



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Sept	Year 2020		Day 31	Month Aug	Year 2021

Section A Reference and administration details

Charity name

Cardiff Model Engineering Society

Other names charity is known by

Registered charity number (if any) 1123252

Charity's principal address

King George V Drive East

Heath

Cardiff

Postcode

CF14 4AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Williams	Honorary Chairman		
2	Robert Matthews	Honorary Secretary		
3	John Styles	Honorary Treasurer		
4	Hywel Williams	Vice Chairman	01/09/2020 - 31/10/2020	
5	Victor Polhill	Vice Chairman	01/11/2020 - 31/08/2021	
6	Roger Sully			
7	Nigel Kibby			
8	Kenneth House			
9	Andrew Fairfax		01/09/2020 - 11/03/2021	
10	Terry Newhouse			
11	Kenneth Stoa			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected annually by membership at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of Public education in engineering and constructional skills, tradition and heritage in particular, but not exclusively, through the acquisition, construction, maintenance and exhibition of engineering models and the holding of talks, demonstrations workshops and other forms of communication.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Due to Covid-19 we planned for reduced public open days and held them as and when we could using Facebook and our website to announce the days we were open as they happened, we were able to do sixteen of these days.

The program of weekly evening meetings was cancelled as covid restrictions made it impossible.

Even though Covid-19 stopped normal planned events, work continued where possible with maintenance of the site building and infrastructure. Covid safe practices and social distancing being adhered to.

Fund raising was very difficult but through local authority grants, generous donations from members and the public, and the ad-hoc public open days we held we were able to maintain funding for the essential overheads and maintenance.

Appeals continued to be made through our website for funds, which enabled us to cover the standard overhead charges such as electricity gas, rent and etc.. Funds allowed us to continue maintenance of the facilities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Open days this year have seen a reasonable number of visitors considering the year we have had.

Maintenance around the site over the year has been steady where funds would allow.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity does not have a reserves policy.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mike Williams	Rob Matthews
Position (eg Secretary, Chair, etc)	Honorary Chairman	Honorary Secretary
Date	26/06/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cardiff Model Engineering Society

No (if any)

CC16a

Receipts and payments accounts

For the period from	01/09/2020	To	31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	5,297	-	-	5,297	10,057
Bank Interest	5	-	-	5	28
Members Subscriptions	3,146	-	-	3,146	10,586
Income from Public Events	39,690	-	-	39,690	13,440
Income from Other Events	47	-	-	47	1,465
Misc Receipts	269	-	-	269	285
Gift Aid	200	-	-	200	2,121
Grants	14,000	-	-	14,000	10,000
Sub total (Gross income for AR)	62,654	-	-	62,654	47,982
A2 Asset and investment sales, (see table).					
	- 1,259	-	-	- 1,259	610
Sub total	- 1,259	-	-	- 1,259	610
Total receipts	61,395	-	-	61,395	48,592
A3 Payments					
Public Events Cost	6,002	-	-	6,002	4994
Maintenance of Public facilities	9,452	-	-	9,452	14850
Bank charges	-	-	-	-	
Health & Safety	378	-	-	378	2349
Electricity & Gas	4,935	-	-	4,935	4934
Telephone, stationery, Publicity	901	-	-	901	1127
Insurance	9,576	-	-	9,576	7368
Accountancy, Subscriptions, Licences	3,475	-	-	3,475	3212
	-	-	-	-	-
Sub total	34,719	-	-	34,719	38,834
A4 Asset and investment purchases. (see table)					
	17,338	-	-	17,338	17,389
Sub total	17,338	-	-	17,338	17,389
Total payments	52,057	-	-	52,057	56,223
Net of receipts/(payments)	9,338	-	-	9,338	- 7,631
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,239	-	-	22,239	29,870
Cash funds this year end	31,577	-	-	31,577	22,239

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		22,239	-	-
		-	-	-
		-	-	-
	Total cash funds	22,239	-	-
(agree balances with receipts and payments account(s))		Agreement Error	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees			
Signature		Print Name	
		Date of approval	

Independent Examiner's Report to the Trustees of Cardiff Model Engineering Society

Independent examiner's report to the trustees of Cardiff Model Engineering Society

I report to the charity trustees on my examination of the accounts of Cardiff Model Engineering Society (the Trust) for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lewis Van Emden
ICAEW
O'Brien and Partners
Chartered Accountants
Highdale House
7 Centre Court
Treforest Industrial Estate
Pontypridd
Rhondda Cynon Taff
CF37 5YR

Date: