

HORSELL COMMON PRESERVATION SOCIETY

England & Wales · Charity number 1123473

Details

Status Registered

Legal form Charitable company

Company number [06460936](#)

Registered 2008-04-07

Register [View on the Charity Commission register](#)

Contact

Address Horsell Common Preservation Society
Heather Farm
Horsell Common
Woking
Surrey
GU21 4XY

Phone 01483748502

Email accounts@horsellcommon.org.uk

Website www.horsellcommon.co.uk

Activities

Objects: 1 THE OWNERSHIP PROVISION AND PRESERVATION OF HORSELL COMMON AND OTHER COMMONS AND OPEN SPACES FOR:-A) INFORMAL OPEN AIR RECREATION AND ENJOYMENT BY THE PUBLIC AT LARGE;B) THE PROTECTION OF THE ENVIRONMENT FOR FUTURE GENERATIONS;C) THE PROTECTION OF HABITATS FOR FLORA AND FAUNA LIVING ON SUCH COMMONS AND OPEN SPACES; D) THE ADVANCE OF EDUCATION AND PUBLIC BENEFIT BY USING THE CHARITY'S LAND FOR THE ADVANCEMENT OF ENVIRONMENTAL EDUCATION FOR PEOPLE OF ALL AGES AND THE DEVELOPMENT OF PROGRAMMES DESIGNED TO PROMOTE MENTAL AND PHYSICAL HEALTH AND WELLBEING FOR PEOPLE OF ALL AGES.; AND2) SUCH OTHER CHARITABLE ACTIVITIES OR CHARITABLE UNDERTAKINGS AS MAY IN THE OPINION OF THE COMMITTEE PROMOTE AND ASSIST SUCH OBJECTS

Activities: The ownership provision and preservation of Horsell Common and other commons and open spaces for informal recreation and enjoyment of the public at large, the protection of the environment for future generations and the protection and management of habitats for all flora and fauna living on such

commons and open spaces.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE SURREY COUNTY
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£343,286	£367,415	-	-
2023-12-31	£446,199	£214,235	-	-
2022-12-31	£306,305	£264,467	-	-
2021-12-31	£276,649	£171,822	-	-
2020-12-31	£242,913	£168,655	-	-

Trustees

Name	Role	Appointed
ANDREW JOHN HALSTEAD		
Caroline Hughes		2018-06-04
Charlotte Brackley		2024-05-28
Colin Sidney Kemp		2023-11-21
Margaret Scott		2021-01-26
Paul Andrew Robinson		2019-06-03
Paul William Edwin Downes		2015-10-27
Sebastian Purbrick		2024-05-28

Accounts

Charity registration number 1123473 (England and Wales)

Company registration number 06460936

**HORSELL COMMON PRESERVATION SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

HORSELL COMMON PRESERVATION SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	P Downes	
	A Halstead	
	C Hughes	
	P Robinson	
	M Scott	
	C Kemp	
	C Brackley	(Appointed 28 May 2024)
	S Purbrick	(Appointed 24 May 2024)
Secretary	J Dalgliesh	
Charity number	1123473	
Company number	06460936	
Registered office	Heather Farm Horsell Common Woking GU21 4XY	
Auditor	Alliotts LLP 3 London Square Cross Lanes Guildford GU1 1UJ	

HORSELL COMMON PRESERVATION SOCIETY

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HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Society are:-

1. The ownership provision and preservation of Horsell Common and other commons and open spaces for:-
 - (a) informal open air recreation and enjoyment by the public at large;
 - (b) the protection of the environment for future generations;
 - (c) the protection and management of habitats for all flora and fauna living on such commons and open spaces; and
2. Such other charitable activities or charitable undertakings as may in the opinion of the trustees promote and assist such objects.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

Organisational management

The day to day management of the Common is undertaken by Jeremy Dalton assisted by Rupert Millican. They are supported in all areas of their work by the Trustees.

Horsell Common Preservation Society achievements and performance delivery of public benefit

This was another full year of work continuing the pro-active management of the Common.

The involvement and enthusiasm of the weekly volunteers cannot be underestimated. Tasks this year included removing pine and birch saplings from heather areas, bracken pulling, removing non-native plants such as Himalayan balsam, cherry laurel and rhododendron, litter picking and making bird/bat boxes. Volunteers also removed redundant deer fencing in McLaren Park and helped construct dead hedging along the Bourne in Mimbridge Meadow.

Work has continued with woodland management as part of our stewardship agreement.

Expert volunteers have continued to help with butterfly transects (monitoring). HCPS has been working with the Butterfly Conservation Trust. The background work was started in 2023 and data collection is ongoing to build up a fuller picture of how various species are doing on the Common. Insect surveys were also carried out in the Sand Pit and at Bourne Fields.

There is continuous Riverbank revetment work, pathway improvements and new footpaths in the Bourne Fields at Heather Farm.

To continue our work helping to educate and inform, four heathland information boards have been designed and placed at strategic points on Horsell Common.

To aid the heathland management, mowing was carried out to produce patches of heather with a more diverse age range. Some patches of dense gorse have been removed.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

HCPS now employs an outside contractor to empty the many dog bins on the Common and at Heather Farm.

Works at Heather Farm

The extension to the café at Heather Farm was completed in record time and on budget thanks to the support and determination of Ron Neale.

At the same time the wastewater system at Heather Farm was upgraded with a Klargester system to replace the poorly functioning reed bed system.

Charitable objectives

At the AGM in October 2024, the membership approved an amendment to the Articles which was subsequently approved by the Charity Commission. This allowed the Society to use its extensive resources to support other charities in the area. This started with work with Surrey Choices and has continued with the development of a barn on the common funded by Surrey County Council. This will be used to provide indoor and outdoor facilities for small charity groups to meet. More work will be done on this in the coming year.

Financial review

Income for the Society mainly comes from grant funding and a gift aid payment from its subsidiary Heather Farm Limited, which operates as the Landlord for the site known as Heather Farm.

Reserves policy

Unrestricted Reserves

The trustees are mindful of the large contingent risks and opportunities associated with its objectives. With that in mind, unrestricted reserves, which are shown in the accounts each year, are maintained for the following:-

- To reserve an amount equal to the book value of the freehold land the charity holds, to show that these monies are not readily available general funds (£1,074,278)
- to hold the investment in Heather Farm Ltd as a separate reserve to show that these monies are not readily available general funds (£1,569,786)
- to reserve sufficient capital to meet the cost of land acquisition and acquiring access rights to protect the common and secure and enhance its charitable objectives (£120,000)
- to reserve a fund to meet legal costs arising when action is required to protect our charity and its land holdings (£200,000)

The balance of the unrestricted reserves held in the general fund was £885,116 at the year end, which includes £40,201 represented as the the book value of fixed asset equipment, giving free reserves of £844,915. Of this balance, £668,269 was held in investments to generate long term income for the charity, leaving available reserves of £176,646 at the year end, which are held to provide working capital to meet the cost of ongoing operations.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Restricted Reserves

At year end, restricted reserves were £149,443.

a) SANG 1 (Suitable Alternative Natural Greenspace)

This was the first SANG and all payments have now been received from property developers via Woking Borough Council for the purpose of enhancing designated areas of the Common to encourage their public use. The residue of the fund is being used for future maintenance, mainly of the Peace Garden with costs of work on the common being taken from unrestricted reserves as part of ongoing common management.

b) SANG 2

This represents the balance of funds used to maintain the 57 acres at Heather Farm and Mimbridge open for public access, which are to be maintained in perpetuity through the legal agreement with Woking Borough Council (WBC).

c) Higher Tier Countryside Stewardship Grant

Countryside Stewardship gives incentives for land managers to look after their environment. Higher Tier is for land that requires more complex management tailored to the individual site. The HCPS agreement provides a sum of £17,000 pa and runs for 10 years from 2018.

Countryside Stewardship is administered by the Rural Payments Agency (RPA) on behalf of the Department for Environment, Food and Rural Affairs (Defra). Natural England provides technical advice in support of the scheme.

Investment policy

In accordance with the Articles of Association of the charity, the trustees have wide powers to hold, apply or invest the charity's monies, stocks and shares and shall in their absolute discretion if thought fit, provided that the appropriate professional advice has been sought. Trustees have the power to delegate to professional investment managers within clear investment policy guidelines. The charity's objective is to maximise return over the long term without exceeding the level of risk appropriate for a charity.

Major risks

The charity maintains a risk register which is regularly reviewed by trustees with practical precautions being implemented by officers and staff.

A key issue is the position of the charity as a substantial landowner. Insurance policies are in place offering significant Public and Employee Liability Insurance. The extent of the cover and the premiums paid are reviewed annually.

Structure, governance and management

The charity is controlled by its governing document the Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

P Downes

A Halstead

C Hughes

P Robinson

M Scott

C Kemp

C Brackley

(Appointed 28 May 2024)

S Purbrick

(Appointed 24 May 2024)

Recruitment and appointment of trustees

Trustees are appointed by the members of the company in accordance with its Articles of Association. New trustees are provided with extensive induction materials to familiarise them with the workings of the Society and their responsibilities as trustees.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees' report was approved by the Board of Trustees.

P W E Downes

P Downes (Sep 22, 2025, 4:54pm)
Trustee

22 Sep 2025

Date:

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees, who are also the directors of Horsell Common Preservation Society for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Opinion

We have audited the financial statements of Horsell Common Preservation Society (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Extent to which the audit was considered capable of detecting irregularities, including fraud

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, the Charities Act 2011, the Charities SORP, data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Audit response to risks identified

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Alliotts

Stephen Meredith BAFCA DChA (Senior Statutory Auditor)

For and on behalf of Alliotts LLP, Statutory Auditor

Chartered Accountants

3 London Square

Cross Lanes

Guildford

GU1 1UJ

Date: 22-Sep-2025...

Alliotts LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	2	161,038	-	161,038	292,607	-	292,607
Charitable activities	3	36,076	83,283	119,359	15,180	76,141	91,321
Other trading activities	4	45,532	-	45,532	44,996	-	44,996
Investments	5	17,357	-	17,357	17,275	-	17,275
Total income		260,003	83,283	343,286	370,058	76,141	446,199
Expenditure on:							
Charitable activities	6	228,784	138,631	367,415	142,598	71,637	214,235
Total expenditure		228,784	138,631	367,415	142,598	71,637	214,235
Net gains/(losses) on investments	11	11,522	-	11,522	54,761	-	54,761
Net income/(expenditure)		42,741	(55,348)	(12,607)	282,221	4,504	286,725
Transfers between funds		(40,974)	40,974	-	-	-	-
Net movement in funds	8	1,767	(14,374)	(12,607)	282,221	4,504	286,725
Reconciliation of funds:							
Fund balances at 1 January 2024		3,847,413	163,817	4,011,230	3,565,192	159,313	3,724,505
Fund balances at 31 December 2024		3,849,180	149,443	3,998,623	3,847,413	163,817	4,011,230

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	13		1,114,479		1,120,780
Investments	14		2,407,498		2,395,976
			<u>3,521,977</u>		<u>3,516,756</u>
Current assets					
Debtors	16	186,179		64,647	
Cash at bank and in hand		320,336		443,434	
		<u>506,515</u>		<u>508,081</u>	
Creditors: amounts falling due within one year	17	(29,869)		(13,607)	
Net current assets			<u>476,646</u>		<u>494,474</u>
Total assets less current liabilities			<u>3,998,623</u>		<u>4,011,230</u>
The funds of the charity					
Restricted income funds	19		149,443		163,817
Unrestricted funds	20		3,849,180		3,847,413
			<u>3,998,623</u>		<u>4,011,230</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees, as directors, acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the charitable company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22 Sep 2025

P.W.E. Downes
P. Downes (Sep 22, 2025, 4:54pm)
Trustee

Company registration number 06460936 (England and Wales)

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

Horsell Common Preservation Society is a private company limited by guarantee incorporated in England and Wales. The registered office is Heather Farm, Horsell Common, Woking, GU21 4XY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs, including irrecoverable VAT, and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land	Not depreciated
Plant and equipment	10% on cost
Motor vehicles	10% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Taxation

The charity is exempt from taxation on its charitable activities.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	161,038	292,607

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

2 Income from donations and legacies

(Continued)

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts		
Subscriptions & donations	26,849	26,413
Gift aided donation from subsidiary company	130,602	262,797
Gift Aid receipts	3,587	3,397
	<u>161,038</u>	<u>292,607</u>

3 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Performance related grants	11,076	83,283	94,359	11,222	76,141	87,363
Other income	25,000	-	25,000	3,958	-	3,958
	<u>36,076</u>	<u>83,283</u>	<u>119,359</u>	<u>15,180</u>	<u>76,141</u>	<u>91,321</u>

Performance related grants analysis

	2024 £	2023 £
RPA - Higher Countryside Stewardship	26,030	23,124
RPA - Single payments scheme	11,076	11,222
RPA - SANG project upkeep grant	57,253	53,017
	<u>94,359</u>	<u>87,363</u>

4 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	<u>45,532</u>	<u>44,996</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	17,357	17,275

6 Expenditure on charitable activities

	2024 £	2023 £
Direct costs		
Staff costs	28,841	30,002
Common maintenance	45,116	26,387
Tree work	22,153	27,995
Higher Countryside Stewardship	20,821	19,598
SANG 2	105,812	27,717
SANG 1	11,998	24,322
	234,741	156,021
Share of support and governance costs (see note 7)		
Support	122,474	48,590
Governance	10,200	9,624
	367,415	214,235
Analysis by fund		
Unrestricted funds	228,784	142,598
Restricted funds	138,631	71,637
	367,415	214,235

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

7 Support costs allocated to activities

	2024 £	2023 £
Depreciation	9,801	9,451
Insurance, subscriptions & public relations	98,687	24,507
Office overheads	8,594	8,777
Other costs	194	157
Bookkeeping	5,198	5,698
Governance costs	10,200	9,624
	<u>132,674</u>	<u>58,214</u>
Analysed between:		
Charitable Expenditure	<u>132,674</u>	<u>58,214</u>

Governance costs includes payments to the auditors of £8,500 plus VAT (2023: £7,150 plus VAT) for audit fees.

