

KINGSTON CENTRE FOR INDEPENDENT LIVING

England & Wales · Charity number 1123063

Details

Other names KCIL LTD

Status Registered

Legal form Charitable company

Company number [06240260](#)

Registered 2008-03-04

Register [View on the Charity Commission register](#)

Contact

Address Kingston Centre for Independent Living
Living
River Reach
31-35 High Street
Kingston Upon Thames

Phone 02085469603

Email enquiries@kcil.org.uk

Website www.kcil.org.uk

Activities

Objects: The Charity's objects (the Objects) are;(i)For the public benefit, to promote social inclusion among disabled people who are or may be socially excluded due to disability, so that they can lead independent and empowering lives;? meeting and facilitating the support needs of disabled people in the region;? promoting and increasing the opportunities for independent living available to disabled people in the region;? assisting disabled people to make choices and access the services and support they may require to live and work independently in the community with appropriate support;? supporting and empowering disabled people so that they may carry out social, volunteering and employment roles.

Activities: Providing information and support to disabled people. Supporting people to manage their Direct Payments or Personal Budgets, by providing employment advice, training and brokerage services. We administer a holiday grants scheme,an equipment grants scheme and a education grants scheme. We produce a newsletter three times a year. In November 2016 we began a heritage project, 'Fighting for our Lives'

Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** GREATER LONDON
- Kingston Upon Thames
- Richmond Upon Thames
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£406,011	£395,486	-	-
2024-03-31	£446,445	£387,291	-	-
2023-03-31	£327,782	£373,954	-	-
2022-03-31	£336,212	£349,573	-	-
2021-03-31	£379,352	£346,531	-	-

Trustees

Name	Role	Appointed
Batcho Notay		2018-07-23
Karen Elsbeth Penny		2019-11-13
Kezia Elizabeth Coleman		2018-07-23
MR LAWRIE LEE		
Monica Quinton		2019-04-29
Patricia Bamford		2016-11-22

Accounts

REGISTERED COMPANY NUMBER: 06240260 (England and Wales)
REGISTERED CHARITY NUMBER: 1123063

KCIL LIMITED

Unaudited Financial Statements for the Year Ended 31 March 2025

KCIL LIMITED

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KCIL LIMITED (REGISTERED NUMBER: 06240260)
Report of the Trustees
for the year ended 31 March 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06240260 (England and Wales)

Registered Charity number
1123063

Registered office
River Reach
31-35 High Street
Kingston Upon Thames
Surrey
KT1 1LF

Current Trustees

Mrs K Alexander (Appointed 17 March 2025)
Mrs P Bamford (Former RBK Councillor)
Ms K E Coleman
Mr A L Lee FCA Treasurer and Chair
Mrs B Notay
Mrs K Penny
Mr A Pearce (Appointed 17 March 2025)
Mrs M Quinton
Mrs M Thompson (Former RBK Mayor) (resigned 17 December 2024)

CEO

Mr J Lamont

Accountant

Mrs A van Eijnsbergen (appointed April 2024)

Bankers

Nat West Bank Kingston

Independent Examiner

Hazel Day
Xeinadin
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2025**

The trustees who are also directors of the charity for the purpose of the Companies Act 2006 present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

OBJECTIVES, ACTIVITIES and PERFORMANCE

Objectives

KCIL exists to promote the rights and independence of disabled people, supporting them to live the lives they choose, on their own terms. Our charitable objectives are grounded in the social model of disability, placing disabled people at the centre of decision-making, policy, and service delivery. KCIL's activities include the delivery of Direct Payments Support Services, Independent Travel Training, employment support, and community-based initiatives that reduce isolation, promote accessibility, and empower people to live independently. Our vision is of a society where all disabled people have equal access to opportunity, inclusion, and choice. During 2024–2025, KCIL continued to pursue this vision through delivery, partnerships, outreach, and strategic growth.

Achievements and Performance

This year has been transformational for the charity with several major contract wins.

1. Major Contract Award – Croydon Direct Payments Support Service

In February 2025, KCIL was awarded a major 10-year contract by Croydon Council to deliver its Direct Payments Support Service, commencing in October 2025 and running through to 2035. This award significantly expands KCIL's service area and influence, extending our Direct Payments work across three Southwest London boroughs. The contract will support over 600 residents, offering advice, payroll, peer support, and personalised guidance to help people manage their

care with autonomy and confidence. To meet this increased demand, KCIL will recruit four additional staff, boosting internal capacity and local delivery.

2. Independent Travel Training Expansion – London Borough of Brent

KCIL was successful in winning a 5-year contract in November 2024 with the London Borough of Brent to deliver Independent Travel Training (ITT), building on our proven impact in Sutton. Service delivery began in February 2025 and will continue through to 2030. This new contract will see the ITT team grow from 2 to 7 staff, enabling the charity to train and support more SEND children and young people to travel safely and confidently on public transport. Outcomes include improved independence, wellbeing, and social inclusion — while also reducing reliance on Assisted Transport.

3. Growth in Fundraising and Bid Writing Capacity

KCIL's internal investment in fundraising capability has delivered notable results in 2024–2025. The Operations Manager now contributes to bid development alongside the CEO, resulting in stronger funding applications and increased income diversity. Key achievements include a three-year £25,000 annual grant from Lloyds Bank Foundation to support core costs, and a rise in funding from Skills for Care to £28,000, including a collaboration project to enhance the visibility of smaller charities. Further funding increases were achieved for the charity's Accessibility and Befriending workstreams, enabling deeper and wider community support.

4. Specialist Provision in Peterborough – Education Other Than at School

In February 2025, KCIL extended its specialist service offer beyond London Boroughs by partnering with Peterborough Council to deliver Education Other Than at School (EOTAS) support for a young person with complex needs. The charity provided a teaching specialist, for teaching provision during a transfer from London to Peterborough; enabling personalised education provision where mainstream schooling was not suitable. This project reflects KCIL's adaptability, high professional standards, and person-centred values, ensuring that every individual — regardless of circumstance — has access to meaningful support.

5. Community Engagement and Social Inclusion

KCIL continued to invest in inclusive community engagement throughout 2024–2025, offering a range of accessible and welcoming activities. These included the popular River Thames Summer Boat Cruise, picnics in the park, and nature walks in Richmond Park, each designed to build confidence, reduce social isolation, and strengthen community connections. These events sit at the heart of KCIL's mission to promote inclusion, belonging, and wellbeing — and were very positively received by both participants and families.

KCIL remains committed to delivering person-centred services that are accessible, empowering, and led by the needs and aspirations of disabled people.

FINANCIAL REVIEW

General Reserves

KCIL has operated a prudent financial regime for a number of years, and we have adjusted our spending to fit our predicted income, and we have maintained tight control over staffing and expenditure. This has stood us in good stead during the uncertainty of the covid years.

We are now in the process of transforming KCIL to ensure we are not dependent on any one customer or area of service. Although these financial statements show our revenue declining between 2023.24 and 2024.25 it would be wrong to assume we were going backwards. This reduction is due to the loss of the RBK DP contract which the council has, against the trend, taken back in house. In the meantime, we have been winning a number of contracts with other councils and by the second half of 2025.26 our recurring revenues will have doubled. Beyond that we plan and expect to grow over the following 3 years by a further 50%. Starting in October 2025 we have just won a £175K pa contract with Croydon Council to provide DP services. This contract runs for 10 years.

Such growth is not without risks, and we are monitoring contracts in more financial detail; keeping a tight control on staff numbers and on other expenditure; and are reviewing our line manager structure.

We know our reserves must keep pace with our activities. Our aim is to hold reserves equating to 6 months of expenditure. With general reserves at £262K we are above that target but the current level is consistent with our plans to build revenues and related expenditure. Since year-end we have received a legacy of £56,000 for which we are extremely grateful to the benefactor **Bryan T Pickering** and his executors. We plan to ensure the funds are used in a way which is a permanent memory of Bryan.

Identified Risks

KCIL's Board regularly review the risks which we identify as significant to the long-term viability of KCIL and attempt to mitigate them as far as is practical. The main identified risks are:

Office Premises

We do not have the luxury of council subsidised office space and must pay market rental for our Kingston office which is well placed but a nightmare for parking. To find the right premises which have the facilities and location for both users and staff at a cost we can afford, will require a commitment in the form of a longer-term lease or possibly a purchase. Thus, our reserves

policy, and the need to keep staff working from home and with desk rotation in the office. With more contracts coming from outside RBK we are aware that we may in the future need to consider an additional hub.

Loss of key staff and or Trustee

We review succession planning regularly and use focused training and appraisal to develop our staff and governance team. Nevertheless, much rests on the shoulders of our excellent CEO. In addition, our Chair of Trustees is also our Treasurer and this is not ideal particularly given his other voluntary commitments. We continue to work through solving this dilemma.

Too high a percentage of our revenue accrues from one customer.

This was the case up till March 2024. However, our drive to diversify the services we offer and the customers we serve has meant that the loss of our DP contract with RBK has not been the disaster it might once have been. We will strive to enlarge our service area offer and our customer base. Our successful operation of the contracts we have won has also meant that our reputation with commissioners is spreading wider.

Staffing costs.

We highly value our excellent staff and aim to ensure that their salaries are competitive with the best of the local charity sector. Achieving this over the last few years which included covid and inflation has not been easy. We monitor salary costs by contract as we know that we must provide value for money while in practice also offering the individual attention our disabled users require. We aim to use good planning and organisation for each contract to ensure we have happy and fulfilled staff who provide efficient and effective services to our customers and service users.

Longer term contracts with limited or no allowance for inflation.

Some procurers are asking for fixed term contracts with no allowance for inflation or employment cost changes. We look very carefully at these contracts, and have to be prepared to walk away if their requirements are unrealistic.

Over expanding.

Although expanding, we remain a small charity, and as with all the others of our size we need to manage our expansion carefully and to ensure we get the building blocks of premises, well trained and motivated staff, financial controls, and sound finances moving together.

Plans for Future Periods.

Our strategic plan sets out that we need to build upon providing a wider range of services in order to ensure we are not dependent on a single contract or customer. This may require that we move to new offices, and we aspire to include in this new home better meeting facilities for our members and users. In addition, we want to be financially robust to allow us not only to continue our expansion of services and customers but also to take a risk or two with new initiatives which may develop into areas of benefit for our members and users.

Over the next 18 months KCIL will focus on:

- Mobilising and preparing infrastructure for the Croydon Direct Payments contract starting October 2025
- Recruiting and training staff to meet new delivery requirements across DP and ITT programmes
- Deepening collaboration with partner charities through co-designed projects and visibility campaigns
- Continuing to build a sustainable funding base through trusts, foundations, and partnerships
- Further embedding user voice and lived experience into organisational strategy, governance, and service design

In addition, KCIL is actively pursuing a strategic growth agenda, aiming to increase its overall turnover, broaden its geographical footprint, and diversify the types of contracts and projects it delivers. With a now established and experienced Bid Writing function, the charity is well positioned to pursue a wider range of opportunities aligned with its values and expertise.

Over the coming years, KCIL intends to target a mix of local authority, NHS, and broader public sector commissioning opportunities across Greater London and the Home Counties, particularly in the fields of Direct Payments support, Independent Travel Training, SEND Brokerage, Personal Health Budget, user-led care innovation, and inclusive community engagement. This approach will allow KCIL to scale its impact while remaining rooted in the principles of independent living, person-centred support, partnership working, and the social model of disability.

KCIL remains committed to delivering person-centred services that are accessible, empowering, and led by the needs and aspirations of disabled people.

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and is constituted as a company, limited by guarantee, as defined by the Companies Act 2006.

Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to meet the needs of disabled people in and around The Royal Borough of Kingston upon Thames (RBK), particularly by representing and supporting their full equality and inclusion in order that they might lead independent and empowering lives. Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure. New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM. Trustees' meetings (known as Board of Trustees meetings), are where Board members agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive. The welcome pack for new trustees includes a brief history of KCIL, the organisation's Strategy document and current Business Plan, a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know', as well as compliance documents. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees. New Trustees are also encouraged to visit the office to meet the wider staff.

Approved by order of the board of trustees on 15th Sept 2025 and signed on its behalf by:

.....
A L Lee Chair

**Independent Examiner's Report to the Trustees of
KCIL Limited (Registered number: 06240260)
for the year ended 31 March 2025**

Independent examiner's report to the trustees of KCIL Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hazel Day

Xeinadin
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date: 17th October 2025

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Balance Sheet
31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
CURRENT ASSETS					
Debtors and prepayments	11	109,871	-	109,871	69,473
Cash at bank and in hand		<u>244,595</u>	<u>-</u>	<u>244,595</u>	<u>282,122</u>
		354,466	-	354,466	351,595
CREDITORS					
Amounts falling due within one year	12	(81,309)	-	(81,309)	(88,963)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>273,157</u>	<u>-</u>	<u>273,157</u>	<u>262,632</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>273,157</u>	<u>-</u>	<u>273,157</u>	<u>262,632</u>
NET ASSETS		<u>273,157</u>	<u>-</u>	<u>273,157</u>	<u>262,632</u>
FUNDS					
Unrestricted funds	14			<u>273,157</u>	<u>262,632</u>
TOTAL FUNDS				<u>273,157</u>	<u>262,632</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

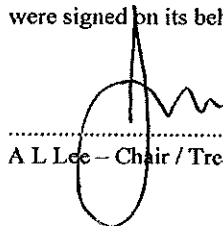
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small company regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th September 2025 and were signed on its behalf by:


A L Lee – Chair / Treasurer

The notes form part of these financial statements

KCIL LIMITED

Notes to the Financial Statements for the year ended 31 March 2025

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS, LEGACIES and GRANTS

	2025	2024
	£	£
Donations	3,701	2,510
Grants	<u>43,904</u>	<u>35,379</u>
	<u>47,605</u>	<u>37,889</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>4,864</u>	<u>3,219</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2025	2024
	£	£
Service contracts for independent living support services	346,867	395,273
Fundraising Events	6,557	10,230
Membership subscriptions	118	234
	<u>353,542</u>	<u>405,737</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Governance Costs £	Totals £
Independent living support services	<u>392,986</u>	<u>2,500</u>	<u>395,486</u>

6. SUPPORT COSTS

	Governance costs £
Independent living support services	<u>2,500</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

8. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	<u>305,672</u>	<u>282,080</u>

The average monthly number of employees during the year was as follows:

	2025	2024
	<u>11</u>	<u>11</u>
Charitable activities		

No employees received emoluments in excess of £60,000.

9. COMPARATIVES (2023/24) FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £ At 31.3.24	Restricted funds £	Total funds £ At 31.3.24
INCOME AND ENDOWMENTS FROM			
Donations and grants	37,889	-	37,889
Charitable activities			
Independent living support services	405,737	-	405,737
Investment income	<u>3,219</u>	<u>-</u>	<u>3,219</u>
Total	<u>446,845</u>	<u>-</u>	<u>446,845</u>
EXPENDITURE ON			
Charitable activities			
Independent living support services	<u>387,291</u>	<u>-</u>	<u>387,291</u>
NET SURPLUS	59,554	-	59,554
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>203,078</u>	<u>-</u>	<u>203,078</u>
TOTAL FUNDS CARRIED FORWARD	<u>262,632</u>	<u>-</u>	<u>262,632</u>

KCIL LIMITED

Notes to the Financial Statements - continued for the year ended 31 March 2025

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	102,624	60,968
Prepayments and accrued income	<u>7,247</u>	<u>8,505</u>
	<u>109,871</u>	<u>69,473</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	495	14,318
Social security and other taxes	5,865	5,719
VAT	17,768	14,541
Other creditors	3,305	3,521
Accruals and deferred income	<u>53,876</u>	<u>50,864</u>
	<u>81,309</u>	<u>88,963</u>

12. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	26,450	25,000
Within two to five years	<u>40,100</u>	<u>12,500</u>

From October 2025 KCIL committed to a further lease of 2 years at a rent of £26,500pa and with a 4 month break clause at anytime.

13. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	<u>262,632</u>	<u>10,525</u>	<u>273,157</u>
TOTAL FUNDS	<u>262,632</u>	<u>10,525</u>	<u>273,157</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	406,011	(395,486)	10,525
TOTAL FUNDS	<u>406,011</u>	<u>(395,486)</u>	<u>10,525</u>

Comparatives (2023/24) for movement in funds

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	<u>203,078</u>	<u>59,554</u>	<u>262,632</u>
TOTAL FUNDS	<u>203,078</u>	<u>59,554</u>	<u>262,632</u>

Comparative (2023/24) net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	2023/24	2023/24	2023/24
General fund	<u>446,845</u>	<u>(387,291)</u>	<u>59,554</u>
TOTAL FUNDS	<u>446,845</u>	<u>(387,291)</u>	<u>59,554</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2025**

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

15. POST BALANCE SHEET EVENT

After 31 March 2025 it was confirmed that KCIL had been left approximately £56,000 as a legacy in the will of Bryan Thornton Pickering and that an interim payment would shortly be made. We are extremely grateful to Bryan and his executors and will endeavour to ensure these funds are used in a permanent way which is fitting to his memory.

Accounts

REGISTERED COMPANY NUMBER: 06240260 (England and Wales)
REGISTERED CHARITY NUMBER: 1123063

KCIL LIMITED

Unaudited Financial Statements for the Year Ended 31 March 2024

KCIL LIMITED

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Report of the Trustees
for the year ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06240260 (England and Wales)

Registered Charity number
1123063

Registered office
River Reach
31-35 High Street
Kingston Upon Thames
Surrey
KT1 1LF

Current Trustees

Mrs P Bamford (Former RBK Councillor)
Ms K E Coleman (Social Care)
Mr A L Lee FCA (Accountant) Treasurer and currently Acting Chair
Mrs B Notay
Mrs K Penny (KVA)
Mrs M Quinton Chair (on bereavement leave)
Mrs M Thompson (Former RBK Mayor)

CEO

Mr J Lamont

Bookkeeper

Mr R A Reilly (retired March 2024)
Mrs A van Eijnsbergen (appointed April 2024)

Independent Examiner

Hazel Day
Xeinadin
Nightingale House
46-48 East Street
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KT17 1HQ

KCIL LIMITED (REGISTERED NUMBER: 06240260)
Report of the Trustees
for the year ended 31 March 2024

The trustees who are also directors of the charity for the purpose of the Companies Act 2006 present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

OBJECTIVES AND ACTIVITIES

Objectives and aims –

KCIL's mission is to provide information, advice, and support to disabled people living in the Royal Borough of Kingston and the surrounding area and to empower them to have a voice, take control of their lives and be treated equally.

Our goals for 2023/24 were to:

- Empower and support people to live independently, using all their capabilities.
- For our staff to continue to listen to and engage with KCIL users, our membership, and stakeholders.
- Ensure KCIL has the highest possible profile amongst our stakeholders (local commissioners, potential funders, existing and potential members, personal assistants, the public and their political representatives)
- Ensure KCIL remains a stable and robust organisation in the long-term
- Endeavour to ensure that KCIL has the financial resources to undertake not just our contractual responsibilities, but also the other services that we aspire to provide.
- Ensure that KCIL operates within a robust governance framework. The Board have considered the Charity Commission's guidance on public benefit in planning and carrying out its activities.
- To widen the scope of our work beyond Royal Borough of Kingston ("RBK") and our previous service offer.

ACHIEVEMENT AND PERFORMANCE

KCIL has a 56-year history of striving for a fairer, more inclusive society. During the past year, we have continued this work, through our day-to-day service to our users, our information helpline; our access work particularly in RBK; our open and welcoming office; our monthly newsletter; and our events and activities for members and users highlighting the rights of disabled people.

At the same time, we have made a determined effort to widen, beyond RBK, the range of our services and the geographical area we cover. It has helped KCIL to reduce the risks involved with our dependence on a limited number of contracts with RBK.

The KCIL Board and CEO put in place a strategy in 2022 to increase the number and breadth of the KCIL services. Our excellent staff team, so well led by our CEO, have the experience, the training; and the ability to deliver excellent services for our users and their commissioners. Following several successful bids, we were pleased to start to supply new services at neighbouring London Borough of Sutton – Independent Travel Training SEND (3 Years - April 2023-March 2026) and PA Support services (2 Years - July 2023-June 2025) We were also pleased to support SEND families and children (November 2023) in Southwark Borough via the local Southwark Children's service, adding a 3rd new revenue stream to our services in 2023.

KCIL's reputation has become much wider than it was pre covid, but our name is not as well known with the public as we would like. There is continuing work to be done here.

As from 1st April 2024 we won the contract to find PAs for Direct Payment budget holders in RBK but, despite the high level of service we had provided, Direct Payments in RBK was taken in house.

The environment for small local charities is challenging now and we have been working hard to make sure we are supporting members and users with the issues that are important to them. Thank you to all our staff, volunteers, trustees and members for all their contributions over the past year.

SEND Support Brokerage KCIL works with Achieving for Children (AfC) and Kingston and Richmond Clinical Commissioning Group (CCG NHS)

This year KCIL has supported 211 children and their families with special educational needs or complex medical conditions ensuring that families are offered a personalised, independent pathway to a personal budget. Families in Kingston and Richmond are offered information, advice and guidance during this daunting period as well as writing support plans, preparing reports and financial budgets for panel decision meetings and annual reviews, sourcing and securing staffing and services, and assisting with monitoring financial spending. Personal budgets have been used by parents to fund personal assistants, specialist equipment, Learning Support Assistants, tutors, Speech and Language therapy, Occupational therapy and other specialist services.

Our work with the NHS ICB has seen the number of families with complex medical care needs increase to 31 in 2023.

Southwark Council

In November 2023 we were pleased to start working with a new local authority – Southwark Council – echoing the SEND Brokerage work we cover with Achieving for Children in Kingston & Richmond and by March 2023 we were supporting 4 families, we hope to see this work increase over the course of the year.

Sutton Council

Independent Travel Training is a programme that trains SEND children and young people who are in receipt of local authority assisted travel to use public transport. Travel Training improves the child's confidence, socialisation skills, road safety and awareness, ability to use timetables and payment methods and improves general wellbeing and physical health. This programme was given its own brand – Sutton ITT – and was mobilised in April 2023 with a travel trainer joining the team and the first pupil starting training in May. We have been active in Sutton schools giving presentations and running workshops and assemblies working with SENCO's and affiliated services in Community Transport and TFL. This has been a refreshing addition to the KCIL offer and we look forward to expanding this into other boroughs in the coming years.

PA Support Service

Sutton Council have commissioned KCIL to improve and develop the PA recruitment market within Sutton as their current internal Direct Payment service has found sourcing and matching PA staff to Direct Payment holders a challenge. KCIL staff have replicated the methods used in Kingston & Richmond to build a database and have successfully matched many PA's to Sutton DP holders since the contract was mobilised. We have also used our experience in peer support for PA's and employers to develop a network of support and have used funding from Skills for Care for mandatory training to enhance the skills force of the workforce. This was a one-year pilot that has been successful, and Sutton have optioned KCIL for a 2nd year.

