

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR  
THE YEAR ENDED  
31ST MARCH 2025**

**HOME START  
CHICHESTER & DISTRICT**

**CHARITY REGISTRATION No: 1123768**

**COMPANY REGISTRATION No: 6552088**

Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling Lane  
Bosham  
West Sussex  
PO18 8NF

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

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**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1123768
<b>COMPANY REGISTRATION NUMBER</b>	6552088
<b>START OF FINANCIAL YEAR</b>	1st April 2024
<b>END OF FINANCIAL YEAR</b>	31st March 2025

**TRUSTEES**

The committee was served throughout the year by the following:

<b>Chair</b>	John Nash (Joint Chair) Margaret Jago (Joint Chair)
<b>Company Secretary</b>	Peter Brackley
<b>Members</b>	Rebecca Edwards (stood down 11 March 2025) Cynthia Chitty Judith Gershater Lisa Hall Henrietta Habershon (stood down 17 October 2024) Steven Potter (joined on 17 October 2024) Ian Sellwood (joined on 19 November 2024) Anita Fulton (joined on 19 November 2024)

<b>REGISTERED ADDRESS</b>	Chichester Nursery School St James Road Chichester West Sussex PO19 7AB
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<b>DATE OF INCORPORATION</b>	1st April 2008
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<b>GOVERNING DOCUMENT</b>	Memorandum and Articles of Association
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<b>BANKERS</b>	CAF Bank Plc 25 Kings Hill Avenue West Malling Kent ME19 4JQ
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<b>INDEPENDENT EXAMINER</b>	Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF
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**OBJECTS**

**a)** to safeguard, protect and preserve the good health, both mental and physical of children and parents of children. **b)** to prevent cruelty to or maltreatment of children. **c)** to relieve sickness, poverty and need amongst children and parents of children. **d)** to promote the education of the public in better standards of child care within the area of Chichester & district and its environs.

# Directors' Report

For the Year Ending March 31<sup>st</sup>, 2025

The Directors are pleased to present their report and the financial statements for Home-Start Chichester & District for the year ending 31<sup>st</sup> March 2025.

Home-Start Chichester & District is governed by a Board of Trustees, who also serve as the charitable company's directors. The Board is responsible for ensuring that the charity's aims are delivered effectively and sustainably, in accordance with the principles of the Charity Governance Code and the Standards and Methods of Practice outlined in our Agreement with Home-Start UK.

The Board provides strategic leadership to ensure the charity remains aligned with its mission and objectives. It oversees governance functions, including effective delegation, internal controls, and robust systems for risk assessment and management. Trustees work in close partnership with the staff team, offering their time, skills, and experience to support strategic planning, guide operational delivery, and ensure compliance with Home-Start UK's Quality Assurance Framework.

The Board holds regular meetings throughout the year. It remains accountable to donors and stakeholders, and actively uses feedback from beneficiaries, referrers, and partner agencies to continually assess and improve the charity's services.

Our mission is to safeguard and improve the mental and physical well-being of children and their parents; to prevent cruelty and maltreatment of children; to relieve hardship and need; and to promote public awareness of positive parenting and childcare across Chichester and the surrounding district.

The Board of Trustees welcomed three new members during the reporting period. The remaining members were re-elected at the Annual General Meeting held on October 17<sup>th</sup>, 2024. HSCD trustees, staff, and volunteers attended the AGM. We were also delighted to welcome representatives from our funders, local statutory agencies, partner organisations, and local businesses. Two families supported by HSCD shared their experiences during the meeting, speaking powerfully about the impact of the support they received and the difference it has made to their lives and their children's futures.

## Achievements and Performance

### Family Support

2024/25 has once again seen HSCD continue to grow and provide an increased level of support to a larger number of families. Families more often have a variety of support needs which compound the difficulties they are facing.

The charity was able to provide the following support:

- Total families supported – **200**
- Total children under 5 supported – **260**
- Total children over 5/under 18 supported – **115**

Support was provided in the following ways:

- 1-to-1 weekly volunteer support within families' own homes
- Family 'Stay and Play' Groups – 4 supported groups took place each week, with a further rural group planned for the coming year
- Continued our monthly group for military families at Baker Barracks, Thorney Island
- Family Teas, Picnics and Christmas Parties

- Outings to: Chichester Harbour Educational trip, and Solar Boat Trip, Easter Canal Trip, Aldingbourne Country Centre, Seal Bay swimming pool, Rogate Pumpkin Patch
- One-to-one support for parenting using the evidence-based Solihull Approach 'Understanding Your Child'.

