

CARE NETWORK (BLACKBURN WITH DARWEN) LTD
DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
Company Registration No. 6216427 (England and Wales)
Charity No. 1123032

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

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CARE NETWORK (BLACKBURN WITH DARWEN)



ANNUAL REPORT FOR THE PERIOD ENDED 31 MARCH 2021

The Trustees of Care Network (Blackburn with Darwen) Limited present their annual report, which is also the Director's report, for the period ended 31st March 2021 under the Charities Act 2011, together with the accounts for the period, and confirm that the latter comply with the requirements of the Act, the Companies Memorandum and Articles of Association and the Charities SORP (FRSSE) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (then FRSSE) (effective 1 January 2019).

PUBLIC BENEFIT

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities.

CARE NETWORK - THE ORGANISATION

Care Network (Blackburn with Darwen) Limited is a charitable company (Charity Registration number 1123032) and a company limited by guarantee (registered number 06216427).

The organisation supports vulnerable people and carers in Blackburn with Darwen and surrounding areas to live independent lives by providing access to affordable, quality assured, day-to-day services.

The Registered Office is at Spiral Heights, Second Floor, Blackburn Central Library, Town Hall Street, Blackburn, BB2 1AG.

Care Network was launched in March 2003 and was registered as a charitable company in April 2007. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association (dated 30th March 2007). These were updated at a general meeting held on August 10th 2015 with the company's charitable objectives being altered to the following:

The objectives of the Company shall be to provide support to vulnerable people and their carers residing in the local authority district of Blackburn with Darwen and surrounding areas ("the areas of benefit") without distinction of age, sex, sexual orientation, race or political, religious or other opinions by providing access to a network of quality approved, affordable day-to-day services in an effort to promote and foster the principles of independent living, improve self-esteem and nurture confidence amongst said persons so that they can participate more fully in society and so that their conditions of life may be improved.

The Directors of the company are also Charity Trustees for the purpose of charity law. All those persons appointed to perform the duties of Directors of the Company are referred to as the Management Board and each member has undertaken to contribute the sum of £1 in the event of the company being insolvent on winding up.

CARE NETWORK VISION - Our vision is "For informed, empowered, resilient, independent and healthy individuals and communities in Blackburn with Darwen (and surrounding areas)".

CARE NETWORK MISSION - To be the leader in connecting people with quality services and information that help local residents to make informed choices and that enables them to live independent, healthy and safe lives.

VALUES

At all times, we aim to:

- Be respectful, person centred, compassionate and caring
- Be non-judgemental, honest and open
- Be impartial and fair
- Work together
- Commit to quality

STRAPLINE

"Caring for you, your home and our community"

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STRUCTURE, GOVERNANCE AND MANAGEMENT

CARE NETWORK TRUSTEES AND DIRECTORS

The Board of Trustees is responsible for the overall governance, management and control of the charity, working with the Care Network Chief Executive on strategic and operational development.

Decisions about day-to-day operation are taken by the Care Network Chief Executive, and decisions on matters with significant implications are brought to the Board of Trustees.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

The appointment of members of the Board of Trustees is reviewed every year using procedures set out by the Board of Trustees. The board seeks to appoint new trustees to maintain a broad skill mix appropriate to the work of the charity; nominations are sought through relevant voluntary, community and statutory organisations and are appointed at board meetings. There were 4 regular board meetings during the year plus an additional strategic planning meeting held in September.

CHARITY TRUSTEES AND DIRECTORS:

The directors of Care Network (Blackburn with Darwen) Limited, who are also the charity trustees, in the reporting period are:

Chairman:	Ian Bell
Trustees:	Lynne Haworth
	Garth Hodgkinson
	Erika Holmes
	Graham Jones
	Alan Pickup
	Vicky Shepherd
	Steve Tingle

INDUCTION AND TRAINING OF TRUSTEES

All new Trustees receive induction training which is tailored to the specific needs of the individual and includes meetings and discussions with the Care Network Chief Executive, a copy of the organisation's business plan and any relevant past board papers.

TRUSTEE BOARD COMMITTEES

The Trustee Board delegates areas of oversight to one board committee. This committee has Terms of Reference which are reviewed regularly and reports key issues to the Trustee Board.

FINANCE SUB GROUP (FSG)

The FSG currently comprises Erika Holmes (Chair) and Vicky Shepherd. The Group addresses all financial issues to enable the Charity to achieve its financial objectives, to comply with governance and encompass risk management.

The FSG meets on average once every quarter.

RISK MANAGEMENT

The Board of Trustees have responsibility for implementing a managed approach to risk management. Measures have been put in place by the introduction and annual review of policies, procedures and systems to mitigate the risk that the charity faces. An annual organisational risk assessment and register are also submitted to the Trustees for consideration and approval. Updated risk register and strategic planning board papers are standing agenda items and are reviewed and addressed at Trustee Board Meetings.

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"Internal control risks are minimised by the implementation of procedures for the authorisation of all financial transactions. A key element in the management of financial risk is the setting of a reserves policy. The external risks to funding have led to us developing a new strategic plan to address the need for diversification of funding and activities and in the light of the recent COVID 19 pandemic, in new ways of working e.g. remotely.

GOVERNANCE

Care Network continues to keep our governance under regular review at our board meetings. We continue to focus on succession. This was all the more important due to the impact that Covid had on the charity.

Having completed the Charity Commission's Good Governance Code we continue to use it as a tool for continuous improvement towards the highest standards. Addressing the seven principles which make up the Code, we believe that we are in a strong position. Following an annual review of the code we collectively feel as a board that we are addressing the majority of recommendations, but we still wish to work on:

Monitoring and reporting on diversity - which will be considered for review by trustees in the coming year as a specific agenda item.

