

KINSHIP CARERS

(A COMPANY LIMITED BY GUARANTEE)

REGISTERED COMPANY NUMBER: 05943911 (England and Wales)

REGISTERED CHARITY NUMBER: 1122907

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**

**KINSHIP CARERS
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

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**KINSHIP CARERS
CHARITY & COMPANY INFORMATION**

Charity Name

Kinship Carers

Registered Company Number

05943911 (England and Wales)

Registered Charity Number

1122907

Registered Office

Ellergreen Community Centre
Ellergreen Road
Norris Green
Liverpool
L11 2RY

Trustees/Directors

L. Stopforth (resigned 8 June 2020)
P. Roberts (resigned 8 June 2020)
C. Cadwallader
C. Wilde (resigned 30 October 2020)
S. Davis-McCardle
S. Lee
M. Thomas
H. Gearing
A. Wells
E. Kielty (appointed 8 June 2020)
A.J. Thompson (appointed 8 June 2020)

Bankers

TSB Bank
PO Box 373
LS14 9GQ

Independent Examiner

Counting for Communities Ltd
16 Holmwood Drive
Liverpool
L37 1PQ

**KINSHIP CARERS
TRUSTEES' ANNUAL REPORT
For the year ended 31 March 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011, Companies Act 2006 and the 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a registered company limited by guarantee incorporated in September 2006 and registered as a charity in February 2008. The governing document is the company's Memorandum and Articles of Association.

Organisational Structure

The trustees, who are also directors, are appointed in accordance with procedures set out in the company's Memorandum and Articles of Association.

It is managed by an Executive Committee of trustees and meetings are held monthly and agenda items include finance, health and safety and staff reports.

Every member of the charity undertakes to contribute such amount as required (not exceeding £10) if the charity should be wound up.

Risk identification and management

The trustees have conducted a review of the major risks to which the charitable company is exposed and, where appropriate, systems and procedures have been established to mitigate

Public Benefit

When planning and programming activities for Kinship Families in Liverpool, the Trustees are mindful of the Charity Commissions guidelines on Public Benefit.

OBJECTIVES AND ACTIVITIES

The object of the charitable company is to provide the relief of need among families affected by drug/alcohol abuse, mental health problems and bereavement, particularly, but not exclusively, by the provision of support, advice, advocacy and education for the members of those families who may benefit from such services.

ACHIEVEMENT AND PERFORMANCE

Kinship Carers Liverpool are going from strength to strength, with a great deal more recognition not just locally but nationally. We can only perform and achieve as well as we do due to the continued support and funding from Big Lottery, Steve Morgan Foundation and Tudor Trust. They enable us to continue to raise awareness, particularly with our National Kinship Carers Week in October,

This year we have had additional financial support from our 3 main funders, also from PH Holt Foundation, Community Foundation, Merseyside Play Action Council and donations to enable us to support our families with additional resources to cope with COVID 19. We quickly adapted our work to virtual delivery via zoom, peer support via WhatsApp and one to one support through doorstep visits and telephone conversations, this also enabled us to continue with coffee mornings and intergenerational projects. We had a growing project, growing fruit and veg and the families cooked and ate what they had grown, we still had some outdoor summer activities.

In lockdown we were still able to achieve our targets

- 100% Kinship Carers felt supported by peers.
- 95% Of peer mentors felt more confident to support peers.
- 95% Less stressed due to pamper techniques shared online.
- 90% learnt new computer and technological skills.

How did the team do this:

Our staff continually update their training in order to offer the best support to our families. Staff have very close relationships with carers and the project is seen as a partnership which is continuing to grow in numbers and in experience. We have learnt the benefits of online delivery, not only for our carers but for ourselves being able to take part in training and meetings that we would not normally be able to take part in because of their location. Going forward we will continue to use the new technology we have been using, along side face to face activities. We will continue to grow and develop what we know works i.e., one-to one support, group work and most importantly peer support. We are always eager to listen and take on new ways of working.

