

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales · Charity number 1123423

Details

Status Registered

Legal form Trust

Registered 2008-04-03

Register [View on the Charity Commission register](#)

Contact

Address Paxcroft Mead Community Centre
17 Hackett Place
Hilperton
Trowbridge
BA14 7GW

Phone 01225808108

Website <https://www.paxcroftmead.org.uk>

Activities

Objects: THE PROPERTY AND THE TRUST FUND AND ITS INCOME SHALL BE APPLIED FOR THE PURPOSES OF A COMMUNITY CENTRE FOR THE USE OF THE INHABITANTS OF THE AREA OF PAXCROFT MEAD WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE OF THE PROPERTY FOR MEETINGS, LECTURES AND CLASSES OR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION ION THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: We maintain the building, and rent out rooms to local individuals and groups so they can persue their activities for the benefit of the local community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE, WILTSHIRE
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,833	£25,807	-	-
2024-03-31	£29,128	£29,583	-	-
2023-03-31	£29,399	£32,077	-	-
2022-03-31	£31,510	£34,055	-	-
2021-03-31	£26,024	£12,844	-	-

Trustees

Name	Role	Appointed
JONATHAN HAWKES	Chair	
David Cavill		2025-06-01
Julie Elizabeth Adams		2024-11-05
Letitia McCall		2023-11-08
MR PADDY REEVES		

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales - Charity number 1123423

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD
FROM 1ST APRIL 2024 TO 31ST MARCH 2025

SECTION A

REFERENCE AND ADMINISTRATION DETAILS.

Charity Name Paxcroft Mead Community Centre

Registered Charity Number 1123423

Charity's Principal Address 17, Hackett Place,
Hilperton,
Trowbridge,
Wiltshire.
BA14 7GW

Names of the charity trustees who managed the charity.

Jonathan Hawkes	Chairman/Bookings	Whole Year	Elected
Rosemary Hawkes	Secretary	Whole Year	Elected
Karen Pugh	Treasurer	Part Year	Elected
Alan Jales	Vice Chair/Maintenance	Whole Year	Elected
Paddy Reeves	Maintenance	Whole Year	Elected
Michael Pugh	Maintenance	Part Year	Elected
Letitia McCall		Part Year	Elected

Names of Custodian Trustees.

Hilperton Parish Council Whole Year

SECTION B

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of Charity's Trusts.

Type of governing document: Deed of Trust dated 22nd January 2008 (revised 6th July 2021)

How the charity is constituted: Trust

Trustee selection methods: Election, Appointment, and Co-option

Additional Governance.

Training of Trustees: Induction Pack

SECTION C

OBJECTIVES AND ACTIVITIES.

Summary of the objects of the charity set out in its governing document.

The Property and the trust fund and its income shall be applied for the purposes of a community centre for the use of the inhabitants of the area of Paxcroft Mead without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use of the property for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken in relation to the above objects.

We have: -

- Managed and maintained the Community Centre for the benefit of the residents of Paxcroft Mead, and the wider community of Hilperton and Trowbridge.
- Facilitated the use of the Centre by and for the local community.
- Generated income to manage and maintain the Centre, through publicising and promoting the use of the Centre by residents, community, and commercial organisations.
- Promoted the use of the Centre for events, such as family fun days, multi-cultural events, and performance arts projects, for the special benefit to the community.
- Promoted the community of Paxcroft Mead and its links with the wider local community through the Centre's website (www.paxcroftmead.org.uk).
- Ensured adherence, within the Centre, to health and safety guidelines.
- Liaised with representatives of external organisations, and other key partners, to ensure that the local area of the Centre (i.e. Hackett Place), and indeed the estate itself, continues to be a safe and pleasant environment.

The Mead Social Club also uses our premises and is an anchor tenant of the. We also act as an evacuation point for the Busy Bees Nursery which is located next to the Centre.

SECTION D

ACHIEVEMENTS AND PERFORMANCES.

These were covered by the Chairman's annual report, which is reproduced below: -

CHAIRMAN'S ANNUAL REPORT - APRIL 2024 to MARCH 2025.

We have had another good year at the Community Centre, maintaining a variety of regular users, party, and commercial bookings. Our occupancy rate remains at good levels with several new regular hirers having started in recent months.

We have continued to attract hirers from all over Trowbridge as well as from the surrounding towns in part due to the recommendation of the various activity providers such as About-a-Bounce, Bouncearoo and Active Trowbridge etc.

The Community Centre continues to operate on a very sound economic footing.

We continue to keep our hire rates low. We managed to keep our rates at the same level throughout the year. Where we can, we have negotiated deals for our gas and electricity suppliers which have helped to get through this period of inflation. Our energy deal expired last year. Although it was renewed on favourable terms, we were forced to increase our hire charges by a modest amount in January 2025 to cover the increased cost. We are also grateful to Wiltshire Council for continuing to give us maximum relief on the business rates.

Work continues to keep the building condition in good order. The Committee manages many of the small maintenance items, but professional tradesmen are employed when needed.

One such example was the lighting replacement in the main hall which was carried out by Wheelers of Westbury.

I would like to record a big thank you to the members of the committee who have assisted with running the building and managing the booking meet and greets.

I would particularly like to thank all the officers for their time and effort over the past year. In September 2024, Karen Pugh had to resign as treasurer after a number of years of service to the Centre. Julie Adams kindly agreed to take over and has been doing an excellent job since.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are grateful to David Cavill who joined us as a new committee member, but we are still under strength and would welcome some more volunteers.

