



Maldon & East Essex District Scout Council

Trustees Report and Accounts

For

the Year Ended 31st December 2021.

Squirrels



cubs

SCOUTS

network



EXPLORERS

The Scout Groups of Maldon and East Essex District

1st Silver End

Kelvedon & Feering

3rd Witham(St Nicolas)

1st Witham

1st Hatfield Peverel

Tiptree

1st Beacon Hill

1st Blackwater

1st Heybridge(St Andrew's)

1st Maldon(All Saints)

1st Bradwell-on-Sea

Southminster & Maylandsea

1st North Fambridge(Holy Trinity)

1st Burnham-on-Crouch

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MALDON & EAST ESSEX DISTRICT SCOUT SHOP

For all your uniform, books and equipment requirements

Based at

Prances, Gt. Totham Rd, Wickham Bishops

Opening hours:

Saturday 10.00-13.00 hrs

Wednesday 17.00-19.00 hrs

Managers: Dave and Teresa Cousins, tel: 07489628106

**Maldon and
East Essex District Scout Council**

**Annual Report
And
Accounts
2021**

*Presented at the
Annual General Meeting on
Monday 6th June 2022*

The Maldon and East Essex District Scout Council
is a Trust
established under the rules of
The Scout Association.

Trustees are appointed in accordance with the
Policy, Organisation and Rules of The Scout
Association.

The accounts have been drawn up on a receipts
and payments basis.

The accounts were approved by the Trustees on Friday
3rd June 2022 and signed on their behalf by the District
Chairman and District Treasurer.

President *Mr B Cousins*

Vice Presidents

<i>Mr D Joyce</i>	<i>Mr M Bell</i>	<i>Mrs D Reed</i>
<i>Mrs P Turtle</i>	<i>Mrs M Webber</i>	<i>Mr B Martin</i>
<i>Mr C Burton</i>		<i>Mr C Smith</i>
<i>Mrs M Flowers</i>		<i>Mrs P Rixon</i>

Ex Officio Trustees

Mr S Gray, District Commissioner
Mr T Baker, District Chairman
Mrs S Goodwin, District Secretary
Mr M Hopper, District Treasurer

Trustees

<i>Mrs J. Richardson</i>		<i>Mrs D Bishop</i>
<i>Mr D Saxton</i>	<i>Mr N Hunter</i>	<i>Mr A. Goodwin</i>
<i>Mrs A. Dukes</i>	<i>Mr P Goold</i>	<i>Mrs C Garrett</i>
<i>Mrs C Fischer-Hill</i>		<i>Mr P Green</i>

Bankers *Barclays Bank, Newlands Street, Witham, CM8*

Auditor/Examiner: *Mr M D Borgartz*

Charity Registration No. 1123146

Scout Association No. 11734

Contact address *District Secretary, 15 Brook Close, Gt. Totham, Essex, CM9 8PE*

Headquarters & Activity Centre: *Prances, Great Totham Road, Wickham Bishops, CM8 3NP*

Website *www.meescouts.org.uk*

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2021

Structure, Governance & Management

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (Statement of Recommended Practice);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, The Charity (Accounts Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Maldon & East Essex District Scout Council is the electoral body which supports and encourages the development of Scouting in the District, and operates in accordance with a written constitution. It is the body to which the District Executive Committee (the Trustees) is accountable. Details of the Trustees are shown on Page 1. The Trustees are appointed annually at the Annual General Meeting of the District Scout Council, either by election or nomination, and may also be co-opted by the Executive Committee during the year. Trustees are made aware of their responsibilities and are able to benefit from training provided by the Training Team as to the role of Trustee at District and Group level. Young people are also given opportunities across the District to become the Leaders of the future, leading to better retention of young people through to adult volunteering roles.

The District Executive Committee (the Executive Committee), met on 3 occasions through the year. The Executive Committee is supported by the Appointments Advisory sub-committee. They held 3 leader interviews panels in 2021. These were attended by a total of 12 candidates, from 3 Groups. Interviews this year were via Zoom due to the global pandemic. There are c50 members of the District Team, advisers and supporters directly supporting the Maldon & East Essex District Scout Council. None of these volunteers receives any payments for services rendered.

The principal sources of the Scout Council's income are membership subscriptions, fees paid by members for activities, the sale of uniforms, badges and souvenirs, grants and donations from public bodies, and individuals.

During the year the Trustees have closely monitored the maintenance of the Princes HQ including the Activity Centre, Princes Cottage, and the surrounding outdoor site. Details of these activities are reported separately.

