



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

## Section A Reference and administration details

Charity name LUTON CHINESE CHRISTIAN CHURCH

Other names charity is known by LCCC

Registered charity number (if any) 1123218

Charity's principal address LUTON CHINESE CHRISTIAN CHURCH

15 ROOKERY DRIVE

LUTON

Postcode

LU2 7FG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Felix PF Or	Treasurer		
2	Mrs Wai Kwan Shing	Secretary		
3	Mr King Tin Leung			
4	Miss Ann Yip			
5	Mrs Xing Mei Ho			
6	Ms Ling Hsuan Fu			
7	Ms Choi Wan Yuen			
8	Ms Mei Wah Irene Chan			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 3 <sup>rd</sup> February 2008
How the charity is constituted (eg. trust, association, company)	The charity is constituted as an unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected or re elected by members of the charity annually

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the church are to advance the Christian religion in accordance with the Church's beliefs. ie. The Church accepts the Christian faith as set forth in the Old and New Testaments and as summarized in the Apostles' Creed.

Weekly Sunday worship conducted in Cantonese, Mandarin and English. Sunday School for children and youths, bible study groups, house groups and fellowship groups, prayer meetings, discipleship training, evangelistic meetings, student ministry, outings, retreats and home visits.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**Sunday worship / services**

Since August 2021, the Sunday service was resumed and we could come back to the church every Sunday although most of us were still wearing the masks to protect each other from the Covid-19. Nevertheless, the service was also recorded and posted onto the YouTube media so that those who could not come because of their vulnerability could watch the full programme online in home. Regarding the attendance, there were still many new brothers and sisters joining our church. They were coming from Hong Kong with their BNO visas. The number of average attendances was therefore increasing from 100 gradually to approx. 130 people by the end of 2022.

**Sunday schools**

Our Sunday school was combined with the children from the Central Baptist Church every Sunday, teaching children from aged 2 to 16. They learned about God through the bible studies and various games.

The usual attendance of children from our church was increasing from 25 children to approx. 35 at the year end.

**Preaching and sermons**

Our theme in 2022 was - Equip to grow and serve. United in love and share.

Our congregation was providing Cantonese interpretation for English or Mandarin sermons in each Sunday service.

Apart from our own Pastors, we also invited guest speakers from COCM (Chinese overseas Christian Mission) and other sources.

**House Groups with Bible studies**

Due to the increasing numbers of brothers and sisters, we had increased to ten cell groups

in this year. They were divided by areas such as Luton, Harpenden, Hemel Hempstead, etc.

They all have 4 to 10 members and met regularly online. They were mainly Bible studies with special themes occasionally. And sometimes they had organised outings or gatherings in each other's houses.

**Outreach and visitations**

We have done some visitations to the local Chinese takeaway shops and restaurants in this year because the outdoor activities were unlocked.

There were also many individual visitations to our church members or new comers by our council members and Pastor. For the elders, they were offered the Holy communion each month because they could not

attend our Sunday Services.

#### **Outreach and visitations**

We have not done any visitations to the local Chinese takeaway shops and restaurants in this year due to the lockdown up to August.

There were only some personal visitations to our church members or new comers by our council members or Pastor after the lockdown.

#### **Prayer meetings**

They were held online on Monday (Cantonese) and Wednesday (Mandarin) every alternative week. The average attendance ranged from 3 to 8 people.

#### **Donations to various missionary organisations and their workers**

We gave money consistently to support various Evangelical organisations and missionary workers worldwide. The total donation in 2022 was £7450.

We gave also money to World Vision to support Children in the third world and the refugees of Ukraine.

#### **We supported the Theological students**

We were supporting prayerfully and financially many previous theological students who had come to our church previously for block placements. They were all trained in our church and they have been working as missionaries in various parts of the world. Besides, we were also supporting those who were studying full time or part time in various Theological colleges too. The total spending in 2022 was £3,100.

#### **Providing individual helps to those who were in need**

For those who are elders living alone, broken families, divorcees or widows etc., we had provided them with visitations, care and counselling, food supplies, and very importantly the translations for letter correspondences and medical appointments. We also help them to apply various social benefits including unemployment, housing, council taxes reduction, low-income support, pension, and pension credit...etc.

For those who were new comers from Hong Kong, we had given them various support too.

This included the local knowledge in this country, the practical knowledge of running a house, the legal advice and assistance towards their incidences such as traffic accidents.