Information, Advice & Guidance

KCIL remains committed to supporting disabled people and have continued to use our office in River Reach as a welcoming hub that can be visited for help with application forms, information about disability issues, blue badge applications, pension credit applications, food bank vouchers, energy bank vouchers, accessing the internet and using technology, signposting and contacting other services. During the winter of 2023 our River Reach office was open to the public as a Community Hub on Tuesday and Thursday afternoon's, funded by a small grant from RBK, that provided a hot drink and snack to visitors and the

opportunity to socialise. Whilst attending visitors were offered the opportunity to complete a benefits health check to ensure that all eligible allowances were being claimed. KCIL offices and staff will remain a warm and welcoming environment for people to visit in the years ahead.

Accessibility

The KCIL Access Officer has continued to highlight the voices of disabled people in our community to make Kingston an accessible and inclusive place without barriers. KCIL's online "Access Reporting" function has allowed us to deal with access issues across the borough and has led to several successful improvements. We secured funding from RBK to audit several polling booths across the borough and worked with the New Malden Town Centre Partnership advising on the Jubilee square project. We were pleased to secure a grant from the NHS in late 2023 that has allowed us to expand our work into other borough's.

Social Activities & Internal staff training

KCIL recognises that many of our members experience periods of isolation and, with the right support, value opportunities to get out and about and to meet up with other people. This year we were able to organise social activities to include visits to Kew Gardens, coffee mornings and befriending sessions at our office in the High Street, visits to Edith Gardens in Surbiton and Kingston Museum. Training, such as First Aid and Safeguarding, is required by our commissioners and regulators and helps to keep staff and service users safe. For the 3rd year running we secured funding from Skills for Care and were able to arrange training in First Aid, Safeguarding, Infection Control, manual handling, and mental health awareness. This vital training was used to upskill Personal Assistants, Direct Payment holders, unpaid carers and family and internal KCIL staff and volunteers. Staff identify training in their annual appraisals to help them with their own personal goals and objectives as well as KCIL's overall objectives and requirements. Our internal staff have benefited from social media training, design skills training, lone working, bid writing and project management. Staff have found the training they received useful for their work and applied what they learned on the training courses in various ways at KCIL.

Fundraising

KCIL's focus this year was to increase the number and value of funds via Grants and small projects. A member of the team attended a Bid writing course, and both the CEO and team member embarked on sourcing and writing several smaller bids that would enhance the KCIL service. Funding was secured for several projects that saw revenue grow by 118% compared to the previous year (£35k v £16k)

Community funding remained at a similar level to last year and we were grateful to receive £4,700 from Malden Golf Club as part of their annual charity golf day. This strategy will remain in place and has seen further successes into 2024.

FINANCIAL REVIEW

General Reserves

KCIL has operated a prudent financial regime for a number of years and this has stood us in good stead during the uncertainty of the covid years. We have adjusted our spending to fit our predicted income, and we have maintained tight control over staffing and expenditure.

Our aim is to hold reserves equating to 6 months of expenditure. With general reserves at £262K we are above that target but the current level is consistent with our plans to build revenues and related expenditure.

KCIL LIMITED (REGISTERED NUMBER: 06240260)
Report of the Trustees
for the year ended 31 March 2024

Identified Risks

KCIL's Board regularly review the risks which we identify as significant to the long-term viability of KCIL and attempt to mitigate them as far as is practical.

The main identified risks are:

Office Premises – we do not have the luxury of council subsidised office space and must pay market rental for our Kingston office which is well placed but a nightmare for parking. To find the right premises with the ideal facilities and location for users and staff will require a commitment in the form of a longer term lease. Thus our reserves policy, and working from home and desk rotation at the office.

With more contracts coming from outside RBK we are aware that we also need to consider an additional hub at some point.

Loss of key staff and or Trustee – we review succession planning regularly and use focused training and appraisal to develop our staff team. Nevertheless much rests on the shoulders of our excellent CEO.

In addition, our Treasurer is acting as our Chair of Trustees and this is not ideal given his other trustee commitments. We are instigating a search for a Chair or at least a co-Chair.

Too high a percentage of our revenue accrues from one customer. This was the case up till March 2023. However, our drive to diversify the services we offer and the customers we serve has meant that the loss of our DP contract with RBK has not been the disaster it might once have been. We have, and will continue to, successfully enlarge our service area offer and our customer base.

Staffing costs. We highly value our excellent staff and aim to ensure that their salaries are competitive with the best of the local charity sector. Achieving this over the last few years which included covid and inflation has not been easy. We monitor salary costs by contract as we know that we must provide value for money while in practice also offering the individual care our disabled users require. We aim to use good planning and organisation for each contract to ensure we have happy and fulfilled staff who provide efficient and effective services to our customers and service users.

Longer term contracts with limited or no allowance for inflation. Some procurers are asking for fixed term contracts with no allowance for inflation or employment cost changes. We look very carefully at these contracts and have to be prepared to walk away if their requirements are unrealistic.

Future Plans

Our strategic plan sets out that we need to build upon providing a wider range of services and projects in order to ensure we are not dependent on a single contract or customer. This may require that we move to new offices and we aspire to include at this new home better meeting facilities for our members and users. In addition, we want to be financially robust to allow us to restart our Holiday Fund and to provide greater accessibility audits across SW London. 2024/25 has started well but we have much to build on.

KCIL LIMITED (REGISTERED NUMBER: 06240260)

Report of the Trustees
for the year ended 31 March 2024

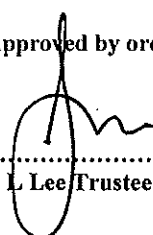
STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and is constituted as a company, limited by guarantee, as defined by the Companies Act 2006.

Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to meet the needs of disabled people in and around The Royal Borough of Kingston upon Thames (RBK), particularly by representing and supporting their full equality and inclusion in order that they might lead independent and empowering lives. Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure. New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM. Trustees' meetings (known as Board of Trustees meetings), are where Board members agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive. The welcome pack for new trustees includes a brief history of KCIL, the organisation's Strategy document and current Business Plan, a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know', as well as compliance documents. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees. New Trustees are also encouraged to visit the office to meet the wider staff.

Approved by order of the board of trustees on16th December 2024..... and signed on its behalf by:


.....
A L Lee Trustee

**Independent Examiner's Report to the Trustees of
KCIL Limited (Registered number: 06240260)
for the year ended 31 March 2024**

Independent examiner's report to the trustees of KCIL Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hazel Day

Xeinadin
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date: 17th December 2024

KCIL LIMITED

**Statement of Financial Activities
for the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations, legacies and grants	2	37,889	-	37,889	22,251
Charitable activities					
Independent living support services	4	405,737	-	405,737	302,594
Investment income	3	<u>3,219</u>	<u>-</u>	<u>3,219</u>	<u>2,937</u>
Total		<u>446,845</u>	<u>-</u>	<u>446,845</u>	<u>327,782</u>
EXPENDITURE ON					
Charitable activities					
Independent living support services	5	<u>387,291</u>	<u>-</u>	<u>387,291</u>	<u>373,954</u>
NET INCOME/(EXPENDITURE)		59,554	-	59,554	(46,172)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>203,078</u>	<u>-</u>	<u>203,078</u>	<u>249,250</u>
TOTAL FUNDS CARRIED FORWARD		<u>262,632</u>	<u>-</u>	<u>262,632</u>	<u>203,078</u>

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Balance Sheet
31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	11	69,473	-	69,473	37,053
Cash at bank and in hand		<u>282,122</u>	<u>-</u>	<u>282,122</u>	<u>204,989</u>
		351,595	-	351,595	242,042
CREDITORS					
Amounts falling due within one year	12	(88,963)	-	(88,963)	(38,964)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>262,632</u>	<u>-</u>	<u>262,632</u>	<u>203,078</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>262,632</u>	<u>-</u>	<u>262,632</u>	<u>203,078</u>
NET ASSETS		<u>262,632</u>	<u>-</u>	<u>262,632</u>	<u>203,078</u>
FUNDS					
Unrestricted funds	14			<u>262,632</u>	<u>203,078</u>
TOTAL FUNDS				<u>262,632</u>	<u>203,078</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16th December 2024 and were signed on its behalf by:

.....
A L Lee - Trustee

The notes form part of these financial statements

KCIL LIMITED

Notes to the Financial Statements for the year ended 31 March 2024

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS, LEGACIES and GRANTS

	2024	2023
	£	£
Donations	2,510	5,851
Grants	<u>35,379</u>	<u>16,400</u>
	<u>37,889</u>	<u>22,251</u>

KCIL LIMITED

Notes to the Financial Statements - continued for the year ended 31 March 2024

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>3,219</u>	<u>2,937</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Service contracts	Independent living support services	395,273	294,572
Fundraising Events		10,230	5,638
Membership subscriptions		234	323
Sundry other income		<u>0</u>	<u>2,061</u>
		<u>405,737</u>	<u>302,594</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Independent living support services	<u>383,571</u>	<u>3,720</u>	<u>387,291</u>

6. SUPPORT COSTS

	Governance costs
	£
Independent living support services	<u>3,720</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2024**

8. STAFF COSTS

	2024 £	2023 £
Wages and salaries	<u>282,080</u>	<u>272,201</u>

The average monthly number of employees during the year was as follows:

	2024 <u>11</u>	2023 <u>11</u>
Charitable activities		

No employees received emoluments in excess of £60,000.

9. COMPARATIVES (Re 2022/23) FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £ At 31.3.23	Restricted funds £	Total funds £ At 31.3.23
INCOME AND ENDOWMENTS FROM			
Donations and legacies	22,251	-	22,251
Charitable activities			
Independent living support services	302,594	-	302,594
Investment income	<u>2,937</u>	<u>-</u>	<u>2,937</u>
Total	<u>327,782</u>	<u>-</u>	<u>327,782</u>
EXPENDITURE ON			
Charitable activities			
Independent living support services	<u>373,954</u>	<u>-</u>	<u>373,954</u>
NET DEFICIT	(46,172)	-	(46,172)
RECONCILIATION OF FUNDS			
Total funds brought forward	249,250	-	249,250
TOTAL FUNDS CARRIED FORWARD	<u>203,078</u>	<u>-</u>	<u>203,078</u>

KCIL LIMITED

Notes to the Financial Statements - continued for the year ended 31 March 2024

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	60,968	29,936
Prepayments and accrued income	<u>8,505</u>	<u>7,117</u>
	<u>69,473</u>	<u>37,053</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	14,318	2,708
Social security and other taxes	5,719	4,178
VAT	14,541	9,334
Other creditors	3,521	1,391
Accruals and deferred income	<u>50,864</u>	<u>21,353</u>
	<u>88,963</u>	<u>38,964</u>

12. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	25,000	25,000
Within two to five years	<u>12,500</u>	<u>-</u>

From October 2023 KCIL committed to a further lease of 2 years at a rent of £25,000pa.

13. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds		At 31.3.24
	£	£		£
Unrestricted funds				
General fund	<u>203,078</u>	<u>59,554</u>		<u>262,632</u>
TOTAL FUNDS	<u>203,078</u>	<u>59,554</u>	<u>-</u>	<u>262,632</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2024**

13. MOVEMENT IN FUNDS - continued

The transfers between funds reflect that the Board no longer consider that unrestricted reserves should be allocated to projects which may or may not occur in the future and that unrestricted funds should be shown in their entirety as a single unrestricted reserve.

