

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2021**

**CHARITY NUMBER: 1123156**

**COMPANY NUMBER: 6379315 (England and Wales)**

**HOLLOWAY HALL COMMUNITY ASSOCIATION**

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**For the Year Ended 31 December 2021**

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**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD  
For the Year Ended 31 December 2021**

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**LEGAL AND ADMINISTRATIVE DETAILS**

**Name:** Holloway Hall Community Association

**Registered Company number**  
6379315 (England & Wales)

**Registered Charity number**  
1123156

**Registered office**

Holloway  
Ley Hill  
Northfield  
Birmingham  
B31 1TT

**Board of Management – Trustees and Company Directors**

**Trustees and Company Directors**

Bruce Lines	Chairperson	
Robert Nock	Vice Chairperson	
Sarah Robinson	Secretary	appointed 23 September 2021
Janice Paine	Trustee	appointed 23 September 2021
Debbie Wood Barratt	Trustee	appointed 23 September 2021

**Company Secretary**

Sarah Robinson	appointed 23 September 2021
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**Independent examiner**

Brian Blunn FCCA  
Barron and Co. Ltd.  
Abacus Court  
Harborne  
Birmingham  
B17 0HH

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)**  
**For the Year Ended 31 December 2021**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Holloway Hall Community Association is governed by its Memorandum and Articles of Association dated 24 September 2007, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It is registered as a charity with the Charity Commission.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTIVES AND ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

**Object of the Charity and Public Benefit Statement:**

The objects for which Holloway Hall Community Association is established are to:

- To foster a good fellowship and good citizenship among all residents on the Ley Hill estate
- To provide for members, facilities for physical and mental training and recreation and social moral and intellectual development to promote the happiness and well-being of all children resident on the estate and foster a community spirit for the achievement of these and other charitable purposes
- To maintain and manage the room within the hall for activities promoted by members in furtherance of all of the above objects.

The trustees have referred to the guidance from the charities commission on 'Charities and Public Benefit'. The trustees are confident that Holloway Hall's aims and objects outlined above are in accordance with the regulations on public benefit. The detail of activities that support these aims and objectives is provided in the next section of the report.

**Review of Activities Achievements and Performance**

HHCA are a registered Charity run by trustees and under UK Law we operate the hall as a separate "Ltd company under guarantee" and as such are registered with Companies House.

The aims of the Charity, in summary, are:

To provide, through the hall and its employees, a resource and service to the all members of the local community, voluntary groups, and other organisations.

To maintain the hall to a high standard.

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)**  
**For the Year Ended 31 December 2021**

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**Trustees**

The purpose of the HHCA Trustees is to carry out the aims of the Charity and ensure that the hall is managed in such a manner that it is financially solvent, and follows the rules required by the Charity Commission and defined by the Trustees. To ensure, through the management board of the hall, the Hall user meetings, and its employees; a proactive resource and service to the local community, voluntary, and other organisations.

The trustees met many times over the year to ensure the smooth running and maintenance of the hall, plus liaising with other groups

The hall users are in continuous contact with the hall manager to discuss any concerns or issues.

All repeat hires and the local community groups are encouraged to attend the Annual General Meeting and it is in our best interest to attend and influence the management committee.

**What's happened in 2021**

2021 was another testing and worrying for HHCA and the whole community. During periods of closure we maintained communication with user groups offering advice and reassurances. The first few months began with the third national lockdown. The Hall moved forward during the year recovering and returning the Hall back to normal when possible after the Co-vid Pandemic. Planning did commence for VE Day celebrations, which involve many different organisation, however this had to cease due to further Government restrictions due to Co-vid.

**Repairs and maintenance**

The accounts show the repairs and expenditure over the year. No major repairs was required, however during lockdown it was decided the opportunity would be taken to continue with outstanding maintenance and redecorating and make the closures have a Positive outcome. The main/small rooms, hallway, exterior walls and toilets where repainted. The uneven slabs around the building where re-laid and made safe. The building was made Co-vid secure with additional signage, risk assessments, hand sanitizer's and hand dispensers placed in the toilets.