**KINSHIP CARERS
TRUSTEES' ANNUAL REPORT - CONTINUED
For the year ended 31 March 2021**

FINANCIAL REVIEW

Total income in the year was £155,856 (2020: £124,519) of which £154,347 (2020: £113,867) related to funding for projects upon which restrictions are placed.

Total expenditure in the year was £113,016 (2020: £112,683) leaving a surplus for the year of £42,840 (2020 surplus: £11,836).

At 31 March 2021 the charitable company's reserves stood at £130,220 (2020:£87,380) of which £103,239 (2020:£60,758) represented restricted funds.

Reserves Policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves, at a level to cover redundancy provisions and three months running costs should no further funding be received. At the end of the financial year the unrestricted funds totalled £26,981 and was sufficient to cover these costs.

Plans for Future Periods

We continue to work in partnership with other agencies to ensure maximum resources and support for all Kinship Families and will always consult, involve and often take the lead from our families to ensure their issues and needs are recognised and resolved. We aim to provide a bespoke parenting course for all new carers, allowing our established carers to take an active role in this and pass on their experiences of what works and what does not. Technology will play a big part in our future plans; this is how our young people and a lot of our carers communicate and we welcome new projects that this will open up for us.

KINSHIP CARERS
STATEMENT OF TRUSTEES RESPONSIBILITIES
For the year ended 31 March 2021

Company law requires the Directors to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board

M. Thomas

M. Thomas

Date: 14/7/21

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KINSHIP CARERS

I report on the accounts for the year ended 31 March 2021 set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of the company for the purpose of company law, are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- a. to keep accounting records in accordance with section 130 of the Charities Act; and
- b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Stephen Leonard

Date: 21-7-21

Name: Stephen Leonard BA, FCCA
Counting For Communities Ltd
16 Holmwood Drive,
Liverpool, L37 1PQ

**KINSHIP CARERS
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
For the year ended 31 March 2021**

	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
INCOMING RESOURCES					
Incoming & endowments from:					
Donations and legacies	2	1,509	-	1,509	10,652
Charitable activities	3	-	154,347	154,347	113,867
Other trading activities	4	-	-	-	-
Investments	5	-	-	-	-
Total income		1,509	154,347	155,856	124,519
RESOURCES EXPENDED					
Raising funds		-	-	-	-
Charitable activities	6	1,150	111,866	113,016	112,683
Total expenditure	7	1,150	111,866	113,016	112,683
Net income / (expenditure) for the year before transfers		359	42,481	42,840	11,836
Transfer between funds		-	-	-	-
Net income / (expenditure) for the year		359	42,481	42,840	11,836
RECONCILIATION OF FUNDS					
Total funds brought forward	13	26,622	60,758	87,380	75,544
TOTAL FUNDS CARRIED FORWARD		26,981	103,239	130,220	87,380

There are no recognised gains or losses other than the net movement in funds for the above two financial years. All incoming resources and resources expended derive from continuing activities.

The notes form part of these financial statements

KINSHIP CARERS
BALANCE SHEET
At 31 March 2021 Registration Number: 05943911

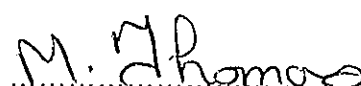
	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	9	-	50	50	67
CURRENT ASSETS					
Debtors	10	-	468	468	833
Cash at bank and in hand	11	27,731	105,243	132,974	87,218
		<u>27,731</u>	<u>105,711</u>	133,442	88,051
CREDITORS					
Amounts falling due within one year	12	(750)	(2,522)	(3,272)	(738)
NET CURRENT ASSETS		<u>26,981</u>	<u>103,189</u>	130,170	87,313
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>26,981</u>	<u>103,239</u>	130,220	87,380
FUNDS					
Unrestricted funds	13			26,981	26,622
Restricted funds				103,239	60,758
TOTAL FUNDS				130,220	87,380

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and signed on its behalf by:


M. Thomas

14/7/21
Date

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention, the Companies Act 2006, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice for Charities' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The charity has taken advantage of the disclosure exemption in preparing these financial statements, as permitted by FRS 102, the requirements of Section 7 Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity and monetary amounts in these financial statements are rounded to the nearest £.