8 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	10,200	9,624
Depreciation of owned tangible fixed assets	<u>9,801</u>	<u>9,451</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	<u>1</u>	<u>1</u>
Employment costs	2024 £	2023 £
Wages and salaries	53,000	49,500
Social security costs	697	576
Other pension costs	<u>5,972</u>	<u>3,465</u>
	<u>59,669</u>	<u>53,541</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

10 Employees

(Continued)

There were no employees whose annual remuneration was more than £60,000.

11 Gains and losses on investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Gains/(losses) arising on:		
Revaluation of investments	11,522	54,761

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Freehold land £	Plant and equipment £	Motor vehicles £	Total £
Cost				
At 1 January 2024	1,074,278	48,921	33,692	1,156,891
Additions	-	3,500	-	3,500
At 31 December 2024	1,074,278	52,421	33,692	1,160,391
Depreciation and impairment				
At 1 January 2024	-	29,698	6,413	36,111
Depreciation charged in the year	-	6,432	3,369	9,801
At 31 December 2024	-	36,130	9,782	45,912
Carrying amount				
At 31 December 2024	1,074,278	16,291	23,910	1,114,479
At 31 December 2023	1,074,278	19,223	27,279	1,120,780

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

14 Fixed asset investments

	Listed investments £	Other investments £	Total £
Cost or valuation			
At 1 January 2024	826,190	1,569,786	2,395,976
Valuation changes	11,522	-	11,522
At 31 December 2024	837,712	1,569,786	2,407,498
Carrying amount			
At 31 December 2024	837,712	1,569,786	2,407,498
At 31 December 2023	826,190	1,569,786	2,395,976

	Notes	2024 £	2023 £
Other investments comprise:			
Investments in subsidiaries	23	1,569,786	1,569,786

15 Financial instruments

	2024 £	2023 £
Carrying amount of financial assets		
Instruments measured at fair value through Statement of Financial Activities	837,712	826,190

16 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	82,837	61,240
Amounts owed by subsidiary undertakings	100,000	-
Prepayments and accrued income	3,342	3,407
	186,179	64,647

The £100,000 due from subsidiary is due for repayment in 10 years.

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	882	985
Trade creditors	19,774	3,329
Other creditors	2,063	2,143
Accruals and deferred income	7,150	7,150
	29,869	13,607

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	5,972	3,465

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

19 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2024 £
SANG 1	103,536	-	(11,998)	-	91,538
SANG 2	7,585	57,253	(105,812)	40,974	-
Higher Countryside Stewardship	52,696	26,030	(20,821)	-	57,905
	<u>163,817</u>	<u>83,283</u>	<u>(138,631)</u>	<u>40,974</u>	<u>149,443</u>

Previous year:	At 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2023 £
SANG 1	127,858	-	(24,322)	-	103,536
SANG 2	(17,715)	53,017	(27,717)	-	7,585
Higher Countryside Stewardship	49,170	23,124	(19,598)	-	52,696
	<u>159,313</u>	<u>76,141</u>	<u>(71,637)</u>	<u>-</u>	<u>163,817</u>

Sang 1 and Sang 2 funds represent monies received to enhance and protect access to the Common and are for future maintenance.

Higher Tier Countryside Steward Grants have been awarded by the Rural Payments Agency (RPA) to look after the environment; the agreement lasts until 2028.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

20 Unrestricted funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	At 1 January 2024	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2024
	£	£	£	£	£	£
Designated Land Reserve	1,074,278	-	-	-	-	1,074,278
Designated Investment Fund	1,569,786	-	-	-	-	1,569,786
Land Acquisition Reserve	120,000	-	-	-	-	120,000
Legal Contingencies Reserve	50,000	-	-	150,000	-	200,000
General funds	1,033,349	260,003	(228,784)	(190,974)	11,522	885,116
	<u>3,847,413</u>	<u>260,003</u>	<u>(228,784)</u>	<u>(40,974)</u>	<u>11,522</u>	<u>3,849,180</u>
Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	Gains and losses	At 31 December 2023
	£	£	£	£	£	£
Designated Land Reserve	1,074,278	-	-	-	-	1,074,278
Designated Investment Fund	1,569,786	-	-	-	-	1,569,786
Land Acquisition Reserve	120,000	-	-	-	-	120,000
Legal Contingencies Reserve	50,000	-	-	-	-	50,000
General funds	751,128	370,058	(142,598)	-	54,761	1,033,349
	<u>3,565,192</u>	<u>370,058</u>	<u>(142,598)</u>	<u>-</u>	<u>54,761</u>	<u>3,847,413</u>

Designated Land Reserve - This fund represents reserves tied up in the freehold land held by the charity and are not readily available.

Designated Investment Fund - This fund represents the investment in the subsidiary company, Heather Farm Ltd, which is a long term investment and not readily available.

Land Acquisition Reserve - The Trustees have established this fund to acquire land and access rights to protect the Common.

Legal Contingencies Reserve - This fund has been set up to meet potential legal costs arising from action required to protect the charity and its land.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

21 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:			
Tangible assets	1,114,479	-	1,114,479
Investments	2,258,055	149,443	2,407,498
Current assets/(liabilities)	476,646	-	476,646
	<u>3,849,180</u>	<u>149,443</u>	<u>3,998,623</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 December 2023:			
Tangible assets	1,120,780	-	1,120,780
Investments	2,232,159	163,817	2,395,976
Current assets/(liabilities)	494,474	-	494,474
	<u>3,847,413</u>	<u>163,817</u>	<u>4,011,230</u>

22 Related party transactions

In the year, £100,000 was loaned to the charity's subsidiary Heather Farm Limited (2023 - none).

23 Subsidiaries

In 2014 a wholly owned subsidiary was formed called 'Heather Farm Limited' (company number 9331836, registered in England & Wales) to develop and manage the remaining building at Heather Farm. At 31 December 2024 the profit for the year before the gift aided donation to the charity was £166,104 (2023: £57,178) and net assets were £1,687,559 (2023: £1,652,057).



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HORSELL COMMON PRESERVATION SOCIETY

England & Wales - Charity number 1123473

Accounts

Charity registration number 1123473

Company registration number 06460936 (England and Wales)

HORSELL COMMON PRESERVATION SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

HORSELL COMMON PRESERVATION SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Bate	(Resigned 8 October 2023)
	E Cuttle	(Resigned 4 October 2023)
	P Downes	
	A Halstead	
	C Hughes	
	Z Iqbal	(Resigned 30 May 2023)
	R Neale	(Resigned 21 November 2023)
	J Palk	(Resigned 7 July 2023)
	P Robinson	
	M Scott	
	C Kemp	(Appointed 21 November 2023)
	C L Brackley	(Appointed 28 May 2024)
	S Purbrick	(Appointed 24 May 2024)
Secretary	J Dalglish	
Charity number	1123473	
Company number	06460936	
Registered office	Heather Farm Horsell Common Woking GU21 4XY	
Auditor	Alliotts LLP Friary Court 13-21 High Street Guildford Surrey GU1 3DL	

HORSELL COMMON PRESERVATION SOCIETY

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Balance sheet	9
Notes to the financial statements	10 - 20

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Society are:-

1. The ownership provision and preservation of Horsell Common and other commons and open spaces for:-
 - (a) informal open air recreation and enjoyment by the public at large;
 - (b) the protection of the environment for future generations;
 - (c) the protection and management of habitats for all flora and fauna living on such commons and open spaces; and
2. Such other charitable activities or charitable undertakings as may in the opinion of the trustees promote and assist such objects.

Public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Significant activities and achievements against objectives

Organisational management

The day to day management of the Common is undertaken by Jeremy Dalton assisted by Rupert Millican. They are supported in all areas of their work by the Trustees.

Achievements and performance delivery of public benefit

This was another full year of work continuing the pro-active management of the Common

The involvement of the weekly and corporate volunteers can not be underestimated.

2000 trees were planted on Wheatsheaf Common following the flood alleviation works and the creation of the ponds.

Many of the corporate volunteers have been involved in building bird boxes with over 200 having been put up on the Common. Trustee Margo Scott is informally monitoring usage of the boxes. Swift boxes have been put up on the building at Heather Farm.

Work has continued with woodland management as part of our stewardship agreement.

Expert volunteers have been recruited to help with butterfly transects (monitoring). HCPS has been working with the Butterfly Conservation Trust. The background work was started in 2023 with the aim that meaningful data can be collected in 2024.

Rupert has also been doing reptile surveys.

Both Jeremy and Rupert have completed wildfire management training and have begun to implement the recommendations for heathland management to help prevent wildfires.

Heather is continuing to be mown to diversify the age structure which is good for both flora and fauna in and around the common.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Woodland clearing has been undertaken in the Danewell Gutter area to connect two areas of lowland heath.

Clearance work was carried out in the "Sandpit" to improve access and to clear the sandy slopes for insect populations.

With input from local resident groups work was carried out on the Rive Ditch / Wheatsheaf to continue the flood alleviation works.

Following a detailed roadside tree survey, work has been carried out on the "high risk" trees identified in the report. Work continues in 2024 on the "medium risk" trees.

Riverbank revetment work, pathway improvements and new footpaths have been completed in the Bourne Meadows at Heather Farm.

During 2023 a relationship was fostered with Surrey Choices for a partnership programme in 2024.

Financial review

Income for the Society mainly comes from grant funding and a gift aid payment from its subsidiary Heather Farm Limited, which operates as the Landlord for the site known as Heather Farm.

Reserves policy

Unrestricted Reserves

The trustees are mindful of the large contingent risks and opportunities associated with its objectives. With that in mind unrestricted reserves, which are shown in the accounts each year, are maintained for the following:-

- To reserve an amount equal to the book value of the freehold land the charity holds, to show that these monies are not readily available general funds (£1,074,278)
- to hold the investment in Heather Farm Ltd as a separate reserve to show that these monies are not readily available general funds (£1,569,786)
- to reserve sufficient capital to meet the cost of land acquisition and acquiring access rights to protect the common and secure and enhance its charitable objectives (£120,000)
- to reserve a fund to meet legal costs arising when action is required to protect our charity and its land holdings (£50,000)

The balance of the unrestricted reserves held in the general fund was £1,041,149 at the year end. Of this balance, £492,373 was held in investments to generate long term income for the charity, and a further £46,502 represented by the book value of fixed asset equipment held at the year end. This leaves our 'free' reserves at £502,274 at the year end, which are held to provide working capital to meet the cost of ongoing operations.

Restricted Reserves

a) SANG 1 (Suitable Alternative Natural Greenspace)

This was the first SANG and all payments have now been received from property developers via Woking Borough Council for the purpose of enhancing designated areas of the Common to encourage their public use. The residue of the fund is being used for future maintenance, mainly of the Peace Garden with costs of work on the common being taken from unrestricted reserves as part of ongoing common management.

b) SANG 2

This represents the balance of funds used to maintain the 57 acres at Heather Farm and Mimbridge open for public access, which are to be maintained in perpetuity through the legal agreement with Woking Borough Council (WBC).

c) Higher Tier Countryside Stewardship Grant

Countryside Stewardship gives incentives for land managers to look after their environment. Higher Tier is for land that requires more complex management tailored to the individual site. The HCPS agreement provides a sum of £17,000 pa and runs for 10 years from 2018.