.Objectives, Activities, Achievements

During 2021 the Scout Groups started to meet face to face after the difficulties of Covid and meeting remotely, our hats went off to all leaders their creativity was incredible in carrying on their weekly commitments with the young people during those difficult months.

Training is ongoing, many leaders have completed their mandatory training, much of this is online

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society in general and local communities in particular

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun;
- Take part in activities indoors and outdoors;
- Share in spiritual reflections;
- Take responsibility and make choices;
- Undertake new and challenging activities;
- Make and live by their Promise.

We seek to do this in a safe environment for young people. This responsibility ranks equally with the other responsibilities incumbent upon those providing Scouting activities and functions.

Scouting in Maldon & East Essex District is open to all young people who are between the ages of 6 and 25 no matter what background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, political or religious belief.

Scouting in our District is provided through 14 Scout Groups and 7 Explorer Scout Units, by around 200 committed, experienced and trained volunteers, working in teams across the District. The District Executive Committee acknowledges these volunteers are the most valuable asset and resource, without whose support it would not be possible to provide Scouting for the young people of our District.

The successes and achievements of the last twelve months can be seen in the Annual Review 2021.

The Trustees confirm that they have paid due regard to the need in the Charities Act 2011 to demonstrate that our aims are for the public benefit. Our assessment is that we have met the public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The main principles of Scouting demonstrate that our aims are for the public benefit in the following ways:

- Developing young people towards their full potential, through the Scouting programme.
- There is a clear link between the purpose of Scouting and the benefits to young people.
- The various and numerous Scouting activities are undertaken with the health and safety of the young people taken very seriously, and the benefit of these activities far outweighing any associated risks.
- The young people and other main beneficiaries of Scouting are in the 6 – 25 years age range.
- Young people who are willing to make the Scout Promise are able to benefit from full Scouting membership.
- We are an inclusive organisation, with membership open to all, including those living in financial hardship. Whilst an annual membership fee is payable, the ability to join is not restricted by their ability to pay.

Sara Goodwin
District Secretary

Trevor Baker
District Chairman

District Commissioner's Report

Another year has passed and it's good to see scouting getting back to some sort of normality.

Most groups are back and numbers have increased but as always there is a pressing need for new leaders and helpers. This is always a hard task to fulfil.

Training for new Leaders and refreshing the training for existing leaders has still been our biggest issue and has now got to a point that if this is not completed within a reasonable timescale then suspensions are being put into place until completed or even roles being closed.

We had our District Awards Day earlier in the year and it was amazing to see the many young people (and some not so young) collecting all the awards for their achievements.

Unfortunately due to work commitments and illness I have not been able to get around to see everyone as I had intended, but hopefully later this year I will be able to.

Once again many thanks for all your hard work and commitment in making all you do possible for the young people in Maldon and East Essex.

Yours in Scouting

Simon Gray

ADC Beavers Report

Now we have seen Scouting return to "Green" Beaver sections across the district have been meeting face to face and getting back to Scouting with lots of camps and exciting weekly activities planned.

In January a successful joint Beaver and Cub leaders meeting was held at Prances. Beaver leaders or their representatives from groups across the district came together to discuss future plans and give updates on how their colonies are doing. The general consensus was that the number of members / enquiries regarding Beavers are increasing, and that everyone was looking forward to getting out on Camps over the summer. Some leaders expressed an interest in taking their colonies to the County "Beavers in Tents" camp planned for September at Skreens Park.

It is great to see so many groups committing to providing the opportunities to Beavers, allowing them to experience nights away camping in tents and all that scouting has to offer.

After discussion with leaders, it was decided that a District Adventurous activity day / camp would be well attended, and this will be planned for Summer 2023. The aim is to provide a range of activities that cannot easily be provisioned in a weekly Beaver meeting.

The District has welcomed three new Beaver leaders who have joined existing colonies, and I am looking forward to seeing all Beaver sections grow from strength to strength over the next year.

Carol Fischer-Hill
ADC Beavers

Prances District Scout HQ and Campsite Report 2022

Clearly the pandemic has taken its toll on Prances and bookings have been severely impacted. Stop start scouting and virtual scout meetings have taken their toll on the site usage.

This situation is now on the change and bookings are starting to return although at a slower pace than would be liked. Hopefully over time the bookings will return to a pre-pandemic level and normal service will return.

It was reported that at the recent County Wardens meeting, the situation being experienced at Prances with regard to bookings is similar to that being experienced around the county.

Activity training has continued so that the site is prepared for the hopefully busy season to come.

Whilst visits have been slower, some serious works have been completed and there are other works in the pipeline.

