

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2022**

**CHARITY NUMBER: 1123156**

**COMPANY NUMBER: 6379315 (England and Wales)**

**HOLLOWAY HALL COMMUNITY ASSOCIATION**

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**For the Year Ended 31 December 2022**

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**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD  
For the Year Ended 31 December 2022**

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**LEGAL AND ADMINISTRATIVE DETAILS**

**Name:** Holloway Hall Community Association

**Registered Company number**  
6379315 (England & Wales)

**Registered Charity number**  
1123156

**Registered office**

Holloway  
Ley Hill  
Northfield  
Birmingham  
B31 1TT

**Board of Management – Trustees and Company Directors**

**Trustees and Company Directors**

Robert Nock	Chairperson
Bruce Lines	Vice Chairperson
Sarah Robinson	Secretary
Janice Paine	Trustee
Debbie Wood Barratt	Trustee
Carole Rickets	Trustee (appointed 09 November 2022).

**Company Secretary**  
Sarah Robinson

**Independent examiner**  
Barron and Co. Ltd.  
433 Court Oak Road  
Birmingham  
B32 2DX

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2022**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Holloway Hall Community Association is governed by its Memorandum and Articles of Association dated 24 September 2007, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is registered as a charity with the Charity Commission.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTIVES AND ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

**Object of the Charity and Public Benefit Statement:**

The objects for which Holloway Hall Community Association is established are to:

- To foster a good fellowship and good citizenship among all residents on the Ley Hill estate
- To provide for members, facilities for physical and mental training and recreation and social moral and intellectual development to promote the happiness and well-being of all children resident on the estate and foster a community spirit for the achievement of these and other charitable purposes
- To maintain and manage the room within the hall for activities promoted by members in furtherance of all of the above objects.

The trustees have referred to the guidance from the charities commission on 'Charities and Public Benefit'. The trustees are confident that Holloway Hall's aims and objects outlined above are in accordance with the regulations on public benefit. The detail of activities that support these aims and objectives is provided in the next section of the report.

**Review of Activities Achievements and Performance**

HHCA are a registered Charity run by trustees and under UK Law we operate the hall as a separate "Ltd company under guarantee" and as such are registered with Companies House.

The aims of the Charity, in summary, are:

To provide, through the hall and its employees, a resource and service to the hall members of the local community, voluntary groups, and other organisations.

To maintain the hall to a high standard.

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)**  
**For the Year Ended 31 December 2022**

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**Trustees**

The purpose of the HHCA Trustees is to carry out the aims of the Charity and ensure that the hall is managed in such a manner that it is financially solvent, and follows the rules required by the Charity Commission and defined by the Trustees. To ensure, through the management board of the hall, that the physical fabric of the hall, the Hall user meetings, and its employees; are a proactive resource and service to the local community, voluntary, and other organisations.

The trustees met many times over the year to ensure the smooth running and maintenance of the hall, plus liaising with other groups

The hall users are in continuous contact with the hall manager to discuss any concerns or issues.

All repeat hires and the local community groups are encouraged to attend the Annual General Meeting and it is in our best interest to attend and influence the management committee.

**What's happened in 2022**

The year 2022 has brought significant improvements in health and well-being of the association compared to the challenging year 2021, which was marked by the aftermath of the COVID-19 pandemic. Most groups have successfully returned to normal and resumed their activities. However, we also acknowledge the loss and hardship faced by some groups who could not survive the disruption. We have committed to providing support and resources to those groups, as well as to fostering new and emerging groups in our community.

**Repairs and maintenance**

According to the financial records, the expenses have decreased considerably throughout the year. There have been no major demands for repairs. The costs of maintenance and redecoration have also been lowered because of the work done in the previous year.

**Community Groups and Events 2022**

One of the goals of the association is to collaborate with other groups in the Bartley Green Ward and nearby areas that share our vision and mission. This way, the association can help the local community with their needs as much as the trust allows. Another benefit of these partnerships is that the HHCA and its services get more exposure and recognition. These organisations include:

- Birmingham City Council
- Local Councillors
- Local Primary and Secondary Schools
- Community centres and groups within the ward
- Several organisations that are involved in providing and maintaining public amenities and resources, such as Library Services, Parks Department and Housing Associations.

