TOTTERIDGE AND DISTRICT COMMUNITY CENTRE LTD

England & Wales · Charity number 1123743

Details

Status	Registered
Legal form	Charitable company
Company number	06521736
Registered	2008-04-17
Register	View on the Charity Commission register

Contact

Address	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Phone	07979911532
Email	tdcc@totteridgecommunitycentre.org
Website	www.totteridgecommunitycentre.org

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF TOTTERIDGE AND DISTRICT, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS

Activities: The Charity's objectives are to use the property situated in Totteridge for the general benefit of the residents of Totteridge by providing a facility to enable:-The provision of a general meeting place for residentsThe provision of facilities for educational purposesThe provision of facilities for health & fitness purposesTo promote Community Fellowship

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** TOTTERIDGE AND DISTRICT
- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£356,020	£312,349	-	-
2024-03-31	£405,615	£390,054	-	-
2023-03-31	£306,799	£271,811	-	-
2022-03-31	£212,590	£216,560	-	-
2021-03-31	£143,903	£131,513	-	-

Trustees

Name	Role	Appointed
KEVIN KEITH JONES		
MARY JANE JONES		
Robert Hernandez		2023-11-19

Accounts

Totteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2024 – 31st March 2025

Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
- TO PROMOTE COMMUNITY FELLOWSHIP

Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar;
- Sporting groups: Pool & Darts leagues and All England Bar Billiards;
- Providers offering keep fit, martial arts, Tai Chi and Slimming programmes to the general public in addition to providing venue for local residents to gather and socialise.

Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre continues to receive a small income from this as a chosen beneficiary by those who take part in the lottery. Any funds generated is detailed in the financial statements attached to this report.

Supervision

Before the formation of the community centre, the land and buildings were operated for approximately 50 years as a social members club. To preserve that heritage, the community centre operates a 'members' group. This is a group of people who join as stakeholders in the community centre, and as per the community centres articles of association operate similar to shareholders in a normal company. As such, this group has a deep working relationship with the centre and plays a vital role in its operation. Our members observe, scrutinise, assist and provide advice as well as volunteer for community activities.

Staffing & Management

During this period, the community centre had a varying pattern of employees as we navigated staff maternity and natural attrition. We held on balance to a staff base of 10 members with varying working patterns dependant on demand and by job function.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. The centre manager meets with at least 1 trustee weekly, with a meeting with all centre staff occurring approximately quarterly. A formal AGM is held yearly.

Year in review

During this period the centre noted that users visiting the centre remained consistent across all the various activities which the centre provides, or hosts along side partners. The centres own fitness programme has combined with a partnership with a local charity(Memory Partners) who provide Tai-Chi café sessions held at the centre on Wednesdays and Thursdays, this provides a valuable service supporting older people making friends and keeping active.

We are pleased to also report that the return of local town social groups for Pool & Darts, and the continued partnership with the All England Bar Billiards association has grown with all groups making regular use of the centre's main hall to host tournaments and gatherings. These combine to provide a range of opportunities for people of all ages to connect and socialise.

The centres general social provision has seen consistent attendances throughout the period with the centre holding benefit in the consolidation locally in the pub sector – with people visiting the centre and making use of the public bar, but also then taking advantage of the various other activities taking place at the centre.

Moreover, all activities have enjoyed good attendance.

Consistent attendance, supported by renovations made to the entre translates to revenues generated via the centre's public bar, hall hires and other incomes in this period, showing steady growth in 24/25. In terms of outlook, we expect to report a softening in revenues in 25/26 – but not significant, reflecting a levelling out rather than a notable reduction.

Following the sad death of our long standing trustee Mary Jones at the beginning of 2024, the centre enacted a convention where we invite our locally elected councillor for Totteridge & Bowerdean to join the trustee group. Julia Wassel, County councillor for Totteridge Ward has taken the vacated trustee position in February 2024 and was confirmed to remain a permanent trustee for the 25/26 cycle at the centres Annual General Meeting held on December 15th 2025.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Registration Number:
06521736 (England and Wales)

Unaudited micro entity accounts for the year ended 31 March 2025

Period of accounts

Start date: 01 April 2024

End date: 31 March 2025

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Contents of the Financial Statements

for the Period Ended 31 March 2025

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2025

Registered office:	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Company Registration Number:	06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2025

	2025	*2024*
	£	*£*
Current assets:	**19,714**	29,773
Creditors: amounts falling due within one year:	**(1,720)**	(2,878)
Net current assets (liabilities):	**17,994**	26,895
Total assets less current liabilities:	**17,994**	26,895
Creditors: amounts falling due after more than one year:	**(0)**	(0)
Total net assets (liabilities):	**17,994**	26,895
Reserves:	**17,994**	26,895

Balance sheet continued

For the year ending 31 March 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

This report was approved by the board of directors on 27 November 2025
And Signed On Behalf Of The Board By:

Name: Kevin Jones
Status: Director

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2025

1. Employee Information

Average number of employees: 10

Footnotes to the Financial Statements

for the Period Ended 31 March 2025

2. Off balance sheet disclosure

No

Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2025

FY 2024/25

Contents

These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2024 to 31st March 2025.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity

	£
Hall hire & Invoiced sales inc. Land Rentals	1,846
Donations from collection pots	4
Bar Sales Income	81,713
Machine Income	134,639
Bar Sales via Credit/Debit Card	128,862
Raffles (Meat Raffle)	7,582
Barclays Loyalty reward	261

Income from charitable activities

Membership donations	1,228
Donations from the estate of the late Mrs. M.Jones	80

Grant incomes

NIL

TOTAL INCOME (TURNOVER)	**356,020**

1) From December 2019 recording of machine incomes changed introducing a new billing system for the supplier share of machine profits. This change is reflected in the machine income reconciliation (which includes supplier share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'. Machines outgoing is inclusive of statutory Machines Games Duty, levied at 20% on gross profit.

Expenditure

Cost of Sales

	£
Cost of Sales	112,237
Materials	94
Meat Raffle / Buffet	6,829
Equipment Hire	1,666
Machines outgoing *	84,392
TOTAL COST OF SALES	**151,064**

2) * Machine outgoing cost is comprised of machines games duty on B3 category machines (taxed at 20% on gross profits) and invoiced profit share for game machine provider

Administration Expenses

	£
Building improvements & maintenance	11,377
Heat & Light	15,650
Sky & BT Sport	12,142
Centre Costs	9,394
Computer Software, Hardware & Hosting	2,221
Travel	1,258
Centre Equipment (leasing & repairs)	5,373
Internet & Telephone	1,399
Mobile Phone	919
Printing	156
Stationery	36
Sundries	172
Motor Expenses inc Fuel & RFL	NILL
Advertising and Promotion	NILL
Accountancy Fees	500
Interest Payable	NILL
Bank/Finance Charges (cost of accepting card payments)	4,695
Insurance (Public Liability & Employers)	2,058
Postage	NILL
Subscriptions (Bar Billiards) & Trade Subs	299
Council tax (24/25 year paid in previous year)	NILL
Accommodation & Meals	NILL
Charitable Donations: Memory Partners	1,000
TOTAL ADMIN COSTS	**68,649**

Staffing Costs

	£
Salaries	90,598
Employer NICs	-117
Staff Pensions	1,555
Trustees' Salaries	NILL
Bands & Entertainers	600

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31st March 2025	£770.38
(2 Suppliers)	£949.68
	£1,720.06

Trade debtors (due in less than one year) £ NILL

Reserves

Cash reserves

Cash at bank as at 31st March 2025 (Barclays)	£11,780.41
	£1,021.23
Cash at centre as at 31st March 2025	£6,912.72
	£19,714.36

Stock

Stock at 31st March 2024

(Beverages, snacks and other consumables, food):	£ 4,868
Total Reserves	**£24,582.36**

Borrowing

The community centre has no outstanding commercial loans as at 31/03/2025.

Approval

At the Annual general meeting held on 15th December 2025 the members present reviewed and voted to approve these financial statements.

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1St April 2024 – 31st March 2025.

DocuSigned by:

Signed: ....Mr K Jones BSc(HONS) (Trustee) 27/11/2025

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Signed: ....Mr James McKechnie (Centre Manager on behalf of the members)

Signed by:

Signed: ....Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner) 27/11/2025

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...... December 2025

Appendices

Notes

&

Reference Information

and basis of calculations

Machine income

The community centre hosts 4 gaming machines owned and maintained by Wycombe Coin LTD. All income and prizes are audited by Wycombe Coin or Essex Leisure every 2 weeks. The community centre receives 50% of the proceeds (profits).

1 of the gaming machines are category B3A machines which attract no machines games duty or VAT as they are straight lotteries. The remaining machines are category B or C machines and games duty at 20% is payable on the total profit. The community centre pays the full MGD on the profits, but retains only half.

Members Box 21 Raffle

The Box 21 lottery is a members-restricted 21c3 style lottery with a fixed odds of 1330/1 of winning the current jackpot amount.

Jackpot amounts are rolled over until a 'Box' reaches £1000. A second 'box' is opened and accrues. If a winning ticket is submitted the winner receives the jackpot in the box, in the case of the 1st box reaching £1000 they would win £1000, and the box would be emptied.