The cottage was suffering with some quite serious leaks, and this was the result of a combination of many factors. The solution was to remove the tiles, carry out some repairs to the joists, replace the felt and battens, retile and point up. These works have now been completed and all is looking good.

Another major project was to have the trees at Prances surveyed and a report was received. This confirmed that some quite serious and extensive tree works were required. These have been ordered and the works are expected to commence in early June.

The cottage bathroom is currently having some work to replace the shower with a bath more suitable to a young family. We hope to have these works completed in the coming weeks.

Towards the end of last year Cathy and Andy decided that their time at Prances was coming to an end and they resigned from the role. They have been at Prances since 2015 and how time flies. We thank Cathy and Andy, Matthew, and Jacob for their hard work at the site and for the developments seen during their time at Prances. A few to mention are the introduction of greatly improved design and marketing documentation and literature. On the activity front they have introduced activities such as tomahawks, also go-carts with a designed track at the lower end of the site. Both having been successful with the latter being extremely popular indeed. There has also been the addition of a sinks washing facility at the bottom field for campers to use. The hall outside stairs have been renewed and the car park resurfaced. The fire area has been formalised and a permanent BBQ area is also now available to visitors. The archery area has been redesigned with additional capture netting erected to ensure it is safe now that there is a development of houses behind the site. Cathy has also worked on the publishing of the book about the life of Miss Prance, and I know that came with more than its fair share of opportunities. Cathy also worked through the various hoops and challenges of documentation to ensure the site could open for restricted activities etc. during the pandemic. We hope that despite the hard work involved they will be able to look back on their time at Prances fondly.

On behalf of the whole district, I pass on our thanks to all the family for what they have both achieved and endured during their time at Prances.

A search commenced and we are delighted to have appointed Louis and Rosie to the role. They will become the new wardens with their 3 young children. Louis has a vast amount of experience that will be hugely beneficial to Prances and we look forward to what he and his family can bring to the site. Louis is already learning the role and is working on site to maintain it. He is also working on decorating the cottage prior to moving in. If enthusiasm is a measure of success to come, then we really are on a roll and we look forward to future developments in the continuing Prances story.

On behalf of the site, the District and the Prances team, we would like to thank all those who have helped and assisted in any way to the site. Your volunteering and support are very much appreciated and helps to keep Prances delivering an enjoyable experience for all of the visitors. A special thanks to those who volunteer to provide activities for the visitors and in doing so make sure their visits are always memorable.

We would also like to take this opportunity to thank Mike Hopper as the Treasurer who is now standing down after many years in the role. Thank you for the direct support you have given to the Prances team, your support on the Prances subcommittee and the steadying levelheaded input you have always given. It has been very much appreciated.

We look forward to seeing you on site in the not-too-distant future.

Andrew Goodwin.

On behalf of all of the Prances Team

Management and Policies

Governance

The District operates under the Royal Charter of The Scout Association which gives authority to the Bye Laws of the Association, and The Policy Organisation and Rules of The Scout Association.

Trustees

The District is managed by The District Executive Committee, the members of which are the 'Charity Trustees' of the District. Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. Appropriate Induction and Training is offered on appointment using the Charity Commission document CC3 – The Essential Trustee as well as internal Factsheets.

Reserves policy

The Trustees recommend that the balance on the General Fund should be maintained at a level of not usually more than 25% of annual expenditure. This allows a suitable contingency to protect the continuity of business. In addition there will be a maintained balance in the Development Fund depending on available funds and requirements for development work both capital and in support of Groups. The Trustees will monitor the level of reserves on a regular basis.

Investment policy

The Trustees recognise the need to ensure that available liquid funds are invested in the best way by using the Bank Savings Deposit Account and The Scout Association Charity Deposit Account dictated by the requirement to readily access these funds should particular emergencies arise.

Risk Assessment policy

The Trustees are committed to undertake Risk Assessment in all areas of responsibility and in particular with due regard to the Safety Policy of The Scout Association. A detailed Risk Assessment of all activity and operation including both Safety and Finance at the District Activity Centre has been completed.

There are in place systems of internal controls designed to provide reasonable assurance against material mismanagement or loss.

Treasurer's Report

The District continues to operate on a sound financial footing, with funds set aside to support District Events and to subsidise attendance at the four yearly International Jamboree. However the Covid 19 pandemic has continued to have an impact on our financial situation, as evidenced by the following accounts. We have been lucky to receive the Governments Small Business relief grants, which has helped to partially offset these losses, so we remain in a financially viable situation.

The Accounts and Independent Examiner's statement for the year to 31st December 2021 appear on the following pages.