Jonathan Hawkes. Tuesday 26th August 2025

SECTION E

FINANCIAL REVIEW.

As expected with the Community Centre now over 20 years old, most extra spending has covered building maintenance. The major item has been the replacement of the lighting in the large hall. Despite this expenses have resulted in a surplus for the year of £26.

SECTION G

DECLARATION.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature 1



Full name

Jonathan Hawkes

Position

Chairman

Signature 2



Full name

Rosemary Anne Hawkes

Position

Secretary

Date

30/12/2025

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2025

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT

In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2025.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £47899.13.

The Association has assets in the form of equipment and furnishings with a cost value of £25,205.82. This value is the same as 2024 as there were no additions or disposals in this year. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1675.90 made up of £1535.90 customer deposits held and £140.00 accountancy fees

Date 2/7/2025


Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathan Hawkes

Date 3rd Sept 2025

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE
 RECEIPTS AND PAYMENTS ACCOUNT
 FOR THE YEAR ENDED 31st MARCH 2025

<u>Notes</u>	<u>2025</u>	<u>2024</u>
	£	£
<u>RECEIPTS</u>		
Lettings	20883	22836
Deposits taken (refunded or still held)	3880	3051
Deposits taken (retained for damage)	0	0
The Mead Club	0	0
Donations/Grants received with restricted use	0	0
Gifts/donations (unrestricted use)	0	2228
Grants (unrestricted use)	0	0
Fundraising and misc' income	0	0
Sale of assets	0	0
Bank interest	1070	1013
	<u>25833</u>	<u>29128</u>
<u>PAYMENTS</u>		
Deposit refunds	3649	3403
Administration 1	1531	1570
Equipment 2	0	863
Building expenses 3	6714	7446
Cleaning and hygiene 4	6963	9150
Utilities 5	6679	6824
Advertising, website and fundraising 6	30	126
Accountancy	140	140
Bank charges	65	61
Other 7	35	0
	<u>25807</u>	<u>29583</u>
SURPLUS / DEFICIT FOR THE YEAR	£ 26	-455

PAXCROFT MEAD COMMUNITY CENTRE
 NOTES TO THE ACCOUNTS
 FOR THE YEAR ENDED 31st MARCH 2025

	<u>2025</u>	<u>2024</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	0	29
Use of home allowance	0	20
Postage, stationery and computer expenses	160	197
Licenses	314	314
Telephone	1057	1009
	<u>1531</u>	<u>1570</u>
	£	
2 Equipment		
Ladders	0	65
Teapots	0	48
Defibrillator (50% of cost)	0	750
	<u>0</u>	<u>863</u>
	£	
3 Building Expenses		
Insurance	1863	1784
Repairs, renewals and maintenance	2809	3616
Safety compliance (Fire/H & S)	834	1109
Security	1209	938
	<u>6714</u>	<u>7446</u>
	£	

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2025

	<u>2025</u>	<u>2024</u>
	£	£
4 Cleaning		
Contractors and materials	764	7540
Labour	4845	410
Waste disposal	<u>1354</u>	<u>1201</u>
	£ 6963	9150
	=====	=====
5 Utilities		
Electricity	3006	3069
Gas	2824	2917
Water	<u>850</u>	<u>837</u>
	£ 6679	6824
	=====	=====
6 Advertising, website and fundraising		
Website	<u>30</u>	<u>126</u>
	£ 30	126
	=====	=====
7 Other		
G Russell memorial plaque	<u>35</u>	<u>0</u>
	£ 35	0
	=====	=====

PAXCROFT MEAD COMMUNITY CENTRE

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Date 2/7/2025


Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

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Date 3rd Sept 2025

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales - Charity number 1123423

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD
FROM 1ST APRIL 2023 TO 31ST MARCH 2024

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BA14 7GW

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Jonathan Hawkes	Chairman/Bookings	Whole Year	Elected
Rosemary Hawkes	Secretary	Whole Year	Elected
Karen Pugh	Treasurer	Whole Year	Elected
Alan Jales	Vice Chair/Maintenance	Whole Year	Elected
Paddy Reeves	Maintenance	Whole Year	Elected
Michael Pugh	Maintenance	Whole Year	Elected
Letitia McCall		Part Year	Elected

Names of Custodian Trustees.

Hilperton Parish Council Whole Year

SECTION B

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- Facilitated the use of the Centre by and for the local community.
- Generated income to manage and maintain the Centre, through publicising and promoting the use of the Centre by residents, community, and commercial organisations.
- Promoted the use of the Centre for events, such as family fun days, multi-cultural events, and performance arts projects, for the special benefit to the community.
- Promoted the community of Paxcroft Mead and its links with the wider local community through the Centre's website (www.paxcroftmead.org.uk).
- Ensured adherence, within the Centre, to health and safety guidelines.
- Liaised with representatives of external organisations, and other key partners, to ensure that the local area of the Centre (i.e. Hackett Place), and indeed the estate itself, continues to be a safe and pleasant environment.

The Mead Social Club also uses our premises and is an anchor tenant of the. We also act as an evacuation point for the Busy Bees Nursery which is located next to the Centre.

SECTION D

ACHIEVEMENTS AND PERFORMANCES.