If both boxes reach £1000 and there has been no winner, Box 1 is subdivided into 10x£100 prizes. These are distributed individually to tickets which are picked randomly.

The Box 21 lottery is held every Sunday between 3 and 3:30 pm, and is held in the open under the full scrutiny of the members and patrons present.

The community centre does not receive a yield from the income of ticket sales, all proceeds are distributed to winners. The box 21 lottery is managed by the members, and is not reported as part of the centre's statutory returns.

Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolvement of the charity: in which case yielded funds would be constrained for charitable purposes, most likely pursuant to the charities objectives (after any outstanding debts are paid)

2. Fixture and fittings

All fixture and fittings that were directly bought by the centre were recorded as a purchase of a capital asset and depreciated accordingly. There was no purchase of such assets in this period.

Members

The community centre operates a membership group. Membership differs from an associated members organisation whereby members have a stake in the organisation such that in the event of a dissolvement, remaining funds after all outstanding debts have been paid are **not** divided amongst members.

The community centre is constituted as a Limited company by guarantee, and as such it has no shareholders with a direct stake. The community centre does not, as a result, pay dividends.

However, the members do have similar powers as shareholders in that they have the right to inspect, advise and vote on significant matters and/or changes to the centre's articles of association (see by-laws and voting).

Statement of Guarantee

The members (Trustees/Directors) promise to contribute a sum not exceeding £10 (ten pounds) as may be demanded whilst serving as a Director (Trustee) and for twelve months thereafter.

Staff Pensions statement

The community centre operates a staff pension scheme operated by Nest Pensions.

Paid	10 Apr 2024	1 Mar - 31 Mar 2024
Paid	10 Mar 2024	1 Feb - 29 Feb 2024
Paid	10 Feb 2024	1 Jan - 31 Jan 2024
Paid	10 Jan 2024	1 Dec - 31 Dec 2023
Paid	10 Dec 2023	1 Nov - 30 Nov 2023
Paid	10 Nov 2023	1 Oct - 31 Oct 2023
Paid	10 Oct 2023	1 Sep - 30 Sep 2023
Paid	10 Sep 2023	1 Aug - 31 Aug 2023
Paid	10 Aug 2023	1 Jul - 31 Jul 2023
Paid	10 Jul 2023	1 Jun - 30 Jun 2023
Paid	10 Jun 2023	1 May - 31 May 2023
Paid	10 May 2023	1 Apr - 30 Apr 2023
Paid	10 Apr 2023	1 Mar - 31 Mar 2023

PAYE For Employers – Annual Statement

2022 to 2023 Tax Year

Individual payments with single allocations

Type of charge and tax period	Charges	Credits	Payments	Amount due
6 Mar to 5 Apr month 12 PAYE bill 2023 to 2024	£1,075.41	£1,025.08	£50.33	£0.00
6 Feb to 5 Mar month 11 PAYE bill 2023 to 2024	£1,048.68	£951.60	£97.08	£0.00
6 Jan to 5 Feb month 10 PAYE bill 2023 to 2024	£1,004.93	£1,004.93	£0.00	£0.00
6 Dec to 5 Jan month 9 PAYE bill 2023 to 2024	£1,113.85	£350.76	£763.09	£0.00
6 Nov to 5 Dec month 8 PAYE bill 2023 to 2024	£937.62	£271.92	£665.70	£0.00
6 Oct to 5 Nov month 7 PAYE bill 2023 to 2024	£1,156.94	£370.24	£786.70	£0.00
6 Sep to 5 Oct month 6 PAYE bill 2023 to 2024	£839.71	£237.41	£602.30	£0.00
6 Aug to 5 Sep month 5 PAYE bill 2023 to 2024	£875.16	£266.80	£608.36	£0.00
6 Jul to 5 Aug month 4 PAYE bill 2023 to 2024	£1,078.47	£319.94	£758.53	£0.00
6 Jun to 5 Jul month 3 PAYE bill 2023 to 2024	£790.03	£221.64	£568.39	£0.00
6 May to 5 Jun month 2 PAYE bill 2023 to 2024	£997.20	£282.58	£714.62	£0.00
6 Apr to 5 May month 1 PAYE bill 2023 to 2024	£741.26	£204.84	£536.42	£0.00
Totals	£11,659.26	£5,507.74	£6,151.52	£0.00

VAT Account statement

2024 | 2023 | 2022

Date	Payment description	You paid HMRC	HMRC paid you
12 Dec	**VAT** for period 1 Aug to 31 Oct 2023	£511.80	£0.00
6 Dec	**VAT** for period 1 Aug to 31 Oct 2023	£1,783.33	£0.00
7 Sep	**VAT** for period 1 May to 31 Jul 2023	£1,216.67	£0.00
10 Jun	**VAT** for period 1 Feb to 30 Apr 2023	£2,627.40	£0.00
10 Mar	**VAT** for period 1 Nov 2022 to 31 Jan 2023	£3,016.01	£0.00

2024 | 2023 | 2022

Date	Payment description	You paid HMRC	HMRC paid you
11 Dec	**VAT** for period 1 Aug to 31 Oct 2024	£578.60	£0.00
11 Sep	**VAT** for period 1 May to 31 Jul 2024	£3,698.70	£0.00
7 Jun	**Repayment from HMRC** for the 1 Feb to 30 Apr 2024 return	£0.00	£1,261.77
8 Mar	**Repayment from HMRC** for the 1 Nov 2023 to 31 Jan 2024 return	£0.00	£4,773.34
8 Mar	**Repayment interest on payment on account repayment** for period 8 Mar to 8 Mar 2024	£0.00	£0.56

Corporation Tax Account

▲ Your HMRC services

Information as at 13 Dec 2024
Totteridge & District Community Centre
Tax Reference Number: [redacted]

Corporation Tax
- At a glance
- About your organisation
- View account
  - Your balance
  - Accounting periods
  - Payments on account
  - Find a payment
- File a return and accounts
- How to pay
- FAQs
- Business help and education emails

Your balance

Corporation Tax account position

Amount due: £-2.67 (see details below)

Accounting periods affecting account balance

Please note: To view a breakdown of a specific accounting period, follow the link in the accounting period ending column.

Accounting period ending	Status	Amount (£)
31 Mar 2025	Live	0.00
31 Mar 2024	Live	-2.67
31 Mar 2023	Live	0.00
31 Mar 2022	Live	0.00
31 Mar 2021	Live	0.00
31 Mar 2020	Live	0.00
31 Mar 2019	Live	0.00
31 Mar 2018	Live	0.00

Accounts

Totteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2023 – 31st March 2024

Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
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Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar;
- Sporting groups: Pool & Darts leagues and All England Bar Billiards;
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Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre continues to receive a small income from this as a chosen beneficiary by those who take part in the lottery. Any funds generated is detailed in the financial statements attached to this report.

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Staffing & Management

During this period, the community centre employed 10 members of staff, with varying working patterns dependant on demand and by job function.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. The centre manager meets with at least 1 trustee weekly, with a meeting with all centre staff occurring approximately quarterly. A formal AGM is held yearly.

Year in review

During this period the centre noted that the rise in users visiting the centre remained strong across all the various activities which the centre provides, or hosts along side partners. The centres own fitness programme has held popular, as to has the Tai-Chi café sessions held at the centre on Wednesdays and Thursdays.

We are pleased to also report that we have seen the return of local town social groups for Pool & Darts, and the continued partnership with the All England Bar Billiards association who make regular use of the centre's main hall to host tournaments.

The centres general social provision has also seen strong attendances throughout the period with the centre continuing to benefit in the consolidation locally in the pub sector – driving new people visiting the centre and making use of the public bar, but also then taking advantage of the various other activities taking place at the centre.

Moreover, all activities have enjoyed strong attendance.

The increase in attendance observed in 22/23 reflects in revenues generated via the centre's public bar, hall hires and other incomes in this period, broadly holding at 22/23 levels in 23/24. This has allowed a programme of renewals and renovations to be completed in the 23/4 financial year to refresh internal spaces:

- A full refurbishment of the centres main hall and lounge.
- An upgrade to the centres CCTV equipment combined with a re-gravel and fill of uneven areas in the centres car park has greatly reduced nuisance use of the centres carpark in particular.
- The centre also completed the refurbish of centres main toilets.

Trustee Obituary

It is with sadness that we announce the passing of Mary Jones who has served as one of the centres trustees from its formation.

Mary passed away following a short illness over Christmas 24/25.

The centre's condolences are heartfully made to Gerald (Mary's husband), Kevin & Matthew (Mary's sons) and to Mary's wider family.

