

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023 FOR
HA MEEM FOUNDATION**

CONTENTS OF THE FINANCIAL STATEMENTS

	Page
Charity Overview.....	3
Trustee's Report.....	4-5
Independent Examiner's Report.....	6
Statement of Financial Activities.....	7
Balance Sheet.....	8
Notes To the Financial Statements.....	9-13
Movement in Funds Analysis.....	14
Declaration by Trustee's.....	15

Charity overview

CHARITY NAME	HA MEEM FOUNDATION
CHARITY NUMBER	1123451
REGISTERED ADDRESS	Sipson Road Sipson West Drayton UB7 0JG
TRUSTEES	DJAMEL AYACHI Dr RIZWAN SALEEM SHEIKH MOHD. FARIDZ SHEIKH SALEH
ACCOUNTANTS	SYON ASSOCIATES 6 PORTLAND BUSINESS CENTRE MANOR HOUSE LANE DATCHET SL3 9EG
BANKERS	HSBC 127 HIGH STREET HOUNSLOW MIDDLESEX TW3 1QH

Trustee's Report

TRUSTEES' REPORT

The Trustees present their annual report and unaudited financial statements for the period ended 31 March 2023 and confirm that they comply with the Charities Act 2011, as amended by the Charities Act 2006, the Trust Deed and the Charities SORP applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

ADMINISTRATIVE INFORMATION

Trustees who have served for the period ended 31 March 2023:

- DJAMEL AYACHI
- Dr RIZWAN SALEEM
- SHEIKH MOHD. FARIDZ SHEIKH SALEH

STRUCTURE, GOVERNANCE AND MANAGEMENT

HMF is a registered charity with registration number 1123451 and governed by its constitution. The charity is managed by its trustees who are listed on page one of this report. The trustees are elected by the members in the charity's Annual General Meeting.

OBJECTIVES AND ACTIVITIES

The objects of the charity are to establish a place of Islamic learning for students of all abilities, without any political or sectarian bias. HMF endeavours to teach Islam in a pure and preserved form, thereby enabling individuals to come closer to its essence, free from the confusion often embedded within the media, culture and modern day society.

During the year the charity carried out its activities in furtherance of its objectives, the detail accounts of the charity's activities and projects are published in the charity's annual reports.

The charity have strengthen its financial base in respect of both unrestricted and restricted funds which will enhance the charity's future to continued success towards the achievement of its objectives.

FINANCIAL REVIEW AND RESERVES POLICY

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level, which equates to approximately six months unrestricted expenditure. This provides sufficient funds to cover management, administration and support cost. Unrestricted funds were maintained at this level throughout the year and are regularly reviewed by the management. However with the relocation to a new premise the funds have decreased in line with the increased cost of rent and advanced deposit. The charity is confident with its annual fun fair and fundraising activities the reserve will be replenished.

RISK MANAGEMENT

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:



Dr RIZWAN SALEEM

INDEPENDANT EXAMINER'S REPORT TO THE TRUSTEES

INDEPENDANT EXAMINER'S REPORT TO THE TRUSTEES

We report on the accounts of HA MEEM FOUNDATION for the year ended 31st March 2023, which are set out on pages 6 to 9

This report is made solely to the trustees, as a body, in accordance with section 154 of the Charities Act 2011 (the 2011 Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees, as a body, for my work, for this report, or for the opinions I have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEE'S AND EXAMINER

The trustees (who are also directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under the company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the general with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedure undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts presents a 'true and fair view' and the report is limited to those matters set out in in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect, the requirements:
- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records, comply with the accounting requirement of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommend Practice: Accounting and Reporting by Charities; have not been met; or
- which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Date: 26/01/2024

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022
Income:							
Donations	1	£412,206.00	£0.00	£412,206.00	£361,600.00	£0.00	£361,600.00
Total Income		£412,206.00	£0.00	£412,206.00	£361,600.00	£0.00	£361,600.00
Expenditure on:							
Charitable activities	1	£342,167.00	£0.00	£342,167.00	£344,173.00	£0.00	£344,173.00
Total expenditure		£342,167.00	£0.00	£342,167.00	£344,173.00	£0.00	£344,173.00
Net Movement in Funds		£70,039.00	£0.00	£70,039.00	£17,427.00	£0.00	£17,427.00

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BALANCE SHEET – As At 31 March 2023

	Notes	2023 £	2022 £
Fixed assets	3	468,000	450,000
Current assets	4	112,326	61,277
Prepayments and accrued income	5	<u>11,992</u>	<u>11,992</u>
		<u>124,318</u>	<u>73,269</u>
Net current assets		<u>124,318</u>	<u>73,269</u>
Total assets less current liabilities		592,318	523,269
Creditors: amounts falling due after more than one year	6	<u>(30,560)</u>	<u>(31,550)</u>
Net assets		<u>561,758</u>	<u>491,719</u>
Net Reserves		<u>561,758</u>	<u>491,719</u>

NOTES TO THE FINANCIAL STATEMENTS

1	Income	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds		Funds	Funds	
		2023	2023	2023	2022	2022	2022
	Donations	23,350.00	-	-	35,240.00	-	-
	Donations - Sisters Hardship Fund	225.00	-	-	233.00	-	-
	Events Income	2,226.00	-	-	1,146.00	-	-
	Exam Fee Income	1,409.00	-	-	2,770.00	-	-
	LNS Donations	-	-	-	1,442.00	-	-
	Other Income	9,114.00	-	-	9,803.00	-	-
	School Fees Income	371,632.00	-	-	298,123.00	-	-
	School Trip Income	4,250.00	-	-	12,843.00	-	-
	Total	412,206.00	-	-	361,600.00	-	-