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We have continued to attract hirers from all over Trowbridge as well as from the surrounding towns in part due to the recommendation of the various activity providers such as About-a-Bounce, Bouncearoo and Active Trowbridge etc.

The Community Centre continues to operate on a very sound economic footing.

We continue to keep our hire rates low. We managed to keep our rates at the same level throughout the year. Where we can, we have negotiated deals for our gas and electricity supplies which have helped to get through this period of inflation. Our energy deal expires later this year so we may have to increase hire charges in April 2025 if another deal cannot be struck. We are also grateful to Wiltshire Council for continuing to give us maximum relief on the business rates.

Work continues to keep the building condition in good order. The Committee manages many of the small maintenance items, but professional tradesmen are employed when needed.

One sad piece of news was the death of Alan Thirlwell in August 2023. He was one of the original members of the PMCC Management Committee having served for over 20 years. He was quite a character, with a passion for flying. He is much missed. A suitable memorial will be installed at the Centre in due course.

I would like to record a big thank you to the members of the committee who have assisted with running the building and managing the booking meet and greets.

I would particularly like to thank all the officers for their time and effort over the past year.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are grateful to Tish McCall who joined us as a new committee member, but we are still under strength and would welcome some more volunteers.

Jonathan Hawkes. Monday 1st July 2024

SECTION E

FINANCIAL REVIEW.

As expected with the Community Centre now over 20 years old, most extra spending has covered building maintenance. Two major items have been repairs to the roof and the replacement of the lighting in the small hall. These expenses have resulted in a deficit for the year of £455.

SECTION G

DECLARATION.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature 1



**Full name
Position**

**Jonathan Hawkes
Chairman**

Signature 2



**Full name
Position
Date**

**Rosemary Anne Hawkes
Secretary
30/12/2024**

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2024

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT


In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2024.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £47873.30.

The Association has assets in the form of equipment and furnishings with a cost value of £25,205.82. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1445.00 made up of £1305.00 customer deposits held and £140.00 accountancy fees

Date 14/6/2024

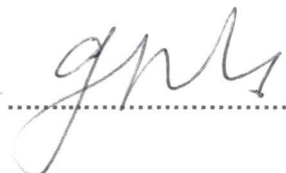
Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathan Hawkes

Date 2/7/2024

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2024

	<u>Notes</u>	<u>2024</u>	<u>2023</u>
		£	£
<u>RECEIPTS</u>			
Lettings		22836	22033
Deposits taken (refunded or still held)		3051	4615
Deposits taken (retained for damage)		0	0
The Mead Club		0	2400
Donations/Grants received with restricted use		0	0
Gifts/donations (unrestricted use)		2228	39
Grants (unrestricted use)		0	0
Fundraising and misc' income		0	0
Sale of assets		0	0
Bank interest		1013	313
		<u>29128</u>	<u>29399</u>
<u>PAYMENTS</u>			
Deposit refunds		3403	4295
Administration	1	1570	1819
Equipment	2	863	3983
Building expenses	3	7446	6633
Cleaning and hygiene	4	9150	8348
Utilities	5	6824	6559
Advertising, website and fundraising	6	126	0
Accountancy		140	140
Bank charges		61	72
Other	7	0	228
		<u>29583</u>	<u>32077</u>
SURPLUS / DEFICIT FOR THE YEAR		£ -455	-2677

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

	<u>2024</u>	<u>2023</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	29	212
Use of home allowance	20	20
Postage, stationery and computer expenses	197	385
Subscriptions	0	0
Licenses	314	302
Telephone	1009	900
	<u>1570</u>	<u>1819</u>
£	<u>1570</u>	<u>1819</u>
2 Equipment		
Ladders	65	0
Teapots	48	0
Defibrillator (50% of cost)	750	0
Laptop	0	442
Karcher floor cleaner	0	3252
Trolley	0	96
Shredder	0	25
Burco boiler	0	132
Pitcher jugs (4)	0	36
Power supply for CCTV	0	0
	<u>863</u>	<u>3983</u>
£	<u>863</u>	<u>3983</u>
3 Building Expenses		
Insurance	1784	1520
Repairs, renewals and maintenance	3616	3862
Safety compliance (Fire/H & S)	1109	383
Security	938	869
	<u>7446</u>	<u>6633</u>
£	<u>7446</u>	<u>6633</u>

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

	<u>2024</u>	<u>2023</u>
	£	£
4 Cleaning		
Contractors and materials	7540	4254
Labour	410	2753
Waste disposal	<u>1201</u>	<u>1342</u>
	£ 9150	8348
	<u><u> </u></u>	<u><u> </u></u>
5 Utilities		
Electricity	3069	2909
Gas	2917	2956
Water	<u>837</u>	<u>694</u>
	£ 6824	6559
	<u><u> </u></u>	<u><u> </u></u>
6 Advertising, website and fundraising		
Website	<u>126</u>	<u>0</u>
	£ 126	0
	<u><u> </u></u>	<u><u> </u></u>
7 Other		
Shred - it	0	126
Land Registry documents	<u>0</u>	<u>102</u>
	£ 0	228
	<u><u> </u></u>	<u><u> </u></u>

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT


In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2024.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £47873.30.

