	£
New Laptop	308	858
2 x Kindle Fires	119	-
Balancing Course Set	149	-
Easi-Cars V2	198	-
Cosy Large Sandpit	299	-
Apolloa Jungle Pals Bike	110	-
Decking	-	1,186
Mud kitchen	-	420
Printer	-	260
Other small items less than £100	165	-
	<u>1,348</u>	<u>2,724</u>

**5. Trustee expenses reimbursed**

	2023	2022
	£	£
S Almond - Various items purchased	77	-
S Almond - DBS check	13	-
E Martin - DBS check	46	-
A Bradley - DBS check	8	-
D Blackburn - DBS check	-	23
	<u>144</u>	<u>23</u>

## NORTHSTEAD COMMUNITY PRE-SCHOOL

### Independent Examiners Report for the year ended 31<sup>st</sup> August 2023

I report on the accounts of Northstead Community Pre-School for the year ended 31<sup>st</sup> August 2023, which are set out on pages four to six.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

23<sup>rd</sup> February 2024



**NORTHSTEAD COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1123897

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# Accounts

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**Northstead Community Pre-School**

**Registered Charity Number: 1123897**

**Financial Statements for the year ended 31 August 2022**

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**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Charity Information as at 31<sup>st</sup> August 2022**

**TRUSTEES:**

Rachael Russell  
Amy Bradley  
Debbie Simms  
Debra Blackburn  
Emily Martin  
Sarah Almond

**REGISTERED ADDRESS:**

Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

**REGISTERED CHARITY NUMBER:**

1123897

**INDEPENDENT EXAMINER:**

Michael Richmond FCCA  
Champleys Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**BANKERS:**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

# NORTHSTEAD COMMUNITY PRE-SCHOOL

## Trustees' Report

### For the Year Ended 31 August 2022

The trustees present their report with the financial statements of the Charity for the year ended 31 August 2022.

#### **OBJECTIVES AND ACTIVITIES OF THE CHARITY**

The principal objective of the charity is to enhance the development of children under school age, to provide appropriate play and education facilities, to encourage parents/primary carers to partake in the group activities and to ensure all children and families are welcome regardless of race, religion, status and ability.

#### **PUBLIC BENEFIT**

The trustees have had due regard to Public Benefit guidance published by the Charities Commission. Northstead Community Pre-School's provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to local schools and the general community.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings. The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members, if any, can not vote.

#### **REVIEW OF THE DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS**

During the year, the charity has continued to provide a day nursery and pre-school playgroup to local children under school age.

#### **OVERALL FINANCIAL POSITION**

The detail of the Receipts and Payments for the year can be found on page five . The operating deficit for the unrestricted fund was £652. Further detail of the overall income and expenditure together with the statement of Assets and Liabilities can be found on pages six and seven.

#### **RISK MANAGEMENT**

The organisation has policies and procedures in place to reduce the risks to the charity, its staff and members (in terms of safeguarding, fraud, error and claims) to an acceptable operating level.

#### **TRUSTEES**

The trustees during the period under review were:

Rachael Russell	
Amy Bradley	
Maggie Duncan	(resigned 30/12/22)
Debbie Simms	
Debra Blackburn	(appointed 09/11/21)
Tracy Johnson-Hughes	(appointed 09/11/21 - resigned 03/05/2023)

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Trustees' Report**

**For the Year Ended 31 August 2022**

**STATEMENT OF TRUSTEE'S RESPONSIBILITIES**

Law requires trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity at the end of the financial year and of the surplus or deficit for that year. In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE TRUSTEES:**

..... - Rachael Russell

9 May 2023

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Receipts and Payments Account for the year ended 31 August 2022**

	NOTE	Restricted Funds £	Unrestricted Funds £	2022 Total Funds £	2021 £
<b>RECEIPTS:</b>					
NYCC funding			78,827	78,827	92,691
Parental fees			18,245	18,245	13,811
Other receipts	2		1,577	1,577	10,887
Other grants	3		7,560	7,560	9,707
Outings and trips			-	-	2,501
HMRC employment allowance			3,122	3,122	-
Interest received			18	18	-
		-	109,349	109,349	129,597
<b>PAYMENTS:</b>					
Rent and cost of premises			6,408	6,408	6,688
Wages and NI costs			77,059	77,059	94,286
Equipment	4		2,724	2,724	2,085
Activities and play materials			3,115	3,115	1,434
Admin, IT and stationery costs			1,327	1,327	1,930
Insurance			770	770	758
Refreshments			658	658	920
Examination fees			-	-	275
Staff training			455	455	231
Covid grant expenditure			-	-	3,045
Accountancy fees			875	875	-
Bookkeeping fees			5,584	5,584	5,446
Miscellaneous expenses			2,194	2,194	3,433
Bad debts			8,832	8,832	-
		-	110,001	110,001	120,531
<b>Net (Outgoing)/Incoming Resources for the year</b>		-	(652)	(652)	9,066
<b>Cash funds brought forward at 1 September 2021</b>		-	18,521	18,521	9,455
<b>Cash funds carried forward at 31 August 2022</b>		-	17,869	17,869	18,521

