



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	July	2020		30	June	2021

## Section A

## Reference and administration details

Charity name Meopham Colts Football Club

Other names charity is known by

Registered charity number (if any) 1123756

Charity's principal address North Down Farm

Idleigh Court Road

Gravesend, Kent

Postcode

DA13 0JR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Walters	President		
2	Robert Hemming	Chairman		
3	Claire Sherlock	Secretary		
4	Jo Regan	Treasurer		
5	John Shaw	Trustee		
6	Danny Pugh	Trustee		
7	Emma McCarthy	Trustee		
8	Tom McCarthy	Trustee		
9	Keith Mills	Trustee		
10	Leanne Mills	Trustee		
11	Robb Henderson	Trustee		
12	Gerry Feighery	Trustee		
13	Tracy Atree	Trustee		
14	Jake Sherlock	Trustee		
15	Taylor Shaw	Trustee		
16		Trustee		
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

By constitution adopted on 25<sup>th</sup> February 2008

How the charity is constituted  
(eg. trust, association, company)

Association consisting of members

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are elected annually at the Annual General Meeting, following nomination from members of the Charity

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The constitution document also includes a set of Rules and bye-laws which further explain how the charity is governed.

The Trustees maintain and regularly review the following policies:-

Equal opportunities  
Complaints procedure  
Conflict of interest  
Anti bullying  
Child protection

The Charity provides guidance as to acceptable behaviour of Club officials/Coaches, Parents, Carers and children playing football, by providing Codes of Conduct, based on the advice provided by the Football Association. All those taking part in the Charity's activities are asked annually to confirm in writing that they have read this guidance.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The promotion of community participation in healthy recreation for the benefit of the inhabitants of Meopham and the surrounding area, by the provision of facilities for playing Junior and Youth Association Football.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees are aware of the guidance issued by the Charity Commission regarding public benefit and ensure that all the Charity's activities are undertaken in accordance with the object of the Charity.

There continues to be an increase in the number of children from the local community training and playing football. This has been achieved by widening the age group (under 6 to 18) and increasing the number of trainers with new trained adult volunteers.

The Charity maintains its "open door" policy to local children, regardless of background, faith or circumstances; we do not have 'football trials' to select only the most talented footballers. The only limit to the number of children who can play football for the Charity is the size of the available facilities and the number of trained coaches/managers.

The Charity has a school liaison officer to maintain school-club links with local community schools and provide opportunities for local children to continue playing sport outside school hours.

All volunteers, supporters and Trustees of the Charity come from the local community.

The Charity requests financial support from its supporters but do not charge children for taking part in these activities.

All football equipment and playing kit for each child is provided by the Charity to the training squads at no cost to individual children.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees are grateful for the many hours that the Charity's volunteers spend encouraging and working with local children, to develop not only their football/fitness skills but their social relations and teamwork. Without the contribution of these volunteers the Charity would not be able to function.

None of the Trustees or volunteers charges for their time or expenses.

**Summary of the main achievements of the charity during the year**

The Charity has achieved the following during the year:-

- Maintained its status as a Chartered Community Club with renewal by the Football Association for season 2020-21;
- Maintained the number of adult volunteers, including investing in their development as qualified coaches;
- Outside of the covid lockdowns and restrictions, an increasing number of local children have taken part in the clubs training sessions and matches;
- Training squads have been developed for the under 6 age group;
- Gift Aid donations have been taken up by the vast majority of our supporters;
- We are a Deaf Friendly Club;
- We continue to promote the FA Respect campaign;
- We continue to follow the latest FA guidance and introduced 9 v 9 teams from Under 11 and 5 x 5 teams from under 7.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

At 30 June 2021 we held cash at bank amounting to £52,410. The club has sufficient resources to cover its normal expenses for another year. The funds are held in order to meet any unforeseen expenditure that may occur or shortage in the budget available to support future activities.

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding remains the donations from our supporters. However we remain grateful to the companies who have supported our training squads and teams.

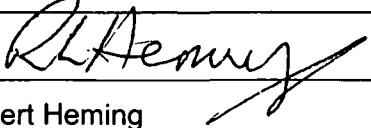
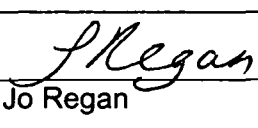
**Section F****Other optional information**

Obviously Covid 19 has temporarily affected the club whilst lockdown was in place during this year

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Heming	Jo Regan
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date

21/9/21



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Meopham Colts Football Club

**On accounts for the year  
ended**

30 June 2021

**Charity no  
(if any)**

1123756

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

14/10/21

**Name:**

E Duda

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

Blue Rocket Accounting

8 Twisleton Court, Priory Hill

Dartford DA1 2EN

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**Charity no. 1123756**

**1st July 2020 to 30th June 2021**

Date: September 2021