Countryside Stewardship is administered by the Rural Payments Agency (RPA) on behalf of the Department for Environment, Food and Rural Affairs (Defra). Natural England provides technical advice in support of the scheme.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Investment policy

In accordance with the Articles of Association of the charity, the trustees have wide powers to hold, apply or invest the charity's monies, stocks and shares and shall in their absolute discretion if thought fit, provided that the appropriate professional advice has been sought. Trustees have the power to delegate to professional investment managers within clear investment policy guidelines. The charity's objective is to maximise return over the long term without exceeding the level of risk appropriate for a charity.

Major risks

The charity maintains a risk register which is regularly reviewed by trustees with practical precautions being implemented by officers and staff.

A key issue is the position of the charity as a substantial landowner. Insurance policies are in place offering significant Public and Employee Liability Insurance. The extent of the cover and the premiums paid are reviewed annually.

Structure, governance and management

The charity is controlled by its governing document the Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Bate	(Resigned 8 October 2023)
E Cuttle	(Resigned 4 October 2023)
P Downes	
A Halstead	
C Hughes	
Z Iqbal	(Resigned 30 May 2023)
R Neale	(Resigned 21 November 2023)
J Palk	(Resigned 7 July 2023)
P Robinson	
M Scott	
C Kemp	(Appointed 21 November 2023)
C L Brackley	(Appointed 28 May 2024)
S Purbrick	(Appointed 24 May 2024)

Recruitment and appointment of trustees

Trustees are appointed by the members of the company in accordance with its Articles of Association. New trustees are provided with extensive induction materials to familiarise them with the workings of the Society and their responsibilities as trustees.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Statement of trustees' responsibilities

The trustees, who are also the directors of Horsell Common Preservation Society for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



P Downes
Trustee

Date: 27 August 2024

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Opinion

We have audited the financial statements of Horsell Common Preservation Society (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Extent to which the audit was considered capable of detecting irregularities, including fraud

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, the Charities Act 2011, the Charities SORP, data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Audit response to risks identified

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Alliotts LLP

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**Chartered Accountants
Statutory Auditor**

Friary Court
13-21 High Street
Guildford
Surrey
GU1 3DL

Alliotts LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income and endowments from:							
Donations and legacies	2	292,607	-	292,607	152,920	-	152,920
Charitable activities	3	15,180	76,141	91,321	13,778	73,054	86,832
Other trading activities	4	44,996	-	44,996	26,477	-	26,477
Investments	5	17,275	-	17,275	10,826	-	10,826
Other income	6	-	-	-	29,250	-	29,250
Total income		370,058	76,141	446,199	233,251	73,054	306,305
Expenditure on:							
Charitable activities	7	142,598	71,637	214,235	141,559	55,026	196,585
Total expenditure		142,598	71,637	214,235	141,559	55,026	196,585
Net gains/(losses) on investments	12	54,761	-	54,761	(67,882)	-	(67,882)
Net income and movement in funds		282,221	4,504	286,725	23,810	18,028	41,838
Reconciliation of funds:							
Fund balances at 1 January 2023		3,565,192	159,313	3,724,505	3,541,382	141,285	3,682,667
Fund balances at 31 December 2023		3,847,413	163,817	4,011,230	3,565,192	159,313	3,724,505

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	14	1,120,780		1,121,880	
Investments	15	2,395,976		2,341,215	
		<u>3,516,756</u>		<u>3,463,095</u>	
Current assets					
Debtors	17	64,647		57,179	
Cash at bank and in hand		443,434		253,196	
		<u>508,081</u>		<u>310,375</u>	
Creditors: amounts falling due within one year	18	(13,607)		(48,965)	
Net current assets			494,474		261,410
Total assets less current liabilities			<u>4,011,230</u>		<u>3,724,505</u>
Net assets excluding pension liability			<u>4,011,230</u>		<u>3,724,505</u>
The funds of the charity					
Restricted income funds	20	163,817		159,313	
Unrestricted funds		3,847,413		3,565,192	
		<u>4,011,230</u>		<u>3,724,505</u>	

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees, as directors, acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the charitable company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 27 August 2024



P Downes
Trustee

Company registration number 06460936 (England and Wales)

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

Horsell Common Preservation Society is a private company limited by guarantee incorporated in England and Wales. The registered office is Heather Farm, Horsell Common, Woking, GU21 4XY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include to include certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs, including irrecoverable VAT, and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land	Not depreciated
Plant and equipment	10% on cost
Motor vehicles	10% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Taxation

The charity is exempt from taxation on its charitable activities.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	292,607	152,920

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

2 Income from donations and legacies

(Continued)

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts		
Subscriptions & donations	26,413	25,199
Gift aided donation from subsidiary company	262,797	124,257
Gift Aid receipts	3,397	3,464
	<u>292,607</u>	<u>152,920</u>

3 Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Performance related grants	11,222	76,141	87,363	13,091	73,054	86,145
Other income	3,958	-	3,958	687	-	687
	<u>15,180</u>	<u>76,141</u>	<u>91,321</u>	<u>13,778</u>	<u>73,054</u>	<u>86,832</u>

Performance related grants analysis

	2023 £	2022 £
RPA - Higher Countryside Stewardship	23,124	21,165
RPA - Single payments scheme	11,222	13,091
RPA - SANG project upkeep grant	53,017	51,889
	<u>87,363</u>	<u>86,145</u>

4 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Payments under licence	<u>44,996</u>	<u>26,477</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

5 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Investment income	17,275	10,826

6 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Net gain on disposal of tangible fixed assets	-	29,250

7 Expenditure on charitable activities

	2023 £	2022 £
Direct costs		
Staff costs	30,002	28,929
Common maintenance	26,387	55,824
Tree work	27,995	10,989
Higher Countryside Stewardship	19,598	-
SANG 2	27,717	44,124
SANG 1	24,322	10,902
	156,021	150,768
Share of support and governance costs (see note 8)		
Support	48,590	37,237
Governance	9,624	8,580
	214,235	196,585
Analysis by fund		
Unrestricted funds	142,598	141,559
Restricted funds	71,637	55,026
	214,235	196,585

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

8 Support costs allocated to activities

	2023 £	2022 £
Depreciation	9,451	7,426
Insurance, subscriptions & public relations	24,507	12,634
Office overheads	8,777	9,875
Other costs	157	204
Bookkeeping	5,698	7,098
Governance costs	9,624	8,580
	<u>58,214</u>	<u>45,817</u>
Analysed between:		
Charitable Expenditure	<u>58,214</u>	<u>45,817</u>

Governance costs includes payments to the auditors of £7,150 plus VAT (2022: £5,600 plus VAT) for audit fees.

9 Net movement in funds

	2023 £	2022 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	9,624	8,580
Depreciation of owned tangible fixed assets	9,451	7,426
Loss/(profit) on disposal of tangible fixed assets	-	(29,250)
	<u></u>	<u></u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>1</u>	<u>1</u>
Employment costs		
	2023 £	2022 £
Wages and salaries	49,500	47,827
Social security costs	576	651
Other pension costs	3,465	3,150
	<u>53,541</u>	<u>51,628</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

11 Employees

(Continued)

There were no employees whose annual remuneration was more than £60,000.

12 Gains and losses on investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Gains/(losses) arising on:		
Revaluation of investments	54,761	(67,882)

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Freehold land £	Plant and equipment £	Motor vehicles £	Total £
Cost				
At 1 January 2023	1,074,278	43,822	30,440	1,148,540
Additions	-	5,099	3,252	8,351
At 31 December 2023	1,074,278	48,921	33,692	1,156,891
Depreciation and impairment				
At 1 January 2023	-	23,616	3,044	26,660
Depreciation charged in the year	-	6,082	3,369	9,451
At 31 December 2023	-	29,698	6,413	36,111
Carrying amount				
At 31 December 2023	1,074,278	19,223	27,279	1,120,780
At 31 December 2022	1,074,278	20,206	27,396	1,121,880

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

15 Fixed asset investments

	Listed investments £	Other investments £	Total £
Cost or valuation			
At 1 January 2023	771,429	1,569,786	2,341,215
Valuation changes	54,761	-	54,761
At 31 December 2023	826,190	1,569,786	2,395,976
Carrying amount			
At 31 December 2023	826,190	1,569,786	2,395,976
At 31 December 2022	771,429	1,569,786	2,341,215

	Notes	2023 £	2022 £
Other investments comprise:			
Investments in subsidiaries	24	1,569,786	1,569,786

16 Financial instruments

	2023 £	2022 £
Carrying amount of financial assets		
Instruments measured at fair value through Statement of Financial Activities	826,190	771,429

17 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	61,240	53,643
Prepayments and accrued income	3,407	3,536
	64,647	57,179

18 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	985	865
Trade creditors	3,329	21,802
Other creditors	2,143	18,988
Accruals and deferred income	7,150	7,310
	13,607	48,965

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Retirement benefit schemes

	2023	2022
Defined contribution schemes	£	£
Charge to profit or loss in respect of defined contribution schemes	3,465	3,150

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2023	Incoming resources	Resources expended	At 31 December 2023
	£	£	£	£
SANG 1	127,858	-	(24,322)	103,536
SANG 2	(17,715)	53,017	(27,717)	7,585
Higher Countryside Stewardship	49,170	23,124	(19,598)	52,696
	<u>159,313</u>	<u>76,141</u>	<u>(71,637)</u>	<u>163,817</u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	At 31 December 2022
	£	£	£	£
SANG 1	138,760	-	(10,902)	127,858
SANG 2	(25,480)	51,889	(44,124)	(17,715)
Higher Countryside Stewardship	28,005	21,165	-	49,170
	<u>141,285</u>	<u>73,054</u>	<u>(55,026)</u>	<u>159,313</u>

Sang 1 and Sang 2 funds represent monies received to enhance and protect access to the Common and are for future maintenance.

Higher Tier Countryside Steward Grants have been awarded by the Rural Payments Agency (RPA) to look after the environment; the agreement lasts until 2028.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

21 Unrestricted funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	At 1 January 2023	Incoming resources	Resources expended	Gains and losses	At 31 December 2023
	£	£	£	£	£
Designated Land Reserve	1,074,278	-	-	-	1,074,278
Designated Investment Fund	1,569,786	-	-	-	1,569,786
Land Acquisition Reserve	120,000	-	-	-	120,000
Legal Contingencies Reserve	50,000	-	-	-	50,000
General funds	751,128	370,058	(142,598)	54,761	1,033,349
	<u>3,565,192</u>	<u>370,058</u>	<u>(142,598)</u>	<u>54,761</u>	<u>3,847,413</u>
	<u><u>3,565,192</u></u>	<u><u>370,058</u></u>	<u><u>(142,598)</u></u>	<u><u>54,761</u></u>	<u><u>3,847,413</u></u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	Gains and losses	At 31 December 2022
	£	£	£	£	£
Designated Land Reserve	1,074,278	-	-	-	1,074,278
Designated Investment Fund	1,569,786	-	-	-	1,569,786
Land Acquisition Reserve	120,000	-	-	-	120,000
Legal Contingencies Reserve	50,000	-	-	-	50,000
General funds	727,318	233,251	(141,559)	(67,882)	751,128
	<u>3,541,382</u>	<u>233,251</u>	<u>(141,559)</u>	<u>(67,882)</u>	<u>3,565,192</u>
	<u><u>3,541,382</u></u>	<u><u>233,251</u></u>	<u><u>(141,559)</u></u>	<u><u>(67,882)</u></u>	<u><u>3,565,192</u></u>

Designated Land Reserve - This fund represents reserves tied up in the freehold land held by the charity and are not readily available.

Designated Investment Fund - This fund represents the investment in the subsidiary company, Heather Farm Ltd, which is a long term investment and not readily available.

Land Acquisition Reserve - The Trustees have established this fund to acquire land and access rights to protect the Common.

Legal Contingencies Reserve - This fund has been set up to meet potential legal costs arising from action required to protect the charity and its land.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

22 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 December 2023:			
Tangible assets	1,120,780	-	1,120,780
Investments	2,232,159	163,817	2,395,976
Current assets/(liabilities)	494,474	-	494,474
	<u>3,847,413</u>	<u>163,817</u>	<u>4,011,230</u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
At 31 December 2022:			
Tangible assets	1,121,880	-	1,121,880
Investments	2,181,902	159,313	2,341,215
Current assets/(liabilities)	261,410	-	261,410
	<u>3,565,192</u>	<u>159,313</u>	<u>3,724,505</u>

23 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

24 Subsidiaries

In 2014 a wholly owned subsidiary was formed called 'Heather Farm Limited' (company number 9331836, registered in England & Wales) to develop and manage the remaining building at Heather Farm. At 31 December 2023 the profit for the year before the gift aided donation to the charity was £147,229 (2022: £159,446) and net assets were £1,742,108 (2022: £1,767,676).