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2022**

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**Community Groups and Events 2022 (cont)**

Holloway Hall Association being a community-based organisation works with other groups and partners to host several events for the local community every year. These events are designed to foster social interaction, cultural diversity and civic engagement among the residents and users of the hall. We encourage everyone to attend and take part in these events, as they are a great opportunity to meet new people, learn new skills and have fun. Our events are very popular and well-received by the community, thanks to the hard work and dedication of our local volunteers, who help with planning, organising, and running them. We also appreciate the support and guidance of our Hall Manager and Trustees, who oversee the operations and finances of the hall.

Here is a list of some of the events that took place during 2022:

- A New Year party
- Shelter conducted a series of video recordings that captured various aspects of their work
- A place of welcome working alongside Midland Mencap
- Provided access to an early year's link worker
- Warwickshire Cricket Club ran some children's sessions
- A community day with the National Literacy Trust
- Green Doctor energy advice day
- Christmas Craft Fayre
- Christmas party for the elderly of the community
- Carols on the village Green

**User Groups**

As previously stated, most of our long-term user groups have resumed their regular use of the hall. The hall hosts a variety of groups that offer different activities for the community. Some of these activities are Karate, Zumba, war gaming, and faith-based groups. These activities cater to the diverse interests and needs of the community members. This year, we have also added some new groups to our hall:

- Slimming World
- Caring for carers
- Wellies in the woods

The hall continues to remain open for private bookings on weekends, such as birthday parties, baby showers and other life celebrations and events.

**Financial Summary**

A comprehensive report of the hall's financial performance in 2022, verified by an independent examiner, will be available on the websites of both the Charity Commission and Companies House. Highlights of these accounts will be presented at the Annual General Meeting.

**Reserves Policy**

Holloway Hall Community Association aims to have reserves in the band 10% to 20% of current expenditure.

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2022**

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**Organisational structure and wider networks**

The Chairman is responsible for the leadership of the Association, which with the assistance of the executive secretary, involves supporting the Board in determining the vision and plans for the Association, and for ensuring effective achievement of those plans.

**Trustees**

The Annual General Meeting 2022 witnessed a change in the leadership of the organisation. Robert Nock, who has been a member of the board for many years, was elected as the new Chairperson. He replaced Bruce Lines, who had served as the Chairperson for the past two years. Bruce Lines graciously accepted the decision and agreed to continue his involvement as the Vice Chairperson. He expressed his confidence in Robert Nock's abilities and vision for the future of the organisation.

Robert Nock	Chairperson of Holloway Hall Community Association
Bruce Lines	Vice Chairperson
Sarah Robinson	Executive Secretary
Janice Pain	Trustee
Debbie Wood Barratt	Trustee
Carole Rickets	Trustee. Carole became a trustee on 09 November 2022.



**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2022**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and UK Accounting Standards.

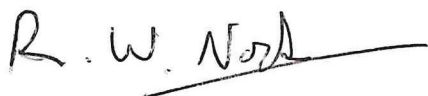
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

**SIGNED ON BEHALF OF THE BOARD OF TRUSTEES:**

A handwritten signature in black ink, appearing to read 'R. W. Nock', followed by a horizontal line.

Robert Nock – Chairperson, Director and Trustee

Date: 19 October 2023



## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOLLOWAY HALL COMMUNITY ASSOCIATION

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We report on the accounts for the year ended 31 December 2022 set out on pages nine to fourteen.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

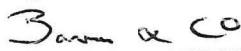
Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as a trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with Section 386 of the Companies Act 2006.
  - To prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS 102)).Have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 19 October 2023

