



Tea Leaf Trust

Registered Charity Number: 123427

Trustees' Report and Financial Statements

For the Year Ended 31 December 2020

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1. Reference and Administrative Details

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2015.

Registered Charity number

123427

Principal office

2 Miles Cross Cottages
Miles Cross
Symondsbury
Bridport
Dorset

Trustees

Caoimhe Ní Eochagáin (2014)
Emma Richards (2020)
James Houston (2019)
Laurenne Ajayi (2016)
Stéphanie Ray (2019)
Tim Pare (2008)
Yasmene B. Shah (2008)
Naveen Subramaniam (2021)

Independent Examiner

Hilary Adams

Structure, Governance and Management

Governing document

Tea Leaf Trust is a charity registered in England and Wales. The charity (registered charity number 123427) was entered on the Register of Charities on 3 April 2008. The charity is overseen by its Board of Trustees to raise funds and work in partnership with Tea Leaf Vision Centres for Professional Development to deliver educational development projects in Sri Lanka. The areas of primary focus for our work are the tea estate areas and surrounding towns and villages.

The Trustees meet on a quarterly basis to review expenditure, set priorities and review progress against strategic goals and key performance indicators. They also provide mentoring and guidance to the Central Team of Tea Leaf Vision, who lead on the development and expansion of the organisation in Sri Lanka. Trustees undergo a formal recruitment and selection process and are given the training considered necessary to perform their role effectively.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place. Measures are in place to ensure this happens on an annual basis.

2. Message from the Chair

Despite 2020 being a very challenging year the world over, it proved particularly so for the tea communities in Sri Lanka. We are very proud to say that this did not hinder the passion and commitment of the Tea Leaf Vision staff teams to support our students, their families and the wider communities we serve.

All of the Tea Leaf Vision (TLV) Centres for Professional Development were closed in line with government guidelines for the majority of the year and our outreach programmes were suspended, yet the staff teams of TLV adapted to the situation to provide free, high quality education for young people through online mediums. Despite the disruptions, a total of 341 students participated in various courses through our three centres now operating in Sri Lanka, with over 47,000 community members benefitting from their service projects. Students



whose studies were disrupted last year were offered the chance to study with TLV again in 2021. In addition, the Employability Department worked hard to address the increased unemployment rate amongst alumni due to COVID-19 and its impact on key sectors such as the tourism industry. They successfully set up new channels for employment through organisations such as the Ethical Tea Partnership Sri Lanka.

In addition, Tea Leaf Trust leveraged its membership on the Global Giving platform to raise funds that enabled the teams in Sri Lanka to respond to the impact of the COVID-19 pandemic on tea communities. The staff teams went from running educational centres to also coordinating a humanitarian operation that supplied vital food and medical supplies to members of the most isolated and impoverished communities in the country. Tea Leaf Trust and the local team raised nearly \$20,000 and reached 2,147 families - over 13,000 people. The Central Team continued to prioritise the emotional wellbeing of our students, staff, alumni and community throughout this challenging context as well as supporting the government response.



TLV continued to progress as an organisation in a myriad of ways. The partnership with T-Field Child Development Federation, who support the implementation of our 'satellite' centre in Talawakelle, was strengthened while new partnerships were developed. Tea Leaf Trust signed two MOUs with ethical tourism companies in advance of tourism returning to the country. We also successfully diversified our funding streams by forging partnerships with four tea companies to receive a small share of their profits while simultaneously raising awareness of the work Tea Leaf Trust does. The Teacher Training initiative made possible through the Rotary Teacher Training Global Grant programme progressed well by adopting a blended approach of online and in-person delivery, when the situation would allow. A total of 19 government school teachers engaged in classes focused on improving English language skills and confidence in teaching English. The new teaching and staffing model which preserves the quality of education, reduces running costs and increases our output of qualified teachers to support our expansion was successfully piloted in 2020 in our centre in Nuwara Eliya, and will now be introduced in Maskeliya.



