

HALE Health Action Local Engagement

Charity number 1123542

A company limited by guarantee number 06443243

Annual Report and Financial Statements

for the year ended 31 March 2021



HALE

Health Action Local Engagement

Healthy Living Charity



West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Annual Report and Financial Statements for the year ended 31 March 2021

Contents	Page
Trustees' report	2 to 7
Examiner's report	8
Statement of financial activities	9
Balance sheet	10
Statement of cash flows	11
Notes to the accounts	12 to 18

Prepared by West Yorkshire Community Accounting Service

HALE Health Action Local Engagement

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Georgina Haslam	Chair	
Robert Prior		
Paul Dean		
Sam Brooks		
Ralph Greenwall		
Norma Bartle		Resigned July 2020
Patricia Clough		Resigned July 2020
Charity number	1123542	Registered in England and Wales
Company number	06443243	Registered in England and Wales
Registered and principal address	Bankers	
1 Westgate	Yorkshire Bank plc	Ecology Building Society
Shipley	Shipley	7 Belton Road
West Yorkshire	West Yorkshire	Silsden
BD18 3QX	BD18 3SB	Keighley BD20 0EE

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 December 2007. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

The promotion of the physical, social, economic, environmental and mental health and wellbeing of the general public by the provision of counselling, advice, education, training, recreation or other occupations to those who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the overall object of improving their conditions of life and the social fabric of the community in which they live.

The charity's main activities

HALE is a Healthy Living Project, delivering community based health improvement activities in Shipley and surrounding areas since 2003. We work with people of all ages, concentrating our efforts in the areas of deprivation and health inequalities where there is greatest need, working around the key themes of Mental Health and Wellbeing, Alcohol Awareness, Sexual Health and Nutrition.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health.

Achievements and performance

The year began just a few days after the worldwide pandemic took hold across the UK and the Prime Minister imposed the first full lockdown across the country. Change and transition has framed our work at HALE throughout the last year and whilst some were expected and planned for, others were not.

Like so many throughout the ongoing pandemic, our employees, volunteers, partner colleagues and service users all faced similar challenges with home schooling, caring for vulnerable loved ones, looking after neighbours, supporting furloughed friends and family, contracting COVID and even experiencing loss of loved ones.

However, HALE's mission ***"To Improve health where there is greatest need"*** had never been more important and the positive, energetic and solution focussed attitude of the HALE Trustees, team and volunteers meant the 12 months that followed involved making significant adjustments to how we delivered and developed services to ensure we continued to provide support and help to those most vulnerable in our district.

With mobile phones and laptops in hand, the team provided **5500** Wellbeing Calls, **1650** Befriending Calls, signposted and supported **1600** people into **113** different services, ensured **411** people had access to food and medicine, provided activities to **400** people through door step drop offs, developed **9** weekly WhatsApp/Zoom groups, organised VE day outdoor entertainment for a local care home and developed a district wide directory of COVID support services to share with partners in the early part of the pandemic.

Whilst Wellbeing and Befriending calls were ongoing, we developed a 'new world' service offer. We increased doorstep drops offs, provided books, jigsaws, recipe kits and materials for crafting, facilitated regular zoom activities such as quizzes, exercise, arts, crafts, knitting and model making classes, provided wellbeing and activities packs for vulnerable families and when allowed, facilitated socially distanced outdoor walks and cuppa and chat sessions.

We also embraced the opportunity to become 'Test and Trace' and 'Vaccine Champions' becoming a conduit for giving out information, tackling myths and providing reassurance to help keep people safe. At the same time, we have played a critical role in gathering information, views and experiences from local people to feed back into the local health and social care system, ensuring messages and services fit the needs of our local communities.

Despite the pandemic, we have continued to deliver, expand and develop new services in line with our strategic plan and throughout the year, we have provided support and information to thousands of people. We have welcomed 7 new employees into the HALE team and said goodbye to others who have moved onto new jobs and challenges.

