

Rosemary Gardens Playgroup

Trustees' Annual Report for the year ended 31 March 2024

The Board presents its Trustee' s/Directors' Report and audited financial statements for the year ended 31 March 2024.

Reference and Administrative Information

Charity Name: Rosemary Gardens Playgroup

Charity registration number: 1123011

Company registration number: 06076516

OFSTED UNR: EY365176

Registered Office and operational address:

Rosemary Gardens
Southgate Road
London – N1 3JR

Trustees/Directors

Management committee members are Directors of the Company for the purposes of the Companies Act 2011 and Trustees for the purposes of the Charities Act 2011.

The following served as Directors during the year:

Tyler Bowler
Carrie White
Rachel Christine Whitmore

Secretary

Linda Warren

Playgroup Manager

Linda Warren

Independent Examiner

SW&A Accountants Limited
Unit 14 Elgar Business Centre
Moseley Road
Hallow, Worcester
Worcestershire, WR2 6NJ

Bankers — Nat West Bank, Upper Street, Islington, London, N1 0PQ

Rosemary Gardens Playgroup

Trustees Annual Report

Period Ending 31 March 2024

Introduction

Rosemary Gardens Playgroup (The Playgroup) is set in a community park in an inner-city area in close proximity to a large housing estate on the borders of Islington and Hackney.

The Playgroup is open for 38 weeks a year from Monday to Friday during term time. Our opening hours are 8.30 am to 3.30 pm to accommodate parents who have other children at school.

The Playgroup provides funded early education places for children 2-4 years old. The Playgroup has 24 places for 2-4-year-olds, of which 4 are for 2-year-olds (8 part-time equivalents). The Playgroup has children from different social classes and multicultural backgrounds.

All staff at the Playgroup hold an appropriate early years qualification, either level 2 or 3, and the manager has an early years degree.

All staff are engaged in continuous professional training and provide child-centred learning support and work within the framework and standards of the Early Years Foundation Stage.

A good partnership with parents and other professionals helps involve parents in their child/ren's learning. The Playgroup can also access the relevant support to provide good learning and care to the children.

The Playgroup is well set up to accommodate the different needs of the different ages of the children. There are different resources for the 2-year-olds, such as quiet areas, learning resources etc.

The Playgroup maintains good relationships and partnerships with parents, which continues to be one of the main strengths of the Playgroup. Before a child is enrolled, parents will visit to look at the setting, fill in an agreement form, and on the first day when a child attends, the parent is required to stay for an hour and then build it up over the course of a week.

Parents are encouraged to give feedback at regular reviews and in the comments book, which the Playgroup would use to improve childcare service.

The Playgroup has a Team Around the Child (TAC) system set up, and the TAC meetings take place every six weeks to review the child's learning and development plan. The TAC involves multi-professionals and parents/grandparents/carers working together to deliver an integrated package of support to meet the needs of children and families, as identified during the assessment process.

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The Playgroup occupancy for the reporting period as shown in the table below.

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As a SENCO, Lesley Brown also liaises closely with parents and professionals when identifying children's needs and planning for intervention and support for a special educational needs child attending the Playgroup.

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- Assess, Plan, Do, Review Training
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- Looking for signs of domestic abuse - Linda and Tina

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All staff will be refreshing and renewing their First Aid.

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The Playgroup are committed to investing in staff training and development. Staff will attend relevant courses the Islington council offers to the Early Years sector.

The Playgroup sees staff training as one of its main priorities to keep a high standard of childcare. The most recent OFSTED Inspection report quoted, ***"The manager has taken good steps to address the actions set at the last inspection. She has ensured that all staff have improved their knowledge of child protection, including the wider issues of safeguarding. Recent training has ensured that they***

are now fully aware of their role and responsibilities as key persons, to support children and families."

Improvements and Future Plans

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As reported in the previous report, the Playgroup is to install a new roof to stop the rain leak. In the same report, the Playgroup reported having new electric wiring to bring the electrical to a higher safety standard. The Playgroup is pleased to report no new roof replacement was needed. The roof was repaired with new drainage pipes and a new gutter. This has now stopped the water leak, and there are no water blockages.

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New Intercom System – The Playgroup has installed a new Intercom System. This has further enhanced the security of the Playgroup.

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Future Plan

The playgroup has always remained an asset to the community. We are surrounded by private groups that serve a purpose for high-paying workers. We keep our prices low and affordable for all families, and we will continue to offer only the free places most families need in our catchment area.