A constant supporter of the community centre, we thank Mary for her service to us.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Registration Number:
06521736 (England and Wales)

Unaudited micro entity accounts for the year ended 31 March 2024

Period of accounts

Start date: 01 April 2023

End date: 31 March 2024

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Contents of the Financial Statements

for the Period Ended 31 March 2024

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2024

Registered office:	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Company Registration Number:	06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2024

	2024	*2023*
	£	*£*
Current assets:	**30,606**	21,948
Creditors: amounts falling due within one year:	**(2,879)**	(1,749)
Net current assets (liabilities):	**27,727**	20,199
Total assets less current liabilities:	**27,727**	20,199
Total net assets (liabilities):	**27,727**	20,199
Reserves:	**27,727**	20,199

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet continued

For the year ending 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

This report was approved by the board of directors on 29 November 2024
And Signed On Behalf Of The Board By:

Name: Kevin Jones
Status: Director

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2024

1. Employee Information

Average number of employees: 10

2. Off balance sheet disclosure

No

Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2024

FY 2023/24

Contents

These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2023 to 31st March 2024.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity

	£
Hall hire & Invoiced sales inc. Land Rentals	1,965
Donations from collection pots	63
Bar Sales Income	93,597
Machine Income	174,716
Bar Sales via Credit/Debit Card	125,722
Raffles (Meat Raffle)	6,661
Kitchen	188
Barclays Loyalty reward	450
One-Off Raffles	158
New Years Eve 23/4 Ticket sales	679

Income from charitable activities

Donations received via Wycombe Lottery	316
Membership donations	1,130

Grant incomes

NIL

TOTAL INCOME (TURNOVER)	**405,615**

1) From December 2019 recording of machine incomes changed introducing a new billing system for the supplier share of machine profits. This change is reflected in the machine income reconciliation (which includes supplier share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'. Machines outgoing is inclusive of statutory Machines Games Duty, levied at 20% on gross profit.

Expenditure

Cost of Sales

Cost of Sales	£
Cost of Sales	115,777
Materials	1,312
Meat Raffle / Buffet	5,153
Equipment Hire	2,059
Machines outgoing *	95,310
TOTAL COST OF SALES	**219,611**

2) * Machine outgoing cost is comprised of machines games duty on B3 category machines (taxed at 20% on gross profits) and invoiced profit share for game machine provider

Administration Expenses

Administration Expenses	£
Building improvements & maintenance *	31,845
Heat & Light *	18,976
Sky & BT Sport	11,458
Centre Costs	6,807
Computer Software, Hardware & Hosting	1,066
Travel	274
Centre Equipment (leasing & repairs)	4,257
Internet & Telephone	1,304
Mobile Phone	1,046
Printing	229
Stationery	39
Sundries	922
Motor Expenses inc Fuel & RFL	NILL
Advertising and Promotion	NILL
Accountancy Fees	350
Interest Payable	NILL
Bank/Finance Charges (cost of accepting card payments)	5,248
Insurance (Public Liability & Employers)	3,614
Postage	NILL
Subscriptions (Bar Billiards) & Trade Subs	67
Council tax	899
Accommodation & Meals	8
Cleaning Services - invoiced	2,442
TOTAL ADMIN COSTS	**90,850**

3) * A meter reading taken in February 2024 produced a catchup bill of £11,408.63 which has increased Heat/Light costs in this period.

4) * The centre undertook works to refurbish the main hall and lounge (repainting), install new blinds and replace exterior CCTV equipment. The main carpark was also resurfaced.

Staffing Costs

	£
Salaries	76,656
Employer NICs	-40
Staff Pensions	1,536
Trustees' Salaries	NILL
Bands & Entertainers	828
Grounds keeper / Maintenance	613

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31st March 2023	£2,524.07
(2 Suppliers)	£354.65
	£2,878.72

Trade debtors (due in less than one year)	£ NILL

Reserves

Cash reserves

Cash at bank as at 31st March 2024 (Barclays)	£16,765.82
	£1,006.30
Cash at centre as at 31st March 2024	£9,883.85
	£26,649.67

Stock

Stock at 31st March 2024

(Beverages, snacks and other consumables, food):	£ 3,956
Total Reserves	**£29,773**

Borrowing

The community centre has no outstanding commercial loans as at 31/03/2023.

Approval

At the Annual general meeting held on 15th December 2024 the members present reviewed and voted to approve these financial statements.

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1St April 2023 – 31st March 2024.

DocuSigned by:

Signed: ………………D30CB976ACAA4BE……Mr K Jones BSc(HONS) (Trustee)
15/01/2025

DocuSigned by:

Signed: ………………FEFC0359742F495……Mr James McKechnie (Centre Manager on behalf of the members)
20/01/2025

Signed by:

Signed: ………………7000FA7D2282415……Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner)
15/01/2025

…… December 2024

Appendices

Notes

&

Reference Information

and basis of calculations

Machine income

The community centre hosts 4 gaming machines owned and maintained by Wycombe Coin LTD. All income and prizes are audited by Wycombe Coin or Essex Leisure every 2 weeks. The community centre receives 50% of the proceeds (profits).

1 of the gaming machines are category B3A machines which attract no machines games duty or VAT as they are straight lotteries. The remaining machines are category B or C machines and games duty at 20% is payable on the total profit. The community centre pays the full MGD on the profits, but retains only half.

Members Box 21 Raffle

The Box 21 lottery is a members-restricted 21c3 style lottery with a fixed odds of 1330/1 of winning the current jackpot amount.

Jackpot amounts are rolled over until a 'Box' reaches £1000. A second 'box' is opened and accrues. If a winning ticket is submitted the winner receives the jackpot in the box, in the case of the 1st box reaching £1000 they would win £1000, and the box would be emptied.

If both boxes reach £1000 and there has been no winner, Box 1 is subdivided into 10x£100 prizes. These are distributed individually to tickets which are picked randomly.

The Box 21 lottery is held every Sunday between 3 and 3:30 pm, and is held in the open under the full scrutiny of the members and patrons present.

The community centre does not receive a yield from the income of ticket sales, all proceeds are distributed to winners. The box 21 lottery is managed by the members, and is not reported as part of the centre's statutory returns.

Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolvement of the charity: in which case yielded funds would be constrained for charitable purposes, most likely pursuant to the charities objectives (after any outstanding debts are paid)

2. Fixture and fittings

All fixture and fittings that were directly bought by the centre were recorded as a purchase of a capital asset and depreciated accordingly. There was no purchase of such assets in this period.

Members

The community centre operates a membership group. Membership differs from an associated members organisation whereby members have a stake in the organisation such that in the event of a dissolvement, remaining funds after all outstanding debts have been paid are **not** divided amongst members.

The community centre is constituted as a Limited company by guarantee, and as such it has no shareholders with a direct stake. The community centre does not, as a result, pay dividends.

However, the members do have similar powers as shareholders in that they have the right to inspect, advise and vote on significant matters and/or changes to the centre's articles of association (see by-laws and voting).

Statement of Guarantee

The members (Trustees/Directors) promise to contribute a sum not exceeding £10 (ten pounds) as may be demanded whilst serving as a Director (Trustee) and for twelve months thereafter.

Staff Pensions statement

The community centre operates a staff pension scheme operated by Nest Pensions.

Paid	10 Apr 2024	1 Mar - 31 Mar 2024
Paid	10 Mar 2024	1 Feb - 29 Feb 2024
Paid	10 Feb 2024	1 Jan - 31 Jan 2024
Paid	10 Jan 2024	1 Dec - 31 Dec 2023
Paid	10 Dec 2023	1 Nov - 30 Nov 2023
Paid	10 Nov 2023	1 Oct - 31 Oct 2023
Paid	10 Oct 2023	1 Sep - 30 Sep 2023
Paid	10 Sep 2023	1 Aug - 31 Aug 2023
Paid	10 Aug 2023	1 Jul - 31 Jul 2023
Paid	10 Jul 2023	1 Jun - 30 Jun 2023
Paid	10 Jun 2023	1 May - 31 May 2023
Paid	10 May 2023	1 Apr - 30 Apr 2023
Paid	10 Apr 2023	1 Mar - 31 Mar 2023

Individual payments with single allocations

Type of charge and tax period	Charges	Credits	Payments	Amount due
6 Mar to 5 Apr month 12 PAYE bill 2023 to 2024	£1,075.41	£1,025.08	£50.33	£0.00
6 Feb to 5 Mar month 11 PAYE bill 2023 to 2024	£1,048.68	£951.60	£97.08	£0.00
6 Jan to 5 Feb month 10 PAYE bill 2023 to 2024	£1,004.93	£1,004.93	£0.00	£0.00
6 Dec to 5 Jan month 9 PAYE bill 2023 to 2024	£1,113.85	£350.76	£763.09	£0.00
6 Nov to 5 Dec month 8 PAYE bill 2023 to 2024	£937.62	£271.92	£665.70	£0.00
6 Oct to 5 Nov month 7 PAYE bill 2023 to 2024	£1,156.94	£370.24	£786.70	£0.00
6 Sep to 5 Oct month 6 PAYE bill 2023 to 2024	£839.71	£237.41	£602.30	£0.00
6 Aug to 5 Sep month 5 PAYE bill 2023 to 2024	£875.16	£266.80	£608.36	£0.00
6 Jul to 5 Aug month 4 PAYE bill 2023 to 2024	£1,078.47	£319.94	£758.53	£0.00
6 Jun to 5 Jul month 3 PAYE bill 2023 to 2024	£790.03	£221.64	£568.39	£0.00
6 May to 5 Jun month 2 PAYE bill 2023 to 2024	£997.20	£282.58	£714.62	£0.00
6 Apr to 5 May month 1 PAYE bill 2023 to 2024	£741.26	£204.84	£536.42	£0.00
Totals	£11,659.26	£5,507.74	£6,151.52	£0.00

