

LADYBIRD PRE-SCHOOL PLAYGROUP
ST. LAURENCE CHURCH HALL, OLD CHURCH ROAD, COVENTRY CV6 7ED
ANNUAL REPORT
OCTOBER 2021

The Pre-school is governed by the Pre-school Learning Alliance Constitution 2011 which was adopted at the Annual general Meeting. The pre-school is managed by a voluntary parent committee, who are elected at the Annual General Meeting which is usually held in October

Ladybird Pre-school is registered with the Office for Standards in Education (OFSTED) registration number 511527, and as a Charity with the Charity Commission registered charity number 1123163. The pre-school is a member of the Pre-school Learning Alliance

We are currently registered to provide sessional care for up to 40 children per session. There are currently 32 children on role, further children are due to start when they turn 2½ and we have a waiting list.

We have offered the 30 hour extended entitlement for working parents

Our aims are to :-

- Provide high quality care and education for children below statutory school age
- Work in partnership with parents/carers to help children learn and develop
- To offer a service which promotes equality

Fortunately we have been able to remain open although it has been a very disrupted year for many children due to the Coronavirus COVID 19 Pandemic.

THE STAFF TEAM

Manager: Rosemary Malcolm

Rosemary has a Degree in Early years and has Early Years Teacher Status

Rosemary started with the pre-school in 1998 when it moved to the current premises.

Deputy Manager: Claire Morrison

Claire Morrison Level 3 Childcare and has been with us since 2009

Claire is also the Special Educational Needs Coordinator (SENCO)

Pre-school Assistants

Zara Bailey Level 3 childcare and has been with us since 2012

Hayley Gibbs, degree in Early Years and Early Years Teacher status has returned and a few years break

Apprentice

We currently have a level 2 apprentice

All staff have enhanced DBS checks

STUDENTS we usually welcome students and volunteers into the setting and also encourage year 10 pupils from local schools to come to us for their 'work placements' during the year. However due to Covid-19 we have not offered that this year

FUNDING

All children are entitled to Government funding the term after their third birthday; many of our children receive this funding. To receive this funding we have to agree to:

- Work to the Early learning Goals
- Agree to be inspected by OFSTED
- Have regard to the Early Years Development & Childcare plans, Policies and commitment to equality of opportunity.
- Ensure all staff have access to a programme of continuous professional development.
- Meet the requirements of The Prevent Duty
- Provide a copy of the action plan following an Ofsted inspection.

We are also registered with the local authority to provide free funded places for vulnerable 2 year olds

PLANNING FOR LEARNING IN THE EARLY YEARS

The 'Early Years Foundation Stage' (EYFS) Revised on Sept 1st 2021

EYFS is a framework to support children's learning from birth to 5 years (end of child's reception year)

From September 2008 all providers offering care & education to children 0-5 outside of the family home will be working towards the same framework & standards. This framework has been revised in Sept 2021 and we are now using the revised framework.

WE DELIVER THE EYFS THROUGH A WELL PLANNED PLAY BASED APPROACH TO LEARNING & DEVELOPMENT

We plan & provide a broad & balanced curriculum which will help encourage learning so that children are motivated to reach their full potential in the 3 Prime and 4 Specific areas of learning, which are;

Prime areas

- Personal, Social & Emotional development.
- Communication & Language
- Physical Development

Specific areas

- Mathematics
- Understanding of the World
- Literacy.
- Expressive art & design.

LONG TERM THEME PLAN is also available, identifying our aims for the year

We are also inspected by OFSTED on a regular basis to ensure we are providing high quality care & education to pre-school children, our last inspection was in Dec 2017, the outcome we received was *GOOD*.

Grade 1: Outstanding – Given to exceptional settings that have excellent outcomes for children.

Grade 2: Good – Given to strong settings that are effective in promoting outcomes for children,

Grade 3: Satisfactory – Given to settings that have acceptable outcomes for children but have scope for improvement.

Grade 4: Inadequate – Given to weak settings that have unacceptable outcomes for children.

The inspection was over a day with notice being given the afternoon before the visit.

The inspector looked at the care and education provided to the children.

The report is available for anyone to read via the internet, we do have copies at Pre-school.

EARLY YEARS ALLIANCE

An Educational Charity which provides support to the pre-school, and offers training

LOCAL AUTHORITY

The Local authority offer support & guidance when asked. We access training through the local authority and work with them through our training plan to ensure that both the needs of the setting and individual staff are met. Rosemary attends the manager's briefings during the year to ensure that the pre-school is up to date with current issues and information. Our current level of support is the minimal 'universal'

SENCO

Claire is our Special Educational Needs Co-ordinator. She attends regular training and supports the staff with any additional needs the children may have.