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The Association has known liabilities of £1445.00 made up of £1305.00 customer deposits held and £140.00 accountancy fees

Date 14/6/2024

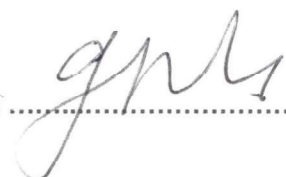
Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathan Hawkes

Date 2/7/2024

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales - Charity number 1123423

Accounts

**PAXCROFT MEAD COMMUNITY CENTRE.
CHAIRMAN'S ANNUAL REPORT - APRIL 2022 to MARCH 2023.**

We have had another good year at the Community Centre, maintaining a variety of regular users, party, and commercial bookings. Our occupancy rate remains at good levels with several new regular hirers having started in recent months.

We have continued to attract hirers from all over Trowbridge as well as from the surrounding towns in part due to the recommendation of the various activity providers such as About-a-Bounce, Bouncearoo and Active Trowbridge etc.

The Community Centre continues to operate on a very sound economic footing.

We continue to keep our hire rates low. We managed to keep our rates at the same level throughout the year, but they will be increased from 1st April 2023 to keep up with the rise of the fixed costs of running the Centre. Where we can, we have negotiated deals for our gas and electricity supplies which have helped to get through this period of inflation. Hopefully energy prices will reduce before it is time to renegotiate our energy costs. We are also grateful to Wiltshire Council for giving us maximum relief on the business rates.

Work continues to keep the building condition in good order. The Committee manages many of the small maintenance items, but professional tradesmen are employed when needed.

The new year started with a major clear-out of rubbish and unused items from the outside stores, plant room and changing rooms.

Several roofing faults were dealt with by a local roofing contractor. This work fixed leaks effecting the foyer, disabled toilet, and the small hall.

A new Karcher floor cleaner which would make the hard floors much easier to clean, was purchased at a discounted price of £3000.

The year finished with a major clear-out of archive PMCC paperwork, some from the early 2000's, which was sent to be securely shredded.

I would like to record a big thank you to the members of the committee who have assisted with running the building and managing the booking meet and greets.

I would particularly like to thank all the officers for their time and effort over the past year.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are still under strength and would welcome some new volunteers.

Jonathan Hawkes. Monday 25th October 2023

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2023

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The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £48328.18.

The Association has assets in the form of equipment and furnishings with a cost value of £23592.34. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1797.00 made up of £1657.00 customer deposits held and £140.00 accountancy fees

Date 2/11/2023

Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date 8/11/2023

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	212	123
Use of home allowance	20	25
Postage, stationery and computer expenses	385	106
Subscriptions	0	0
Licenses	302	438
Telephone	900	806
	<u>1819</u>	<u>1498</u>
	£	£
2 Equipment		
Laptop	442	0
Karcher floor cleaner	3252	0
Trolley	96	0
Shredder	25	0
Burco boiler	132	0
Pitcher jugs (4)	36	0
Power supply for CCTV	0	17
	<u>3983</u>	<u>17</u>
	£	£
3 Building Expenses		
Insurance	1520	1412
Repairs, renewals and maintenance	3862	11591
Safety compliance (Fire/H & S)	383	734
Security	869	2874
	<u>6633</u>	<u>16612</u>
	£	£

PAXCROFT MEAD COMMUNITY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2023

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
		£	£
<u>RECEIPTS</u>			
Lettings		22033	14536
Deposits taken (refunded or still held)		4615	3148
Deposits taken (retained for damage)		0	52
The Mead Club		2400	2200
Donations/Grants received with restricted use		0	0
Gifts/donations (unrestricted use)		39	899
Grants (unrestricted use)		0	10667
Fundraising and misc' income		0	0
Sale of assets		0	0
Bank interest		313	9
		<u>29399</u>	<u>31510</u>
<u>PAYMENTS</u>			
Deposit refunds		4295	3284
Administration	1	1819	1498
Equipment	2	3983	17
Building expenses	3	6633	16612
Cleaning and hygiene	4	8348	7207
Utilities	5	6559	4960
Advertising, website and fundraising	6	0	100
Accountancy		140	280
Bank charges		72	98
Other	7	228	0
		<u>32077</u>	<u>34055</u>
SURPLUS / DEFICIT FOR THE YEAR		£ -2677	-2545

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2023

	<u>2023</u>	<u>2022</u>
	£	£
4 Cleaning		
Contractors and materials	4254	6313
Labour	2753	167
Waste disposal	1342	727
	<u>£ 8348</u>	<u>7207</u>
	<u><u> </u></u>	<u><u> </u></u>
5 Utilities		
Electricity	2909	2598
Gas	2956	2430
Water	694	-68
	<u>£ 6559</u>	<u>4960</u>
	<u><u> </u></u>	<u><u> </u></u>
6 Advertising, website and fundraising		
Website	0	100
	<u>£ 0</u>	<u>100</u>
	<u><u> </u></u>	<u><u> </u></u>
7 Other		
Shred - it	126	0
Land Registry documents	102	0
	<u>£ 228</u>	<u>0</u>
	<u><u> </u></u>	<u><u> </u></u>

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT

In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2023.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £48328.18.

The Association has assets in the form of equipment and furnishings with a cost value of £23592.34. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1797.00 made up of £1657.00 customer deposits held and £140.00 accountancy fees

Date 2/11/2023

Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date 8/11/2023

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales - Charity number 1123423

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD
FROM 1ST APRIL 2021 TO 31ST MARCH 2022

SECTION A

REFERENCE AND ADMINISTRATION DETAILS.