**Barron and Co Ltd.**  
433 Court Oak Road  
Birmingham  
B32 2DX

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES For the Year Ended 31 December 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Income and endowments</b>					
Income from other trading activities					
Commercial trading operations	2	60,442		60,442	22,756
Investment income	3	50		50	2,068
Income from charitable activities			9,475	9,475	7,148
Grants Receivable		4,000		4,000	26,500
<b>Total income and endowments</b>		<b>64,492</b>	<b>9,475</b>	<b>73,967</b>	<b>58,472</b>
<b>Expenditure</b>					
Costs of raising funds:	4			0	0
Expenditure on Charitable activities		93,350	9,305	102,655	72,759
Other expenditure				0	0
<b>Total expenditure</b>		<b>93,350</b>	<b>9,305</b>	<b>102,655</b>	<b>72,759</b>
<b>Net income / (expenditure)</b>		<b>(28,858)</b>	<b>170</b>	<b>(28,688)</b>	<b>(13,987)</b>
<b>Net movement in funds</b>					
Total funds brought forward	12	51,375	2,429	53,804	67,791
<b>Total funds carried forward</b>		<b>22,517</b>	<b>2,599</b>	<b>25,116</b>	<b>53,804</b>

The Income and Expenditure report provides a breakdown of both the voluntary income and the resources expended under the charitable activities.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes form part of these financial statements

**HOLLOWAY HALL COMMUNITY ASSOCIATION**

**STATEMENT OF FINANCIAL POSITION**  
**As at 31 December 2022**

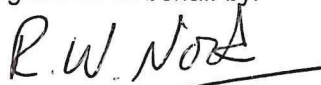
		<u><b>2022</b></u>		<u><b>2021</b></u>	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	9		1,196		1,408
<b>Current Assets</b>					
Cash at the bank		27,170		55,302	
Debtors	10	<u>0</u>		<u>0</u>	
			27,170		55,302
<b>Current Liabilities</b>					
Creditors amounts falling due within one year	11		<u>3,250</u>		<u>2,906</u>
<b>Net current assets</b>			<u>23,920</u>		<u>52,396</u>
<b>Total Assets Less Current Liabilities</b>			<u>25,116</u>		<u>53,804</u>
<b>Net Assets</b>			<u><b>25,116</b></u>		<u><b>53,804</b></u>
<b>Funded by</b>	12				
Unrestricted Funds			22,517		51,375
Restricted Funds			2,599		2,429
<b>Total Funds</b>			<u><b>25,116</b></u>		<u><b>53,804</b></u>

For the year ended 31 December 2022 the charitable company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006. The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 effective January 2015.

The financial statements were approved by the Board of Trustees on 19 October 2023 and were signed on its behalf by:



Robert Nock – Chairperson, Director and Trustee

**Company Registration Number 6379315**

The notes form part of these financial statements

## HOLLOWAY HALL COMMUNITY ASSOCIATION

### Notes to the Financial Statements For the Year Ended 31 December 2022

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#### 1. ACCOUNTING POLICIES

##### Accounting convention

##### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

They have determined that no such statement is required and there has been no change to the accounting policies since last year. The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

##### Income and endowments

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
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##### Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

The notes form part of these financial statements

## HOLLOWAY HALL COMMUNITY ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For the Year Ended 31 December 2022

#### 1. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. Commercial trading operations

	2022 £	2021 £
Hire of rooms	<u>41,791</u>	<u>22,742</u>

#### 3. Investment income

	2022 £	2021 £
Deposit Account Interest	<u>50</u>	<u>2,068</u>

#### 4. Cost of raising funds

	2022 £	2021 £
Cost of raising funds	<u>0</u>	<u>0</u>

#### 5. Net income/(expenditure)

Net income is stated after charging:

	2022 £	2021 £
Depreciation - owned assets	211	248
Accountancy and related services	<u>2,027</u>	<u>2,752</u>

#### 6. Trustees Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021

#### Trustees expenses

There were no trustees' expenses paid for the year ended 31st December 2022 nor for the year ended 31 December 2021

The notes form part of these financial statements

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For the Year Ended 31 December 2022

### 7. Staff Costs

	2022	2021
	£	£
Wages and Salaries	32,164	26,681
Social security costs	0	0
	<u>32,164</u>	<u>26,681</u>

### 8. Staff Numbers

There were 4 employees in total (2021: 3) during the year of which 2 were working part time hours. There was 1 full time and 1 part time employee working for the company with 1 full time and 1 part time employee working on external projects