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	446,845	(387,291)	59,554
TOTAL FUNDS	<u>446,845</u>	<u>(387,291)</u>	<u>59,554</u>

Comparatives (Re 2022/23) for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	189,250	13,828		203,078
Office move fund	30,000		(30,000)	0
Opportunity Fund	30,000		(30,000)	0
TOTAL FUNDS	<u>249,250</u>	<u>13,828</u>	<u>(60,000)</u>	<u>203,078</u>

Comparative (re 2022/23) net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>327,782</u>	<u>(373,954)</u>	<u>(46,172)</u>
TOTAL FUNDS	<u>327,782</u>	<u>(373,954)</u>	<u>(46,172)</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2024**

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Accounts

REGISTERED COMPANY NUMBER: 06240260 (England and Wales)
REGISTERED CHARITY NUMBER: 1123063

KCIL LIMITED

Unaudited Financial Statements for the Year Ended 31 March 2023

KCIL LIMITED

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for the year ended 31 March 2023**

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'KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06240260 (England and Wales)

Registered Charity number
1123063

Registered office
River Reach
31-35 High Street
Kingston Upon Thames
Surrey
KT1 1LF

Current Trustees
Mrs P Bamford (Former RBK Councillor)
Ms K E Coleman (Social Care)
Mr A L Lee FCA (Accountant) Treasurer and currently Acting Chair
Mrs B Notay
Mrs K Penny (KVA)
Mrs M Quinton Chair (temporarily on bereavement leave)
Mrs M Thompson (Former RBK Mayor) (appointed May 2022)

Previous Trustees
Ms E Brunst (appointed June 2022; resigned March 2023)
Mr A Howe (Accountant) (resigned April 2022)
Ms A Maniglio (appointed July 2022; resigned September 2023)
Mrs S Mayhew-Wilcox (resigned November 2021)

CEO; Company Secretary and SMT
Mr J Lamont
Mrs H. Green

Bookkeeper
Mr R A Reilly

Independent Examiner
Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

KCIL LIMITED (REGISTERED NUMBER: 06240260)
Report of the Trustees
for the year ended 31 March 2023

The trustees who are also directors of the charity for the purpose of the Companies Act 2006 present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of **Accounting and Reporting by Charities: Statement of Recommended Practice** applicable to charities preparing their accounts in accordance with the **Financial Reporting Standard** applicable in the UK and Republic of Ireland (**FRS 102**) (effective 1 January 2019)

OBJECTIVES AND ACTIVITIES

Objectives and aims –

KCIL's mission is to provide information, advice, and support to disabled people living in the Royal Borough of Kingston and the surrounding area and to empower them to have a voice, take control of their lives and be treated equally.

Our goals for 2022/23 were to:

- Empower and support people to live independently, using all their capabilities.
- For our staff to continue to listen to and engage with KCIL users, our membership, and stakeholders.
- Ensure KCIL has the highest possible profile amongst our stakeholders (local commissioners, potential funders, existing and potential members, personal assistants, the public and their political representatives)
- Ensure KCIL remains a stable and robust organisation in the long-term
- Endeavour to ensure that KCIL has the financial resources to undertake not just our contractual responsibilities, but also the other services that we aspire to provide.
- Ensure that KCIL operates within a robust governance framework. The Board have considered the Charity Commission's guidance on public benefit in planning and carrying out its activities.

ACHIEVEMENT AND PERFORMANCE

KCIL has a 55-year history of fighting for a fairer, more inclusive society. During the past year, we have continued this fight, through our day-to-day work on direct payments, SEND brokerage to our other larger events and activities highlighting the rights of disabled people. KCIL's mission to empower disabled people to have a voice' has been at the heart of our work. Huge strides were made by disabled people in the 80s and 90s to put accessibility on the local agenda, but local disabled people feel that Kingston has now taken a backward step. Throughout the Covid pandemic it was clear that disabled and clinically vulnerable people were treated poorly. Even with equality legislation in place, increased awareness and advances in technology, local older and disabled people continue to see a lack of consideration for accessibility in buildings, infrastructure, and services. KCIL decided to focus on wellbeing and mental health at our Annual Conference based at Glenmore House in Surbiton and we had speakers and workshops on numerous topics including notable mental health campaigner Meg Wamithi, local councillor and the new Kingston disability champion Sue Ansari, and our keynote speaker was Ashley Whittaker – Programme Director for Achieving for Children who gave us an enjoyable speech and Q&A for our members. In the afternoon session we enjoyed a chair yoga session and the opportunity for our members to learn to paint using watercolours.

Throughout 2022/23 KCIL continued to provide a blend of office based and telephone service and continues to provide on-going support to Direct Payment users, providing outreach support, training, and quarterly drop-in groups. We provide specialist direct payment support for the Royal Borough of Kingston's Adult Social Care, Kingston Clinical Commissioning Group and Achieving for Children. The environment for small local charities is challenging now and we have been working hard to make sure we are supporting members with the issues that are important to them. Thank you to all our staff, volunteers, trustees and members for all their contributions over the past year.

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2023**

Direct Payments Adult Social Care and Kingston Clinical Commissioning Group

KCIL has supported over 200 adults using Direct Payments in the Royal Borough of Kingston over the past year, with numbers fluctuating as some people dropped off the scheme and others joining. We also provided support to 38 adults in receipt of personal health budgets on behalf of the South West London Clinical Commissioning group, this has increased from 18 at the start of the year and is reflective of our growing work with the NHS. Our education PHB packages have increased from 60 at the beginning of the year to over 120 by March 2023 thanks to the excellent work by our SEND brokerage service. Our Personal Assistant (PA) recruitment support has increased its pool of available PAs and we have seen an increase in positive matches despite challenging conditions in the market. In the summer of 2022 we increased our advertising budget and improved our social media output which saw an upturn in applications and a marked increase in the number of matched Personal Assistant's with Direct Payment recipients. KCIL not only supports new people to the scheme, but also supports people who are currently on the scheme to find new PAs when theirs leave. Our quarterly user groups took place both online and face to face due to the pandemic, still managing to provide an opportunity for service users to gain support from other users and to ask questions about changes to the service. Some of the reasons people enjoy attending the group include: - Meeting others and having a secure environment to ask questions - Being kept up to date about the changes to the system - Being able to meet other service users and KCIL staff - Getting information on training PAs and how to get support from other organisations in Kingston. Our annual review provided us with insight into what is important for Direct Payment users.

KCIL delivered a Direct Payment Support service to an average of 185 children and families in Richmond and Kingston on behalf of Achieving for Children over the past financial year. This service involves supporting parents with being good employers and includes support with recruitment, paperwork and payroll. For the 3rd year running KCIL secured a small fund from Skills for Care to deliver training for personal assistants working for direct payment users from Kingston and Richmond. The topics this year which covered dementia awareness, Being a Good boss training for employers, Emergency First Aid at Work, autism awareness and medication awareness. We were pleased that attendees were able to experience physical training. This additional free training was helpful to the recruitment team as they were able to attract people to the sector who needed upskilling or renewed training.

SEND Support Brokerage KCIL works with Achieving for Children (AfC) and Kingston and Richmond Clinical Commissioning Group (CCG) to ensure that children and young people with special educational needs or complex medical conditions and/or disabilities are offered a personalised approach to their educational, health and social care needs through personal budgets. Over the past year, over 185 children, young people and their families have received support through the SEND Brokerage service, this includes providing information and advice as well as writing support plans and assistance with monitoring finances. There was an equal split between Kingston and Richmond, and it is pleasing to see KCIL expand their reach into other boroughs. The personal budgets have been used to fund personal assistants, specialist equipment, Learning Support Assistants, tutors, Speech, and Language therapy, Occupational Therapy, Physiotherapy, and specialist activities.

Information and Advice The main information and advice for disabled people includes support with Personal Independence Payments, in particular support to fill in forms. As the year progressed, we were pleased to increase our physical attendance at these meetings and to invite people into our office. Our Senior Independent Living Advisor also supports with filling in forms for housing benefit, taxi card, blue badge and freedom passes. KCIL also provides general information about disability issues and informs people about the services that are available and refers them to other organisations such as Citizens Advice Bureau and Kingston Carers' Network.

Access Committee The KCIL Access team continued to make progress. We wanted to amplify the voices of people with disabilities in our community and work to make Kingston an accessible and inclusive place without barriers. Accessibility in the borough has regressed since the huge strides made by disabled people over 20 years ago. Even with advances in technology

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2023**

and public awareness of a range of disabilities and impairments, we are seeing a lack of consideration for accessibility in new buildings, infrastructure, and services. KCIL's access committee has made a positive step forward with a new "Access Reporting" function on the KCIL website and a plan to work with local shops, restaurants, transport companies and the local authority to try and improve access to public places, transport, and private businesses at the earliest possible stage. Notable issues include assisting a wheelchair user based on 2nd floor apartment with a broken lift and advising several local businesses of their responsibilities regarding assistance animals. As the financial year came to a close we were in negotiation with RBK to audit a number of polling booths and we hope that bears fruit in 2023/2024.

Social Activities & Internal staff training KCIL recognises that many of our members experience periods of isolation and, with the right support, value opportunities to get out and about and to meet up with other people. Thankfully, as the year progressed, we were able to organise social activities to include visits to Kew Gardens, coffee mornings at the local Kingston United Reformed Church, trips to Richmond Park and to Wisley Gardens. Our weekly "Zoom Coffee Morning" was changed to physical meetings at the KCIL office and at KUR Church and all of the KCIL staff and some Trustees were able to enjoy spending time with our members. The experience and knowledge of our staff makes us a stronger organisation and help us to deliver a better service for our members and users. Training is also an integral part of our Investors in People accreditation. Training, such as First Aid and Safeguarding, is required by our commissioners and regulators and helps to keep staff and service users safe. Staff also attend courses to help to further knowledge and experience within the organisation and raise our profile as a key player in the disability sector including the Access Association meetings, London Self-Directed Support meetings, Support Brokerage Training, and Benefits Advice Training. Training such as this provides us with a stronger offer for upcoming tenders and grant applications and have enabled us to start to charge for Access Audit service. Staff identify training in their annual appraisals to help them with their own personal goals and objectives as well as KCIL's overall objectives and requirements. In addition, our internal staff have benefited from First Aid training, Mental Health Awareness, social media, and Design skills training. Feedback from the training over the past year has been generally positive. Staff have found the training they received useful for their work and applied what they learned on the training courses in various ways at KCIL.

Fundraising KCIL recruited a fundraiser to the staff team on a fixed term contract in April 2022 and set about developing a community fundraising strategy to add to our statutory funding/bids/grants policy. During the course of the summer months, we held a variety of social fundraising events at local village weekend fetes and a number of sporting events whereby volunteers could raise sponsorship for KCIL. We had participants in the London Landmarks half marathon and local Battersea Park 10k. Over the course of this project it was clear KCIL does not yet have the pulling power of the larger well known trusts and were finding it hard to raise larger sums; the charity market was also in a downturn in community fundraising. We decided not to renew the contract of the fundraiser. We will continue to assess this possible revenue stream in the future, potentially when prevailing economic conditions improve.

FINANCIAL REVIEW Overall Total income was down in 2022/23 to £327,782 from £336,212 in the previous year. With staff costs stable but other expenses rising our deficit for the year increased to £46,172 from £13,361 in 2021/22. We have the reserves to sustain this for a period, but it is not a long term strategy. Underneath the figures 2022/23 was a year when we emerged from Covid with a strong staff team and good relations with users and local commissioners. We have also better understood how to win contracts and implement them successfully. This hard work materialised at the beginning of 2023/24 when we won 2 contracts and we are working to win further tenders.

General Reserves

KCIL has operated a very prudent financial regime for a number of years. Our policy has been to adjust our spending to fit our predicted income and we have maintained tight control over staffing and expenditure and have built up our overall general reserves of £203,000. Both our largest contract with RBK and our smaller contract with AfC have been extended to March 2024. With the current economic outlook we have extended our

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2023**

Future Plans

Our strategic plan sets out that we need to undertake a wider range of services and projects in order to ensure we are not dependent on a single contract. Although we continue to allow some home working this will require we move to new offices and we aspire to include at this new home better meeting facilities for our members and users. In addition, we want to be financially robust to allow us to restart our Holiday Fund and to provide greater access checks across RBK. 2023/24 has started well but we have much to build on.