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

**Statement of Assets and Liabilities at 31 August 2022**

	NOTE	2022 £	2021 £
<b>CASH FUNDS</b>			
Cash at Bank and in Hand		17,869	18,521
		17,869	18,521
 <b>OTHER ASSETS</b>			
Trade Debtors		655	-
		655	-
		655	-
 <b>LIABILITIES</b>			
Trade creditors		951	-
Credit card		189	-
2022 Accountancy fees		1,800	-
2022 Independent examination fees		300	300
		3,240	300
		3,240	300

Approved by the board of Trustees on and signed on its behalf by:-

 ..... - Debra Blackburn

9 May 2023

NORTHSTEAD COMMUNITY PRE-SCHOOL

Notes to the Financial Statements for the year ended 31 August 2022

1. ACCOUNTING POLICIES

**Basis of Accounting:**

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

The presentation currency is £ Sterling.

**Turnover:**

Turnover represents government funding and parental fees received for the provision of childcare.

2. Other Receipts

	2022	2021
	£	£
Donations	1,560	-
Late payment credit charges	17	-
	<u>1,577</u>	<u>10,887</u>

3. Other Grants

	2022	2021
	£	£
NYCC deprivation and inclusion funding	-	5,619
Covid winter support	-	3,115
EYPP	-	973
Apprenticeship grant	1,000	-
EY2 funding	6,560	-
	<u>7,560</u>	<u>9,707</u>

4. Equipment

	2022	2021
	£	£
Sensory education	-	470
Pick up and count tub	-	394
Den	-	191
Flixton sawmill	-	512
Teal kiddiwash	-	174
Decking	1,186	-
Mud kitchen	420	-
2 x new laptops	858	-
Printer	260	-
All other small items	-	344
	<u>2,724</u>	<u>2,085</u>

## NORTHSTEAD COMMUNITY PRE-SCHOOL

### Independent Examiners Report for the year ended 31<sup>st</sup> August 2022

I report on the accounts of Northstead Community Pre-School for the year ended 31<sup>st</sup> August 2022, which are set out on pages four to six.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

31<sup>st</sup> May 2023

**NORTHSTEAD COMMUNITY PRE-SCHOOL**

England & Wales - Charity number 1123897

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# Accounts

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# NORTHSTEAD COMMUNITY PRE - SCHOOL

(Charity Number 1123897)

## RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDING 31st AUGUST 2021

**Charity  
Examination  
Service**

Barrie Tuck  
Marchwood , Back Lane South , Middleton ,  
Pickering ,  
YO18 8NU

# **NORTHSTEAD COMMUNITY PRE - SCHOOL**

**(Charity Number 1123897)**

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# **NORTHSTEAD COMMUNITY PRE - SCHOOL**

**(Charity Number 1123897)**

**Trustee's Annual Report for the year ending 31st August 2021.**

## **Legal Information :-**

Registered Charity Number : 1123897

Principal Address : Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

Correspondance Address: Ms Debra Blackburn  
Northstead Community Pre-School  
Northstead Methodist Church Hall  
Givendale Road  
Scarborough  
North Yorkshire  
YO12 6LG

Bankers : Unity Trust Bank  
Birmingham

Independent Examiner : Barrie Tuck BA (Hons)  
Marchwood  
Back Lane South  
Middleton  
Pickering  
YO18 8NU

# NORTHSTEAD COMMUNITY PRE - SCHOOL

(Charity Number 1123897)

## Trustee's Annual Report for the year ending 31st August 2021.

### Structure , Governance and Management.

Northstead Community Pre-School is an unincorporated Association and its trustees are elected in committee meetings . The committee consists of a chair, secretary and treasurer with between two and nine additional elected members. Paid committee members , if any ,can not vote.

### Public Benefit

The provision of day nursery and pre-school playgroup activities for local children is a great benefit to both local children and their parents. Furthermore, the educational benefits are apparent to the local schools and the general community.

### Risk Management

The organisation has policies and procedures in place to reduce the risks to the charity, it's staff and members (in terms of safeguarding , fraud, error and claims) to an acceptable operating level.

### Objectives and Activities

To enhance the development of children under school age.

To provide appropriate play and education facilities.

To encourage parents/primary carers to partake in the group facilities.

To ensure all children and families are welcome regardless of race, religion, status and ability .

### The Trustees who served during the year 2020/21 were : -

Christina Bramley	Chairperson	( resigned October 2020 )
Amy Bradley	Treasurer	
Helen Jones		( resigned October 2020 )
Maggie Duncan		
Rachael Russell	Chairperson	
Lyndsey Forbes		( resigned October 2020 )
Debbie Simms	Secretary	( appointed 17th Nov 2020 )

### Trustee Report for the Year 2020/21

The changes this year to the trustee committee are listed above and the Trustees would like to thank Christina Bramley and Helen Jones for their many years of service on the committee.

The majority of the children in preschool are now receiving either 15 or 30 hours funding from the government. We are still in the process of recovering old debts with small claims recovery and there is some improvement on the situation from the previous year. Steps have been taken to prevent this situation re-occurring again.

