



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Storrington Community Partnership

Other names charity is known by

Storrington & Sullington Community Partnership (old name)

Registered charity number (if any)

1123409

Charity's principal address

April Cottage, Greyfriars Lane,

Storrington

West Sussex

Postcode

RH20 4HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Breeze			Members & Trustees
2	Andrew Castle	Treasurer		Members & Trustees
3	Suzanne Ewers			Members & Trustees
4	Louise Hayton	Chairperson		Members & Trustees
5	Bernie Iles			Members & Trustees
6	David Wright			Members & Trustees
7				
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12				
13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	Kreston Reeves LLP	A2 Yeoman Gate, Yeoman Way, Worthing, West Sussex, BN13 3QZ
Bankers	HSBC Bank plc	21 High Street, Storrington, RH20 4DR
Solicitors	Mayo Wynne Baxter	24-26 High Street, Storrington, RH20 4DU

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation (Association Model) Constitution dated 3 December 2019
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed and elected by members and trustees (see section 13 of the Constitution)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Storrington Community Partnership became a Charitable Incorporated Organisation at the beginning of April 2020. The Partnership has been a registered charity since December 2007 and until April 2020 was a Company Limited by Guarantee. Membership of the Partnership is open to anyone who is interested in furthering its purposes. A member may be an individual, a corporate body, or an individual or corporate body representing an organisation which is not incorporated.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To develop projects and to obtain resources (human and financial) for the benefit of the inhabitants of Storrington and Sullington and surrounding communities, to advance education, relieve poverty and to provide facilities, for social welfare, recreation and other leisure time occupation with the objects of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>Storrington Community Partnership is a membership organisation of people working together to help improve and sustain Storrington and surrounding neighbourhoods for the benefit of local people.</p> <p>All Trustees of the Partnership have signed the Charity Commission Trustee Eligibility Declaration confirming they adhere to the guidance issued by the Charity Commission on public benefit when reviewing the charity's aims and objectives and in planning future activities.</p> <p>The Partnership has the general aim of bringing together all who are interested in and committed to working to ensure a lively, lasting, and enriching future for our village and neighbouring communities.</p> <p>Community Partnerships have the role of bringing together local individuals and groups in an inclusive way to develop and deliver community initiatives through an action plan.</p> <p>Working alongside the statutory bodies and other local groups, Community Partnerships can:</p> <ul style="list-style-type: none"> • Bring together individuals and groups with a shared interest in their local area under a common action plan, planned and delivered together • Deliver improvements to their local communities which may not happen in any other way • Offer a community-based perspective in relation to local issues and concerns • Raise funds for their local area from charitable and other sources unavailable to statutory bodies

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

<p>The Trustees manage the affairs of the Charity and direct the work of the Partnership to address identified concerns and needs of those who live and work in the community. Several Partnership volunteers provide administrative support to the Trustees. Partnership members work on the projects in furtherance of the objects of the Trust.</p> <p>The Trustees have revised and approved relevant operational policies, including Health & Safety, First Aid, Safeguarding Vulnerable Adults for Projects, and Fire & Premises.</p> <p>All administrative procedures are discussed with our volunteers. All may be inspected in the files in the Registered office, and are subjected to a regular compliance review by the Trustees.</p>

Summary of the main achievements of the charity during the year

The Chairman's Report

The one thing we could not escape from was how the corona virus (SARS-CoV-2) and the disease Covid-19 affected every part of lives, primarily our social interactions. Even so, the Trustees have been busier than ever.

The Charity Commission confirmed our change of status from Limited Company to Charitable Incorporated Organisation on 7th April 2020 (almost 4 months after submitting the application). Although COVID-19 caused the application to be briefly put on hold, we are immensely grateful to the Charity Commission for helping to conclude the conversion at such a difficult time.

In late March, at the initiative of Horsham District Council, we facilitated the Neighbourhood Wardens in setting up the Community Support Hub to provide vulnerable people with a shopping and medication collection and delivery service, and regular friendly phone calls during the lockdown periods. We provided Community Partnership computer hardware, and set up computer software along with email accounts for communicating between the Hub and the volunteers with procedures to record calls and actions taking into account GDPR (General Data Protection Regulation) guidelines. We also co-ordinated with the Minibus Association and Horsham Matters to respond to specific requests and managed the Hub donations that, along with vouchers from Waitrose, were channelled to residents in need via Horsham Matters food bank.

The Partnership had a great response to requests for Scrubs Bags and provided several hundred scrubs bags to local hospital doctors and nursing staff.

We adapted the Storrington Community website and our use of social media quite significantly to show

- a) how to get help for those isolated with no other support network
- b) how to volunteer to help vulnerable people during the pandemic
- c) useful information for people in lock-down including local home delivery services
- d) general guidance from the government, NHS etc.

Restrictions meant that it was necessary to reschedule our third Storrington on Show volunteer fair originally advertised for May 2020 but ultimately delayed until 2021.

Three newsletters were produced during the year providing updates on the activities of the Partnership and information relevant to our activities were sent to members and other interested parties. This could not have been done without Judy Palmer our editor.

The "Heritage Trail" project under the umbrella of the Horsham Rural Towns' Partnership Forum, of which our partnership is one of six members, funded by The National Lottery achieved its primary objectives.

Two of our Trustees, Martin Breese and Bernie Iles, were actively involved in the project to discover and help promote the region's history and heritage by the refurbishment of ailing Blue Plaques and developing trails exploring its towns, villages and countryside. Trail Leaflets are available for distribution and online.

Technological development means that many websites have gradually

become outdated and inefficient. The Community website has now reached the point where it will benefit from an upgrade. Under the guidance of Andy Castle with assistance from Martin Breese and Louise Hayton, the major structural changes required in order to ensure that the website can interface with the growing social media and communication systems is underway.

The Community Partnership decided it was in Storrington's interest to look into the West Sussex County Council redesign of the Early Help Service and brought together a group of people from Storrington organisations and individuals interested in services for children and young people to provide a coordinated response.

The Partnership continues to provide administrative support to the Storrington Business Club and ensured that they were informed of all the assistance available from local government during the Covid-19 crises. We are heavily involved in the replacement footfall monitoring project, initially reviewing the data produced along with the structural information used, before providing reports to the local businesses.

For the financial year 2020/2021 Horsham District Council changed the way it offers ECD Grants of £1,000 for operational funding to all the Community Partnerships within the district and this meant SCP did receive the grant.

Finally, I would like to thank all my fellow trustees, and the other members of the Partnership, who have worked to sustain and develop the activities of the Partnership this past year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are that part of an organisation's unrestricted funds that is freely available to spend on any of the organisation's purposes.

For its operating costs, Storrington Community Partnership relies on income from grants occurring on an annual basis. There is a high level of uncertainty about the income (e.g. whether grants will be available). A grant for operating costs was only available for one out of the last five years. For this reason, it is prudent to keep 5 years running costs in reserve.

In addition, there are potential costs for replacement or repair of equipment and unpredicted acquisition of new equipment. It is prudent to keep sufficient funds in reserve to be able to replace this equipment and acquire such equipment which may be necessary for its on-going activities in future.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

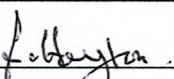

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Louise Hayton	Andrew Paul Castle
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer

Date 1 September 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Storrington Community Partnership

No 1123409

Receipts and payments accounts

CC16a

For the period
from

01-Apr-20

To

31-Mar-21

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	-	-	-	-	32
Web advertisement	-	-	-	-	-
Interest on deposit a/c	1	-	-	1	8
Membership Fees	-	-	-	-	4
Proj Storrington On Show 2021 grant	-	-	-	-	400
Proj Later Life Planning 2019 grant	-	-	-	-	464
Proj Storrington Community Hub	-	1,089	-	1,089	-
HDC CD Grant	1,000	-	-	1,000	-
Sub total (Gross income for AR)	1,001	1,089	-	2,090	908
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,001	1,089	-	2,090	908
A3 Payments					
Administration expenses	138	-	-	138	137
Governance	-	-	-	-	565
Proj Communications (website)	317	-	-	317	108
Proj Later Life Planning 2019	-	-	-	-	575
Proj Storrington Community Hub	-	810	-	810	-
Proj Storrington on Show 2021	-	-	-	-	80
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	456	810	-	1,266	1,464
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	456	810	-	1,266	1,464
Net of receipts/(payments)	546	279	-	825	557
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,617	320	-	4,937	5,493
Cash funds this year end	5,163	599	-	5,762	4,936

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current a/c	1,627	599	-
	Deposit a/c	3,536	-	-
		-	-	-
	Total cash funds	5,163	599	-
	(agree balances with receipts and payments account(s))			

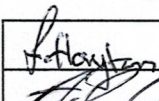

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Louise Hayton	01/09/2021
	Andrew Paul Castle	01/09/2021