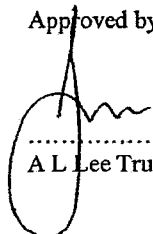
STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and is constituted as a company, limited by guarantee, as defined by the Companies Act 2006.

Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to meet the needs of disabled people in and around The Royal Borough of Kingston upon Thames (RBK), particularly by representing and supporting their full equality and inclusion in order that they might lead independent and empowering lives. Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure. New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM. Trustees' meetings (known as Board of Trustees meetings), are where Board members agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive. The welcome pack for new trustees includes a brief history of KCIL, the organisation's Strategy document and current Business Plan, a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know', as well as compliance documents. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees. New Trustees are also encouraged to visit the office to meet the wider staff.

Approved by order of the board of trustees on 7th December 2023 and signed on its behalf by:


.....
A L Lee Trustee

**Independent Examiner's Report to the Trustees of
KCIL Limited (Registered number: 06240260)
for the year ended 31 March 2023**

Independent examiner's report to the trustees of KCIL Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

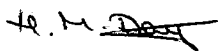
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hazel Day

Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date: 21 December 2023

KCIL LIMITED

**Statement of Financial Activities
for the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations, legacies and grants	2	22,251	-	22,251	22,499
Charitable activities					
Independent living support services	4	302,594	-	302,594	313,700
Investment income	3	<u>2,937</u>	<u>-</u>	<u>2,937</u>	<u>13</u>
Total		<u>327,782</u>	<u>-</u>	<u>327,782</u>	<u>336,212</u>
EXPENDITURE ON					
Charitable activities					
Independent living support services	5	<u>373,954</u>	<u>-</u>	<u>373,954</u>	<u>349,573</u>
NET INCOME/(EXPENDITURE)		(46,172)	-	(46,172)	(13,361)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>249,250</u>	<u>-</u>	<u>249,250</u>	<u>262,611</u>
TOTAL FUNDS CARRIED FORWARD		<u>203,078</u>	<u>-</u>	<u>203,078</u>	<u>249,250</u>

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Balance Sheet
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	11	37,053	-	37,053	39,237
Cash at bank and in hand		<u>204,989</u>	<u>-</u>	<u>204,989</u>	<u>232,400</u>
		242,042	-	242,042	271,637
CREDITORS					
Amounts falling due within one year	12	(38,964)	-	(38,964)	(22,387)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>203,078</u>	<u>-</u>	<u>203,078</u>	<u>249,250</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		203,078	-	203,078	249,250
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS		<u>203,078</u>	<u>-</u>	<u>203,078</u>	<u>249,250</u>
FUNDS					
Unrestricted funds	14			<u>203,078</u>	<u>249,250</u>
TOTAL FUNDS				<u>203,078</u>	<u>249,250</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

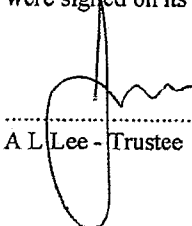
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7th December 2023 and were signed on its behalf by:


A L Lee - Trustee

The notes form part of these financial statements

KCIL LIMITED

Notes to the Financial Statements for the year ended 31 March 2023

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS, LEGACIES and GRANTS

	2023	2022
	£	£
Donations	5,851	11,729
Grants	<u>16,400</u>	<u>10,770</u>
	<u>22,251</u>	<u>22,499</u>

KCIL LIMITED

Notes to the Financial Statements - continued for the year ended 31 March 2023

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>2,937</u>	<u>13</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
Disability access	Independent living support services	0	1,475
Covid Response	Independent living support services	0	32,000
Service fees	Independent living support services	212,066	203,747
Achieving for Children	Independent living support services	76,000	76,000
Small contracts	Independent living support services	6,506	-
Fundraising Events		5,638	-
Membership subscriptions		323	478
Sundry other income		<u>2,061</u>	<u>-</u>
		<u>302,594</u>	<u>313,700</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 7) £	Totals £
Independent living support services	<u>369,269</u>	<u>4,685</u>	<u>373,954</u>

6. GRANTS PAYABLE

	2023	2022
	£	£
Independent living support grants to members	<u>-</u>	<u>-</u>

7. SUPPORT COSTS

	Governance costs £
Independent living support services	<u>4,685</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

KCIL LIMITED

Notes to the Financial Statements - continued for the year ended 31 March 2023

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	<u>272,201</u>	<u>270,445</u>

The average monthly number of employees during the year was as follows:

	2023	2022
	<u>11</u>	<u>10</u>
Charitable activities		

No employees received emoluments in excess of £60,000.

10. COMPARATIVES (Re 2021/22) FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £ At 31.3.22	Restricted funds £	Total funds £ At 31.3.22
INCOME AND ENDOWMENTS FROM			
Donations and legacies	22,499	-	22,499
Charitable activities			
Independent living support services	313,700	-	313,700
Investment income	<u>13</u>	<u>-</u>	<u>13</u>
Total	<u>336,212</u>	<u>-</u>	<u>336,212</u>
EXPENDITURE ON			
Charitable activities			
Independent living support services	<u>349,573</u>	<u>-</u>	<u>349,573</u>
NET DEFICIT	(13,361)	-	(13,361)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>262,611</u>	<u>-</u>	<u>262,611</u>
TOTAL FUNDS CARRIED FORWARD	<u>249,250</u>	<u>-</u>	<u>249,250</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	29,936	29,902
Prepayments and accrued income	<u>7,117</u>	<u>9,335</u>
	<u>37,053</u>	<u>39,237</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	2,708	1,233
Social security and other taxes	4,178	8,372
VAT	9,334	6,357
Other creditors	1,391	1,875
Accruals and deferred income	<u>21,353</u>	<u>4,550</u>
	<u>38,964</u>	<u>22,387</u>

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	<u>12,500</u>	<u>-</u>

From October 2023 KCIL committed to a further lease of 2 years at a rent of £25,000pa.

14. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	189,250	(46,172)	60,000	249,250
Office move fund	30,000		(30,000)	-
Opportunity Fund	<u>30,000</u>		<u>(30,000)</u>	<u>-</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>249,250</u>	<u>(13,361)</u>	<u>-</u>	<u>249,250</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

14. MOVEMENT IN FUNDS - continued

The transfers between funds reflect that the Board no longer consider that unrestricted reserves should be allocated to projects which may or may not occur in the future and that unrestricted funds should be shown in their entirety as a single unrestricted reserve.

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	327,782	(373,954)	(46,172)
TOTAL FUNDS	<u>327,782</u>	<u>(373,954)</u>	<u>(46,172)</u>

Comparatives (Re 2021/22) for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	202,611	(13,361)	189,250
Office move fund	30,000		30,000
Opportunity Fund	<u>30,000</u>		<u>30,000</u>
TOTAL FUNDS	<u>262,611</u>	<u>(13,361)</u>	249,250

Comparative (re 2021/22) net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>336,212</u>	<u>(349,573)</u>	<u>(13,361)</u>
TOTAL FUNDS	<u>336,212</u>	<u>(349,573)</u>	<u>(13,361)</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2023**

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Accounts

REGISTERED COMPANY NUMBER: 06240260 (England and Wales)
REGISTERED CHARITY NUMBER: 1123063

KCIL LIMITED

Unaudited Financial Statements for the Year Ended 31 March 2022

Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

KCIL LIMITED

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Detailed Statement of Financial Activities	16 to 17

**Report of the Trustees
for the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

KCIL's mission is to provide information, advice, and support to disabled people living in the Royal Borough of Kingston and the surrounding area and to empower them to have a voice, take control of their lives and be treated equally.

Our goals for 2021/22 were to:

- Empower and support people to live independently, using all their capabilities
- For our staff to continue to listen to and engage with KCIL users, our membership and stakeholders
- Ensure KCIL has the highest possible profile amongst our stakeholders (such as potential funders, existing and potential members, personal assistants, the general public and their political representatives)
- Ensure KCIL remains a stable and robust organisation in the long-term
- Endeavour to ensure that KCIL has the financial resources to undertake not just our contractual responsibilities, but also the other services that we aspire to provide
- Ensure that KCIL operates within a robust governance framework.

The Board have considered the Charity Commission's guidance on public benefit in planning and carrying out its activities.

ACHIEVEMENT AND PERFORMANCE

KCIL has a 54-year history of fighting for a fairer, more inclusive society. During the past year, as the country has emerged from lockdown via vaccination, we have continued this fight, through our day-to-day work on direct payments, SEND brokerage to our other larger events and activities highlighting the rights of disabled people. KCIL's mission to empower disabled people to have a voice' has been at the heart of our work. Huge strides were made by disabled people in the 80s and 90s to put accessibility on the local agenda, but local disabled people feel that Kingston has now taken a backward step. Throughout the Covid pandemic it was clear that disabled and clinically vulnerable people were treated poorly. Even with equality legislation in place, increased awareness and advances in technology, local older and disabled people continue to see a lack of consideration for accessibility in buildings, infrastructure, and services. KCIL decided to focus on wellbeing at our Annual Conference and we had speakers and workshops on numerous topics including wheelchair rugby player and TV presenter Steve Brown who gave an inspirational talk on how he became an Olympian and a successful TV presenter. In addition, we had Samantha Renke – disability activist, TV presenter, actress and author who gave an informative and enjoyable speech and Q&A for our members.

Throughout 2021/22 KCIL continued to provide a blend of office based and telephone service and continues to provide on-going support to Direct Payment users, providing outreach support, training, and quarterly drop-in groups. We provide specialist direct payment support for the Royal Borough of Kingston's Adult Social Care, Kingston Clinical Commissioning Group and Achieving for Children. The environment for small local charities is challenging now and we have been working hard to make sure we are supporting members with the issues that are important to them. Thank you to all our staff, volunteers, trustees and members for all their contributions over the past year.

**Report of the Trustees
for the year ended 31 March 2022**

Direct Payments Adult Social Care and Kingston Clinical Commissioning Group

KCIL has supported over 200 adults using Direct Payments in the Royal Borough of Kingston over the past year, with numbers fluctuating as some people dropped off the scheme and others joining. We also provided support to 19 adults in receipt of personal health budgets on behalf of the South West London Clinical Commissioning group, this has increased from 12 at the start of the year and is reflective of our growing work with the NHS. Our Education packages have increased from 30 at the beginning of the year to over 60 by March 2022 thanks to the excellent work by our SEND brokerage service. Our Personal Assistant (PA) recruitment support has increased its pool of available PAs but was hampered by the slowdown in referrals and the restrictions on movement. In the 3rd Quarter of 2021 we saw a reduction in applications and referrals as the Covid rates increased throughout the winter. Early in 2022 we increased our advertising budget and improved our social media output which saw an upturn in applications and a marked increase in the number of matched Personal Assistant's with Direct Payment recipients. KCIL not only supports new people to the scheme, but also supports people who are currently on the scheme to find new PAs when theirs leave. Our quarterly user groups took place both online and face to face due to the pandemic, still managing to provide an opportunity for service users to gain support from other users and to ask questions about changes to the service. Some of the reasons people enjoy attending the group include: - Meeting others and having a secure environment to ask questions - Being kept up to date about the changes to the system - Being able to meet other service users and KCIL staff - Getting information on training PAs and how to get support from other organisations in Kingston. Our annual review provided us with insight into what is important for Direct Payment users.