VAT Account statement

2024 | 2023 | 2022

Date	Payment description	You paid HMRC	HMRC paid you
12 Dec	**VAT** for period 1 Aug to 31 Oct 2023	£511.80	£0.00
6 Dec	**VAT** for period 1 Aug to 31 Oct 2023	£1,783.33	£0.00
7 Sep	**VAT** for period 1 May to 31 Jul 2023	£1,216.67	£0.00
10 Jun	**VAT** for period 1 Feb to 30 Apr 2023	£2,627.40	£0.00
10 Mar	**VAT** for period 1 Nov 2022 to 31 Jan 2023	£3,016.01	£0.00

2024 | 2023 | 2022

Date	Payment description	You paid HMRC	HMRC paid you
11 Dec	**VAT** for period 1 Aug to 31 Oct 2024	£578.60	£0.00
11 Sep	**VAT** for period 1 May to 31 Jul 2024	£3,698.70	£0.00
7 Jun	**Repayment from HMRC** for the 1 Feb to 30 Apr 2024 return	£0.00	£1,261.77
8 Mar	**Repayment from HMRC** for the 1 Nov 2023 to 31 Jan 2024 return	£0.00	£4,773.34
8 Mar	**Repayment interest on payment on account repayment** for period 8 Mar to 8 Mar 2024	£0.00	£0.56

Corporation Tax Account

▲ Your HMRC services

Information as at 13 Dec 2024
Totteridge & District Community Centre
Tax Reference Number: [redacted]

Your balance

Corporation Tax

- At a glance
- About your organisation
- View account
  - Your balance
  - Accounting periods
  - Payments on account
  - Find a payment
- File a return and accounts
- How to pay
- FAQs
- Business help and education emails

Corporation Tax account position

Amount due: £-2.67 (see details below)

Accounting periods affecting account balance

Please note: To view a breakdown of a specific accounting period, follow the link in the accounting period ending column.

Accounting period ending	Status	Amount (£)
31 Mar 2025	Live	0.00
31 Mar 2024	Live	-2.67
31 Mar 2023	Live	0.00
31 Mar 2022	Live	0.00
31 Mar 2021	Live	0.00
31 Mar 2020	Live	0.00
31 Mar 2019	Live	0.00
31 Mar 2018	Live	0.00

Accounts

Totteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2022 – 31st March 2023

Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
- TO PROMOTE COMMUNITY FELLOWSHIP

Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar.
- Providers offering keep fit, martial arts, Tai Chi and Slimming programmes to the general public in addition to providing venue for local residents to gather and socialise.

Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre received a small income from this which is detailed in the financial statements attached to this report.

Supervision

Before the formation of the community centre, the land and buildings were operated for approximately 50 years as a social members club. To preserve that heritage, the community centre operates a 'members' group. This is a group of people who join as stakeholders in the community centre, and as per the community centres articles of association operate similar to shareholders in a normal company. As such, this group has a deep working relationship with the centre and plays a vital role in its operation. Our members observe, scrutinise, assist and provide advice as well as volunteer for community activities.

Staffing & Management

During this period, the community centre employed 8 members of staff, with varying working patterns dependant on demand. During this period the community centre has undertaken a review of staffing contracts to specify a minimum number of monthly hours for each member of staff.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. The centre manager meets with at least 1 trustee weekly, with a meeting with all centre staff occurring approximately quarterly. A formal AGM is held yearly.

Year in review

During this period the centre noted a particular increase in users visiting the centre. Strong attendance was observed across all the various activities which the centre provides, or hosts along side partners. The centres own fitness programme grew and is now well attended, with visitors also joining in the now thriving Tai-Chi café sessions held at the centre on Wednesdays and Thursdays.

The centres general social provision has also seen strong attendances throughout the period with the centre benefiting from a consolidation locally in the pub sector – driving new people visiting the centre and making use of the public bar, but also then taking advantage of the various other activities taking place at the centre.

Moreover, all activities have shown a marked increase in attendance.

The increase in attendance is reflected in revenues generated via the centre's public bar, hall hires and other incomes. This will allow a programme of renewals and renovations to be completed in the 23/4 financial year to refresh internal spaces, upgrade the centres CCTV equipment, re-gravel and fill uneven areas in the centres car park and refurbish the centres toilets. Improving the quality of the centres internal and external spaces will be aimed at retaining new visitors, and ensuring the centre remains a good quality, clean and safe facility for the centres users.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Registration Number:
06521736 (England and Wales)

Unaudited micro entity accounts for the year ended 31 March 2023

Period of accounts

Start date: 01 April 2022

End date: 31 March 2023

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Contents of the Financial Statements

for the Period Ended 31 March 2023

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2023

Registered office:	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Company Registration Number:	06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Income and Expenditure Account

for the Period Ended 31 March 2023

	2023	*2022*
	£	**£**
Turnover	**306,799**	196,422
Income from coronavirus (COVID-19) business support grants	**0**	16,168
Cost of Materials	**(155,249)**	(109,029)
Staff Costs	**(73,922)**	(78,189)
Surplus or (Deficit) for Period	**77,628**	25,372

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2023

	2023	*2022*
	£	*£*
Current assets:	**21,948**	5,072
Creditors: amounts falling due within one year:	**(1,749)**	(4,396)
Net current assets (liabilities):	**20,199**	676
Total assets less current liabilities:	**20,199**	676
Total net assets (liabilities):	**20,199**	676
Reserves:	**20,199**	676

Balance sheet continued

For the year ending 31 March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

This report was approved by the board of directors on 28 December 2023
And Signed On Behalf Of The Board By:

Name: Kevin Keith Jones
Status: Director

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2023

1. Employee Information

Average number of employees: 10

2. Off balance sheet disclosure

No

Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2023

FY 2022/23

Contents

These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2022 to 31st March 2023.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity

	£
Hall hire & Invoiced sales inc. Land Rentals	4,287
Donations	35
Bar Sales Income	77,458
Machine Income	100,179
Bar Sales via Credit/Debit Card	117,005
Raffles (Meat Raffle)	5,087
Kitchen	673
Barclays Loyalty reward	287
One-Off Raffles	352

Income from charitable activities

Donations received via Wycombe Lottery	745
Membership donations	978

Grant incomes

COVID: Buckinghamshire Business Support Grant	NILL
COVID: Job Retention Scheme Grants	NILL
TOTAL INCOME (TURNOVER)	**306,799**

1) From December 2019 recording of machine incomes changed introducing a new billing system for the supplier share of machine profits. This change is reflected in the machine income reconciliation (which includes supplier share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'. Machines outgoing is inclusive of statutory Machines Games Duty, levied at 20% on gross profit.

Expenditure

Cost of Sales

Cost of Sales	£
Cost of Sales	97,742
Materials	261
Meat Raffle / Buffet	4,735
Equipment Hire	851
Machines outgoing *	51,659
TOTAL COST OF SALES	**155,249**

2) * Machine outgoing cost is comprised of machines games duty on B3 category machines (taxed at 20% on gross profits) and invoiced profit share for game machine provider

Administration Expenses

Administration Expenses	£
Building improvements & maintenance	870
Heat & Light	7,144
Sky & BT Sport	11,175
Centre Costs	4,783
Computer Software	780
Computer Hardware	627
Centre Equipment (leasing & repairs)	3,478
Internet & Telephone	1,059
Mobile Phone	1,193
Printing	111
Stationery	135
Sundries	281
Motor Expenses inc Fuel & RFL	NILL
Advertising and Promotion	NILL
Accountancy Fees	350
Interest Payable	NILL
Bank/Finance Charges (cost of accepting card payments)	5,320
Insurance (Public Liability & Employers)	3,574
Postage	NILL
Subscriptions (Bar Billiards) & Trade Subs	147
Council tax	1,613
TOTAL ADMIN COSTS	**42,640**

Staffing Costs

	£
Salaries	69,370
Employer NICs	170
Staff Pensions	3,010
Trustees' Salaries	NILL
Bands & Entertainers	1,202
Grounds keeper	170

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31st March 2023 £1,748.67

Trade debtors (due in less than one year) £ NILL

Reserves

Cash reserves

Cash at bank as at 31st March 2023 (Barclays) £17,839

Cash at centre as at 31st March 2023 £ 986

Stock

Stock at 31st March 2023

(Beverages, snacks and other consumables, food): £ 3,123

Total Reserves **£21,948**

Borrowing

The community centre has no outstanding commercial loans as at 31/03/2023.

Approval

At the Annual general meeting held on 29th November 2023 the members present reviewed and voted to approve these financial statements.

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1St April 2022 – 31st March 2023.