Anyway, the most important thing is to help them to find a good school for their children and a good job for themselves.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The trustees have considered the operation of the church and believe that the equivalent of six months' expenditure is an appropriate amount to be held in reserve for our church. Such an amount would provide working capital to cover fluctuations in income and expenditure.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Felix Or</i>	
Full name(s)	Felix Or	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	6 <sup>th</sup> June 2024	



Charity Name		No (if any)		CC16a
LUTON CHINESE CHRISTIAN CHURCH		1123218		
Receipts and payments accounts				
For the period from	Period start	To	Period end	
	01.01.2023		31.12.2023	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Gift aid offering 退稅奉獻	42846.94	0.00	0.00	42846.94	42379.90
Non Gift aid offering 非退稅奉獻	20838.82	0.00	0.00	20838.82	11829.39
Tax rebate 退稅	10249.08	0.00	0.00	10249.08	11578.97
Sponsor a child 資助一貧窮小孩籌款	0.00	40.00	0.00	40.00	321.50
Deposit account interest 銀行利息	2654.40	0.00	0.00	2654.40	35.55
Missionary giving 差傳奉獻	0.00	2000.00	0.00	2000.00	850.00
Theology students fund 神學生基金	0.00	1500.00	0.00	1500.00	3300.00
Other income 其他收入	200.00	0.00	0.00	200.00	650.00
<b>Sub total</b>	<b>76789.24</b>	<b>3540.00</b>	<b>0.00</b>	<b>80329.24</b>	<b>70945.31</b>
<b>A2 Asset and investment sales, etc.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total receipts</b>	<b>76789.24</b>	<b>3540.00</b>	<b>0.00</b>	<b>80329.24</b>	<b>70945.31</b>
<b>A3 Payments</b>					
Pastoral 教牧組	40449.74	0.00	0.00	40449.74	36670.99
Teaching 教導部	122.00	0.00	0.00	122.00	58.46
Outreach 傳道部	0.00	0.00	0.00	0.00	213.68
Auxiliary 事務部	3618.23	0.00	0.00	3618.23	865.89
Administration 文書部	645.11	0.00	0.00	645.11	806.88
Missionary 差傳	7480.00	2000.00	0.00	9480.00	7450.00
Theological students fund 神學生基金	1100.00	1500.00	0.00	2600.00	3100.00
Sponsor a child 資助一貧窮小孩籌款	243.60	40.00	0.00	283.60	293.00
<b>Sub total</b>	<b>53658.68</b>	<b>3540.00</b>	<b>0.00</b>	<b>57198.68</b>	<b>49458.90</b>
<b>A4 Asset and investment purchases, etc.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total payments</b>	<b>53658.68</b>	<b>3540.00</b>	<b>0.00</b>	<b>57198.68</b>	<b>49458.90</b>
<b>Net of receipts/(payments)</b>	<b>23130.56</b>	<b>0.00</b>	<b>0.00</b>	<b>23130.56</b>	<b>21486.41</b>
<b>A5 Transfers between funds</b>	<b>-303.04</b>	<b>303.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>A6 Cash funds last year end</b>	<b>176774.08</b>	<b>1534.70</b>	<b>0.00</b>	<b>178308.78</b>	<b>156822.37</b>
<b>Cash funds this year end</b>	<b>199601.60</b>	<b>1837.74</b>	<b>0.00</b>	<b>201439.34</b>	<b>178308.78</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	199601.60	1837.74	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
	<b>Total cash funds</b> (agree balances with receipts and payments)	199601.60	1837.74	0.00

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tax rebate	2319.38	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			0.00	0.00
			0.00	0.00

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer equipment	unrestricted	0.00	0.00
	Audio equipment	unrestricted	0.00	0.00
	Bibles & books	unrestricted	0.00	0.00
			0.00	0.00

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			0.00	
			0.00	
			0.00	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

<i>Felix Or</i>	Felix Or	6th June 2024
-----------------	----------	---------------

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

LUTON CHINESE CHRISTIAN CHURCH

On accounts for the year  
ended

31<sup>st</sup> December 2023

Charity no  
(if any)

1123218

Set out on pages

8 to 9

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

06/06/2024

Name:

Siu Hong Yau

Relevant professional  
qualification(s) or body  
(if any):

Master in Economics & Finance

**Address:**

**106 Rosemullion Avenue**

**MILTON KEYNES**

**MK4 3AY**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**