Going Concern

At the time of approving the accounts, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Income

Incoming recognition

All incoming resources are included on the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA

Grants and Donations

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resource.

Contractual Income and Performance Related Grants

This is only included in the SoFA once the related goods or services have been delivered.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to that expenditure.

Governance Costs

These include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants and Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specific service or output.

Grants payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity

Fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. The following rates and methods are used:

Fixtures and Fittings - 25% reducing balance

All equipment, fixtures and fittings with an original cost of less than £250, are written off in the year in which the expenditure was incurred on the basis that due to the nature of the company's activities, there is no expectation that the cost of the assets will be recovered in the way of future revenues.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Taxation

The charity is exempt from corporation tax on its charitable activities and is not registered for VAT. As a registered charity the company benefits from rates relief.

Fund accounting

Unrestricted funds - can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds - can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

KINSHIP CARERS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2021

Note	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
2 Donations and legacies				
Donations	1,509	-	1,509	10,652
	<u>1,509</u>	<u>-</u>	<u>1,509</u>	<u>10,652</u>
	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
3 Charitable activities				
Tudor Trust	-	16,000	16,000	14,000
Steve Morgan C19 SMF GRANT	-	5,000	5,000	-
Grandparents Plus Support	-	10,000	10,000	-
Riverside Credit Union	-	1,000	1,000	-
Community Foundation	-	4,800	4,800	-
PH Holt Foundation	-	1,880	1,880	-
Covid 19 Response Lottery	-	15,000	15,000	-
Merseyside Play Action Council	-	1,000	1,000	-
Liverpool City Council	-	3,000	3,000	-
Big Lottery Fund Kinship Together	-	66,667	66,667	66,667
Steve Morgan Foundation	-	30,000	30,000	32,500
Norris Green Community Alliance	-	-	-	700
	<u>-</u>	<u>154,347</u>	<u>154,347</u>	<u>113,867</u>
	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
4 Other trading activities				
Other trading activities	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
5 Investments				
Bank interest receivable	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

KINSHIP CARERS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2021

Note	2021 Unrestricted £	2021 Restricted £	2021 Total £	2020 Total £
6 Resources Expended				
Charitable activities				
Governance Costs - see below	750	-	750	700
Salaries	-	80,114	80,114	79,459
Sessional staff salaries	-	621	621	2,531
Therapist	-	-	-	760
Payroll fee	-	506	506	537
Transport	-	906	906	2,984
Materials & activities	-	6,758	6,758	4,059
Trips	-	2,657	2,657	7,496
Telephone	-	1,306	1,306	1,414
Training	-	1,064	1,064	292
Rent	-	3,334	3,334	3,333
Room hire	-	-	-	2,011
Consultancy/Legal & prof	-	2,463	2,463	13
Sundry/other costs	400	4,150	4,550	64
Food & refreshments	-	2,724	2,724	1,363
Postage & stationery	-	245	245	298
Insurance	-	436	436	437
IT Costs	-	4,565	4,565	4,884
Depreciation	-	17	17	48
	<u>1,150</u>	<u>111,866</u>	<u>113,016</u>	<u>112,683</u>
Included in Governance costs				
Independent examiner's fees	-	725	725	700
	<u>-</u>	<u>725</u>	<u>725</u>	<u>700</u>

