

**PAXCROFT MEAD COMMUNITY CENTRE.  
CHAIRMAN'S ANNUAL REPORT - APRIL 2022 to MARCH 2023.**

We have had another good year at the Community Centre, maintaining a variety of regular users, party, and commercial bookings. Our occupancy rate remains at good levels with several new regular hirers having started in recent months.

We have continued to attract hirers from all over Trowbridge as well as from the surrounding towns in part due to the recommendation of the various activity providers such as About-a-Bounce, Bouncearoo and Active Trowbridge etc.

The Community Centre continues to operate on a very sound economic footing.

We continue to keep our hire rates low. We managed to keep our rates at the same level throughout the year, but they will be increased from 1st April 2023 to keep up with the rise of the fixed costs of running the Centre. Where we can, we have negotiated deals for our gas and electricity supplies which have helped to get through this period of inflation. Hopefully energy prices will reduce before it is time to renegotiate our energy costs. We are also grateful to Wiltshire Council for giving us maximum relief on the business rates.

Work continues to keep the building condition in good order. The Committee manages many of the small maintenance items, but professional tradesmen are employed when needed.

The new year started with a major clear-out of rubbish and unused items from the outside stores, plant room and changing rooms.

Several roofing faults were dealt with by a local roofing contractor. This work fixed leaks effecting the foyer, disabled toilet, and the small hall.

A new Karcher floor cleaner which would make the hard floors much easier to clean, was purchased at a discounted price of £3000.

The year finished with a major clear-out of archive PMCC paperwork, some from the early 2000's, which was sent to be securely shredded.

I would like to record a big thank you to the members of the committee who have assisted with running the building and managing the booking meet and greets.

I would particularly like to thank all the officers for their time and effort over the past year.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are still under strength and would welcome some new volunteers.

Jonathan Hawkes. Monday 25<sup>th</sup> October 2023

# ***Mike Denning Accountancy***

## ***Accountancy and Bookkeeping Services***

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

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**PAXCROFT MEAD COMMUNITY CENTRE**

**REGISTERED CHARITY No. 1123423**

**ACCOUNTS AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31st MARCH 2023**

**PAXCROFT MEAD COMMUNITY CENTRE**

**REPORT OF THE ACCOUNTANT**

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In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2023.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £48328.18.

The Association has assets in the form of equipment and furnishings with a cost value of £23592.34. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1797.00 made up of £1657.00 customer deposits held and £140.00 accountancy fees

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Date ..... 2/11/2023

Signed .....  .....

26, Orchard Way  
North Bradley  
Trowbridge  
Wiltshire  
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date ..... 8/11/2023

Signed .....  ..... (Chairman)

**PAXCROFT MEAD COMMUNITY CENTRE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31st MARCH 2023**

	<u>2023</u>	<u>2022</u>
	£	£
<b><u>PAYMENTS</u></b>		
<b>1 Administration</b>		
Mileage allowance	212	123
Use of home allowance	20	25
Postage, stationery and computer expenses	385	106
Subscriptions	0	0
Licenses	302	438
Telephone	900	806
	<u>          </u>	<u>          </u>
£	1819	1498
	<u>          </u>	<u>          </u>
<b>2 Equipment</b>		
Laptop	442	0
Karcher floor cleaner	3252	0
Trolley	96	0
Shredder	25	0
Burco boiler	132	0
Pitcher jugs (4)	36	0
Power supply for CCTV	0	17
	<u>          </u>	<u>          </u>
£	3983	17
	<u>          </u>	<u>          </u>
<b>3 Building Expenses</b>		
Insurance	1520	1412
Repairs, renewals and maintenance	3862	11591
Safety compliance (Fire/H & S)	383	734
Security	869	2874
	<u>          </u>	<u>          </u>
£	6633	16612
	<u>          </u>	<u>          </u>

**PAXCROFT MEAD COMMUNITY CENTRE**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31st MARCH 2023**

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
		£	£
<b><u>RECEIPTS</u></b>			
Lettings		22033	14536
Deposits taken (refunded or still held)		4615	3148
Deposits taken (retained for damage)		0	52
The Mead Club		2400	2200
Donations/Grants received with restricted use		0	0
Gifts/donations (unrestricted use)		39	899
Grants (unrestricted use)		0	10667
Fundraising and misc' income		0	0
Sale of assets		0	0
Bank interest		313	9
		<u>29399</u>	<u>31510</u>
<b><u>PAYMENTS</u></b>			
Deposit refunds		4295	3284
Administration	1	1819	1498
Equipment	2	3983	17
Building expenses	3	6633	16612
Cleaning and hygiene	4	8348	7207
Utilities	5	6559	4960
Advertising, website and fundraising	6	0	100
Accountancy		140	280
Bank charges		72	98
Other	7	228	0
		<u>32077</u>	<u>34055</u>
<b>SURPLUS / DEFICIT FOR THE YEAR</b>		<b>£ -2677</b>	<b>-2545</b>

**PAXCROFT MEAD COMMUNITY CENTRE**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31st MARCH 2023**

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	<u>2023</u>	<u>2022</u>
	£	£
<b>4 Cleaning</b>		
Contractors and materials	4254	6313
Labour	2753	167
Waste disposal	1342	727
	<u>£ 8348</u>	<u>7207</u>
	<u><u>          </u></u>	<u><u>          </u></u>
<b>5 Utilities</b>		
Electricity	2909	2598
Gas	2956	2430
Water	694	-68
	<u>£ 6559</u>	<u>4960</u>
	<u><u>          </u></u>	<u><u>          </u></u>
<b>6 Advertising, website and fundraising</b>		
Website	0	100
	<u>£ 0</u>	<u>100</u>
	<u><u>          </u></u>	<u><u>          </u></u>
<b>7 Other</b>		
Shred - it	126	0
Land Registry documents	102	0
	<u>£ 228</u>	<u>0</u>
	<u><u>          </u></u>	<u><u>          </u></u>

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Date 8/11/2023

Signed  (Chairman)