



KASBAH

Annual Review 2021/22

A COMPANY LIMITED BY GUARANTEE

Acknowledgements

We would like to thank the following for their help and support, without which we would not be able to provide such a high quality service.

OUR FUNDERS/SUPPORTERS

Kent County Council	Cameron McKenna Foundation
Medway Council	Northfleet & Ebbsfleet Lions
Dartford Borough Council	SASBAH (Activity weekends)
Gravesham Borough Council	GCHA
Graham Webb (MBE)	HABINTEG
Hattie Webb	
London Road Press (Sponsor of KASBAH stationery)	

THANK YOU TO ALL THE GENEROUS DONOR ORGANISATIONS AND INDIVIDUALS WHO HAVE GIVEN US FUNDS IN 2021/22

VOLUNTEERS

Thank you to everyone who has contributed his or her time, support and resource to KASBAH over the last year.

FINANCIAL SERVICES

BANKING

Caf Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Alliance & Leicester Plc
Bootle
Merseyside
G1R 0AA

ACCOUNTANTS (Payroll)

Henry Reeves & Co
11 Albion Place
Maidstone
Kent ME14 5DY

AUDITORS

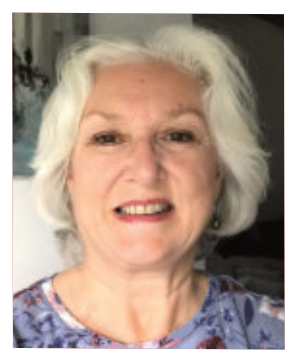
Lindeyer Francis Ferguson
North House
198 High Street
Tonbridge
Kent TN9 1BE

Contents

Chair's Foreword	Page 4
Chief Executive Officer's Report	Page 5
Financial Report	Page 6-7
Significant Dates	Page 6-7
What we do and Why we do it	Page 8
Outreach	Page 9
DIAL	Page 10-11
Hattie Webb House	Page 12
Gingerbread House	Page 13
Maddison House	Page 14
Rochester Road	Page 15
Seabrooke House	Page 16
Shortbread House	Page 17
Princess Christian's Farm	Page 18-19
Acknowledgements	Page 20



Chair's Foreword



2021/2022 has been a year of considerable changes, improvements and expansion to the KASBAH offer. The imagination, dedication of the staff and Board teams have resulted in significant improvements to the service for users and the administrative arrangements, despite the constraints of Covid-19.

We continue to grow and progress each year by strengthening the KASBAH Supported Housing options and identifying new needs. With the new focus on more complex needs, the addition of the Shortbread House in Northfleet has enabled this vision to be accomplished, plus we can now offer respite placements and are in the process of designing a 1:1 respite provision within Princess Christian's Farm, to allow service users who need a more peaceful environment to have a place to stay and develop life skills.

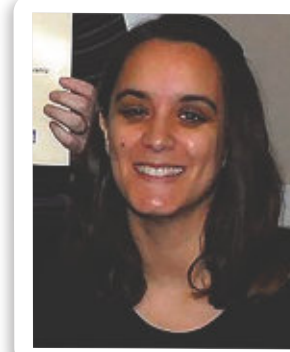
The Board and staff team are looking forward to continuing to focus on being a positive source of support and guidance to all service users and members by removing barriers to independence, developing key skills and using an empowerment model. This will be provided whilst assuring good governance, judgment and responsibility. We have focussed on supporting the staff team, and they in turn have ensured KASBAH has maintained its strong reputation for excellent practice and intervention.

The KASBAH Board continue to see visible, positive and substantial changes in the personal development of our service users and members with numerous successes to applaud and celebrate. KASBAH is confidently moving forward in 2022/23, and we will continue to pursue excellence and quality support and care.

Christine Taylor
Chair of Trustees.

“
The KASBAH Board continue to see visible, positive and substantial changes in the personal development of our service users and members with numerous successes to applaud and celebrate.
”

Chief Executive Officer's Report



This year the Covid-19 pandemic has finally eased and enabled KASBAH as a service to re-establish external activities and re-engage fully with the wider community. I am very proud of how KASBAH as an organisation has responded to the Covid-19 pandemic rather than reduce provisions, we have been creative and utilised this time to spend quality 1:1 time with our service users. We have adapted group activities to mimic regular weekday activities to ensure routine and activities which are enjoyed where not lost, but instead adapted to be provided within the KASBAH services. Even with that said we were all very happy to move outside of our support bubble as have time with our KASBAH friends once more.

“
What a positive year for KASBAH and with Princess Christian's Farm now in our fold, we will be able to put many years of planning and visualising into practice to make the farm a core service for every person in KASBAH.
”

We continue to see an increase in personal communication techniques and abilities which in turn has enabled us as a staff team to better understand each and every person we support. Sport has been crucial in both our support strategies and risk reduction strategies; we have worked closely with Mencap's Round the World Challenge over the last two years. Our weekly boxing and football sessions are often the highlight of each week. There is a willingness to try new sports and activities and we do feel that focus has benefited us all.

Winning the tender for Princess Christian's Farm has been a significant achievement. This has enabled KASBAH to start to fulfil a long-term aspiration of taking on a working farm; to increase the daily living skills development opportunities within the organisation, and also to embed a longer-term plan in providing meaningful work-experience opportunities in a diverse setting which can accommodate a role for every person. We have been able to access a range of digital technology to enable the farm to increase hands-on opportunities and be more self-sufficient in-house to the livestock needs.

KASBAH's prides itself not only on its ethos of empowerment and promoting independence but in supporting people who want to learn and progress. This applies to the staff team as well as the service users; to get the optimum impact we also have a strong focus on dynamics. We have four new Studio 3 trainers on board as we continue to embed our Positive Behaviour Support culture throughout the organisation.

As an organisation we pride ourselves on our ability to adapt, we identify a problem and work cohesively as a team to find viable and long-term solutions; the support and understanding of our fantastic work force gives the organisation the strength and ability to adapt and manage change effectively. We regularly update KASBAH's Five Year Vision in line with new ventures and directions - this document is available to view on our website - www.kasbah.org.uk.

Emma Carver
Chief Executive Officer

Financial Report

KASBAH continues to develop its robust financial management systems and is pleased to confirm that the charitable organisation has maintained its strong financial position. There is an on-going need for effective cash flow as the majority of KASBAH's reserves are tied up in the properties. We have worked hard as an organisation to be in a stronger financial position at year end which we are pleased to confirm has been achieved.

2021/22 has been a year of expansion, development and putting years of planning and innovating into practice. A KASBAH farm has been an aspiration for five years and is now a reality. The tender process was short, and the mobilisation period was the shortest ever recorded by Kent County Council. Yet with days to plan and co-ordinate we managed a smooth transition with positive impact and outcomes for every person involved in this service. The entire organisation is involved in the Princess Christian's Farm and it has brought a new lease of life to the organisation.

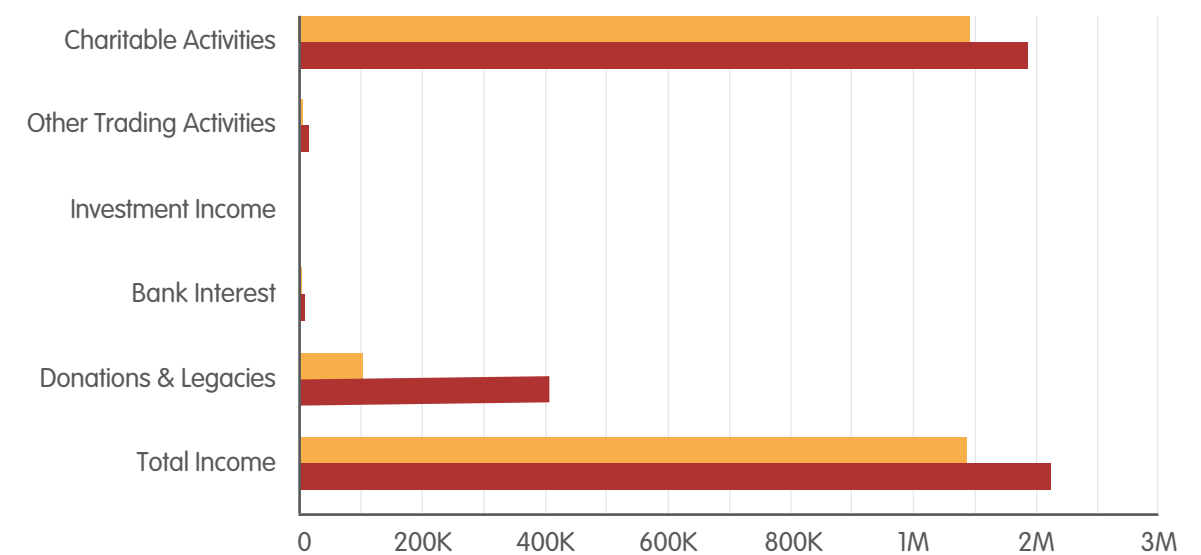
KASBAH is actively working towards its evolving Five-Year Vision, the focus remains on ensuring the long-term financial stability of the organisation, meeting evolving, and emerging service user needs and being able to be creative and dynamic in our solutions.

Our budgeting assumptions have continued to be on the conservative side (as is appropriate in the general economic situation) and we have been able to generate a surplus. The audited accounts show a surplus of **£513,908** generated on a turnover of **£2,320,465** as a result of continuing attention to management of expenditure and maintenance of KASBAH's income streams.

If you would like to see our full Trustee Report and Accounts for this year, please call the KASBAH office on 01474 536501 or alternatively they can be viewed on the KASBAH website (www.kasbah.org.uk) or the Charity Commission website (www.charitycommission.gov.uk).