KINSHIP CARERS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2021

Note	Direct Charitable Expenditure	Support & Governance Costs	Total
	£	£	£
7 Analysis of expenditure			
Total expenditure in 2021	93,780	19,236	113,016
Total expenditure in 2020	100,663	12,020	112,683
Analysed as follows:	2021	2020	
Direct Charitable Expenditure	£	£	
Salaries	80,114	79,459	
Sessional staff salaries	621	2,531	
Therapists	-	760	
Transport	906	2,984	
Materials, Activities & Trips	9,415	11,555	
Room hire	-	2,011	
Food & refreshments	2,724	1,363	
	93,780	100,663	
Support & Governance Costs			
Governance Costs - see above	750	700	
Payroll fee	506	537	
Telephone	1,306	1,414	
Training	1,064	292	
Rent	3,334	3,333	
Consultancy/Legal & prof	2,463	13	
Postage & stationery	245	298	
Insurance	436	437	
IT Costs	4,565	4,884	
Sundry/other costs	4,550	64	
Depreciation	17	48	
	19,236	12,020	

KINSHIP CARERS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2021

Note

8 Staff Costs and Employees

	2021	2020
	£	£
Wages and salaries	78,636	78,972
Pension	209	179
Social security costs	1,890	2,839
	<u>80,735</u>	<u>81,990</u>

No employee earned £60,000 or more during the year (nor the previous year)

The average number of employees during the year was :

	2021	2020
Charitable activities	4	4
	<u>4</u>	<u>4</u>

9 Fixed Assets

	Fixtures & Fittings		
	Unrestricted	Restricted	Total
Cost	£	£	£
At 1 April 2020	1,336	380	1,716
Disposals	(1,336)	-	(1,336)
Additions	-	-	-
At 31 March 2021	<u>-</u>	<u>380</u>	<u>380</u>
Depreciation			
At 1 April 2020	1,336	313	1,649
On Disposals	(1,336)	-	(1,336)
Charge for year	-	17	17
At 31 March 2021	<u>-</u>	<u>330</u>	<u>330</u>
Net Book Value			
At 31 March 2021	-	50	50
At 31 March 2020	-	67	67

10 Debtors

	2021	2020
	£	£
Prepayments & accrued income	468	833
	<u>468</u>	<u>833</u>

11 Cash at bank and in hand

	2021	2020
	£	£
Current Account	132,889	87,169
Petty Cash	85	49
	<u>132,974</u>	<u>87,218</u>

12 Creditors : amounts falling due within one year

	2021	2020
	£	£
Creditors	26	38
Accruals	3,246	700
	<u>3,272</u>	<u>738</u>

KINSHIP CARERS
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For the year ended 31 March 2021

Note	Balance at				Balance at
13 Movement in Funds	31 March	Incoming	Resources	Transfers	31 March
	2020	Resources	Expended	In / (Out)	2021
	£	£	£	£	£
Unrestricted Funds					
General Fund	26,622	1,509	(1,150)	-	26,981
	<u>26,622</u>	<u>1,509</u>	<u>(1,150)</u>	<u>-</u>	<u>26,981</u>
Restricted Funds					
Tudor Trust	14,805	16,000	(6,866)	-	23,939
Big Lottery Fund					
Kinship Together	39,437	66,667	(59,860)	-	46,244
Steve Morgan Foundation	6,519	30,000	(29,901)	-	6,618
Steve Morgan Covid 19 Fund	(405)	5,000	(3,808)	-	787
Norris Green Community Alliance	335	-	-	-	335
Grandparents Plus Support	-	10,000	(1,035)	-	8,965
Liverpool City Council	-	3,000	(2,955)	-	45
Riverside Credit Union	-	1,000	-	-	1,000
Community Foundation	-	4,800	(3,975)	-	825
PH Holt Foundation	-	1,880	(1,181)	-	699
Covid 19 Response Lottery	-	15,000	(2,268)	-	12,732
Merseyside Play Action Council	-	1,000	-	-	1,000
SIB Group - DCLG Challenge	67	-	(17)	-	50
	<u>60,758</u>	<u>154,347</u>	<u>(111,866)</u>	<u>-</u>	<u>103,239</u>
Total Funds	<u>87,380</u>	<u>155,856</u>	<u>(113,016)</u>	<u>-</u>	<u>130,220</u>

14 Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020

15 Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020

16 Capital Commitments

The company had no capital commitments at 31 March 2021 (2020: None) either contracted for or authorised by the directors but not contracted for.