The finances for the year are low due to previous debt and also the COVID-19 circumstances, the committee and preschool are currently working with NYCC to get back to a good position financially and this is on track to being achieved with the help of all the staff at the pre-school.

Preschool are planning fundraising events to achieve additional income.

**NORTHSTEAD COMMUNITY PRE - SCHOOL**  
(Charity Number 1123897)

**Receipts & Payments Accounts for the year ending 31st August 2021**

	Notes	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>RECEIPTS</b>					
<b>OPERATING ACTIVITIES</b>					
		-	92,691	92,691	88,230
		-	13,811	13,811	11,350
Fundraising	1	-	-	-	254
Other Receipts		-	10,887	10,887	514
Other Grants	2	3,115	6,592	9,707	16,479
Outings & Trips		-	2,501	2,501	81
<b>Total Receipts</b>		<b>3,115</b>	<b>126,482</b>	<b>129,597</b>	<b>116,908</b>
<b>PAYMENTS</b>					
<b>COST OF ACTIVITIES</b>					
Rent & Cost of Premises		-	6,688	6,688	5,723
Wages & N.I.		-	94,286	94,286	107,046
Outings / Parties		-	-	-	171
Equipment	3	-	2,085	2,085	917
Activities & Play Materials		-	1,434	1,434	1,754
Staff Expenses		-	-	-	4
Admin , IT and Stationery Costs		-	1,930	1,930	2,104
Insurance		-	758	758	673
Refreshments		-	920	920	1,813
Examination Fees		-	275	275	275
Training & Equipment		-	231	231	313
Covid Grant Expenditure		3,045	-	3,045	-
Book-keeping Fees		-	5,446	5,446	2,377
Miscellaneous		70	3,363	3,433	3,723
<b>Total Payments</b>		<b>3,115</b>	<b>117,416</b>	<b>120,531</b>	<b>126,893</b>
<b>Net of Receipts/(Payments) for 2021</b>		<b>-</b>	<b>9,066</b>	<b>9,066</b>	<b>(9,985)</b>
<b>Balance Brought Forward 2020</b>		<b>-</b>	<b>9,455</b>	<b>9,455</b>	<b>19,440</b>
<b>Balance Carried Forward 2021</b>		<b>-</b>	<b>18,521</b>	<b>18,521</b>	<b>9,455</b>

# NORTHSTEAD COMMUNITY PRE - SCHOOL

(Charity Number 1123897)

## Statement of Assets and Liabilities at 31st August 2021

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>2021 Total Funds £</b>	<b>2020 Total Funds £</b>
<b>ASSETS</b>				
Current Account	-	18,255	18,255	9,455
Petty Cash	-	266	266	-
	<u>-</u>	<u>18,521</u>	<u>18,521</u>	<u>9,455</u>

		<b>2021 Total Funds £</b>	<b>2020 Total Funds £</b>
<b>FUNDING BALANCES</b>			
Restricted Funds	note 4	0	0
Unrestricted Funds		18,521	9,455
		<u>18,521</u>	<u>9,455</u>

### Any Outstanding Liabilities

2021 Independent Examination Fees	£300	£275
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### Approval of the Accounts for the year ended 31st August 2021.

The report and accounts were approved at a meeting of the Trustees

held on the        /        / 2021.

Signed :

Date:        /        / 2021

Debra Blackburn

Pre-School Treasurer

**For and on behalf of the Trustees**

# NORTHSTEAD COMMUNITY PRE - SCHOOL

(Charity Number 1123897)

## Notes to the Accounts

### BASIS OF ACCOUNTS

The Trustees have taken advantage of the Charities Act 2011 and prepared the accounts on a Receipts and Payments basis.

	2020 / 21	2019 / 20
NOTES:	£	£
1 Fundraising activities comprise of :		
General Fundraising	0	254
	-----	-----
	<b>0</b>	<b>254</b>
2 Other Grants		
NYCC Deprivation & Inclusion Funding	5,619	13,316
Disability Access Fund	0	615
Covid Winter support	3,115	0
EYPP	973	2,548
	-----	-----
	<b>9,707</b>	<b>16,479</b>
3 Equipment Spend in 2020/21 Includes :-		
Emmanual Playgrup	0	413
Sensory Education	470	0
Pick Up and Count Tub	394	0
Den	191	0
Flixton Sawmill Wood	512	0
Gazebo	0	100
Camera & SD Cards	0	90
Teal Kiddiwash	174	0
All other small items	344	314
	-----	-----
	<b>2,085</b>	<b>917</b>

### 4 Restricted Funds

The Covid Winter Local Support Grant was given in the year and all spent during the period on food, energy & water bills and other essentials.

# **NORTHSTEAD COMMUNITY PRE - SCHOOL**

## **Independent Examiners Report to the trustees for the year ended 31st August 2021.**

I report on the accounts of Northstead Community Pre-School for the year ended 31st August 2021 contained on pages 3 to 5.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect, the requirements;
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date :

Barrie Tuck  
Independent Charity Examiner  
Marchwood  
Back Lane South  
Middleton  
Pickering  
YO18 8NU