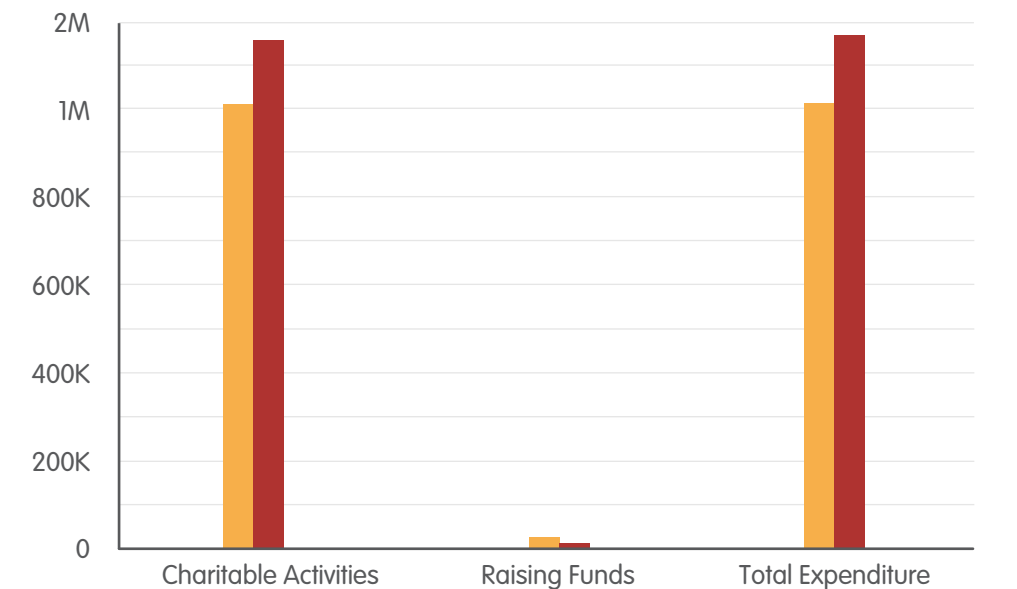
Income Comparison 2021/2022

2021
2022



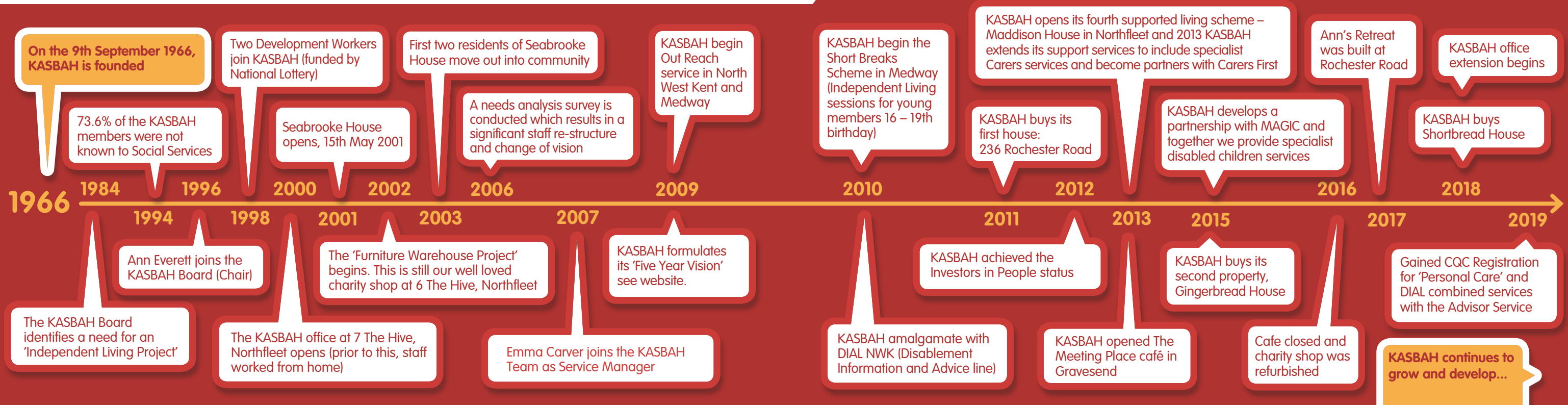
Expenditure Comparison 2021/2022

2021
2022



Significant Dates

The following timeline sets out the key events and/or achievements of KASBAH's history:



What We Do and Why We Do It

THE VISION

To support people with disabilities towards greater independence, choice and equality.

THE MISSION

KASBAH will respect the rights and circumstances of each person and actively encourage empowerment and inclusion into all aspects of life and living. This will be achieved with a flexible and diverse range of support services to its members.

Together we will create innovative solutions to meet new identified needs and expand the organisation.

THE ORGANISATION'S CORE VALUES

KASBAH will promote:

- Empowerment and a greater level of independence to the members
- Specialist training in all aspects of daily living skills
- Informed choices and decisions
- Inclusion and community participation
- A flexible range of support services to meet the member's individual needs
- Self reliance and self confidence
- Personal achievement in own goals
- Continuous improvement of the standing and reputation of KASBAH

DEVELOPMENT

KASBAH continues to focus on development, regularly asking the members for feedback and introducing a robust customer satisfaction monitoring aid in the form of simple questionnaires. One nominated staff member within each service provision undertakes this task.

The focus has continued to be partnership - working with statutory and voluntary agencies, raising the organisation's profile and ensuring the service is meeting the membership's changing needs, as well as ensuring all services are accessible to the different needs of KASBAH members.

The KASBAH newsletter (KASBAH News) has continued to improve, with increased member involvement.

QUALITY MANAGEMENT

“Internal control measures are in place and are working effectively for the organisation. Steps have been taken throughout the last financial year and actioned in order to minimise risk to the organisation.”

KASBAH Board

Outreach

Outreach is the end product of our service users hard work. They have been through their life skills training in our KASBAH House sites and feel that they are ready to spread their wings and gain some more independence. This is where we come in. We are there to help them maintain and build on their skills when they transition into their new homes. We will always do our best to to meet their needs as individuals and respect the choices they make. It is our aim to support them to become independent, happy, healthy, fulfilled people.

We provide support and will partnership work with everyday chores such as cleaning, laundry, shopping, cooking, making and keeping appointments and of course paying the dreaded bills. We will also support them to access their, clubs, voluntary work, hobbies and fitness schedules, While encouraging them to meet their full potential. we have a social skills day every Friday where individuals, if they choose to participate, can learn new skills.

- communicate, share and have fun as a group
- each person will choose an activity or a place that they would like to visit/see in turn and if possible we will arrange this with them. Then there is our annual outreach short break.

We learnt that the thing that has the biggest negative effect on our guy's wellbeing is boredom and loneliness, not just in the pandemic but in general, once they leave their homes to move into their flats they realise that they are mostly alone which is usually a huge shock for them, as they have generally come from a lively environment with lot's of company,.

As a result of this we have taken the decision to keep our service users as busy as we can, we have more individual short breaks and days out in the community than we have before, we give them all the choice of getting what needs to be done finished so that we can find something more interesting to do, they usually get things done very quickly to enable them to meet with their friends for a ride out with staff

We are a small staff team that consists of Linda, Graham, Jayne, Brenda, Peta, Louise and Debbie and we are all enthusiastic about our jobs. We get to know our clients likes and dislikes This means that we are consistent and the service users will rarely have a member of staff supporting them that they are unfamiliar with. Everybody on outreach is very positive about, and looking forward to the coming year. With all the new adventures, achievements and possibilities that we know it will bring for us.



"Graham take's us to really good places"



"I love social skills Friday" - FK



“Run by disabled people, for disabled people.”

DIAL and the Advisor Service are continuing to work together and are still proving to be a very successful team. This year has still had it challenges for us regarding the Covid 19 restrictions but we have overcome this with our team of dedicated volunteers supporting clients and members with general disabilities in the North West Kent area remotely.

We are now able to offer support Monday-Thursday, consultations are available between 10.30 and 4.00 pm. Our volunteers are very experienced and we are able to offer comprehensive advice and guidance, especially with issues relating to benefits such as Mandatory Reconsideration and Appeals.

To receive information and guidance from the Disablement Information Advice Line, (DIAL) you do not need to be a member of KASBAH. We are happy to offer support, guidance and empowerment to anyone with any form of disability, provided they live within the North West Kent Area. Outside of this area, our Advisor Service is still available to all of our registered members born with a physical or learning disability and living in Kent.

Enquires to the services range from needing assistance with filling out a Personal Independence Payment (PIP) form, how to get aids and equipment to assist you in and around the house or even transport to help with independence.

We are pleased to announce a new partnership with Disability Assist in the new financial year, previously known as CiLK. The coming together of the two services is a very positive step for us and we are hoping to offer a wider range of services, providing more links to service though out the county.

Case study client - A

KASBAH have been supporting a member who has been living independently in a flat that is warden controlled for several years. This member was also supported by his mother until recently when she unfortunately passed away.

Due to the change in circumstances Social Services were made aware and our member was in agreement that he needed some support to help with things such as reading letters, paying bills and weekly budgeting. He also asked for help with planning a meal and cooking as he felt his diet could be improved since his mum passed.

The initial visit from Social Services did not have a positive outcome as our member was not able to express his needs. It was decided that he was managing just fine as he was. Unhappy with this, our member asked KASBAH to get involved an after discussing his requirements and preferences and with his permission, our Advisor was able to set up another meeting with the care manger and act as an advocate explaining our member's needs. This time we were successful and our member was awarded sufficient time with a local care company to take care of all his paperwork that had been building up and his support required in the kitchen.

We are delighted to be in regular contact with the member who keeps us updated with all the delicious food he has been cooking that includes a roast dinner from scratch.

Case study client - B

The client has Autism, ADHD, Emotional dysregulation, anxiety and depression, Hypermobility and Dyspraxia she was supported by her mother though the migration from Disability living Allowance (DLA) to Personal independence payment (PIP)

She is on an individual personalised timetable at college due to high anxiety levels, and only attended 5 half days in 25 days. The emotional wellbeing team is working very closely to help her back into full time attendance and yesterday they experienced a full meltdown with self-harm.

Dial assisted with completing the PIP form.

Mother contacted the Dial advisor "Thank you for your call the other day. I feel very well supported by you and hope the attached form submitted for my daughter shows how much your help gave me to be able to complete this horrid form".

She subsequently contacted Dial "I have just had the letter to confirm my daughter will transfer to pip on enhanced care and low mobility.

Thank you so much for your invaluable help and support.

Case study client - C

The client has with severe dementia and incontinence issues.

"I CAN NOT GO ANYWHERE DAY OR NIGHT WITHOUT MY HUSBAND."

DAIL assisted Client's husband in completing an Attendance allowance form.

The outcome was an award at the lower rate.

DIAL assisted with formulating an appeal.

Client's husband contacted DIAL to communicate that the appeal was successful and the higher rate would now be applied.

"I can't thank Michael enough for all he has done for me."

From a DIAL Client

"Carly has been extremely helpful and patient, thank you!"
From a DIAL Client

ACHIEVEMENTS

- Forming a new partnership with Disability Assist.
- Maintaining good working relationships with our dedicated volunteers whilst they have been working remotely in such challenging times.
- Continuing to offer comprehensive support and guidance throughout a very difficult year.
- Forming positive relationships with our new members.