In conclusion I would like to thank everyone for all the hard work they have put in, not only in ensuring that the District remains financially viable but in producing accurate accounts which continues to make my job so much easier.

Mike Hopper

MALDON & EAST ESSEX DISTRICT SCOUT COUNCIL
Receipts for the year ended 31 December 2021

	Restricted £	General £	Prances £	Badge Secretary	Scout Shop £	Witham Explorers £	District SAS £	2021 Total £	2020 £
MEMBERSHIP SUBSCRIPTIONS		24,948.00				254.60	0.00	25,202.60	32,590.25
Less paid		(23,322.00)				0.00	0.00	(23,322.00)	(28,221.00)
Sub total	0.00	1,626.00	0.00	0.00	0.00	254.60	0.00	1,880.60	4,369.25
Gift Aid		0.00		0.00	0.00	0.00	0.00	0.00	0.00
INVESTMENT INCOME RECEIVED									
Scout Charity Deposit Account		21.94					0.00	21.94	144.99
Bank interest		2.67					0.00	2.67	29.03
Sub total	0.00	24.61	0.00	0.00	0.00	0.00	0.00	24.61	174.02
DONATIONS/GRANTS									
Donations									
Miss Prance Book			15.00					15.00	0.00
John Reed Memorial Fund								0.00	0.00
Brian Baldry Memorial Fund								0.00	299.69
Howden's			500.00					500.00	
Grants									
Maldon DC - Small Business Relief		10,259.88						10,259.88	11,101.00
HSBC								0.00	0.00
less transfer to N Fambridge Watersports								0.00	0.00
CAF / HBUK Banks								0.00	0.00
less transfer to N Fambridge Watersports								0.00	0.00
less transfer to Maldon Explorer Unit								0.00	0.00
							0.00	0.00	0.00
Sub total	0.00	10,259.88	515.00	0.00	0.00	0.00	0.00	10,774.88	11,403.34
ACTIVITIES									
District Hikes							0.00	0.00	16.25
Camping / Caving trips							0.00	0.00	1,020.00
Other Activities						20.00	0.00	20.00	1,685.55
	0.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	2,721.80
FUND RAISING (gross)									
Sub total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME									
Loan Repayments		420.00						420.00	1,008.00
Miscellaneous		500.00	40.00	45.19			0.00	585.19	29.60
	0.00	920.00	40.00	45.19	0.00	0.00	0.00	1,005.19	1,037.60
SUNDRY RECEIPTS									
Camping Fees			268.00					268.00	1,315.00
Camp deposits received in advance			250.00					250.00	20.00
Hire of Peter Church Lodge			1,868.00					1,868.00	2,955.00
Prances Activities			2,760.23					2,760.23	387.60
Prances Sale of Equipment			30.00					30.00	0.00
WS Jamboree Receipts								0.00	0.00
Uniform Shop Sales					14,363.31			14,363.31	6,361.60
Scout Group credit sales					2,272.54			2,272.54	2,014.88
District Badge Sales				2,011.11				2,011.11	1,839.64
Sub total	0.00	0.00	5,176.23	2,011.11	16,635.85	0.00	0.00	23,823.19	14,893.72
TOTAL RECEIPTS	0.00	12,830.49	5,731.23	2,056.30	16,635.85	274.60	0.00	37,528.47	34,599.73
TOTAL PAYMENTS	0.00	3,197.06	6,605.27	1,466.49	13,111.69	193.12	2,232.69	26,806.32	46,172.14
NET RECEIPTS/(PAYMENTS)	0.00	9,633.43	(874.04)	589.81	3,524.16	81.48	(2,232.69)	10,722.15	(11,572.41)

MALDON & EAST ESSEX DISTRICT SCOUT COUNCIL
Payments for the year ended 31 December 2021