DocuSigned by:

Signed: ......D30OB976ACAA4BE.............................Mr K Jones BSc(HONS) (Trustee)

DocuSigned by:

Signed: ......FEFC0359742F435.............................Mr James McKechnie (Centre Manager on behalf of the members)

DocuSigned by:

Signed: ......7000FA7D2282415.............................Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner)

28/12/2023 28/12/2023 28/12/2023

...... December 2023

Appendices

Notes

&

Reference Information

and basis of calculations

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Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolvement of the charity: in which case yielded funds would be constrained for charitable purposes, most likely pursuant to the charities objectives (after any outstanding debts are paid)

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Status	Date Paid	Period
Paid	10 Oct 2023	1 Sep - 30 Sep 2023
Paid	10 Sep 2023	1 Aug - 31 Aug 2023
Paid	10 Aug 2023	1 Jul - 31 Jul 2023
Paid	10 Jul 2023	1 Jun - 30 Jun 2023
Paid	10 Jun 2023	1 May - 31 May 2023
Paid	10 May 2023	1 Apr - 30 Apr 2023
Paid	10 Apr 2023	1 Mar - 31 Mar 2023
Paid	10 Mar 2023	1 Feb - 28 Feb 2023
Paid	10 Feb 2023	1 Jan - 31 Jan 2023
Paid	10 Jan 2023	1 Dec - 31 Dec 2022
Paid	10 Dec 2022	1 Nov - 30 Nov 2022
Paid	10 Nov 2022	1 Oct - 31 Oct 2022
Paid	10 Oct 2022	1 Sep - 30 Sep 2022
Paid	10 Sep 2022	1 Aug - 31 Aug 2022
Paid	10 Aug 2022	1 Jul - 31 Jul 2022
Paid	10 Jul 2022	1 Jun - 30 Jun 2022
Paid	10 Jun 2022	1 May - 31 May 2022
Paid	10 May 2022	1 Apr - 30 Apr 2022

Individual payments with single allocations

16 Feb 2023 to 3 Apr 2023 payments received

Date payment received	Payment allocated to	Payment amount
3 Apr 2023	6 Mar 2023 to 5 Apr 2023 month 12 breakdown	£531.12
24 Mar 2023	6 Feb 2023 to 5 Mar 2023 month 11 breakdown	£607.49
16 Feb 2023	6 Jan 2023 to 5 Feb 2023 month 10 breakdown	£548.88

Single payment of 664.08 with multiple allocations

16 February 2023 payments received

Date payment received	Payment allocated to	Payment amount
16 Feb 2023	6 Feb 2023 to 5 Mar 2023 month 11 breakdown	£0.43
16 Feb 2023	6 Dec 2022 to 5 Jan 2023 month 9 breakdown	£663.65
Total payment amount		£664.08

Single payment of 1,198.59 with multiple allocations

3 January 2023 payments received

Date payment received	Payment allocated to	Payment amount
3 Jan 2023	6 Nov 2022 to 5 Dec 2022 month 8 breakdown	£584.52
3 Jan 2023	6 Oct 2022 to 5 Nov 2022 month 7 breakdown	£614.07
Total payment amount		£1,198.59

Individual payments with single allocations

11 Jul 2022 to 12 Oct 2022 payments received

Date payment received	Payment allocated to	Payment amount
12 Oct 2022	6 Sep 2022 to 5 Oct 2022 month 6 breakdown	£513.87
7 Oct 2022	6 Aug 2022 to 5 Sep 2022 month 5 breakdown	£648.11
5 Oct 2022	6 Jul 2022 to 5 Aug 2022 month 4 breakdown	£651.07
11 Jul 2022	6 Jun 2022 to 5 Jul 2022 month 3 breakdown	£566.08

Individual payments with single allocations

15 June 2022 payments received

Date payment received	Payment allocated to	Payment amount
15 Jun 2022	6 May 2022 to 5 Jun 2022 month 2 breakdown	£704.28

15 June 2022 payments received

Date payment received	Payment allocated to	Payment amount
15 Jun 2022	6 Apr 2022 to 5 May 2022 month 1 breakdown	£625.68

Individual payments with single allocations

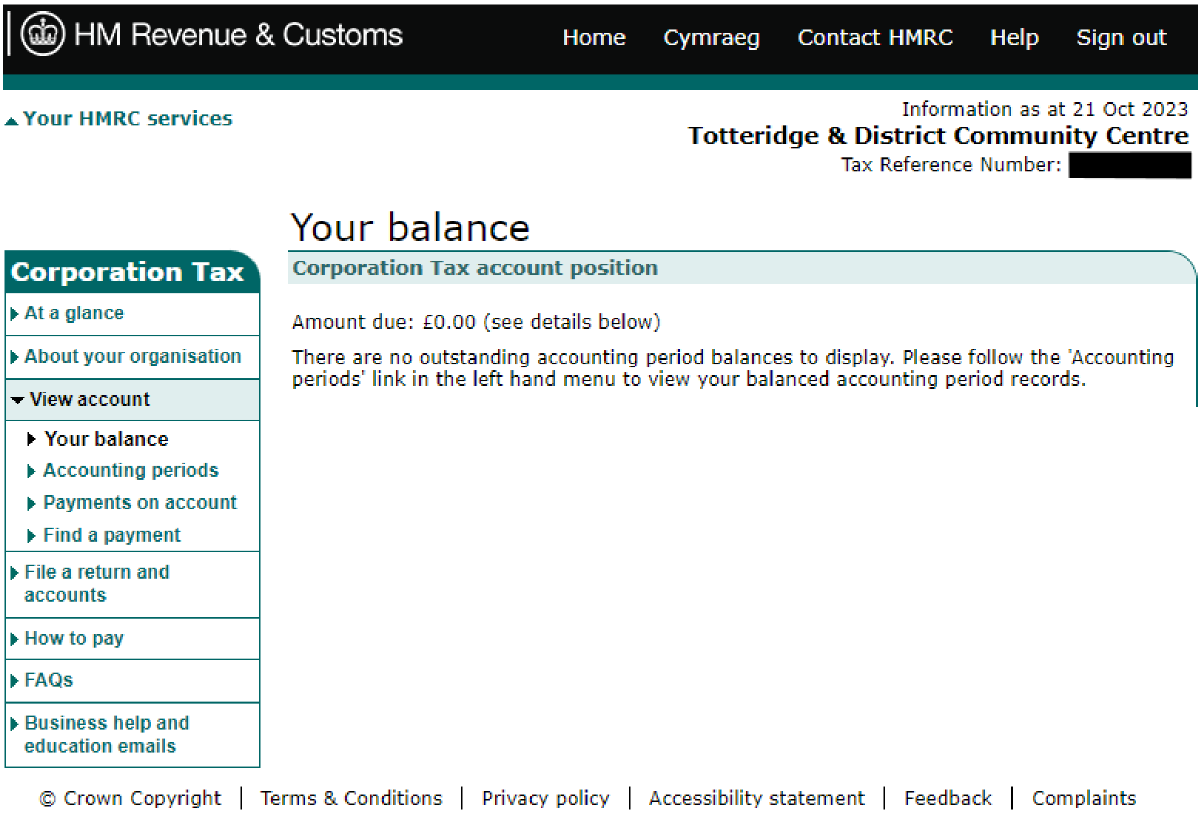
12 Apr 2022 to 22 Apr 2022 payments received

Date payment received	Payment allocated to	Payment amount
22 Apr 2022	6 Mar 2022 to 5 Apr 2022 month 12 breakdown	£277.42
21 Apr 2022	6 Mar 2022 to 5 Apr 2022 month 12 breakdown	£400.00
14 Apr 2022	6 Feb 2022 to 5 Mar 2022 month 11 breakdown	£380.60
12 Apr 2022	6 Jan 2022 to 5 Feb 2022 month 10 breakdown	

VAT Account statement

Date	Payment description	You paid HMRC	HMRC paid you
7 Sep	**VAT** for period 1 May to 31 Jul 2023	£1,216.67	£0.00
20 Jun	**Unallocated payment** you made an overpayment which can be refunded to you or left on account	£1,783.33	£0.00
10 Jun	**VAT** for period 1 Feb to 30 Apr 2023	£2,627.40	£0.00
10 Mar	**VAT** for period 1 Nov 2022 to 31 Jan 2023		

Corporation Tax Account


HM Revenue & Customs | Home | Cymraeg | Contact HMRC | Help | Sign out

Your HMRC services

Information as at 21 Oct 2023
Totteridge & District Community Centre
Tax Reference Number: [redacted]

Corporation Tax
- At a glance
- About your organisation
- View account
  - Your balance
  - Accounting periods
  - Payments on account
  - Find a payment
- File a return and accounts
- How to pay
- FAQs
- Business help and education emails

Your balance

Corporation Tax account position

Amount due: £0.00 (see details below)

There are no outstanding accounting period balances to display. Please follow the 'Accounting periods' link in the left hand menu to view your balanced accounting period records.

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Accounts

Totteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2021 – 31st March 2022

Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
- TO PROMOTE COMMUNITY FELLOWSHIP

Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar.
- Support groups, principally the Stroke Victims Support group.
- Private providers offering keep fit, martial arts and Slimming programmes to the general public.

Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre received a small income from this which is detailed in the financial statements attached to this report.

Supervision

Before the formation of the community centre, the land and buildings were operated for approximately 50 years as a social members club. To preserve that heritage, the community centre operates a 'members' group. This is a group of people who join as stakeholders in the community centre, and as per the community centres articles of association operate similar to shareholders in a normal company. As such, this group has a deep working relationship with the centre and plays a vital role in its operation. Our members observe, scrutinise, assist and provide advice as well as volunteer for community activities.

