



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From: Period start date 6th March 2021 To: Period end date 5th March 2022**

**Charity name: Seapoint Canoe Centre**

**Charity registration number: 1122984**

**Company number: 6371496**

### **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the opportunity for as many people as possible to take up paddlesport, particularly children, young people and those with disabilities. We work closely with local schools and youth organisations as well as social services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Seapoint Canoe Centre provides the opportunity for people of all ages to enter paddlesport and reach a high standard in this exciting sport. Safety is paramount in all that we do. We are inspected annually by British Canoeing and AALA to obtain our outdoor activities licence, which means all of our instructors and equipment reach the required levels for the health and safety requirements for the sport.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have full regard to the public benefit of the charity Seapoint Canoe Centre

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	A body of over 16 British Canoeing qualified coaches are responsible for running all of our coaching sessions. At present there are no full-time paid instructors. This means that those who coach love the sport and are dedicated to instructing others to all levels. Again, it is important that we work closely with the national body, British Canoeing, who are very supportive of the work being done at Seapoint. We also have a Hire Team made-up of 10 volunteers, some are paid.
New centre		In 2015 the Centre was granted planning permission to build a new centre. <b>Phase 1</b> of this project was completed in 2018 which was to build a pontoon to give easy access to the water for all, especially those with disabilities. <b>Phase 2</b> which is to build a compound by the pontoon for the storage of our boats and equipment. It is planned that this be completed during 2022 <b>Phase 3</b> which is to complete the build is also planned for 2022, funds permitting.

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We aim to provide:-</b></p> <ul style="list-style-type: none"> <li>- paddlesport in a safe environment</li> <li>- paddlesport for young people at a minimum cost so that it is accessible for all.</li> <li>- paddlesport for those with physical or mental disabilities</li> <li>- provide a local resource for schools, youth organisations, adult groups and all those who wish to be introduced to paddlesport</li> <li>- provide paddlesport in river kayaks, sea kayaks, open canoes and stand up paddleboards.</li> </ul> <p>Our strap line is '<i>Paddling with Purpose</i>' and we aim do just that,</p>
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		<p>having fun!</p> <p>Since 2019 the centre has been hiring out boats with the aim of making the centre and the sport more accessible to the public and raise much needed funds.</p> <p><b>Additional details:-</b>          To achieve our aims we focus on:-          - providing sessions for local primary and secondary schools as part of their school curriculum.          - providing sessions for scouts, guides, cadets, and other youth groups          - providing sessions for the disabled on a regular basis          - providing regular sessions for our members          of all ages throughout the 12 months of the year. We never close.          - providing paddlesport qualifications up to Level 1 British Canoeing coach          - providing trips out around our coastline, and on rivers in the UK, Austria and France.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>After gaining planning permission to build a purpose built canoe centre during 2015.</p> <p>We have now completed stage 1 to build the pontoon for ready access to the water. During 2020 the pontoon was expanded to provide better and safer access particularly for the disabled paddler. In 2022 it is planned to build the compound for the storage of our boats and equipment. Finally during 2022, funds permitting, it is planned to build the new centre which will provide changing rooms, showers and proper storage for kit and boats. We continue to encourage our paddlers to develop their skills by using the new British Canoeing awards of Start and Explore before providing the new Coaching awards.</p>
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		We continue to increase our work with the disabled, both adults and children.
Performance of fundraising activities against objectives set	Para 1.41	During 2020 -2021 the number of opportunities to hold fund-raising events was somewhat limited by the constraints imposed by the pandemic. However, this was to some extent compensated by a substantial increase in hire activity.
Investment performance against objectives	Para 1.41	During 2020-2021 the centre coaches have been sponsored by the Centre to go on level coach training courses as well as first aid and child protection courses. During 2020-2021 more of our coaches have been trained in coaching stand-up paddle boarding. We now offer SUP as part of our curriculum which has proved to be very popular.
New centre		A business plan and feasibility study have been prepared and the process of applying for grants to complete the actual clubhouse build is now in process.

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had another successful year of operation and received £18,096 in grants re Covid19, £18,945 from boat hire and over £40,299 from coaching fees. We are looking to raise the £750,000 needed for the final phase of the building project.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is a minimum of 3 months operating reserves
Amount of reserves held	Para 1.22	There were £41,915 unrestricted funds. Restricted funds of £60,014 were for the building project.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The funds are raised from charging our paddlers for the coaching sessions they attend.</p> <p>A major source of income is school and youth groups.</p> <p>We also raise funds by hiring out boats on the canal.</p> <p>Running British Canoeing coaching qualifications also raises useful funds.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The Centre has policies for child and vulnerable adult protection.</p> <p>The Centre has policies for white water and sea kayaking as well as everyday procedures at the Centre</p>
Other		

## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association</a> etc	Para 1.25	Memorandum and Articles Incorporated
How is the charity constituted? <a href="#">for example limited company, unincorporated association, CIO</a>	Para 1.25	Company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Affiliated to British Canoeing
Other		

## Reference and administrative details

Charity name	<b>Seapoint Canoe Centre</b>
Other name the charity uses	
Registered charity number	<b>1122984</b>
Charity's principal address	<b>20, Broadview, Folkestone, Kent, CT20 3ES</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Smerdon	Chairman	Chairman from 1 <sup>st</sup> December 2020	
2	Tony Simcock			
3	Kate Yeoman		From 7 <sup>th</sup> April 2021	
4	Cath Ferguson	Treasurer	6 <sup>th</sup> March to 1 <sup>st</sup> June 2021	
5	James Cole		From 20 <sup>th</sup> October 2021	

### Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>	
Graham Smerdon	

Tony Simcock	
Kate Yeoman	
James Cole	

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

**The company has taken advantage of the small companies' exemption in preparing the report above.**

**The trustees declare that they have approved the trustees' report (including directors' report) above.**

**Signed on behalf of the charity's trustees/directors**

**Signature(s)**

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**Full name(s)**

Graham Smerdon	
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**Position (for example Secretary, Chair, etc)**

Chairman of Trustees.

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**Date**

19<sup>th</sup> July 2022

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## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Total this year £ F04	Unrestricted funds last year £	Restricted funds last year £	Total last year £ F05
<b>Fixed assets</b>							
Tangible assets (Note 9)	B01	37,030		37,030	39,889		39,889
	B02		-	-			-
Investments (Note 10)	B03	-	-	-			-
<b>Total fixed assets</b>	B04	<b>37,030</b>	<b>-</b>	<b>37,030</b>	<b>39,889</b>	<b>-</b>	<b>39,889</b>
<b>Current assets</b>							
Stock and work in progress	B05	-	-	-			-
Debtors (Note 11)	B06		-	-	55		55
(Short term) investments	B07	-	-	-			-
Cash at bank and in hand	B08	41,915	60,014	101,929	62,869	6,560	69,429
<b>Total current assets</b>	B09	<b>41,915</b>	<b>60,014</b>	<b>101,929</b>	<b>62,924</b>	<b>6,560</b>	<b>69,484</b>
Creditors: amounts falling due within one year (Note 12)	B10	58	-	58			-
<b>Net current assets/(liabilities)</b>	B11	<b>41,857</b>	<b>60,014</b>	<b>101,871</b>	<b>62,924</b>	<b>6,560</b>	<b>69,484</b>
<b>Total assets less current liabilities</b>	B12	<b>78,887</b>	<b>60,014</b>	<b>138,901</b>	<b>102,813</b>	<b>6,560</b>	<b>109,373</b>
Creditors: amounts falling due after one year (Note 12)	B13	-	-	-			-
Provisions for liabilities and charges	B14	-	-	-			-
<b>Net assets</b>	B15	<b>78,887</b>	<b>60,014</b>	<b>138,901</b>	<b>102,813</b>	<b>6,560</b>	<b>109,373</b>
<b>Funds of the Charity</b>							
Unrestricted funds	B16	60,827		60,827	77,813		77,813
	B17	-		-			-
Restricted income funds (Note 13)	B18		78,014	78,014		31,560	31,560
Endowment funds (Note 13)	B19			-			-
<b>Total funds</b>	B20	<b>60,827</b>	<b>78,014</b>	<b>138,841</b>	<b>77,813</b>	<b>31,560</b>	<b>109,373</b>

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Seapoint Canoe Centre**  
**Balance Sheet at 4th March 2022**

	2022	2022	2022	2021	2021	2021
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Fixed Assets</b>	£	£	£	£	£	£
Pontoon	18,170		18,170	15,348		15,348
Buildings	7,200		7,200	7,800		7,800
Boats	9,773		9,773	14,176		14,176
Trailer	1887		1,887	2,565		
	<u>37,030</u>	<u>0</u>	<u>37,030</u>	<u>39,889</u>	<u>0</u>	<u>39,889</u>
<b>Current Assets</b>						
Restricted funds	Current Acc	Saving Acc	0		6,560	6,560
Cash at Bank	41,915	60,014	101,929	62,869		62,869
Prepayments			0	55		55
Debtors						
	<u>41,915</u>	<u>60,014</u>	<u>101,929</u>	<u>62,924</u>	<u>6,560</u>	<u>69,484</u>
<b>less Current Liabilities</b>						
Creditors	58					
	58		58	0		0
Net current assets	<u>41,857</u>	<u>60,014</u>	<u>101,871</u>	<u>62,924</u>	<u>6,560</u>	<u>69,484</u>
<b>Total net assets</b>	<u><u>78,886</u></u>	<u><u>60,014</u></u>	<u><u>138,901</u></u>	<u><u>102,813</u></u>	<u><u>6,560</u></u>	<u><u>109,373</u></u>
<b>Represented by</b>						
Unrestricted Assets	60,886		60,886	77,813		77,813
Restricted Fund		78,014	78,014		31,560	31,560
<b>Total assets</b>	<u><u>60,886</u></u>	<u><u>78,014</u></u>	<u><u>138,900</u></u>	<u><u>77,813</u></u>	<u><u>31,560</u></u>	<u><u>109,373</u></u>

For the year ending 4th March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the accounts.