	Restricted £	General £	Prances £	Badge Secretary	Scout Shop £	Witham Explorer	District SAS £	2021 Total £	2020
PREMISES									
Insurance - various		2,746.02				76.00	0.00	2,822.02	3,501.75
Utilities			2,484.00				0.00	2,484.00	3,034.07
Prances Improvements			376.85				0.00	376.85	15,730.00
	0.00	2,746.02	2,860.85	0.00	0.00	76.00	0.00	5,682.87	22,265.82
DONATIONS/GRANTS/Loans									
WSJ 2019							0.00	0.00	0.00
							0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ACTIVITIES									
Pantomime / Show in a Day							0.00	0.00	1,337.96
Equipment purchases/Repairs			543.76				0.00	543.76	438.21
Camping / Caving trips							0.00	0.00	1,201.63
District Activities		178.69					0.00	178.69	559.01
Activities (general)			175.44			42.85	0.00	218.29	3,007.06
	0.00	178.69	719.20	0.00	0.00	42.85	0.00	940.74	6,543.87
FUND RAISING									
Fundraising expenses									
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATION/ESTABLISHMENT									
Site/ Building Maintenance equipment			2,540.95			9.99	0.00	2,550.94	5,129.62
AGM & District Team Expenses		150.00			469.10		0.00	619.10	436.80
Rent							0.00	0.00	(9.00)
Training		122.35				19.99	0.00	142.34	19.99
	0.00	272.35	2,540.95	0.00	469.10	29.98	0.00	3,312.38	5,577.41
SUNDRY PAYMENTS									
WSJ Payments							0.00	0.00	0.00
Scout Shop purchases					10,009.52		0.00	10,009.52	7,446.16
Credit Card setup/processing costs					360.53		0.00	360.53	328.40
Cost of Scout Group credit Sales					2,272.54		0.00	2,272.54	2,014.88
Purchase of Badges				1,436.89			0.00	1,436.89	1,656.48
Caving Team Balance written off							2,232.69	2,232.69	
John Reed memorial			184.14				0.00	184.14	0.00
Sundries			300.13	29.60		44.29	0.00	374.02	339.12
	0.00	0.00	484.27	1,466.49	12,642.59	44.29	2,232.69	16,870.33	11,785.04
	0.00	3,197.06	6,605.27	1,466.49	13,111.69	193.12	2,232.69	26,806.32	46,172.14

MALDON & EAST ESSEX DISTRICT SCOUT COUNCIL
Statement of Assets & Liabilities at 31 December 2021

	Restricted £	General £	Total 2021 £	2020
CASH FUNDS				
Bank current accounts (299.69 Maldengie)	299.69	40859.18	41,158.87	28,471.45
Bank deposit accounts	2,263.34	24361.63	26,624.97	29,212.75
Short Term Investment Service (Scout Charity Deposit Account)		21329.39	21,329.39	21,307.45
Cash in hand		858.54	858.54	257.97
	2,563.03	87,408.74	89,971.77	79,249.62
OTHER MONETARY ASSETS				
Site & Activity Fees not paid			0.00	0.00
Badge Secretary's accounts unpaid			0.00	0.00
Scout shop accounts not yet paid			355.00	24.00
Sub total			355.00	24.00
Outstanding Loans				
North Farnbridge Watersports				320.00
Sub total			0.00	320.00
NON-MONETARY ASSETS for the Charity's own use				
Audio Visual Equipment			133.00	133.00
IT Equipment			1,060.98	1,060.98
Scout Shop Stock			9,454.49	11,264.19
Gift Shop Stock			3,598.20	3,835.31
Badge Secretary's Stock			3,772.76	4,071.87
Sub Total			18,019.43	20,365.35
Scouting equipment, furniture etc	Climbing/caving and tree felling equipment, filing cabinets, etc.		16,000.00	16,000.00
Land and buildings	District camp site including House, HQ building and toilet block			
LIABILITIES due within one year				
Brian Baldry memorial			299.69	299.69
Badge secretary's expenses			45.19	29.60
Balance of John Reed Memorial				143.01
Explorer leader expenses			16.33	
Scout shop credits attributable to Groups			1,985.36	857.44
Sub total			2,346.57	1,329.74

Note 1: Restrictd funds include:

Deposit A/C	£592.37 held on behalf of the Woggle Club
	£1670.97 from 1st Tillingham Scout Group following their closure
Current A/C	£299.69 Brian Baldry memorial fund

Note 2: The decision was made during the year (after consulting with Essex County Scouts) that the historical assets (£2232.69) of the Caving Team should be written out of the accounts. The team had been dormant for many years and the members were no longer involved in Scouting.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 3rd June 2022 and signed on their behalf by:

Signature	Name	Date
Chairman	Trevor Baker	03/06/2022
Treasurer	Mike Hopper	03/06/2022

Independent Examiner's Report to the trustees of Maldon & East Essex District Scout Council

I report to the trustees on my examination of the accounts of the Maldon & East Essex District Scout Council for the year ended 31 December 2021 which are set out on pages 7 to 9 of this report

Responsibilities and basis of report

As the charity's trustees of the Maldon & East Essex District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maldon & East Essex District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Maldon & East Essex District Scout Council as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M D Borgartz FCCA

3 June 2022

64 Riverside Way
Kelvedon
Essex
CO5 9LY