

Trustees of Harveys and Jubilee Homes
Registered charity no 1123124 Almshouse Association no 1382

Annual Report 2021/2022

The charity known as Harveys and Jubilee Homes (HJH) is governed by a Scheme of the Charity Commission dated 22nd January 2008. It incorporates two previous almshouse charities: The Charities of Richard Harvey (Harveys charity no 235173) and Jubilee Memorial Cottages (204496). The object of the charity is the provision of housing accommodation for persons who are in need or distress resident in the area of benefit (the ancient parish of Chard namely Chard, Tatworth, Forton and part of Wadeford) and in the case of Jubilee Memorial bungalows persons of more than 60 years of age. The Charity owns two freehold properties held by the Official Custodian of charities: Harveys in High Street, Chard, TA20 1QJ and two bungalows numbers 5 and 6 Jubilee Close, Chard, TA20 2DH.

The Charity of Richard Harvey was founded by the will of Richard Harvey dated 17th July 1663 and incorporates the bequests of Florence Spicer and Agnes May Chaffey. The original Jubilee Memorial Cottages (one building with 4 bed-sits) were built in Crimchard in 1902 on a plot called Waggs Pond to commemorate the diamond jubilee of Queen Victoria in 1897 but were replaced with two modern bungalows in 2005.

The Charity Commission Scheme governing HJH stated there would be seven co-opted Trustees and two ex-officio Trustees but the number of co-opted Trustees was reduced to five from 22nd January 2014. All seven co-opted Trustees appointed by the Charity Commission were Trustees of one or both the previous trusts. The ex-officio Trustees are the Mayor of Chard and the Vicar of St Marys Chard for the time being.

The Trustees who served this year were Mesdames Le Taylor, Rev Vye (vicar) and Messrs Arnold (chairman), Froom, Glanvill and Anderson. Ms Le Taylor and Mr Anderson were co-opted for a further four year term at the September 2021 meeting. The current Mayor of Chard exercised his right not to take up the appointment under paragraph 7 (3) (a) of the Charity Commission Scheme.

The Trustees' office and correspondence address is the home of the clerk Mr Anthony Prior, 38 Monmouth Court, Chard T20 1HQ who conducts the day to day management of the charity. At their March 2022 meeting the Trustees appointed Mr Adrian Clifford as their independent examiner of the accounts.

Public benefit requirement for charities: the provision of almshouse accommodation for those in need provides an identifiable public benefit which is directly in line with the founding trusts of Harveys and Jubilee Homes. The Trustees seek applicants whose housing need is not met or is inadequately met by statutory authorities or who are unable to obtain or maintain their own property. The Trustees, contrary to many private landlords, advertise that they are willing to accept housing allowance recipients who tend to be the less well off and thus the Trustees are fulfilling the obligations of their trusts.

The Trustees have no serious incident to report.

The Trustees held pre-arranged quarterly meetings in June, September and December 2021 and March 2022. Mr Arnold and Ms Le Taylor were re-elected chairman and vice-chairman respectively at the first meeting of the year (9th March 2022) as required by the Charity Commission Scheme.

At the 9th June 2021 meeting the Trustees adopted both the independently examined accounts and the annual report for the year 2020/2021. The Trustees were presented with a financial report at every meeting showing income and expenditure to date. At their March 2022 meeting the Trustees confirmed their Financial and Investment policies and agreed that current free reserves should be in the range of £10,000 to £15,000 and discussed their finances in the light of the current financial crisis, especially regarding energy supplies, and agreed to make an investment of £10,000 in their Emergency Repair Fund and adopted a budget for 2022/2023.

The Trustees engaged a local electrician to carry out a quinquennial electrical inspection of the properties who completed the relevant statutory forms and only recommended a minor upgrade of some fittings.

The contractor for the major refurbishment of the metal leaded light windows in the front building of Harveys, agreed in December 2019, was completed with the exception of the internal windows of flats 1 and 2. The contract for the rear building, with a different style of windows, was awarded to a local painter whose price was more competitive than the original contractor for this work.

