

Giles Brook Primary School Fund

Registered Charity No. 1122863

Trustees Annual Report **For the Year Ended 31st August 2024**

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|-------------------------------|---|
| Name of Charity: | Giles Brook Primary School |
| Registered Number: | 1122863 |
| Legal Form: | Unincorporated charitable organisation |
| Governing Document: | Declaration of Trust dated 08 th March 2007 |
| Address: | c/o Giles Brook Primary School, Holborn Crescent, Milton Keynes MK4 3GB |
| Trustees: | The charity trustees during the year ended 31 st August 2024 were: <ul style="list-style-type: none">• Antony Moore Chair of Governing Body & Trustee• Tracey Bailey Governing Body & Trustee• Claire Britnell Head teacher & Trustee• Samantha Summers School Business Manager and Trustee |
| Method of Appointment: | The trustees shall hold office for the period of their election to the position of all employees or Governing Body of Giles Brook Primary School. |
| Officers: | As shown above |
| Bankers: | Barclays Bank Plc, Grafton Court, Central Milton Keynes |
| Independent Examiner: | Sue Baker (AAT) 3 The Pyghtle, Shefford, Beds SG17 5FE |
| Objectives: | The objectives of the charity are: to advance the education of the pupils at Giles Brook Primary School |
| Area of Benefit: | The area of benefit is determined as Tattenhoe, Milton Keynes |

Report of the Trustees on the Activities of the Charity

The trustees present the audited Receipts and Payments Account of the Charity in accordance with the adopted accounting policy for the year ended 31st August 2024.

We have continued with our usual activities raising money for other charities to encourage the children's contribution to the community.

We have sold school uniform and held book fairs in lieu of commission. This year we were able to purchase a coronation keepsake for all of the children in the school.

We have also earned commission from the sale of photographs.

The other major activity passing through this fund is school trips.

The school provides remissions for pupils who otherwise would not be able to afford to participate in the activity. The aim is to break-even but this is very much reliant on parental voluntary contributions and charitable initiatives.

It is felt that the Trustees of Giles Brook Primary School Fund have met the fund's objective which is to advance the education of the pupils of the school.

Trustees Responsibilities

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:-

1. Select suitable accounting policies and then apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Trust will continue.

The Trustees are responsible for:-

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust
- Safeguarding the Charity's assets and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on _____ and signed on their behalf by:-

 Miss Claire Britnell (Trustee)

Sue Baker

Schools Finance Support

Giles Brook Primary School Fund Account

1st September 2023 to 31st August 2024

| | | £ | £ |
|------------------------------|------------|----------|----------|
| Bank Balance B/F at | 01/09/2023 | | 5878.21 |
| Cash in hand | | | |
| Uncleared Income last year | | | |
| | | | 0.00 |
| Uncleared payments last year | | | |
| | | | 0.00 |
| Opening balance | | | 5878.21 |
| Total Income | 2023/24 | | 64177.16 |
| Total Expenditure | 2023/24 | | 60387.38 |
| | | | 9667.99 |
| Bank Balance C/F at | 31/08/2024 | | 38843.30 |
| Cash in hand | | | |
| Uncleared Income this year | | | |
| | | | 0.00 |
| Uncleared payments this year | | | |
| 10/06/2024 Cheque | 101562 | 46.00 | |
| 18/06/2024 Cheque | 101563 | 27701.13 | |
| 18/07/2024 Cheque | 101567 | 220.00 | |
| 19/07/2024 Cheque | 101568 | 65.13 | |
| 19/07/2024 Cheque | 101570 | 495.00 | |
| 19/07/2024 Cheque | 101571 | 225.00 | |
| 19/07/2024 Cheque | 101572 | 215.46 | |
| 19/07/2024 Cheque | 101573 | 163.00 | |
| 19/07/2024 Cheque | 101577 | 44.59 | |
| | | | 29175.31 |
| Closing balance | | | 9667.99 |
| | | | 0.00 |

Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

Giles Brook Primary School Fund

On accounts for the year ended

310824

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Susan Baker

Date

30/11/05

Name

SUSAN BAKER

Relevant professional qualification(s)
or body (if any)

AAT

Address

3 The Pyggle
Sheffield
Beds
SG17 5EE