HORSELL COMMON PRESERVATION SOCIETY

England & Wales - Charity number 1123473

Accounts

Charity registration number 1123473

Company registration number 06460936 (England and Wales)

HORSELL COMMON PRESERVATION SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

HORSELL COMMON PRESERVATION SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

J Bate
E Cuttle
P Downes
A Halstead
C Hughes
R Neale
P Robinson
M Scott

Secretary

J Dalglish

Charity number

1123473

Company number

06460936

Registered office

Heather Farm
Horsell Common
Woking
GU21 4XY

Auditor

Alliotts LLP
Friary Court
13-21 High Street
Guildford
Surrey
GU1 3DL

HORSELL COMMON PRESERVATION SOCIETY

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HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Society are:-

1. The ownership provision and preservation of Horsell Common and other commons and open spaces for:-
 - (a) informal open air recreation and enjoyment by the public at large;
 - (b) the protection of the environment for future generations;
 - (c) the protection and management of habitats for all flora and fauna living on such commons and open spaces; and
2. Such other charitable activities or charitable undertakings as may in the opinion of the trustees promote and assist such objects.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Organisational management

The day to day work on the Common is managed by Jeremy Dalton and Rupert Millican. They are supported in all areas by the Trustees. As part of the budget process for 2023, a 5 year plan has been worked on by the Estates Management committee to ensure continued pro-active management of the Common.

Achievements and performance delivery of public benefit

Some of the works achieved during the year are

- The weekly volunteer working parties continue to go from strength to strength. "Tree poppers" have been purchased to help with the removal of invasive species and a mechanical chipper is being used to convert the material into something usable rather than burning it.
- Clearing of paths to maintain access
- Continuation of the agreed 10 year forestry plan to maintain and improve habitats on the common
- Track repairs to allow visitors to the Common to access our Sandy Track car park.
- New fences around the Monument Road car park and clearing of some vegetation.
- Strimming and general maintenance of footpaths.
- Commissioning and implementing recommendations of a tree safety inspection of all roadside and boundary trees.
- Hire of specialist cutting equipment to diversify the age structure of Heather plants in the heathland areas (tractor and topper/collector).
- Creation of bare ground areas within heathland sites to benefit a wide range of fauna.
- Wildflower meadow management at Mimbridge Meadows and Bourne Fields using agricultural contractors.
- Installation of new posts around the green at the Cricketer's to protect the Common.
- Management of various amenity grassland sites enjoyed by the local community (Black Patch, Cricketers, Peace Garden, Pegasus).

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

- Clearing of some ditches which may have been contributing to local flooding issues.
- Replacing damaged dog faeces bins and adding more in key locations.
- Invasive species control to protect habitats using volunteers and contractors. Examples include Knotweed control and volunteers removing Rhododendron, Cherry Laurel and Himalayan Balsam.
- Participation in the Thames Basin Heath Week with a guided walk and lecture on heathland insects
- Insect surveys carried out in the Sand Pit and on Wheatsheaf Common
- Facilitated work by Surrey County Council contractors to create flood relief lagoons and pathways on Wheatsheaf Common

Much of this work could not be achieved without the ongoing dedication of our regular volunteers.

Wheatsheaf Common: The flood alleviation work was completed during 2022 by SCC and the work has now started in re-instating the land for continued habitat management.

Management of Horsell and Pyrford Commons requires liaison with organisations and services, such as the police, Surrey Fire and Rescue service, Woking Borough Council, local residents' associations, Surrey Wildlife Trust, Natural England, McLaren, English Heritage, the Forestry Commission, Surrey Heathland Project and the Thames Basin Heaths Partnership.

Financial review

Income for the Society mainly comes from grant funding and a gift aid payment from its subsidiary Heather Farm Limited, which operates as the Landlord for the site known as Heather Farm.

Unrestricted Reserves

The trustees are mindful of the large contingent risks and opportunities associated with its objectives. With that in mind unrestricted reserves, which are shown in the accounts each year, are maintained for the following:-

- To reserve an amount equal to the book value of the freehold land the charity holds, to show that these monies are not readily available general funds (£1,074,278)
- to hold the investment in Heather Farm Ltd as a separate reserve to show that these monies are not readily available general funds (£1,569,786)
- to reserve sufficient capital to meet the cost of land acquisition and acquiring access rights to protect the common and secure and enhance its charitable objectives (£120,000)
- to reserve a fund to meet legal costs arising when action is required to protect our charity and its land holdings (£50,000)

The balance of the unrestricted reserves held in the general fund was £751,128 at the year end. Of this balance, £442,116 was held in investments to generate long term income for the charity, and a further £47,602 represented by the book value of fixed asset equipment held at the year end. This leaves our 'free' reserves at £261,410 at the year end, which are held to provide working capital to meet the cost of ongoing operations.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Restricted Reserves

a) SANG 1 (Suitable Alternative Natural Greenspace)

This was the first SANG and all payments have now been received from property developers via Woking Borough Council for the purpose of enhancing designated areas of the Common to encourage their public use. The residue of the fund is being used for future maintenance, mainly of the Peace Garden with costs of work on the common being taken from unrestricted reserves as part of ongoing common management.

b) SANG 2

This represents the balance of funds used to maintain the 57 acres at Heather Farm and Mimbridge open for public access, which are to be maintained in perpetuity through the legal agreement with Woking Borough Council (WBC). The fund is in deficit as expenditure over the last few years has been in excess of the annual income received from WBC, but will be brought back into line in 2023 as less expenditure should take place.

c) Higher Tier Countryside Stewardship Grant

Countryside Stewardship gives incentives for land managers to look after their environment. Higher Tier is for land that requires more complex management tailored to the individual site. The HCPS agreement provides a sum of £17,000 pa and runs for 10 years from 2018.

Countryside Stewardship is administered by the Rural Payments Agency (RPA) on behalf of the Department for Environment, Food and Rural Affairs (Defra). Natural England provides technical advice in support of the scheme.

In accordance with the Articles of Association of the charity, the trustees have wide powers to hold, apply or invest the charity's monies, stocks and shares and shall in their absolute discretion if thought fit, provided that the appropriate professional advice has been sought. Trustees have the power to delegate to professional investment managers within clear investment policy guidelines. The charity's objective is to maximise return over the long term without exceeding the level of risk appropriate for a charity.

The charity maintains a risk register which is regularly reviewed by trustees with practical precautions being implemented by officers and staff.

A key issue is the position of the charity as a substantial landowner. Insurance policies are in place offering significant Public and Employee Liability Insurance. The extent of the cover and the premiums paid are reviewed annually.

Structure, governance and management

The charity is controlled by its governing document the Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Bate

E Cuttle

P Downes

A Halstead

C Hughes

Z Iqbal

(Appointed 12 October 2022 and resigned 30 May 2023)

H Lane

(Resigned 27 September 2022)

J Loeffler

(Resigned 19 July 2022)

R Neale

J Palk

(Appointed 12 October 2022 and resigned 7 July 2023)

P Robinson

M Scott

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees are appointed by the members of the company in accordance with its Articles of Association. New trustees are provided with extensive induction materials to familiarise them with the workings of the Society and their responsibilities as trustees.

Statement of trustees' responsibilities

The trustees, who are also the directors of Horsell Common Preservation Society for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that Alliotts LLP be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

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P Downes

Trustee

Date:

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Opinion

We have audited the financial statements of Horsell Common Preservation Society (the 'charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matter

The financial statements for the year ended 31 December 2020, forming the corresponding figures of the financial statements for the year ended 31 December 2021, are unaudited.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Extent to which the audit was considered capable of detecting irregularities, including fraud

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, the Charities Act 2011, the Charities SORP, data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

Audit response to risks identified

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Alliotts LLP

.....

Chartered Accountants

Statutory Auditor

Friary Court
13-21 High Street
Guildford
Surrey
GU1 3DL

Alliotts LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	3	152,920	-	152,920	119,506	-	119,506
Charitable activities	4	13,778	73,054	86,832	42,294	68,095	110,389
Other trading activities	5	26,477	-	26,477	42,780	-	42,780
Investments	6	10,826	-	10,826	3,957	17	3,974
Other income	7	29,250	-	29,250	-	-	-
Total income		233,251	73,054	306,305	208,537	68,112	276,649
<u>Expenditure on:</u>							
Charitable activities	8	141,559	55,026	196,585	115,180	56,642	171,822
Net gains/(losses) on investments	12	(67,882)	-	(67,882)	49,316	-	49,316
Net movement in funds		23,810	18,028	41,838	142,673	11,470	154,143
Fund balances at 1 January 2022		3,541,382	141,285	3,682,667	3,398,709	129,815	3,528,524
Fund balances at 31 December 2022		3,565,192	159,313	3,724,505	3,541,382	141,285	3,682,667

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14	1,121,880		1,084,706	
Investments	15	2,341,215		2,409,097	
			3,463,095		3,493,803
Current assets					
Debtors	17	57,179		5,963	
Cash at bank and in hand		253,196		195,931	
			310,375		201,894
Creditors: amounts falling due within one year	18	(48,965)		(13,030)	
Net current assets			261,410		188,864
Total assets less current liabilities			3,724,505		3,682,667
Income funds					
Restricted funds	19	159,313		141,285	
<u>Unrestricted funds</u>					
Designated funds:					
Designated Land Reserve		1,074,278		1,074,278	
Designated Investment Reserve		1,569,786		1,569,786	
Land Acquisition Reserve		120,000		120,000	
Legal Contingencies Reserve		50,000		50,000	
	20	2,814,064		2,814,064	
General unrestricted funds		751,128		727,318	
			3,565,192		3,541,382
			3,724,505		3,682,667

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2022

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees, as directors, acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the charitable company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....

P Downes

Trustee

Company registration number 06460936

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

Horsell Common Preservation Society is a private company limited by guarantee incorporated in England and Wales. The registered office is Heather Farm, Horsell Common, Woking, GU21 4XY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include to include certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs, including irrecoverable VAT, and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land	Not depreciated
Plant and equipment	10% on cost
Motor vehicles	10% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Taxation

The charity is exempt from taxation on its charitable activities.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	152,920	119,506
Donations and gifts		
Subscriptions & donations	25,199	24,433
Gift aided donation from subsidiary company	124,257	91,768
Gift Aid receipts	3,464	3,305
	152,920	119,506

4 Charitable activities

	Other Charitable Income	Other Charitable Income
	2022	2021
	£	£
Performance related grants	86,145	87,550
Other income	687	22,839
	86,832	110,389
Analysis by fund		
Unrestricted funds	13,778	42,294
Restricted funds	73,054	68,095
	86,832	110,389
Performance related grants		
RPA - Higher Countryside Stewardship	21,165	17,311
RPA - Single payments scheme	13,091	19,455
RPA - SANG project upkeep grant	51,889	50,784
	-	-
	86,145	87,550

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Payments under licence	26,477	42,780

6 Investments

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2022	2021	2021	2021
	£	£	£	£
Investment income	10,826	3,957	-	3,957
Interest receivable	-	-	17	17
	10,826	3,957	17	3,974

7 Other income

	Unrestricted funds	Total
	2022	2021
	£	£
Net gain on disposal of tangible fixed assets	29,250	-

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	28,929	39,936
Common maintenance	55,824	29,809
Tree work	10,989	996
Higher Countryside Stewardship	-	6,315
SANG 2	44,124	43,929
SANG 1	10,902	6,398
	<u>150,768</u>	<u>127,383</u>
Share of support costs (see note 9)	37,237	36,859
Share of governance costs (see note 9)	8,580	7,580
	<u>196,585</u>	<u>171,822</u>
Analysis by fund		
Unrestricted funds	141,559	115,180
Restricted funds	55,026	56,642
	<u>196,585</u>	<u>171,822</u>

9 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Depreciation	7,426	-	7,426	2,966	2,966
Insurance, subscriptions & public relations	12,634	-	12,634	12,667	12,667
Office overheads	9,875	-	9,875	11,991	11,991
Other costs	204	-	204	2,413	2,413
Bookkeeping	7,098	-	7,098	6,822	6,822
Audit fees	-	8,580	8,580	-	7,580
	<u>37,237</u>	<u>8,580</u>	<u>45,817</u>	<u>36,859</u>	<u>44,439</u>
Analysed between Charitable activities	<u>37,237</u>	<u>8,580</u>	<u>45,817</u>	<u>36,859</u>	<u>44,439</u>