In the summer of 2021 Chard was hit by a freak storm during which 8 inches of rain fell in 2 hours. While parts of the town were flooded it was the roof gullies in the front building of Harveys that overflowed into the flats 3 and 4. The damage to flat 4 was substantial and the ceiling and one wall had to be completely re-plastered but the contractor found a fault in one of the hoppers which had been causing ongoing problems with the ingress of water. The Trustees hope that the remedial work has solved this problem of water ingress.

The boilers, fire alarm and smoke detectors were regularly serviced. At the December meeting the Trustees reviewed all their policies along with consideration of the major risks to which the charity could be exposed.

The Trustees continued with their quarterly visits to their residents and joined them for a resumed post-covid annual lunch on 4th March 2022.

The Trust remained a member of the Almshouse Association and its Gazette was circulated among the Trustees and emails from the Association along with the Charity Commission News were forwarded to the Trustees by the clerk.

Signed by the Chairman



8th June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Receipts and Paymer Account

Charity name

HARVEYS AND JUBILEE HOMES

Charity number (if any)

1123124

For the period from (start date) to

010421 (end date)

310322

Section A

Receipts and payments

A1 Receipts

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
CONTRIBUTIONS	41,850				43,393
SERVICES	3,986				4,176
INTEREST	966				1,024
TRUST FUND	867				920
SUNDRY	2,105				2
SCCSP	226				337
NEWSLINE	250				250
Sub total	50,250				49,997
A2 Asset and investment sales, etc					
Total receipts	50,250				49,997

A3 Payments

GAS	3,611				3,919
INSURANCE	2,151				2,089
COMMUNAL EXPENSES	5,630				4,282
REPAIRS AND MAINT.	4,645				3,787
CLERK	4,410				4,253
ADMIN. EXPENSES	387				246
SUNDRIES	790				1,654
MAJOR REPAIRS	56,891				7,254
SCCSP	859				
Sub total	78,774				27,584
A4 Asset and investment purchases, etc	10,000				
Total payments	88,774				27,384
Net of receipts/(payments)	(38,524)				22,613
A5 Transfers between funds					
A6 Cash funds last year end	59,346				36,733
Cash funds this year end	20,822				59,346

B1 Cash funds

Total cash funds

(agree balances with receipts and payments account(s))

Details	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
NAT. WEST BANK	20,069		
CCLA CAP	763		
	20832		

B2 Other monetary assets

Details	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
CCLA CAP CHF	463		

B3 Investment assets

Details	Fund to which asset belongs	Cost	Current value
		(optional)	(optional)
M79 CHARITIES	CHF		26,796
--	ERF		368,095
--	TRUST FUND		24,076

B4 Assets retained for the charity's own use

Details	Fund to which liability relates	Amount due	When due
		(optional)	(optional)

B5 Liabilities NIL

Signed by one or two trustees on behalf

Signature

Date of approval of all the trustees

L Le - Taylor

Ms. LYNDY LE TAYLOR

08/06/22

Mr. CARL ANDERSON

MR. CARL ANDERSON

08/06/22

Independent Examiner's Report on the Accounts

CC57(b)

Receipts and Payment Accounts

Report to the trustees/members of

HARVEYS AND JUBILEE HOMES

Registered charity number
(optional)

1 1 2 3 1 2 4

On accounts for the year ended

3 1 0 3 2 2

Set out on pages

1 AND 2

**Respective responsibilities of
trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's
report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's
statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed overleaf~~ *):

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Signed



Date

21 APRIL 2022

Name

ADRIAN ROBERT CHIFFORD

Relevant professional qualification
or body (if any)

ASSOCIATE INSTITUTE OF BANKERS

Address

3 CUFFS MEAD

FORTON

CHARS, SOMERSET

TA 20 2NR



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FOR ENGLAND AND WALES

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08/06/22

Mr. CARL ANDERSON

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Independent Examiner's Report on the Accounts

CC57(b)

Receipts and Payment Accounts

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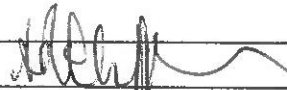
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or body (if any)

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