



Totteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2024 – 31st March 2025

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Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
- TO PROMOTE COMMUNITY FELLOWSHIP

Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar;
- Sporting groups: Pool & Darts leagues and All England Bar Billiards;
- Providers offering keep fit, martial arts, Tai Chi and Slimming programmes to the general public in addition to providing venue for local residents to gather and socialise.

Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre continues to receive a small income from this as a chosen beneficiary by those who take part in the lottery. Any funds generated is detailed in the financial statements attached to this report.

Supervision

Before the formation of the community centre, the land and buildings were operated for approximately 50 years as a social members club. To preserve that heritage, the community centre operates a 'members' group. This is a group of people who join as stakeholders in the community centre, and as per the community centres articles of association operate similar to shareholders in a normal company. As such, this group has a deep working relationship with the centre and plays a vital role in its operation. Our members observe, scrutinise, assist and provide advice as well as volunteer for community activities.

Staffing & Management

During this period, the community centre had a varying pattern of employees as we navigated staff maternity and natural attrition. We held on balance to a staff base of 10 members with varying working patterns dependant on demand and by job function.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. The centre manager meets with at least 1 trustee weekly, with a meeting with all centre staff occurring approximately quarterly. A formal AGM is held yearly.

Year in review

During this period the centre noted that users visiting the centre remained consistent across all the various activities which the centre provides, or hosts along side partners. The centres own fitness programme has combined with a partnership with a local charity(Memory Partners) who provide Tai-Chi café sessions held at the centre on Wednesdays and Thursdays, this provides a valuable service supporting older people making friends and keeping active.

We are pleased to also report that the return of local town social groups for Pool & Darts, and the continued partnership with the All England Bar Billiards association has grown with all groups making regular use of the centre's main hall to host tournaments and gatherings. These combine to provide a range of opportunities for people of all ages to connect and socialise.

The centres general social provision has seen consistent attendances throughout the period with the centre holding benefit in the consolidation locally in the pub sector – with people visiting the centre and making use of the public bar, but also then taking advantage of the various other activities taking place at the centre.

Moreover, all activities have enjoyed good attendance.

Consistent attendance, supported by renovations made to the centre translates to revenues generated via the centre's public bar, hall hires and other incomes in this period, showing steady growth in 24/25. In terms of outlook, we expect to report a softening in revenues in 25/26 – but not significant, reflecting a levelling out rather than a notable reduction.

Following the sad death of our long standing trustee Mary Jones at the beginning of 2024, the centre enacted a convention where we invite our locally elected councillor for Totteridge & Bowerdean to join the trustee group. Julia Wassel, County councillor for Totteridge Ward has taken the vacated trustee position in February 2024 and was confirmed to remain a permanent trustee for the 25/26 cycle at the centres Annual General Meeting held on December 15th 2025.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

**Company Registration Number:
06521736 (England and Wales)**

Unaudited micro entity accounts for the year ended 31 March 2025

Period of accounts

Start date: 01 April 2024

End date: 31 March 2025

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

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TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2025

Registered office:

Totteridge Community Centre
Totteridge Drive
Totteridge
High Wycombe
Buckinghamshire
HP13 6XG

Company Registration Number:

06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2025

	2025 £	2024 £
Current assets:	19,714	29,773
Creditors: amounts falling due within one year:	(1,720)	(2,878)
Net current assets (liabilities):	17,994	26,895
Total assets less current liabilities:	17,994	26,895
Creditors: amounts falling due after more than one year:	(0)	(0)
Total net assets (liabilities):	17,994	26,895
Reserves:	17,994	26,895

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet continued

For the year ending 31 March 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

This report was approved by the board of directors on 27 November 2025

And Signed On Behalf Of The Board By:

Name: Kevin Jones

Status: Director

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2025

1. Employee Information

Average number of employees: 10

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2025

2. Off balance sheet disclosure

No

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.



Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2025

FY 2024/25

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These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2024 to 31st March 2025.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity

	<u>£</u>
Hall hire & Invoiced sales inc. Land Rentals	1,846
Donations from collection pots	4
Bar Sales Income	81,713
Machine Income	134,639
Bar Sales via Credit/Debit Card	128,862
Raffles (Meat Raffle)	7,582
Barclays Loyalty reward	261

Income from charitable activities

Membership donations	1,228
Donations from the estate of the late Mrs. M.Jones	80

Grant incomes

NIL

TOTAL INCOME (TURNOVER)

356,020

- 1) From December 2019 recording of machine incomes changed introducing a new billing system for the supplier share of machine profits. This change is reflected in the machine income reconciliation (which includes supplier share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'. Machines outgoing is inclusive of statutory Machines Games Duty, levied at 20% on gross profit.

Expenditure

Cost of Sales

	£
Cost of Sales	112,237
Materials	94
Meat Raffle / Buffet	6,829
Equipment Hire	1,666
Machines outgoing *	84,392

TOTAL COST OF SALES**151,064**

- 2) * Machine outgoing cost is comprised of machines games duty on B3 category machines (taxed at 20% on gross profits) and invoiced profit share for game machine provider

Administration Expenses

	£
Building improvements & maintenance	11,377
Heat & Light	15,650
Sky & BT Sport	12,142
Centre Costs	9,394
Computer Software, Hardware & Hosting	2,221
Travel	1,258
Centre Equipment (leasing & repairs)	5,373
Internet & Telephone	1,399
Mobile Phone	919
Printing	156
Stationery	36
Sundries	172
Motor Expenses inc Fuel & RFL	NILL
Advertising and Promotion	NILL
Accountancy Fees	500
Interest Payable	NILL
Bank/Finance Charges (cost of accepting card payments)	4,695
Insurance (Public Liability & Employers)	2,058
Postage	NILL
Subscriptions (Bar Billiards) & Trade Subs	299
Council tax (24/25 year paid in previous year)	NILL
Accommodation & Meals	NILL
Charitable Donations: Memory Partners	1,000 •

TOTAL ADMIN COSTS**68,649**

Staffing Costs

	£
Salaries	90,598
Employer NICs	-117
Staff Pensions	1,555
Trustees' Salaries	NILL
Bands & Entertainers	600

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31 st March 2025	£770.38
(2 Suppliers)	£949.68
	<u>£1,720.06</u>

<u>Trade debtors (due in less than one year)</u>	£ NILL
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Reserves

Cash reserves

Cash at bank as at 31 st March 2025 (Barclays)	£11,780.41
	£1,021.23
Cash at centre as at 31 st March 2025	£6,912.72
	<u>£19,714.36</u>

Stock

Stock at 31st March 2024

(Beverages, snacks and other consumables, food):	£ 4,868
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<u>Total Reserves</u>	<u>£24,582.36</u>
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Borrowing


The community centre has no outstanding commercial loans as at 31/03/2025.

Approval

At the Annual general meeting held on 15th December 2025 the members present reviewed and voted to approve these financial statements.

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1st April 2024 – 31st March 2025.

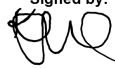
DocuSigned by:



Signed: Mr K Jones BSc(HONS) (Trustee) 27/11/2025

Signed: Mr James McKechnie (Centre Manager on behalf of the members)

Signed by:



Signed: Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner) 27/11/2025

..... December 2025

Appendices

Notes

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Reference Information

and basis of calculations

Machine income

The community centre hosts 4 gaming machines owned and maintained by Wycombe Coin LTD. All income and prizes are audited by Wycombe Coin or Essex Leisure every 2 weeks. The community centre receives 50% of the proceeds (profits).

1 of the gaming machines are category B3A machines which attract no machines games duty or VAT as they are straight lotteries. The remaining machines are category B or C machines and games duty at 20% is payable on the total profit. The community centre pays the full MGD on the profits, but retains only half.