Staffing & Management

During this period, the community centre employed 8 members of staff, with varying working patterns dependant on demand. During this period the community centre has undertaken a review of staffing contracts to specify a minimum number of monthly hours for each member of staff.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. This group meets almost daily informally, but has a formal meeting typically quarterly.

COVID-19 & Transition to normal operation

From February 2020 the community centre saw a decline in visitor numbers in relation to the concern in the community with the COVID pandemic becoming more and more serious. In line with government restrictions the community centre closed to the public on 20th March 2020. During this period, the community centre was closed (in line with Government closures) for the following periods:

21st March 2020 – 4th July 2020	(3 Months, 13 days)
5th November 2020 – 17th May 2021	(6 Months, 12 days)

The community centre was closed for approximately 1.5 months during this period. All COVID provisions and protocols established and operated during the pandemic and the various restrictions in place have been rescinded and the centre has returned to its normal operating model. Since reopening in May 2021 the centre has seen visitor levels and demand steadily increase. Usage levels appear to be trending above that seen before the pandemic. Demand for social gatherings is currently high and this is combined with a number of community based activities showing good visitor levels.

- During this period the centre has completed a light refurbishment of its main kitchen which now serves community activities (for example supporting a TaiChi café), and a similar light refresh of the entrance lobby.
- During this period works were carried out to replace and update the centres emergency lighting units.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Registration Number:
06521736 (England and Wales)

Unaudited abridged accounts for the year ended 31 March 2022

Period of accounts

Start date: 01 April 2021

End date: 31 March 2022

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Contents of the Financial Statements

for the Period Ended 31 March 2022

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2022

Registered office:	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Company Registration Number:	06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2022

	Notes	*2022*	*2021*
		£	*£*
Fixed assets			
Total fixed assets:		**-**	-
Current assets			
Stocks:		**2,975**	
Cash at bank and in hand:		**2,097**	2,188
Total current assets:		**5,072**	2,188
Creditors: amounts falling due within one year:		**(4,396)**	(4,437)
Net current assets (liabilities):		**676**	(2,249)
Total assets less current liabilities:		**676**	(2,249)
Total net assets (liabilities):		**676**	(2,249)

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet continued

As at 31 March 2022

	Notes	*2022*	*2021*
		£	*£*
Reserves			
Income and expenditure account		**676**	(2,249)
Members funds		**676**	(2,249)

For the year ending 31 March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The members have agreed to the preparation of abridged accounts for this accounting period in accordance with Section 444(2A).

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

This report was approved by the board of directors on 29 December 2022
And Signed On Behalf Of The Board By:

Name: Kevin Jones
Status: Director

The notes form part of these financial statements

Notes to the Financial Statements

for the Period Ended 31 March 2022

1. Accounting policies

Basis of measurement and preparation

These financial statements have been prepared in accordance with the provisions of Section 1A (Small Entities) of Financial Reporting Standard 102

2. Employees

	2022	*2021*
Average number of employees during the period	**8**	7

3. Off balance sheet disclosure

No

Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2022

FY 2021/22

Contents

These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2021 to 31st March 2022.

COVID-19 business lockdown closures

The community centre closed to the public due to government lockdown business closures between the following dates:

21st March 2020 – 4th July 2020	**(3 months, 13 days)**
5th November 2020 – 17th May 2021	**(6 months, 12 days)**

The community centre was closed for approximately 1.5 months during this period.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity	£
Hall hire & Invoiced sales, Land Rentals & Keepfit	5,216
Donations	21
Bar Sales Income	59,911
Machine Income	56,384
Bar Sales via Credit/Debit Card	70,145
Raffles (Meat Raffle)	2,138
Kitchen	514
Barclays Loyalty reward	154
Income from charitable activities	
Donations received via Wycombe Lottery	915
Donations from R.O.A.B	300
Donations from Charity Pots	7
Membership donations	717
Grant incomes	
COVID: Buckinghamshire Business Support Grant	8,000
COVID: Job Retention Scheme Grants (April & May)	8,168
TOTAL INCOME (TURNOVER)	**212,590**

1) From December 2019 machine provider was changed to Essex Leisure, introducing a new billing system for their share of machine profits. This change is reflected in the machine income reconciliation (which includes EL share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'

Expenditure

Cost of Sales

Cost of Sales	**£**
Cost of Sales	72,460
Meat Raffle / Buffet	1,849
Equipment Hire	238
Machines outgoing *	34,482
TOTAL COST OF SALES	**109,029**

2) * Machine outgoing cost is comprised of machines games duty on B3 category machines (taxed at 20% on gross profits) and invoiced profit share for Essex Leisure

Administration Expenses

Administration Expenses	**£**
Building improvements & maintenance	997
Heat & Light *	4,477
Sky & BT Sport	7,446
Centre Costs (Refuse collection, TV licensing, PRS etc)	4,738
Computer Software	727
Computer Hardware	96
Centre Equipment (leasing & repairs)	1,763
Internet & Telephone	1,442
Mobile Phone	2,022
Printing	70
Stationery	100
Sundries	155
Motor Expenses inc Fuel & RFL	0
Advertising and Promotion	0
Accountancy Fees	350
Interest Payable	1
Bank/Finance Charges (cost of accepting card payments)	4,195
Insurance Public Liability & Employers)	3,325
Postage	0
Subscriptions (Bar Billiards) & Trade Subs	0
• Council tax	695
Garden maintenance	375
TOTAL ADMIN COSTS	**32,974**

3) * COVID closures during winter months reduced Heat & Light costs during this period

Staffing Costs

	£	
Salaries	71,523	
Employer NICs	3,948	
Staff Pensions	2,718	
Trustees' Salaries	0	
Bands & Entertainers	316	
Employment allowance		3,948

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31st March 2021 £3,643.11

£753.20

As at 18/11/2022: £NILL

Trade debtors (due in less than one year) £ NILL

Reserves

Cash reserves

Cash at bank as at 31st March 2020 (Barclays) £652.07

Cash at centre as at 31st March 2022 £1,445.31

Stock

Stock at 31st March 2022

(Beverages, snacks and other consumables, food): £ 2,975

Borrowing

The community centre has no outstanding commercial loans as at 31/03/2022.

Trustee Loan account : (at 31/03/2022): £3,375.50

Trustee Loan account : (at 19/11/2022): £NILL

Approval

At the Annual general meeting held on 20th November 2022 the members present reviewed and voted to approve these financial statements.

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1St April 2021 – 31st March 2022.

DocuSigned by:

Signed: ......D30CB970ACAA4BE......................... Mr K Jones BSc(HONS) (Trustee)

DocuSigned by:

Signed: ......FEFC0359742F435......................... Mr James McKechnie (Centre Manager, Acting)

DocuSigned by:

Signed: ......7000FA7D2282415......................... Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner)

29 December 2022

Appendices

Notes

&

Reference Information

and basis of calculations

Machine income

The community centre hosts 4 gaming machines owned and maintained by Wycombe Coin LTD. All income and prizes are audited by Wycombe Coin or Essex Leisure every 2 weeks. The community centre receives 50% of the proceeds (profits).

1 of the gaming machines are category B3A machines which attract no machines games duty or VAT as they are straight lotteries. The remaining machines are category B or C machines and games duty at 20% is payable on the total profit. The community centre pays the full MGD on the profits, but retains only half.

Members Box 21 Raffle

The Box 21 lottery is a members-restricted 21c3 style lottery with a fixed odds of 1330/1 of winning the current jackpot amount.

Jackpot amounts are rolled over until a 'Box' reaches £1000. A second 'box' is opened and accrues. If a winning ticket is submitted the winner receives the jackpot in the box, in the case of the 1st box reaching £1000 they would win £1000, and the box would be emptied.

If both boxes reach £1000 and there has been no winner, Box 1 is subdivided into 10x£100 prizes. These are distributed individually to tickets which are picked randomly.

The Box 21 lottery is held every Sunday between 3 and 3:30 pm, and is held in the open under the full scrutiny of the members and patrons present.

The community centre does not receive a yield from the income of ticket sales, all proceeds are distributed to winners. The box 21 lottery is managed by the members, and is not reported as part of the centre's statutory returns.

Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolvement of the charity: in which case yielded funds would be constrained for charitable purposes, most likely along the lines of the charities objectives (after any outstanding debts are paid)

2. Fixture and fittings

All fixture and fittings that were directly bought by the centre were recorded as a purchase of a capital asset and depreciated accordingly. There was no purchase of such assets in this period.

Members

The community centre operates a membership group. Membership differs from an associated members organisation whereby members have a stake in the organisation such that in the event of a dissolvement, remaining funds after all outstanding debts have been paid are **not** divided amongst members.

The community centre is constituted as a Limited company by guarantee, and as such it has no shareholders with a direct stake. The community centre does not, as a result, pay dividends.

However, the members do have similar powers as shareholders in that they have the right to inspect, advise and vote on significant matters and/or changes to the centre's articles of association (see by-laws and voting).

Staff Pensions statement

The community centre operates a staff pension scheme operated by Nest Pensions.