The Playgroup remains a well-known part of the community. It networks with all the local schools and pre-schools. The Playgroup make the transition easy by visiting the schools with the children, meeting with other preschool and early years providers at forums, and exchanging good practices and new ideas to help improve the learning and development of the children the Playgroup serves.

Subject to raising sufficient funding, we would like a new climbing frame with more challenges for the children and more ore storage for our outdoor area activities. We hope we can raise the funding needed to conclude this new project as we did for the new intercom system.

Risks Management

There were no significant incidents to report for the period. The Playgroup has a robust action plan that was devised during COVID-19 and implemented to control the virus in the Playgroup. The Playgroup will work closely regularly to monitor the risks to ensure that no significant viruses will seriously impact the Playgroup's service.

The last OFSTED Inspection report states, ***"Safeguarding is effective. The manager and staff have a good understanding of safeguarding and child protection procedures to keep children safe and protect their welfare. All staff assess potential risks in the Playgroup thoroughly and take necessary steps to minimise these."***

Business Continuity Plan (BCP) - this was thoroughly revised in July 2024 and is regularly reviewed quarterly. The Early Years Team continue to provide support to develop the BCP.

The Trustees have a duty to identify and review the risks to which the Playgroup is exposed to, specifically those related to the operations and finances of the Playgroup. The Trustees confirm that

they have established systems to mitigate the significant risks. All Trustees also ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Financial Review and Reserve Policy

SW&A Accountants prepare the Playgroup accounts.

The total revenue for the period ending 31 March 2024 is £108,632 (last period £113,338). This is a decrease of £4,706 if compared to the previous year. The decrease was due to the higher cost of purchasing learning and safety materials and employee-related costs.

The total expenditure for the period was £91,513 (last period £115,996), a difference of £24,483. The difference was due to lower staff wages and training costs.

The reserved fund has increased to £84,782 from £70,468.

The trustees are aware of the decrease in the reserve funds in the balance sheet. This is due to higher expenditure incurred. They are hoping the reserves will remain constant. The reserve funds are needed for the Playgroup's development and to cover outgoings when the income is at the lowest level during the autumn term. The Trustees also consider it prudent to have sufficient unrestricted funds to cover at least three to six months' administration and support costs.

Trustees thank all staff, volunteers, and the Islington Early Years Team.

Our thanks also to parents for their continued support.

Approved by the Trustees and signed on its behalf by:

Carrie White
Trustee



Dated: 8th November 2024

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Approved by the Trustees and signed on its behalf by:

Carrie White
Trustee



Dated: 8th November 2024

Report of the Directors and Trustees

Unaudited Financial Statements for the Year Ended 31 March 2024

for

Rosemary Gardens Playgroup

Contents of the Financial Statements
for the Year Ended 31 March 2024

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Rosemary Gardens Playgroup

Company Information
for the Year Ended 31 March 2024

DIRECTORS:

MS T Boller
MS C White
R Whitmore

SECRETARY:

L Warren

REGISTERED OFFICE:

Playgroup House Rosemary Gardens
Southgate Road
London
N1 3JR

COMPANY REGISTERED NUMBER: 06076516 (England and Wales)

CHARITY REGISTERED NUMBER: 1123011 (England and Wales)

ACCOUNTANTS:

SW&A Accountants
Unit 14
Elgar Business Centre
Moseley Road
Worcester
Worcestershire
WR2 6NJ

Rosemary Gardens Playgroup

Report of the Directors/Trustees
for the Year Ended 31 March 2024

The directors present their report with the financial statements of the company for the year ended 31 March 2024.


DIRECTORS/TRUSTEES

The directors shown below have held office during the whole of the period from 1 April 2023 to the date of this report.

MS T Boller
MS C White
R Whitmore

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD :

MS C White – 
Director/Trustee
8 November 2024

Income Statement
for the Year Ended 31 March 2024

	Notes	<u>31.3.24</u> £	<u>31.3.23</u> £
TURNOVER		108,632	113,338
Cost of sales		<u>2,895</u>	<u>1,256</u>
GROSS SURPLUS		105,737	112,082
Administrative expenses		<u>91,698</u>	<u>116,099</u>
OPERATING SURPLUS and SURPLUS BEFORE TAXATION		14,039	(4,017)
Tax on surplus		<u>(275)</u>	<u>(319)</u>
SURPLUS FOR THE FINANCIAL YEAR		<u>14,314</u>	<u>(3,698)</u>