Referrals continue to come from mainstream statutory partners:

- Number of referrals – 150
- 36% from GPS/Health Visitors
- 24% Self-Referred
- 14% from Family Support Workers
- 4% from Social Services
- 22% comprise local council teams, education/nursery settings, other community organisations, and family support services.

Support was provided to families across the Chichester District, which has a population of over 124,000 and covers an area of 303 square miles:

- Chichester City – 43%
- East – 7%
- North – 18%
- South – 14%
- West – 18%

### Support needs and outcomes

With the continuing cost of living crisis and the continuing reduction in core services at the County and District level, we have seen a rise in need surrounding isolation, anxiety, and mental health. This trend has continued its post-pandemic rise:

- 88% of parents struggle to cope with their mental health issues.
- 87% of parents report problems with loneliness and social isolation.
- 38% of parents were lone parents
- 27% of parents are struggling with financial and home management issues.
- Parents also report struggling with physical health, self-esteem and learning needs.

The success of our support is gauged by 14 questions rated with a coping score during the initial and review visits.

- Parenting skills - 84% recorded an improvement
- Parents' wellbeing - 86% recorded an improvement
- Children's wellbeing - 83% recorded an improvement
- Parents' family management skills - 79% recorded an improvement

### Staff and volunteers

Home-Start Chichester & District delivers services with a small but efficient staff team. The team consists of four Family and Volunteer Coordinators who receive family referrals, make connections with families, recruit, train and supervise volunteers, and offer one-to-one support to families. All staff members participate in continuous professional development and safeguarding updates.

We have recruited a Play Leader to specialise in the running of our popular and supportive Family Groups

During this period, we had 34 active volunteers:

- **785** hours of volunteering
  - **10%** for family groups and activities

- **65%** for home visiting
- **25%** for supervision and training

### Service delivery

Careful financial management has enabled the budget to be met, and the year has ended with HSCD maintaining its target level of reserves (6 to 9 months of running costs). Our funders continue to be supportive, allowing the charity to grow to meet the area's needs.

We continue to partner with local statutory, community and charitable organisations:

- West Sussex County Council
  - Early Help and Children's Social Care teams
  - Library Services
- Chichester District Council
- Chichester City Council
- Health Visitors
- Chichester Foodbank
- UK Harvest
- Arun and Chichester CAB
- Rotary Chichester Harbour
- Early Years, Nursery and Education settings
- Mental Health and Family Support organisations

### Financial Overview

The Trustees extend their sincere thanks to all our donors, with particular appreciation for those who provide regular support. A complete list of donors can be found in the 2024/25 Financial Statements. Their generous contributions are vital to the delivery and impact of our charitable work.

### Investment Policy

Home-Start Chichester & District holds reserves to provide financial stability and support the long-term delivery of its services. The charity adopts a cautious and responsible approach to managing these funds.

Funds not required for immediate use are placed in low-risk, interest-bearing accounts with reputable financial institutions in the UK. The charity keeps any surplus funds in the deposit accounts of its bankers, CAF Bank Ltd and NatWest Bank. The charity does not invest in equities or high-risk instruments.

Trustees ensure that investments align with HSCD's values and charitable objectives. Ethical considerations, including environmental and social responsibility, are taken into account when selecting financial products.

The investment policy is reviewed annually by the Board of Trustees as part of its financial oversight responsibilities.

### Risk review

In line with Home-Start UK's guidance, Home-Start Chichester and District have identified the significant risks that are likely to recur and could severely impact the charity. These are risks associated with:

- Funding is affected by pressure on funders due to an economic downturn.
- Staff (retention of key staff members)
- Volunteers (pressure on the recruitment of new volunteers)
- Health and Safety

- Data protection
- Quality of service and reputation

In each case, the Board has considered the likelihood of occurrence, the impact, and what measures to take to minimise the risk of its reoccurrence and effect. Risks are reviewed on an ongoing basis.