One of the biggest successes of 2020 was the Central Team securing the largest grant ever awarded to TLV through Kindernothilfe, a German NGO. Kindernothilfe are now partnering with TLV to set up women's self-help groups throughout the tea estates that will champion the rights of women, children and tea estate communities more broadly. The Central Team completed a comprehensive feasibility study as part of the process. They have undergone training and implementation is due to start in early 2021, a new venture that has brought great excitement with it.

It is with great pride and gratitude that I write this. Despite 2020 throwing all it could at the teams in Sri Lanka, they continued to deliver on the vision and mission of TLV with integrity, grit, empathy and compassion. Yet, they also went above and beyond by continuing to progress the organisation and responding to the needs of those most marginalised in their communities in a way they had never done before. It goes without saying, they are the heart of Tea Leaf Vision and invaluable role models for their students and the communities we serve.

From all of us at Tea Leaf Trust, I would like to take this opportunity to extend our thanks both to everyone who has supported us, and to the staff in Sri Lanka who are responsible for this success. We couldn't do this without you.

With warm regards,

Caoimhe Ní Eochagáin
Chair, Tea Leaf Trust

3. Objectives and Activities

The objectives of the charity are:

1. Assisting people to obtain and retain employment through training, imparting skills, education, and creation of opportunity;
2. Helping people of low income or in poverty regardless of their religion, culture gender or personal situations;
3. Assisting in building and construction projects that will provide shelter and infrastructure for local people for enhancement of their education, and of their standard of life through the development of agriculture, industry, trade, water supply and sanitation; and
4. Any other activities necessary for or ancillary to the foregoing objects.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

3.1 Why We Do It

Despite arriving in Sri Lanka over 160 years ago, little has changed for the Indian-origin Tamil communities who pick some of the world's best quality tea. Private tea companies and government have established systems to cultivate a dependent, uneducated workforce. Ignoring basic human rights, the hopeless servitude results in complex social problems including high rates of alcoholism and domestic violence. With a lack of both formal and informal support systems for youth, incidences of deliberate self-harm and suicide are higher in the tea plantations, where we work, than other parts of Sri Lanka – and this within a country that has the 4th highest rate of suicide in the world.

Young people from the tea estates are often discriminated against when seeking employment as they are seen as inferior and incapable third-class citizens. Poverty causes estate youth to drop out of school to support family incomes; in a country where only 6.7% of the 20 million population live in extreme poverty, 80% of the young adults attending our centres live on less than \$1 a day. These young adults remain trapped within the tea estate system, or take exploitative and dangerous work as domestic servants or labourers in urban areas.

Our role in service of the tea estate communities remains flexible in response to need, demonstrated significantly over the course of this year. The impact of the lockdowns caused by COVID-19 - alongside the terrible effect of the pandemic itself - have hit the tea estate communities hard, where people live hand to mouth and not being allowed out to work means not being able to feed themselves or their families.

3.2 What We Do

The aim of the Tea Leaf Vision Centres is to facilitate the development of tea estate communities through practical and relevant education. The education provided is focused on supporting young people to be equipped with the appropriate skills for the formal job market and to build their emotional resilience. The curriculum focuses on: English language proficiency; business/entrepreneurship and I.T.; professionalism and employment support; community service; personal development; and emotional health.

Tea Leaf Vision is unique. The two main educational centres in Maskeliya and Nuwara Eliya and the satellite centre we run in Tallawakelle in partnership with T-Field are run by a staff team all under the age of 35 and all of whom are graduates of the programme themselves. As these staff are from the local tea estates they provide strong, positive role models for their communities and have in-depth insight into their students' lives. In addition to activities provided through the centres, Tea Leaf Vision makes a significant impact on the communities it serves, facilitated by the insight of both staff and students.