Following a strategic planning meeting held in September we decided to incorporate our focus on the following areas this coming year:

- Strengthening arrangements around new partnership working.
- More effectively communicating with our stakeholders about any significant changes to the charity's services or policies.
- Digital provision (using digital engagement, where appropriate).
- Developing our volunteer offer.
- Campaigning for LD & Autism with a focus on raising awareness on issues affecting the local Learning Disability and Autism communities, especially through the promotion and implementation of the LD and Autism Strategy.
- Workforce development.

PROFESSIONAL ADVISORS:

Independent Examiners:

Beever and Struthers
Suite 9b
The Beehive
Lions Drive
Shadsworth Business Park
Blackburn
BB1 2QS

BANK:

Barclays Bank plc
8-14 Darwen St
Blackburn
Lancashire
BB2 2BZ

CARE NETWORK'S AIMS AND OBJECTIVES

Trustees and staff update the charity's business plan annually and identify the strategic priorities for the year. The following cover our main areas of operation and development:

- 1 **CENTRAL POINT OF ACCESS** – to be the central hub for all, providing information and access to relevant health and wellbeing options so that people can make informed choices about their lives.

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- Through maintaining current service provision and increasing the numbers of new customers using the service
 - Through expanding and improving the range and quality of partners and their offers at the centre ensuring that we are embedded as THE central information hub in BwD
 - Through maintaining and improving the quality of the service through achieving very high levels of customer and partner satisfaction
- 2 **HOME IMPROVEMENT AGENCY (HIA)** - to fulfil our potential as an innovative home improvement agency, ensuring that people are safe, healthy and independent in their homes.
- Through researching into and developing the HIA model, identifying areas for development opportunities
 - Through supporting, developing and growing the safe trader scheme
 - Through providing a quality helpdesk service so that more customers can access our HIA services.
- 3 **COMMUNITY CONNECTIONS** – to improve resilience of individuals and communities, through prevention and early action via a coordinated holistic approach and joined up locality partnership working.
- Through developing a robust model which pulls together services to support people with multiple needs
 - Through identifying vulnerable citizens and improving their resilience through targeted support and by developing a strong presence in the community
 - Through modelling an effective and flexible single point of access and developing a framework for measuring the impact of our work
- 4 **SUSTAINABILITY** - to ensure the long-term sustainable development of the charity.
- Through developing a more secure funding base for Care Network's long-term future
 - Through improved management, development and delivery of Care Network activities
 - Through developing a better understanding the value of the work that Care Network undertakes
 - Through better governance of the charity by increasing skills and sector representation of the board
 - Through being better able to potentially upscale and to respond to future commissions and opportunities e.g. around bidding for future contracts and building partnerships with existing agencies

ACTIVITIES

In order to achieve the aforementioned priorities Care Network carries out a range of activities which enable informed, empowered, resilient, independent and healthy individuals and communities locally.

Currently this is done in three key strategic areas of operation:

- Central Point of Access - Care Network Hub service
- Home Improvement Agency development
- Community connections

Contracts:

The Central Point of Access (CPA) contract is part of the wider local VCFS commission from Blackburn with Darwen Borough Council (BwDBC) - Helping People to Keep Happy Healthy and Well. This covers work undertaken through our Care Network Hub offer (information and signposting) and also our Safe Trader Scheme (under the Home Improvement Agency strand).

Funding has also come from BwDBC for continued delivery of the following contracts:

- Learning Disability/Autism Partnership Boards
- Healthy Homes project
- Child safety gates provision for the Healthy Homes project

Grants:

This year saw us access funding from new sources to enhance our HIA offer. Two-year funding came from

- Cadent Foundation/Charities Trust for the Happy and Healthy at Home project
- Energy Redress Fund for the W@TCH project.

From a HIA perspective we also secured funding from Foundations Independent Living Trust (FILT) and Gas Safe Charity for the Warm & Safe Fund for gas safety checks for elderly and vulnerable customers.

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For the Community Connections area of our operation:

Active Lancashire - TEF for the Virtual Reality Project where we piloted the use of VR headsets in care home settings.

Blackburn with Darwen Community CVS - Population Health Management Project to support the Learning Disability and Autism communities in delivering the strategic plan.

Blackburn with Darwen Borough Council - Contribution to IT costs for digital engagement with Learning Disability board members.

Continuation grant funding:

Stepping Stones project to deliver online Relax and Chat sessions to residents.

BwDBC Social Integration Community project from Spring North to deliver the Community Ambassador programme.

Our Community Our Future funding on behalf of BSL Come Together Group.

Lancashire & Cumbria Integrated Care Systems Pennine Lancs Digital Public Health and Innovations for our digital mapping work.

Covid specific funding was accessed from a range of funders including:

Energy Redress for the Covid 19 Crisis Fund to provide energy vouchers to local residents

BwDBC to deliver part of the boroughwide Covid Winter Grant Scheme supporting local residents with boiler servicing and repairs and support with energy bills

Community Foundation - Covid 19 Community Support Fund to increase staff hours to undertake welfare calls with residents.

Spring North Ltd for additional IT equipment.

ACHIEVEMENTS AND PERFORMANCE

1 CENTRAL POINT OF ACCESS

CARE NETWORK HUB

The Care Network Hub is an active partnership of local citizens and a range of service providers alongside community groups and the local authority. The service provides information, advice and advocacy as well as links to a range of community based services and support. It caters for citizens of all ages and their families who need assistance to remain independent within their local community.

For people not eligible for adult care services the service provides effective delivery of one to one information, advice and signposting into alternative low level community based preventative services. The service also provides opportunities for people from different backgrounds to come together and take part in social / learning / training initiatives. The service continues to provide a valuable service locally as more people hear about the quality service we provide and as new partners continue to come on board. The following table shows figures for the service:

Customers using CN Hub	3,348 (+59.8%)
New customers	760 (-53.2%)
Referrals Received	3963 (+75.00%)
Signposts and referrals made to partners	7,391 (+99.4%)

2020-21 was an extraordinary year due to the Covid 19 pandemic. We had to close our doors to the public and partners in March 2020 and all staff have worked from home for the majority of the time since. This has had a significant impact on the outputs for Care Network Hub.