END OF YEAR STATISTICS

01 APRIL 2021 – 31 MARCH 2022

Month	No. of contacts 2020-2021	No. of contacts 2021-2022
April	148	145
May	138	180
June	165	248
July	178	208
August	181	144
September	111	116
October	213	148
November	112	108
December	135	91
January	194	120
February	186	148
March	168	190
Totals	1,929	1846

Hattie Webb House

Hattie Webb House is located in the heart of Rochester town, close to all amenities and good public transport services. At this moment in time the house is occupied by four tenants, three have physical and learning disabilities and one has learning disabilities. The house is fully adapted to meet the needs of all our service users that have physical disabilities.

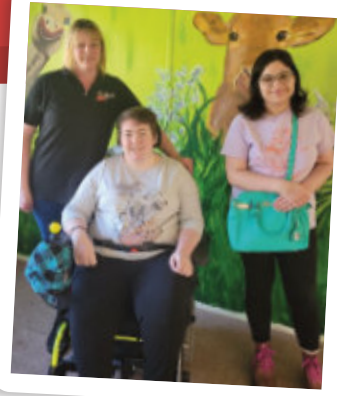
All four current tenants that live in the house meet the criteria for being at Hattie Webb House in terms of their disabilities and identified areas of support that is required to live an independent life within our community. As Hattie Webb House tenants have an open-ended tenancy our service users do not move on regularly therefore any potential referrals tend to find alternative accommodation due to the time scales and unpredictability of vacancies.

We have two dedicated members of staff on site, one part time House Co-ordinator, one full time Life Skills Coach and additional bank support when required. The house is staffed Monday to Friday and at weekends for meal support, there is the option for evening and weekend staff support upon request for activities outside of the usual working hours. The bank staff cover when there is sickness or holiday cover required this ensures that support is present when there is absence with regular staff. The house tenants have access to 24 hours out of hours emergency call provision; this is done on a rota system between the two HWH staff. The tenants have demonstrated recently that they are very capable of looking out for each other and supporting each other when required in the event of an emergency. Very often they contact on call for advice and guidance on what to do in an emergency situation.

Hattie Webb House provides a 1-1 day respite service provision for young adults with learning and or physical disabilities, this service is based at Hattie Webb House and staff provide independent living skills training. These sessions require booking in advance are from 10am until 2pm. At present we have 2 service users that access this service during the week. Staff are allocated responsibility for each session to ensure consistency and person centred when planning activities and timetables incorporating the main key areas of learning within the tasks that they have chosen.

At Hattie Webb House we promote independence and ensure we provide a person-centred approach with all of our service users; we aim to empower existing skills in order to achieve great outcomes. We are always happy to welcome new and previous visitors into our house and we will even provide a nice cuppa and a chat, if your very lucky there may even be a biscuit or cake on offer too.

Dawn Varley
House Co-ordinator



"Since joining the 1-1 respite day service at HWH I have gained a lot of confidence, I have learnt new things that I would be too scared to do before. I am now wanting to do more for myself and become more and more independent."



Gingerbread House

Gingerbread House is a large five-bedroom chalet bungalow in Northfleet. It has been extended over two floors. The entrance is spacious and welcoming, full of both light and personality and is the hub of the house. This is where our service users living within the property both dine and take part in all sorts of in-house activities.

This property offers shared living accommodation for up to four people with a sleep-in provision for those who need additional support during the night.

During and whilst gradually coming out of Covid restrictions, whereby normal activities have been resumed. The Gingerbread service users continued with their Garden Gang activities twice weekly. They have been creative with their carpentry, making animals to be sold at Princess Christian's Farm over the Christmas period.

We have continued to jointly look after our chickens, rabbits, and guinea pigs within a small holding in the gardens of Shortbread and Gingerbread House.

Teepan, Thomas, Sam and Sophie are still happily living at Gingerbread House supported by their staff team. Our person-centred approach has enabled everyone to flourish within this setting. Everyone's confidence and independence has grown, with our focus promoting effective two-way communication, which has been noted by outside care professionals that there has been a vast improvement for all service users living at Gingerbread House.

OVERVIEW

- Gingerbread and Shortbread Houses are our complex needs projects. We focus on positive behaviour support approaches; our PBS coaches have all been Studio 3 stress management trained. With Studio 3 trainers working alongside our teams.
- We practice low arousal approaches with person centred support, our four young disabled people benefit from positive peer support in a shared home environment.
- We work closely with all parent carers where they continue to have active input into the support and care of our Gingerbread residents.
- We have some small animals on site to promote kindness, patience, and responsibility.

ACHIEVEMENTS

- All service users have gained in confidence with their communication skills
- Managing all service users positively throughout lockdown and during the covid pandemic. Offering a variety of activities to maintain a meaningful and active lifestyle day to day.
- The garden gang project has been extremely successful and the service users at Gingerbread House have enjoyed the benefits of learning practical skills and animal care as well as enjoying fresh eggs every day.



"Long walk to the park and play football."

"I love working with Jim doing DIY."



Maddison House

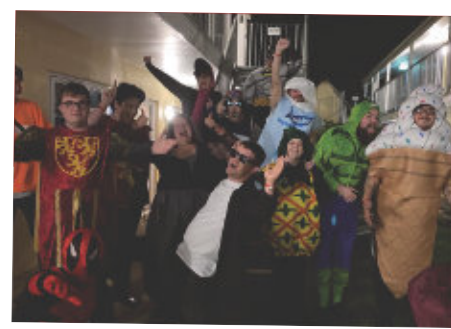
Maddison House is a Supported Living project that is situated in Northfleet, Kent. The building itself boasts seven spacious bedrooms that are all en-suite, each bedroom includes fridges and work tops that could be used to prepare small snacks. Our lounge-diner area is utilised by residents for socialising, group training/ 'refresher sessions', house meetings and group meals. Residents also share a Kitchen, Laundry Room and Garden.

Maddison House is not staffed 24/7 and we do not have sleep over staff in order to increase independence with a view to moving to live independently within the community. Maddison House staff provide support with all aspects of daily living for example budgeting, cooking, cleaning and emotional support whilst encouraging further independence. Additionally we like to keep things Fun! Residents are supported to access social skills sessions (both day time and evening) and to attend a nightclub in Gillingham once per-month where the residents have an opportunity to link up with individuals from other sites and have an enjoyable time together. Staff provide occasional weekend support for the residents to plan and cook a group meal together such as a Sunday roast dinner.

We have also enjoyed day trips to London, shows at The O2 Arena and several long weekends at Butlin's.

Maddison House is tailored for individuals whom strive to live independently but wish to maintain a high level of social activity and group involvement. Past, present and future residents have the option to treat Maddison House as a stepping stone before moving on to live independently or to treat Maddison House as a longer term option. Our Outreach has expanded this year, we now have 5 service users who have gone onto independent living, but still want to benefit from the support and community at Maddison House.

From a staff perspective, at Maddison House our promise to each resident is to support them to achieve a meaningful and fulfilling life. This includes goal planning, providing choice, pushing boundaries, self-advocating and positive risk-taking. We love Maddison House and our service users are proud to call it their home.



ACHIEVEMENTS

- We have another service user who is ready to move into their own flat in the community
- Despite the continued challenges of COVID we have kept as socially active as possible enjoying activities such as new exercise classes and trying new sports
- Went to Butlins for the weekend for the first time since the Covid-19 Pandemic

"Maddison has given me the confidence I need, I am ready for independent living."

Rochester Road



Rochester Road is a longer-term provision with staff support 24/7, Rochester Road supports a broad range of adults with different support needs. We adapt our support to each individual needs and abilities. At Rochester Road we promote independence, we praise and celebrate individuals' achievements and empower individuals to lead a fulfilling life whilst maintaining a community presence.

We have five bedrooms and a staff sleepover room. We currently have five residents at Rochester Road. Staff support residents to live and be as independent as possible, whilst making a house a home. Rochester Road has a lovely, homely feel and is very comfortable with lovely gardens and a resident cat. Rochester Road benefits from the bus stop being situated outside of our property and we have local shops within walking distance including a pharmacy, takeaways, convenience stores and a cash point. We are only a ten-minute bus ride to the town centre, promenade and the supermarkets. We also have an annexe in our rear garden, this is self-contained and provides living accommodation

for one resident. The support needs provided are of a lower level of need to the main house and offer a more independent accommodation to our current resident.

Rochester Road celebrate everyone's birthdays with balloons, banners, presents and cake. We are once again able to celebrate by going to restaurants of each person's choice instead of having takeaways as we come out of the pandemic. We promote group activities, social skills and enjoy the local community as much as possible. Rochester Road is committed to promoting independence, choice and person-centred approaches in everything we do.

Rochester Road residents have enjoyed getting back to normality and being able to attend their outside services. Three of our services users will be attending Princess Christian's Farm for day service which is very exciting.

Rochester Road staff are committed in supporting the resident to have a holiday in 2022 they have chosen to go to Disneyland in Paris.



ACHIEVEMENTS

Over the last year our achievements include the tennis coaching we received through Mencap funding. All residents enjoyed the coaching sessions had lots of laughs and were able to play tennis after six weeks of coaching, all had an amazing time and would like to continue with tennis. Once we were able to, in the summer months our residents managed to enjoy day trips to London including the London eye, river boat, museum's, zoo, the beach but to name a few. We have also supported a resident to find her new forever home, she has been searching for a

very long time. We are finally able to say we have now achieved this and she will be moving shortly. We will miss her very much, she has been part of Rochester Road for many years.

We are also very proud that we continue to support North fleet school for girls' community farm project and have done so since the beginning of their adventure. We have seen the community farm project go from strength to strength in the knowing that we at KASBAH have been part of their growth.

Seabrooke House

Seabrooke House is a six bedded Supported Living home in Swanscombe. It was set up as KASBAH's first supported living scheme and is geared towards bespoke training in independent living skills, this includes (but is not limited to) training in cookery, cleaning, shopping, healthy eating, finances, travel, providing skills to go out independently. We are passionate about empowerment and development.

Seabrooke is often the start of many young adult's own unique journey towards greater independence.

Seabrooke is a place where we support positive risk taking. We educate disabled people on how to effectively risk assess each situation and make informed decisions. In line with the Mental Capacity Act we minimise risks but do not remove them. Everyone has the capacity to make and learn from their own decisions. Seabrooke is a place where we promote and encourage all aspects of independence.