4. Impact

In 2020, Tea Leaf Vision implemented both educational and community service projects that directly impacted at least 61,308 people, even with the difficulties faced in programme delivery resulting from COVID-19 disruption. Whilst the Community English Programme and Children's Activity Programme were not able to run as a result of the disruption caused by the COVID-19 pandemic, a programme of community support was established, reaching 13,660 people who were in need as a result of lockdown restrictions. This is additional to the Main and Advanced Diplomas run at the Tea Leaf Vision's three main centres, **TLV Maskeliya**, established in 2010; **TLV Nuwara Eliya**, established in 2017; and **TLV Tallawakelle**, established in 2019 and commencing operation in 2020, run in partnership with T-Field.

4.1 Impact in Numbers

Year/ Programme*	MD	AD	CEP	SP	CAP	BEP	TTP	CRP	Annual Total
2010	101	0	650	2,000	0	113	N/A	N/A	2,864
2011	107	11	590	3043	1507	162	N/A	N/A	5,420
2012	155	12	1750	1820	2611	216	N/A	N/A	6,564
2013	148	13	1895	19000	1877	288	N/A	N/A	23,221
2014	135	17	1932	10889	2855	235	N/A	N/A	16,063
2015	146	15	1885	26315	2024	254	N/A	N/A	30,639
2016	155	15	1864	46,165	2016	331	N/A	N/A	50,546
2017	233	14	2045	35340	2068	258	N/A	N/A	39,958
2018	261	12	2104	62,149	2123	210	N/A	N/A	66,859
2019	236	8	836	81,748	2,091	381	N/A	N/A	85,300
2020	304	17	0**	47,268	0**	40	19	13,660	61,308
Total	1,981	134	15,551	335,737	19,172	2,488	19	13,660	388,742

** Cancelled as a result of COVID-19.

Please note that some figures from previous years have been updated to accurately reflect programme reach in response to updated monitoring and evaluation data.

*Table Key

MD - Main Diploma

AD - Advanced Diploma

CEP - Community English Programme

SP - Service Projects

CAP - Children's Activity Programme

BEP - Basic English Programme

TTP - Teacher Training Programme

CRP - COVID-19 Relief Programme

5. Fundraising Review

In line with our shift to a leaner, more efficient delivery model at the Centres, our fundraising efforts have reflected our transition to a new, diverse funding strategy; without the ongoing support of our long-term funder, the LBR Foundation, we have worked hard to build and strengthen new and existing relationships to ensure we are able to continue funding our important work.

Trusts and Foundations

- Though funding was provided for 2020, the partnership with our primary funder - LBR Foundation - was paused going forward due to the impact of the pandemic.
- 2020 represented the final year of The Fore Grant (£10,000), which for the past three years has covered central team core costs.
- In response to global health crisis, Tea Leaf Trust secured a Global Giving Microgrant worth \$1,000 USD, and additional funding was secured from The Fore RAFT (Rapid Response Grant) worth £5,000.

Partnerships

- The Central Team worked hard to secure funding from Kindernothilfe, with the project commencing early in 2021.
- We have built several partnerships with tea companies, including Thieves Tea, who have committed to donating a portion of their profits on a quarterly basis. Other partnerships include new relationships with Gecko Sri Lanka and SCOT.
- Our ongoing relationship with Rotary continues to be a meaningful source of support: The Rotary Clubs of Keswick, Seaford, Guernsey and Sidcup have all supported us with small grants that have had a big impact, whilst Rotary International and the Rotary Clubs of Bathavon and Colombo West have been critical in facilitating the Rotary Teacher Training project.
- We commenced a new relationship with Great Speech Writing, which has made a small grant to support our Speech and Advocacy work.

Crowdfunding & Philanthropic Platforms

- Tea Leaf Trust has had incredible success through Global Giving, one of the largest fundraising platforms globally. It is through Global Giving that we were able to launch a successful campaign to raise funds - nearly \$20,000 - to allow the team on the ground to distribute much needed resources to tea estate families during the pandemic.

We would like to thank everyone who has supported Tea Leaf Trust in 2020 and over the years: one-off donors, regular donors, trusts and foundations, corporate partners and everyone in between. Your support is the reason we have been able to continue this work, for which we are extremely grateful.

