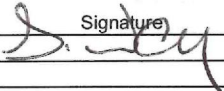


Section A Receipts and payments

| | Unrestricted | Restricted | | | | | |
|--|--------------|------------|--|--|--|--|--|
|--|--------------|------------|--|--|--|--|--|

Section B Statement of assets and liabilities at the end of the period[illegible]

| | | | | |
|---|---|---------------------------------|-----------------------|--------------------------|
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | None | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | None | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | None | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | | Date of approval |
| |  | STEPHEN WAT | | 22/03/25 |

Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|----|------|----|-----------------|----|------|
| From | Period start date | | | To | Period end date | | |
| | 01 | 04 | 2021 | | 31 | 03 | 2022 |

Section A

Reference and administration details

Charity name **THE HIGHLANDS SCHOOL CHARITABLE TRUST**

Other names charity is known by

Registered charity number (if any) **1123133**

Charity's principal address

Highlands School

148 World's End Lane

London

Postcode

N21 1QQ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-------------------------|-----------------|-----------------------------------|---|
| 1 | STEPHEN DAVID WAY | Chair | | |
| 2 | IAN KEITH HICKMAN | | | |
| 3 | KEITH PHILIP CARRANO | | | |
| 4 | DELYTH ROSAMUND RAMSDEN | | | |
| | | | | |
| | | | | |
| | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Trustees nominated by school governors and appointed by trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1) To advance the education of pupils attending Highlands School by providing and assisting in the provision of facilities not required to be provided by the local education authority (LEA) for education at the school.
- 2) The provision, in the interests of social welfare, of facilities for recreation, leisure time, and extended education for the greater Highlands School community with the object of improving their conditions of life. The greater school community includes parents/carers, friends and local stakeholders.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trust derives its income from donations from benefactors, principally parents, who wish to support the trust in its objects.

The trust disburses funds to support projects identified by the governing board and approved by the trustees that would not otherwise attract funding from the school income. These have included the provision of Apple specialist computers for the advancement of music in the school and support for the school rebranding project.

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

No projects were identified during the year that qualified for funding from the trust.

Fraudulent transactions were discovered during the regular review of the trust's bank accounts. These were enabled by the bank allowing direct debits to be set up with no authorisation from the account signatories. All monies obtained fraudulently have now been recovered. This activity has artificially increased the turnover of the trust for 2021/22.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trust does not have a reserves policy

Details of any funds materially in deficit

No funds are in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. David Way

Full name(s)

Stephen David Way

Position (eg Secretary, Chair, etc)

Chair

Date

22/03/23

The Highlands School Charitable Trust Accounts
2021-2022

Total Amount for Account Number 91763210

Opening Balance
-as at 1 April 2021

£661.95

Closing Balance
-as at 31 March 2022

£662.04

Expenditure

£0.00

Income

£0.09

Total Amount for Account Number 11762516

£13,406.22

£15,822.31

*£24,343.67

£26,759.76

Total

£0.00

£26,759.85

less fraudulent expenditure & related refunds

£ 15.00

£ 3,152.58

* Please note, all expenditure from account 11762516 was refunded to account by bank as they were made fraudulently. Bank yet to explain how breach occurred.

Totals Including Fraudulent Transactions & Bank Refunds

| Months | Total Debits from Both Accts | Total Credits from Both Accts |
|---------------|------------------------------|-------------------------------|
| April | £ - | £ 252.00 |
| May | £ - | £ 252.00 |
| June | £ - | £ 252.02 |
| July | £ 2.38 | £ 252.00 |
| August | £ 16.61 | £ 247.00 |
| September | £ 16.61 | £ 307.02 |
| October | £ 16.61 | £ 232.00 |
| November | £ 16.61 | £ 457.00 |
| December | £ 255.35 | £ 250.51 |
| January | £ 5,522.43 | £ 217.00 |
| February | £ 9,026.72 | £ 217.00 |
| March | £ 9,470.35 | £ 23,824.30 |
| Totals | £ 24,343.67 | £ 26,759.85 |

Totals NOT Including Fraudulent Transactions & Bank Refunds

| Months | Total Debits from Both Accts | Total Credits from Both Accts (from donations & bank interest only) |
|---------------|------------------------------|--|
| April | £ - | £ 252.00 |
| May | £ - | £ 252.00 |
| June | £ - | £ 252.02 |
| July | £ - | £ 252.00 |
| August | £ - | £ 247.00 |
| September | £ - | £ 307.02 |
| October | £ - | £ 232.00 |
| November | £ - | £ 457.00 |
| December | £ - | £ 250.51 |
| January | £ 5.00 | £ 217.00 |
| February | £ 5.00 | £ 217.00 |
| March | £ 5.00 | £ 217.03 |
| Totals | £ 15.00 | £ 3,152.58 |

| Date | Name | Signature |
|------|------|-----------|
|------|------|-----------|

1 22/03/23 Stephen Watt

2