Seabrooke is a place where we empower every individual to lead a full, active, safe and happy life and to strive to meet their full potential. We also have 2 independent living flats next door at Janus Court for those who would like a taste of independent living with the safety net of Seabrooke close at hand. We also have a small day service provision "Life Skills Access" specialising in independent living skills.

Seabrooke is short term placement providing 24hr support. Normally individuals come to Seabrooke and aim to transition within a 2 year placement, this can possibly be extended on a case by case basis. Our aim is to signpost into other KASBAH services or other suitable services based on each individual's needs.

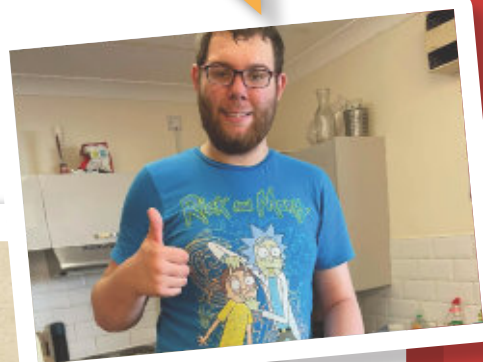
We have supported 2 move on's and 2 move ins in the last year.

ACHIEVEMENTS

- We have moved on 1 individual this year
- We have filled our 2 vacancies, so have 2 new service users starting their journey to further independence
- We held a charity event raising £370 for the people of Ukraine
- Despite the continued challenges of COVID we have kept as socially active as possible enjoying activities such as new exercise classes and trying new sports
- Quote: "Seabrooke helped give me a new start" "I'm looking forward to being a part of the Kasbah family!"



"I have now moved into Janus Court, it is lovely and I am enjoying the independence"



Shortbread House

Shortbread House is an impressive house set over three floors with five bedrooms, three bathrooms and generous social spaces for the service users to engage and socialise.

The service provided at this site has always been bespoke and as such needed a property to meet the complex needs managed positively within this site. Our service users are supported by experienced PBS coaches all studio 3 stress management; low arousal approach trained.

We are a very person-centred led organisation and set realistic goals to achieve successful outcomes with a partnership model of support. Shortbread House has continued to incorporate fun learning and partnership work to support the residents in learning new skills. As a team with Shortbread House, we manage any signs of stress and anxiety calmly and effectively using the environment to our advantage to provide re-assurance and guidance where needed.

Katy, Katie, and our new resident Georgina live alongside each other each having their own individual living space as well as accessing our communal conservatory area where life skills training and other indoor social activities take place weekly.

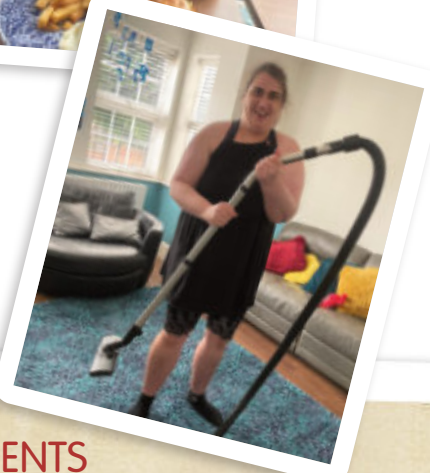
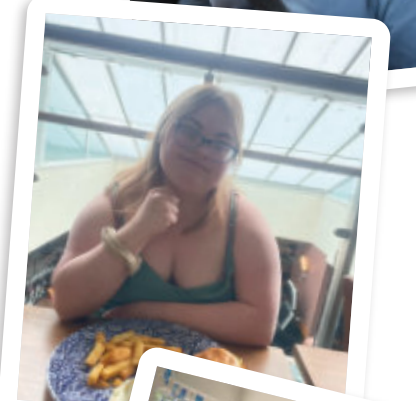
"I enjoy living here and having my own space upstairs"

OVERVIEW

- Shortbread and Gingerbread Houses are our complex needs projects. We focus on positive behaviour support approaches; our PBS coaches have all been studio 3 stress management trained. With Studio 3 trainers working on site alongside our teams.
- We work closely with all parents where they continue to have active input into the support and care of the residents at Shortbread House.
- A bespoke respite provision has been introduced for two young men who stay with us for a full day and overnight stay once a week.

ACHIEVEMENTS

- Staff have continued to introduce new and varied activities for our service users with a focus on social skills.
- We have continued to work on our service user's expressive language skills, sentence forming and receptive cognitive processing of language with great success in this area.
- All residents do independent living tasks, this has been achieved with constant partnership working and staff guidance.



Princess Christian's Farm

Princess Christian's Farm is based in Hildenborough with over 116 acres of pasture and woodlands. It is a life skills training facility supporting people with a learning and /or physical disability. The aim is for individuals to learn new skills both on the farm and in all aspects of daily living.

Princess Christian's Farm is a unique environment for service users to come and make friends, build confidence and develop employability skills in a variety of vocational areas. Service users can build their skills within Animal Care, Agriculture, Horticulture, Catering, Retail and DIY/ Woodwork.

Currently we have 73 service users attending over 143 placements. The service users have the opportunity to work in a variety of areas throughout the week to help support their skills development and interest.

When attending PCF, service users have the opportunity to engage in a variety of activities including, preparing and cooking healthy meals, caring for over 100 animals, maintaining the beautiful grounds and learning basic gardening skills, making seasonal planters and hanging baskets, building rabbit boxes, creating seasonal crafts, carrying out stock checks and purchasing produce for our onsite shop, taking part in a variety of sports activities including football, karate, pilates, basketball and table tennis, showing our pigs at agricultural shows and external work experience activities.



Princess Christian's Farm has been part of KASBAH since November 1st 2021, to date the farm has seen many changes including:

- The development of a farm vehicle fleet including a vintage Massey Ferguson tractor, John Deer Tractor and a Land Rover discovery which will allow service users to attend Agricultural shows.
- A highly skilled staff team with a variety of skills and knowledge to share.
- Investment in the farm buildings to upgrade the facilities and ensure service users needs are met.
- Development of the retail facility to include farm produce and support local businesses.
- Development of the catering facility to support skills development and provide onsite catering.
- An Increase in livestock to include Kune Kune pigs, Donkeys, Turkeys, a Peacock, Pedigree Sheep and Pedigree Large Black pigs and 2 Giant Rabbits. We have also successfully hatched 1 Emu chick.
- The planning for the development of a respite facility on site.
- An increase in service users accessing the facility and re engaging in day services following Covid.
- Development of a PCF Facebook and Instagram page.
- Regular community engagement Zoom meeting to keep everyone informed of changes and upcoming events.



ACHIEVEMENTS

- First Prize at the annual Jim Green competition for digging over a bed.
- A successful application to present a Beautiful Border at Gardeners World Live 2022.
- A successful Easter event for the local community.
- 3 new polycarbonate polytunnels.
- Creation of successful partnerships with the National Centre for Reptile Welfare and Curlys farm.
- All staff trained in Studio 3 and low arousal behaviour management.
- Five star food hygiene rating.
- A successful Pantomime visit to celebrate Christmas with the service users at PCF.
- Increased external work experience opportunities.




**PRINCESS
CHRISTIAN'S
FARM** 



A Big Thank You for Support & Commitment goes to:

TRUSTEES

Brendan Walsh
Christine Taylor

Richard Chapman
Trevor Sinclair
Stephen Field

Chair (Resigned November 2021)
Trustee /Acting Chair
(Appointed January 2022)
Vice Chair (Retired September 2021)
Treasurer (Retired May 2021)
Treasurer (Appointed June 2021)

Charissa Baldock
Sara Cross
Veronica Higgwe
Jim Mawby
Jason Owen

Trustee
Trustee (Appointed September 2021)
Trustee (Resigned May 2021)
Trustee (Appointed March 2022)
Trustee

STAFF

Emma Carver
Sophie Aiken
Julie Appleby
Veronika Hanley
Sarah Heneghan
Karen Heath
Victoria Norris
Stacey White
Chris Yusuf
Ruth Allen
Bamini Logendran
Nneoma Okeke
Ashley Rehman
Anna Saunders
Dawn Varley
Janine Lozada
Jane Candler
Jacqueline Baldwin
Julie Bassett
Annabelle Hulse
Yvonne McCuish
Linda Nyamutsahuni
Chantal Robinson
Lauren Sweeney
Sam Williams
Amanda Ball
Sam Pitcher
Charmaine Bultman

Lucie Heath
Charlie Packer

Emma Alvis
Jim Allison
Phoebe Carver
Amos Isibor
Sheila Stringer
Lucia Vata

Maria Worrell

Chief Executive Officer
HR Manager
Finance Manager
Finance Assistant (started November 2021)
Office Manager
Complex Needs / DIAL Advice Manager
House Manager (SBH/MH)
Senior Life Skills Coach (SBH)
Senior Life Skills Coach (SBH)
Life Skills Coach (SBH)
Life Skills Coach (SBH) (started July 2021)
Life Skills Coach (SBH) (left
Life Skills Coach (SBH)
Life Skills Coach (SBH)
House Co-ordinator (HWH)
Life Skills Coach (HWH)
House Manager (RR/HWH)
Life Skills Coach (RR)
Life Skills Coach (RR/OR Medway)
Life Skills Coach (RR) (started June 2021)
Life Skills Coach (RR)
Life Skills Coach (RR)
Life Skills Coach (RR)
Life Skills Coach (RR)
Senior Life Skills Coach (MH)
Life Skills Coach (MH)
Life Skills Coach (MH)
Senior Life Skills Coach
(Maternity Leave cover) (GBH)
Senior Life Skills Coach (GBH)
Senior Life Skills Coach
(on Maternity Leave) (GBH)
Life Skills Coach (GBH) (started November 2021)
Life Skills Coach (GBH) (left January 2022)
OT Apprentice / Life Skills Coach (GBH)
Life Skills Coach (GBH)
Life Skills Coach (GBH)
Life Skills Coach GBH/SHBH/PCF
(started July 2021)
Life Skills Coach (SHBH)

Deborah Goldsmith

Tope Adeleye
Blaze Alcindor
Arron Carver
Lauren Gee
Sandra Hardman
Shannon Heneghan
Toyin Lawal
Audrey Lovelidge
Tayla Parris
Chloe Rixon
Sandra Scott
Connor Vincent
Beth Walker
Clare Williams
Linda Shaw
Pete Bridle
Jayne Brown
Brenda Clark
Deborah Merrison
Graham Shaw
Linda Gilham
Tina Jeffrey
Barbara Rowland
Diana Widdecombe
Elizabeth Read
Chloe Brooker
Natasha Bremer
Richard Carver
Claire Coomber
Sharon Day
Chris Evenden
Katie Porter