6. Financial Review

Tea Leaf Trust is the UK registered charity that exists to support the development and delivery of our work in Sri Lanka. In Sri Lanka, Tea Leaf Vision is registered as a separate organisation, with full permission to operate in country. One of the key components of the role of Tea Leaf Trust in the UK is raising funds to facilitate this work. All of Tea Leaf Trust's programmes are delivered in Sri Lanka, so whilst funds raised in the UK (or elsewhere) may go through the UK accounts, almost all expenditure – other than administrative costs representing less than 1% of overall expenditure and covered by donations from the Board - occurs in Sri Lanka.

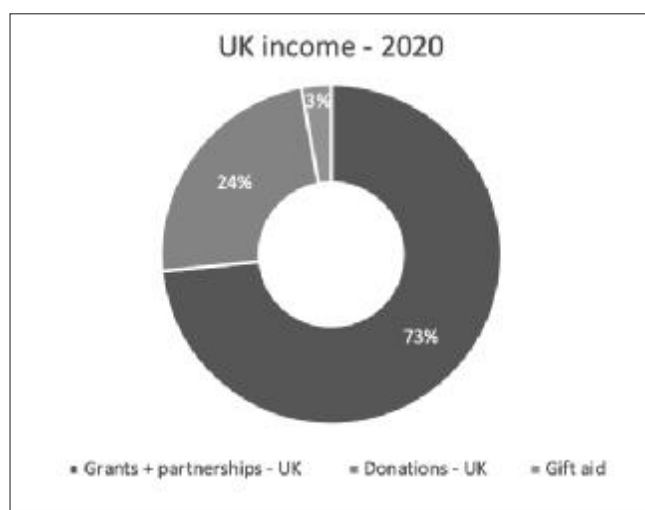
As such, the UK income generated and administrative costs incurred are discussed in the following sections specifically. However to present a reflective view of the overall operations of Tea Leaf Trust and Tea Leaf Vision, the tables in the final section are included to give a complete representation of the overall finances of the organisation in the UK and Sri Lanka, based on an average exchange rate for 2020 of 1GBP – 243.96 LKR.

6.1 Income

The charity received support from organisations and individuals from within Sri Lanka, including LBR Foundation Sri Lanka and T-Field CDF, the latter of which funded the opening of a third satellite teaching centre in Tallawakelle. Over £6,000 was raised within Sri Lanka as part of an initial emergency COVID-19 appeal in March 2020, whilst other local donations reduced compared to 2019. The income received and costs incurred from within Sri Lanka are audited independently to national requirements within Sri Lanka.

In 2020, we launched one emergency COVID-19 appeal and continued to raise funds through the GlobalGiving platform, as well as entering into several partnerships with tea businesses to support the diversification of our donor base. Our partnership continues with Amma, a social enterprise in the tea estates to which Tea Leaf Trust provides strategic and operational support.

The pie chart below shows the split of our UK income only, with our financial structure and full income and expenditure detailed in the tables below.



6.2 Administrative Costs

Tea Leaf Trust only employs local staff in Sri Lanka, with UK operations run by volunteers. As a result, UK administrative costs represent around 1% of the entire charity expenditure. A further 10% funds our Central Team in Sri Lanka who manage the projects on the ground, working to deliver programme expansion and ensuring the curriculum as well as staff development are of the highest standards, funded primarily by The Fore in 2020. The remaining 90% is spent directly on projects.