The summary below provides further details about the wide range of health and wellbeing activities, delivered by HALE for the Bradford Community.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

Community Connectors Service (Social Prescribing / Link Workers)

This year we experienced a significant transition within the HALE Community Connector Service as it divided into 2 service areas. One integrated into the newly launched Central Located Integrated Care Service, through the RiC (Reducing Inequalities in Communities) four-year funded programme. The second continued to deliver and further develop Social Prescribing services for 3 Primary Care Networks (PCNs) across the wider Bradford district.

Community Connectors within the CLICs are now part of a much wider multi-disciplinary clinical and non-clinical team, including primary care colleagues working within and for **25** General Practice Surgeries, the voluntary sector and other specialist services. The whole CLICs team are working together to tackle health inequalities and improve outcomes and life chances for those living in Central Bradford. An evaluation is currently underway by the Bradford Inequalities Research Unit and this year the team have supported **523** individuals.

Community Connectors working within the PCNs supported **706** individuals who were referred directly via **19** GP surgeries. Alongside offering up to 6 sessions of support the team have also been integral in developing a “drop in” model which offers short appointment based interventions to provide information, advice and signposting.

The Community Connector Team played a key role in making wellbeing calls and providing over the phone and virtual support during the pandemic. They continued to respond to a wide range of presenting and complex social and health needs often linked to housing, debt, benefit advice, physical and mental health needs and significant loneliness and isolation. Their intervention continues to make a significant difference in the lives of those they support.

“Even just at the start of your time with our patients it was obvious that you were going to make a difference. Patients have been helped with problems such as: housing mobility and isolation issues, befriending services and much more”

Youth Work – Young Peoples Social Prescribing (YSPS) Locala Sexual Health, Relationships and Sexual Education (RSE) in Schools and Youth Engagement.

Our small youth service grew significantly with the launch of two new services, including a YPSP pilot in April 2020 and the RSE in school's programme in Feb 2021.

The original team of two became five and with great promotion of the new services and excellent relationships with partners, referrals into and uptake of services mean the team supported over 500 young people.

Like others the team have supported young people over the phone, via zoom, virtually and by door step drops offs, however when restrictions have allowed full advantage was taken to facilitate activities outdoors to bring young people together.

I've really enjoyed speaking to you two, normally I don't get along with people but you've been really easy to talk to and I'm making an effort thank you'

The team were successful in obtaining a COVID response grant from the National Lottery enabling them to provide vulnerable young people with essential and key items such as coats, I.T equipment, educational and leisure items.

Our Locala Sexual Health Outreach programme re-focussed its priorities for the year with a key aim to train and set up partner organisations as C-Card distribution points, enabling more young people to access information, advice and resources to maintain good health. Training has been delivered virtually to over 100 partner colleagues so far.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

Engagement – Engaging People Project, Affinity and S10.

Planned work for the Engagement and Community Development teams came to a halt as the pandemic hit and ongoing restrictions prevented the team from undertaking their usual face to face and community based activities for almost the entire year.

The team became part of a district wide effort to distribute critical and factual information, dispel myths and gather public views. The key topics of focus included COVID-19, government restrictions and guidance, test and trace and the vaccine.

Their efforts were key to ensuring local messages were produced and appropriate for our diverse district.

The team also played a significant role in the development and delivery of the “Ease My Pain” programme, for patients living with pain and gathering information from people with learning disabilities and their carers about access to annual health checks and wider support needs.

Through the use of social media, zoom and other virtual groups and when restrictions allowed being present in communities at a safe distance the team gave out and gathered information from over **6000** individuals.

Our Warm Homes Healthy People Outreach Team, maintained contact with 91 individuals who were part of the Bad Weather Network and ensured they had access to information, advice and support throughout the pandemic.

Community Development

Our intentions to sustain the “Blooming Marvellous Horticultural Project” as a “sell to schools” model didn't progress as planned. Although funding/income has yet to be obtained to re-establish this work, the project leaves its legacy of:

- A well-resourced and active community allotment

- A dedicated and thriving plant, grow and eat project within the local primary school.