The notes form part of these financial statements

Balance Sheet
31 March 2024

	Notes	31.3.24		31.3.23	
		£	£	£	£
FIXED ASSETS					
Tangible assets	5		5,096		6,544
CURRENT ASSETS					
Debtors	6	10,210		3,936	
Cash at bank		<u>87,456</u>		<u>67,216</u>	
		97,666		71,152	
CREDITORS					
Amounts falling due within one year	7	<u>17,012</u>		<u>5,985</u>	
NET CURRENT ASSETS			<u>80,654</u>		<u>65,167</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			85,750		71,711
PROVISIONS FOR LIABILITIES			<u>968</u>		<u>1,243</u>
NET ASSETS			<u>84,782</u>		<u>70,468</u>
RESERVES					
Income and expenditure account			<u>84,782</u>		<u>70,468</u>
			<u>84,782</u>		<u>70,468</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

Balance Sheet - continued
31 March 2024

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 8 November 2024 and were signed on its behalf by:

MS C White - Director

A handwritten signature in black ink, appearing to be 'C White', written in a cursive style.

1. STATUTORY INFORMATION

Rosemary Gardens Playgroup is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on cost

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to surplus or deficit on a straight line basis over the period of the lease

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 4 (2023 - Nil) .

4. OPERATING SURPLUS

The operating surplus (2023 – operating deficit) is stated after Charging:

	<u>31.3.24</u>	<u>31.3.23</u>
	£	£
Depreciation - owned assets	<u>1,448</u>	<u>1,679</u>

5. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2023	11,208
Additions	
At 31 March 2024	<u>11,208</u>
DEPRECIATION	
At 1 April 2023	4,664
Charge for year	<u>1,448</u>
At 31 March 2024	<u>6,112</u>
NET BOOK VALUE	
At 31 March 2024	<u>5,096</u>
At 31 March 2023	<u>6,544</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>31.3.24</u>	<u>31.3.23</u>
	£	£
Other debtors		
	<u>10,210</u>	<u>3,936</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade creditors	-	254
Taxation and social security	49	4,911
Other creditors	16,963	820
	<u>5,985</u>	<u>5,985</u>

Rosemary Gardens Playgroup

Report of the Accountants to the Directors of
Rosemary Gardens Playgroup

I report on the accounts of the charity, which are set out on pages 3 and 4.
Wages were overpaid in the year, the cost of this has been accrued (£16,363.20) and a bonus payment will go through payroll in the next financial year.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act;
2. follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. state whether any particular matters have come to my attention.

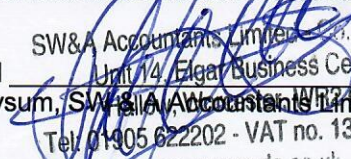
Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met.

Signed  SW&A Accountants Limited, 08010342
Unit 14, Elgar Business Centre,
Neil Syum, SW&A Accountants Limited
Tel: 01905 622202 - VAT no. 132 1338 56

Dated:  14/05/24

SW&A Accountants
Unit 14
Elgar Business Centre
Moseley Road
Worcester
Worcestershire
WR2 6NJ

Rosemary Gardens Playgroup

Detailed Income and Expenditure Account
for the Year Ended 31 March 2024

	31.3.24		31.3.23	
	£	£	£	£
Turnover				
NEG	64,356		63,029	
2 Yr Old	27,439		41,400	
Other Income	-		540	
Early Years Funding	12,457		4,614	
Fees	<u>4,380</u>		<u>3,755</u>	
		108,632		113,338
Cost of sales				
Purchases	2,895		856	
Sub contractors	-	<u>2,895</u>	<u>400</u>	<u>1,256</u>
GROSS SURPLUS		105,737		112,082
Expenditure				
Rates	600		-	
Insurance	518		519	
Repairs to Property	413		-	
Wages	78,783		100,557	
Social Security	1,882		4,009	
Pension	875		875	
Hire of Plant & Machinery	850		-	
Courses & Training	650		2,146	
Telephone	1,302		1,072	
Post & Stationery	229		130	
Licenses	96		-	
Professional Fees	335		735	
Repairs & Renewals	239		2,213	
Equipment	615		-	
Household, Cleaning & PPE	550		-	
Food Purchases	88		-	
Sundry Expenses	(2)		112	
Accountancy	1,781		1,949	
Legal Fees	94		-	
Depreciation of Tangible Fixed Assets				
Fixtures & Fittings	1,274		1,593	
Computer Equipment	173		86	
Entertainment	<u>168</u>		<u>-</u>	
		<u>91,513</u>		<u>115,996</u>
Carried Forward		14,224		(3,914)

This page does not form part of the statutory financial statements