No footfall was reported this year due to Care Network Hub being closed to the general public. However our staff made welfare calls and sent welfare emails to 2500 of our most vulnerable customers.

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We also supported 542 resident households through the BwD Help Hub, many of which were new to Care Network. However the number of new customers we engaged with during the remainder of the year was significantly lower than normal (-53.2%). This is also due to there being no footfall at the Hub.

The significant increase (+75%) in referrals received, compared to the previous year, is mainly due to customers returning to us more than once each quarter for support and advice during Covid. The situation customers found themselves in during the pandemic, especially in the first few months meant that we were referring and signposting customers to several partners and services resulting in a huge increase in the number of onward referrals/signposts (+99.4%).

We have also found that the complexity of customer issues has meant that our staff have needed to spend longer with customers.

2 HOME IMPROVEMENT AGENCY

HEALTHY HOMES PROJECT

The Healthy Homes project continues to support and add value to our aspiration to become an innovative Home Improvement Agency (as outlined in our Business Plan).

The purpose of this service is to reduce health harms associated with housing through the provision of both universal and targeted approaches to improving health via the home. This service offer of a 'health from home' single point of access and one stop shop provides:

- Advice, information and signposting with the aims of improving health via the home
- Targeted approaches for the most vulnerable or at risk groups including healthy homes assessment and access to handypersons services

Project staff continue to attend and play an important role in the local Integrated Neighbourhood Team (INT) structure that is evolving across the borough which facilitates closer partnership working with a range of partners.

Number of referrals received	562 (+117%)
Number of customers – case worked	652 (+148%)
Number of interventions (visits/assess etc) undertaken	3,275 (+169.5%)
Number of support actions undertaken (including hazard survey, advice and equipment	877 (-28.8%)
Number of onward signposts	296 (+38.3%)
Number of onward referrals	236 (+7.8%)

The figures above show a significant increase in the annual number of referrals, cases, interventions and referrals/signposts made.

We have been able to grow our Home Improvement Agency offer through accessing additional funding from the Cadent Foundation – Happy and Healthy at Home project and the from Energy Redress Fund – W@TCH project. We have also been able to support local residents with their fuel bills and with boiler servicing and repairs through the local Covid Winter Grant Scheme.

Through their support offer the Healthy Homes team helped customers to save £3,458 in 2019-20 through tariff checks and fuel switching plus a £360 annual saving on Council Tax.

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We also supported over 155 vulnerable households with top up vouchers for their gas or electricity pre-payment meter.

SAFE TRADER SCHEME

Our safe trader scheme supports vulnerable adults and carers living in Blackburn with Darwen. We now have 60 service providers (local businesses) covering a wide range of different service areas. All our service providers are fully qualified/experienced in the trade they provide and before being accepted onto our list of approved providers have all undergone our comprehensive quality assurance check.

Customer and Referral Figures

Customers	2,385 (-14.6%)
Referrals received	3,164 (-11.3%)
Onward referrals and signposts	3,672 (-10.1%)
New customers	351 (-33.7%)

The above figures show a decrease across all categories. This has been due to the impact that Covid has had on us and the resultant reduction in demand for service throughout the year.

Providers

During 2020/21 Care Network recruited 4 new providers taking the number of providers at the end of March 2021 to 60 (end of March 2020 to 56), covering 41 different areas of service provision.

Marketing

Marketing continues to be an important part of us getting the Care Network message out to new customers and also reminding existing customers of the new services that we have to offer. We also reinvigorated our website to include a range of partner offers.

Additionally 12 monthly newsletters were sent out to 1,543 recipients throughout the year.

We have also embraced social media this year and can now boast 1,212 Twitter followers and 732 Facebook followers.

Compliments

We received 177 compliments from customers.

Complaints

We received 4 complaints. A comments log was kept with every comment being followed up by telephone and the outcome being logged so that any recurring issues can be identified and tackled with the relevant provider.

Consultations

We undertook ongoing consultations with our customers throughout the year through our quarterly user surveys and through telephone follow up calls with Hub customers. Feedback from these informed us as to how we could develop and improve our services in light of the restrictions imposed on us all by lockdown.

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3 COMMUNITY CONNECTIONS

LEARNING DISABILITY PARTNERSHIP BOARD (LDPB) AND AUTISM PARTNERSHIP BOARDS

Care Network continues to deliver the LDPB and to support Indigo CIC with the delivery of the Autism Partnership Board.

These boards meet bi-monthly (remotely) and focus on issues affecting the local learning disability and autism communities. Both boards have continued with strong progress over the last 12 months with both continuing to grow in numbers and diversity.

The purpose of the Learning Disability Partnership Board is to provide a framework for partnership working. The board will bring people with learning disabilities and their carers together with service planners and providers from the public, private and voluntary sector and the wider community to develop services that meet the needs of people with a learning disability in the borough.

Over this last year we have consulted widely across the borough to develop a 5 year Learning Disability and Autism Strategic Plan – the “Big Plan”. We held a number of consultation events since February 2019 which involved discussions with over 150 people with learning disabilities and people with autism and over 100 family members, carers, professionals and commissioners. This was signed off by the boards in December 2020 and they highlight the following 10 key areas of development:

1	Inclusion and Reducing Isolation	6	Workforce Development
2	Education and Employment	7	Good Health, Mortality & transforming Care
3	Transitions Life Changes	8	The Justice System
4	Early Help	9	Leadership & commissioning & personalisation
5	Housing	10	Advocacy – Being Heard

The ‘Big Plan’ strategy sets out the vision, ambitions, and commissioning intentions for people with learning disabilities and or autistic people in the Borough of Blackburn with Darwen for the coming 5 years. The main reason for the strategy is to ensure that all members of the community can live healthy, happy and fulfilling lives with as much autonomy and control over the options available to them as they want.