We continue to seek opportunities which enable us to re-start this work.

On a more positive note the pandemic paved the way for more Men's Shed type activities to take place. We encouraged people to undertake small scale DIY and model making projects at home and when restrictions allowed we encouraged people to come together in small socially distanced groups outdoors. As a result, activities are now in 3 areas across North Bradford and Baildon, Shipley and Saltaire (BSS) Men's Shed has become its own Charitable Incorporated Organisation.

For most of the year due to restrictions, the work of our Living Well Champions went virtual as they set up regular zoom and WhatsApp groups to support existing and new clients in maintaining good health and wellbeing. The team also used their creative skills and produced a history walk film to entertain residents of the local care home and facilitated an 'at home' bake off challenge between clients. When restrictions allowed, the team offered socially distanced walks and cycling sessions in amongst the virtual activities.

Older Peoples Services

Following on from HALE and CABAD securing 3-year National Lottery funding in late March 2020 and with additional funding from the South 10 Bradford Community Partnership in Feb 2020 our Befriending service has grown considerably over the last 12 months supporting over **300** individuals despite the pandemic.

Although face to face Befriending could not take place, our volunteers and specialist befrienders were trained and supported to make regular telephone befriending calls. Door step drop offs became an extended element to the service, ensuring people had access to a range of resources and activities to keep them busy whilst seeing a friendly face and these were welcomed by so many.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2021

Achievements and performance continued

Our skilled and experienced Befriending Coordinators set up several zoom social groups which ensured people remained connected with their community. The team also played a pivotal role in providing the recruitment, induction and training, including creating a training manual to support telephone befriending across the district. Throughout the pandemic befriending provision across the district has expanded and HALE and Community Action Bradford and District (CABAD) have dedicated time to re-establishing the Bradford District Befriending Network, enabling providers to come together, share good practice, provide support and develop partnerships.

"I can't thank you enough for all that you have done for me, for all your kindnesses. I think you do a wonderful job and I don't know how I would have got through this year without you!"

Due to the pandemic we were unable to host our usually monthly wellbeing cafes and regular weekly social support groups, however the facilitators maintained regular telephone and virtual contact with attendees, provided door step support to those most in need and when restrictions allowed encouraged those to come out in small numbers for cuppa and chat sessions outdoors.

Volunteering

As always, volunteers continued to play a very important role in the work of our charity. Their contribution throughout the pandemic has been exceptional with over a **100** volunteers involved in a range of vital roles to ensure so many more vulnerable people received support and help. Our usual Befriending and Wellbeing volunteers continued to make regular friendly phone calls to those in need, providing a listening ear and someone to talk to throughout. Many more got involved with the "The Sew to Save lives" campaign, making masks for wider distribution around the district and others came forward to play their part in the COVID-19 vaccination clinics. We can't thank this dedicated group of "hidden hero's" enough for their efforts.

On behalf of the HALE Trustees and staff team, we offer heartfelt thanks to our sector colleagues, partners, commissioners, funders, donors and volunteers for their help and commitment throughout the last year.

Financial review

The net income for the year was £80,654, including net income of £74,831 on unrestricted funds and net income of £5,823 on restricted funds after transfers.

Reserves policy

In conjunction with our Financial Procedures Policy this reserves policy forms part of our commitment to ensure the management and allocation of funds is carried out responsibly to enable Hale to continue to provide its core services and to secure the viability of the organisation beyond the immediate future.

The need to provide for medium to long term will ensure that we can absorb setbacks and take advantage of change and opportunity.

It is the view that we should have sufficient funds to enable Hale to exist for a period of time (Minimum of three months running costs, including any large scale Project or Commission), to enable the development of alternative funding streams.

Based on budgeted expenditure of £850k, this would equate to approximately £212k to £425k. The charity's free reserves, excluding fixed assets, at the year end were £223,992.

