



Work This Way

(A company limited by guarantee)

Annual Report and Financial Statements
Year ending 31st December 2020

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Company Information

Trustees:

Kenneth Pugh
Michael Brown
Peter Ian Orlton West
Maxine Julie Bowry
Charles Henry Bowry

Registered Address:

Sheppey Matters,
Sheerness Leisure Centre, Broadway,
Sheerness,
ME12 1HH

Registered Number:

06434600

Registered Charity Number:

1123598

Accountants:

Johnsons, Chartered Accountants
Ground Floor
1-2 Craven Road
London
W5 2UA

Constitution

The charity was incorporated as a company limited by guarantee on 22nd November 2007

Report of Trustees

The Trustees who served during this period were:-

Kenneth Pugh

Michael Brown (chair of Sheppey Matters)

Peter Ian Orlton West

Maxine Julie Bowry (appointed on 01 May 2021)

Charles Henry Bowry (appointed on 01 May 2021)

The Directors are Trustees for the purposes of charity law.

Investment Power.

The Memorandum and Articles of Association of the company permit the investment of money not immediately required for its objects in any investments as may be thought fit.

Objects and Activities

The objects of the company, as set out in the Memorandum and Articles of Association are:-

- a) to advance the education and training of offenders, ex-offenders and those at risk of offending, providing them with better skills for the future.
- b) to promote and assist in the reduction of offending rates for the benefit of the public in particular but not exclusively by providing on-going advice, guidance and support and funding to offenders and ex-offenders returning to mainstream society and to those at risk of offending.
- c) to undertake or commission appropriate research, projects, reports and training of offenders as may assist in evaluating and advancing the education and training of offenders and ex-offenders and those at risk of offending for the benefit of the public.

Organisation

The Charity is a charitable company limited by guarantee. The Company was incorporated on the 22nd November 2007 and has no share capital. Its Directors are also Trustees and members of Association. The Memorandum and Articles of Association lay down the Associations object and powers. In event of the Company being wound up, its members may be required to contribute a sum (not exceeding £10.00) towards the Company's debts, liabilities, and the costs of winding up.

The Company's policies are drawn up by the Board of Trustees which meets at least six times a year and are implemented by its staff. The Charity operated from HMP Ford, Sussex during 2011-2012 and is expanding into HMP Stanford Hill, Kent from March 2013.

REVIEW OF THE DEVELOPMENTS, ACTIVITIES AND ACHIEVEMENTS DURING THE PERIOD

Food Preparation and Hospitality Training Facility

The café premises at HMP Stanford Hill is now the principle activity of the charity as a training facility for inmates seeking to obtain qualifications in food preparation and hospitality. The café has been successful in it's aims and it is hoped that during the following year it will see much development and increasing success.

Reserves Policy

The Work this Way reserves policy is based on an assessment of risks to future income flows and additionally identifies any funding requirements for specific initiatives. The resulting figure is then tested against current rates of expenditure to ensure it is adequate. Based on the current funding model, ideally the Trustees would like to build unrestricted reserves amounting to at least six months estimated unrestricted expenditure.

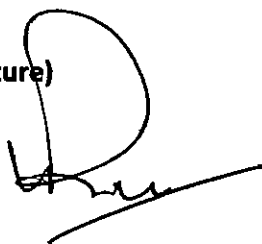
Due to the continuing challenging conditions in the overall economy and the evolving nature of our business model this policy was not met during the year but it is the Trustees' intention to move towards the target range over the next few years.

Approved by the Board on

1/11/2021

and signed on its behalf by

(Signature)



Print name:

MICHAEL BROWN

TRUSTEE

Directors' statement of management responsibilities.

Company law requires Directors to prepare financial statements for each financial period which give a true and fair view of the state of the company and of the income and expenditure of the company for the period. In preparing those financial statements Directors are required to:

1. select suitable accounting policies and then apply them consistently
2. make judgments and estimates that are reasonable and prudent
3. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As required by company law the Directors acknowledge their responsibilities in the statement contained on the balance sheet.

On behalf of the Board on

1/11/2021

By



Print name

MICHAEL BROWN

Trustee

Work This Way (Company Limited by Guarantee)
Income and Expenditure Account and Statement of Financial Activities for Year ending 31st December 2020

	2020		2019
	Unrestricted funds	Restricted funds	Total
	£	£	£
INCOMING RESOURCES			
Grants			
Government grants	10,050	-	10,050
Donations and gift aid received	14,680	-	14,680
Sales and other income	-	-	-
Interest received	17,032	-	17,032
	1	-	1
TOTAL INCOMING RESOURCES	41,763	-	41,763
			63,005
RESOURCES EXPENDED			
Salaries	26,256	-	26,256
Self-employed staff	1,300	-	1,300
Insurance	551	-	551
Travel, motor and subsistence	-	-	-
Professional fees	1,470	-	1,470
Cost of sales	12,347	-	12,347
Project equipment	-	-	-
Printing, Postage and Stationery	-	-	-
Other Costs	1,753	-	1,753
Bio-fuel duty	-	-	-
Depreciation- motor vehicle	256	-	256
Building repair and maintenance	-	-	-
Donations	-	-	-
Interests on loan	192	-	192
TOTAL RESOURCES EXPENDED	44,125	-	44,125
NET MOVEMENT IN FUNDS	-2,363	-	-2,363
FUNDS BROUGHT FORWARD	-1,159	-	-1,159
			44
AT 31 DECEMBER 2020	-3,522	-	-3,522
<i>All activities derive from continuing operations</i>			-1,159