Charity Name Paxcroft Mead Community Centre

Registered Charity Number 1123423

Charity's Principal Address 17, Hackett Place,
Hilperton,
Trowbridge,
Wiltshire.
BA14 7GW

Names of the charity trustees who managed the charity.

Jonathan Hawkes	Chairman/Bookings	Whole Year	Elected
Rosemary Hawkes	Secretary	Whole Year	Elected
Karen Pugh	Treasurer	Whole Year	Elected
Alan Jales	Vice Chair/Maintenance	Whole Year	Elected
Mark Gamble	Member	Whole Year	Elected
Paddy Reeves	Maintenance	Whole Year	Elected
Michael Pugh	Maintenance	Whole Year	Elected
Alan Thirlwell	Maintenance	Whole Year	Elected

Names of Custodian Trustees.

Hilperton Parish Council Whole Year

SECTION B

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of Charity's Trusts.

Type of governing document: Deed of Trust dated 22nd January 2008 (revised 6th July 2021)

How the charity is constituted: Trust

Trustee selection methods: Election, Appointment, and Co-option

Additional Governance.

Training of Trustees: Induction Pack

SECTION C

OBJECTIVES AND ACTIVITIES.

Summary of the objects of the charity set out in its governing document.

The Property and the trust fund and its income shall be applied for the purposes of a community centre for the use of the inhabitants of the area of Paxcroft Mead without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use of the property for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken in relation to the above objects.

We have: -

- Managed and maintained the Community Centre for the benefit of the residents of Paxcroft Mead, and the wider community of Hilperton and Trowbridge.
- Facilitated the use of the Centre by and for the local community.
- Generated income to manage and maintain the Centre, through publicising and promoting the use of the Centre by residents, community, and commercial organisations.
- Promoted the use of the Centre for events, such as family fun days, multi-cultural events, and performance arts projects, for the special benefit to the community.
- Promoted the community of Paxcroft Mead and its links with the wider local community through the Centre's website (www.paxcroftmead.org.uk).
- Ensured adherence, within the Centre, to health and safety guidelines.
- Liaised with representatives of external organisations, and other key partners, to ensure that the local area of the Centre (i.e. Hackett Place), and indeed the estate itself, continues to be a safe and pleasant environment.

Due to the COVID-19 lockdowns and limitations we have been unable to host our normal activities this year. However, much improvement work has gone on in the building making it better for when we can re-open.

The Mead Social Club also uses our premises and is an anchor tenant of the Centre has also been unable to operate during the pandemic. We also act as an evacuation point for the Busy Bees Nursery which is located next to the Centre.

SECTION D

ACHIEVEMENTS AND PERFORMANCES.

These were covered by the Chairman's annual report, which is reproduced below: -

CHAIRMAN'S ANNUAL REPORT - APRIL 2021 to MARCH 2022.

We have had another good year at the Community Centre, maintaining a variety of regular users, party, and commercial bookings. Our occupancy rate remains at good levels with several new regular hirers having started in recent months.

We have continued to attract hirers from all over Trowbridge as well as from the surrounding towns in part due to the recommendation of the various activity providers such as About-a-Bounce, Bouncearoo and Active Trowbridge etc.

The Community Centre continues to operate on a very sound economic footing.

We continue to keep our hire rates low. We managed to keep our rates at the same level throughout the year, but they will be increased from 1st April 2023 to keep up with the rise of the fixed costs of running the Centre. Where we can, we have negotiated deals for our gas and electricity supplies which have helped. We are also grateful to Wiltshire Council for giving us maximum relief on the business rates.

We were fortunate to be able to obtain government grants to assist us through the COVID closures which meant we finished the year in quite a healthy situation.

Work continues to keep the building condition to a good standard. A building condition survey was commissioned in February 2022 to give us a professional view of what needs to be done to maintain the building in the coming years. This proved to be a very useful exercise.

During the year we spent just under £10000 to replace both the high- and low-level plastic guttering with continuous aluminium guttering. The downpipes were also changed to metal. This will reduce the maintenance overhead for many years and provides a far more robust installation.

After experiencing several niggling problems, a decision was made to replace the building burglar alarm over the summer. The existing system used BT Redcare to signal any alarms to the Chubb monitoring centre. The new system uses a dual GPRS communications over the mobile network to send the alarms. This means we can look at an alternative broadband supplier as we are no longer tied to a Redcar line. The new system was also supplied with 10 fobs so the system can be set and unset by simply touching the keypad with the fob. This alone has decreased the number of "panic" calls to Chubb.

We suffered some vandalism at the rear of the building where the handrail and retaining wall beside the steps leading up to the Meeting Room fire exit was demolished. This was repaired by a local contractor at a cost of just under £1500.

I would like to record a big thank you to the members of the committee who have assisted with running the building and managing the booking meet and greets.

Alan Thirlwell continues to take the lion's share of welcoming visitors to the Centre along with the rest of the Management Committee

I would particularly like to thank all the officers for their time and effort over the past year.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are still under strength and would welcome some new volunteers.

Jonathan Hawkes. Monday 4th July 2022

SECTION E

FINANCIAL REVIEW.

After a turbulent start to the year with COVID keeping us restricted until the middle of 2021, when we finally started to see some income. Albeit slow to start, we still received further COVID grants for the start of the year totalling £10667 which helped. We did spend £16612 on repairs and maintenance including replacing all the external guttering and downpipes.