HALE Health Action Local Engagement

Trustees' report (continued) for the year ended 31 March 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on 10/11/2021

Georgina Haslam (Trustee)

HALE Health Action Local Engagement

Independent examiner's report to the trustees of HALE Health Action Local Engagement

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2021, which are set out on pages 9 to 18.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

16/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

HALE Health Action Local Engagement
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Donations and legacies		9,646	277	9,923	15,674
Charitable activities	(2)	620,401	210,092	830,493	751,564
Other trading activities	(3)	-	-	-	4,022
Bank interest		1,096	-	1,096	1,063
Other income		5,000	-	5,000	550
Total income		636,143	210,369	846,512	772,873
Expenditure on:					
Charitable activities	(4)	561,859	203,999	765,858	796,936
Total expenditure		561,859	203,999	765,858	796,936
Net income / (expenditure)		74,284	6,370	80,654	(24,063)
Transfers between funds		547	(547)	-	-
Net movement in funds		74,831	5,823	80,654	(24,063)
Fund balances brought forward		154,970	47,835	202,805	226,868
Fund balances carried forward	(5)	229,801	53,658	283,459	202,805

All incoming resources and resources expended derive from continuing activities.

HALE Health Action Local Engagement

Balance sheet

as at 31 March 2021

		2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	5,809	-	5,809	996
Total fixed assets		<u>5,809</u>	<u>-</u>	<u>5,809</u>	<u>996</u>
Current assets					
Debtors and prepayments	(7)	715	23,875	24,590	10,411
Cash at bank and in hand	(8)	261,274	29,783	291,057	245,965
Total current assets		<u>261,989</u>	<u>53,658</u>	<u>315,647</u>	<u>256,376</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	37,997	-	37,997	54,567
Total current liabilities		<u>37,997</u>	<u>-</u>	<u>37,997</u>	<u>54,567</u>
Net current assets / (liabilities)		<u>223,992</u>	<u>53,658</u>	<u>277,650</u>	<u>201,809</u>
Net assets		<u>229,801</u>	<u>53,658</u>	<u>283,459</u>	<u>202,805</u>
Funds					
Unrestricted funds		229,801	-	229,801	154,970
Restricted funds		-	53,658	53,658	47,835
Total funds		<u>229,801</u>	<u>53,658</u>	<u>283,459</u>	<u>202,805</u>

For the year ending 31 March 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 10/11/2021

Georgina Haslam (Trustee)

HALE Health Action Local Engagement

Statement of cash flows

for the year ended 1 April 2020

	2021 £	2020 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>52,706</u>	<u>(235,607)</u>
Cash flows from investing activities:		
Dividends and interest	1,096	1,063
Purchase of tangible fixed assets	(8,710)	-
Net cash provided by (used in) investing activities	<u>(7,614)</u>	<u>1,063</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	45,092	(234,544)
Cash and cash equivalents at the beginning of the reporting period	<u>245,965</u>	<u>480,509</u>
Cash and cash equivalents at the end of the reporting period	<u>291,057</u>	<u>245,965</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2021 £	2020 £
Net movement in funds for the reporting period (as per the statement of financial activities)	80,654	(24,063)
Adjustments for:		
Depreciation charges	3,897	1,527
Dividends and interest from investments	(1,096)	(1,063)
(Increase) / decrease in debtors	(14,179)	56,560
Increase / (decrease) in creditors	(16,570)	(268,568)
Net cash provided by (used in) operating activities	<u>52,706</u>	<u>(235,607)</u>

Analysis of cash and cash equivalents	2021 £	2020 £
Cash in hand	70	100
Notice deposits (less than 30 days)	<u>290,987</u>	<u>245,865</u>
Total cash and cash equivalents	<u>291,057</u>	<u>245,965</u>

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Motor vehicles: over 4 years