### Reserves Policy

Home-Start Chichester & District adopted a Reserves Policy in 2012, which is incorporated into the charity's annually reviewed Financial Management Policy. In light of the ongoing challenges in securing statutory and other forms of stable funding, the Trustees consider it essential to maintain sufficient reserves to ensure continuity of service.

The charity has set a minimum reserves level equivalent to six months of running costs, with a target of nine months. As of the Balance Sheet date, unrestricted funds stood at a level equivalent to ten months of budgeted running costs. This total includes a designated contingency reserve to cover potential property rental obligations.

### Future Plans

At Home-Start Chichester & District, our commitment to supporting local families remains at the heart of all we do. As we look to the future, our focus is on sustainability, growth, and deepening our impact across the district.

### Strengthening Our Core Offer

We will continue to deliver and develop our trusted home-visiting support for families facing a range of challenges. This includes:

- Recruiting, training, and retaining more volunteers to meet increasing demand.
- Enhancing supervision and ongoing development for our volunteer team.
- Reaching families earlier by working more closely with health professionals, schools, and early years providers.

### Reaching More Families

We are actively working to broaden our reach by:

- Extending services into rural and hard-to-reach communities where the need is growing.
- Offering flexible forms of support, including family group sessions to complement home visits.

### Ensuring Long-Term Sustainability

To secure our future, we are committed to:

- Developing a refreshed three-to-five-year strategy to guide our growth and priorities.
- Diversifying funding sources and building stronger relationships with local funders and partners.
- Investing in our staff team, digital systems, and impact measurement tools.
- HSCD is currently reviewing its office and support requirements to ensure they remain fit for purpose and can accommodate future growth.

### Deepening Partnerships

We recognise that strong partnerships are key to providing holistic support for families. We plan to:

- Build closer working relationships with local service providers.
- Collaborate with other charities and networks to provide wraparound support.
- Play an active role in the Home-Start UK network to share learning and influence national practice.

### Amplifying Family Voices

We will continue to place families at the centre of our work by:

- Creating more opportunities for feedback, co-production, and lived experience involvement.
- Advocating locally for policies and services that support families with young children.
- Ensuring our services remain accessible, inclusive, and family-led.

### Statement of Directors' Responsibilities

The Board of Trustees is responsible for the preparation of the financial statements in accordance with the Charities Act and the Companies Act 2006. These financial statements are required to present a true and fair view of the charity's financial position as at the year-end and of its results for the financial year.

### Preparation of the Financial Statements

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make prudent and reasonable judgements and estimates where necessary.
- Prepare the financial statements on a going-concern basis, unless it is no longer appropriate to assume that the charity will continue its operations.
- Disclose and explain any material departures from applicable accounting standards and statements of recommended practice.

### Additional Responsibilities

The Trustees are also responsible for:

Maintaining proper accounting records that:

- Accurately reflect the financial position of the charity.
- Enable the preparation of financial statements in compliance with the Companies Act 2006 and Charities Act regulations.

Safeguarding the charity's assets and taking appropriate measures to prevent and detect fraud and other financial irregularities.

- Ensuring the accuracy and completeness of the Trustees' Annual Report, recognising that the independent examiner's role is to verify consistency between the report and the financial statements.

### Compliance Statement

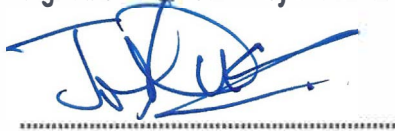
These financial statements have been prepared in accordance with the small companies' regime under the Companies Act 2006.

### Approval of the Financial Statements

The Trustees approve the Statement of Financial Activities and Balance Sheet for the year ended March 31<sup>st</sup> 2025, and confirm that all information necessary for their preparation has been made available.