These expenses have resulted in a deficit for the year of £2545.

SECTION G

DECLARATION.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature 1



Full name

Jonathan Hawkes

Position

Chairman

Signature 2



Full name

Rosemary Anne Hawkes

Position

Secretary

Date

06/07/2022

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2022

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT

In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2022.

The Association received COVID support grants totalling £10667 from Wiltshire Council. These were provided with unrestricted use.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £51005.43.

The Association has assets in the form of equipment and furnishings with a cost value of £19709.44. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £1477.00 made up of £1337.00 customer deposits held and £140.00 accountancy fees

Date 5/7/22

Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date 5/7/2022

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE
 RECEIPTS AND PAYMENTS ACCOUNT
 FOR THE YEAR ENDED 31st MARCH 2022

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
<u>RECEIPTS</u>			
Lettings		14536	5294
Deposits taken (refunded or still held)		3148	40
Deposits taken (retained for damage)		52	0
The Mead Club		2200	1000
Donations/Grants received with restricted use		0	0
Gifts/donations (unrestricted use)		899	0
Grants (unrestricted use)		10667	19598
Fundraising and misc' income		0	75
Sale of assets		0	0
Bank interest		9	18
		<u>31510</u>	<u>26024</u>
<u>PAYMENTS</u>			
Deposit refunds		3284	360
Administration	1	1498	1012
Equipment	2	17	19
Building expenses	3	16612	6138
Cleaning and hygiene	4	7207	2284
Utilities	5	4960	2845
Advertising, website and fundraising	6	100	110
Accountancy		280	0
Bank charges		98	69
Other	7	0	8
		<u>34055</u>	<u>12844</u>
SURPLUS / DEFICIT FOR THE YEAR		£ -2545	13180

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	123	12
Use of home allowance	25	10
Postage, stationery and computer expenses	106	168
Subscriptions	0	0
Licenses	438	80
Telephone	806	742
	<u>1498</u>	<u>1012</u>
	£	
2 Equipment		
Power supply for CCTV	17	0
Rubbish bins	0	19
	<u>17</u>	<u>19</u>
	£	
3 Building Expenses		
Insurance	1412	1565
Repairs, renewals and maintenance	11591	3568
Safety compliance (Fire/H & S)	734	308
Security	2874	697
	<u>16612</u>	<u>6138</u>
	£	

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
4 Cleaning		
Contractors and materials	6313	1933
Labour	167	0
Waste disposal	<u>727</u>	<u>351</u>
	£ 7207	2284
	<u><u> </u></u>	<u><u> </u></u>
5 Utilities		
Electricity	2598	1355
Gas	2430	1080
Water	<u>-68</u>	<u>410</u>
	£ 4960	2845
	<u><u> </u></u>	<u><u> </u></u>
6 Advertising, website and fundraising		
Website	<u>100</u>	<u>110</u>
	£ 100	110
	<u><u> </u></u>	<u><u> </u></u>
7 Other		
Display flowers for ladies WC	<u>0</u>	<u>8</u>
	£ 0	8
	<u><u> </u></u>	<u><u> </u></u>

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2022

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT

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The Association has known liabilities of £1477.00 made up of £1337.00 customer deposits held and £140.00 accountancy fees

Date 5/7/22

Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date 5/7/2022

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE
 RECEIPTS AND PAYMENTS ACCOUNT
 FOR THE YEAR ENDED 31st MARCH 2022

<u>Notes</u>	<u>2022</u>	<u>2021</u>
	£	£
<u>RECEIPTS</u>		
Lettings	14536	5294
Deposits taken (refunded or still held)	3148	40
Deposits taken (retained for damage)	52	0
The Mead Club	2200	1000
Donations/Grants received with restricted use	0	0
Gifts/donations (unrestricted use)	899	0
Grants (unrestricted use)	10667	19598
Fundraising and misc' income	0	75
Sale of assets	0	0
Bank interest	9	18
	<u>31510</u>	<u>26024</u>
<u>PAYMENTS</u>		
Deposit refunds	3284	360
Administration	1 1498	1012
Equipment	2 17	19
Building expenses	3 16612	6138
Cleaning and hygiene	4 7207	2284
Utilities	5 4960	2845
Advertising, website and fundraising	6 100	110
Accountancy	280	0
Bank charges	98	69
Other	7 0	8
	<u>34055</u>	<u>12844</u>
SURPLUS / DEFICIT FOR THE YEAR	£ -2545	13180

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	123	12
Use of home allowance	25	10
Postage, stationery and computer expenses	106	168
Subscriptions	0	0
Licenses	438	80
Telephone	806	742
	<u>1498</u>	<u>1012</u>
	£	
2 Equipment		
Power supply for CCTV	17	0
Rubbish bins	0	19
	<u>17</u>	<u>19</u>
	£	
3 Building Expenses		
Insurance	1412	1565
Repairs, renewals and maintenance	11591	3568
Safety compliance (Fire/H & S)	734	308
Security	2874	697
	<u>16612</u>	<u>6138</u>
	£	

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
4 Cleaning		
Contractors and materials	6313	1933
Labour	167	0
Waste disposal	<u>727</u>	<u>351</u>
	£ 7207	2284
	<u><u> </u></u>	<u><u> </u></u>
5 Utilities		
Electricity	2598	1355
Gas	2430	1080
Water	<u>-68</u>	<u>410</u>
	£ 4960	2845
	<u><u> </u></u>	<u><u> </u></u>
6 Advertising, website and fundraising		
Website	<u>100</u>	<u>110</u>
	£ 100	110
	<u><u> </u></u>	<u><u> </u></u>
7 Other		
Display flowers for ladies WC	<u>0</u>	<u>8</u>
	£ 0	8
	<u><u> </u></u>	<u><u> </u></u>

PAXCROFT MEAD COMMUNITY CENTRE

England & Wales - Charity number 1123423

Accounts

TRUSTEES' ANNUAL REPORT FOR THE PERIOD
FROM 1ST APRIL 2020 TO 31ST MARCH 2021

SECTION A

REFERENCE AND ADMINISTRATION DETAILS.