HALE Health Action Local Engagement

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2021

2 Income from charitable activities	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Contracts and service level agreements				
Affinity Care	68,063	-	68,063	31,912
Bradford Care Alliance	1,363	-	1,363	-
Bradford North West PCN	35,960	-	35,960	-
Community Action Bradford & District	10,000	-	10,000	-
Community Partnerships North	29,004	-	29,004	16,912
Hollyns Health and Wellbeing	48,389	-	48,389	8,925
Locala	58,000	-	58,000	116,100
NHS Bradford District and Craven CCG	344,947	-	344,947	-
Step 2	3,288	-	3,288	-
Bradford VCS Alliance	-	-	-	29,618
Bradford Teaching Hospitals	-	-	-	7,500
Bowling Highfield	10,787	-	10,787	14,454
Grants and donations				
Baildon Parish Council (BPC)	-	23,587	23,587	20,851
City of Bradford Met. District Council (CBMDC)	10,000	2,000	12,000	10,000
Clothworkers Foundation	-	3,000	3,000	-
Community First Yorkshire	600	-	600	-
Community Partnership North	-	19,830	19,830	23,991
Co-operative Foundation	-	3,260	3,260	-
Groundwork	-	7,178	7,178	7,178
National Lottery Community Fund (NLCF)	-	59,559	59,559	25,587
NHS Bradford Districts CCG	-	87,500	87,500	419,450
Sovereign Healthcare	-	4,000	4,000	-
Cnet	-	-	-	2,877
Bradford VCS Alliance	-	-	-	7,593
Users contributions to activities	-	178	178	8,616
	<u>620,401</u>	<u>210,092</u>	<u>830,493</u>	<u>751,564</u>

3 Other trading activities	2021 £	2020 £
Venue hire	-	2,022
Student placements	-	1,400
Other trading income	-	600
	<u>-</u>	<u>4,022</u>

4 Expenditure on charitable activities	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Staffing costs	494,584	116,888	611,472	539,032
Project and delivery costs	42,543	63,055	105,598	208,082
Operational and central costs	17,823	24,056	41,879	45,310
Advertising and publicity	259	-	259	590
Governance	593	-	593	595
Independent examination	2,160	-	2,160	1,800
Depreciation	3,897	-	3,897	1,527
	<u>561,859</u>	<u>203,999</u>	<u>765,858</u>	<u>796,936</u>

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2021

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Baildon Older peoples project	1,845	3,171	2,372	-	2,644
Warm Homes	2,294	7,178	8,875	-	597
Social groups	6,220	3,425	2,028	-	7,617
Baildon Youth work	761	10,679	9,670	-	1,770
NHS Social Prescribing	1,490	-	-	-	1,490
Brelms Trust	854	-	-	-	854
The Ashley Family Foundation	330	-	330	-	-
Crag Awards for All	82	-	82	-	-
NHS Heart Foundation	350	-	-	-	350
NHS Engagement project	25,506	87,500	91,221	-	21,785
Yorkshire Bank	124	-	124	-	-
Westcliffe Health Centre	3,181	19,830	18,831	-	4,180
VCS Alliance HPOC	294	-	-	-	294
Baildon Town Council	3,504	10,027	6,203	-	7,328
CBMDC Activity fund	1,000	-	-	-	1,000
NLCF Covid	-	7,200	5,807	-	1,393
NLCF Befriending	-	52,359	51,154	(547)	658
Sovereign Healthcare	-	4,000	2,543	-	1,457
Clothworkers Foundation	-	3,000	3,000	-	-
CBMDC Holiday Activity	-	2,000	1,759	-	241
	<u>47,835</u>	<u>210,369</u>	<u>203,999</u>	<u>(547)</u>	<u>53,658</u>