Members Box 21 Raffle

The Box 21 lottery is a members-restricted 21c3 style lottery with a fixed odds of 1330/1 of winning the current jackpot amount.

Jackpot amounts are rolled over until a 'Box' reaches £1000. A second 'box' is opened and accrues. If a winning ticket is submitted the winner receives the jackpot in the box, in the case of the 1st box reaching £1000 they would win £1000, and the box would be emptied.

If both boxes reach £1000 and there has been no winner, Box 1 is subdivided into 10x£100 prizes. These are distributed individually to tickets which are picked randomly.

The Box 21 lottery is held every Sunday between 3 and 3:30 pm, and is held in the open under the full scrutiny of the members and patrons present.

The community centre does not receive a yield from the income of ticket sales, all proceeds are distributed to winners. The box 21 lottery is managed by the members, and is not reported as part of the centre's statutory returns.

Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolution of the charity: in which case yielded funds would be constrained for charitable purposes, most likely pursuant to the charities objectives (after any outstanding debts are paid)

2. Fixture and fittings

All fixture and fittings that were directly bought by the centre were recorded as a purchase of a capital asset and depreciated accordingly. There was no purchase of such assets in this period.

Members

The community centre operates a membership group. Membership differs from an associated members organisation whereby members have a stake in the organisation such that in the event of a dissolution, remaining funds after all outstanding debts have been paid are **not** divided amongst members.

The community centre is constituted as a Limited company by guarantee, and as such it has no shareholders with a direct stake. The community centre does not, as a result, pay dividends.

However, the members do have similar powers as shareholders in that they have the right to inspect, advise and vote on significant matters and/or changes to the centre’s articles of association (see by-laws and voting).

Statement of Guarantee

The members (Trustees/Directors) promise to contribute a sum not exceeding £10 (ten pounds) as may be demanded whilst serving as a Director (Trustee) and for twelve months thereafter.

Staff Pensions statement

The community centre operates a staff pension scheme operated by Nest Pensions.

Paid	10 Apr 2024	1 Mar - 31 Mar 2024
Paid	10 Mar 2024	1 Feb - 29 Feb 2024
Paid	10 Feb 2024	1 Jan - 31 Jan 2024
Paid	10 Jan 2024	1 Dec - 31 Dec 2023
Paid	10 Dec 2023	1 Nov - 30 Nov 2023
Paid	10 Nov 2023	1 Oct - 31 Oct 2023
Paid	10 Oct 2023	1 Sep - 30 Sep 2023
Paid	10 Sep 2023	1 Aug - 31 Aug 2023
Paid	10 Aug 2023	1 Jul - 31 Jul 2023
Paid	10 Jul 2023	1 Jun - 30 Jun 2023
Paid	10 Jun 2023	1 May - 31 May 2023
Paid	10 May 2023	1 Apr - 30 Apr 2023
Paid	10 Apr 2023	1 Mar - 31 Mar 2023