The strategy will mean a change in the way that things are done in our borough, from one which professionals choose and direct the way services and care is provided, to a way that is collaborative with the individual and their carer, with each having an equal input into choices and options. Joined up working through all life stages that promotes and supports self-advocacy and participatory budgeting which allows decisions and plans to be completely person centred.

We have also developed a resultant implementation plan with leads in each area coming from board members with lived experience supported by relevant professionals. Delivering the plan will be the main focus of our work over the coming 12 months.

VOLUNTEERING

The onset of Covid has severely impacted our volunteer offer. We are currently reviewing our pre-Covid volunteer offer and how this can be reinvigorated/developed post Covid. This is a priority area and is one of the main objectives of our new Strategic Plan (2021-2024).

OTHER ACHIEVEMENTS

At the start of the year we were affected by the onset of the Covid 19 pandemic and resultant shutdown. All staff successfully managed to work from home remotely whilst supporting our customers through the crisis. We also played an important role in the newly formed Helphub which was set up by the council and delivered through its partners and own staff.

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We have started to work in partnership with other local agencies to undertake digital mapping work on health and wellbeing services for local residents in the borough and have taken on the role of quality assuring all the information so that it is reliable and up to date for users. This has enabled us to forge relationships with even more partners so that we can offer a wider range of suitable support services for local residents.

We continue to diversify our income streams through encouraging donations to the charity. This last year has seen an 81% increase in donations from £4,107 to £7,432.

ECONOMIC CONTRIBUTION FROM THE SERVICE

Due to the pandemic we halted our volunteer activities, so no figures are provided this year.

EVALUATION OF OUR SERVICES

Care Network circulates quarterly combined user surveys to all customers using our safe trader scheme and Information and Signposting service during that previous quarter. Results from this questionnaire are used to assess the quality of our existing services, to understand what matters to customers when they use our services and to ask how we could widen and improve the services that we provide. It also enables us to gain a picture of how our services are received over time. Last year (20/21) we sent out **3001** surveys and received **641** completed replies, a healthy response rate of 21%.

Results from April 2020 – March 2021:

The Helpdesk and our providers:

- 98% would be likely to use Care Network services again and 97% would recommend us to a friend.
- 97% said they found it easy to Contact Care Network Hub (mainly by phone during lockdown)
- 95% were happy with how the Helpdesk(s) dealt with their enquiry
- 94% were satisfied with their experience and felt that they were directed to appropriate provider/service.
- 90% said that they felt safe using the services of a Care Network provider
- 88% felt more confident accessing Care Network services than arranging for work to be done themselves
- 84% said that the provider contacted them within 5 working days with 82% reporting that they turned up at the agreed time and date to carry out the work
- 84% were very satisfied with the service provided by the provider
- 81% felt that the price they paid was value for money

The impact on our customers:

- 94% reported a positive outcome of their contact with Care Network
- 93% are more aware of services that are available locally and how to access them
- 87% reported feeling safer after having used our quality assured services
- 81% reported feeling better supported and less isolated through using our services
- 68% reported that our support had helped them to continue to live independently in their own home
- 67% stated that their wellbeing and quality of life had improved.
- 44% stated that as a result of using Care Network services a general/mental/specific health condition had improved

PRIORITIES FOR NEXT YEAR

At the time of writing this report the country is just coming out of lockdown from the Covid 19 pandemic. The charity has coped well with the challenges thrown at us and has continued to support local residents to the best of our ability. Whilst numbers of customers using our services has dropped this year, we have not been complacent and have proactively contacted the most vulnerable customers on our database and we have supported them on an ongoing basis throughout the year. We will continue to do so.

It is still hard to have a high degree of certainty as to what the next twelve months will bring, especially with regards

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to long Covid and the impact that will have on us all but we have identified the following priorities and we will be as organisationally agile as we can be in responding to new developments.

To consolidate our role as the Central Point of Access in the local Keeping Happy, Healthy and Well commission and to increase our offer of activities to reach more people who are or at risk of social isolation to prevent a decline in their health and wellbeing in particular through employing innovative digital platforms to engage with and support customers in getting "back to normal".

To implement our new strategic plan and update in line with Covid 19 developments.

We will also need to secure funding from a variety of other sources to generate income in new ways so that we can sustain and develop our services to meet future demand.

To better promote our services to increase our reach to those local residents who could benefit from our services and to further raise our profile and increase donations from customers, providers, and local businesses.

To develop our ability to provide effective services for local residents through digital provision and to further develop our work on digital mapping and the quality assurance of the information.

To build on the successful launch of the Learning Disability and Autism strategy for BwD, look to improve the local offer for residents in the 10 priority areas identified in the strategy and to successfully campaign for improving people's lives from these communities.

To continue to respond to any needs identified and reported by our helpdesks by recruiting new partners, providers and/or by supporting organisations to develop new services whilst always ensuring that our quality assurance standards are maintained.

Partnership working will, more than ever, be crucial to our development, especially after this last Covid interrupted year. We will continue to work collaboratively with a range of existing partners in the borough especially through our Hub offer and will look to develop new relationships with other providers, promoting the Hub as a local resource that people can go to for appropriate health and wellbeing support.

To increase our presence out in the community and to further embed our role in the Integrated Neighbourhood Teams and Primary Care Networks and Transforming Lives structures.

To reinvigorate our volunteer offer, providing opportunities to offer a wider choice of activities and recruiting additional volunteers to effectively support the delivery of the service.

To maintain our HIA Foundations Quality Mark.

To keep our staff and customers safe and to have a happy and effective workforce that is suitably equipped with the right skills, knowledge, support, equipment and working environment. This will include training on asset-based ways of working.

Principle funding sources

The principle funders of the charitable company are Blackburn with Darwen Borough Council.