KCIL delivered a Direct Payment Support service to an average of 165 children and families in Richmond and Kingston on behalf of Achieving for Children over the past financial year. This service involves supporting parents with being good employers and includes support with recruitment, paperwork and payroll. KCIL secured a small fund from Skills for Care to deliver training for personal assistants working for direct payment users from Kingston and Richmond. The topics this year which covered dementia awareness, Being a Good boss training for employers, Emergency First Aid at Work, autism awareness and medication awareness. We were pleased that attendees were able to experience physical training.

SEND Support Brokerage KCIL works with Achieving for Children (AfC) and Kingston and Richmond Clinical Commissioning Group (CCG) to ensure that children and young people with special educational needs or complex medical conditions and/or disabilities are offered a personalised approach to their educational, health and social care needs through personal budgets. Over the past year, over 60 children, young people and their families have received support through the SEND Brokerage service, this includes providing information and advice as well as writing support plans and assistance with monitoring finances. Of the 60 families, 24 were from Kingston and 36 were from Richmond. The personal budgets have been used to fund personal assistants, specialist equipment, Learning Support Assistants, tutors, Speech, and Language therapy, Occupational Therapy, Physiotherapy and specialist activities.

Information and Advice The main information and advice for disabled people includes support with Personal Independence Payments, in particular support to fill in forms. As the year progressed, we were pleased to increase our physical attendance at these meetings and to invite people into our office. Our Senior Independent Living Advisor also supports with filling in forms for housing benefit, taxi card, blue badge and freedom passes. KCIL also provides general information about disability issues and informs people about the services that are available and refers them to other organisations such as Citizens Advice Bureau and Kingston Carers' Network.

Access Committee Despite the pandemic the KCIL Access team continued to make progress. We wanted to amplify the voices of people with disabilities in our community and work to make Kingston an accessible and inclusive place without barriers. Accessibility in the borough has regressed since the huge strides made by disabled people over 20 years ago. Even with advances in technology and public awareness of a range of disabilities and impairments, we are seeing a lack of consideration for accessibility in new buildings, infrastructure, and services. KCIL's access committee has made a positive step forward this year with a new "Access Reporting" function on the KCIL website and a plan to work with local shops, restaurants, transport companies and the local authority to try and improve access to public places, transport, and private businesses at the earliest possible stage. Throughout 2021/2022 we have worked with Royal Borough of Kingston on a consultation regarding the relocation of Blue Badge parking and carried out Access audits at The Rose Theatre and Kingston United Reformed Church, these have been positively received and will form part of our strategic plan to improve accessibility in the Borough.

**Report of the Trustees
for the year ended 31 March 2022**

Holiday, Equipment and Education grants Since Kingston Council stopped giving a grant to KCIL for the Holiday Grant Scheme, we have self-funded our own grants scheme from our reserves. As we need to keep a tight reign on our finances the Board of Trustees decided not to continue offering grants from April 2021 but with the pandemic possibly coming to a practical end and with more people going on holiday we will revisit this decision.

Social Activities & Internal staff training KCIL recognises that many of our members experience periods of isolation and, with the right support, value opportunities to get out and about and to meet up with other people. Thankfully, as the year progressed, we were able to organise social activities to include visits to Kew Gardens, coffee mornings at the local Kingston United Reformed Church, trips to Richmond Park and to Wisley Gardens. We organised two Christmas lights visits that were well received by our members. Our weekly "Zoom Coffee Morning" continued to prove popular and was bolstered by physical meetings at the KCIL office and at KUR Church. The experience and knowledge of our staff makes us a stronger organisation and help us to deliver a better service for our members and users. Training is also an integral part of our Investors in People accreditation. Training, such as First Aid and Safeguarding, is required by our commissioners and regulators and helps to keep staff and service users safe. Staff also attend courses to help to further knowledge and experience within the organisation and raise our profile as a key player in the disability sector including the Access Association meetings, London Self-Directed Support meetings, Support Brokerage Training, and Benefits Advice Training. Training such as this provides us with a stronger offer for upcoming tenders and grant applications and have enabled us to start to charge for Access Audit service. Staff identify training in their annual appraisals to help them with their own personal goals and objectives as well as KCIL's overall objectives and requirements. In addition, our internal staff have benefited from First Aid training, Mental Health Awareness, Social Media and Design skills training. Feedback from the training over the past year has been generally positive. Staff have found the training they received useful for their work and applied what they learned on the training courses in various ways at KCIL.

FINANCIAL REVIEW Income and Expenditure Total income was down in 2021/22 to £336,212 from £379,352 last year. Mainly due to a reduction in funds gained from RBK for short term projects, and Covid support grants. Expenses were slightly up this year from £349,573 compared to £346,521 in 2020/21 this demonstrates careful cost control as external activities have increased and internal staff were in the office at a greater frequency.

General Reserves KCIL has operated a very prudent financial regime for several years. Our policy has been to adjust our spending to fit our predicted income and only to take on new projects when they are funded by Grants or a new Contract. We have maintained very tight control over staffing and expenditure and have built up our overall general reserves to £249,250. Our largest contract with RBK has been extended until March 2023 and our smaller contract with AfC has also been extended to March 2023. Our tenancy at River Reach was extended in 2020 to September 2023 and a decision will have to be made by the Board whether to extend or seek new premises. Our reserves strategy is reviewed each year involving Board members and staff. We are aware that we may need to use reserves to finance an office move and that a number of our contracts come up for retender but we have reverted to considering our reserves in whole rather than in parts. We attempt to hold reserves consistent with our financial exposure.

FUTURE PLANS In June 2020 KCIL appointed a new CEO who during the course of this period has put together a new 3-year strategy, incorporating the views of our service users and a co-operative of service users, PAs, professionals and carers, into the needs of disabled people in Kingston. We are looking to empower local disabled people through: Providing information, advice, and support to live independently; helping to improve health and well-being; and improving local accessibility. Our main areas of development that we are looking at include retaining our current contracts whilst also securing new projects, increasing the corporate membership and presence in the local area, increasing volunteer involvement, and identifying and moving into new premises within the next 3 years. In 2021/22 our new CEO in conjunction with the Board developed an Action plan to 2030 to grow and diversify the charities income stream to ensure our future viability.

**Report of the Trustees
for the year ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to meet the needs of disabled people in and around The Royal Borough of Kingston upon Thames (RBK), particularly by representing and supporting their full equality and inclusion in order that they might lead independent and empowering lives. Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure. New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM. Trustees' meetings (known as Board of Trustees meetings), are where Board members agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive. The welcome pack for new trustees includes a brief history of KCIL, the organization's Strategy document and current Business Plan, a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know', as well as compliance documents. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees. New Trustees are also encouraged to visit the office to meet the wider staff.

Report of the Trustees
for the year ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06240260 (England and Wales)

Registered Charity number

1123063

Registered office

River Reach
31-35 High Street
Kingston Upon Thames
Surrey
KT1 1LF

Trustees

Mrs Tricia Bamford (In Retirement)
Ms Kesia Coleman (Social care)
Mr A Howe (Accountant) Treasurer Resigned in April 2022
Mr Lawrie Lee (Chartered Accountant) Treasurer since April 2022
Mrs Sara Mayhew-Wilcox
Mrs Botcha Notay (In Retirement)
Mrs Karen Penny (KVA)
Mrs Monica Quinton (Full time carer) Chair

Senior Management Team

Mr Jason Lamont CEO
Mr Robert Reilly (retired April 2022)
Mrs Helen Green

Company Secretary

R A Reilly

Independent Examiner

Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs M Quinton - Trustee

**Independent Examiner's Report to the Trustees of
KCIL Limited (Registered number: 06240260)**

Independent examiner's report to the trustees of KCIL Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hazel Day
ICAEW
Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date:

KCIL LIMITED

Statement of Financial Activities
for the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	22,499	-	22,499	34,552
Charitable activities					
Independent living support services		313,700	-	313,700	340,391
Investment income	3	13	-	13	3,296
Other income		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,113</u>
Total		<u>336,212</u>	<u>-</u>	<u>336,212</u>	<u>379,352</u>
EXPENDITURE ON					
Charitable activities	5				
Independent living support services		349,573	-	349,573	346,531
NET INCOME/(EXPENDITURE)		<u>(13,361)</u>	<u>-</u>	<u>(13,361)</u>	<u>32,821</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>262,611</u>	<u>-</u>	<u>262,611</u>	<u>229,790</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>249,250</u></u>	<u><u>-</u></u>	<u><u>249,250</u></u>	<u><u>262,611</u></u>

The notes form part of these financial statements

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Balance Sheet
31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
CURRENT ASSETS					
Debtors	11	39,237	-	39,237	92,651
Cash at bank and in hand		<u>232,400</u>	<u>-</u>	<u>232,400</u>	<u>225,965</u>
		271,637	-	271,637	318,616
CREDITORS					
Amounts falling due within one year	12	(22,387)	-	(22,387)	(56,005)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CURRENT ASSETS		<u>249,250</u>	<u>-</u>	<u>249,250</u>	<u>262,611</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>249,250</u>	<u>-</u>	<u>249,250</u>	<u>262,611</u>
NET ASSETS		<u>249,250</u>	<u>-</u>	<u>249,250</u>	<u>262,611</u>
FUNDS					
Unrestricted funds	14			<u>249,250</u>	<u>262,611</u>
TOTAL FUNDS				<u>249,250</u>	<u>262,611</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Balance Sheet - continued
31 March 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
M Quinton - Trustee

KCIL LIMITED

Notes to the Financial Statements for the year ended 31 March 2022

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	11,729	2,776
Grants	<u>10,770</u>	<u>31,776</u>
	<u>22,499</u>	<u>34,552</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Other grants	<u>10,770</u>	<u>31,776</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>13</u>	<u>3,296</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Disability access	Independent living support services	1,475	827
Covid Response	Independent living support services	32,000	58,842
Service fees	Independent living support services	203,747	203,747
Achieving for Children	Independent living support services	76,000	76,000
Membership subscriptions	Independent living support services	<u>478</u>	<u>975</u>
		<u>313,700</u>	<u>340,391</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Independent living support services	<u>344,273</u>	<u>5,300</u>	<u>349,573</u>

6. GRANTS PAYABLE

	2022	2021
	£	£
Independent living support services	<u>-</u>	<u>3,164</u>

7. SUPPORT COSTS

	Governance costs
	£
Independent living support services	<u>5,300</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

9. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	<u>270,445</u>	<u>277,233</u>
	<u>270,445</u>	<u>277,233</u>

The average monthly number of employees during the year was as follows:

	2022	2021
	10	11
Charitable activities	<u>10</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	34,552	-	34,552
Charitable activities			
Independent living support services	340,391	-	340,391
Investment income	3,296	-	3,296
Other income	<u>1,113</u>	<u>-</u>	<u>1,113</u>
Total	<u>379,352</u>	<u>-</u>	<u>379,352</u>
EXPENDITURE ON			
Charitable activities			
Independent living support services	346,531	-	346,531
NET INCOME	32,821	-	32,821
RECONCILIATION OF FUNDS			
Total funds brought forward	229,790	-	229,790
	<u>229,790</u>	<u>-</u>	<u>229,790</u>
TOTAL FUNDS CARRIED FORWARD	<u>262,611</u>	<u>-</u>	<u>262,611</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	29,902	84,348
Prepayments and accrued income	<u>9,335</u>	<u>8,303</u>
	<u>39,237</u>	<u>92,651</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	1,233	3,811
Social security and other taxes	8,372	8,337
VAT	6,357	38,780
Other creditors	1,875	2,077
Accruals and deferred income	<u>4,550</u>	<u>3,000</u>
	<u>22,387</u>	<u>56,005</u>

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	<u>-</u>	<u>12,500</u>

14. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	202,611	(13,361)	189,250
Office move fund	30,000	-	30,000
Opportunity Fund	<u>30,000</u>	<u>-</u>	<u>30,000</u>
	<u>262,611</u>	<u>(13,361)</u>	<u>249,250</u>
TOTAL FUNDS	<u>262,611</u>	<u>(13,361)</u>	<u>249,250</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2022

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	336,212	(349,573)	(13,361)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>336,212</u>	<u>(349,573)</u>	<u>(13,361)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	151,378	35,585	15,648	202,611
Holiday grants	18,412	(2,764)	(15,648)	-
Office move fund	30,000	-	-	30,000
Opportunity Fund	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>30,000</u>
	<u>229,790</u>	<u>32,821</u>	<u>-</u>	<u>262,611</u>
TOTAL FUNDS	<u>229,790</u>	<u>32,821</u>	<u>-</u>	<u>262,611</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	379,352	(343,767)	35,585
Holiday grants	<u>-</u>	<u>(2,764)</u>	<u>(2,764)</u>
	<u>379,352</u>	<u>(346,531)</u>	<u>32,821</u>
TOTAL FUNDS	<u>379,352</u>	<u>(346,531)</u>	<u>32,821</u>

During the year ended 31st March 2019 the Trustees set aside funds as follows:

£30,000 towards the cost of providing holidays for individuals over the next 3 years. This was reviewed during the year ended 31st March 2021, a decision was made to cease the holiday scheme. Unspent funds at that date were transferred back to the general fund.