Status	Period	Earnings Period
Paid	10-Oct-22	1 Sep - 30 Sep 2022
Paid	10-Sep-22	1 Aug - 31 Aug 2022
Paid	10-Aug-22	1 Jul - 31 Jul 2022
Paid	10-Jul-22	1 Jun - 30 Jun 2022
Paid	10-Jun-22	1 May - 31 May 2022
Paid	10-May-22	1 Apr - 30 Apr 2022
Paid	10-Apr-22	1 Mar - 31 Mar 2022
Paid	10-Mar-22	1 Feb - 28 Feb 2022
Paid	10-Feb-22	1 Jan - 31 Jan 2022
Paid	10-Jan-22	1 Dec - 31 Dec 2021
Paid	10-Dec-21	1 Nov - 30 Nov 2021
Paid	10-Nov-21	1 Oct - 31 Oct 2021
Paid	10-Oct-21	1 Sep - 30 Sep 2021
Paid	10-Sep-21	1 Aug - 31 Aug 2021
Paid	10-Aug-21	1 Jul - 31 Jul 2021
Paid	10-Jul-21	1 Jun - 30 Jun 2021
Paid	10-Jun-21	1 May - 31 May 2021
Paid	10-May-21	1 Apr - 30 Apr 2021
Paid	10-Apr-21	1 Mar - 31 Mar 2021

PAYE For Employers – Annual Statement

2022 to 2022 Tax Year

Type of charge and tax period	Charges	Credits	Payments	Owed
Month 12 breakdown				
6 Mar to 5 Apr	£728.76	£51.34	£677.42	£0.00
Month 11 breakdown				
6 Feb to 5 Mar	£618.25	£237.65	£380.60	£0.00
Month 10 breakdown				
6 Jan to 5 Feb	£877.80	£281.56	£596.24	£0.00
Month 9 breakdown				
6 Dec to 5 Jan	£1,145.30	£377.50	£767.80	£0.00
Month 8 breakdown				
6 Nov to 5 Dec	£1,154.49	£404.34	£750.15	£0.00
Month 7 breakdown				
6 Oct to 5 Nov	£1,069.88	£369.84	£700.04	£0.00
Month 6 breakdown				
6 Sep to 5 Oct	£1,176.32	£378.72	£797.60	£0.00
Month 5 breakdown				
6 Aug to 5 Sep	£1,206.21	£365.01	£841.20	£0.00
Month 4 breakdown				
6 Jul to 5 Aug	£1,074.91	£363.35	£711.56	£0.00
Month 3 breakdown				
6 Jun to 5 Jul	£1,454.58	£466.30	£988.28	£0.00
Month 2 breakdown				
6 May to 5 Jun	£1,194.17	£392.48	£801.69	£0.00
Month 1 breakdown				
6 Apr to 5 May	£921.54	£311.91	£609.63	£0.00
Totals	**£12,622.21**	**£4,000.00**	**£8,622.21**	**£0.00**

VAT Account statement

Date	Payment description	You paid HMRC	HMRC paid you
10 Nov	**Unallocated payment** you made an overpayment which can be refunded to you or left on account	£0	£1,500
7 Sep	**VAT** for period 1 May to 31 Jul 2022	£2,460.71	£0
7 Jun	**VAT** for period 1 Feb to 30 Apr 2022	£1,471.93	£0
7 Mar	**VAT** for period 1 Nov 2021 to 31 Jan 2022	£1,115.43	£0
14 Jan	**VAT** for period 1 Feb to 30 Apr 2020	£303.01	£0

As at 19/11/2022 – The community centre has £1500.00 held on account (in credit) with HMRC

Corporation Tax Account

Corporation Tax

Corporation Tax Unique Taxpayer Reference [redacted]

Your returns

You may have returns to complete.

Your payments

You are **£1,616.93** in credit.

As at 19/11/2022 – The community centre has £1616.93 held on account (in credit) with HMRC

Accounts

tteridge & District Community Centre

Report of the Trustees

For the financial year 1st April 2020 – 31st March 2021

Charities principle objectives

THE CHARITY'S OBJECTIVES ARE TO USE THE PROPERTY SITUATED IN TOTTERIDGE FOR THE GENERAL BENEFIT OF THE RESIDENTS OF TOTTERIDGE BY PROVIDING A FACILITY TO ENABLE:-

- THE PROVISION OF A GENERAL MEETING PLACE FOR RESIDENTS
- THE PROVISION OF FACILITIES FOR EDUCATIONAL PURPOSES
- THE PROVISION OF FACILITIES FOR HEALTH & FITNESS PURPOSES
- TO PROMOTE COMMUNITY FELLOWSHIP

Summary of main activities for public benefit in support of charities principle objectives

During this period, the community centre was used by various groups. Centre usage fell into the following categories:

- Social gatherings including private hires for parties, funeral services and general socialising principally from the centres public bar.
- Support groups, principally the Stroke Victims Support group.
- Private providers offering keep fit, martial arts and Slimming programmes to the general public.

Charitable activities vs trading activities

The community centres' operating model is to use income generated via its principle trading activity of operating a members bar to pay for its general running costs and remuneration for staff who work both in support of the trading activity as well as in support of the charities main objectives.

The community centre typically only conducts fund raising activities for specific projects, and in this period, no such fund-raising projects were undertaken. The centre is currently included as a good cause in the local Wycombe Lottery. The centre received a small income from this which is detailed in the financial statements attached to this report.

Supervision

Before the formation of the community centre, the land and buildings were operated for approximately 50 years as a social members club. To preserve that heritage, the community centre operates a 'members' group. This is a group of people who join as stakeholders in the community centre, and as per the community centres articles of association operate similar to shareholders in a normal company. As such, this group has a deep working relationship with the centre and plays a vital role in its operation. Our members observe, scrutinise, assist and provide advice as well as volunteer for community activities.

Staffing & Management

During this period, the community centre employed 8 members of staff, with varying working patterns dependant on demand. During this period the community centre has undertaken a review of staffing contracts to specify a minimum number of monthly hours for each member of staff.

Management of the centre is done by the management group (or committee), which is made up of at least 1 trustee representative, 3 of our long-standing staff members and representatives from the community centres members group who join to provide the committee with views as expressed by the patrons of the centre. This group meets almost daily informally, but has a formal meeting at least monthly.

COVID-19

From February 2020 the community centre saw a decline in visitor numbers in relation to the concern in the community with the COVID pandemic becoming more and more serious. In line with government restrictions the community centre closed to the public on 20th March 2020. During this period, the community centre was closed (in line with Government closures) for the following periods:

21st March 2020 – 4th July 2020	(3 Months, 13 days)
5th November 2020 – 17th May 2021	(6 Months, 12 days)

The community centre was closed for approximately 8 Months during this period.

The management committee established a 4-phase covid operating model to define how the centre will operate under various restrictions as set out by the government. The centre followed these phases throughout this period – moving from phase to phase as required. Provision for social distancing, mask wearing, sanitisation and operating rules (for example: rule of 6 and 2 household seating) was set out along with restrictions on private hires and the types of activities which could be hosted at the centre.

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Registration Number:
06521736 (England and Wales)

Unaudited micro entity accounts for the year ended 31 March 2021

Period of accounts

Start date: 01 April 2020

End date: 31 March 2021

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Contents of the Financial Statements

for the Period Ended 31 March 2021

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Company Information

for the Period Ended 31 March 2021

Registered office:	Totteridge Community Centre Totteridge Drive Totteridge High Wycombe Buckinghamshire HP13 6XG
Company Registration Number:	06521736 (England and Wales)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet

As at 31 March 2021

	2021	*2020*
	£	*£*
Current assets:	**2,188**	4,038
Creditors: amounts falling due within one year:	**(4,437)**	(4,320)
Net current assets (liabilities):	**(2,249)**	(282)
Total assets less current liabilities:	**(2,249)**	(282)
Total net assets (liabilities):	**(2,249)**	(282)
Reserves:	**(2,249)**	(282)

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Balance sheet continued

For the year ending 31 March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions of the small companies regime applicable to micro-entities.

This report was approved by the board of directors on 21 December 2021
And Signed On Behalf Of The Board By:

Name: Kevin Jones
Status: Director

The notes form part of these financial statements

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2021

1. Employee Information

Average number of employees: 7

TOTTERIDGE & DISTRICT COMMUNITY CENTRE LTD

Company limited by guarantee

Footnotes to the Financial Statements

for the Period Ended 31 March 2021

2. Off balance sheet disclosure

On the 12th April 2021 the centre received the final covid business support grant totalling £8000.00

Totteridge & District Community Centre

Totteridge Drive – Totteridge – High Wycombe – HP13 6UG

Registered Charity Number: 1123743

Financial statements report 2021

FY 2020/21

Contents

These statements are presented to the members as a record of trading activities of Totteridge & District Community Centre for the period 1st April 2020 to 31st March 2021.

COVID-19 business lockdown closures

The community centre closed to the public due to government lockdown business closures between the following dates:

21st March 2020 – 4th July 2020	**(3 months, 13 days)**
5th November 2020 – 17th May 2021	**(6 months, 12 days)**

The community centre was closed for approximately 8 months during this period.

Income

The centre generates income by the sale of beverage at its public bar, direct donations and hall hires. We also receive income from gaming machines in our public bar, special raffles and events.