Financial Review

Net income for the year was £34,738 (2020: net expenditure £7,622). The Charity had net assets of £169,813 (2020: £135,075) at the year end and has cash at the bank of £202,739 (2020: £145,618).

At the time of writing this report the country is coming out of lockdown from the Covid 19 pandemic. It is still hard to say as to what challenges may arise over the next twelve months, especially in light of the unknown effects of long Covid. What we do know however is that the current position of our major fund providers is known over the next year and barring a change of that position we anticipate an increase in income compared to the current year as new funding sources are secured. We will continue to budget on this basis. It should be noted that we have managed to build a level of reserves in preceding years. The Trustees, in conjunction with the management, are

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constantly reviewing whether allocation from reserves should be made to support service delivery where other funding options do not exist.

Reserves Policy

Care Network aims to hold free reserves of between 3 and 6 months of the resources expended on the core costs of the charity. This will enable current activities and liabilities to be met in the event of a significant drop in funding.

Designated funds

Designated funds are designated for the following purposes: Business continuity – the purpose of this is to support business continuity through our reserves policy.

Trustees' Responsibility for the Financial Statements

The Trustees (who are also directors of Care Network (Blackburn with Darwen) Ltd for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Trustee indemnity policy

There is a Trustee Indemnity Policy in place for the company's Trustees.

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Small company

This report has been prepared in accordance with provisions within Part 15 of the Companies Act 2006 as they relate to small companies.

Approved by the trustees on 9 August 2021 and signed on their behalf by:

I. Bell

Ian Bell
Director

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CARE NETWORK (BLACKBURN WITH DARWEN) LIMITED ("the Company")

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Respective responsibilities of trustees and examiners

As the charity's Trustees of the Company (and also its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the Act; or
- (2) the accounts do not accord with these records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Suzanne Lomax
Institute of Chartered Accountants in England and Wales
Beever and Struthers
Suite 9B The Beehive
Lions Drive
Shadsworth Business Park
Blackburn
Lancashire, BB1 2QS
Date: 9 August 2021

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account) FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
INCOME AND ENDOWMENTS FROM					
<i>Income from donations and legacies</i>					
Income from donations	2	7,432	-	7,432	32,460
<i>Income from charitable activities</i>					
Promoting & Supporting Independent Living	3	333,700	84,028	417,728	362,675
<i>Other income</i>					
Income from Investments		106	-	106	318
Total incoming resources		341,238	84,028	425,266	395,453
EXPENDITURE ON					
<i>Charitable activities</i>					
Promoting & Supporting Independent Living	4	307,340	83,188	390,528	403,075
Total expenditure		307,340	83,188	390,528	403,075
Net income/ (expenditure)	5	33,898	840	34,738	(7,622)
Transfer between funds	11, 12	-	-	-	-
Net movement in funds		33,898	840	34,738	(7,622)
<i>Reconciliation of funds</i>					
Total funds brought forward	11, 12	126,276	8,799	135,075	142,697
Total funds carried forward	11, 12	160,174	9,639	169,813	135,075

The notes on pages 16 to 28 form part of these accounts.

All incoming resources and resources expended are derived from continuing activities.

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible fixed assets	7	-	-
Current Assets			
Debtors	8	45,594	27,147
Cash at bank and in hand		202,739	145,518
		<u>248,333</u>	<u>172,665</u>
Creditors			
Amounts falling due within one year	9	(78,520)	(37,590)
Net Current Assets		<u>169,813</u>	<u>135,075</u>
Net Assets		<u><u>169,813</u></u>	<u><u>135,075</u></u>
Funds			
Unrestricted funds			
- General funds	11	160,174	126,276
Restricted funds	12	9,639	8,799
		<u>169,813</u>	<u>135,075</u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;

- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable to the UK and Republic of Ireland'.

Approved by the trustees on 9 August 2021 and signed on their behalf by:

Ian Bell
Chair

I. Bell

Company Registration No: 6216427
The notes on pages 16 to 28 form part of these accounts

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Principal accounting policies

(a) Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) – Second edition October 2019- Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Companies Act 2006.

Care Network (Blackburn with Darwen) Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Incoming resources:

Service Level Agreements

Service Level Agreements (SLA's) are recognised as the services are performed.

Grants

Grants, including grants for the purchase of fixed assets are apportioned to the Statement of Financial Activities in the year to which they relate.

Donations and legacies, and other forms of voluntary income

Donations and legacies and other forms of voluntary income are recognised in full in the Statement of Financial Activities when entitlement is probable and the amount receivable can be measured with sufficient reliability.

(c) Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and the associated support costs

- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource.

(d) Fund Accounting

Restricted funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds

Unrestricted funds are donations and other income received or generated for the objects of the Charity without further specified purpose and are available as general funds.

Designated funds

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

(e) Depreciation

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation of fixed assets is charged by annual instalments commencing with the year of acquisition at rates estimated to write off their cost less any residual value over the expected useful lives, which are as follows:

Office Equipment	33% Straight-line Method
Fixtures & Fittings	20% Straight-line Method

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

(f) Operating leases

Rentals payable and receivable under operating leases are charged against income on a straight line basis over the lease term.

(g) Pensions

The company makes contributions in to a stakeholder pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

(h) Financial instruments

The Charity only has financial assets and financial liabilities off a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their fair value.