Charity Name Paxcroft Mead Community Centre

Registered Charity Number 1123423

Charity's Principal Address 17, Hackett Place,
Hilperton,
Trowbridge,
Wiltshire.
BA14 7GW

Names of the charity trustees who managed the charity.

Jonathan Hawkes	Chairman/Bookings	Whole Year	Elected
Rosemary Hawkes	Secretary	Whole Year	Elected
Karen Pugh	Treasurer	Whole Year	Elected
Alan Jales	Vice Chair/Maintenance	Whole Year	Elected
Mark Gamble	Member	Whole Year	Elected
Paddy Reeves	Maintenance	Whole Year	Elected
Michael Pugh	Maintenance	Whole Year	Elected
Alan Thirlwell	Maintenance	Whole Year	Elected

Names of Custodian Trustees.

Hilperton Parish Council Whole Year

SECTION B

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of Charity's Trusts.

Type of governing document: Deed of Trust dated 22nd January 2008

How the charity is constituted: Trust

Trustee selection methods: Election, Appointment, and Co-option

Additional Governance.

Training of Trustees: Induction Pack

SECTION C

OBJECTIVES AND ACTIVITIES.

Summary of the objects of the charity set out in its governing document.

The Property and the trust fund and its income shall be applied for the purposes of a community centre for the use of the inhabitants of the area of Paxcroft Mead without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use of the property for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken in relation to the above objects.

We have: -

- Managed and maintained the Community Centre for the benefit of the residents of Paxcroft Mead, and the wider community of Hilperton and Trowbridge.
- Facilitated the use of the Centre by and for the local community.
- Generated income to manage and maintain the Centre, through publicising and promoting the use of the Centre by residents, community, and commercial organisations.
- Promoted the use of the Centre for events, such as family fun days, multi-cultural events, and performance arts projects, for the special benefit to the community.
- Promoted the community of Paxcroft Mead and its links with the wider local community through the Centre's website (www.paxcroftmead.org.uk).
- Ensured adherence, within the Centre, to health and safety guidelines.
- Liaised with representatives of external organisations, and other key partners, to ensure that the local area of the Centre (i.e. Hackett Place), and indeed the estate itself, continues to be a safe and pleasant environment.

Due to the COVID-19 lockdowns and limitations we have been unable to host our normal activities this year. However, much improvement work has gone on in the building making it better for when we can re-open.

The Mead Social Club also uses our premises and is an anchor tenant of the Centre has also been unable to operate during the pandemic. We also act as an evacuation point for the Busy Bees Nursery which is located next to the Centre.

SECTION D

ACHIEVEMENTS AND PERFORMANCES.

These were covered by the Chairman's annual report, which is reproduced below: -

PAXCROFT MEAD COMMUNITY CENTRE. CHAIRMAN'S ANNUAL REPORT - APRIL 2020 to MARCH 2021.

We started the year having been forced to close the Centre due to the COVID-19 outbreak and in consequence had to cancel all advanced party bookings along with our regular users. Initially this situation was quite worrying as we had no idea when we would be able to re-open fully. We had hoped to be able to re-open in July 2020, but this did not happen. With the building being closed, our utility costs substantially reduce and thanks to our charity status we do not pay business rates. The utilities are the main costs of running the building.

Although we were able to partially open for a few periods during 2020 it was only for small exercise type activities.

To help with the finances, our Treasurer applied for Government funding, and we were fortunate to receive a £10,000 grant (via Wiltshire Council) which helped enormously. This was followed by several other grants covering various aspects of running a business. We are also grateful to Wiltshire Council for giving us maximum relief on the business rates.

This has meant our end of year finances are in particularly good shape.

While the building was shut, it did make it easier to organise necessary maintenance tasks.

These were: -

- Fitting hand sanitizer stations and signage in each of the toilets, foyer, kitchen and both halls
- All toilet flush and fill valves were replaced
- Boiler repairs and leaking pressure valve replaced
- Decorate toilets
- Fit stainless steel panel below serving hatch to protect the wall

Now the building is over 20 years old, parts of the building are beginning to wear out. Over the coming months we will be reviewing what needs to be done and prioritise anything urgent.

One thing the past year has taught us is the value of technology that can be used to host meetings virtually. To this end I will be proposing an Amendment to the Deed of Trust to allow virtual management and general meetings. (Sections 12.9 and 14.10)

I would like to record a big thank you to the members of the committee who have assisted with running the building. Thanks also go to our cleaner Marie Clift who opens the Centre each weekday.

I would particularly like to thank all the officers for their time, support, and efforts over the past year.

We are fortunate to have such a strong team of volunteers willing to put in the time and effort to run the Centre so smoothly. We are still under strength and would welcome some new volunteers.