PAYE For Employers – Annual Statement

2022 to 2023 Tax Year

Individual payments with single allocations

<u>Type of charge and tax period</u>	<u>Charges</u>	<u>Credits</u>	<u>Payments</u>	<u>Amount due</u>
<u>6 Mar to 5 Apr month 12 PAYE bill 2023 to 2024</u>	<u>£1,075.41</u>	<u>£1,025.08</u>	<u>£50.33</u>	<u>£0.00</u>
<u>6 Feb to 5 Mar month 11 PAYE bill 2023 to 2024</u>	<u>£1,048.68</u>	<u>£951.60</u>	<u>£97.08</u>	<u>£0.00</u>
<u>6 Jan to 5 Feb month 10 PAYE bill 2023 to 2024</u>	<u>£1,004.93</u>	<u>£1,004.93</u>	<u>£0.00</u>	<u>£0.00</u>
<u>6 Dec to 5 Jan month 9 PAYE bill 2023 to 2024</u>	<u>£1,113.85</u>	<u>£350.76</u>	<u>£763.09</u>	<u>£0.00</u>
<u>6 Nov to 5 Dec month 8 PAYE bill 2023 to 2024</u>	<u>£937.62</u>	<u>£271.92</u>	<u>£665.70</u>	<u>£0.00</u>
<u>6 Oct to 5 Nov month 7 PAYE bill 2023 to 2024</u>	<u>£1,156.94</u>	<u>£370.24</u>	<u>£786.70</u>	<u>£0.00</u>
<u>6 Sep to 5 Oct month 6 PAYE bill 2023 to 2024</u>	<u>£839.71</u>	<u>£237.41</u>	<u>£602.30</u>	<u>£0.00</u>
<u>6 Aug to 5 Sep month 5 PAYE bill 2023 to 2024</u>	<u>£875.16</u>	<u>£266.80</u>	<u>£608.36</u>	<u>£0.00</u>
<u>6 Jul to 5 Aug month 4 PAYE bill 2023 to 2024</u>	<u>£1,078.47</u>	<u>£319.94</u>	<u>£758.53</u>	<u>£0.00</u>
<u>6 Jun to 5 Jul month 3 PAYE bill 2023 to 2024</u>	<u>£790.03</u>	<u>£221.64</u>	<u>£568.39</u>	<u>£0.00</u>
<u>6 May to 5 Jun month 2 PAYE bill 2023 to 2024</u>	<u>£997.20</u>	<u>£282.58</u>	<u>£714.62</u>	<u>£0.00</u>
<u>6 Apr to 5 May month 1 PAYE bill 2023 to 2024</u>	<u>£741.26</u>	<u>£204.84</u>	<u>£536.42</u>	<u>£0.00</u>
<u>Totals</u>	<u>£11,659.26</u>	<u>£5,507.74</u>	<u>£6,151.52</u>	<u>£0.00</u>

VAT Account statement

<div><div>2024</div><div>2023</div><div>2022</div></div>			
Date	Payment description	You paid HMRC	HMRC paid you
12 Dec	VAT for period 1 Aug to 31 Oct 2023	£511.80	£0.00
6 Dec	VAT for period 1 Aug to 31 Oct 2023	£1,783.33	£0.00
7 Sep	VAT for period 1 May to 31 Jul 2023	£1,216.67	£0.00
10 Jun	VAT for period 1 Feb to 30 Apr 2023	£2,627.40	£0.00
10 Mar	VAT for period 1 Nov 2022 to 31 Jan 2023	£3,016.01	£0.00

2024	<u>2023</u>	<u>2022</u>	
Date	Payment description	You paid HMRC	HMRC paid you
11 Dec	VAT for period 1 Aug to 31 Oct 2024	£578.60	£0.00
11 Sep	VAT for period 1 May to 31 Jul 2024	£3,698.70	£0.00
7 Jun	Repayment from HMRC for the 1 Feb to 30 Apr 2024 return	£0.00	£1,261.77
8 Mar	Repayment from HMRC for the 1 Nov 2023 to 31 Jan 2024 return	£0.00	£4,773.34
8 Mar	Repayment interest on payment on account repayment for period 8 Mar to 8 Mar 2024	£0.00	£0.56

Corporation Tax Account

Your balance

Corporation Tax
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▶ Payments on account
▶ Find a payment
▶ File a return and accounts
▶ How to pay
▶ FAQs
▶ Business help and education emails

Corporation Tax account position		
Amount due: £-2.67 (see details below)		
Accounting periods affecting account balance		
Please note: To view a breakdown of a specific accounting period, follow the link in the accounting period ending column.		
Accounting period ending ?	Status ?	Amount (£) ?
31 Mar 2025	Live	0.00
31 Mar 2024	Live	-2.67
31 Mar 2023	Live	0.00
31 Mar 2022	Live	0.00
31 Mar 2021	Live	0.00
31 Mar 2020	Live	0.00
31 Mar 2019	Live	0.00
31 Mar 2018	Live	0.00