2	Income from Donations and Legacies	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
	Donations	7,432	-	7,432	4,227
	Gifts in Kind - rent of premises	-	-	-	28,233
		<u>7,432</u>	<u>-</u>	<u>7,432</u>	<u>32,460</u>

3	Promoting & Supporting Independent Living	Unrestricted Funds £	Restricted Funds £	2021 Total £
	Contracts & Service Level Agreements			
	Blackburn with Darwen Borough Council			
	- LD Partnership Board	15,000	-	15,000
	Blackburn with Darwen Borough Council			
	- Central Point of Access	253,000	-	253,000
	Blackburn with Darwen Borough Council			
	- Healthy Homes Project	63,785	-	63,785
	Grants:			
	Active Lancashire - TEF Virtual Reality Project	-	3,690	3,690
	Age UK Blackburn with Darwen - Stepping Stones Project - Relax & Chat	-	6,876	6,876
	Blackburn with Darwen Borough Council - Contribution to IT Costs re LDPB	250	-	250
	Blackburn with Darwen Borough Council - Covid Winter Grant Scheme	-	16,600	16,600
	Blackburn with Darwen CVS - Population Health Management Project	-	2,850	2,850
	Charities Trust - H&H@H Cadent Foundation	-	20,099	20,099
	Community Foundation - Covid 19 Community Support Fund	-	4,697	4,697
	The Energy Saving Trust - Energy Redress Covid 19 Crisis Fund	-	8,961	8,961
	The Energy Saving Trust - Energy Redress WaTCH Project	-	13,655	13,655
	Foundations Independent Living Trust - NEA - Warm & Safe Fund and Gas Safe Charity Lancashire & Cumbria	-	1,100	1,100
	Integrated Care Systems - CCG Digital Mapping Project	-	4,500	4,500
	Pennine Lancs Digital Public Health and Innovations - Digital Mapping Project	1,665	-	1,665
	Spring North Ltd - IT/computer costs re Covid	-	1,000	1,000
		<u>333,700</u>	<u>84,028</u>	<u>417,728</u>

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

<i>Promoting & Supporting Independent Living</i>	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2020 Total £</i>
Contracts & Service Level Agreements			
Spring North Ltd (previously FHWB) - Central Point of Access	98,880	-	98,880
Blackburn with Darwen Borough Council - LD Partnership Board	15,000	-	15,000
Blackburn with Darwen Borough Council - delegate places for regional conference	413	-	413
Blackburn with Darwen Borough Council - Keeping Well Project	39,308	-	39,308
Blackburn with Darwen Borough Council - Central Point of Access	105,417	-	105,417
Blackburn with Darwen Borough Council - Healthy Homes Project	63,785	-	63,785
Grants:			
Blackburn with Darwen Borough Council - Our Community Our Future/Child Safety - Age UK Blackburn with Darwen - Stepping Stones Project - Relax & Chat	-	3,170	3,170
	-	13,752	13,752
Garfield Weston - Charity Award	5,000	-	5,000
Connect 4 U CIC - Energy audits	200	-	200
Families Health & Wellbeing Consortium - Social Integration Community Ambassadors	-	11,110	11,110
Foundations Independent Living Trust - NEA - Warm & Safe Fund and Gas Safe Charity	-	2,200	2,200
Pennine Lancs Digital Public Health and Innovations - Digital Mapping Project	3,330	-	3,330
Together Housing - Consultancy work re Willow Project	1,110	-	1,110
	<u>332,443</u>	<u>30,232</u>	<u>362,675</u>

4 Expenditure on Charitable Activities

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2021 Total £</i>
Charitable activities:			
Promoting & supporting independent living			
Staff and Volunteer Costs	228,776	54,086	282,862
Consultancy Costs	1,925	1,025	2,950
Premises Costs	43,544	589	44,133
Office Costs	26,720	8,334	35,054
Marketing and Promotion	982	1,348	2,330
Bank Charges	219	-	219
Heating Grants and Vouchers	-	17,806	17,806
Trustees Indemnity Insurance	2,804	-	2,804
Independent Examination Fees	2,370	-	2,370
Gifts in Kind - rent of premises	-	-	-
	<u>307,340</u>	<u>83,188</u>	<u>390,528</u>

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Expenditure on Charitable Activities (prior year)

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2020 Total £</i>
Charitable activities:			
Promoting & supporting independent living			
<i>Staff and Volunteer Costs</i>	274,404	18,593	292,997
<i>Consultancy Costs</i>	1,860	515	2,375
<i>Premises Costs</i>	30,414	1,051	31,465
<i>Office Costs</i>	38,503	1,630	40,133
<i>Marketing and Promotion</i>	803	137	940
<i>Bank Charges</i>	189	-	189
<i>Heating Grants and Vouchers</i>	-	2,361	2,361
<i>Trustees Indemnity Insurance</i>	1,532	-	1,532
<i>Independent Examination Fees</i>	2,850	-	2,850
<i>Gifts in Kind - rent of premises</i>	28,233	-	28,233
	<u>378,788</u>	<u>24,287</u>	<u>403,075</u>

5 Net income / (expenditure) is after charging:

	2021	2020
	£	£
Independent Examination fees	2,370	2,850
Operating lease rentals - other	30,560	19,230
Operating lease rentals - plant and equipment	<u>4,771</u>	<u>4,464</u>

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

6 Taxation on surplus on ordinary activities

As the Company is a registered charity no provision has been made for corporation tax.

7 Tangible Fixed Assets

	Office Equipment £	Fixtures & Fittings £	Total £
Cost			
Balance at 1 April 2020	7,750	2,920	10,670
Additions	-	-	-
Balance at 31 March 2021	7,750	2,920	10,670
Depreciation			
Balance at 1 April 2020	7,750	2,920	10,670
Charge for the year	-	-	-
Balance at 31 March 2021	7,750	2,920	10,670
Net book value			
31 March 2021	-	-	-
31 March 2020	-	-	-

8 Debtors

	2021 £	2020 £
Trade debtors	6,200	-
Other debtor	-	776
Prepayments and accrued income	39,394	26,371
	45,594	27,147

9 Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditor	1,291	-
Accruals	10,295	12,441
Deferred income (see note 10)	44,576	1,665
Pension creditor	2,598	-
PAYE & VAT creditor	19,760	23,484
	78,520	37,590

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

10 Deferred income

	2021 £	2020 £
Balance at 1 April 2020	1,665	42,377
Amount released to incoming resources	(1,665)	(42,377)
Amount deferred in year	44,576	1,665
Balance at 31 March 2021	44,576	1,665