Approved by the Directors on the 09/09/25

Signed on their behalf by the Directors:



Print Name: John Nash

and



Margaret Jago



**HOME START CHICHESTER & DISTRICT**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2023/24 £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and Legacies	<b>2a</b>	182,021	-	56,418	238,439	266,547
Other Trading Activities	<b>2b</b>	8,013	-	-	8,013	6,436
Investment Income	<b>2c</b>	5,012	-	-	5,012	4,058
<b>TOTAL</b>		<b>195,046</b>	<b>-</b>	<b>56,418</b>	<b>251,464</b>	<b>277,041</b>
<b>EXPENDITURE ON:</b>						
Raising Funds	<b>3a</b>	23,231	-	825	24,056	21,204
Charitable Activities	<b>3b</b>	120,702	-	95,524	216,226	190,304
<b>TOTAL</b>		<b>143,933</b>	<b>-</b>	<b>96,349</b>	<b>240,282</b>	<b>211,508</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>51,113</b>	<b>-</b>	<b>(39,931)</b>	<b>11,182</b>	<b>65,533</b>
Transfer Between Funds	<b>8,9</b>	(15,000)	15,000	-	-	-
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward		135,229	20,000	73,235	228,464	162,931
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>171,342</b>	<b>35,000</b>	<b>33,304</b>	<b>239,646</b>	<b>228,464</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 18 form part of these financial statements.

**HOME START CHICHESTER & DISTRICT**  
**(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET**  
**AS AT 31ST MARCH 2025**

Company registration number: 06552088

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	31-Mar-25 Total £	31-Mar-24 Total £
<b>Fixed Assets</b>						
Tangible Assets	4	-	-	8,400	8,400	11,200
<b>Current Assets</b>						
Debtors & Prepayments	5	180	-	-	180	718
Cash at Bank and in Hand	6	173,105	35,000	26,138	234,243	217,815
<b>Total Current Assets</b>		<b>173,285</b>	<b>35,000</b>	<b>26,138</b>	<b>234,423</b>	<b>218,533</b>
<b>Creditors: amounts falling due within one year</b>	7	1,943	-	1,234	3,177	1,269
<b>NET CURRENT ASSETS</b>		171,342	35,000	24,904	231,246	217,264
<b>TOTAL ASSETS less current liabilities</b>		<b>171,342</b>	<b>35,000</b>	<b>33,304</b>	<b>239,646</b>	<b>228,464</b>
<b>NET ASSETS</b>		<b>171,342</b>	<b>35,000</b>	<b>33,304</b>	<b>239,646</b>	<b>228,464</b>
<b>Funds of the Charity</b>						
General Funds - Unrestricted		171,342	-	-	171,342	135,229
Restricted Funds	8	-	-	33,304	33,304	73,235
General Funds - Designated	9	-	35,000	-	35,000	20,000
<b>Total Funds</b>		<b>171,342</b>	<b>35,000</b>	<b>33,304</b>	<b>239,646</b>	<b>228,464</b>

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

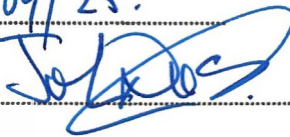
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

Approved by the Directors on the

09/09/25.

Signed on their behalf by Director



Print Name:

JOHN NASH.

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2025**

**Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

2011

**Basis of Preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Home Start Chichester & District meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

**Preparation of accounts on a going concern basis**

Preparation of the accounts is on a going concern basis. The Trustees are of the view that the level of reserves will support the charity going forward.

**Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period.

**Material prior period errors**

No material prior year errors have been identified in the reporting period.

The particular accounting policies adopted are set out below.

**1. ACCOUNTING POLICIES**

**Income**

**Recognition of Income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the income;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with

**Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**Grants and Donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

**Tax Reclaims on Donations and Gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Contractual Income and Performance Related Grants**

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

**Gifts in Kind**

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2025**

**Legacies**

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

**Government Grants**

The charity has received local government grants in the reporting period

**Donated goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

**Donated Services and Facilities**

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the Directors' annual report.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**Investment Gains and Losses**

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**Settlement of Insurance Claims**

Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.

**Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**Expenditure and liabilities**

**Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**Governance and Support Costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

**Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

**Grants Payable without Performance Conditions**

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

**Employee benefits**

Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.

**Redundancy cost**

The charity made no redundancy payments during the reporting period.

**Deferred income**

No material item of deferred income has been included in the accounts.

**Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

**Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

**Legal status of the charity**

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

**Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

**Depreciation Expense**

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line over 3 years from the month they are purchased.

**Heritage assets**

The charity does not have heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture.

**Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

**Stocks and work in progress**

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**2. ANALYSIS OF INCOME**

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2022/23 £
<b>a) Donations and Legacies</b>						
Donations: Corporate		14,552	-	667	15,219	6,300
Trusts and Foundations		93,532	-	44,501	138,033	195,112
Grants Received: Government	2a)i	34,233	-	-	34,233	6,329
Grants Received: Other		39,704	-	11,250	50,954	58,806
		<b>182,021</b>	<b>-</b>	<b>56,418</b>	<b>238,439</b>	<b>266,547</b>

**b) Other Trading Activities**

Fundraising Income:						
Community		1,845	-	-	1,845	2,098
Individuals		6,168	-	-	6,168	4,338
		<b>8,013</b>	<b>-</b>	<b>-</b>	<b>8,013</b>	<b>6,436</b>

**c) Investment Income**

Bank Interest		5,012	-	-	5,012	4,058
		<b>5,012</b>	<b>-</b>	<b>-</b>	<b>5,012</b>	<b>4,058</b>

**2 a)i Analysis of receipt of government grants**

	2024/25 £	2023/24 £
Birdham Parish Council	133	75
Bosham Parish Council	400	400
Boxgrove Parish Council	150	-
Chichester City Council	5,000	2,489
Chichester District Council	25,000	-
Cocking Parish Council	-	100
Easebourne Parish Council	250	250
Fishbourne Parish Council	450	285
Midhurst Town Council	500	800
North Mundham Parish Council	-	200
Sidlesham Parish Council	-	120
Southbourne Parish Council	1,000	360
Tangmere Parish Council	500	-
West Wittering Parish Council	600	1,000
Westbourne Parish Council	250	250
	<b>34,233</b>	<b>6,329</b>

**HOME START CHICHESTER & DISTRICT**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

**3. EXPENDITURE**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2024/25 £	TOTAL 2023/24 £
<b>a) Raising Funds</b>						
Advertising & Publicity		475	-	825	1,300	2,170
Fundraising		22,756	-	-	22,756	19,034
		<b>23,231</b>	<b>-</b>	<b>825</b>	<b>24,056</b>	<b>21,204</b>

**b) Charitable Activities**

**Direct charitable expenditure**

Depreciation		-	-	2,800	2,800	2,800
Family Group		751	-	140	891	4,029
Insurance Costs		229	-	997	1,226	1,171
IT Consultancy Fees		37	-	-	37	2,001
Motor Vehicle Costs		-	-	1,670	1,670	1,957
Printing, Postage & Stationery		670	-	1,141	1,811	1,503
Provisions		1,068	-	814	1,882	2,977
Rent & Rates		6,036	-	4,142	10,178	9,816
Repairs & Maintenance		93	-	35	128	1,870
Salaries & Wages	10	81,456	-	72,663	154,119	128,157
Staff & Volunteers Training & Recruitment Costs		2,502	-	1,341	3,843	2,913
Subscriptions		1,262	-	783	2,045	1,593
Sundry Expenses		-	-	-	-	20
Telephone Costs		1,065	-	1,352	2,417	2,453
Travel & Volunteers Expenses		3,098	-	713	3,811	3,073
<b>Governance and Support</b>						
Bank Charges		120	-	-	120	126
Bookkeeping & Accountancy		12,848	-	4,000	16,848	14,246
Home Start Annual Fee		3,897	-	1,090	4,987	3,447
Independent Examiners Fees		1,020	-	280	1,300	800
Legal & Professional Fees		4,550	-	1,563	6,113	5,352
		<b>120,702</b>	<b>-</b>	<b>95,524</b>	<b>216,226</b>	<b>190,304</b>

**3.b)i) Summary analysis of expenditure on charitable activities**

This table shows the cost of the main charitable activities including support costs and grant funding to third parties

Activity or programme	Direct charitable cost £	Charitable gifts £	Governance cost £	Support cost £	TOTAL £
Supporting families	186,858	-	7,413	21,955	216,226
	<b>186,858</b>	<b>-</b>	<b>7,413</b>	<b>21,955</b>	<b>216,226</b>

**3.b)ii) Details of certain types of expenditure**

	2024/25 £	2023/24 £
Independent examiner's fees	1,080	800
Assurance services other than audit or independent examination	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	-	-
	<b>1,080</b>	<b>800</b>