Work This Way (a company limited by guarantee)
 Content of Annual Report and Financial Statements Year ending 31st December 2020

Work This Way (Company Limited by Guarantee)
Balance Sheet Year ending 31st December 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	2	1,024	1,280
CURRENT ASSETS			
Cash at bank and in hand		22,596	2,217
Debtors	4	-	-
CURRENT LIABILITIES			
Creditors: amounts falling due within one year	3	4,142	4,656
NET CURRENT ASSETS		18,454	-2,439
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£19,478</u>	<u>-£1,159</u>
Creditors: amounts falling due after one year	5	23,000	-
TOTAL NET ASSET OR LIABILITY		<u>-£3,522</u>	<u>-£1,159</u>
TOTAL RESTRICTED FUNDS		-	-
TOTAL UNRESTRICTED FUNDS		<u>-3,522</u>	<u>-1,159</u>
		<u>-£3,522</u>	<u>-£1,159</u>

For the year ended 31 December 2020 the company was entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477 and that no member or members have requested an audit pursuant to section 476 of the Act. The Directors acknowledge their responsibilities for:

- (i) Ensuring the company keeps accounting records which comply with section 386 of the Act.
 - (ii) Preparing financial statements that give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Act relating to financial statements as far as are applicable to the Company.
- These financial statements have been prepared in accordance with the special provisions for small companies set out in Part 15 of the Act and with the Financial reporting Standard for Smaller Entities (effective April 2008)

Signed on behalf of the Board on

1/11/2021

Trustee

Print name

Company Number 06434600



MICHAEL BROWN

Notes to the Accounts

1. Accounting Policies

<i>Accounting convention</i>	The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.		
<i>Tax reclaims on gifts</i>	These are included in the accounts at the time of recovery from the Inland Revenue		
<i>Investment income</i>	The charity does not receive any investment income other than bank interest		
<i>Tangible fixed assets</i>	<p>Tangible assets are shown at cost.</p> <p>Provision is made for depreciation on all tangible assets at rates calculated to write off the cost, less estimated residual value over their useful lives:</p> <table> <tr> <td>Motor Vehicle</td><td>20% p.a. – reducing balance</td></tr> </table>	Motor Vehicle	20% p.a. – reducing balance
Motor Vehicle	20% p.a. – reducing balance		
<i>Incoming resources</i>	Incoming resources represent the total income receivable during the period and principally comprises income from trading. Grants are accounted for in the period in which the charity is entitled to the income. Fund-raising income is recognized in the period in which the fund-raising event is held.		
<i>Trustees</i>	No Trustees was paid, or received any benefit in the current or previous year.		

2. Tangible fixed assets

	<u>Motor vehicle</u>	<u>Totals</u>
Cost:	£	£
Brought forward	2,500	2,500
Additions	-	-
Carried forward	<u>2,500</u>	<u>2,500</u>
Depreciation:		
Brought forward	1,220	1,220
Charge for the year	<u>256</u>	<u>256</u>
Carried forward	<u>1,476</u>	<u>1,476</u>
Net Book Value:		
Net book value brought forward	<u>1,280</u>	<u>1,280</u>
Net book value carried forward	<u>1,024</u>	<u>1,024</u>

3. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Creditors and accrued expenses	<u>4,142</u>	<u>4,656</u>
	£ 4,142	£ 4,656

4. Debtors and Prepayments: Amount falling due within one year

	2020	2019
	£	£
Debtors and Prepayments	<u>-</u>	<u>-</u>
	-	-

5. Creditors: Amounts falling due in more than one year

	2020	2019
	£	£
Loans	<u>23,000</u>	<u>-</u>
	£23,000	£ -

5. Movement in Funds

<u>Details</u>	<u>As at 31.12.19</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>Transfers</u>	<u>As at 31.12.20</u>
	£	£	£	£	£
Unrestricted Funds	-1,159	41,762	44,125	-	-3,522
Restricted Funds	-	-	-	-	-
Total	-1,159	41,762	44,125	-	-3,522

FUNDS BY ASSETS

	Restricted funds	Unrestricted funds	Total
	£	£	£
Fixed assets	-	1,024	1,024
Cash at bank	-	22,596	22,596
Debtors	-	-	-
Creditors	-	(27,142)	(27,142)
	-	<u>-3,522</u>	<u>-3,522</u>

6. Taxation

As a registered charity, Work This Way is exempt from all forms of taxation, which are available to registered charities, other than Value Added Tax (VAT). The charity does not need to charge VAT on its supplies of goods or services and is therefore not required to be registered for VAT. It is thus not able to recover VAT, where this is charged, and this tax is included within the relevant items of expenditure.

7. Liability of the Members

The liability of each member is limited to £10 up until twelve months after membership cease.

8. Trustees and other Related Parties

One trustee has loaned £2,560 to the charity, the loan is not interest bearing and repayable on demand.

Independent examiner's report to the Trustees of Work This Way for Year ending 31st December 2020

I report on the accounts for the Year ending 31 December 2020 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

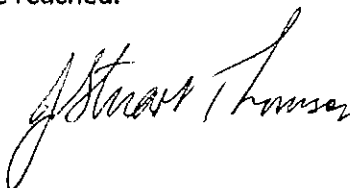
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J. Stuart Thomson CA
Johnsons Chartered Accountants
Ground Floor
1-2 Craven Road
London
W5 2UA



Date:

9/11/2021