

Trustees of Harveys and Jubilee Homes
Registered charity no 1123124 Almshouse Association no 1382

Annual Report 2022/2023

The charity known as Harveys and Jubilee Homes (HJH) is governed by a Scheme of the Charity Commission dated 22nd January 2008. It incorporates two previous almshouse charities: The Charities of Richard Harvey (Harveys charity no 235173) and Jubilee Memorial Cottages (204496). The object of the charity is the provision of housing accommodation for persons who are in need, hardship or distress resident in the area of benefit (the ancient parish of Chard namely Chard, Tatworth, Forton and part of Wadeford) and in the case of Jubilee Memorial bungalows persons of more than 60 years of age. The Charity owns two freehold properties held by the Official Custodian of charities: Harveys in High Street, Chard, TA20 1QJ and two bungalows numbers 5 and 6 Jubilee Close, Chard, TA20 2DH.

The Charity of Richard Harvey was founded by the will of Richard Harvey dated 17th July 1663 and incorporates the bequests of Florence Spicer and Agnes May Chaffey. The original Jubilee Memorial Cottages (one building with 4 bed-sits) were built in Crimchard in 1902 on a plot called Waggs Pond to commemorate the diamond jubilee of Queen Victoria in 1897 but were replaced with two modern bungalows in 2005.

The Charity Commission Scheme governing HJH stated there would be seven co-opted Trustees and two ex-officio Trustees but the number of co-opted Trustees was reduced to five from 22nd January 2014. All seven co-opted Trustees appointed by the Charity Commission were Trustees of one or both the previous trusts. The ex-officio Trustees are the Mayor of Chard and the Vicar of St Marys Chard for the time being.

The Trustees who served this year were Mesdames Le Taylor, Rev Vye (vicar) and Messrs Arnold (chairman), Froom, Glanvill and Anderson. Dr Peter Glanvill was co-opted for a further four year term at the September 2022 meeting. The mayor elected by Chard Town Council in May 2022 neither accepted nor declined the appointment as required by the Charity Commission Scheme. However, he resigned his position as councillor and mayor towards the end of 2022.

The Trustees' office and correspondence address is the home of the clerk Mr Anthony Prior, 38 Monmouth Court, Chard T20 1HQ who conducts the day to day management of the charity. At their March 2023 meeting the Trustees appointed Mr Adrian Clifford as their independent examiner of the accounts.

Public benefit requirement for charities: the provision of almshouse accommodation for those in need provides an identifiable public benefit which is directly in line with the founding trusts of Harveys and Jubilee Homes. The Trustees seek applicants whose housing need is not met or is inadequately met by statutory authorities or who are unable to obtain or maintain their own property. The Trustees, contrary to many private landlords, advertise that they are willing to accept housing allowance recipients who tend to be the less well off and thus the Trustees are fulfilling the obligations of their trusts.

The Trustees have no serious incident to report.

The Trustees held pre-arranged quarterly meetings in June, September and December 2022 and March 2023. Mr Arnold and Ms Le Taylor were re-elected chairman and vice-chairman respectively at the first meeting of the year (8th March 2023) as required by the Charity Commission Scheme.

At the 8th June 2022 meeting the Trustees adopted both the independently examined accounts and the annual report for the year 2021/2022. The Trustees were presented with a financial report at every meeting showing income and expenditure to date.

At their December 2022 meeting the Trustees discussed the effects of the energy crisis and the inflated prices of gas and electricity on the residents at Harveys who receive their heating and hot water from a communal boiler. While the contract that expired on the 30th November 2022 was costing less than £4,000 per annum the new contract would be in the region of £12,000. The Trustees agreed to peg the Weekly Maintenance Contribution for 2023/24 but the charge for gas would increase from £10 weekly to £30 weekly per dwelling.

In spite of the extensive work undertaken the previous year further repairs were needed to prevent the ingress of water into flat 4 at Harveys.