Governance costs includes payments to the auditors of £5,600 plus VAT (2021-£4,950 plus VAT) for audit fees.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	1	1
	<u> </u>	<u> </u>
Employment costs	2022	2021
	£	£
Wages and salaries	24,532	33,955
Social security costs	1,247	2,627
Other pension costs	3,150	3,354
	<u> </u>	<u> </u>
	28,929	39,936
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

12 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Revaluation of investments	(67,882)	49,316
	<u> </u>	<u> </u>

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

14 Tangible fixed assets

	Freehold land	Plant and Motor vehicles equipment		Total
	£	£	£	£
Cost				
At 1 January 2022	1,074,278	29,662	27,950	1,131,890
Additions	-	14,160	30,440	44,600
Disposals	-	-	(27,950)	(27,950)
At 31 December 2022	1,074,278	43,822	30,440	1,148,540
Depreciation and impairment				
At 1 January 2022	-	19,234	27,950	47,184
Depreciation charged in the year	-	4,382	3,044	7,426
Eliminated in respect of disposals	-	-	(27,950)	(27,950)
At 31 December 2022	-	23,616	3,044	26,660
Carrying amount				
At 31 December 2022	1,074,278	20,206	27,396	1,121,880
At 31 December 2021	1,074,278	10,428	-	1,084,706

15 Fixed asset investments

	Listed investments £	Other investments	Total £
Cost or valuation			
At 1 January 2022	839,311	1,569,786	2,409,097
Valuation changes	(67,882)	-	(67,882)
At 31 December 2022	771,429	1,569,786	2,341,215
Carrying amount			
At 31 December 2022	771,429	1,569,786	2,341,215
At 31 December 2021	839,311	1,569,786	2,409,097

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

15 Fixed asset investments		(Continued)	
	Notes	2022 £	2021 £
Other investments comprise:			
Investments in subsidiaries	23	1,569,786	1,569,786
16 Financial instruments		2022 £	2021 £
Carrying amount of financial assets			
Instruments measured at fair value through Statement of Financial Activities		771,429	839,311
17 Debtors		2022 £	2021 £
Amounts falling due within one year:			
Trade debtors		53,643	2,460
Other debtors		-	1,063
Prepayments and accrued income		3,536	2,440
		57,179	5,963
18 Creditors: amounts falling due within one year		2022 £	2021 £
Other taxation and social security		865	1,340
Trade creditors		21,802	4,435
Other creditors		18,988	105
Accruals and deferred income		7,310	7,150
		48,965	13,030

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
SANG 1	145,159	-	(6,399)	138,760	-	(10,902)	127,858
SANG 2	(32,352)	50,800	(43,928)	(25,480)	51,889	(44,124)	(17,715)
Higher Countryside Stewardship	17,008	17,312	(6,315)	28,005	21,165	-	49,170
	<u>129,815</u>	<u>68,112</u>	<u>(56,642)</u>	<u>141,285</u>	<u>73,054</u>	<u>(55,026)</u>	<u>159,313</u>

Sang 1 and Sang 2 funds represent monies received to enhance and protect access to the Common and are for future maintenance.

Higher Tier Countryside Steward Grants have been awarded by the Rural Payments Agency (RPA) to look after the environment; the agreement lasts until 2028.

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 January 2021	Transfers	Balance at 1 January 2022	Incoming resources	Balance at 31 December 2022
	£	£	£	£	£
Designated Land Reserve	1,074,278	-	1,074,278	-	1,074,278
Designated Investment Fund	1,489,786	80,000	1,569,786	-	1,569,786
Land Acquisition Reserve	100,000	20,000	120,000	-	120,000
Legal Contingencies Reserve	50,000	-	50,000	-	50,000
	<u>2,714,064</u>	<u>100,000</u>	<u>2,814,064</u>	<u>-</u>	<u>2,814,064</u>

Designated Land Reserve - This fund represents reserves tied up in the freehold land held by the charity and are not readily available.

Designated Investment Fund - This fund represents the investment in the subsidiary company, Heather Farm Ltd, which is a long term investment and not readily available.

Land Acquisition Reserve - The Trustees have established this fund to acquire land and access rights to protect the Common.

Legal Contingencies Reserve - This fund has been set up to meet potential legal costs arising from action required to protect the charity and its land.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:						
Tangible assets	1,121,880	-	1,121,880	1,084,706	-	1,084,706
Investments	2,181,902	159,313	2,341,215	2,409,097	-	2,409,097
Current assets/(liabilities)	261,410	-	261,410	47,579	141,285	188,864
	<u>3,565,192</u>	<u>159,313</u>	<u>3,724,505</u>	<u>3,541,382</u>	<u>141,285</u>	<u>3,682,667</u>

22 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

23 Subsidiaries

In 2014 a wholly owned subsidiary was formed called 'Heather Farm Limited' (company number 9331836, registered in England & Wales) to develop and manage the remaining building at Heather Farm. At 31 December 2022 the profit for the year before the gift aided donation to the charity was £159,446 (2021: £150,104) and net assets were £1,767,676 (2021: £1,732,466).

Accounts

Charity registration number 1123473

Company registration number 06460936 (England and Wales)

HORSELL COMMON PRESERVATION SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

HORSELL COMMON PRESERVATION SOCIETY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Bate	(Appointed 28 September 2021)
	M Scott	(Appointed 26 January 2021)
	P Robinson	
	R Neale	
	C Hughes	
	P Downes	
	H Lane	
	E Cuttle	
	A Halstead	
Secretary	J Dalglish	
Charity number	1123473	
Company number	06460936	
Registered office	Heather Farm Horsell Common Woking GU21 4XY	
Auditor	Alliotts LLP Friary Court 13-21 High Street Guildford Surrey GU1 3DL	

HORSELL COMMON PRESERVATION SOCIETY

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HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the charity are:-

1. The ownership provision and preservation of Horsell Common and other commons and open spaces for:-
 - (a) informal open air recreation and enjoyment by the public at large;
 - (b) the protection of the environment for future generations;
 - (c) the protection and management of habitats for all flora and fauna living on such commons and open spaces; and
2. Such other charitable activities or charitable undertakings as may in the opinion of the trustees promote and assist such objects.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Organisational management

During 2021 Paul Rimmer, retired as Estate Manager after 30 years service to the charity. The Trustees wish to thank him for his hard work and dedication over many years. At the same time Ranger Rachel Woodman emigrated to New Zealand. This meant a complete change of staff. Rupert Millican joined in July as Senior Ranger with Jeremy Dalton following in August as Estate Manager.

They have both brought a different style and are working hard to bring themselves up to speed with the Common and its needs.

With the retirement of Paul Rimmer and the continued restrictions of Covid in the first half of the year 2021 was a year assessing what is required and putting plans into place for the next few years.

Some of the works achieved during the year are

- Clearing of paths to maintain access
- Additional and replacement benches are being installed in some areas (ie Bedser Trail circular walk) to increase accessibility for all
- Continuation of the agreed 10 year forestry plan to maintain and improve habitats on the common
- Donation of materials to local schools to facilitate educational projects
- Clearing of Warren Pond for habitat improvement
- Additional fencing to allow conservation grazing, this has major impact on habitat management
- Commissioning of a Disability Report to ensure that the site is meeting the highest standards
- Obtaining an independent Fire Risk Assessment from Chubb to ensure all current best practices are met and safeguards in place

Much of this work could not be achieved without the ongoing dedication of our regular volunteers.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Wheatsheaf Common: There is an ongoing project to provide better flood prevention and generally enhance the area for the benefit of all. The works are part of an agreement between the Society, Woking Borough Council, The Forestry Commission, Natural England and Surrey County Council. There has been a lot of antisocial behaviour (homeless camps and drug related issues) in the area in recent years and the works being carried out are aimed to improve this situation especially as Wheatsheaf Common is part of an area classified as SNCI (Site of Nature Conservation Importance).

In addition to the above, there is all the usual work of removing litter, car park and track maintenance and dog bin emptying. Management of Horsell and Pyrford Commons requires liaison with organisations and services, such as the police, Surrey Fire and Rescue service, Woking Borough Council, local residents' associations, Surrey Wildlife Trust, Natural England, McLaren, English Heritage, the Forestry Commission, Surrey Heathland Project and the Thames Basin Heaths Partnership.

Financial review

2021 was a difficult year for many charities and the Society was no exception. Accommodations was to be made with some of our tenants to enable them to survive loss of earnings. This ended mid year. Correspondingly Covid restrictions have made it difficult to carry out the full programme of common maintenance. These two factors have left the charity broadly in a cash neutral position for the year.

2022 has returned to normal.

Income for the charity mainly comes from grant funding and a gift aid payment from its subsidiary company, Heather Farm Limited, which operates as the landlord for the site known as Heather Farm and paid £91,768 to the charity in 2021 (2020:£82,449)

Unrestricted Reserves

The trustees are mindful of the large contingent risks and opportunities associated with its objectives. With that in mind unrestricted reserves, which are shown in the accounts each year, are maintained for the following:-

- To reserve an amount equal to the book value of the freehold land the charity holds, to show that these monies are not readily available general funds (£1,074,278)
- to hold the investment in Heather Farm Ltd as a separate reserve to show that these monies are not readily available general funds (£1,569,786)
- to reserve sufficient capital to meet the cost of land acquisition and acquiring access rights to protect the common and secure and enhance its charitable objectives (£120,000)
- to reserve a fund to meet legal costs arising when action is required to protect our charity and its land holdings (£50,000)

The balance of the unrestricted reserves held in the general fund was £727,318 at the year end. Of this balance, £669,311 was held in investments to generate long term income for the charity, and a further £10,428 represented by the book value of fixed asset equipment held at the year end. This leaves our 'free' reserves at £47,579 at the year end, which are held to provide working capital to meet the cost of ongoing operations. The trustees regard this amount as adequate and aim to build this amount in the future.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Restricted Reserves

a) SANG 1 (Suitable Alternative Natural Greenspace)

This was the first SANG and all payments have now been received from property developers via Woking Borough Council for the purpose of enhancing designated areas of the Common to encourage their public use. The residue of the fund is being used for future maintenance, mainly of the Peace Garden with costs of work on the common being taken from unrestricted reserves as part of ongoing common management.

b) SANG 2

This represents the balance of funds used to maintain the 57 acres at Heather Farm and Mimbridge open for public access, which are to be maintained in perpetuity through the legal agreement with Woking Borough Council (WBC). The fund is in deficit as expenditure over the last few years has been in excess of the annual income received from WBC, but will be brought back into line in 2022 as less expenditure should take place.

c) Higher Tier Countryside Stewardship Grant

Countryside Stewardship gives incentives for land managers to look after their environment. Higher Tier is for land that requires more complex management tailored to the individual site. The HCPS agreement provides a sum of £17,000 pa and runs for 10 years from 2018.

Countryside Stewardship is administered by the Rural Payments Agency (RPA) on behalf of the Department for Environment, Food and Rural Affairs (Defra). Natural England provides technical advice in support of the scheme.

In accordance with the Articles of Association of the charity, the trustees have wide powers to hold, apply or invest the charity's monies, stocks and shares and shall in their absolute discretion if thought fit, provided that the appropriate professional advice has been sought. Trustees have the power to delegate to professional investment managers within clear investment policy guidelines. The charity's objective is to maximise return over the long term without exceeding the level of risk appropriate for a charity.

The charity maintains a risk register which is regularly reviewed by trustees with practical precautions being implemented by officers and staff.

A key issue is the position of the charity as a substantial landowner. Insurance policies are in place offering significant Public and Employee Liability Insurance. The extent of the cover and the premiums paid are reviewed annually.

Structure, governance and management

The charity is controlled by its governing document the Articles of Association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Bate	(Appointed 28 September 2021)
M Scott	(Appointed 26 January 2021)
P Robinson	
R Neale	
C Hughes	
P Downes	
H Lane	
E Cuttle	
A Halstead	
R Hoyle	(Resigned 27 April 2021)
D Ludlow	(Resigned 14 May 2021)
J Leggett	(Resigned 19 July 2021)
J Loeffler	(Resigned 19 July 2022)

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) ***FOR THE YEAR ENDED 31 DECEMBER 2021***

Trustees are appointed by the members of the company in accordance with its Articles of Association. New trustees are provided with extensive induction materials to familiarise them with the workings of the Society and their responsibilities as trustees.

Auditor

In accordance with the company's articles, a resolution proposing that Alliotts LLP be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

P Downes

Trustee

25 August 2022

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees, who are also the directors of Horsell Common Preservation Society for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Opinion

We have audited the financial statements of Horsell Common Preservation Society (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matter

The financial statements for the year ended 31 December 2020, forming the corresponding figures of the financial statements for the year ended 31 December 2021, are unaudited.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Extent to which the audit was considered capable of detecting irregularities, including fraud

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, the Charities Act 2011, the Charities SORP, data protection, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

Audit response to risks identified

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HORSELL COMMON PRESERVATION SOCIETY

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Alliotts LLP

.....

