Charity Registration No. 1123458

Company Registration No. 05618351 (England and Wales)

LEEK WOOTTON VILLAGE HALL LIMITED

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 NOVEMBER 2021

LEEK WOOTTON VILLAGE HALL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Roselyn Commander Mr Ian Watson Mrs Lorraine Davis Mrs Genevieve Wilson
Secretary	Mr John Steen
Charity number	1123458
Company number	05618351
Registered office	70 Priory Road Kenilworth Warwickshire CV8 1LQ

LEEK WOOTTON VILLAGE HALL LIMITED

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LEEK WOOTTON VILLAGE HALL LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 NOVEMBER 2021

The trustees present their annual report and financial statements for the year ended 30 November 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objects are to provide a village hall for the use of the inhabitants of Leek Wootton for meetings, lectures and classes and for other forms of recreation and leisure.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

The Government Rules regarding the Coronavirus Covid-19 pandemic required the temporary closure of the village at various times during the last year. We provided Covid-19 Risk Assessments for the village hall users and had briefing meetings with the "regular" users to require them to comply with the village hall risk assessments and for them to have their own Covid-19 Risk Assessments for when the village hall was ale to be used.

John Steen continued to undertake the duties of Company Secretary and Lorraine Davis continued with the duties of Honorary Treasurer.. The Bookings Secretary, Sigrun Fewtrill has continued to keep the village hall users informed of when the village hall has been open or closed due to Covid-19 and to arrange the bookings that have been possible during the year.

Mary Robins has continued to manage the outside contractors in cleaning the village hall to meet Covid-19 requirements and has also ensured that regular checks have been undertaken to meet fire regulation and insurers requirements.

The maintenance of the hall has continued with the commitment of various committee members, particularly John Steen and Mary Robbins. The major expenditure during the year has been the cutting and removal of unsafe trees in the garden by a tree surgeon and the cleaning and treatment of the roof tiles to remove a build-up of moss, together with the replacement of damaged gutters (after obtaining competitive tenders from three roofing contractors).

The Parish Council have not been able to pursue their commitment to getting the Car Park developed and resurfaced due to the funding arrangements being put on hold because of Covid-19. We pursued the drain survey and have a proposal for the route of a new foul drain to be undertaken at the same time as the car park works (when the funding becomes available).

Thanks to the whole committee (and their relatives) for their continued enthusiasm and commitment to keep the village hall functioning for the benefit of local organisations and other users.

Financial review

Reserves are being held in the account, to be utilised as and when required for the maintenance and future capital expenditure of the village hall, which is now 23 years old and some of the original installations will require replacement or major refurbishment (e.g. heating units to the main hall and reception areas, a new foul drain, replacement patio doors, development and resurfacing of the car park). Other expenditure, such as redecoration and general maintenance, would anticipate to be paid from revenue income.

We have received some Covid-19 grants from the Local Authority during the last year to compensate for the temporary closure of the village hall and we have Warwick District Council's agreement to not pay rates on the building for the current year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management
The name of the charity is Leek Wootton Village Hall Limited, registration number 1123458

The principle officer is Mr I. V. Watson, 7 The Meadows, Leek Wootton, Warwick CV35 7QQ

The current trustees are Mr I. V. Watson, Mrs R, Commander, Mrs L. M. Davis and Mrs G. B. A. Wilson.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:
Mrs Roselyn Commander
Mr Ian Watson
Mrs Lorraine Davis
Mrs Genevieve Wilson

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Funds held as custodian trustee
All assets are included in the enclosed accounts.

The trustees' report was approved by the Board of Trustees.

Ian V Watson

Mr Ian Watson

Dated: 4 May 2022

LEEK WOOTTON VILLAGE HALL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LEEK WOOTTON VILLAGE HALL LIMITED

I report to the trustees on my examination of the financial statements of Leek Wootton Village Hall Limited (the charity) for the year ended 30 November 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Flemons & Co Limited

Dated: 4 May 2022

LEEK WOOTTON VILLAGE HALL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 NOVEMBER 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Income from:			
Donations, grants and legacies	2	18,637	10,000
Charitable acitivities			
Hall hire	3	13,691	11,360
Total income		32,328	21,360
Expenditure on:			
Hire of hall			
Management & administration costs	4	24,346	14,532
Total charitable expenditure		24,346	14,532
Net income for the year/ Net movement in funds		7,982	6,828
Fund balances at 1 December 2020		320,858	314,030
Fund balances at 30 November 2021		328,840	320,858

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

LEEK WOOTTON VILLAGE HALL LIMITED

BALANCE SHEET

AS AT 30 NOVEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	8		277,661		278,289
Current assets					
Debtors	9	447		924	
Cash at bank and in hand		52,242		42,457	
		52,689		43,381	
Creditors: amounts falling due within one year	10	(1,510)		(812)	
Net current assets			51,179		42,569
Total assets less current liabilities			328,840		320,858
Income funds					
Unrestricted funds			328,840		320,858
			328,840		320,858

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 November 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 4 May 2022

Ian V Watson

Mr Ian Watson
Trustee

Company Registration No. 05618351

1 Accounting policies

Charity information

Leek Wootton Village Hall Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 70, Priory Road, Kenilworth, Warwickshire, CV8 1LQ.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The financial statements are the first to be prepared under FRS 102 section 1A. The date of transition to FRS 102 section 1A was 1 December 2015. There has been no effect on the accounting policies or on the opening equity and profit for the comparative period.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1 Accounting policies **(Continued)**

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	
Fixtures and fittings	15% Reducing balance

The residual values of assets and their useful economic lives are reviewed at the end of each accounting period to determine whether those assets have suffered an impairment loss.
If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

2 Donations, grants and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Government grants receivable	18,637	10,000

3 Charitable acitivities

	Hall hire 2021	**Hall hire 2020**
	£	**£**
Sales within charitable activities	13,691	11,360

4 Hire of hall

	2021	**2020**
	£	**£**
Share of support costs (see note 5)	22,920	13,051
Share of governance costs (see note 5)	1,426	1,481
	24,346	14,532

5 Support costs

	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Depreciation	-	627	627	713	
Heat and light	2,463	-	2,463	1,663	
Postage, stationery and advertising	172	-	172	158	
Cleaning	3,266	-	3,266	3,196	
Water rates & ground rent	242	-	242	449	
Repairs & renewals	11,986	-	11,986	3,562	
Insurance	1,190	-	1,190	1,040	
Sundry expenses	141	-	141	723	
Website costs	700	-	700	-	
Booking secretary's wages & expenses	2,760	-	2,760	2,260	
Legal and Professional	-	799	799	768	Governance
	22,920	1,426	24,346	14,532	
Analysed between					
Charitable activities	22,920	1,426	24,346	14,532	

Governance costs includes payments to the independant examiners of £552 (2020- £552).

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
1	1

There were no employees whose annual remuneration was more than £60,000.

8 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Total
	£	£	£
Cost			
At 1 December 2020	274,236	27,673	301,909
At 30 November 2021	274,236	27,673	301,909
Depreciation and impairment			
At 1 December 2020	-	23,621	23,621
Depreciation charged in the year	-	627	627
At 30 November 2021	-	24,248	24,248
Carrying amount			
At 30 November 2021	274,236	3,425	277,661
At 30 November 2020	274,236	4,053	278,289

9 Debtors

	2021	2020
Amounts falling due within one year:	£	£
Prepayments and accrued income	447	924

10 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	1,510	812