11 Unrestricted funds	1 April 2020 £	Incoming £	Outgoing £	Transfers	31 March 2021 £
Current year					
Unrestricted Funds:					
Designated funds	108,481	-	-	34,047	142,528
Unrestricted and Undesignated Funds	17,795	341,238	(307,340)	(34,047)	17,646
	126,276	341,238	(307,340)	-	160,174

Designated funds - are funds designated for business continuity through our reserves policy

Unrestricted funds Prior year	1 April 2019 £	Incoming £	Outgoing £	Transfers	31 March 2020 £
Unrestricted Funds:					
Designated funds	108,481	-	-	-	108,481
Unrestricted and Undesignated Funds	31,362	365,221	(378,788)	-	17,795
	139,843	365,221	(378,788)	-	126,276

Designated funds - are funds designated for business continuity through our reserves policy

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

12	Restricted funds Current year	1 April 2020	Incoming £	Outgoing £	Transfers	31 March 2021 £
	Active Lancashire - TEF Virtual Reality	-	3,690	(3,690)	-	-
	Age UK BwD - Stepping Stones Project - Relax and Chat	3,789	6,876	(10,665)	-	-
	Blackburn with Darwen Borough Council - Child Safety Equipment	1,439	-	(80)	-	1,359
	Blackburn with Darwen Borough Council - Our Community Our Future - British Sign Language	1,386	-	(1,025)	-	361
	Blackburn with Darwen Borough Council - Covid Winter Grant Scheme	-	16,600	(8,799)	-	7,801
	Blackburn with Darwen CVS - Population Health Management Project	-	2,850	(2,850)	-	-
	Charities Trust - H&H@H Cadent Foundation	-	20,099	(19,841)	-	258
	Community Foundation - Covid 19 Community Support Fund	-	4,697	(4,697)	-	-
	The Energy Saving Trust - Energy Redress Covid 19 Crisis Fund	-	8,961	(8,961)	-	-
	The Energy Saving Trust - Energy Redress WaTCH Project	-	13,655	(14,049)	-	(394)
	Foundations Independent Living Trust - Gas Safe Charity	285	1,100	(1,385)	-	-
	Lancashire and Cumbria Integrated Care Systems - CCG Digital Mapping	-	4,500	(4,500)	-	-
	Spring North Ltd - Social Integration Community Ambassadors Project	1,646	-	(1,646)	-	-
	Spring North Ltd - 5 A Side Football Project	254	-	-	-	254
	Spring North Ltd - IT/Computer costs	-	1,000	(1,000)	-	-
		<u>8,799</u>	<u>84,028</u>	<u>(83,188)</u>	<u>-</u>	<u>9,639</u>

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Active Lancashire - TEF Virtual Reality Project

Funding for £3,690 for virtual reality equipment for the TEF project, and to cover licences and support costs for the period from November 2020 to 31 March 2021

Age UK BwD - Stepping Stones Project - Relax & Chat

Funding for £13,752 was received from Age UK for the period from April 2019 to March 2020, and a further £6,876 was received from April 2020 to September 2020, towards management costs, volunteer and travel costs and contributions towards room hire, IT and marketing.

Blackburn with Darwen Borough Council - Child Safety Equipment

Monies brought forward from March 2020 of £1,439 from BwD BC to cover cost of the purchase and fitting of child safety equipment.

Blackburn with Darwen Borough Council - Our Community Our Future - British Sign Language

Funding for £1,386 was brought forward at 31 March 2020 from BwD BC for Our Community Our Future in conjunction with British Sign Language. This is for funding to provide translation services for various meetings and groups.

Blackburn with Darwen Borough Council - Covid Winter Grant Scheme

Funding received from BwD BC of £16,600 to pay for service user gas repairs, signposting services and administration costs, from December 2020 and part has been carried forward to the year ended March 2022

Blackburn with Darwen CVS - Population Health Management Project

Funding was received from BWD CVS of £2,850 from January 2021 to March 2021, with further funding received to May 2021. This project funds staff and core contribution costs.

Charities Trust - H&H@H Cadent Foundation

Funding received from the Charities Trust for £20,099 for the period from November 2020 to March 2021. This project funds staff costs, service user heating vouchers, office and management costs.

Community Foundation - Covid 19 Community Support Fund

Funding was received for £4,697 to cover staff costs for the period from May 2020 to July 2020.

The Energy Trust - Energy Redress Covid 19 Crisis Fund

Funding was received of £19,986 in July but £11,025 was repaid in November 2020 due to commitments to similar projects. This project was for heating grants and administration costs.

The Energy Trust - Energy Redress WaTCH Project

Funding was received of £13,655 for the period from September 2020 to March 2021. This project funded staff and office costs.

Foundations Independent Living Trust - Gas Safe Charity

Monies received to assist in the provision of gas safety equipment and services for elderly and vulnerable adults who cannot afford to purchase the services.

Lancashire and Cumbria Integrated Care Systems - CCG Digital Mapping Project

Funding was received of £4,500 to cover staff costs from November 2020 to March 2021, with further funding received to June 2021.

Spring North Ltd - 5 A Side Football Project

Grant to equip a Five A Side Football team to participate in the Social Inclusion football league and fund licences and travel costs etc.

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Spring North Ltd - Social Integration Community Ambassadors Project

Funding to March 2020 for £11,110 was received from Families Health and Wellbeing Consortium (now Spring North Ltd) for the Community Ambassador Programme. This is for funding for a range of activities including asset mapping, ABCD training and evaluation. These costs funded a helpdesk officer for 6 months. At 31 March 2020 £1,646 was brought forward and spent in the year to 31 March 2021.

Spring North Ltd - IT/Computer costs

A grant was received for £1,000 in April 2020 to cover computer costs and was fully spent by July 2020.