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**4. TANGIBLE FIXED ASSETS**

		Unrestricted Equipment £	Restricted Motor Vehicle £	Total £
Cost	01-Apr-24	2,251	14,000	16,251
Additions		-	-	-
Cost at	31-Mar-25	<u>2,251</u>	<u>14,000</u>	<u>16,251</u>
Depreciation	01-Apr-24	2,251	2,800	5,051
Charge		-	2,800	2,800
Depreciation at	31-Mar-25	<u>2,251</u>	<u>5,600</u>	<u>7,851</u>
Net Book Value	31-Mar-25	<u>-</u>	<u>8,400</u>	<u>8,400</u>
Net Book Value	31-Mar-24	-	11,200	11,200

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2025 : None

31st March 2024 : None

**5. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 31-Mar-25 £	Total 31-Mar-24 £
Prepayments	180	-	-	180	718
	<b>180</b>	<b>-</b>	<b>-</b>	<b>180</b>	<b>718</b>

**6. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 31-Mar-25 £	Total 31-Mar-24 £
Cash at Bank and in Hand	173,105	35,000	26,138	234,243	217,815
	<b>173,105</b>	<b>35,000</b>	<b>26,138</b>	<b>234,243</b>	<b>217,815</b>

**7. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 31-Mar-25 £	Total 31-Mar-24 £
Accruals	-	-	154	154	-
Creditors	1,943	-	-	1,943	469
Independent Examiners Fees	-	-	1,080	1,080	800
	<b>1,943</b>	<b>-</b>	<b>1,234</b>	<b>3,177</b>	<b>1,269</b>



**HOME START CHICHESTER & DISTRICT  
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**8. RESTRICTED FUNDS**

**CURRENT YEAR**

	Balance 01-Apr-24	Income	Expenditure	Fixed Asset Purchase	Transfers	Balance 31-Mar-25
	£	£	£	£	£	£
Sussex Community Foundation	3,331	-	(3,331)	-	-	-
National Lottery Community Fund -	16,601	11,250	(27,851)	-	-	-
Woodger Trust	33,053	44,501	(54,366)	-	-	23,188
Homestart UK	250	-	(134)	-	-	116
Lottery (Awards 4 All)	20,000	-	(10,000)	-	-	10,000
Waitrose	-	667	(667)	-	-	-
	<b>73,235</b>	<b>56,418</b>	<b>(96,349)</b>	<b>-</b>	<b>-</b>	<b>33,304</b>

**The Sussex Community Foundation** fund is for Staff costs and overheads.

**National Lottery Community Fund – RC London & South East Region** fund is for Scheme Manager salaries.

**The Woodger Trust** Fund is for the Witterings Project

**The Homestart UK** Fund is for baby milk for families in need.

**The Lottery (Awards 4 All)** Fund is for Staff costs, Volunteer costs and overheads.

**The Waitrose Fund** is for food for families.

The restricted funds held at 31st March 2025 are represented by:

	£
Fixed Assets	8,400
Cash at bank	26,138
Creditors	(1,234)
	<b>33,304</b>

**PRIOR YEAR**

	Balance 01-Apr-23	Income	Expenditure	Fixed Asset Purchase	Transfers	Balance 31-Mar-24
	£	£	£	£	£	£
Children in Need	-	-	-	-	-	-
Sussex Community Foundation	3,876	10,000	(10,545)	-	-	3,331
National Lottery Community Fund -	7,115	36,981	(27,495)	-	-	16,601
RC London & South East Region	-	60,555	(27,502)	(14,000)	-	33,053
Woodger Trust	9,950	-	(9,950)	-	-	-
Postcode Society Trust	-	1,575	(1,575)	-	-	-
Arun & Chichester Food P'Ship	-	2,500	(2,500)	-	-	-
Whitestuff (HSUK)	-	250	-	-	-	250
Homestart UK	-	20,000	-	-	-	20,000
Lottery (Awards 4 All)	-	-	-	-	-	-
	<b>20,941</b>	<b>131,861</b>	<b>(79,567)</b>	<b>(14,000)</b>	<b>-</b>	<b>73,235</b>