**Community Groups and Events 2021**

The Association woks closely with several other organisations within Bartley Green Ward and surrounding Areas, to ensure that it's services are widely advertised and meet the needs of the local community. These include:

- Local Primary and Secondary Schools
- Community Centres and groups within the ward
- Other agencies including Housing Associations, Parks Department, Library Services
- Birmingham City Council
- Local Councillors

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2021**

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**Community Groups and Events 2021 (cont)**

Holloway Hall Association also hold several Community Events a Year, which local residents are free to attend and take part. These events are supported and planned by Local Volunteers with support from the Hall Manager.

Events that took place:

Summer:

- 3 weeks of multi sport
- Holiday Kitchen
- Uniform swap
- Community Surgery with Platform Housing
- Planting seeds with families and fruit and vegetable giveaway

Winter

- Carols on the Green/Santas Grotto
- Christmas Fayre
- Wreath making
- New Christmas Tree
- Remembrance Day

**User Groups**

We still continued to Hall hire for our long time users, these groups offer a wide range of different activities, including: Karate, Zumba, War Hammer, faith groups and many more. The varied groups allows the local Community and its residents to take part in a variety of activities that are suitable for all. New groups to the Hall are: Martial arts Roller skating Pilates TCV are no longer using the building, however they still undertake projects around the Area. On Saturdays a no Sundays the Hall is available for private bookings for Birthday parties, baby showers, celebration etc.

**Financial Summary**

The full unaudited financial accounts relating to how the hall performed in 2020 will be posted on the Charity Commission website and Company website when the trustees have had a chance to review the accounts. DUE TO CO-VID 19 these accounts were not discussed at an Annual General meeting, when it is safe to do so 2020 accounts will be made an agenda item.

**Reserves Policy**

Holloway Hall Community Association aims to have reserves in the band 10% to 20% of current expenditure.

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2021**

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**Organisational structure and wider networks**

The Chairman is responsible for the leadership of the Association, which with the assistance of the executive secretary, involves supporting the Board in determining the vision and plans for the Association, and for ensuring effective achievement of those plans.

**Trustees**

Bruce Lines	Chairperson of Holloway Hall Community Association	
Robert Nock	Vice Chairperson	
Neil Thompson	Treasurer	resigned 30 August 2021
Dennis Choyce	Secretary	resigned 30 August 2021
Sarah Robinson	Secretary	appointed 23 September 2021

Janice Pain and Debbie Wood Barratt became trustees on 23 September 2021.

**HOLLOWAY HALL COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEE AND DIRECTORS OF THE BOARD (cont)  
For the Year Ended 31 December 2021**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and UK Accounting Standards.

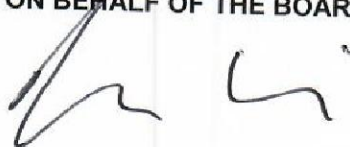
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

**SIGNED ON BEHALF OF THE BOARD OF TRUSTEES:**



Bruce Lines – Chairperson, Director and Trustee

Date: 28 October 2022

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOLLOWAY HALL COMMUNITY ASSOCIATION

I report on the accounts for the year ended 31 December 2021 set out on pages nine to fourteen.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as a trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with Section 386 of the Companies Act 2006.
  - To prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS 102)).Have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 28 October 2022

Brian Blunn FCCA  
Barron and Co.  
Abacus Court, Bull Street  
Harborne, Birmingham  
B17 0HH