PRIMARY SCHOOL

We work very closely with local schools especially the reception teachers and arrangements are made for the children to visit the school as part of our transition process.

DEVELOPMENTS LAST YEAR

- ❖ This year has been difficult to the Coronavirus COVID 19 Pandemic but we have been able to safely offer provision throughout the pandemic
- ❖ We have extended our offer to children aged 6 weeks to under 5 years
- ❖ Continuing to review of policies and procedures to ensure compliance with all current regulations
- ❖ Staff attended various training, and professional development including safeguarding with a switch to virtual meeting
- ❖ Continuing to implement the elearning journal and assessment system in line with the revised EYFS

DEVELOPMENTS THIS YEAR

- ❖ Continue to ensure that staff attend training and professional development
- ❖ Continue to make action plans to develop

LADYBIRD PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT 2020/2021

RECEIPTS	2019/20	2020/21	PAYMENTS	2019/20	2020/21
Fees	89679.03	87,401.70	Catering	1711.70	1026.15
Early Years Pupil Premium	667.80	620.10	Premises	6510.00	6537.61
Milk Refund	1294.17	469.06	Staff Costs	77867.23	88500.06
Fundraising	1732.20	260.00	Insurance	730.00	738.29
Bank Interest	55.63	17.80	Consumables	1728.02	2563.41
Ins / Member Reg	717.00	530.00	Equipment	2324.62	3971.40
Voluntary Contributions	640.00	118.00	Administration	2721.09	2104.13
Sale of Shirts	140.00	81.00	Member Subs	197.71	335.00
Trip	536.00		Sweatshirts	180.40	
Sale of Book Bags	22.00	20.00	Staff Training	0.00	101.60
Coventry College	500.00		Trip	860.00	
Lunch		299.00	EYPP	716.37	
Party Contribution		36.00	Book Bags	49.00	
Job Retention Scheme		4,474.38	Teacher Cloud	2046.30	
HMRC SSP Grant		766.80			
PLA COVID19 Grant		750.00			

TOTAL RECEIPTS	95983.83	95843.84	TOTAL PAYMENTS	97642.44	105877.65
----------------	----------	----------	----------------	----------	-----------

Summary	2019/20	2020/21
Net of Receipts / Payments	-1658.61	-10033.81
Cash funds last year end	55148.33	53489.72
Cash funds this year end	53489.72	43455.91

LADYBIRD PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT 2020/2021

RECEIPTS	2019/20	2020/21	PAYMENTS	2019/20	2020/21
Fees	89679.03	87,401.70	Catering	1711.70	1026.15
Early Years Pupil Premium	667.80	620.10	Premises	6510.00	6537.61
Milk Refund	1294.17	469.06	Staff Costs	77867.23	88500.06
Fundraising	1732.20	260.00	Insurance	730.00	738.29
Bank Interest	55.63	17.80	Consumables	1728.02	2563.41
Ins / Member Reg	717.00	530.00	Equipment	2324.62	3971.40
Voluntary Contributions	640.00	118.00	Administration	2721.09	2104.13
Sale of Shirts	140.00	81.00	Member Subs	197.71	335.00
Trip	536.00		Sweatshirts	180.40	
Sale of Book Bags	22.00	20.00	Staff Training	0.00	101.60
Coventry College	500.00		Trip	860.00	
Lunch		299.00	EYPP	716.37	
Party Contribution		36.00	Book Bags	49.00	
Job Retention Scheme		4,474.38	Teacher Cloud	2046.30	
HMRC SSP Grant		766.80			
PLA COVID19 Grant		750.00			

TOTAL RECEIPTS	95983.83	95843.84	TOTAL PAYMENTS	97642.44	105877.65
----------------	----------	----------	----------------	----------	-----------

Summary	2019/20	2020/21
Net of Receipts / Payments	-1658.61	-10033.81
Cash funds last year end	55148.33	53489.72
Cash funds this year end	53489.72	43455.91

Independent examiner's report to the trustees of Ladybird Pre-school

I report on the accounts of the charity for the year ended 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that, the charity is not subject to audit under company law and is eligible for independent examination. It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act
- Follow procedures laid down by the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- State whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any items and disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In accordance with my examination, no matter has come to my attention ~~(other than disclosed below)~~:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements;
 - To keep accounting records in accordance with section 41 of the 1993 Act; and
 - To prepare accounts which accord the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sylvia Boulton	Signed: JCBoulton	Date: 06/10/21
Address: 560 Beake Ave Whitmore Park, Coventry CV6 2JA		
Relevant professional qualification or body (if any): AAT Accounting II		

Disclosure

Give here any brief details of any items that the examiner wishes to disclose