Restricted funds	1 April	Incoming	Outgoing	Transfers	31 March 2020
Prior year	2019				
		£	£		£
Age UK BwD - Stepping Stones Project - Relax and Chat	-	13,752	(9,963)	-	3,789
Blackburn with Darwen Borough Council - Child Safety Equipment	1,824	1,200	(1,585)	-	1,439
Foundations Independent Living Trust - Gas Safe Charity	446	2,200	(2,361)	-	285
FHWP - Social Integration Community Ambassadors Project	-	11,110	(9,464)	-	1,646
FHWP - 5 A Side Football Project	584	-	(330)	-	254
Borough Council - Our	-	1,970	(584)	-	1,386
	<u>2,854</u>	<u>30,232</u>	<u>(24,287)</u>	<u>-</u>	<u>8,799</u>

Age UK BwD - Stepping Stones Project - Relax & Chat

Blackburn with Darwen Borough Council - Child Safety Equipment

Grant to cover cost of the purchase and fitting of child safety equipment.

Foundations Independent Living Trust - Gas Safe Charity

Monies received to assist in the provision of gas safety equipment and services for elderly and vulnerable adults who cannot afford to purchase the services.

Spring North Ltd (previously FHWP) - 5 A Side Football Project

Grant to equip a Five A Side Football team to participate in the Social Inclusion football league and fund licences

Spring North Ltd (previously FHWP) - Social Integration Community Ambassadors Project

Funding for £11,110 was received from Families Health and Wellbeing Consortium for the Community Ambassador Programme. This is for funding for a range of activities including asset mapping, ABCD training and evaluation.

Blackburn with Darwen Borough Council - Our Community Our Future - British Sign Language

Funding for £1,970 was received from BwD BC for Our Community Our Future in conjunction with British Sign Language. This is for funding to provide translation services for various meetings and groups.

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

13 Information regarding employees and trustees

	2021	2020
Average number of employees in the year	12	13
Staff costs comprise:	£	£
- Wages and salaries	237,551	244,538
- Social security costs	14,481	16,201
- Stakeholder pension contributions	30,646	29,301
	282,678	290,040

No employees earned over £60,000.

There were £Nil expenses paid to Trustees (2020 - £47).

Employee benefits paid to key management personnel totalled £46,579 (2020: £44,650).

The Charity purchased insurance costing £3,931 to protect the Charity from loss arising from neglect or default of its Trustees and to indemnify the Trustees against the consequence of neglect or default on their part.

14 Pension costs

The company makes contributions in to a stakeholder pension scheme. The pension cost charge represents the contributions payable by the company to the scheme. The charge for the year is £30,646 (2020: £29,301).

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

15 Analysis of assets and liabilities between funds Current year

	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Fixed Assets	-	-	-
Current assets:			
- Debtors	26,311	19,283	45,594
- Cash at bank and in hand	167,109	35,630	202,739
Creditors	(33,246)	(45,274)	(78,520)
Total	160,174	9,639	169,813

Analysis of assets and liabilities between funds Prior year

	Unrestricted Funds £	Restricted Funds £	Total 2020 £
Fixed Assets	-	-	-
Current assets:			
- Debtors	27,147	-	27,147
- Cash at bank and in hand	136,188	9,330	145,518
Creditors	(37,059)	(531)	(37,590)
Total	126,276	8,799	135,075

16 Financial commitments and operating leases

At 31 March 2021 there were annual commitments under non-cancellable operating leases as set out below:

	Land & Buildings		Other Assets	
	2021 £	2020 £	2021 £	2020 £
Operating leases which expire:				
Within one year	13,765	13,765	1,428	1,428
Within two to five years	-	-	823	1,499
	13,765	13,765	2,251	2,927

17 Legal status of the charity

The Charity is a company limited by guarantee and has no share capital. Every member of the Company undertakes to contribute to the assets of the Company in the event of the same being wound up during the time they are a member, or within one year afterwards, for the payments of the debts and liabilities of the Company contracted before the time at which they cease to be a member and the costs, charges and expenses of winding up the same, and for the adjustments of the rights of the contributions among themselves such amount as may be required not exceeding £1.

18 Related party transactions

There were no related party transactions in either the current or prior year

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

20 Covid-19 Pandemic

From March 2020 the Covid-19 pandemic affected the country. In light of Covid restrictions Care Network managed to secure additional funding to provide additional support services to local residents. We have secured a couple of major additional funding streams over the next couple of years that provides us with some stability over the next twelve months. The current position of our other major fund providers is known over the next year and barring a change of that position will result in an increase in income compared to the current year. We have budgeted on this basis. It should also be noted that we have managed to build a level of reserves in preceding years. The Trustees, in conjunction with the management, are constantly reviewing the finances to see, if required, whether allocation from our reserves should be made to support service delivery where other funding options do not exist.

CARE NETWORK (BLACKBURN WITH DARWEN) LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

19 Statement of Financial Activities - 2020

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £
INCOME AND ENDOWMENTS FROM				
<i>Income from donations and legacies</i>				
Income from donations	2	32,460	-	32,460
<i>Income from charitable activities</i>				
Promoting & Supporting Indep	3	332,443	30,232	362,675
<i>Other income</i>				
Income from Investments		318	-	318
Total incoming resources		<u>365,221</u>	<u>30,232</u>	<u>395,453</u>
EXPENDITURE ON				
<i>Charitable activities</i>				
Promoting & Supporting Indep	4	378,788	24,287	403,075
Total expenditure		<u>378,788</u>	<u>24,287</u>	<u>403,075</u>
Net income/ (expenditure)	5	(13,567)	5,945	(7,622)
Transfer between funds	11, 12	-	-	-
Net movement in funds		<u>(13,567)</u>	<u>5,945</u>	<u>(7,622)</u>
<i>Reconciliation of funds</i>				
Total funds brought forward	11, 12	139,843	2,854	142,697
Total funds carried forward	11, 12	<u>126,276</u>	<u>8,799</u>	<u>135,075</u>