Courtney Rawson
Ross Simmons
Andrew Storey
Kathryn Westcott

Senior Life Skills Coach (SHBH)
(started November 2021)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH) (left May 2021)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH) (started November 2021)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH) (left January 2022)
Life Skills Coach (SHBH)
Life Skills Coach (SHBH) (started January 2022)
Life Skills Coach (SHBH) (started January 2022)
Life Skills Coach (SHBH) (left March 2022)
Life Skills Coach (GBH/SHBH) (started Feb 2022)
Life Skills Coach (SHBH)
Outreach Co-Ordinator
Life Skills Coach (OR) (started July 201)
Life Skills Coach (OR)
Life Skills Coach (OR)
Life Skills Coach (OR)
Life Skills Coach (OR)
Shorts Breaks On The Go (left April 2021)
Shorts Breaks On The Go (left April 2021)
Shorts Breaks On The Go (left April 2021)
Short Breaks On The Go (left April 2021)
Farm Manager (PCF) (started November 2021)
Farm Lead (PCF) (started November 2021)
Apprentice (PCF) (started December 2021)
Maintenance (PCF)
(started November 2021)
Catering Lead (PCF)
Senior Life Skills Coach (PCF)
Lead Life Skills Coach (PCF)
(started February 2022)
Life Skills Coach (PCF)
Life Skills Coach (PCF) (started November 2021)
Projects Lead Coach (started November 2021)
Horticulture Lead Coach (PCF)
(started November 2021)

BANK STAFF

Kerry Devaney
February 2022)
Kasey Shand
September 2021)
Kerris Mace
2021-December 2021)

Life Skills Coach (SHBH) (started
Life Skills Coach (GBH) (July 2021-
Life Skills Coach (SHBH) (September

VOLUNTEERS

Ron Tiller
Les Buss
Dorothy Nash
Staff & Students
Vanessa Frazier
Carly Gadd
Michael McDermott
Joanne Stringer
Sheila Stringer
Paul Williams
Sean O'Leary

Charity Shop Volunteer
Charity Shop Volunteer
Charity Shop Volunteer
Ifield School
DIAL Volunteer
DIAL Volunteer
DIAL Volunteer
DIAL Volunteer
DIAL Volunteer
DIAL Volunteer
ICT Digital (IT Support and Maintenance)
Maintenance

SOCIAL WORK PLACEMENTS

Mia Franklin
Katie Grigson
Wednesday Holder
Chinenye Odimgbe
Nelly Bogdan

March 2021 – July 2021
March 2021 – July 2021
June 2021 – July 2021
September 2021- December 2021
January 2022 – March 2022

SBH = Seabrooke House
HWH = Hattie Webb House
RR = Rochester Road

MH = Maddison House
GBH = Gingerbread House
SHBH = Shortbread House

OR = Outreach
PCF = Princess Christian's Farm

Company number: 06465666
Charity number: 1123362

KENT ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS
(Under the working name of KASBAH)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2022

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

CONTENTS

	<i>Page(s)</i>
Legal and administrative information	1
Trustees' report	2 – 10
Independent auditors' report	11 – 14
Statement of financial activities (including income and expenditure account)	15
Balance sheet	16
Statement of cash flows	17
Notes to the financial statements	18 - 27

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2022

Directors and Trustees:

Trevor Sinclair	(Resigned 31 May 2021)
Veronica Higgwe	(Resigned 31 May 2021)
Richard Chapman, Vice Chair	(Resigned 21 September 2021)
Brendan Walsh	(Resigned 29 November 2021)
Christine Taylor	(Nominated Acting Chair 29 November 2021)
Stephen Field, Treasurer	(Appointed 15 June 2021)
Sara Cross	(Appointed 21 September 2021)
James Mawby	(Appointed 7 March 2022)
Jason Owen	
Charissa Baldock	

Charity Number: 1123362

Company Number: 6465666

Registered Office:

7 The Hive
Northfleet
Kent, DA11 9DE

Chief Executive Officer and Company Secretary:

Emma Carver

Auditors:

Lindeyer Francis Ferguson
North House
198 High Street
Tonbridge
Kent, TN9 1BE

Bankers:

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill, West Malling
Kent, ME19 4TA

Santander UK Plc
Customer Service Centre
Bootle
Merseyside
L30 4GB

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees (who are also directors of the company for the purposes of company law) present their report and the audited financial statements of Kent Association for Spina Bifida and Hydrocephalus ("KASBAH") for the year ended 31 March 2022.

The trustees confirm that the report and financial statements of the charity comply with the current statutory requirements, the requirements of the governing document, and the provisions of "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) (Charities SORP (FRS 102)).

Company status

KASBAH is a charitable company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. The company was incorporated on 7 January 2008 and is governed by a memorandum and articles of association.

Directors

The following directors have held office since 1 April 2021:

- Trevor Sinclair
- Veronica Higgwe
- Richard Chapman
- Brendan Walsh
- Christine Taylor
- Stephen Field
- Sara Cross
- James Mawby
- Jason Owen
- Charissa Baldock

The directors are the company's members and also trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

Structure, Governance and Management

a) Memorandum and Articles

KASBAH is a registered charity (number 1123362) and is governed in accordance with its Memorandum and Articles of Association adopted 7 January 2008.

There has been no significant change in the objectives since the last annual report. The principal object of the Charity is to support people of all ages with a physical and/or learning disability to become empowered, have choices and lead full and independent lives.

b) Method of Appointment or Election of Directors

In accordance with the Charity's Articles of Association, the Charity may by Ordinary Resolution appoint a person who is willing to act as director as well as determine the rotation by which any Director retires by rotation.

At the Annual General Meeting (AGM) the members of the Association shall elect/re-elect the Trustees of the Board. The officers of the Board will be decided by the nominated Trustees at the first Board meeting following the AGM. Other Trustees may be co-opted at any time to hold office until the next AGM and may be re-elected by the members.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

New Trustees are required to participate in an induction programme together with further training where appropriate.

c) Organisational Structure and Decision Making

The Trustees have overall responsibility for approval of strategy, policies, plans, risk management and finance. Implementation is delegated to an executive management team, led by the Chief Executive Officer. Regular reports and meetings monitor activities and performance with the Trustees.

d) Relationship with Partners

KASBAH works closely with many voluntary and statutory agencies. They and KASBAH require all staff, volunteers, trustees, and those in any way acting on behalf of the organisation to act in accordance with all legal requirements, policies, procedures, and accepted practices of the organisation in force at the time. Additionally, all volunteers and staff are required to undergo a criminal records disclosure at the enhanced level and undertake a comprehensive induction.

The KASBAH support services are either part or fully funded by Kent County Council, Medway Unitary Authority, Gravesham Borough Council and Dartford Borough Council.

KASBAH is an affiliated member of SHINE (Spina Bifida, Hydrocephalus, Information, Networking, Equality). We also have a working partnership with both Gravesend Church Housing Association (GCHA) and HABINTEG Housing Association both of which receive Annual Reports and Audited Accounts on request.

e) Risk Management

The policy is that Trustees and Senior Management review and identify potential risks to the organisation and its sustained operation on an on-going basis. They then take the appropriate action to negate or reduce the risk to an acceptable level including retaining financial reserves to provide for contingencies.

Objectives and Activities

a. Policies and Objectives

KASBAH's Mission Statement:

"KASBAH will respect the rights and circumstances of each person and actively encourage empowerment and inclusion into all aspects of life and living. This will be achieved with a flexible and diverse range of support services to its members provided by a well supported and developed staff team."

Together we will create innovative solutions to meet new identified needs and expand the organisation."

KASBAH's Supported Living Projects

"KASBAH provides specialist support and empowerment in all aspects of independent living skills to any young vulnerable adult with the potential to live independently, to assist them to reach their ultimate goal."

KASBAH's Farm

"There is a role and a place for everyone at Princess Christian's Farm. The learning opportunities are vast with a focus on increasing each person's independence, daily living skills, and employability."

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

b. Public Benefit

The Trustees have had due regard to the guidance issued by the Charity Commission on public benefit when reviewing the charity's objectives and planning for the future.

c. Strategies for Achieving Objectives

The DIAL Advisor Service

This service provides information, advice, and guidance on a variety of topics such as general disability advice, entitlements and benefits advice, health, education, aspirations, and transition. The Advisor Service provides home visits, telephone support and advocacy to members and their carers and families, this service is available to answer questions and give advice on all matters affecting those with; or dealing with, the conditions but there does need to be an identified need. The Advisor Service also takes an active part in educating professionals and interested parties on how to empower the KASBAH membership by gaining a better understanding of the disability and the individual's needs and goals. The DIAL element of this service provides specialist disability support with a focus on maximising local people's income and supporting the form filling when applying for a range of eligible benefits.

In 2019 the DIAL project and the Advisor Service; two independent information, advice and guidance services within KASBAH amalgamated on one site to provide a more cohesive and pro-active provision. This has worked well utilising our paid Advisor managing the complex cases and our team of dedicated volunteers complementing this provision and providing much of the face-to-face support (outside of Covid-19 safeguards).

Charity Shop

The charity shop offers several facilities to other projects within KASBAH. It is used to provide volunteers, service users and members with the opportunity to learn retail and socialisation skills. It also enables the volunteers and service users to interact with the local community. As this service has developed, the charity shop has also become a community drop-in point that has promoted friendship and inclusion for the service users of the local area.

The charity shop provides a work experience opportunity for service users residing in KASBAH supported living projects; an upcycling project was developed at Seabrooke House, and a more formal training structure put in place with volunteers from the general public managing the weekend shifts. This service continues to be a great community resource and outside of Covid-19 restrictions is supported two days a week by Ifield School during term time.

Outreach

KASBAH provides specialist support to service users who have been through the KASBAH supported living schemes within North-West Kent and Medway. This tends to be in key areas of daily living with a strong focus on social skills and group activities to reduce isolation and promote meaningful relationships.

Community Farm

KASBAH has continued to support the development of a community farm within Northfleet School for Girls, the farm has continued to grow and provides a valuable work experience resource to our service users.