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES For the Year Ended 31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and endowments</b>					
Income from other trading activities					
Commercial trading operations	2	22,756		22,756	14,494
Investment income	3	2,068		2,068	17
Income from charitable activities			7,148	7,148	34,076
Grants Receivable		26,500		26,500	28,100
<b>Total income and endowments</b>		<b>51,324</b>	<b>7,148</b>	<b>58,472</b>	<b>76,687</b>
<b>Expenditure</b>					
Costs of raising funds:	4			0	0
Expenditure on Charitable activities		67,740	4,719	72,759	95,755
Other expenditure				0	0
<b>Total expenditure</b>		<b>67,740</b>	<b>4,719</b>	<b>72,759</b>	<b>95,755</b>
<b>Net income / (expenditure)</b>		<b>(16,416)</b>	<b>2,429</b>	<b>(13,987)</b>	<b>(19,068)</b>
<b>Net movement in funds</b>					
Total funds brought forward	12	67,791	0	67,791	86,859
<b>Total funds carried forward</b>		<b>51,375</b>	<b>2,429</b>	<b>53,804</b>	<b>67,791</b>

The Income and Expenditure report provides a breakdown of both the voluntary income and the resources expended under the charitable activities.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes form part of these financial statements

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL POSITION As at 31 December 2021

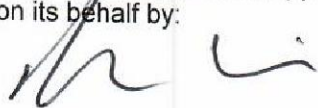
	Notes	£	<u>2021</u> £	£	<u>2020</u> £
<b>Fixed Assets</b>					
Tangible Assets	9		1,408		1,656
<b>Current Assets</b>					
Cash at the bank		55,302		70,285	
Debtors	10	<u>0</u>		<u>0</u>	
			55,302		70,285
<b>Current Liabilities</b>					
Creditors amounts falling due within one year	11		<u>2,906</u>		<u>4,150</u>
<b>Net current assets</b>			52,396		66,135
<b>Total Assets Less Current Liabilities</b>			<u>53,804</u>		<u>67,791</u>
<b>Net Assets</b>			<u><b>53,804</b></u>		<u><b>67,791</b></u>
<b>Funded by</b>	12				
Unrestricted Funds			51,375		67,791
Restricted Funds			2,429		0
<b>Total Funds</b>			<u><b>53,804</b></u>		<u><b>67,791</b></u>

For the year ended 31 December 2021 the charitable company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006. The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 effective January 2015.

The financial statements were approved by the Board of Trustees on 28 October 2022 and were signed on its behalf by:



Bruce Lines – Chairperson, Director and Trustee

The notes form part of these financial statements

# **HOLLOWAY HALL COMMUNITY ASSOCIATION**

## **Notes to the Financial Statements For the Year Ended 31 December 2021**

### **1. ACCOUNTING POLICIES**

#### **Accounting convention**

##### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

They have determined that no such statement is required and there has been no change to the accounting policies since last year. The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

##### **Income and endowments**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

##### **Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

##### **Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 15% on reducing balance

##### **Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

The notes form part of these financial statements

# HOLLOWAY HALL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For the Year Ended 31 December 2021

### 1. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. Commercial trading operations

	2021	2020
	£	£
Hire of rooms	22,742	14,494

### 3. Investment income

	2021	2020
	£	£
Deposit Account Interest	2,068	17

### 4. Cost of raising funds

	2021	2020
	£	£
Cost of raising funds	0	0

### 5. Net income/(expenditure)

Net income is stated after charging:

	2021	2020
	£	£
Depreciation - owned assets	248	292
Accountancy and related services	2,752	1,759

### 6. Trustees Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020

### Trustees expenses

There were no trustees' expenses paid for the year ended 31st December 2021 nor for the year ended 31 December 2020

The notes form part of these financial statements

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For the Year Ended 31 December 2021**

**7. Staff Costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and Salaries	26,681	26,484
Social security costs	0	0
	<u><b>26,673</b></u>	<u><b>26,673</b></u>

**8. Staff Numbers**

There were 3 employees (2020: 3) during the year of which 2 were working part time hours.