At their March 2023 meeting the Trustees confirmed their Financial and Investment policies and agreed that current free reserves should be in the range of £10,000 to £15,000 and discussed their finances in the light of the current financial crisis, especially regarding energy supplies, and agreed to make an investment of £11,000 in their Emergency Repair Fund and adopted a budget for 2023/2024.

The boilers, fire alarm and smoke detectors were regularly serviced. At the December meeting the Trustees reviewed all their policies along with consideration of the major risks to which the charity could be exposed.

The Trustees continued with their quarterly visits to their residents and joined them for the annual lunch on 22nd February 2023 at the Hornsbury Mill .

The Trust remained a member of the Almshouse Association and its Gazette was circulated among the Trustees and emails from the Association along with the Charity Commission News were forwarded to the Trustees by the clerk.

Signed by the Chairman



.....
7th June 2023



Charity name

HARVEYS AND JUBILEE HOMES

Charity number (if any)

1123124

For the period from (start date) to

01/04/22 (end date)

31/03/23

Section A

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CONTRIBUTIONS	43260				41850
TRUST FUND	920				867
INTEREST	1037				966
NEWSLINE	250				250
SUNDRIES					2105
SERVICES(GAS)	4239				3986
SCCSPA	237				226
Sub total	49943				50250
A2 Asset and investment sales, etc					
Total receipts	49943				50250
A3 Payments					
INSURANCE	2345				2151
COMMUNAL EXPENSES	4313				5630
REPAIRS & MAINT.	9166				4645
ADMINISTRATION	372				387
CLERK	4466				4410
SUNDAY	396				790
SERVICES - GAS	5706				3611
SCCSPA	415				257
MAJOR REPAIRS					56891
Sub total	27179				78774
A4 Asset and investment purchases, etc	10000				10000
Total payments	37179				88774
Net of receipts/(payments)	12765				(38524)
A5 Transfers between funds					
A6 Cash funds last year end	20822				59346
Cash funds this year end	33587				20822

Section B

Statement of assets and liabilities at the end of the period

B1 Cash funds

Total cash funds

(agree balances with
receipts and payments account(s))

Details	Unrestricted	Restricted	Endowment funds
	to the nearest £	to the nearest £	funds funds to the nearest £
NATWEST BANK	32823		
CCFA CDF	763		
	33586		

B2 Other monetary assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
789 CHARITIES	CMF		26395
-	QANZ		
-	ERF		384,448
-	TRUST (PUND)		23716

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

B5 Liabilities

Signed by one or two trustees on behalf

Signature Print name

Date of approval of all the trustees

Linda Taylor

MS LINDA LETAYLOR

07.06.23

Michael Frogg

MR MICHAEL FROGG

07.06.23

Independent Examiner's Report on the Accounts

CC57(b)

Receipts and Payment Accounts

Report to the trustees/members of [HARVEYS AND JUBILEE HOME]

Registered charity number [1123124]
(optional)

On accounts for the year ended [31.03.2023]

Set out on pages [1 and 2.]

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed overleaf*~~):

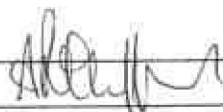
- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed



Date

3 MAY 2023

Name

ADRIAN ROBERT CLIFFORD

Relevant professional qualification or body (if any)

A.I.B.

Address

3 CURRIS HEAD

FORTON

CHARD

SOMERSET TA 20 2NQ



Charity name

HARVEYS AND JUBILEE HOMES

Charity number (if any)

1123124

For the period from (start date) to

01/04/22 (end date)

31/03/23

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Date of approval of all the trustees

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07.06.23

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Independent Examiner's Report on the Accounts

CC57(b)

Receipts and Payment Accounts

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(optional)

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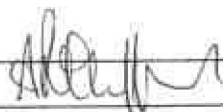
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Signed



Date

3 MAY 2023

Name

ADRIAN ROBERT CLIFFORD

Relevant professional qualification or body (if any)

A.I.B.

Address

3 CURRIS HEAD

FORTON

CHARD

SOMERSET TA 20 2NQ