2	Charitable activities	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds		Funds	Funds	
		2023	2023	2023	2022	2022	2022
	Wages and salaries	168,802	-	-	153,055	-	-
	Pensions	12,573	-	-	9,657	-	-
	Employer's NI	12,149	-	-	33,820	-	-
	Staff training and welfare	280	-	-	1,310	-	-
	Travel and subsistence	1,475	-	-	3,128	-	-
	Rent	35,977	-	-	47,969	-	-
	Rates	-	-	-	2,330	-	-
	Council Tax	580	-	-	110	-	-
	Gas	12,596	-	-	8,357	-	-
	Water	315	-	-	296	-	-
	Telephone and fax	1,650	-	-	967	-	-
	Stationery and printing	2,292	-	-	2,460	-	-
	Subscriptions	5,851	-	-	3,797	-	-
	Bank charges	1,059	-	-	940	-	-
	Insurance	7,846	-	-	2,006	-	-
	Research Ed Fund Expenses	7,061	-	-	9,780	-	-
	Cleaning and clothing	3,657	-	-	4,843	-	-
	Software	6,080	-	-	11,388	-	-
	Repairs and maintenance	35,029	-	-	18,101	-	-
	School Trip	1,745	-	-	10,163	-	-
	Teaching Resources	7,351	-	-	3,896	-	-
	Consultancy fees	6,023	-	-	1,270	-	-
	Advertising and PR	-	-	-	211	-	-
	Other legal and professional	2,588	-	-	367	-	-
	Other direct costs	7,188	-	-	13,952	-	-
	Depreciation	2,000	-	-	-	-	-
	Total	342,167.00	-	-	344,173.00	-	-

3	Fixed Assets	2023	2022
		£	£
	Land and Buildings	450,000	450,000
	Fixtures and Fittings	20,000	-
	Depreciation during the year	(2,000)	-
	Total	468,000.00	450,000.00
4	Current assets	2023	2022
	HM Main	51,370.50	31,940.20
	HM Research Account	16,703.23	7,233.50
	LNS MAIN	31,767.14	17,908.90
	LNS BUSINESS	12,481.40	4,194.60
	Total	112,322.27	61,277.20
5	Prepayments		
		11,992.00	11,992.00
	Total	11,992.00	11,992.00
6	Creditors: amounts falling due after more than one year		
	Suhail Chaudhary	260.00	260.00
	ASCC	31,290.00	33,280.00
	Total	31,550.00	33,540.00

1 Accounting policies

Charity information

HA MEEM FOUNDATION is a registered charity, registration number: 1123451, incorporated in England and Wales. The registered office is Inglenook, Sipson Lane, Sipson, West Drayton, Middlesex, UB7 0JG.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts. In making this assertion the trustees have considered the current uncertain economic conditions due to the Coronavirus pandemic. The trustees have not yet seen any adverse impact on the charity however they continue to assess its impact on the going concern basis of accounting. The trustees believe that the charity has a strong asset base which, combined with its cash reserves, will enable it to meet the challenges presented by this virus and to continue with its charitable objectives.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

Donations are accounted for on a receivable basis as soon as they are capable of accurate financial measurement.

1 Accounting policies

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated items have been met, the receipt of economic benefit from the use by the charity of the items probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

Donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period

Grants are accounted for in the year in which they are receivable in accordance with the terms of the grant.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Direct Charitable Expenditure

Expenditure which is directly attributable to specific activities has been allocated directly.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Held at Cost
Leasehold improvements	Lease period
Fixtures and fittings	10% Straight Line
Computers	10% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1 Accounting policies

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Pensions

In line with recent changes in pension legislation HA MEEM FOUNDATION has enrolled eligible employees into an auto-enrolment pension scheme. The basic contributions for the scheme are 3% of pensionable earnings by the charity and 5% by the employees. Pension costs are charged to the Statement of Financial Activities as

1.12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Movement in Fund Analysis

<u>Incoming Resources</u>	Restricted Funds	Unrestricted Funds	Funds 2023	Funds 2022
Total Income	-	£412,206.00	£412,206.00	£361,600.00
TOTAL INCOMING RESOURCES	-	£412,206.00	£412,206.00	£361,600.00
Resources Expended				
Operating Expenses	-	£342,167.00	£342,167.00	£344,173.00
TOTAL RESOURCES EXPENDED	-	£342,167.00	£342,167.00	£344,173.00
NET MOVEMENT IN FUNDS	-	£70,039.00	£70,039.00	£17,427.00
RECONCILIATION OF FUNDS				
TOTAL FUNDS Brought forward	-	£491,718.30	£491,718.30	£474,291.30
NET MOVEMENT IN FUNDS	-	£70,039.00	£70,039.00	£17,427.00
TOTAL FUNDS Carried forward	-	£561,757.30	£561,757.30	£491,718.30

DECLARATION BY TRUSTEE'S

Strategic Partnership

HA MEEM FOUNDATION continues to maintain a strategic relationship with Noahs Ark(ASCC) a UK registered charity with similar objectives and aims. A memorandum of understanding which allows the sharing of resources and knowledge has been in place since inception. The charity has provided an interest free loan of £31,290.00 to Ha Meem Foundation.

Furthermore a strategic relationship has been entered into with a HMC another UK registered charity which shares similar objectives and aims.

Related party transactions

During the year no transactions were carried out with the trustees while they were holding an office.

Funds

Unrestricted funds comprised of those funds, which the trustees are free to use in accordance with the charity's objectives.

Restricted funds are funds, which have been given for particular purposes and projects.

Contingent Liabilities

The trustees are not aware of any contingent liabilities, which would affect these financial statements and the position of the charity as a whole.