**Chartered Accountants
Statutory Auditor**

Friary Court
13-21 High Street
Guildford
Surrey
GU1 3DL

Alliotts LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	3	119,506	-	119,506	107,175	-	107,175
Charitable activities	4	42,294	68,095	110,389	24,416	79,512	103,928
Other trading activities	5	42,780	-	42,780	26,600	-	26,600
Investments	6	3,957	17	3,974	4,747	463	5,210
Total income		208,537	68,112	276,649	162,938	79,975	242,913
Expenditure on:							
Charitable activities	7	115,180	56,642	171,822	89,181	79,474	168,655
Net gains/(losses) on investments	11	49,316	-	49,316	38,811	-	38,811
Net movement in funds		142,673	11,470	154,143	112,568	501	113,069
Fund balances at 1 January 2021		3,398,709	129,815	3,528,524	3,286,141	129,314	3,415,455
Fund balances at 31 December 2021		3,541,382	141,285	3,682,667	3,398,709	129,815	3,528,524

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	12	1,084,706		1,087,672	
Investments	13	2,409,097		1,901,102	
			3,493,803		2,988,774
Current assets					
Debtors	15	5,963		86,990	
Cash at bank and in hand		195,931		469,372	
			201,894		556,362
Creditors: amounts falling due within one year	16	(13,030)		(16,612)	
Net current assets			188,864		539,750
Total assets less current liabilities			3,682,667		3,528,524
Income funds					
Restricted funds	17	141,285		129,815	
<u>Unrestricted funds</u>					
Designated funds:					
Designated Land Reserve		1,074,278		1,074,278	
Designated Investment Reserve		1,569,786		1,489,786	
Land Acquisition Reserve		120,000		100,000	
Legal Contingencies Reserve		50,000		50,000	
	18	2,814,064		2,714,064	
General unrestricted funds		727,318		684,645	
			3,541,382		3,398,709
			3,682,667		3,528,524

HORSELL COMMON PRESERVATION SOCIETY

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2021

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The trustees, as directors, acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the charitable company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 25 August 2022

P Downes

Trustee

Company registration number 06460936

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

Horsell Common Preservation Society is a private company limited by guarantee incorporated in England and Wales. The registered office is Heather Farm, Horsell Common, Woking, GU21 4XY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include to include certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs, including irrecoverable VAT, and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land	Not depreciated
Plant and equipment	10% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.11 Taxation

The charity is exempt from taxation on its charitable activities.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	119,506	107,175
Donations and gifts		
Subscriptions & donations	24,433	22,227
Gift aided donation from subsidiary company	91,768	82,449
Gift Aid receipts	3,305	2,499
	119,506	107,175

4 Charitable activities

	Other Charitable Income	Other Charitable Income
	2021	2020
	£	£
Performance related grants	87,550	101,287
Other income	22,839	2,641
	110,389	103,928
Analysis by fund		
Unrestricted funds	42,294	24,416
Restricted funds	68,095	79,512
	110,389	103,928
Performance related grants		
RPA - Higher Countryside Stewardship	17,311	25,312
RPA - Single payments scheme	19,455	21,775
RPA - SANG project upkeep grant	50,784	54,200
	-	-
	87,550	101,287

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Payments under licence	42,780	26,600

6 Investments

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Investment income	3,957	-	3,957	4,530	-	4,530
Interest receivable	-	17	17	217	463	680
	<u>3,957</u>	<u>17</u>	<u>3,974</u>	<u>4,747</u>	<u>463</u>	<u>5,210</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

7 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure 2020 £
Staff costs	39,936	62,008
Common maintenance	29,809	16,919
Tree work	996	9,840
Higher Countryside Stewardship	6,315	8,304
SANG 2	43,929	42,400
SANG 1	6,398	4,396
	<u>127,383</u>	<u>143,867</u>
Share of support costs (see note 8)	36,859	22,388
Share of governance costs (see note 8)	7,580	2,400
	<u>171,822</u>	<u>168,655</u>
Analysis by fund		
Unrestricted funds	115,180	89,181
Restricted funds	56,642	79,474
	<u>171,822</u>	<u>168,655</u>

8 Support costs

	Support costs £	Governance costs £	2021 Support costs £	Governance costs £	2020 £
Depreciation	2,966	-	2,966	2,966	2,966
Insurance, subscriptions & public relations	12,667	-	12,667	5,697	5,697
Office overheads	11,991	-	11,991	7,033	7,033
Other costs	2,413	-	2,413	3,752	3,752
Bookkeeping	6,822	-	6,822	2,940	2,940
Audit fees	-	7,580	7,580	-	-
Independent Examination fees	-	-	-	-	2,400
	<u>36,859</u>	<u>7,580</u>	<u>44,439</u>	<u>22,388</u>	<u>24,788</u>
Analysed between Charitable activities	36,859	7,580	44,439	22,388	24,788

Governance costs includes payments to the auditors of £4,950 plus VAT (2020- £nil) for audit fees.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	1	1
	<u> </u>	<u> </u>
Employment costs	2021	2020
	£	£
Wages and salaries	33,955	51,739
Social security costs	2,627	3,926
Other pension costs	3,354	6,343
	<u> </u>	<u> </u>
	39,936	62,008
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Revaluation of investments	49,316	38,811
	<u> </u>	<u> </u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

12 Tangible fixed assets

	Freehold land	Plant and Motor vehicles equipment		Total
	£	£	£	£
Cost				
At 1 January 2021	1,074,278	29,662	27,950	1,131,890
At 31 December 2021	1,074,278	29,662	27,950	1,131,890
Depreciation and impairment				
At 1 January 2021	-	16,268	27,950	44,218
Depreciation charged in the year	-	2,966	-	2,966
At 31 December 2021	-	19,234	27,950	47,184
Carrying amount				
At 31 December 2021	1,074,278	10,428	-	1,084,706
At 31 December 2020	1,074,278	13,394	-	1,087,672

13 Fixed asset investments

	Listed investments £	Other investments	Total £
Cost or valuation			
At 1 January 2021	411,316	1,489,786	1,901,102
Additions	378,678	80,000	458,678
Valuation changes	49,317	-	49,317
At 31 December 2021	839,311	1,569,786	2,409,097
Carrying amount			
At 31 December 2021	839,311	1,569,786	2,409,097
At 31 December 2020	411,316	1,489,786	1,901,102

2021

2020

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

13	Fixed asset investments			(Continued)
	Other investments comprise:	Notes	£	£
	Investments in subsidiaries	21	1,569,786	1,489,786
14	Financial instruments		2021	2020
			£	£
	Carrying amount of financial assets			
	Instruments measured at fair value through Statement of Financial Activities		839,311	411,316
15	Debtors		2021	2020
			£	£
	Amounts falling due within one year:			
	Trade debtors		2,460	54,200
	Amounts owed by subsidiary undertakings		-	12,218
	Other debtors		1,063	-
	Prepayments and accrued income		2,440	20,572
			5,963	86,990
16	Creditors: amounts falling due within one year		2021	2020
			£	£
	Other taxation and social security		1,340	1,626
	Trade creditors		4,435	12,515
	Other creditors		105	321
	Accruals and deferred income		7,150	2,150
			13,030	16,612

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 31 December 2021
	£	£	£	£	£	£	£
SANG 1	149,092	463	(4,396)	145,159	-	(6,399)	138,760
SANG 2	(19,778)	54,000	(66,774)	(32,352)	50,801	(43,929)	(25,480)
Higher Countryside Stewardship	-	25,312	(8,304)	17,008	17,312	(6,315)	28,005
	<u>129,314</u>	<u>79,775</u>	<u>(79,474)</u>	<u>129,815</u>	<u>68,113</u>	<u>(56,643)</u>	<u>141,285</u>

Sang 1 and Sang 2 funds represent monies received to enhance and protect access to the Common and are for future maintenance.

Higher Tier Countryside Steward Grants have been awarded by the Rural Payments Agency (RPA) to look after the environment; the agreement lasts until 2028.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 January 2020	Incoming resources	Balance at 1 January 2021	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Designated Land Reserve	1,074,278	-	1,074,278	-	1,074,278
Designated Investment Fund	1,489,786	-	1,489,786	80,000	1,569,786
Land Acquisition Reserve	100,000	-	100,000	20,000	120,000
Legal Contingencies Reserve	50,000	-	50,000	-	50,000
	<u>2,714,064</u>	<u>-</u>	<u>2,714,064</u>	<u>100,000</u>	<u>2,814,064</u>

Designated Land Reserve - This fund represents reserves tied up in the freehold land held by the charity and are not readily available.

Designated Investment Fund - This fund represents the investment in the subsidiary company, Heather Farm Ltd, which is a long term investment and not readily available.

Land Acquisition Reserve - The Trustees have established this fund to acquire land and access rights to protect the Common.

Legal Contingencies Reserve - This fund has been set up to meet potential legal costs arising from action required to protect the charity and its land.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

19 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:						
Tangible assets	1,084,706	-	1,084,706	1,087,672	-	1,087,672
Investments	2,409,097	-	2,409,097	1,901,102	-	1,901,102
Current assets/(liabilities)	47,579	141,285	188,864	409,935	129,815	539,750
	<u>3,541,382</u>	<u>141,285</u>	<u>3,682,667</u>	<u>3,398,709</u>	<u>129,815</u>	<u>3,528,524</u>

20 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

21 Subsidiaries

In 2014 a wholly owned subsidiary was formed called 'Heather Farm Limited' (company number 9331836, registered in England & Wales) to develop and manage the remaining building at Heather Farm. At 31 December 2021 the profit for the year before the gift aided donation to the charity was £150,104 (2020: £91,768) and net assets were £1,732,466. (2020:£1,594,130).

Accounts

**HORSELL COMMON
PRESERVATION SOCIETY**



(A COMPANY LIMITED BY GUARANTEE)

UNAUDITED FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2020**

COMPANY NO: 06460936

REGISTERED CHARITY NUMBER: 1123473

HORSELL COMMON PRESERVATION SOCIETY
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FOR THE YEAR ENDED 31ST DECEMBER 2020

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HORSELL COMMON PRESERVATION SOCIETY

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31ST DECEMBER 2020

Registered Company name and number

Horsell Common Preservation Society, a Company limited by Guarantee
Registration number 06460936 (England and Wales)

Registered charity name and number

The Horsell Common Preservation Society
Registration number 1123473

Registered office

Heather Farm
Horsell Common
Woking, Surrey
GU21 4XY

Trustees

Chair

R Hoyle to 27 April 2021
P Downes from 27 April 2021

Treasurer

P Downes (F)

Other Trustees

E M Cuttle (E)
A J Halstead (Chair E)
R Hoyle (resigned 27 April 2021)
C Hughes (Chair P)
H Lane (E)
J Loeffler (F)
D Ludlow (resigned 14 May 2021)
R Neale (F)
P Robinson (P)
M Scott (appointed 26 January 2021) (E)
J Leggett (appointed 26 January 2021) (F)

F= Finance & Legal sub-committee

E= Estates Management sub-committee

P= PR sub-committee

Company Secretary

D Ludlow (resigned 14 May 2021)
J Dalglish (appointed 14 May 2021)

Directors of Heather Farm Limited (100% owned)

P Downes
J Loeffler
R Neale
P Rimmer
D Robbins

HORSELL COMMON PRESERVATION SOCIETY

REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

Independent Examiner

John Speed FCA FCIE
JS2 Limited
One Crown Square
Woking, Surrey
GU21 6HR

Solicitors

Moore Barlow
Concord House
165 Church Street East
Woking, Surrey
GU21 6HJ

Main Banker

National Westminster Bank Plc
PO Box 358
1 High Street
Woking, Surrey
GU21 1ZS

Investment Advisors

McInroy & Wood Ltd
Easter Alderston
Haddington, East Lothian
EH41 3SF

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2020

HIGHLIGHTS

- Membership has grown significantly in 2020.
- There has been a much higher footfall on the common during lockdown and many more people have come to appreciate the benefits of a walk in the woods and across the open heathland
- Despite drawbacks of the pandemic investment has been made in a new car park area increasing the capacity by 57 spaces
- in keeping with this "green" credentials investment has also been in an array of solar panels that will virtually make Heather Farm electrically self-sufficient
- 4 EV charging points have been installed in the Heather Farm Car Park

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document the memorandum and articles of association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of trustees

Trustees are appointed by the members of the company in accordance with the memorandum and articles of association. New trustees are provided with extensive induction materials to familiarise them with the workings of the Society and their responsibilities as trustees.

Related party disclosures

No transaction which would need to be disclosed has been notified by any trustee, in relation to the year, nor any balance outstanding from the previous years.