Princess Christian's Farm

We now have our own farm to focus on and innovate at Princess Christian's Farm in Hildenborough. This is a large provision set over 116 acres with the capacity to support up to 35 placements each day with a wide range of opportunities and skill development on offer. We are very proud of this addition to KASBAH.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

We have exciting plans to open the farm to the public in school holidays as a petting farm to increase the long-term sustainability of the farm and also provide additional employment-based skills and experience for the service users accessing the farm. We are also developing a stand-alone respite provision on-site which we hope to be complete by the end of June 2022.

Independent Living Skills Training TimeLine



KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

d. Grant Making Policies

KASBAH may make small grants to those affected by the conditions, in line with written grants criteria within the £2,000 budget. The Advisor administers this with a budget agreed annually by the Board of Trustees.

e. Volunteers

KASBAH greatly benefits from volunteers, assisting in the office, at the KASBAH sites, in the charity shop and in fund raising events. Their contribution and support is greatly appreciated.

Achievements and Performance

Review of Activities

The DIAL Advisor Service

The DIAL Advisor Service has continued to adapt and adjust to on-going Covid-19 impact; increased cost of living and mental health pressures. This service has undertaken 1,846 remote support sessions and attended 63 virtual/face-to-face meetings to support KASBAH members during 2021/22. We have ensured that the provision has remained active and available throughout this year and as flexible as possible to meet the emerging needs. We have seen an increase in crisis and a need for contact at short notice, a 10% increase has been noted. KASBAH has facilitated 2,221 (+180) telephone calls from the membership and NWK clients providing support, information, guidance, and advocacy.

We saw a decline in requests for formal support in Q3/4 but have seen a slow increase again in requests for assistance since March. This could in part have been due to the uncertainty of funding for this provision which was confirmed in March as part of the new Disability Assist IAG tender.

The KASBAH membership continues to grow (with 95 new referrals this year). In 2021/22 KASBAH has supported 1,846 (-5% from 2020/21 but support has been more than a one-off intervention and there is an identified need for on-going support and advocacy).

The DIAL Advisor Service is actively involved in ensuring that the KASBAH membership is heard, valued, and empowered to have the same choices and rights as any other person. KASBAH has maintained close and productive working partnerships local many organisations, SHINE, IASK, IMAGO, We Are Beams, Porchlight, Disability Assist and Carers First.

DIAL Advisor Service Annual Statistics

Month of the Year	Support given (per enquiry) 2020-21	Support given (per enquiry) 2021-22
April	148	145
May	138	180
June	165	248
July	178	208
August	181	144
September	111	116
October	213	148
November	112	108
December	135	91
January	194	120
February	186	148
March	168	190
TOTAL	1,929	1,846

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Charity Shop

The charity shop is now actively supported throughout the week and the introduction of a training flat at The Hive has been a valuable new resource to our service users and volunteers.

Independent Living Skills Training

Seabrooke continues to achieve a high level of success and recognition from funders, service users and parents for its work in training and preparing each person for independent living within their communities. Each year this site trains and enables up to 8 residential people and up to 10 day training people at any one time to learn the skills they will need to live independent lives, with many now living successfully in the community without statutory support. The provision continues to enable service users to make informed decisions and access equal opportunities in all of their life choices. Seabrooke House has struggled this year to fill its voids with a new placement system in place within Kent County Council and huge Covid-19 impact on moving times, but we had allocated both voids by 31 March 2022.

Hattie Webb House has continued to maintain its high standards of service delivery and has worked hard this year to promote a happy and positive service user dynamic, we are still fine-tuning the support approach and increasing group activities and support wherever possible.

Rochester Road has consistently achieved positive outcomes for the service users. This site has maintained full occupancy and worked hard to finally move a service user on; the move date is imminent. The annexe continues to be an effective addition to the house.

Maddison House reached full occupancy on the day the service opened. The model of like-minded people sharing a home and skills has been demonstrated very effectively at this site in addition to continual progression. 5 of the service users have now moved on to independent living (own self-contained flats). Maddison also have a growing outreach provision within London Road which is a model that has flourished bringing the in-house support and training into the community. There are plans for 1 more service user to move into the outreach provision in April 2022.

Gingerbread House accommodates four more complex service users who complement each other well in the way they interact and support each other. Having a sister site on-site has made this site feel like a family environment. We regularly share, activities, support and staff which has aided us to combat many of the challenges we have faced from Covid-19 impact. Shortbread now has 3 service users; we have managed to maintain two complex part-time placements which has resulted in the decision to stop all other forms of respite for the foreseeable future.

Outreach

With a small team of 5 staff members, this provision makes a big impact with support hours always exceeding the funded support package and great opportunities and activities offered each week.

The Community Farm

This year KASBAH has continued to support the farm development, and Rochester Road continues to take the lead. Gingerbread House have wound the 'Garden Gang' down this year and a fuller range of opportunities and animal management is now available at Princess Christian's Farm.

Princess Christian's Farm

As of 31 March 2022, 99 service users are accessing this valuable provision and only six months in, the organisation has made significant progress on improving health and safety on-site and general improvements. The common room and office space has received a full makeover with new white goods throughout the farm. New stables have been built in the machinery barn and a new respite house is in development behind the office block.

The respite provision is in development with initial bookings already being received. An Easter Event is planned as a starting point to opening up to the public as a petting farm by Summer 2022 to increase support, income, and work-based opportunities.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

Financial Review

KASBAH continues to develop its robust financial management systems and is pleased to confirm that the charitable organisation has maintained its strong financial position. There is an on-going need for effective cash flow as the majority of KASBAH's reserves are tied up in the properties. We have worked hard as an organisation to be in a stronger financial position at year end which I am pleased to confirm has been achieved.

2021/22 has been a year of expansion, development and putting years of planning and innovating into practice. A KASBAH farm has been an aspiration for five years and is now a reality. The tender process was short, and the mobilisation period was the shortest ever recorded by Kent County Council. Yet with days to plan and co-ordinate we managed a smooth transition with positive impact and outcomes for every person involved in this service. The entire organisation is involved in the farm and it has brought a new lease of life to the organisation.

Our budgeting assumptions have continued to be on the conservative side (as is appropriate in the general economic situation) and we have been able to generate a surplus which has been re-invested in part back into the KASBAH farm. This will continue to be our focus until cash reserves exceed six months to provide re-assurance to the KASBAH team and membership that the organisation can facilitate another significant disruption in services.

a. Reserves Policy

The reserves policy of the charity is based on the organisation's calculations within the Reserves Risk Assessment to ensure sufficient funding is allocated to cover the following risks:

Continuity of service/operations
Potential closure costs
Disaster recovery
Routine replacement of equipment/furniture
Ensure cash flow provisions meet the needs of the charity.

This figure is currently calculated at £2,374,326 as at 31 March 2022. With restricted reserves amounting to £304,379, this leaves the charity with unrestricted reserves, as at 31 March 2022, amounting to £2,069,947. This can be seen in more detail on pages 25 and 26 of the financial statements.

b. Principal Funding

The financial statements show a total income for the year of £2,320,465 and a surplus of £513,908. This has increased reserve levels to £2,374,326 of which £1,827,421 is held in tangible fixed assets, including 236 Rochester Road, Gingerbread and Shortbread House, with the remaining reserves held in liquid assets amounting to £546,905. We have made the strategic decision to focus on cash flow at this time rather than securing Gingerbread House without mortgage.

KASBAH has a robust financial reporting and monitoring system with a focus on setting realistic budgets for each area of expenditure, this has enabled the organisation to perform on target and meet the organisation's vision and targets.

Impact of Covid-19

As an organisation, KASBAH has continued to thrive, where others focus on the negative impact of Covid-19, KASBAH has used this as an opportunity to invest more time with each service user and come together as a strong and insurmountable team. This is what KASBAH's does best, we rise to the challenge and find a positive way to move forward. Incidents have increased this year, but our Positive Behaviour Support approach continues to enable us to respond pro-actively and get to the heart of the problem to find long-lasting solutions that work.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The support from the staff team, volunteers and KASBAH friends has been fantastic and keeps us focussed on what really matters; our service users. We would not be where we are without the on-going community support and value, we receive each day.

Plans for the Future

KASBAH is actively working towards its evolving Five-Year Vision, the focus remains on ensuring the long-term financial stability of the organisation, meeting evolving, and emerging service user needs and being able to be creative and dynamic in our solutions.

Additional plans include:

1. We will have a strong focus on the health and safety of Princess Christian's Farm and its on-going development and have ring-fenced up to £80,000 from reserves to enable the farm to meet its full potential
2. We have agreed an equipment budget with Kent County Council of £40,000 to purchase essential items which will become a Council asset at the charity's disposal whilst we hold tenure
3. We will open a stand-alone respite unit on the farm to meet individual needs more effectively, this development is accounted for within the farm development budget
4. We plan to take every KASBAH site on a much-needed holiday and as such anticipate increased staffing and travel costs, so have ring-fenced £5,000 to meet additional expenditure

There is a total of up to £85,000 to ring-fence from reserves this year, a definite figure will be determined when the core funding for the farm has been exhausted by 31 October 2022.

Future Developments

For the year 2022-23 KASBAH anticipates higher income levels and higher expenditure levels due to the huge expansion Princess Christian's Farm brings to the KASBAH family. This site has the potential to exceed KASBAH as it stood before this take-over on one-site. We will open respite by the end of summer 2022 and will be open to the public as a petting farm from July 2022. We have plans to expand into free-range eggs and increase farm market sales by 500% in the next year.

The day provision is set to increase by 25% by September 2022 and in 2024 we aim to purchase a house in Tonbridge to add to the supported living portfolio and complement the good work achieved on the farm within the local area.

KASBAH will continue to invest in its staff; having its own Occupational Therapist in 2024 and its first qualified Social Worker in 2025. We will also be taking on our first Business apprentice in September 2022 to enhance the financial benefits and outputs at Princess Christian's Farm.

Auditors

The auditors, Lindeyer Francis Ferguson, are deemed to have been re-appointed in accordance with section 487(2) of the Companies Act 2006.

Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice applicable to smaller charities.