**The Sussex Community Foundation** fund is for Staff costs and overheads.

**National Lottery Community Fund – RC London & South East Region** fund is for Scheme Manager salaries.

**The Woodger Trust** Fund is for the Witterings Project

**The Postcode Society Trust** fund is for Staff costs, Rent and overheads

**The Arun & Chichester Food P'Ship** Fund is for fresh produce.

**The Whitestuff (HSUK)** Fund is for the provision of anxiety courses.

**The Homestart UK** Fund is for baby milk for families in need.

**The Lottery (Awards 4 All)** Fund is for Staff costs, Volunteer costs and overheads.

The restricted funds held at 31st March 2024 are represented by:

	£
Fixed Assets	11,200
Cash at bank	62,235
Creditors	(200)
	<b>73,235</b>

**HOME START CHICHESTER & DISTRICT  
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**9. DESIGNATED FUNDS**

**CURRENT YEAR**

	Balance 01-Apr-24 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-25 £
Property Fund	20,000	-	-	15,000	35,000
	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>35,000</b>

**PRIOR YEAR**

	Balance 01-Apr-23 £	Income £	Expenditure £	Transfers £	Balance 31-Mar-24 £
Property Fund	20,000	-	-	-	20,000
	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>

The Trustees agreed at a Board Meeting in 2020/21 to set up a 'Designated Fund' for future property costs as and when the charity is required to move from their current premises.

The designated funds held at 31st March 2024 and 31st March 2025 are represented by the Charity's cash reserves (£35,000) and are ringfenced to be expended as specified above.

**10. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES AND  
THE COST OF KEY MANAGEMENT PERSONNEL**

	<b>2024/25</b>	<b>2023/24</b>
	£	£
Gross Wages and Salaries	141,620	118,995
Employer's National Insurance Costs	10,418	8,189
Less HMRC Incentive	(5,000)	(5,000)
Employer Pension Contributions	7,081	6,005
Statutory Maternity Pay	-	1,069
Statutory Maternity Pay Recovered	-	(1,101)
	<b>154,119</b>	<b>128,157</b>

Number of employees who were engaged at the end of the year in each of the following activities:

	<b>2024/25</b>	<b>2023/24</b>
	TOTAL	TOTAL
Activities in furtherance of organisation's objects	6	6

No employees received emoluments in excess of £60,000 (2023/24:None). Staff are paid through the PAYE system.

The key management personnel of the charity comprise the Trustees and Senior Management Team. Neither are remunerated. Therefore the total employee benefits (including employer national insurance and employer pension contributions) of the key management personnel of the charity were £0.

**11. DEFINED CONTRIBUTION PENSION SCHEME**

The charity operates a defined contribution pension scheme. The assets of scheme are held separately from those of the Trust in an independently administered fund. The pension cost in the SOFA represents the contributions payable by the charitable company to the fund and amounted to £7,081 (2023/24: £6,005). There were no commitments at the balance sheet date in respect to future transactions.

**HOME START CHICHESTER & DISTRICT  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2025**

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	<b>Total 31-Mar-25 £</b>	<b>Total 31-Mar-24 £</b>
Tangible Fixed Assets	-	-	8,400	8,400	11,200
Net Current Assets	171,342	35,000	24,904	231,246	217,264
<b>TOTAL</b>	<b>171,342</b>	<b>35,000</b>	<b>33,304</b>	<b>239,646</b>	<b>228,464</b>

**13. GRANTMAKING**

The charity did not make any grants or donations which in aggregate form a material part of the charitable activities undertaken.

**14. EVENTS AFTER THE END OF THE REPORTING PERIOD**

The Trustees are satisfied that there are no events between the end of the reporting period and the date the financial statements are authorised for issue, which require disclosure.

**15. TRUSTEES AND OTHER RELATED PARTIES**

No payments were made to Trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a Trustee or any person connected with them.

There have been no donations from Trustees during this financial year (2023/24: £Nil).

**16. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees on my examination of the accounts of Home Start Chichester & District for the year ended 31st March 2025.

### Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).


### Independent examiner's statement

The charitable company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a fellow member of the Association of Charity Independent Examiners.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  FCIE

Date: 11 September 2025

Independent Examiners Ltd  
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