Declarations of interest

An agenda item for recording these, if any, appears on the agenda for each trustee meeting.

Risk management statement

The society maintains a risk register which is regularly reviewed by trustees with practical precautions being implemented by officers and staff.

A key issue is the position of the Society as a substantial landowner. Insurance policies are in place offering significant Public and Employee Liability Insurance. The extent of the cover and the premiums paid are reviewed annually.

Public benefit statement

Section 4 of the Charities Act 2011 requires the charity trustees to comply with their duty to have due regard to public benefit guidance published by the Charity Commission in exercising their powers or duties.

The trustees are mindful of this obligation and have been referring to the guidance when reviewing their aims and objectives and in planning their future activities. In particular they have considered how planned activities will contribute to the aims and objectives they have set.

HORSELL COMMON PRESERVATION SOCIETY
TRUSTEES' ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

Summary of the charity's objects and strategy for achieving them

The objects of the Society are:-

- (1) The ownership provision and preservation of Horsell Common and other commons and open spaces for:-
 - (a) informal open air recreation and enjoyment by the public at large;
 - (b) the protection of the environment for future generations;
 - (c) the protection and management of habitats for all flora and fauna living on such commons and open spaces; and
- (2) Such other charitable activities or charitable undertakings as may in the opinion of the trustees promote and assist such objects.

Achievements and performance delivery of public benefit

Covid-19 has had a major impact on Horsell Common, Pyrford Common and other parts of the Society's estate. There has been a big increase in the number of visitors, which has created problems with litter, the widening of paths during wet weather and complaints about badly behaved dogs.

Volunteer work parties, which help remove birch and pine scrub, had to be cancelled during the lockdown periods to comply with Covid regulations.

The main achievements in 2020 are set out below.

1. A 10-year Forestry Plan has been agreed with the Forestry Commission

Impact:

- Restoring priority heathland habitat
- Managing plantation conifer in clearfell rotation for SPA bird interests where public use and economic viability allow
- Removing any invasive non-native species such as rhododendron, laurel and bamboo
- Preserving and building the deadwood resource to benefit invertebrate and bird communities
- Applying appropriate thinning to control light levels to ground flora to preserve valuable vascular plant communities
- Leaving natural woodland processes to influence the character and succession of woodland habitats by applying a policy of minimal intervention where appropriate
- Carrying out ride management to benefit vascular plant and invertebrate communities especially Lepidoptera species
- Protecting open sandy banks and path edges for invertebrate interests, especially solitary bees and wasps
- Bracken, scrub control & glade creation
- Preserving & protecting the best examples of veteran trees
-

2. Scots pine woodland to the north of the Sand Pit has been thinned

Impact:

- Better growing conditions for the remaining trees and more light reaching the ground flora

3. Insect surveys have been carried out in the Sand Pit and on Horsell Birch and McLaren Park

Impact:

- Provides baseline information on insect diversity that can be related to the habitat and site management and used for future planning

4. Himalayan balsam has been reduced to small numbers in previously worked areas. In 2020 Hb removal was extended to the McLaren Park stretch of the Bourne

Impact:

- Removal of this invasive non-native plant allows native plants to grow and reduces riverbank erosion in the winter

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

5. Paths in the Heather Farm SANG meadows have been raised

Impact:

- Provides less muddy access for people walking round the meadows

6. The car park at Heather Farm has been extended and charging points installed for electric cars

Impact:

- An extra 57 parking spaces, including an extra 3 for disabled drivers and the installation of 6 electric car charging points

7. Preparations made to improve the appearance and accessibility of Wheatsheaf Common by thinning the woodland, removing holly scrub and restoring the Sheepwash pond

Impact:

- Tree work completed in late winter 2020. Further work to provide flood relief ponds will be done during the summer.

8. Volunteer work parties organised in January – March and September – October

Impact:

- Birch, gorse and pine scrub removed from heather areas to maintain the open heath habitat

Wheatsheaf Common: Although this has led to several discussions with local residents after work was started it is part of an ongoing project to provide better flood prevention and generally enhance the area for the benefit of all. The works are part of an agreement between the Society, Woking Borough Council, The Forestry Commission, Natural England and Surrey County Council. There has been a lot of antisocial behaviour (homeless camps and drug related issues) in the area in recent years and the works being carried out are aimed to improve this situation especially as Wheatsheaf Common is part of an area classified as SNCI (Site of Nature Conservation Importance).

In addition to the above, there is all the usual work of removing litter, car park and track maintenance and dog bin emptying. Management of Horsell and Pyrford Commons requires liaison with organisations and services, such as the police, Surrey Fire and Rescue service, Woking Borough Council, local residents' associations, Surrey Wildlife Trust, Natural England, McLaren, English Heritage, the Forestry Commission, Surrey Heathland Project and the Thames Basin Heaths Partnership.

Organisational management

Volunteer working parties were stopped when required to ensure the safety of both the Society's staff and the volunteers. This does not have a major impact on the current financial stability of the Charity as the work undertaken by the volunteers can be postponed and is not required to be undertaken by paid contractors.

Financial Review

2020 has been a difficult year for many charities and the Society was no exception. Accommodations had to be made with some of our tenants to enable them to survive the dramatic loss of earnings and this has continued into 2021. Correspondingly Covid restrictions have made it difficult to carry out the full programme of common maintenance. These two factors have left the Society broadly in a cash neutral position for the year. The outlook for 2021 remains uncertain and the Society has planned for a "return to normal" from 1 July 2021.

Income for the Society mainly comes from grant funding and a gift aid payment from the subsidiary. The current grant funding has not been impacted by Covid 19. This has meant that some essential work could be carried out. Other income comes from licencing space. The programme of licensing dog walkers was suspended as they were unable to carry out their businesses due to restrictions.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

Heather Farm Limited ("HFL")

The majority of the income for HFL is rental income from tenants who were seriously impacted by Covid 19 in 2020. During the year the lease agreements were amended, where appropriate, to secure the future income of HFL. During the year the employee of HFL has been placed on furlough at various times and all non-essential expenditure was cut. This means HFL was able to breakeven.

As the situation continues in 2021 this is being continually reviewed and monitored with ongoing discussions with the current tenants and plans put in place to resume payment of rent as and when the situation allows.

Reserves Policy

Unrestricted Reserves

The Trustees are mindful of the large contingent risks and opportunities associated with its objectives. With that in mind unrestricted reserves, which are shown in the accounts each year, are maintained for the following:-

- To reserve an amount equal to the book value of the freehold land the charity holds, to show that these monies are not readily available general funds (£1,074,278)
- to hold the investment in Heather Farm Ltd as a separate reserve to show that these monies are not readily available general funds (£1,489,786)
- to reserve sufficient capital to meet the cost of land acquisition and acquiring access rights to protect the common and secure and enhance its charitable objectives (£100,000)
- to reserve a fund to meet legal costs arising when action is required to protect our charity and its land holdings (£50,000)

The balance of the unrestricted reserves held in the general fund was £684,645 at the year end. Of this balance, £411,316 was held in investments to generate long term income for the charity, and a further £13,394 represented by the book value of fixed asset equipment held at the year end. This leaves our free reserves at £259,935 at the year end, which are held to meet ongoing operations.

Restricted Reserves

a) SANG 1 (Suitable Alternative Natural Greenspace)

This was the first SANG and all payments have now been received from property developers via Woking Borough Council for the purpose of enhancing designated areas of the Common to encourage their public use. The residue of the fund is being used for future maintenance.

b) SANG 2

57 acres at Heather Farm and Mimbridge open for public access and maintained in perpetuity through the legal agreement with Woking Borough Council. Work on SANG 2 was not directly impacted by Covid 19 restrictions.

c) Higher Tier Countryside Stewardship Grant

Countryside Stewardship gives incentives for land managers to look after their environment. Higher Tier is for land that requires more complex management tailored to the individual site. The HCPS agreement provides a sum of £17,000 pa and runs for 10 years from 2018.

Countryside Stewardship is administered by the Rural Payments Agency (RPA) on behalf of the Department for Environment, Food and Rural Affairs (Defra). Natural England provides technical advice in support of the scheme.

HORSELL COMMON PRESERVATION SOCIETY

TRUSTEES' ANNUAL REPORT (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

Investment policy and objectives

In accordance with the Memorandum and Articles of the Society the Trustees have wide powers to hold, apply or invest the Society's monies, stocks and shares and shall in their absolute discretion if thought fit, provided that the appropriate professional advice has been sought. Trustees have the power to delegate to professional investment managers within clear investment policy guidelines. The Society's objective is to maximise return over the long term without exceeding the level of risk appropriate for a Charity.

Responsibility Statement

The Trustees (who are also directors of Horsell Common Preservation Society for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law required the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the income and expenditure of the company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principals in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

P W E Downes – Trustee

Date: 27 July 2021

HORSELL COMMON PRESERVATION SOCIETY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020 as set out on pages 9 to 18.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

This report is made solely to the charity's trustees, as a body. My work has been undertaken so that I might state to the charity's trustees those matters which I am required to state to them in an independent examiners report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any party other than the charity and charity's trustees as a body, for my examination, for this report, or for the statement I have given below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

JOHN SPEED FCA FCIE

JS2 Limited
One Crown Square
Woking
Surrey
GU21 6HR

Date: 29 July 2021

HORSELL COMMON PRESERVATION SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES (including income and expenditure account) FOR THE YEAR ENDED 31ST DECEMBER 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Voluntary income	4	107,175	-	107,175	80,070
Charitable activities					
Grants receivable	6	21,775	79,512	101,287	98,202
Other charitable income		2,641		2,641	5,060
Other trading activities					
Payments under licence		26,600	-	26,600	52,090
Management fee		-	-	-	25,000
Investment income	5	4,747	463	5,210	9,221
Total income		162,938	79,975	242,913	269,643
Expenditure on:					
Charitable Activities					
Common maintenance and other project work	7	89,181	79,474	168,655	220,899
Total expenditure		89,181	79,474	168,655	220,899
NET INCOME		73,757	501	74,258	48,744
Other recognised gains					
Gain on investment assets	13	38,811	-	38,811	27,905
Net increase in funds	16	112,568	501	113,069	76,649
RECONCILIATION OF FUNDS					
Funds at beginning of the year		3,286,141	129,314	3,415,455	3,338,806
FUNDS AT END OF YEAR		3,398,709	129,815	3,528,524	3,415,455

All of the above amounts relate to continuing activities.

HORSELL COMMON PRESERVATION SOCIETY (a company registered by guarantee 06460936)**BALANCE SHEET****AS AT 31ST DECEMBER 2020**

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	12	1,087,672	1,090,638
Investments	13	<u>1,901,102</u>	<u>1,862,298</u>
		2,988,774	2,952,936
CURRENT ASSETS			
Debtors	14	86,990	67,832
Cash at bank and in hand		<u>469,372</u>	<u>402,691</u>
		556,362	470,523
CREDITORS			
Amounts falling due within one year	15	<u>(16,612)</u>	<u>(8,004)</u>
NET CURRENT ASSETS		<u>539,750</u>	<u>462,519</u>
NET ASSETS		<u><u>3,528,524</u></u>	<u><u>3,415,455</u></u>
FUNDS	16		
Unrestricted funds:			
General		684,645	572,077
Designated Investment Fund		1,489,786	1,489,786
Designated Land Reserve		1,074,278	1,074,278
Land Acquisition Reserve		100,000	100,000
Legal Contingencies Reserve		<u>50,000</u>	<u>50,000</u>
TOTAL UNRESTRICTED FUNDS		3,398,709	3,286,141
Restricted funds:			
SANG 1		145,159	149,092
SANG 2		(32,352)	(19,778)
Higher Countryside Stewardship		17,008	-
TOTAL RESTRICTED FUNDS		129,815	129,314
TOTAL FUNDS		<u><u>3,528,524</u></u>	<u><u>3,415,455</u></u>

For the year ending 31 December 2020 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. They were approved and authorised for issue by the directors on 27 July 2021 and signed on their behalf by:-

P Downes - Trustee

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

1. GENERAL INFORMATION

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Concord House, Church House, 165 Church Street East, Woking, Surrey, GU2 6HJ, United Kingdom.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP FRS102) and the Charities Act 2011.

3. ACCOUNTING POLICIES

Basis of preparation

The accounts present information about the charity as an individual undertaking and not about its group. In the opinion of the Trustees, the charitable company and its subsidiary undertaking comprise of a small group.

The charity has therefore taken advantage of the exemption provided by section 398 of the Companies Act 2006 not to prepare group accounts.