Law applicable to charities in England/Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements the Trustees have:

- Selected suitable accounting policies and applied them consistently

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

- Made judgments and estimates that are reasonable and prudent
- Prepared the financial statements on the going concern basis (unless it is inappropriate to presume that the charity will continue in operation)

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

So far as each of the Trustees is aware at the time the report is approved:

There is no relevant audit information of which the Charity's auditors are unaware, and
The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report was approved by the Trustees on 26/08/2022 and signed on its behalf, by:



.....
Stephen Field (Treasurer of KASBAH)

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

INDEPENDENT AUDITORS' REPORT TO MEMBERS FOR THE YEAR ENDED 31 MARCH 2022

Opinion

We have audited the financial statements of Kent Association for Spina Bifida and Hydrocephalus ("KASBAH") for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you were:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

INDEPENDENT AUDITORS' REPORT TO MEMBERS FOR THE YEAR ENDED 31 MARCH 2022

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees' were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 9 and 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

INDEPENDENT AUDITORS' REPORT TO MEMBERS FOR THE YEAR ENDED 31 MARCH 2022

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Based on our understanding of the charitable company and industry, the principal risks of non-compliance with laws and regulations were deemed to relate to the Care Quality Commission, the Charities Act 2011 and the Companies Act 2006, and we considered the extent to which non-compliance might materially affect the financial statements. We also considered those laws and regulations that do not have a direct impact on the preparation of the financial statements such as GDPR and data protection regulations.

Having reviewed the laws and regulations applicable to the charity, we designed and performed audit procedures to obtain sufficient appropriate audit evidence. Specifically, we:

- Obtained and reviewed internal policies and procedures and external guidance, including the Care Quality Commission inspection report dated 28 October 2021.
- Held discussions with management involved in the compliance functions, including consideration of known or suspected instances of non-compliance with laws and regulation and fraud.
- Reviewed the completeness and accuracy of associated disclosures made in the financial statements.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the key risks were related to posting inappropriate journal entries to overstate income, and management bias in accounting estimates, particularly the fair value of revalued property, and areas of the financial statements requiring judgement, such as the impairment of debtor balances. Audit procedures performed by us included:

- Assessing the systems and controls in place, and whether any weaknesses were identified which could suggest or allow fraud.
- Designing and performing audit procedures to obtain sufficient appropriate audit evidence in relation to the completeness of income.
- Challenging assumptions made by management in arriving at accounting estimates and judgements. The property valuations as at the year-end were undertaken by an independent estate agent.
- Identifying and testing journal entries, to ensure there was a clear business rationale for transactions outside the normal course of business.

The audit has been planned and performed in such a way as to best identify risks of material misstatement, however, because of the inherent limitations of audit procedures there is a risk that we will not detect all irregularities, including those that may lead to material misstatements in the financial statements. For example, whilst we have properly planned and performed our audit in accordance with auditing standards, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely audit procedures are to identify it. Also, the risk of not detecting an irregularity due to fraud is higher than the risk of not detecting one resulting from error, due to probable deliberate concealment, override of controls, collusion or misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

INDEPENDENT AUDITORS' REPORT TO MEMBERS FOR THE YEAR ENDED 31 MARCH 2022

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jonathan Healey FCA
Senior Statutory Auditor

For and on behalf of:
Lindeyer Francis Ferguson Limited
Statutory Auditors
Chartered Accountants

Date: 12 September 2022

North House
198 High Street
Tonbridge
Kent TN9 1BE

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Donations & grants	3	14,939	446,497	461,436	102,264
Charitable activities	4	1,817,363	31,412	1,848,775	1,433,173
Other trading activities	6	10,201	-	10,201	28
Investments					
Bank interest		53	-	53	316
Total income		1,842,556	477,909	2,320,465	1,535,781
Expenditure on:					
Raising funds	7	3,384	-	3,384	10,982
Charitable activities	5	1,668,396	78,874	1,747,270	1,336,653
Total expenditure		1,671,780	78,874	1,750,654	1,347,635
Net income	9	170,776	399,035	569,811	188,146
Transfers between funds		94,656	(94,656)	-	-
Other recognised gains / losses:					
(Loss)/Gains on revaluation of fixed assets		(55,903)	-	(55,903)	161,323
Net movement in funds		209,529	304,379	513,908	349,469
Reconciliation of funds:					
Total funds brought forward		1,860,418	-	1,860,418	1,510,949
Total funds carried forward		2,069,947	304,379	2,374,326	1,860,418

The statement of financial activities includes all gains and losses recognised in the period.

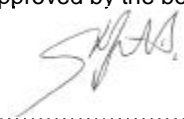
All income and expenditure derives from continuing activities.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

BALANCE SHEET AS AT 31 MARCH 2022

		£	2022 £	£	2021 £
	Note				
Fixed assets					
Tangible assets	11		1,827,421		1,761,044
Current assets					
Debtors	12	584,652		174,343	
Cash at bank and in hand		652,328		477,889	
		1,236,980		652,232	
Current liabilities					
Creditors: amounts falling due within one year	13	(238,339)		(81,816)	
Net current assets			998,641		570,416
Creditors: amounts falling due after more than one year	14		(451,736)		(471,042)
Total net assets			2,374,326		1,860,418
The funds of the charity					
Unrestricted funds					
Revaluation reserve			223,310		279,213
Other funds			1,846,637		1,581,205
Restricted funds			304,379		-
	16		2,374,326		1,860,418

Approved by the board of trustees on26/09/2022.....2022 and signed on its behalf by:



Stephen Field
Treasurer of KASBAH

Company number: 06465666

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2022

		2022	2021
	£	£	£
Note			
Cash flows from operating activities			
Net cash provided by operating activities	A	334,099	202,235
Cash flows from investing activities			
Interest received	53	316	
Purchase of tangible fixed assets	(140,802)	(23,891)	
Net cash flows from investing activities		(140,749)	(23,575)
Cash flows from financing activities			
Repayments of borrowings	(18,911)	(83,571)	
Net cash flows from financing activities		(18,911)	(83,571)
Change in cash and cash equivalents		174,439	95,089
Cash and cash equivalents brought forward		477,889	382,800
Cash and cash equivalents carried forward		652,328	477,889
A. Reconciliation of net income to net cash flow from operating activities			
Net income for the reporting period		569,811	188,146
<i>As per the statement of financial activities</i>			
Adjustments for:			
Depreciation	18,522	6,117	
Interest received	(53)	(316)	
Increase in debtors	(410,309)	(19,326)	
Increase in creditors	156,128	27,614	
		(235,712)	14,089
Net cash provided by operating activities		334,099	202,235

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 STATUS

Kent Association for Spina Bifida and Hydrocephalus is a charitable company limited by guarantee incorporated in England and Wales. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is 7 The Hive, Northfleet, Kent, DA11 9DE.

2 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2.1 Basis of preparation

The financial statements have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Kent Association for Spina Bifida and Hydrocephalus meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are presented in pounds sterling and rounded to the nearest pound.

2.2 Going concern

In 2021-22 the Covid 19 pandemic has continued to impact globally but has not negatively impacted on the operation of the charity.

The Trustees are continuing to review government guidelines and respond to updates where necessary. The Trustees believe that the charity therefore has not been adversely impacted in such a way that would cast doubt over the going concern status, so the going concern basis of accounting therefore continues to be adopted.

2.3 Income

Income from donations and grants is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds. Where grants are received in response to a proposal including a budgeted timescale, such that the timescale for the expenditure is implicit in the grant agreement, the income is recognised in accordance with that timescale.

Income from charitable activities is recognised over the period to which the income relates. Charges for services are recognised when the services are provided. Income received in advance is accounted for as deferred income.

2.4 Expenditure

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

2 ACCOUNTING POLICIES continued

Expenditure has been classified under headings that aggregate all costs related to the category.

Staff costs are allocated on the basis of staff time.

Support costs, which are those costs relating to functions which assist the work of the charity but do not directly relate to its activities, have been allocated to the activities undertaken by the charity on the basis of the usage of those costs by the activities.

2.5 Taxation

The charity is exempt from corporation tax on its income and gains to the extent that these are applied to its charitable objects.

2.6 Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated realisable value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	25% straight line
Motor vehicles	25% straight line
Leasehold improvements	20% straight line, or over the life of the lease

Freehold properties can be measured reliably based on market value. These properties are therefore measured at fair value at each reporting date with changes in fair value recognised in the statement of financial activities. Depreciation is not charged on the properties as the residual value of the properties is not deemed to be materially different from the market value.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

2.9 Creditors

Creditors are recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably. Creditors are recognised at the settlement amount.

2.10 Financial instruments

The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.11 Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost in the financial statements represents the contributions payable by the charity during the year.

2.12 Operating leases

Rentals payable under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

3 INCOME FROM DONATIONS AND GRANTS

	2022 £	2021 £
Donations	2,020	4,331
Grants:		
PCF - Kent County Council health & safety funding	440,000	-
Kent County Council	-	32,648
Kent County Council - Workforce recruitment and retention Fund	3,758	-
Gravesham Borough Council	-	20,000
HMRC job retention scheme grant	-	35,770
Infection control grant	3,080	8,946
Let's get digital	6,497	-
Round the world challenge funding	3,376	-
Other grants	2,706	569
	<u>461,436</u>	<u>102,264</u>

4 INCOME FROM CHARITABLE ACTIVITIES

	Advice & Information 2022 £	Independent Skills Training 2022 £	Princess Christian's Farm 2022 £	Total 2022 £	Total 2021 £
Kent County Council:					
Independent Skills Training	-	1,272,580	-	1,272,580	993,703
Information, Advice & Guidance	15,706	-	-	15,706	15,309
DIAL	15,706	-	-	15,706	15,309
Independent Skills Training (Farm)	-	-	130,882	130,882	-
Medway Unitary Authority	-	97,850	-	97,850	90,023
Dartford Borough Council	-	89,716	-	89,716	106,244
Gravesham Borough Council	-	197,379	-	197,379	184,417
Other sponsors and donors	2,668	25,707	581	28,956	28,168
	<u>34,080</u>	<u>1,683,232</u>	<u>131,463</u>	<u>1,848,775</u>	<u>1,433,173</u>

The comparative figures include £42,081 of restricted income.