2020 Income – UK and Sri Lanka

Category	Item	Amount - 2020	Amount - 2019
Grants	Grants - UK	£55,733	£31,497
	Grants - SL	£31,956	£44,063
Earned Income	Volunteer Programme	-	£100
	Earned Income – interest income (+ UK paid contract research in 2020)	£2,449	£1,979
	Amma	£5,872	£20,733
	Earned Income TLV (school fees, private classes, business fair)	£3,538	£10,463
Donations	Donations - UK	£18,025	£12,919
	Gift Aid	£2,153	£808
	Donations - SL	£7,445	£6,018
	Other	-	£3,053
	TOTAL	£127,171	£131,633
	<i>Of which Sri Lanka</i>	<i>£50,780</i>	<i>£86,409</i>
	<i>Of which UK</i>	<i>£76,391</i>	<i>£45,224</i>

2020 Expenditure – UK and Sri Lanka

Location	Expenditure	Amount – 2020	Amount - 2019
SL	Central Team + admin costs	£12,082	£14,081
	TLV Maskeliya - Centre	£30,635	£31,110
	TLV Maskeliya - Tea Leaf Trust	-	£7,194
	TLV Nuwara Eliya	£22,601	£37,841
	TLV Palmerston	£5,403	£1,694
	Mobile Library Project	£3,389	£6,003
	Amma	£22,565	£21,239
	Teacher training	£3,182	-
	COVID-19 response	£18,202	-

	Kinder Not Hilfe programme	£86	-
UK	Fundraising costs	-	£136
	Trustee expenses	£335	£567
	Administrative costs	£760	£656
	TOTAL	£119,240	£120,552

Reserves Policy

The Trustees aim to hold a minimum of three months' salaries for our local staff in reserves. The charity is operating within their reserves at the year end.

7. Forward Strategy

Tea Leaf Trust has expanded from one to three centres in the last three years, as well as launching an English Teacher Training programme in 2020, supported by Rotary International and targeting government school English teachers with poor English language skills. In addition to this, our partnership with Kindernothilfe is now underway, following a feasibility and assessment phase, training for staff and recruitment of alumni as coordinators to roll out the programme in their respective communities. We are proud to say that we have funding in place to meet the costs of our projects for 2021. In 2020, our partnership with our primary funder, LBR Foundation, was paused for 12 months due to the impact of the pandemic. This has necessitated an increased effort in fundraising for 2022 and beyond. We aim to continue to expand in addition to diversifying our funding and income streams over the next three years (2021 – 2023) whilst continuing to support families and communities being disproportionately affected by the pandemic and the lockdowns.

7.1 Update: COVID-19

With COVID-19 sweeping the globe, the communities that are worst affected are those with poor infrastructure, high population concentration and malfunctioning governments, of which Sri Lanka has all three. Tea estate workers are daily wage earners and the global downturn is seeing many of their livelihoods affected. With poor and inaccessible health services, a government that sees them as third-class citizens and elders having to work past retirement to survive, COVID-19 is wreaking havoc. This continues to be true a year on after the pandemic hit in March 2020, with Sri Lanka facing yet another lockdown due to increased rates (at the time of writing – May 2021). Over 2020, Tea Leaf Trust's grassroots network of 1,891 alumni living in over 60 estates in the tea plantation areas of Sri Lanka, identified 13,660 of those in the most need and offered communities and individual families support. This included:

- Ensuring they can access essential medicines.
- Ensuring they can access basic food supplies (flour, rice, lentils, sugar, tinned fish) during lockdown periods until their work resumes and/or the government intervenes with social welfare support packages.

This work will continue throughout 2021 and beyond as much as is possible, and as the situation necessitates. The fundraising campaign on the platform GlobalGiving will continue in order to support its delivery.

7.2 Expansion

Tea Leaf Trust aims to open three new satellite centres in some of the most isolated and in-need tea communities in Sri Lanka – bringing our total number of centres to six - by 2023. We also plan to assess the viability of opening our first TLV Centre for Professional Development in another tea producing country. Following an assessment of the effectiveness and impact of the Teacher Training programme, Tea Leaf Trust plans to scale the programme in partnership with the relevant government departments to engage a higher number of schools and teachers, incorporating the lessons learned through the initial period of delivery.

