



Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 01	Month 01	Year 2020	Day 31	Month 12	Year 2020
From					To		

Section A Reference and administration details

Charity name LUTON CHINESE CHRISTIAN CHURCH

Other names charity is known by LCCC

Registered charity number (if any) 1123218

Charity's principal address LUTON CHINESE CHRISTIAN CHURCH

15 ROOKERY DRIVE

LUTON

Postcode

LU2 7FG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Felix PF Or	Treasurer		
2	Mrs Wai K Shing	Secretary		
3	Mr King Tin Leung			
4	Miss Ann Yip			
5	Mrs Xing Mei Ho			
6	Miss Xinzhu Yu			
7	Ms Choi Wan Yuen			
8	Mrs Ru Zhu Pan			
9				
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15				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 3 rd February 2008
How the charity is constituted (eg. trust, association, company)	The charity is constituted as an unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected or re elected by members of the charity annually

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the church are to advance the Christian religion in accordance with the Church's beliefs. ie. The Church accepts the Christian faith as set forth in the Old and New Testaments and as summarized in the Apostles' Creed.

Weekly Sunday worship conducted in Cantonese, Mandarin and English. Sunday School for children and youths, bible study groups, house groups and fellowship groups, prayer meetings, discipleship training, evangelistic meetings, student ministry, outings, retreats and home visits.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Sunday Services

Church services took place every Sunday morning. Services were conducted in a mix of English, Cantonese and Mandarin.

- From 22nd March 2020 onwards, services were moved online and were broadcasted on [YouTube.com](https://www.youtube.com) to comply with newly introduced Covid restrictions.
- The average number of attendees to our services was 35 (including children). Of these, approximately 70% were Cantonese speakers and 30% Mandarin speakers.
- We had Holy Communion services on every 2nd Sunday from January till March

Sunday School

- From January to March, our Sunday School classes were held in conjunction with Luton Baptist Church during Sunday Service for children aged between 2 to 16.
- We had on average 9 children from LCCC attend Sunday School each week
- In these classes, the children were taught Christian teachings through studying the Bible and playing games.

Sermons and Church Theme

- Our church's 2020 theme was 'Serving One Another in Order to Grow'
- We had both internal speakers and external speakers invited from COCM (Chinese Overseas Christian Mission) and other churches
- All our sermons were interpreted to a second language, meaning 2 out of the 3 languages of English, Mandarin and Cantonese would be used

Bible Studies, Fellowship and House Groups

- We had a variety of Bible study and fellowship groups (also commonly known as cell groups), which were migrated to online gatherings from March onwards due to Covid restrictions. They include but are not limited to the following:
 - Our Luton group met fort-nightly on Friday evenings, with an average attendance of 5 people
 - Our Hitchin group met fort-nightly on Wednesday mornings with an average attendance of 10 people
 - Our Hemel Hempstead Bible study group met fort-nightly on Thursdays, and had an average of 4 attendees
 - Our Family Gathering group was held monthly on Saturday afternoons with an average of 5 attendees
 - We also held a weekly Mandarin student fellowship group with the purpose of evangelising to students. This ran from 6 to 9:30 pm on Thursday evenings and consisted of a meal together, worship time,

Bible study and prayer time. This saw an average of 8 students each time.

Outreach and visitations:

- Prior to March 2020, our church council members paid home visits to some church members and newcomers
- We did not visit any local Chinese takeaway shops and restaurants in 2020 as in previous years

Prayer Meetings

- Prior to March 2020, we held monthly prayer meetings, of which roughly 3-5 people attended
- After migrating to online meetings, we increased the frequency to meeting fortnightly, and attendance also increased to roughly 7 - 9 people each time

Financial Support for Missionary Work

- We provided monthly financial support for various evangelical organisations and missionary workers across the world, such as World Vision
- We donated £8,000 in 2020, compared with £2,300 in 2019
- We used to participate in the Samaritan's Purse International Shoe Box project by providing Christmas gifts in shoe boxes for children, but could not in 2020 as it was cancelled due to the pandemic

Training and Support for Theology Students

- We supported theology students who used to be members of our church in their book placements via prayer and financial means. They were trained in our church and since leaving have been working in missionary outreach programs in various places across the world
- We also supported 3 church members with £1,900 for their theology studies