5 EXPENDITURE ON CHARITABLE ACTIVITIES

	Advice & Information 2022 £	Independent Skills Training 2022 £	Princess Christian's Farm 2022 £	Total 2022 £	Total 2021 £
Direct activity costs	286	249,227	103,782	353,295	253,256
Direct staff costs	23,482	951,597	81,359	1,056,438	799,107
Support costs allocated (note 8)	8,481	301,918	27,138	337,537	284,290
	<u>32,249</u>	<u>1,502,742</u>	<u>212,279</u>	<u>1,747,270</u>	<u>1,336,653</u>
Surplus / (deficit) for the year	<u>1,831</u>	<u>180,490</u>	<u>(80,816)</u>	<u>101,505</u>	<u>96,520</u>

The comparative figures include £41,527 of restricted expenditure.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

6 INCOME FROM OTHER TRADING ACTIVITIES

	2022 £	2021 £
Charity shop income	3,574	28
Farm shop and related income	6,627	-
	<u>10,201</u>	<u>28</u>

7 EXPENDITURE ON RAISING FUNDS

	2022 £	2021 £
Charity shop costs	1,670	3,694
Farm shop costs	20	-
Support costs allocated (note 8)	1,694	7,288
	<u>3,384</u>	<u>10,982</u>

8 SUPPORT COSTS

	2022 £	2021 £
Staff costs	165,547	175,835
Premises costs	28,880	33,401
Staff training and travel	39,972	8,787
Printing, postage and stationery	7,695	4,358
Telephone	4,162	3,770
IT Support and maintenance	11,000	9,938
Repairs and maintenance	3,097	3,524
Equipment hire	3,418	2,495
Subscriptions	547	609
Professional fees	7,179	14,076
Website design and public relations	5,530	675
Small grants scheme	830	200
Miscellaneous expenses	5,888	7,758
Motor running costs	3,526	715
Bank charges	723	707
Depreciation of fixed assets	18,522	6,117
Governance costs:		
Audit and accountancy	6,110	4,375
Legal and consultancy fees	22,587	13,523
Trustee and Board expenses	1,399	493
Trustee indemnity insurance	2,619	222
	<u>339,231</u>	<u>291,578</u>

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

8 SUPPORT COSTS continued

	2022 %	2022 £
<i>Allocation based on estimated usage:</i>		
Raising funds	0.5%	1,694
Charitable activities:		
Advisor / DIAL	2.5%	8,481
Independent Skills Training	89.0%	301,918
Princess Christian Farm	8.0%	27,138
	100.0%	339,231

9 NET INCOME

	2022 £	2021 £
Net income is stated after charging:		
Operating lease payments	100,757	94,229
Auditors' remuneration for audit services	2,250	1,975
Auditors' remuneration for accountancy services	3,860	2,400
Depreciation	18,522	6,117

10 STAFF COSTS

	2022 £	2021 £
Wages and salaries	1,126,517	892,362
Employer's national insurance	74,002	63,818
Employer's pension contributions	21,466	18,763
	1,221,985	974,943

The average number of employees during the year is as follows:

	2022 No	2021 No
DIAL	1	1
Independent Skills Training	50	44
Princess Christian's Farm	10	-
Short Breaks	-	4
	61	49

One (2021: one) employee received employment benefits (excluding employer pension contributions) of between £80,001 and £90,000 in the period.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

11 TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Motor vehicles £	Fixtures, fittings & equipment £	Total £
Cost or valuation					
At 1 April 2021	1,730,903	-	16,000	89,790	1,836,693
Additions	-	85,197	32,540	23,065	140,802
Revaluation	(55,903)	-	-	-	(55,903)
At 31 March 2022	1,675,000	85,197	48,540	112,855	1,921,592
Depreciation					
At 1 April 2021	-	-	16,000	59,649	75,649
Charge for the year	-	2,899	5,179	10,444	18,522
At 31 March 2022	-	2,899	21,179	70,093	94,171
Net book value					
At 31 March 2022	1,675,000	82,298	27,361	42,762	1,827,421
At 31 March 2021	1,730,903	-	-	30,141	1,761,044

The freehold property was revalued as at 31 March 2022 by Sealeys Walker Jarvis estate agents. The carrying amount of freehold property under the historical cost model would be £1,451,690 (2021: £1,451,690).

12 DEBTORS

	2022 £	2021 £
Support costs receivable	194,547	146,619
Prepayments and accrued income	385,674	24,934
Other debtors	4,431	2,790
	584,652	174,343

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Bank loans	19,671	19,276
Trade creditors	29,428	16,877
Social security and other tax	22,902	23,080
Accruals and deferred income	154,452	17,742
Other creditors	11,886	4,841
	<u>238,339</u>	<u>81,816</u>

	2022 £	2021 £
Deferred income included above:		
Incoming resources deferred in the previous period	1,078	-
Released to the Statement of Financial Activities	(1,078)	-
Incoming resources deferred in the current period - grant and contract income	<u>129,226</u>	<u>1,078</u>
Carried forward	<u>129,226</u>	<u>1,078</u>

14 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022 £	2021 £
Bank loans	<u>451,736</u>	<u>471,042</u>
Amounts repayable after more than five years:		
By instalments	<u>364,449</u>	<u>385,664</u>

The bank loans are secured by way of a legal mortgage charge, dated 12 February 2015 and 28 November 2018, over the properties at Gingerbread House and Shortbread House, Northfleet, respectively.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

15 FINANCIAL COMMITMENTS

At 31 March 2022 the charity was committed to future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Land and buildings		
Due within one year	48,178	48,578
In two to five years	12,000	12,000
More than five years	1,750	4,750
	<u>61,928</u>	<u>65,328</u>

16 MOVEMENT ON FUNDS

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Unrestricted funds					
Revaluation reserve					
Rochester Road	210,238	(72,302)	-	-	137,936
Gingerbread House	81,644	6,349	-	-	87,993
27 East Kent Avenue	(12,669)	10,050	-	-	(2,619)
	<u>279,213</u>	<u>(55,903)</u>	<u>-</u>	<u>-</u>	<u>223,310</u>
Revaluation reserve	279,213	(55,903)	-	-	223,310
General funds	1,393,059	1,842,556	(1,671,780)	9,656	1,573,491
Designated funds	-	-	-	85,000	85,000
	<u>1,581,205</u>	<u>1,842,556</u>	<u>(1,671,780)</u>	<u>94,656</u>	<u>1,846,637</u>
Restricted funds					
PCF - Kent County Council					
health & safety funding	-	440,000	(40,128)	(95,494)	304,379
Information, advice & guidance	-	15,706	(16,124)	418	-
DIAL	-	15,706	(16,125)	419	-
Let's Get Digital	-	6,497	(6,497)	-	-
	<u>-</u>	<u>477,909</u>	<u>(78,874)</u>	<u>(94,656)</u>	<u>304,379</u>
	<u>1,860,418</u>	<u>2,264,562</u>	<u>(1,750,654)</u>	<u>-</u>	<u>2,374,326</u>

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

16 MOVEMENT ON FUNDS continued

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Unrestricted funds					
Revaluation reserve					
Rochester Road	112,937	97,301	-	-	210,238
Gingerbread House	4,953	76,691	-	-	81,644
27 East Kent Avenue	-	(12,669)	-	-	(12,669)
	<u>117,890</u>	<u>161,323</u>	<u>-</u>	<u>-</u>	<u>279,213</u>
General funds	<u>1,393,059</u>	<u>1,505,163</u>	<u>(1,306,108)</u>	<u>(10,909)</u>	<u>1,581,205</u>
Restricted funds					
Information, advice & guidance	-	15,309	(25,271)	9,962	-
DIAL	-	15,309	(15,309)	-	-
Medway Unitary Authority	-	-	(947)	947	-
	<u>-</u>	<u>30,618</u>	<u>(41,527)</u>	<u>10,909</u>	<u>-</u>
	<u><u>1,510,949</u></u>	<u><u>1,697,104</u></u>	<u><u>(1,347,635)</u></u>	<u><u>-</u></u>	<u><u>1,860,418</u></u>

Transfers to designated funds represent funds set aside to be used for the on-going development of Princess Christian's Farm (£80,000) and to take every KASBAH site on a much-needed holiday (£5,000).

The restricted funds arise from grants and donations to fund particular projects or items of expenditure, and unused income is carried forward to cover future expenditure on those areas. Details of restricted funds active during the year are as follows:

Princess Christian's Farm (PCF) - KCC health & safety funding

The health and safety funding was provided by Kent County Council to enable the farm to be brought up to the current 'safe, warm and dry' standard as soon as possible. Due to a delay in receiving this funding, works were not completed by the year-end, however, it is anticipated that this will be completed by October 2022.

The transfer of £95,494 from this restricted reserve represents capital expenditure on the farm.

Information, advice & guidance

This grant is a Kent County Council service level agreement for the provision of information, advice and guidance to disabled people, families and Carers in the County of Kent. Sufficient resources are held to meet the expectations of this grant.

DIAL

This grant is a Kent County Council service level agreement for the provision of a disability helpline and volunteer led disability support and advice for people in North West Kent. All funding was spent during the year.

Let's Get Digital

This grant was awarded to upskill, develop and try new digital aids to promote learning, additional engagement and develop new skills in digital technology. All funding was spent during the year.

Medway Unitary Authority

This is a contract funded by Medway Council to provide daily living training sessions to young adults in Medway aged 14+ through monthly sessions and social activities (funding is provided for up to the 18th birthday, thereafter it is through direct payments). This ceased in the 2021 financial year.

KENT ASSOCIATION for SPINA BIFIDA and HYDROCEPHALUS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £
Tangible fixed assets	1,827,421	-	1,827,421
Net current assets	694,262	304,379	998,641
Long term liabilities	(451,736)	-	(451,736)
	<u>2,069,947</u>	<u>304,379</u>	<u>2,374,326</u>
	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Tangible fixed assets	1,761,044	-	1,761,044
Net current assets	570,416	-	570,416
Long term liabilities	(471,042)	-	(471,042)
	<u>1,860,418</u>	<u>-</u>	<u>1,860,418</u>

18 RELATED PARTY TRANSACTIONS

The Board of Trustees and the Chief Executive Officer are considered to be the charity's key management personnel.

None of the trustees have been paid any remuneration (2021: none). Five members of the board (2021: 7) received Christmas gifts on totalling £221 (2021: £493), as authorised by the CEO, for their efforts during the year, as shown below:

Name	2022 £	2021 £
Richard Chapman	100	115
Trevor Sinclair	55	115
Stephen Field	-	115
Brendan Walsh	-	39
Jason Owen	16	39
Charissa Baldock	16	35
Veronica Higgwe	-	35
Christine Taylor	34	-
	<u>221</u>	<u>493</u>

One trustee was reimbursed £54 for travel and subsistence expenses incurred during the year (2021: £nil).

The total amount of employee benefits (including employer's pension contributions) received by key management personnel during the year was £86,998 (2021: £84,581).

During the year, three members of the CEO's family were remunerated for services provided to the charity in relation to Supported Living projects and Princess Christian's Farm. This amounted to £30,470 in total (2021: £nil).