£30,000 towards the cost of moving premises which is expected to happen when the current lease expires.

£30,000 towards the future opportunities.

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

KCIL LIMITED

Detailed Statement of Financial Activities
for the year ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,729	2,776
Grants	<u>10,770</u>	<u>31,776</u>
	22,499	34,552
Investment income		
Deposit account interest	13	3,296
Charitable activities		
Disability access	1,475	827
Covid Response	32,000	58,842
Service fees	203,747	203,747
Achieving for Children	76,000	76,000
Membership subscriptions	<u>478</u>	<u>975</u>
	313,700	340,391
Other income		
Other income	<u>-</u>	<u>1,113</u>
Total incoming resources	336,212	379,352
EXPENDITURE		
Charitable activities		
Wages	270,445	277,233
Rent and rates	25,975	23,874
Insurance	2,563	2,497
Light and heat	388	-
Telephone & postage	2,181	2,188
Stationery, copying & printing	1,984	3,144
Marketing	1,024	28
Staff recruitment	1,017	785
Staff training & travel	6,077	3,678
Members social events	750	-
Repairs & renewals	240	408
Subscriptions & publications	747	464
Meetings' expenses	723	42
Newsletter	-	253
Cleaning & misc expenses	4,007	4,147
Bookkeeping	-	1,000
Carried forward	318,121	319,741

This page does not form part of the statutory financial statements

KCIL LIMITED

Detailed Statement of Financial Activities
for the year ended 31 March 2022

	2022 £	2021 £
Charitable activities		
Brought forward	318,121	319,741
Legal & consultancy fees	1,760	1,058
Conferences	5,399	-
Office equipment	961	1,869
Computer maintenance/ software	4,285	3,983
Website & promotions	1,676	205
Bank charges	506	543
DP Insurance	11,565	12,668
Grants to individuals	-	3,164
	<u>344,273</u>	<u>343,231</u>
Support costs		
Governance costs		
Accountancy fees	3,950	2,350
Independent examiners fees	<u>1,350</u>	<u>950</u>
	<u>5,300</u>	<u>3,300</u>
Total resources expended	<u>349,573</u>	<u>346,531</u>
Net (expenditure)/income	<u>(13,361)</u>	<u>32,821</u>

Accounts

REGISTERED COMPANY NUMBER: 06240260 (England and Wales)
REGISTERED CHARITY NUMBER: 1123063

KCIL LIMITED

Unaudited Financial Statements for the Year Ended 31 March 2021

Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

KCIL LIMITED

**Contents of the Financial Statements
for the year ended 31 March 2021**

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KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Objectives and aims KCIL's mission is to provide information, advice and support to disabled people living in the Royal Borough of Kingston and the surrounding area and to empower them to have a voice, take control of their lives and be treated equally.

Our goals for 2020/21 were to: - Empower and support staff to work independently, using all their capabilities - Listen to and engage with KCIL users, our membership and stakeholders - Ensure KCIL has the highest possible profile amongst our stakeholders (such as potential funders, existing and potential members, personal assistants, the general public and their political representatives) - Ensure KCIL remains a stable and robust organisation in the long-term - Endeavour to ensure that KCIL has the financial resources to undertake not just our contractual responsibilities, but also the other services that we aspire to provide - Ensure that KCIL operates within a robust governance framework

The trustees have considered the Charity Commission's guidance on public benefit in planning and carrying out its activities.

**Report of the Trustees
for the year ended 31 March 2021**

ACHIEVEMENT AND PERFORMANCE

KCIL has a 53 year history of fighting for a fairer, more inclusive society. During the past year, where the country has been mostly in some form of lockdown due to the Covid 19 pandemic we have continued this fight, through our day to day work on direct payments to our other larger events and activities highlighting the rights of disabled people. KCIL's mission to 'empower disabled people to have a voice' has been at the heart of our work. Huge strides were made by disabled people in the 80s and 90s to put accessibility on the local agenda, but local disabled people feel that Kingston has now taken a backward step. Even with equality legislation in place, increased awareness and advances in technology, local older and disabled people continue to see a lack of consideration for accessibility in buildings, infrastructure and services. KCIL decided to focus on Access issues at our Access All Areas day in November 2020 and at our online Conference this year. The theme was 'Access All Areas' and we had speakers and workshops on numerous topics including access to the built environment, tourism, public transport, live music, and communication. We had Access and Inclusion Broadcaster Mik Scarlet discuss the Social Model of Disability, Dr Ossie Stuart presenting a session on how we define disability. Octavia Woodward - BBC Presenter and producer introduced a session on Breaking down Barriers, and our own team member Amelia Bereen carried out a Deaf Awareness session that was both interesting and informative. Our Access team committed to introducing an Access Reporting facility on the KCIL website and this was in place in the final quarter of 2021. It has been working to re-enliven Kingston's access agenda and has captured the attention of professionals and local councillors over the past year.

Throughout the pandemic KCIL transitioned to an online and telephone service and continues to provide on-going support to Direct Payment users, providing outreach support, training and quarterly drop-in groups. We provide specialist direct payment support for the Royal Borough of Kingston's Adult Social Care, Kingston Clinical Commissioning Group and Achieving for Children. The environment for small local charities is challenging at the moment and we have been working hard to make sure we are supporting members with the issues that are important to them. Thank you to all our staff, volunteers, trustees and members for all their contributions over the past year.

Direct Payments Adult Social Care and Kingston Clinical Commissioning Group

KCIL has supported over 200 adults using Direct Payments in the Royal Borough of Kingston over the past year, with numbers fluctuating as some people dropped off the scheme or passing away and others joining.

We also provided support to 12 adults in receipt of personal health budgets on behalf of the South West London Clinical Commissioning group. Our Education packages have increased to over 30 thanks to the excellent work by our SEND brokerage service. Our Personal Assistant (PA) recruitment support has increased its pool of available PAs but was hampered by the slowdown in referrals and the restrictions on movement. KCIL not only supports new people to the scheme, but also supports people who are currently on the scheme to find new PAs when theirs leave. The quarterly user groups had to transition online due to the pandemic, still managing to provide an opportunity for service users to gain support from other users and to ask questions about changes to the service. Some of the topics discussed this year included a talk by Mark Bates Insurance on Employment Law, discussions on social care reviews and assessments, discussions on disability related expenses, and changes to contributions and clawbacks from the Council. Some of the reasons people enjoy attending the group include: - Meeting others and having a secure environment to ask questions - Being kept up to date about the changes to the system - Being able to meet other service users and KCIL staff - Getting information on training PAs and how to get support from other organisations in Kingston Our annual review provided us with insight in to what is important for Direct Payment users.

KCIL delivered a Direct Payment Support service to an average of 132 children and families in Richmond and Kingston on behalf of Achieving for Children over the past financial year. This service involves supporting parents with being good employers and includes support with recruitment, paperwork and payroll. Training for PAs KCIL and SILC worked together to deliver training for personal assistants working for direct payment users from Kingston and Richmond. The topics this year which had to be delivered online covered dementia awareness, Emergency First Aid at Work, autism awareness and medication awareness.

**Report of the Trustees
for the year ended 31 March 2021**

SEND Support Brokerage KCIL works with **Achieving for Children (AfC)** and **Kingston and Richmond Clinical Commissioning Group (CCG)** to ensure that children and young people with special educational needs or complex medical conditions and/or disabilities are offered a personalised approach to their educational, health and social care needs through personal budgets. Over the past year, 30 children, young people and their families have received support through the SEND Brokerage service, this includes providing information and advice as well as writing support plans and assistance with monitoring finances. Of the 30 families, 11 were from Kingston and 19 were from Richmond. The personal budgets have been used to fund personal assistants, specialist equipment, Learning Support Assistants, tutors, Speech and Language therapy, Occupational Therapy, Physiotherapy and specialist activities.

Information and Advice The main information and advice for disabled people includes support with Personal Independence Payments, in particular support to fill in forms. Our Senior Independent Living Advisor also supports with filling in forms for housing benefit, taxi card, blue badge and freedom passes. KCIL also provides general information about disability issues and informs people about the services that are available and refers them to other organisations such as Citizens Advice Bureau and Kingston Carers' Network.

Access Committee Despite the pandemic the KCIL Access team continued to make progress. We wanted to amplify the voices of people with disabilities in our community and work to make Kingston an accessible and inclusive place without barriers. Accessibility in the borough has regressed since the huge strides made by disabled people over 20 years ago. Even with advances in technology and public awareness of a range of disabilities and impairments, we are seeing a lack of consideration for accessibility in buildings, infrastructure and services. KCIL's access committee has made a positive step forward this year with a new "Access Reporting" function on the KCIL website and a plan to work with local shops, restaurants, transport companies and the local authority to try and improve access to public places, transport and private businesses at the earliest possible stage.

Holiday, Equipment and Education grants Since Kingston Council stopped giving a grant to KCIL for the Holiday Grant Scheme, we have self-funded our own grants scheme from our reserves. KCIL's Grants Scheme not only covers holidays but also disability-related equipment and education or training courses. Our Grants assisted disabled and/or ill people who otherwise would not be able to afford to fully fund a holiday for themselves, obtain essential equipment for daily living or undertake training or an educational course. Due to the pandemic we received and approved 16 applications, 14 for holidays and 2 for equipment. We spent £3163.95 in total. £527.95 of which was on equipment (wheelchair batteries and treadmill).

Social Activities & Internal staff training KCIL recognises that many of our members experience periods of isolation and, with the right support, value opportunities to get out and about and to meet up with other people. Unfortunately, due to the varying restrictions we were unable to arrange social events before March 2021. Our team introduced a weekly "Zoom Coffee Morning" and assisted people with using technology whilst also keeping in touch virtually during this difficult period. The experience and knowledge of our staff makes us a stronger organisation and help us to deliver a better service for our members and users. Training is also an integral part of our Investors in People accreditation. Training, such as First Aid and Safeguarding, is required by our commissioners and regulators and helps to keep staff and service users safe. Staff also attend courses to help to further knowledge and experience within the organisation and raise our profile as a key player in the disability sector including the Access Association meetings, London Self-Directed Support meetings, Support Brokerage Training, and Benefits Advice Training. Training such as this provides us with a stronger offer for upcoming tenders and grant applications and have enabled us to start a charged for Access Audit service. Staff identify training in their annual appraisals to help them with their own personal goals and objectives as well as KCIL's overall objectives and requirements. Feedback from the training over the past year has been generally positive. Staff have found the training they received useful for their work and applied what they learned on the training courses in various ways at KCIL.