7.3 Fundraising

Tea Leaf Trust has funding in place to meet the cost of our projects in 2021; however, we continue to work hard in pursuit of long term financial partnerships in order to secure stability to allow the programmes and staff in Sri Lanka continuous delivery and impact. Due to the pausing of funding support from LBR Foundation Sri Lanka and the end of the partnership with The Fore, there is a critical need to secure core and programmatic funding to enable us to effectively resource our programmes from 2022 and beyond.

A broad portfolio of funding opportunities will be explored going forward, in line with our 2021-2023 strategic plan. Tea Leaf Trust's first major crowdfunding initiative will kickstart our fundraising efforts to coincide with International Tea Day in May 2021, with aim of raising a total of £25k. There will be renewed focus and impetus to drive regular applications to a pipeline of trusts and foundations, and we will: continue to build on partnerships with companies operating in the tourism industry, when it resumes, to offer educational tours of our centres and the tea estates; leverage national and international corporate social responsibility programmes to secure corporate sponsors for our programming; look into streamlined methods of facilitating alumni contributions and other means of support; seek corporate partners for each of the centres; and cultivate relationships with various funding organisations and individuals.

The primary fundraising priorities for Tea Leaf Trust and TLV in the coming year are as follows:

- **Tea Leaf Vision Nuwara Eliya**

Donations and grants from various bodies and individuals have provided funding to support Tea Leaf Vision Nuwara Eliya. Tea Leaf Trust is looking to diversify funding by approaching relevant groups and companies that could support the Centre through their CSR programmes.

- **Central Team**

The Central Team are the core team managing Tea Leaf Trust activities in Sri Lanka. This team is not only strategically relevant, but is critical to Tea Leaf Trust's aims: ensuring the quality of Tea Leaf Trust programmes, managing the expansion of centres and programming and securing opportunities in Sri Lanka that are relevant to Tea Leaf Trust's mission and vision. While funding is secured for 2021, we are currently looking to secure funding for future years through various grants from diverse funding streams.

- **Expansion**

Tea Leaf Trust will actively look for partnerships to open new centres - both full and smaller satellite centres - when the opportunity arises. We look for a minimum funding commitment of three years from partners and have a regularly assessed and reviewed list of tea estate locations that need our support.

8. Trustees' responsibilities in relation to the accounts

The Charities Act 2011 requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that year.

In preparing these accounts, the trustees are required to:

- i. Select suitable accounting policies and then apply them consistently;
- ii. Observe the methods and principles in the Charities SORP;
- iii. Make judgements and estimates that are reasonable and prudent; and
- iv. Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board on **20 June 2021**

Signed on behalf of the board of trustees



Laurenne Ajayi
Trustee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE TEA LEAF TRUST

No (if any)
1123427

Receipts and payments accounts

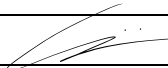
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For the period from	Period start date	To	Period end date
	01/01/2020		31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and grants	18,857	55,382	-	74,239	44,417
Gift aid	2,152	-	-	2,152	807
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	21,009	55,382	-	76,391	45,224
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,009	55,382	-	76,391	45,224
A3 Payments					
Charitable activities - Donations to Tea Leaf Vision	14,758	55,382	-	70,140	56,731
Trustees expenses	335	-	-	335	567
Fund raising costs	-	-	-	-	136
Admin Costs	760	-	-	760	657
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,853	55,382	-	71,235	58,091
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,853	55,382	-	71,235	58,091
Net of receipts/(payments)	5,156	-	-	5,156	- 12,867
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,981	-	-	15,981	28,848
Cash funds this year end	21,137	-	-	21,137	15,981

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		21,137	-	-
		-	-	-
		-	-	-
	Total cash funds	21,137	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			L Ajayi	04-Jun-21



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE TEA LEAF TRUST

**On accounts for the year
ended**

31 DECEMBER 2020

**Charity no
(if any)**

1123427

Set out on pages

13 to 14

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7. 6. 21

Name:

Hilary Adams

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

18 New Dover Road

Canterbury

CT1 3AP

Section B

Disclosure