Jonathan Hawkes. Saturday, 3rd July 2021

SECTION E

FINANCIAL REVIEW.

We have continued to maintain our reserves at a healthy level and our financial position is sound. The audited account totals show a surplus of £13180 for the year. Although our hall hire income was almost nothing, the COVID related grant aid received together with the reduction in outgoings largely covered what we would have earned in hire fees.

With the Centre getting older, we expect to spend more on the renewal of various elements of the Centre. We continue our plan to become greener, continuing to install energy efficient lighting where practical and replacing the old and inefficient heaters. The ethos of establishing a substantial reserve will assist with this, although the Centre will apply for grant funding where possible.

SECTION G

DECLARATION.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature 1



Full name

Jonathan Hawkes

Position

Chairman

Signature 2



Full name

Rosemary Anne Hawkes

Position

Secretary

Date

06/07/2021

Mike Denning Accountancy

Accountancy and Bookkeeping Services

26, Orchard Way, North Bradley, Trowbridge, Wiltshire, BA14 0SU

Tel' and fax (01225) 774371 Email : mikedenning61@gmail.com

PAXCROFT MEAD COMMUNITY CENTRE

REGISTERED CHARITY No. 1123423

ACCOUNTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st MARCH 2021

PAXCROFT MEAD COMMUNITY CENTRE

REPORT OF THE ACCOUNTANT

In accordance with instructions given, I have carried out an independent examination of the accounting records shown to me and can confirm that an accurate record of the financial activity of the Association has been kept. From these records, and other information supplied, I have prepared accounts on a receipts and payments basis for the year ended 31st March 2021.

The Association received COVID support grants totalling £19,598 from Wiltshire Council. These were provided with unrestricted use.

The Association has two bank accounts, both with CAF Bank (Charities Aid Foundation). The two accounts have combined funds of £53550.23.

The Association has assets in the form of equipment and furnishings with a cost value of £19759.44. This value comprises of both actual and estimated cost. The assets are a mixture of purchased and donated items.

The Association has known liabilities of £3620.40 made up of £1481.00 customer deposits held, £280.00 (2 years) accountancy fees and £1859.40 room hire fees paid in error by a user group which will be repaid to them.

Date 6/7/2021

Signed 

26, Orchard Way
North Bradley
Trowbridge
Wiltshire
BA14 0SU

MICHAEL F DENNING

These accounts were approved by the committee and signed on their behalf by the Chairman, Mr Jonathon Hawkes

Date 6th July 2021

Signed  (Chairman)

PAXCROFT MEAD COMMUNITY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2021

<u>Notes</u>	<u>2021</u>	<u>2020</u>
	£	£
<u>RECEIPTS</u>		
Lettings	5294	21423
Deposits taken (refunded or still held)	40	4726
Deposits taken (retained for damage)	0	0
The Mead Club	1000	1400
Donations/Grants received with restricted use	0	1533
Gifts/donations (unrestricted use)	0	0
Grants (unrestricted use)	19598	0
Fundraising and misc' income	75	0
Payphone income	0	2
Sale of assets	0	0
Bank interest	18	56
	<u>26024</u>	<u>29140</u>
<u>PAYMENTS</u>		
Deposit refunds	360	5085
Administration	1 1012	1334
Equipment	2 19	399
Building expenses	3 6138	7810
Cleaning and hygiene	4 2284	8780
Utilities	5 2845	5062
Advertising, website and fundraising	6 110	140
Accountancy	0	135
Bank charges	69	65
Other	7 8	50
	<u>12844</u>	<u>28860</u>
SURPLUS / DEFICIT FOR THE YEAR	£ 13180	279

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2021

	<u>2021</u>	<u>2020</u>
	£	£
<u>PAYMENTS</u>		
1 Administration		
Mileage allowance	12	69
Use of home allowance	10	35
Postage, stationery and computer expenses	168	193
Subscriptions	0	30
Licenses	80	252
Telephone	742	754
	<u>1012</u>	<u>1334</u>
	£	£
2 Equipment		
Rubbish bins	19	0
Recycling bins	0	48
Easel and accessories	0	57
Kettles	0	90
Table trolley	0	65
Hoover	0	140
	<u>19</u>	<u>399</u>
	£	£
3 Building Expenses		
Insurance	1565	1419
Repairs, renewals and maintenance	3568	4988
Safety compliance (Fire/H & S)	308	287
Security	697	1116
	<u>6138</u>	<u>7810</u>
	£	£

PAXCROFT MEAD COMMUNITY CENTRE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2021

	<u>2021</u>	<u>2020</u>
	£	£
4 Cleaning		
Contractors and materials	1933	6735
Labour	0	1014
Waste disposal	<u>351</u>	<u>1031</u>
	£ 2284	8780
	<u><u> </u></u>	<u><u> </u></u>
5 Utilities		
Electricity	1355	2769
Gas	1080	1556
Water	<u>410</u>	<u>738</u>
	£ 2845	5062
	<u><u> </u></u>	<u><u> </u></u>
6 Advertising, website and fundraising		
Website	<u>110</u>	<u>140</u>
	£ 110	140
	<u><u> </u></u>	<u><u> </u></u>
7 Other		
Display flowers for ladies WC	8	0
Gifts	<u>0</u>	<u>50</u>
	£ 8	50
	<u><u> </u></u>	<u><u> </u></u>

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