KCIL LIMITED (REGISTERED NUMBER: 06240260)

Report of the Trustees for the year ended 31 March 2021

FINANCIAL REVIEW

Income and Expenditure Total income was up in 2020/21 to £379,352 from £302,691 last year. Mainly due to additional funds gained from RBK for short term projects, and Covid support grants, training grants from Skills for Care Expenses were up this year from £346,531 compared to £324,719, this was due to having a new CEO in place whilst handing over from the previous CEO and an increase in one part time headcount.

General Reserves

KCIL has operated a very prudent financial regime for a number of years. Our policy has been to adjust our spending to fit our predicted income and only to take on new projects when they are fully funded by Grants or a new Contract. We have maintained very tight control over staffing and expenditure and have built up our overall general reserves to £250,000, with our free reserves being £160,000. Our largest contract with RBK has been automatically extended until March 2023 and our smaller contract with AfC has been extended to March 2022. With the current economic climate a decision was made by the Board to extend our tenancy at River Reach to September 2023. Our strategy is reviewed each year involving Board members and staff and the Board has decided that we should now appropriate our General Reserves in a different way and review the level of Risk which we are prepared to accept, at least in respect of part of the funds which we hold. The Board has therefore agreed that we will designate our reserves in the following way; Buildings Reserves to cover the cost of dilapidations at the end of our River Reach lease, finding new premises and moving and refurbishment costs to suit our long term objectives at £30,000. Opportunity Reserves to invest in new projects to secure the charity for the future without being so dependent on core funding from RBK at £30,000.

FUTURE PLANS

In June 2020 KCIL appointed a new CEO who during the course of this period has put together a new 3 year strategy, incorporating the views of our service users and a co-operative of service users, PAs, professionals and carers, into the needs of disabled people in Kingston. We are looking to empower local disabled people through: Providing information, advice and support to live independently; helping to improve health and well-being; and improving local accessibility. Our main areas of development that we are looking at include retaining our current contract whilst also securing new projects, increasing the corporate membership and presence in the local area, increasing volunteer involvement, and identifying and moving in to new premises within the next 3 years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to meet the needs of disabled people in and around The Royal Borough of Kingston upon Thames (RBK), particularly by representing and supporting their full equality and inclusion in order that they might lead independent and empowering lives. Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure. New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM. Trustees' meetings (known as Board of Trustees meetings), are where Board members agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive. The welcome pack for new trustees includes a brief history of KCIL, the organisation's Strategy document and current Business Plan, a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know', as well as compliance documents. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees. New Trustees are also encouraged to visit the office to meet the wider staff.

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Report of the Trustees
for the year ended 31 March 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
06240260 (England and Wales)

Registered Charity number
1123063

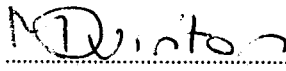
Registered office
River Reach
31-35 High Street
Kingston Upon Thames
Surrey
KT1 1LF

Trustees
Mrs P Bamford Councillor
J D Hatherley (resigned 1.6.20)
A L Lee Accountant
N A Tarrant Solicitor
B Notay Retired
Mrs M Quinton Full-Time Carer
Ms K E Coleman
Ms S Mayhew-Wilcox
Mrs K Penny

Company Secretary
R A Reilly

Independent Examiner
Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Approved by order of the board of trustees on 18/10/2021 and signed on its behalf by:


.....
Mrs M Quinton - Trustee

**Independent Examiner's Report to the Trustees of
KCIL Limited (Registered number: 06240260)**

Independent examiner's report to the trustees of KCIL Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hazel Day
ICAEW
Tudor John Limited
Nightingale House
46-48 East Street
Epsom
Surrey
KT17 1HQ

Date: 2nd November 2021

KCIL LIMITED

**Statement of Financial Activities
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	34,552	-	34,552	12,362
Charitable activities	4				
Independent living support services		340,391	-	340,391	288,369
Investment income	3	3,296	-	3,296	60
Other income		1,113	-	1,113	1,900
Total		<u>379,352</u>	<u>-</u>	<u>379,352</u>	<u>302,691</u>
EXPENDITURE ON					
Charitable activities	5				
Independent living support services		346,531	-	346,531	324,719
NET INCOME/(EXPENDITURE)		<u>32,821</u>	<u>-</u>	<u>32,821</u>	<u>(22,028)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		229,790	-	229,790	251,818
TOTAL FUNDS CARRIED FORWARD		<u><u>262,611</u></u>	<u><u>-</u></u>	<u><u>262,611</u></u>	<u><u>229,790</u></u>

The notes form part of these financial statements

KCIL LIMITED (REGISTERED NUMBER: 06240260)

**Balance Sheet
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	11	92,651	-	92,651	40,435
Cash at bank and in hand		225,965	-	225,965	203,933
		<u>318,616</u>	<u>-</u>	<u>318,616</u>	<u>244,368</u>
CREDITORS					
Amounts falling due within one year	12	(56,005)	-	(56,005)	(14,578)
		<u>262,611</u>	<u>-</u>	<u>262,611</u>	<u>229,790</u>
NET CURRENT ASSETS					
		<u>262,611</u>	<u>-</u>	<u>262,611</u>	<u>229,790</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>262,611</u>	<u>-</u>	<u>262,611</u>	<u>229,790</u>
NET ASSETS		<u>262,611</u>	<u>-</u>	<u>262,611</u>	<u>229,790</u>
FUNDS	14				
Unrestricted funds				262,611	229,790
TOTAL FUNDS				<u>262,611</u>	<u>229,790</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

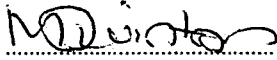
The notes form part of these financial statements

KCIL LIMITED (REGISTERED NUMBER: 06240260)

Balance Sheet - continued
31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on18/10/2021.....
and were signed on its behalf by:



M Quinton - Trustee

The notes form part of these financial statements

KCIL LIMITED

Notes to the Financial Statements for the year ended 31 March 2021

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,776	898
Grants	31,776	11,464
	<u>34,552</u>	<u>12,362</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Other grants	<u>31,776</u>	<u>11,464</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2021

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	3,296	60

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Disability access	Independent living support services	827	5,550
Covid Response	Independent living support services	58,842	-
Service fees	Independent living support services	203,747	205,219
Achieving for Children	Independent living support services	76,000	76,012
Membership subscriptions	Independent living support services	975	1,588
		<u>340,391</u>	<u>288,369</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 6) £	Support costs (see note 7) £	Totals £
Independent living support services	<u>340,067</u>	<u>3,164</u>	<u>3,300</u>	<u>346,531</u>

6. GRANTS PAYABLE

	2021	2020
	£	£
Independent living support services	<u>3,164</u>	<u>11,998</u>

7. SUPPORT COSTS

	Governance costs £
Independent living support services	<u>3,300</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2021

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

9. STAFF COSTS

	2021 £	2020 £
Wages and salaries	277,233	217,596
	<u>277,233</u>	<u>217,596</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Charitable activities	11	10
	<u>11</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,362	-	12,362
Charitable activities			
Independent living support services	288,369	-	288,369
Investment income	60	-	60
Other income	1,900	-	1,900
Total	<u>302,691</u>	<u>-</u>	<u>302,691</u>
EXPENDITURE ON			
Charitable activities			
Independent living support services	324,719	-	324,719
NET INCOME/(EXPENDITURE)	<u>(22,028)</u>	<u>-</u>	<u>(22,028)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	251,818	-	251,818

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>229,790</u>	<u>-</u>	<u>229,790</u>

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	84,348	9,318
VAT	-	3,187
Prepayments and accrued income	8,303	27,930
	<u>92,651</u>	<u>40,435</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	3,811	2,870
Social security and other taxes	8,337	4,073
VAT	38,780	-
Other creditors	2,077	2,409
Accruals and deferred income	3,000	5,226
	<u>56,005</u>	<u>14,578</u>

13. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	12,500	25,000
Between one and five years	-	12,500
	<u>12,500</u>	<u>37,500</u>

KCIL LIMITED

Notes to the Financial Statements - continued
for the year ended 31 March 2021

14. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	151,378	35,585	15,648	202,611
Holiday grants	18,412	(2,764)	(15,648)	-
Office move fund	30,000	-	-	30,000
Opportunity Fund	30,000	-	-	30,000
	<u>229,790</u>	<u>32,821</u>	<u>-</u>	<u>262,611</u>
TOTAL FUNDS	<u>229,790</u>	<u>32,821</u>	<u>-</u>	<u>262,611</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	379,352	(343,767)	35,585
Holiday grants	-	(2,764)	(2,764)
	<u>379,352</u>	<u>(346,531)</u>	<u>32,821</u>
TOTAL FUNDS	<u>379,352</u>	<u>(346,531)</u>	<u>32,821</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	161,818	(10,440)	151,378
Holiday grants	30,000	(11,588)	18,412
Office move fund	30,000	-	30,000
Opportunity Fund	30,000	-	30,000
	<u>251,818</u>	<u>(22,028)</u>	<u>229,790</u>
TOTAL FUNDS	<u>251,818</u>	<u>(22,028)</u>	<u>229,790</u>

KCIL LIMITED

**Notes to the Financial Statements - continued
for the year ended 31 March 2021**

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	302,691	(313,131)	(10,440)
Holiday grants	-	(11,588)	(11,588)
	<u>302,691</u>	<u>(324,719)</u>	<u>(22,028)</u>
TOTAL FUNDS	<u>302,691</u>	<u>(324,719)</u>	<u>(22,028)</u>

During the year ended 31st March 2019 the Trustees set aside funds as follows:

£30,000 towards the cost of providing holidays for individuals over the next 3 years. This was reviewed during the year ended 31st March 2021, a decision was made to cease the holiday scheme. Unspent funds at that date were transferred back to the general fund.

£30,000 towards the cost of moving premises which is expected to happen when the current lease expires.

£30,000 towards the future opportunities.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

KCIL LIMITED

Detailed Statement of Financial Activities
for the year ended 31 March 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,776	898
Grants	31,776	11,464
	34,552	12,362
Investment income		
Deposit account interest	3,296	60
Charitable activities		
Disability access	827	5,550
Covid Response	58,842	-
Service fees	203,747	205,219
Achieving for Children	76,000	76,012
Membership subscriptions	975	1,588
	340,391	288,369
Other income		
Other income	1,113	1,900
Total incoming resources	379,352	302,691
EXPENDITURE		
Charitable activities		
Wages	277,233	217,596
Rent and rates	23,874	28,216
Insurance	2,497	1,882
Telephone & postage	2,188	1,363
Stationery, copying & printing	3,144	3,087
Marketing	28	2,371
Staff recruitment	785	4,313
Staff training & travel	3,678	5,694
Members social events	-	617
Repairs & renewals	408	683
Subscriptions & publications	464	1,030
Meetings' expenses	42	3,602
Newsletter	253	1,508
Cleaning & misc expenses	4,147	2,686
Bookkeeping	1,000	1,580
Legal & consultancy fees	1,058	2,888
Carried forward	320,799	279,116

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KCIL LIMITED

**Detailed Statement of Financial Activities
for the year ended 31 March 2021**

	2021 £	2020 £
Charitable activities		
Brought forward	320,799	279,116
Conferences	-	5,133
Office equipment	1,869	1,647
Computer maintenance/ software	3,983	6,783
Website & promotions	205	1,655
Bank charges	543	770
DP Insurance	12,668	12,667
Grants to individuals	3,164	11,998
	343,231	319,769
Support costs		
Governance costs		
Accountancy fees	2,350	2,950
Independent examiners fees	950	2,000
	3,300	4,950
Total resources expended	346,531	324,719
Net income/(expenditure)	32,821	(22,028)

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