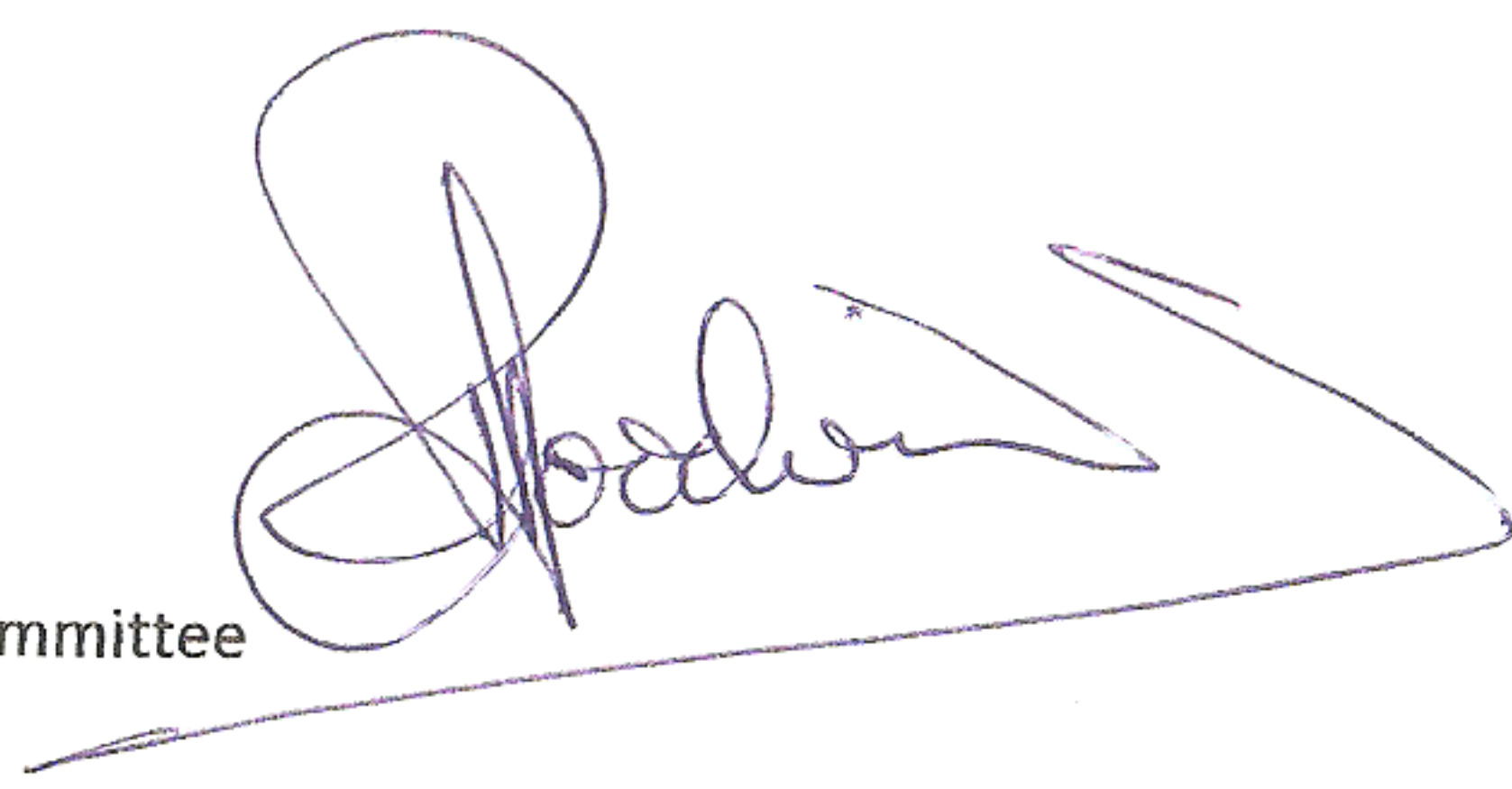
These accounts have been prepared in accordance with the provisions applicable to the small companies regime.

The financial statements were approved by:

Date:

Company number 6371496

Accounts examined by PA Goodwin  
 Retired Manager NatWest Bank - 30years  
 Retired School Bursar - 10 Years  
 School Governor - 13 Years Chair Finance Committee



Dated 23/05/2022