Income from primary trading activity	£
Hall hire & Invoiced sales	1,275
KeepFit Class, Land Rentals & Other sales income	833
Bar Sales Income	21,698
Machine Income	20,864
Bar Sales via Credit/Debit Card	17,857
Barclays Loyalty Reward (Current Acc)	126
Income from charitable activities	
Donations received via Wycombe Lottery	195
Donations from Individuals	0
Donations from Charity Pots	0
Donations received at coffee mornings	0
Membership donations	381
Grant incomes	
COVID: Job Retention Scheme Grants	59,008
COVID: Buckinghamshire Business Support Grants	21,666
TOTAL INCOME (TURNOVER)	**143,903**

Notes:

1) From December 2019 machine provider was changed to Essex Leisure, introducing a new billing system for their share of machine profits. This change is reflected in the machine income reconciliation (which includes EL share), but is balanced by an additional outgoing in cost of sales marked as 'machines outgoing'

Expenditure

Cost of Sales

	£
Cost of Sales	21,464
Materials	0
Meat Raffle / Buffet	0
Equipment Hire	210
Machines outgoing	7,595
TOTAL COST OF SALES	**29,269**

Administration Expenses

	£
Building improvements & maintenance	686
Heat & Light	8,942
Sky & BT Sport	2,403
Centre Costs	3,821
Computer Software	703
Computer Hardware	35
Centre Equipment (leasing & repairs)	700
Internet & Telephone	923
Mobile Phone	2,284
Printing	69
Stationery	97
Sundries	146
Motor Expenses inc Fuel & RFL	33
Advertising and Promotion	0
Accountancy Fees	350
Interest Payable	1
Bank/Finance Charges (cost of accepting card payments)	1,775
Insurance (Minibus, Bouncy Castle, Public Liability & Employers)	3,444
Postage	0
Subscriptions (Bar Billiards) & Trade Subs	0
TOTAL ADMIN COSTS	**26,412**

Staffing Costs

	£
Salaries	73,913
Employer NICs	454
Staff Pensions	1,465
Trustees' Salaries	0

Creditors/Debtors

Trade creditors (due in less than one year)

Total outstanding as at 31st March 2019 £1,406.76

Deferred VAT (1st Feb – 30 April 2020) £3,030.10

(as at 09-11-2021 deferred VAT outstanding £909.03)

Note: On the 12th April 2021 the centre received the final covid business support grant totalling £8000.00

Trade debtors (due in less than one year) £ NILL

Reserves

Cash reserves

Cash at bank as at 31st March 2020 (Barclays) £1,756.63

Cash at bank as at 31st March 2020 (Metro) £432.08

Stock

Stock at 31st March 2021

(Beverages, snacks and other consumables, food): £ NILL

As a result of Covid Lockdowns, most stock was sold in preparation for lockdown when it became clear a lockdown was approaching. Following that all stock passed its consumable date during the final lockdown of 2021.

Borrowing

The community centre has no outstanding loans as at 31/03/2021.

Approval

It is our opinion to the best of our knowledge and having reviewed all records and transactions that these statements are a true and accurate report of the trading activities for the financial year 1st April 2020 – 31st March 2021.

Signed: .... Mr K Jones BSc(HONS) (Trustee)

Signed: .... Ms Z Pearson (Centre Manager)

Signed: .... Ms K Westbrook BSc (HONS) FCCA (external auditor/examiner)

21...... December 2021

Appendices

Notes

&

Reference Information

and basis of calculations

Machine income

The community centre hosts 3 gaming machines owned and maintained by Wycombe Coin LTD. All income and prizes are audited by Wycombe Coin or Essex Leisure every 2 weeks. The community centre receives 50% of the proceeds (profits).

2 of the gaming machines are category B3A machines which attract no machines games duty or VAT as they are straight lotteries. The remaining machine is a category C machine and games duty at 20% is payable on the total profit. The community centre pays the full MGD on the profits, but retains only half.

Members Box 21 Raffle

The Box 21 lottery is a members-restricted 21c3 style lottery with a fixed odds of 1330/1 of winning the current jackpot amount.

Jackpot amounts are rolled over until a 'Box' reaches £1000. A second 'box' is opened and accrues. If a winning ticket is submitted the winner receives the jackpot in the box, in the case of the 1st box reaching £1000 they would win £1000, and the box would be emptied.

If both boxes reach £1000 and there has been no winner, Box 1 is subdivided into 10x£100 prizes. These are distributed individually to tickets which are picked randomly.

The Box 21 lottery is held every Sunday between 3 and 3:30 pm, and is held in the open under the full scrutiny of the members and patrons present.

The community centre does not receive a yield from the income of ticket sales, all proceeds are distributed to winners. The box 21 lottery is managed by the members, and is not reported as part of the centre's statutory returns.

Assets

1. The community centre; land and buildings.

For the purpose of reporting, we do not list the land and buildings of the community centre as an asset because there would likely be constraints imposed should the scenario arise whereby the land/buildings are to be sold. These constraints would likely impose conditions as to where any monies could be spent.

The trustee's view is any yield from a sale could only be distributed in 1 of 2 ways: 1) as a fund raising activity to relocate the current community centre to a new site, or 2) in the advent of a dissolvement of the charity: in which case yielded funds would be constrained for charitable purposes, most likely along the lines of the charities objectives (after any outstanding debts are paid)

2. Fixture and fittings

All fixture and fittings that were directly bought by the centre were recorded as a purchase of a capital asset and depreciated accordingly. There was no purchase of such assets in this period.

Members

The community centre operates a membership group. Membership differs from an associated members organisation whereby members have a stake in the organisation such that in the event of a dissolvement, remaining funds after all outstanding debts have been paid are **not** divided amongst members.

The community centre is constituted as a Limited company by guarantee, and as such it has no shareholders with a direct stake. The community centre does not, as a result, pay dividends.

However, the members do have similar powers as shareholders in that they have the right to inspect, advise and vote on significant matters and/or changes to the centre's articles of association (see by-laws and voting).

Staff Pensions statement

The community centre operates a staff pension scheme operated by Nest Pensions.

STATUS	PAYMENT DUE DATE	PAYMENT FREQUENCY	EARNINGS PERIOD
Paid	10-May-21	Monthly	1 Apr - 30 Apr 2021
Paid	10-Apr-21	Monthly	1 Mar - 31 Mar 2021
Paid	10-Mar-21	Monthly	1 Feb - 28 Feb 2021
Paid	10-Feb-21	Monthly	1 Jan - 31 Jan 2021
Paid	10-Jan-21	Monthly	1 Dec - 31 Dec 2020
Paid	10-Dec-20	Monthly	1 Nov - 30 Nov 2020
Paid	10-Nov-20	Monthly	1 Oct - 31 Oct 2020
Paid	10-Oct-20	Monthly	1 Sep - 30 Sep 2020
Paid	10-Sep-20	Monthly	1 Aug - 31 Aug 2020
Paid	10-Aug-20	Monthly	1 Jul - 31 Jul 2020
Paid	10-Jul-20	Monthly	1 Jun - 30 Jun 2020
Paid	10-Jun-20	Monthly	1 May - 31 May 2020
Paid	10-May-20	Monthly	1 Apr - 30 Apr 2020
Paid	10-Apr-20	Monthly	1 Mar - 31 Mar 2020
Paid	10-Mar-20	Monthly	1 Feb - 29 Feb 2020

PAYE For Employers – Annual Statement

2020 to 2021 Tax Year

Tax period	Charges	Credits	Payments	Owed
6 Mar to 5 Apr (month 12)	£837.53	£0.00	£837.53	£0.00
6 Feb to 5 Mar (month 11)	£1,131.47	£174.44	£957.03	£0.00
6 Jan to 5 Feb (month 10)	£1,131.67	£358.30	£773.37	£0.00
6 Dec to 5 Jan (month 9)	£980.61	£313.98	£666.63	£0.00
6 Nov to 5 Dec (month 8)	£1,093.87	£308.34	£785.53	£0.00
6 Oct to 5 Nov (month 7)	£1,515.76	£479.77	£1,035.99	£0.00
6 Sep to 5 Oct (month 6)	£774.39	£774.39	£0.00	£0.00
6 Aug to 5 Sep (month 5)	£1,476.22	£404.81	£1,071.41	£0.00
6 Jul to 5 Aug (month 4)	£1,256.35	£467.90	£788.45	£0.00
6 Jun to 5 Jul (month 3)	£1,340.47	£358.30	£982.17	£0.00
6 May to 5 Jun (month 2)	£1,189.21	£313.98	£875.23	£0.00
6 Apr to 5 May (month 1)	£1,841.21	£524.19	£1,317.02	£0.00
Total PAYE charges	£14,568.76	£4,478.40	£10,090.36	£0.00

VAT Account statement

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Business tax account > Your VAT account > What you owe

What you owe

Return
for the period 1 Feb to 30 Apr 2020

due by 7 Jun 2020 OVERDUE

£909.03

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Corporation Tax Account

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Information as at 09 Nov 2021
Totteridge & District Community Centre
Tax Reference Number: [redacted]

Corporation Tax
- At a glance
- Business tax dashboard
- About your organisation
- View account
  - Your balance

Your balance

Corporation Tax account position

Amount due: £0.00 (see details below)

There are no outstanding accounting period balances to display. Please follow the 'Accounting periods' link in the left hand menu to view your balanced accounting period records.