### 9. Tangible Fixed Assets

	Fixtures and Fittings £
Cost at 01 January 2022	8,456
Additions	0
At 31 December 2022	<u>8,456</u>
Depreciation at 01 January 2022	7,048
Charges for the Year	211
Depreciation at 31 December 2022	<u>7,259</u>
Net Book Value at 31 December 2022	<u>1,197</u>
Net Book Value at 31 December 2021	<u>1,408</u>

### 10. Debtors: amounts falling due within one year

	2022	2021
	£	£
Other Debtors	<u>0</u>	<u>0</u>

### 11. Creditors: amounts falling due within one year

	2022	2021
	£	£
Other Creditors	<u>3,032</u>	<u>2,906</u>
	<u>3,032</u>	<u>2,906</u>

The notes form part of these financial statements

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For the Year Ended 31 December 2022

### 12. Movement in Funds

	As at 1 Jan 2022	Income	Expenditure	As at 31 Dec 2022
<b>Unrestricted Funds</b>				
General fund	51,375	64,492	93,350	22,517
<b>Restricted Funds</b>				
Community Chest	0	0	0	0
<b>Funding held for external projects:</b>				
Events	2,717	212	2,900	29
Inspire	(288)	288		0
Shelley's treats		3,760	1,880	1,880
Bulbs		150		150
Age UK - Bridport		500		500
Age UK - Art		495	495	0
Party on the Green		3,510	3,484	26
BCC Energy	0	560	546	14
<b>Restricted Funds Total</b>	<b>2,429</b>	<b>9,475</b>	<b>9,305</b>	<b>2,599</b>
<b>Total Funds</b>	<b>53,804</b>	<b>73,271</b>	<b>102,010</b>	<b>25,065</b>

#### Notes:

Funding from BCC has been included in unrestricted funds.

Funding held for external projects is for funding that is not directly incurred by Holloway Hall projects.

The general fund includes £0 from Birmingham City Council during the year.

### 13. Company Status

The charity is a company limited by guarantee. In the event of the company being wound up the liability in respect of the guarantee is limited to £1 per member of the company.

### 14. Government Grants

Despite not receiving a Grant this Year, other than those relating to Co-Vid, the charity continues to enjoy a close working relationship with Birmingham City Council.

The following is a summary of funding provided:

	2022 £	2021 £
Birmingham City Council – Co-Vid related	4,000	26,500
	<b>4,000</b>	<b>28,100</b>

The notes form part of these financial statements



**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**For the Year Ended 31 December 2022**

	<u><b>2022</b></u>	<u><b>2021</b></u>
<b>Income and endowments</b>	<b>£</b>	<b>£</b>
Income from other trading activities		
Hire of rooms	41,766	27,742
Income from Charitable activities		
Funding held for external projects	18,016	0
Birmingham City Council	4,000	26,500
Community Chest	0	0
Other funding	660	0
	<u><b>64,442</b></u>	<u><b>49,256</b></u>
<b>Investment income</b>		
Deposit account interest	50	2,068
<b>Total Income and endowments</b>	<u><b>64,492</b></u>	<u><b>51,324</b></u>
<b>Expenditure</b>		
<b>Governance Costs</b>		
Accountancy	2,027	2,752
<b>Support Costs</b>		
<b>Management</b>		
Wages	32,164	26,681
Pension costs	705	545
Social security	0	0
Catering and entertainment	571	180
Insurance	1,810	1,732
Telephone	1,133	771
Printing, stationery, advertising	1,642	2,108
Cleaning and refuse	2,009	1,825
PRS	4,522	0
Travel expense	0	0
Repairs and maintenance	2,340	6,115
Depreciation	211	248
Rates	1,737	681
Gas, Heat, Light, Water	8,268	5,416
External Project Costs	34,107	18,676
Other events	0	0
	<u>91,219</u>	<u>64,978</u>
<b>Finance</b>		
Bank charges	104	10
	104	10
<b>Information Technology</b>		
Computer costs and accessories	0	0
<b>Total Expenditure</b>	<u><b>93,350</b></u>	<u><b>67,740</b></u>
<b>Net (Expenditure)</b>	<u><b>(28,858)</b></u>	<u><b>(16,416)</b></u>

This page does not form part of the statutory financial statements