**9. Tangible Fixed Assets**

	<b>Fixtures and Fittings £</b>
Cost at 01 January 2021	8,456
Additions	0
At 31 December 2021	<u><b>8,456</b></u>
Depreciation at 01 January 2021	6,800
Charges for the Year	248
Depreciation at 31 December 2021	<u><b>7,048</b></u>
Net Book Value at 31 December 2021	<u><b>1,408</b></u>
Net Book Value at 31 December 2020	<u><b>1,656</b></u>

**10. Debtors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other Debtors	<u><b>0</b></u>	<u><b>0</b></u>

**11. Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other Creditors	<u><b>2,906</b></u>	<u><b>4,150</b></u>
	<u><b>2,906</b></u>	<u><b>4,150</b></u>

The notes form part of these financial statements

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For the Year Ended 31 December 2021**

**12. Movement in Funds**

	As at 1 Jan 2021	Income	Expenditure	As at 31 Dec 2021
<b>Unrestricted Funds</b>				
General fund	67,791	51,324	67,740	51,375
<b>Restricted Funds</b>				
Community Chest	0	0	0	0
Funding held for external projects:				
Events	0	7,148	4,431	2,717
Long Nuke	0			0
Milebrook	0			0
Inspire	0		288	(288)0
BCC	0			0
<b>Restricted Funds Total</b>	0	7,148	4,719	2,429
<b>Total Funds</b>	<b>67,791</b>	<b>58,472</b>	<b>72,459</b>	<b>53,804</b>

**Notes:**

Funding from BCC has been included in unrestricted funds.

Funding held for external projects is for funding that is not directly incurred by Holloway Hall projects.

The general fund includes £0 from Birmingham City Council during the year.

**13. Company Status**

The charity is a company limited by guarantee. In the event of the company being wound up the liability in respect of the guarantee is limited to £1 per member of the company.

**14. Government Grants**

Despite not receiving a Grant this Year, other than those relating to Co-Vid, the charity continues to enjoy a close working relationship with Birmingham City Council.

The following is a summary of funding provided:

	2021 £	2020 £
Birmingham City Council – Co-Vid related	26,500	28,100
	<b>28,100</b>	<b>28,100</b>

The notes form part of these financial statements

**HOLLOWAY HALL COMMUNITY ASSOCIATION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**For the Year Ended 31 December 2021**

	<u>2021</u>	<u>2020</u>
<b>Income and endowments</b>	<b>£</b>	<b>£</b>
Income from other trading activities		
Hire of rooms	27,742	17,494
Income from Charitable activities		
Funding held for external projects	0	34,076
Birmingham City Council	26,500	28,100
Community Chest	0	0
Other funding	14	0
	<u>49,256</u>	<u>76,670</u>
<b>Investment income</b>		
Deposit account interest	2,068	17
<b>Total Income and endowments</b>	<u>51,324</u>	<u>76,687</u>
<b>Expenditure</b>		
<b>Governance Costs</b>		
Accountancy	2,752	1,759
<b>Support Costs</b>		
<b>Management</b>		
Wages	26,681	26,484
Pension costs	545	490
Social security	0	0
Catering and entertainment	180	35
Insurance	1,732	1,652
Telephone	771	523
Printing, stationery, advertising	2,108	929
Cleaning and refuse	1,825	1,914
PRS	0	0
Travel expense	0	0
Repairs and maintenance	6,115	19,940
Depreciation	248	292
Rates	681	338
Gas, Heat, Light, Water	5,416	7,671
External Project Costs	18,676	33,316
Other events	0	412
	<u>64,978</u>	<u>93,996</u>
<b>Finance</b>		
Bank charges	10	0
	0	0
<b>Information Technology</b>		
Computer costs and accessories	0	0
<b>Total Expenditure</b>	<u>67,740</u>	<u>95,755</u>
<b>Net (Expenditure) / Income</b>	<u>(16,416)</u>	<u>(19,068)</u>

This page does not form part of the statutory financial statements