Fund name

Purpose of restriction

Baildon Older peoples project	Project to deal with isolation and social aspects
Warm Homes	Towards healthy eating and active citizens activities
Social groups	Funding from a variety of sources towards the costs of social groups
Baildon Youth work	Youth Work funded by Baildon Town Council
NHS Social Prescribing	Pilot project funding to work with local GP practices to offer social prescribing solutions for local people
Brelms Trust	Towards the costs of a Lead Worker to support young people, vulnerable to being groomed or sexually exploited
The Ashley Family Foundation	Towards the cost of a tutor and navigator
Crag Awards for All	Social engagement and group support in Crag and Windhill
NHS Heart Foundation	Community Blood pressure testing scheme
NHS Engagement project	Improving conversations with communities about Health Services
Yorkshire Bank	To deliver training and development for enterprise
Westcliffe Health Centre	Towards the Self care Champions project
VCS Alliance HPOC	Towards the costs of a befriending service
Baildon Town Council	Towards the Baildon Communities Together project
CBMDC Activity fund	For design and print of Activity Leaflets and postcards
NLCF Covid	Towards resources for young people
NLCF Befriending	Towards the costs of the befriending project. The transfer relates to the purchase of computers for the charity
Sovereign Healthcare	Towards staffing costs
Clothworkers Foundation	Covid relief funding
CBMDC Holiday Activity	Towards holiday activity and food costs

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2021

6 Tangible assets

	Equipment	Motor vehicles	Total
<u>Cost</u>	£	£	£
At 1 April 2020	8,846	16,500	25,346
Additions	8,710	-	8,710
At 31 March 2021	17,556	16,500	34,056
<u>Depreciation</u>			
At 1 April 2020	7,850	16,500	24,350
Charge for year	3,897	-	3,897
At 31 March 2021	11,747	16,500	28,247
<u>Net book value</u>			
At 31 March 2021	5,809	-	5,809
At 31 March 2020	996	-	996

7 Debtors and prepayments

	2021	2020
	£	£
Debtors	23,875	8,372
Prepayments	715	2,039
	24,590	10,411

8 Cash at bank and in hand

	2021	2020
	£	£
Cash at bank	290,987	245,865
Cash in hand	70	100
	291,057	245,965

9 Creditors and accruals

	2021	2020
	£	£
Creditors	-	-
Accruals	2,160	2,061
Deferred income	35,837	52,506
	37,997	54,567

10 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	532,322	467,811
Social security costs	36,688	20,656
Pensions	24,486	19,950
Other staffing costs	14,408	30,615
	607,904	539,032

The average number employees during the year was 36, being an average of 24 full time equivalent (2020: 32, 21 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	24,486	19,950
Amount of any contributions outstanding at the year end	-	-

HALE Health Action Local Engagement

Notes to the accounts continued

for the year ended 31 March 2021

11 Support costs	2021	2020
	£	£
Information Technology	6630	6423
Legal and professional	593	413
Project evaluation	-	6000
Independent examination	2160	1800
Annual report	-	432
	<u>9,383</u>	<u>15,068</u>

12 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £96,273 (previous year: £91,768).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

13 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	10,571	1,676
In the second to fifth years inclusive	11,874	-
Over five years from the balance sheet date	-	-
	<u>22,445</u>	<u>1,676</u>

HALE Health Action Local Engagement

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Donations and legacies	9,646	10,585	277	5,089	9,923	15,674
Charitable activities	620,401	225,512	210,092	526,052	830,493	751,564
Other trading activities	-	4,022	-	-	-	4,022
Bank interest	1,096	1,063	-	-	1,096	1,063
Other income	5,000	-	-	550	5,000	550
Total income	636,143	241,182	210,369	531,691	846,512	772,873
Expenditure						
Charitable activities	561,859	207,337	203,999	589,599	765,858	796,936
Total expenditure	561,859	207,337	203,999	589,599	765,858	796,936
Net income / (expenditure)	74,284	33,845	6,370	(57,908)	80,654	(24,063)
Transfers between funds	547	-	(547)	-	-	-
Net movement in funds	74,831	33,845	5,823	(57,908)	80,654	(24,063)
Fund balances brought forward	154,970	121,125	47,835	105,743	202,805	226,868
Fund balances carried forward	229,801	154,970	53,658	47,835	283,459	202,805