The financial statements have been prepared under the historical cost basis, as modified by the revaluation of investments which are included at market value.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The Trustees have given due consideration for the ongoing effects of the ongoing Covid-19 outbreak. Although there is the potential of some continued negative financial impact in the short-term in the subsidiary trading company, the finances of the Charity itself are largely unaffected by the situation.

The Trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

Income

Income is accounted for when the Charity has entitlement to the income, it is probable that the income will be received and the amount of income received can be measured reliably.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

Tangible fixed assets

The freeholds of the Common and other acquired land are shown at original cost with no depreciation. The cost of smaller fixed assets, improvements, or capital expenditure has been written off in the year in which the expense was incurred.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Tractor & Trailer -	10% on cost
Motor vehicle -	25% on cost

Investments and Investment Income

Investments are stated at market value. All dividends and interest are included in the Statement of Financial Activities on an accruals basis.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the Statement of Financial Activities.

Value Added Tax

The Society is not registered for VAT and therefore all costs are stated inclusive of VAT where applicable.

Gift Aid tax recovered

This is calculated on a company year basis to 31 December each year and brought into the accounts on a received basis. The Gift Aid tax in the accounts for this accounting year represents the repayment due for the year ended 31 December 2020.

4. VOLUNTARY INCOME

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Subscriptions & donations	22,227	-	22,227	20,081
Donation received from Heather Farm	82,449	-	82,449	57,285
Gift aid	2,499	-	2,499	2,164
	<u>107,175</u>	<u>-</u>	<u>107,175</u>	<u>80,070</u>

In the prior year, all voluntary income was unrestricted.

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

5. INVESTMENT INCOME

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Investment income	4,530	-	4,530	7,855
Deposit account interest	217	463	680	1,366
	<u>4,747</u>	<u>463</u>	<u>5,210</u>	<u>9,221</u>

In the prior year, deposit account interest of £997 was restricted. All other investment income was unrestricted.

6. GRANTS RECEIVABLE

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Rural Payments Agency:				
Higher Countryside Stewardship	-	25,312	25,312	22,019
Single payments scheme	21,775	-	21,775	22,679
SANG project upkeep grant	-	54,200	54,200	53,504
	<u>21,775</u>	<u>79,512</u>	<u>101,287</u>	<u>98,202</u>

In the prior year, the Single payments scheme income was unrestricted. All other grants receivable were restricted.

7. CHARITABLE ACTIVITIES

CURRENT YEAR

	2020 Direct Costs (Note 8) £	2020 Staff Costs (Note 11) £	2020 Support & Governance (Note 9) £	2020 Total Funds £	2019 Total Funds £
Common maintenance and other project work	<u>81,859</u>	<u>62,008</u>	<u>24,788</u>	<u>168,655</u>	<u>220,899</u>

PRIOR YEAR

	2019 Direct Costs (Note 8) £	2019 Staff Costs (Note 11) £	2019 Support & Governance (Note 9) £	2019 Total Funds £
Common maintenance and other project work	<u>120,809</u>	<u>73,946</u>	<u>26,144</u>	<u>220,899</u>

HORSELL COMMON PRESERVATION SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

8. COMMON MAINTENANCE & PROJECT WORK DIRECT COSTS

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Common maintenance	16,919	-	16,919	48,298
Tree work	9,840	-	9,840	13,054
Higher Countryside Stewardship	-	8,304	8,304	22,620
SANG 2	-	42,400	42,400	18,816
SANG 1	-	4,396	4,396	7,951
Freewheel Project	-	-	-	10,070
	26,759	55,100	81,859	120,809

In the prior year, the Higher Countryside Stewardship, SANG 1, SANG 2 and Freewheel Project expenditure was restricted. All other costs above were unrestricted.

9. SUPPORT & GOVERNANCE COSTS

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Support				
Insurance, subscriptions & public relations	5,697	-	5,697	6,539
Office overheads	7,033	-	7,033	6,974
Travel expenses	-	-	-	4
Other costs	3,752	-	3,752	3,329
Depreciation	2,966	-	2,966	2,966
Bookkeeping	2,940	-	2,940	3,932
Governance				
Independent Examiner's fee	2,400	-	2,400	2,400
	24,788	-	24,788	26,144

In the prior year, all governance costs were unrestricted.

10. TRUSTEES' REMUNERATION AND BENEFITS

Trustees are entitled to charge a flat £5 fee per meeting to cover the costs of attending meetings, in 2020 this was less than £500 (2019: < £500).

HORSELL COMMON PRESERVATION SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

11. STAFF COSTS

	2020 Unrestricted Funds	2020 Restricted Funds (SANG 1&2)	2020 Total Funds	2019 Total Funds
	£	£	£	£
Wages and salaries	31,401	20,338	51,739	62,548
Social security costs	2,383	1,543	3,926	5,691
Pension costs	3,850	2,493	6,343	5,707
	<u>37,634</u>	<u>24,374</u>	<u>62,008</u>	<u>73,946</u>
2019	<u>49,886</u>	<u>24,060</u>	<u>73,946</u>	

No employee received remuneration of more than £60,000 during the year (2019 - none).

An allocation of the time expended by Mr P Rimmer and volunteers for managing the operation of the SANG 1 & 2 Projects has been included in the project costs shown above in order to allow for the additional overheads involved with the project. This sum has been used to reduce the overhead and support costs as shown in Note 9.

12. TANGIBLE FIXED ASSETS

	Tractor and Trailer £	Motor Vehicle £	Freehold Land £	Total £
COST				
At 1 January 2020	29,662	27,950	1,074,278	1,131,890
Additions	-	-	-	-
At 31 December 2020	<u>29,662</u>	<u>27,950</u>	<u>1,074,278</u>	<u>1,131,890</u>
DEPRECIATION				
At 1 January 2020	13,302	27,950	-	41,252
Charge for the year	2,966	-	-	2,966
At 31 December 2020	<u>16,268</u>	<u>27,950</u>	<u>-</u>	<u>44,218</u>
NET BOOK VALUE				
At 31 December 2020	<u>13,394</u>	<u>-</u>	<u>1,074,278</u>	<u>1,087,672</u>
<i>At 31 December 2019</i>	<u>16,360</u>	<u>-</u>	<u>1,074,278</u>	<u>1,090,638</u>

The Society has a policy of writing off the cost of equipment as at the date of purchase. Equipment currently held by the Society consists of minor items of agricultural plant and office equipment.

HORSELL COMMON PRESERVATION SOCIETY
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2020

13. FIXED ASSET INVESTMENTS

	£
LISTED INVESTMENTS (HELD AT MARKET VALUE)	
Market value at 1 January 2020	372,512
Additions at cost	-
Sales proceeds	(7)
Gain on investment assets	<u>38,811</u>
At 31 December 2020	<u>411,316</u>
 100% SHAREHOLDING IN SUBSIDIARY COMPANY (HELD AT COST)	
Heather Farm Limited (100% Shareholding)	
 At 31 December 2019 and 31 December 2020	 1,489,786
 TOTAL	
At 31 December 2020	<u><u>1,901,102</u></u>
 At 31 December 2019	 <u><u>1,862,298</u></u>

The Listed Investments are held in the McInroy & Wood Balanced Fund. The book cost of investments at the year end was £357,443 (2019: £357,450).

14. DEBTORS

	2020	2019
	£	£
Trade debtors	54,200	55,595
Prepayments & accrued income	20,572	12,237
Amounts due from subsidiary	<u>12,218</u>	<u>-</u>
	<u><u>86,990</u></u>	<u><u>67,832</u></u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Social security and other taxes	1,626	2,504
Other creditors	12,836	3,350
Accrued expenses	<u>2,150</u>	<u>2,150</u>
	<u><u>16,612</u></u>	<u><u>8,004</u></u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

16. MOVEMENT IN FUNDS - CURRENT YEAR

	Brought Forward 01-Jan-20 £	Income £	Expenditure & Transfers £	Investment gains/ (losses) £	Carried Forward 31-Dec-20 £
RESTRICTED FUNDS					
SANG 1	149,092	463	(4,396)	-	145,159
SANG 2	(19,778)	54,200	(66,774)	-	(32,352)
Higher Countryside Stewardship	-	25,312	(8,304)	-	17,008
	<u>129,314</u>	<u>79,975</u>	<u>(79,474)</u>	<u>-</u>	<u>129,815</u>

	Brought Forward 01-Jan-20 £	Income £	Expenditure & Transfers £	Investment gains/ (losses) £	Carried Forward 31-Dec-20 £
DESIGNATED FUNDS					
Designated Land Reserve	1,074,278	-	-	-	1,074,278
Designated Investment Fund	1,489,786	-	-	-	1,489,786
Land Acquisition Reserve	100,000	-	-	-	100,000
Legal Contingencies Reserve	50,000	-	-	-	50,000
	<u>2,714,064</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,714,064</u>

	Brought Forward 01-Jan-20 £	Income £	Expenditure & Transfers £	Investment gains/ (losses) £	Carried Forward 31-Dec-20 £
GENERAL FUNDS					
General Fund	572,077	162,938	(89,181)	38,811	684,645
	<u>572,077</u>	<u>162,938</u>	<u>(89,181)</u>	<u>38,811</u>	<u>684,645</u>

SUMMARY OF FUNDS - CURRENT YEAR

	Brought Forward 01-Jan-20 £	Income £	Expenditure & Transfers £	Investment gains/ (losses) £	Carried Forward 31-Dec-20 £
Designated funds	2,714,064	-	-	-	2,714,064
General	572,077	162,938	(89,181)	38,811	684,645
Total unrestricted funds	<u>3,286,141</u>	<u>162,938</u>	<u>(89,181)</u>	<u>38,811</u>	<u>3,398,709</u>
Restricted funds	<u>129,314</u>	<u>79,975</u>	<u>(79,474)</u>	<u>-</u>	<u>129,815</u>
	<u>3,415,455</u>	<u>242,913</u>	<u>(168,655)</u>	<u>38,811</u>	<u>3,528,524</u>

HORSELL COMMON PRESERVATION SOCIETY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31ST DECEMBER 2020

17. MOVEMENT IN FUNDS - PRIOR YEAR

	<i>Brought Forward</i>			<i>Investment gains/</i>	<i>Carried Forward</i>
	<i>1 Jan 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>(losses)</i>	<i>31 Dec 2019</i>
	£	£	£	£	£
RESTRICTED FUNDS					
SANG 1	156,046	997	(7,951)	-	149,092
SANG 2	(30,406)	53,504	(42,876)	-	(19,778)
Higher Countryside Stewardship	-	22,019	(22,019)	-	-
Freewheel Project	10,070	-	(10,070)	-	-
	<u>135,710</u>	<u>76,520</u>	<u>(82,916)</u>	<u>-</u>	<u>129,314</u>

	<i>Brought Forward</i>			<i>Investment gains/</i>	<i>Carried Forward</i>
	<i>1 Jan 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>(losses)</i>	<i>31 Dec 2019</i>
	£	£	£	£	£
DESIGNATED FUNDS					
Designated Land Reserve	1,074,278	-	-	-	1,074,278
Designated Investment Fund	1,489,786	-	-	-	1,489,786
Land Acquisition Reserve	100,000	-	-	-	100,000
Legal Contingencies Reserve	50,000	-	-	-	50,000
	<u>2,714,064</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,714,064</u>

SUMMARY OF FUNDS - PRIOR YEAR

	<i>Brought Forward</i>			<i>Investment gains/</i>	<i>Carried Forward</i>
	<i>1 Jan 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>(losses)</i>	<i>31 Dec 2019</i>
	£	£	£	£	£
<i>Designated funds</i>	2,714,064	-	-	-	2,714,064
<i>General</i>	489,032	193,123	(137,983)	27,905	572,077
<i>Total unrestricted funds</i>	<u>3,203,096</u>	<u>193,123</u>	<u>(137,983)</u>	<u>27,905</u>	<u>3,286,141</u>
 <i>Restricted funds</i>	 135,710	 76,520	 (82,916)	 -	 129,314
	<u>3,338,806</u>	<u>269,643</u>	<u>(220,899)</u>	<u>27,905</u>	<u>3,415,455</u>

18. RELATED PARTY DISCLOSURES

During the year trustees paid subscriptions to the charity at the standard members rate.

There have been no other related party transactions in the year.

During the year the charity received management charges of £Nil (2019: £25,000) and charitable donations of £82,449 (2019: £57,825), from the subsidiary company, Heather Farm Limited.

19. ULTIMATE CONTROLLING PARTY

There were no ultimate controlling parties during the year ended 31 December 2020.

20. TRADING COMPANY

On 28th November 2014 a wholly owned subsidiary company was formed called "Heather Farm Limited", company number 9331836 Registered in England & Wales to develop and manage the remaining building at Heather Farm. At 31st December 2020 the Statement of Financial Position was £91,768.