Support for Individual Church Members and their Families

- We provided social support in the form of house visits, counselling and food donations where needed for vulnerable members of our congregation
- We also supported them by providing language interpretation at medical appointments, and helped them complete application forms to apply for various social benefits, such as unemployment benefit
- This support was provided in person prior to lockdown, and afterwards was conducted on the phone where possible (for example, providing

language interpretation at telephone doctor appointments)

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have considered the operation of the church and believe that the equivalent of six months' expenditure is an appropriate amount to be held in reserve for our church. Such an amount would provide working capital to cover fluctuations in income and expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Felix P F Or</i>	
Full name(s)	Felix Ping Fai Or	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	15 th September 2021	



Charity Name		No (if any)		CC16a
LUTON CHINESE CHRISTIAN CHURCH		1123218		
Receipts and payments accounts				
For the period from	Period start	To	Period end	
	01.01.2020		31.12.2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gift aid offering 退稅奉獻	33292.00	0.00	0.00	33292.00	26394.00
Non Gift aid offering 非退稅奉獻	7794.99	0.00	0.00	7794.99	9924.81
Tax rebate 退稅	7789.75	0.00	0.00	7789.75	7311.85
Sponsor a child 資助一貧窮小孩籌款	0.00	160.00	0.00	160.00	492.00
Deposit account interest 銀行利息	1537.89	0.00	0.00	1537.89	1534.07
Building fund 購堂基金	0.00	0.00	0.00	0.00	720.00
Missionary giving 差傳奉獻	0.00	200.00	0.00	200.00	500.00
Theology students fund 神學生基金	1116.00	0.00	0.00	1116.00	0.00
Sale of calendar 售出月曆	20.00	0.00	0.00	20.00	5.00
Sub total	51550.63	360.00	0.00	51910.63	46881.73
A2 Asset and investment sales, etc.	0.00	0.00	0.00	0.00	0.00
Total receipts	51550.63	360.00	0.00	51910.63	46881.73
A3 Payments					
Pastoral 教牧組	31258.60	0.00	0.00	31258.60	32738.18
Teaching 教導部	20.66	0.00	0.00	20.66	390.60
Outreach 傳道部	16.00	0.00	0.00	16.00	272.40
Fellowship 團契部	10.00	0.00	0.00	10.00	119.79
Auxiliary 事務部	1228.10	0.00	0.00	1228.10	52.71
Administration 文書部	793.28	0.00	0.00	793.28	580.63
Missionary 差傳	7800.00	200.00	0.00	8000.00	2300.00
Theological students fund 神學生基金	400.00	1500.00	0.00	1900.00	0.00
Sponsor a child 資助一貧窮小孩籌款	0.00	283.60	0.00	283.60	293.60
Sub total	41526.64	1983.60	0.00	43510.24	36747.91
A4 Asset and investment purchases, etc.	0.00	0.00	0.00	0.00	0.00
Total payments	41526.64	1983.60	0.00	43510.24	36747.91
Net of receipts/(payments)	10023.99	-1623.60	0.00	8400.39	10133.82
A5 Transfers between funds	0.00	0.00	0.00	0.00	0.00
A6 Cash funds last year end	142682.42	2963.40	0.00	145645.82	135512.00

Cash funds this year end	152706.41	1339.80	0.00	154046.21	145645.82

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	cash at bank	152706.41	1339.80	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
	Total cash funds	152706.41	1339.80	0.00
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tax rebate	2056.50	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value
			0.00	0.00
			0.00	0.00
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value
	computer equipments	unrestricted	0.00	0.00
	books & bibles	unrestricted	0.00	0.00
			0.00	0.00
			0.00	0.00
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			0.00	
			0.00	
			0.00	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Felix P F Or</i>	FELIX PING FAI OR	15.09.2021	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LUTON CHINESE CHRISTIAN CHURCH

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1123218

Set out on pages

8 to 9

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Siu Hong Yau

Date:

15th September
2021

Name:

Siu Hong Yau

**Relevant professional
qualification(s) or body**

Master in Economics & Finance

(if any):

Address:	106 Rosemullion Avenue
	MILTON KEYNES
	MK4 3AY

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.